City Manager Report

APRIL 2018

Contents:

Monthly reports of the City Manager and all departments as presented to the Kingston City Council and to the citizens of Kingston

Reporting Schedule:

Published monthly on the City of Kingston website and distributed during the Kingston City Council meeting on the second Tuesday of each month

Featured Picture:

Taken from Parks & Rec Facebook page

Distributed: May 8, 2018

Message from the City Manager

Management

- City Manager

Finance

- Finance/HR
- Human Resources
- City Clerk

Public Safety

- Police
- Codes Enforcement
- Municipal Court
- Fire

Public Services

- Public Works
- Parks & Recreation
- Building Permits

Water Department

- Kingston Water Plant
- Kingston Wastewater Treatment Plant
- Kingston Water Distribution/Collection

Library

- Director's Report

Beautification Committee

- April Minutes (None Received)

Planning Commission

- April 17, 2018 Meeting Minutes (to be approved by the Planning Commission)

REU – Electric Power Board Meeting

- Agenda and Minutes (None Received)
- Report to TVA (None Received)

E-911 Quarterly Report

- Director's Report (6/30/18 end of quarter)

Project Status Updates

- HOME Grant
- AFG Turnout Gear

May 8, 2018

To: Kingston City Council
City Staff
Residents of Kingston

This City Manager Monthly Report is to be distributed and published on the city website (www.mykingstontn.com). We are producing this report in an effort to provide general and performance information to the Kingston City Council and the public regarding City services and programs and to enhance transparency in our local government. Information compiled by each department is analyzed and organized for presentation in this report.

Our goal is to become more transparent and more performance driven. The City staff and I will continue to make every effort to increase efficiencies in City services as we serve the citizens of Kingston.

It is our hope this report will help you become and stay informed regarding city issues and progress.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

David L. Bolling, City Manager
City of Kingston

900 Waterford Place, Suite 200, Kingston, Tennessee 37763
Office: (865) 376-6584//Fax: (865) 376-1425
www.kingstontn.gov

City Manager

Management Report: April 2018

Legislative Accomplishments

A. None

Legislative Matters Forthcoming

A. First Reading of Ordinance No. 18-5-8-1 of the City of Kingston, Tennessee Adopting the Annual Budget and Setting the Tax Rate for the Fiscal Year Beginning July 1, 2018, and Ending June 30, 2019

B. First Reading of Ordinance No. 18-5-8-2 Making and Fixing the Annual Budget for the Water and Sewer Department of the City of Kingston for the Fiscal Year Beginning July 1, 2018 and Ending June 30, 2019; and Further Being an Ordinance Establishing Water and Sewer Rates and the Expenses of the Operation of the Kingston Water and Sewer Departments

C. First Reading of Ordinance No. 18-5-8-3 to Amend the Budget Appropriation Ordinance for Fiscal Year 2017/2018 for the City of Kingston

D. First Reading of Ordinance No. 18-5-8-4 Amending the Annual Budget for the Water and Sewer Department of the City of Kingston for the Fiscal Year Beginning July 1, 2017, and Ending June 30, 2018

E. First Reading of Ordinance No. 18-5-8-5 to Permit and Regulate the Operation of Mobile Food Vendors and Food Trucks and Trailers in the City of Kingston

F. Approve and Authorize the Mayor to Execute the Annual Contract Between the State of Tennessee, Department of Transportation and the City of Kingston

Other Items Considered by the Council

1. Approved a Certificate of Compliance for Food City to Sell Retail Food Store Wine
2. Approved the Mayor to Execute a Joint Bid Agreement Between Roane County and the City of Kingston for Delinquent Property Tax Sales
3. Approved Items to Surplus

- **External Meetings**
  - Meeting with Warden at MCCC re. inmate labor
  - Meeting with potential real estate development propsect
  - Meeting with TDOT and Collier Engineering re. Dogwood Drive
  - MTAS Drug Fund Training
  - Other Misc. Meetings
- **Internal Meetings**
  - Individual and Joint meetings with Department Heads
  - Individual and Joint meetings with Water Department Managers
  - Individual Meetings with members of Council

Ongoing Work

- TVA Funding: **Community Center Sign ordered.**
- HOME Grant: **Construction completed. Documents pending.**
- AFG Grant: **Application Denied**

CITY OF KINGSTON FUNDS

FINANCIAL SUMMARY APRIL 2018

Cash in Bank	July	August	September	October	November	December	January	February	MARCH	APRIL	MAY	JUNE
General Fund	$1,023,723	$1,156,473	$1,004,739	$968,487	$1,557,052	$1,472,336	$1,468,931	$2,048,260	$1,860,310	$1,635,590	-	
TVA ENHANCE FNDS	$68,213	$55,213	$55,213	$55,213	$43,636	$41,355	$41,355	$40,635	$28,236	$28,236		
2008 Bond	$1,402,122	$1,000,322	$233,679	$233,679	$233,802	CLOSED PAID IN FULL						
Water/Sewer	$1,507,009	$820,106	$904,669	$947,254	$972,167	$1,024,177	$1,112,483	$1,239,226	$1,262,129	$1,388,181		
1999 Bond	$133,883	$161,565	$189,439	$216,629	$280,103	$504,899	$508,702	$514,482	$519,172	$522,257		
2004 Bond	$330,121	$328,281	$326,401	$324,280	$322,325	$320,161	$317,324	$315,578	$313,181	$310,157		
RDA Reserve Fund	$271,808	$273,808	$275,957	$277,956	$280,103	$282,180	$284,257	$286,327	$288,408	$290,407		
Drug Fund	$12,812	$12,376	$13,067	$13,067	$13,483	$13,312	$13,616	$13,735	$10,951	$11,461		
FIRE DEPT	$47,847	$47,847	$47,847	$47,847	$47,847	$47,847	$47,847	$47,847	$47,847	$47,847		
Total BALANCES	**$4,797,538**	**$3,855,991**	**$3,051,011**	**$3,084,412**	**$3,750,518**	**$3,706,267**	**$3,794,515**	$4,506,090	**$4,330,234**	**$4,234,136**	$0	$0

WATER DEPT REVENUES
Apr-18

ACCOUNT NUMBER	DESCRIPTION	ACTUAL APRIL 2017	BUDGETED 2017-2018	ACTUAL APRIL 2018	PERCENT OF BUDGET 84%
36100	INTEREST EARNINGS	$6,562	$5,000	$5,802	116%
37110	METERED WATER SALES	$973,438	$1,168,600	$935,663	80%
37114	SERVELINE LEAK PROTECTION	($6)		$14,432	
37117	OUTSIDE WATER SALES	$678,363	$819,000	$670,541	82%
37190	CREDIT CARD CHARGES		$800		
37191	FORFEITED DISCOUNTS AND PENALTIES	$32,421	$52,000	$29,506	57%
37194	SALES OF MATERIALS	$7,476	$10,000	$9,735	97%
37195	INSTALLATION CHARGES	$53,870	$65,000	$37,979	58%
37196	WATER USER FEES	$19,845	$20,000	$9,885	49%
37199	MISCELLANEOUS	$993	$3,000	$4,010	134%
37210	SEWER SERVICE CHARGES	$1,064,587	$1,260,000	$1,038,558	82%
37296	SEWER USER FEES	$5,075	$8,000	$6,300	79%
37299	MISCELLANEOUS	$3,716	$3,500	$2,422	69%
33294	CDBG GRANT PROCEEDS			$103,293	
34800	CAPITAL REIMBURSMENT		$1,644,998		
	TOTAL ESTIMATED REVENUES	$2,846,340	$5,059,898	$2,868,126	57%

WATER/SEWER EXPENDITURES APRIL 2018

ACCOUNT NUMBER	DESCRIPTION	ACTUAL APRIL 2017	BUDGET 2017/2018	ACTUAL APRIL 2018	PERCENT OF BUDGET 84%
41500	FINANCIAL ADMINISTRATION	$439,818	$462,065	$462,065	100%
41990	OTHER GEN. GOVMT EXP	$264,055	$315,534	$277,927	88%
43750	CAPITAL IMPROVEMENTS	$139,473	$430,000	$197,111	46%
49000	DEBT SERVICES	$168,132	$1,942,103	$123,269	6%
52113	PURIFICATION	$422,385	$611,941	$436,081	71%
52114	TRANSMISSION AND DIST	$463,838	$712,476	$511,095	72%
52213	SEWER TREATMENT AND COLLEC	$370,032	$514,585	$338,261	66%
52117	UTILITY DIRECTOR	$51,393	$71,194	$54,059	76%
	TOTAL	$2,319,126	$5,059,898	$2,399,868	47%

CITY OF KINGSTON FUNDS

FINANCIAL SUMMARY APRIL 2018

Cash in Bank	July	August	September	October	November	December	January	February	MARCH	APRIL	MAY	JUNE
General Fund	$1,023,723	$1,156,473	$1,004,739	$968,487	$1,557,052	$1,472,336	$1,468,931	$2,048,260	$1,860,310	$1,635,590		
TVA ENHANCE FNDS	$68,213	$55,213	$55,213	$55,213	$43,636	$41,355	$41,355	$40,635	$28,236	$28,236		
2008 Bond	$1,402,122	$1,000,322	$233,679	$233,679	$233,802	CLOSED PAID IN FULL						
Water/Sewer	$1,507,009	$820,106	$904,669	$947,254	$972,167	$1,024,177	$1,112,483	$1,239,226	$1,262,129	$1,388,181		
1999 Bond	$133,883	$161,565	$189,439	$216,629	$280,103	$504,899	$508,702	$514,482	$519,172	$522,257		
2004 Bond	$330,121	$328,281	$326,401	$324,280	$322,325	$320,161	$317,324	$315,578	$313,181	$310,157		
RDA Reserve Fund	$271,808	$273,808	$275,957	$277,956	$280,103	$282,180	$284,257	$286,327	$288,408	$290,407		
Drug Fund	$12,812	$12,376	$13,067	$13,067	$13,483	$13,312	$13,616	$13,735	$10,951	$11,461		
FIRE DEPT	$47,847	$47,847	$47,847	$47,847	$47,847	$47,847	$47,847	$47,847	$47,847	$47,847		
Total BALANCES	**$4,797,538**	**$3,855,991**	**$3,051,011**	**$3,084,412**	**$3,750,518**	**$3,706,267**	**$3,794,515**	$4,506,090	**$4,330,234**	**$4,234,136**	$0	$0

CITY OF KINGSTON

HUMAN RESOURCES REPORT MONTH OF APRIL 2018

- REVIEWED AND UPDATED ALL EMPLOYEES LEAVE AND ATTENDANCE RECORDS
- REVIEWED ALL RECORD RETENTION POLICIES FOR THE CITY OF KINGSTON
- RESEARCHED, VERIFIED AND CERTIFIED SEVERAL CURRENT AND PREVIOUS EMPLOYEE'S RECORDS
- TOTAL FULL-TIME EMPLOYEES:____64_____;TOTAL PART-TIME EMPLOYEES_____20_____
- ONE FULL TIME EMPLOYEE IN FIRE DEPARTMENT ON EXTENDED MILITARY LEAVE
- ONE FULL TIME EMPLOYEE IN FIRE DEPARTMENT ON WORKER'S COMP INJURY LEAVE
- UPDATED PAYROLL RECORDS WITH NEW IRS TAX RATES FOR ALL EMPLOYEES
- PROSCESSED DEPARTMENT OF LABOR QUARTERLY REPORTS
- PROCESSED QUARTERLY 941 REPORTS FOR IRS
- HAD ONE FULL-TIME AND ONE PART-TIME EMPLOYEE RESIGN
- ONE EMPLOYEE ATTENDED CMFO CLASS GIVEN BY UT MTAS

  ONE EMPLOYEE ATTENDED TAMCAR MUNICIPAL CLERKS CONFERENCE

  3 EMPLOYEES ATTENDED LOCAL GOVERNMENT CONFERENCE IN MURFREESBORO
- UPDATED ALL 2018 W-4'S
- RE-HIRED 2 PART-TIME SEASONAL EMPLOYEES IN THE STREET DEPARTMENT
- INSTALLATION OF NEW SOFTWARE AND TRAINING ON FINANCIAL MANAGEMENT

FINANCE AND ADMINISTRATION REPORT APRIL 2018

* **CONTINUING THE EFFORT FOR NEIGHBORS HELPING NEIGHBORS PROJECT TO ADD $1.00 PER MONTH TO THEIR UTILITY BILL**
* **CUSTOMERS WHO VOLUNTEERED TO HELP OTHERS TOTAL 803 -DONATIONS TOTAL $19,427.74 DISBURSED -611.06 YTD**
* **UTILITY BILLING TOTAL NUMBER OF ACCOUNTS BILLED FOR APRIL 3766 FOR A TOTAL AMOUNT OF $332,387.01**
* **NEW WATER SERVICE APPLICATIONS FOR MARCH TOTALED 28**
* **30 CUSTOMERS FINALED OUT SERVICE**
* **98 PAST DUE ACCOUNTS**
* **TOTAL ACH-BANK DRAFT ACCOUNTS - 684**
* **TOTAL E-BILL ACCOUNTS - 263**
* **ONLINE PAYMENTS PROCESSED 435**
* **WATER/SEWER SERVLINE LEAK PROTECTION TOTAL BILLING 2097**
* WATER LOSS PROTECTION 1154
* WATER LINE PROTECTION 103
* SEWER LINE PROTECTION 11
* **TRASH COLLECTIONS FOR APRIL 2426**
* **PHONE TREE COURTESY CALLS FOR PAST DUE WATER CUSTOMERS-CALLED 343**

NEW BUSINESS LICENSES ISSUED IN APRIL 2018

1. JESUS RODRIGUEZ-175 SETTLE ST, WINDER, GA 30650, BRICK & BLOCK INSTALLATION
2. HARRISON TILE COMPANY - 445 HWY 258N, SNOW HILL, NC - CERAMIC TILE INSTALLATION
3. WILSON ROOFING- 75 FRANCIS RD, HENDERSONVILLE, NC - COMMERCIAL ROOFING CONTRACTOR
4. THE WORLD OF MASONRY, INC. - 235 JEFFERSON ST, NEWNAN, GA - MASONRY INSTALLATION
5. NORTHWEST GLASS- 7616 CLINTON HWY, POWELL, TN 37849 - GLASS INSTALLATION
6. TRB SUPPLY, INC - 1223 COUNTY RD 50, COLLINSVILLE, AL 35961- STRUCTURAL STEEL FABRICATION
7. JOAN'S GOODIES- 122 MURR ROAD, KINGSTON, TN
8. HABITAT FOR HUMANITY- 733 E RACE ST, KINGSTON, TN 37763
9. KEITH MANUFACTURING CO, 133 DENNIS DR, KINGSTON

KINGSTON POLICE DEPARTMENT -APRIL 2018

TIBRS Group A Offenses

Crimes Against Persons

Aggravated Assault	
Simple Assault	
Intimidation	
Stalking	
Murder/Non-Negligent Manslaughter	
Negligent Manslaughter	
Justifiable Homicide	
Commercial Sex Acts	
Involuntary Servitude	
Kidnapping/Abduction	
Rape	
Sodomy	
Sexual Assault with an Object	
Fondling	
Incest	
Statutory Rape	
Subtotal	**0**

Crimes Against Property

Arson	
Bribery	
Burglary/Breaking and Entering	
Counterfeiting/Forgery	1
Embezzlement	
Extortion/Blackmail	1
False Pretenses/Swindle/Confidence Game	
Credit Card/ATM Fraud	
Impersonation	
Welfare Fraud	1
Wire Fraud	
Pocket-Picking	
Purse-Snatching	
Shoplifting	1
Theft from a Building	
Theft from Coin Operated Machine/Device	
Theft from Motor Vehicle	
Theft of Motor Vehicle Parts/Accessories	
All Other Larceny	5
Motor Vehicle Theft	1
Robbery	
Stolen Property Offenses	
Vandalism	2
Subtotal	**12**

Crimes Against Society

Drug/Narcotics Violations	1
Drug Equipment Violations	
Betting/Wagering	
Operating/Promoting/Assisting Gambling	
Gambling Equipment Violation	
Sports Tampering	
Pornography/Obscene Material	
Prostitution	
Assisting or Promoting Prostitution	
Purchasing Prostitution	
Weapons Law Violations	
Total	**1**

TIBRS Group B Offenses

Bad Checks	
Curfew/Loitering/Vagrancy Violations	
Disorderly Conduct	
Driving Under the Influence	2
Drunkenness	
Family Offenses, Non-Violent	
Liquor Law Violations	
Peeping Tom	
Trespass of Real Property	
All Other Offenses	
Total	**2**

Central Dispatch	
Crash Reports	
Traffic Stops	
Investigator Needed on Scene	
Domestic Complaints	
Escorts Funeral/Other	
Animal Calls	
Vandalism	
Fights	
Burglar Alarms/Fire Alarms	
Child Sexual Assaults	
Forgery	
Theft	
Vehicle Theft	
Public/Motorist Assist	
Arson/Explosive Devices	
Other Calls	
Subtotal	**0**
Total Calls	

Municipal Codes	
Animal Control Calls to Office	5
Animal Control Violations/Citations	0
Animal Control Letters Sent/notice given	0
Animals Transported to Shelter	2
Codes Concerns	5
Codes Violations/Citations	0
Codes Letters Sent	
Property Maintenance Leins	
Temporary Signs Removed	25

Patrol Mileage	18,395
Hours Worked	2,754
Reserve Hours Worked	76
Total Overtime Hours	132.5
Total Amount of Overtime Wages	3,601
City Court Citations	28
General Sessions Citations	6
Arrest	9
Juvenile Arrest	
Incident Reports	35

Central Dispatch report was not available

APRIL 2018 CASES

DATE	LOCATION	ISSUE	ACTION	STATUS
4/10/2017	Lewis Drive	debris, etc	gave owner 30 days to clean up	putting up a privacy fence and put grills & etc. behind it
4/11/2018	816 Scenic	13-302 Junkyard 13-502 Duty of maintane of property 13-501 Declaration of nuisance	Letter send	working on cleaning up
	Bonneyview	55-8-158 Stopping or parking on road 15-604 Where Prohibited	Letters place on all cars that was parked on the street	cars have been moved
4/16/2018	421 Mid St	13-104 Weeds		memo to Tim Clark to mow
	154 Harbour View Way	13-104 Weeds		memo to Tim Clark to mow

APRIL 2018 CASES PENDING

DATE	LOCATION	ISSUE	ACTION	STATUS
	500 N. Ky St.			Waiting on volunteers to put the fence up

Report for the citations issued, the disposition date for which was on April 30, 2018

Monies outstanding from August 7, 2007 – April 30, 2018	$ 61,035.30
Monies collected from August 7, 2007 – April 30, 2018	$ 446,537.80

JUDGMENTS		COLLECTED
Total fines and costs billed in court	$ 2,268.75	
Collected in court on fines and costs		$ 450.00
Amount collected after April 2018 Court		$ 250.00
Total collected for citations on April 2018		$ 700.00
Amount outstanding for April 2018	$ 1,568.75	
17 Cash bond forfeitures		$ 1,933.75
Total amount collected for April 2018 Citations		$ 2,633.75
Amount collected from previous months/FTA etc.		$ 2,463.94
Total collected in April 2018.		**$ 5,097.69**

These amounts are based upon amounts collected by, and the records of, the clerk of the Municipal Court for the City of Kingston.

This the 30th of April 2018.

Teresa Johnson

TERESA JOHNSON
Kingston City Court Clerk

Brenda Hall McDonald

BRENDA HALL MCDONALD
Kingston City Judge

Kingston Fire Department
April 2018

Summary of Month's Activities

Fire Operations

The Department responded to **81** calls for service during the month of April.

Fire Administration

- Attended Dept. Head meeting
- SOGs being edited and finalized before approval
- Fund Raiser Planning
- 5-year capital budget planning

April 2018 Overtime
OT Hours: 122.25
Cost: $3081.64

The Training Room has been utilized this month for the following:

- Shift Training
- In service
- Staff Meeting
- Defenders Meeting

	This Month	YTD
Fire Inspections	0	152

Public Fire Education

	This Month	YTD
Participants	0	411
Education Hours	0	19
Number of Occurrences	0	6

Firefighter Training

- KFD is continuing shift training
- Diver Training continuing for 2018
- Training over new fire truck
- Hazmat classes by several members
- Incident command classes by several members

Implemented Performance Standards Plan

- Continuing education for all KFD personnel
- On shift training is required each shift
- Testing for state certifications offered

Fleet Maintenance

- Boat repair at city garage
- Ball valve rebuilt on Ladder 1
- Minor issues on Engine 3 waiting for repairs by Ferrara
- Cascade system repaired for faulty display unit

Special Projects

- "Fit for Duty" program on going with work outs posted each shift
- SOG Committee ongoing, in final stages. Editing being performed by KFD Officers.
- Budget planning
- Station 1 new flooring downstairs and paint
- Street dept assisted KFD in putting in new windows and wall in day room

Outstanding Issues

- Aging Fire Apparatus
- Aging turn out gear
- U6 aging and continues to need continuous repair. Unit 6 now displays over 180,000 miles.
- Medical, gas powered, and firefighting equipment affected by weather from units sitting outside in the elements

Cost Savings

- Safety meeting
- Firefighters encouraged swapping shifts when possible instead of taking vacation time to help with overtime costs

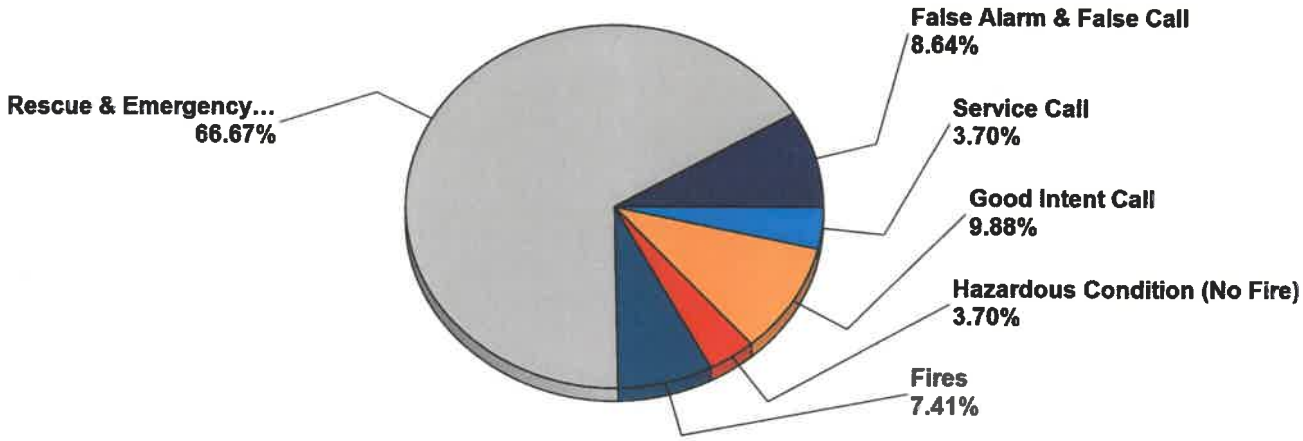
Kingston Fire Department

Kingston, TN

This report was generated on 5/3/2018 5:18:40 PM

Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 04/01/2018 | End Date: 04/30/2018



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	6	7.41%
Rescue & Emergency Medical Service	54	66.67%
Hazardous Condition (No Fire)	3	3.70%
Service Call	3	3.70%
Good Intent Call	8	9.88%
False Alarm & False Call	7	8.64%
TOTAL	81	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	1.23%
131 - Passenger vehicle fire	2	2.47%
140 - Natural vegetation fire, other	1	1.23%
142 - Brush or brush-and-grass mixture fire	1	1.23%
151 - Outside rubbish, trash or waste fire	1	1.23%
311 - Medical assist, assist EMS crew	9	11.11%
321 - EMS call, excluding vehicle accident with injury	37	45.68%
322 - Motor vehicle accident with injuries	6	7.41%
324 - Motor vehicle accident with no injuries.	2	2.47%
412 - Gas leak (natural gas or LPG)	1	1.23%
445 - Arcing, shorted electrical equipment	1	1.23%
462 - Aircraft standby	1	1.23%
550 - Public service assistance, other	2	2.47%
554 - Assist invalid	1	1.23%
600 - Good intent call, other	1	1.23%
611 - Dispatched & cancelled en route	6	7.41%
622 - No incident found on arrival at dispatch address	1	1.23%
700 - False alarm or false call, other	4	4.94%
743 - Smoke detector activation, no fire - unintentional	1	1.23%
745 - Alarm system activation, no fire - unintentional	2	2.47%
TOTAL INCIDENTS:	81	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

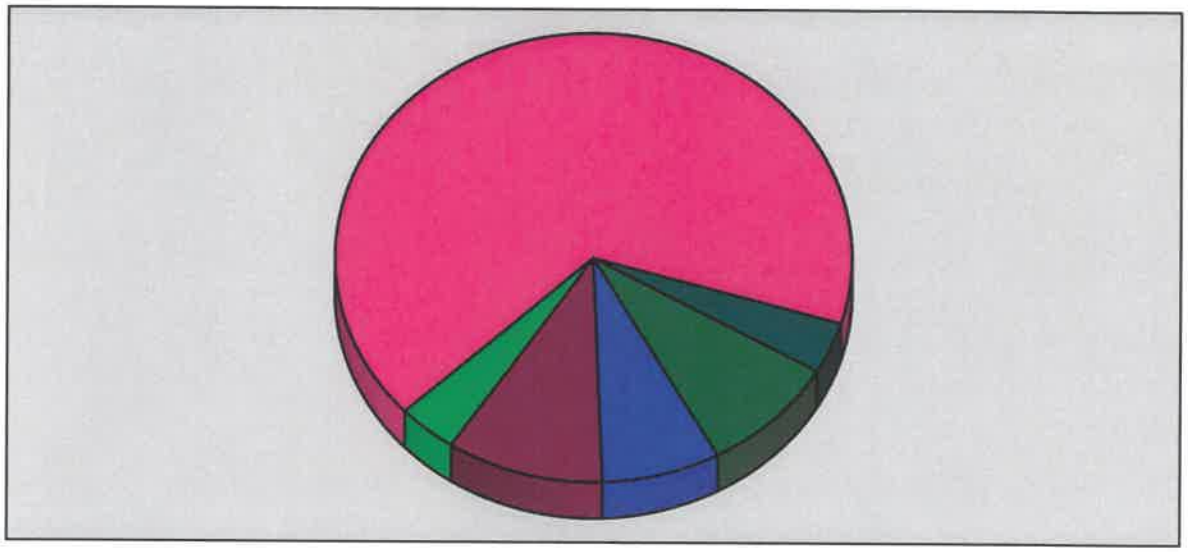
Kingston Fire Department

Kingston, TN

This report was generated on 5/3/2018 5:17:18 PM

Major Incident Types by Month for Date Range

Start Date: 04/01/2018 | End Date: 04/30/2018



False Alarm & False Call | Hazardous Condition (No Fire) | Service Call | Fire | Rescue & Emergency Medical Service Incident | Good Intent Call

INCIDENT TYPE	APR	TOTAL
False Alarm & False Call	7	7
Fire	6	6
Good Intent Call	8	8
Hazardous Condition (No Fire)	3	3
Rescue & Emergency Medical Service Incident	54	54
Service Call	3	3
Total	81	81

Only REVIEWED incidents included

Kingston Fire Department
Incident Report
Incident Totals

Kingston City Apr-18

TOTAL CALLS 81

Category	Total		Total
Structure Fires	1	Hazardous Calls	3
Vehicle Fires	2	Service Calls	3
Brush/Grass Fires	2	Good Intent Calls	8
Refuse/rubbish Fires	1	Unintentional False	7
Other Fires	0	Other False	0
Total Fires	7	**Total False: Total**	21
Rescue and EMS	54	Overpressure Rupture/ Explosion - No Fire	0
Mutual Aid Received	0	Incidents with Exposures	0
Mutual Aid Given	0		
Automatic Aid Received	0		
Automatic Aid Given	1		
Fire Service Injuries	0	**Fire Dollar Loss**	
Non-Fire Service Injury	0	Property	0
Fire Service Death	0	Contents	0
Fire Civilian Injuries	0	**Non-Fire Dollar Loss**	
Non-Fire Civilian Injuries	0	Property	0
Fire Civilian Death	0	Contents	0
Non-Fire Civilian Death	0		

Kingston Fire Department

Kingston, TN

This report was generated on 5/3/2018 5:18:01 PM

Minor Incident Types by Month for Year

Year: 2018

INCIDENT TYPE	Jan	Feb	Mar	Apr	May	SUM
Accident, potential accident	1	2	1	1		5
Combustible/flammable spills & leaks			1	1		2
Dispatched and canceled en route	7	6	11	6		30
Electrical wiring/equipment problem	1		2	1		4
Emergency medical service (EMS) Incident	46	44	45	45	2	182
False alarm and false call, other	1	1	3	4		9
Good intent call, other				1		1
Malicious, mischievous false alarm	1					1
Medical assist	12	12	24	9	4	61
Mobile property (vehicle) fire	1		1	2		4
Natural vegetation fire			2	2		4
Outside rubbish fire				1		1
Person in distress	3		1			4
Public service assistance	8	6	6	3		23
Rescue or EMS standby			1			1
Rescue, emergency medical call (EMS), other	1					1
Steam, other gas mistaken for smoke			1			1
Structure Fire	2		4	1		7
System or detector malfunction			1			1
Unintentional system/detector operation (no fire)	3	1	3	3		10
Wrong location, no emergency found	1	1	2	1		5
Total	88	73	109	81	6	357

Only REVIEWED incidents included

Public Works Report April 2018

Solid Waste:

Convenience center solid waste collected: ___None_____
Wood chips removed from lot: ___None_____
Solid Waste Tonnage collected: ___None_____
Street sweeping debris removed off streets: _8 Loads_____
Recycled materials collected: __ None_____

Public Works Selected Performance Indicators	Total	YTD
Brush Pick-Up Areas Covered	36 loads	614 Loads
Culverts/Storm Drains Cleaned	28	453
Curb/Sidewalk Repair/Install/Remove	150 ft	1075 ft
Drainage Inspection Requests	None	28
Excavation/Street Cut Permits Issued	None	None
Exemption/Back Door Route Requests	None	None
Graffiti Removal Requests	None	None
Land Disturbance Permits Issued	None	None
Sanitation – Bulk Item/Junk Pick-Up Request	3	29
Sanitation – Cart Repairs	None	None
Sanitation – Second Cart Request	None	None
Signs Repaired/Installed (Street or Name)	9	141
Storm water Inspections Performed	None	10
Stream and/or Tributary Clean-Up/Clean-Outs	None	None
Streets paved	None	2
Streets Repaired (e.g., pothole)	12	104
Streets Striped	None	2
Tennessee One Calls	2	38
Traffic Signal Repair	None	9
Tree Trimming Requests	None	73

Vehicle Maintenance – Routine	12	192
Vehicle Maintenance – Unscheduled	10	207
Water Quality – Related Outreach Events	NA	NA

Public Works Facility, Outreach & Project Review:

Residential meetings and work to assist with drainage-related projects –None
Daily underground storage tank testing –N/A
Monthly fuel pump inspection and cleaning- N/A
Storm water manager's meeting- N/A
Weekly departmental meetings and monthly staff safety meetings-4
Sign repair, new sign installations- 9
Signal inspection, repair and timing adjustments- 8
Grant applications- None
Participated in various weather calls- None
Brine acquisition and street prep in advance of weather events- None
Fleet software implementation –N/A
Storm water educational outreach webinar- None
Drainage law presentation- None
Street Lighting- 2

Continuing Projects

Fleet system software implementation -None
Bent sign inventory repair- 9
Upgrades to City's fueling system- None

APRIL MONTHLY REPORT

Kingston Community Center

These are the regularly scheduled on-going meetings and events that were held at the Center during the month of April,2018:

Senior Luncheon
Senior Bridge
Senior Quilting
Cultural Arts (FCE)
Senior Executive Board
Senior Pinochle (2 groups)
Senior Card Games
American Red Cross
Kingston Parks & Recreation Committee
Girl Scout Leaders/Service Unit
Adult Table Tennis
Antique Tractor Club
Autism Support Group
Any Body Can Exercise (ABC)
"Bag Ladies" Mats for Homeless
American Red Cross
Girl Scout Troops
Zumba Classes
Roane County Retired Teachers Luncheon
Zumba Exercise Class
Salvation Army
Roane County Foster Care
Krafty Korners - FCE
Senior Bingo
Roane County Foster Care Program Meeting
N.A.M.I.
Kingston Lion's Club
Roane County Sewing Club

These are the groups and events that were held in addition to the regularly scheduled ones at the Center during the month of April,2018:

Robin Sheldon Family
Kathy Tuttle Family
FCE Recognition Day/Luncheon
RCHS Boys Soccer Pregame Meals
Girl Scouts Badge Work Day
Paige Hill Family
First Responders Lunch spons. by TVA Credit Union
Medic Blood Drive
Shayla Shipwash Familly
AARP Tax Assist
Sierra Taylor Family

At City Park - Ashley Gosnell Family, Master Gardeners Plant Demos and Sale, Jo Ann Turner, Teresa Moore Family, David Humphreys, Misty Wright Family
At Southwest Point - Early American History Day, Kite Derby, Special Olympics,
At Roane County Court House - Parks and Rec. April Street Fest, Family Movie Night
At Ladd Park - Mary Skinner Family, Misty Wright Family

Community Center Rent:$568.00
Park Rent: $205.00

Submitted by Jo Ann Knies

Kingston Parks and Recreation

Out of the Park

May 2018

Pool Opens Tuesday May 29th
Reserve your Pool Parties today
Plus Swim Team sign-ups are ongoing.

Sports and Youth Camps for Summer

Challenger British Soccer Camp

June 4-8th 9-noon at South West Point
3-5years old, $89 6-14yrear olds $135
Register at Challengersports.com

Brazilian Soccer Camp

Sponsored by Kingston Parks and Recreation
June 11-14th at South West Point
9-11:30 am $75 Ages 7-17
Register with Kingston Parks and Recreation

Jr. Ranger Camp

for Ages 13-14 June 6-8th
Service Based Camp with a focus on Leadership Skills conducted in our parks

Camp Get Out

for Ages 8-12 June 18-22nd
(Our most popular camp) Focus on the outdoors in each of our parks
Spaces are Limited for these camps register today

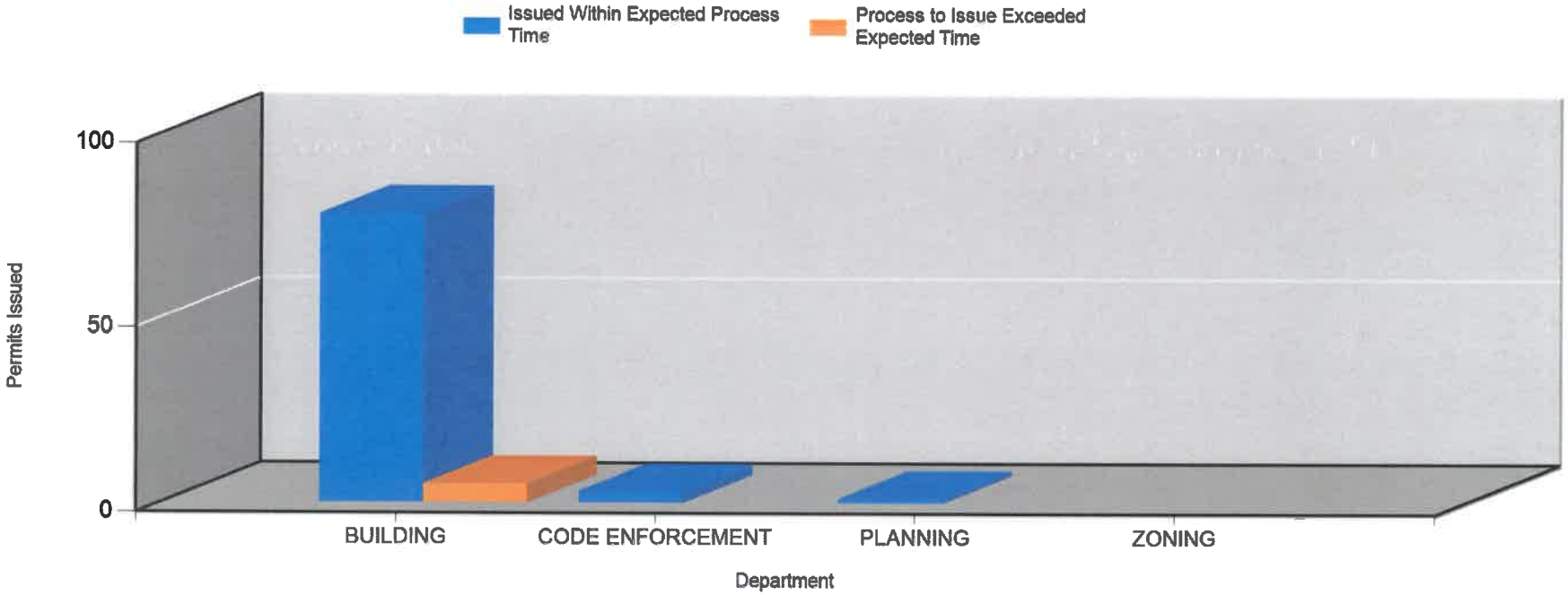
Get your Tickets for *The River Sharks* Concert at Roane State Theatre
Saturday May 19th to benefit Fort Paws Dog Park Seating is limited and going fast. Cost is $15.

Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
04/01/2018 AND 04/30/2018

Report run on: 04/30/2018 03:43 PM

Permits Issued by Department



Average Process Time

Department	Permit Type	Expected Process Time	Number Submitted	Number Issued	Mean Time to Issue	Standard Deviation	Average Cycles	Issued Within	Issued Over
BUILDING	BP	Same Day	69	68	Same Day	1.25 Days	1	63	5
	DEMO	Same Day	1	1	Same Day	0 Days	1	1	0
	PL	Same Day	10	9	Same Day	0 Days	1	9	0
	RM	Same Day	6	5	Same Day	0 Days	1	5	0

Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
04/01/2018 AND 04/30/2018

Report run on: 04/30/2018 03:43 PM

CODE ENFORCEMENT	BK	Same Day	5	3	Same Day	0 Days	1	3	0
	JNK	Same Day	1	0	Same Day	0 Days	1	0	0
PLANNING	PLT	Same Day	5	1	Same Day	0 Days	1	1	0
ZONING	SUP	Same Day	1	0	Same Day	0 Days	1	0	0

Issued Permit Details

Department	Permit Type	Permit Number (State) Project Name/Address	Dates		Number of Days	
BUILDING	BP	BP2018-114 Garage 275 Bowers Rd, Harriman, TN 37748	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/02/2018 04/02/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-115 Dock 3928 River Road, Ten Mile, TN 37880	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/03/2018 04/03/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-116 HC KFC New Signage 1527 S. Roane Street, Harriman, TN 37748	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/03/2018 04/09/2018	In Process: Waiting: Total Days: Total Cycles:	6 0 6 1
		BP2018-117 Residential Home 108 Smalley Lane, Kingsotn, Tn 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/03/2018 04/03/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-118 Residential Home 200 Beaver Trail, Kingston, Tn 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/03/2018 04/03/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1

Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
04/01/2018 AND 04/30/2018

Report run on: 04/30/2018 03:43 PM

BUILDING	BP	BP2018-119 Residential Home 156 Marble View Dr, Kingston, Tn 37763	Submitted: 04/03/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/03/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-120 Residential Home 152 East Shore Drive, Rockwood, TN 37854	Submitted: 04/04/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/04/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-121 Garage 560 DeArmond Road, Kingston, TN 37763	Submitted: 04/04/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/04/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-122 Ingroun Pool 108 Settlers Road, Harriman, TN 37748	Submitted: 04/04/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/04/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-123 Porch Guardrail and handrail repair 1221 Eureka Road, Rockwood, TN 37854	Submitted: 04/05/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/05/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-124 Remodel 110 Indian Shadows Ct, Ten Mile, TN 37880	Submitted: 04/05/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/05/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-125 HC Repair to living space 829 Chilhowee Street, Harriman, TN 37748	Submitted: 04/05/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/05/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-126 Dock 608 Turtle Crossing Way, Loudon, TN 37774	Submitted: 04/05/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/05/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	

Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
04/01/2018 AND 04/30/2018

Report run on: 04/30/2018 03:43 PM

BUILDING	BP	BP2018-127 DW 163 Bayview Drive, Ten Mile, TN 37880	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/06/2018 04/06/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-128 Pole Barn 175 Thornton Lane, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/06/2018 04/06/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-129 OS Commercial Sign 333 E Tri County Blvd, Oliver Springs, TN 37840	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/09/2018 04/09/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-130 HC Commercial Sign 629 S Roane Street, Harriman, Tn 37748	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/09/2018 04/09/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-131 DW 198 Bullard Hollow Road, Harriman, Tn 37748	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/09/2018 04/09/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-132 MOD 416 Paint Rock Valley Road, Philadelphia, TN 37846	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/09/2018 04/09/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-133 KC Garage 208 Ridge Trail Rd, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/09/2018 04/10/2018	In Process: Waiting: Total Days: Total Cycles:	1 0 1 1
		BP2018-134 KC Residential Home 208 Ridge Trail Rd, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/09/2018 04/10/2018	In Process: Waiting: Total Days: Total Cycles:	1 0 1 1

Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
04/01/2018 AND 04/30/2018

Report run on: 04/30/2018 03:43 PM

BUILDING	BP	BP2018-135 Carport 320 Babbs Road, Lenoir City, TN 37771	Submitted: 04/09/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/09/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-136 Deck & Ret. Walls 505 Dyllis Road, Harriman, TN 37748	Submitted: 04/09/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/09/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-137 Decks and Window change out 189 Old Kingston Highway, Rockwood, TN 37854	Submitted: 04/09/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/09/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-138 Carport 117 Stiles Lane, Kingston, TN 37763	Submitted: 04/09/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/09/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-139 Residential Home 981 Hamilton Lane, Kingston, TN 37763	Submitted: 04/09/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/09/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-140 Porch 127 Loudon Highway, Kingston, TN 37763	Submitted: 04/10/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/10/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-141 SW 4652 Hall Road, Loudon, TN 37774	Submitted: 04/10/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/10/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-142 Inground Pool 344 Patton Lane, Harriman, Tn 37748	Submitted: 04/10/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/10/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	

Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
04/01/2018 AND 04/30/2018

Report run on: 04/30/2018 03:43 PM

BUILDING	BP	BP2018-143 Addition 101 Pleasant View Drive, Oliver Springs, TN 37840	Submitted: 04/10/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/10/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-144 KC Deck Replacement 109 Greystone Way, Kingston, TN 37763	Submitted: 04/11/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/11/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-145 KC Deck Replacement 111 Greystone Way, KIngston, TN 37763	Submitted: 04/11/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/11/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-146 OS Porch Roof Only 301 Pine Street, Oliver Springs, TN 37840	Submitted: 04/11/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/11/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-147 Deck Replacement 603 Webster Rd, Harriman, TN 37748	Submitted: 04/11/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/11/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-148 Repair to living space 1418 Oakdale Highway, Harriman, TN 37748	Submitted: 04/12/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/12/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-149 Remodel 966 Old Harriman Hwy, Harriman, Tn 37748	Submitted: 04/13/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/13/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-150 Fence 106 Robbins Road, Harriman, TN 37748	Submitted: 04/13/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/13/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	

Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
04/01/2018 AND 04/30/2018

Report run on: 04/30/2018 03:43 PM

BUILDING	BP	BP2018-151 Metal Storage Building 121 Benny East Road, Rockwood, TN 37854	Submitted: 04/13/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/13/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-152 Garage 110 Martin Circle, Harriman, TN 37748	Submitted: 04/13/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/13/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-153 Deck Replacement 747 Old Hen Valley Road, Oliver Springs, TN 37840	Submitted: 04/16/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/16/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-154 DW 121 East Drive, Rockwood, TN 37854	Submitted: 04/17/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/17/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-155 Garage 1634 Old Harriman Hwy, Oliver Springs, TN 37840	Submitted: 04/17/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/17/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-156 DW 113 Rebel Rd, Harriman, TN 37748	Submitted: 04/18/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/18/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-157 KC Dock 310 Windswept Lane, Kingston, TN 37763	Submitted: 04/18/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/18/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-158 KC Deck 202 Manchester Road, Kingston, TN 37763	Submitted: 04/19/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/19/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	

Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
04/01/2018 AND 04/30/2018

Report run on: 04/30/2018 03:43 PM

BUILDING	BP	BP2018-159 HC SW 897 Bazel Road, Harriman, Tn 37748	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/19/2018 04/19/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-160 HC SW 895 Bazel Road, Harriman, TN 37748	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/19/2018 04/19/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-161 Porch 220 Mountain View Lane, Oliver Springs, TN 37840	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/20/2018 04/20/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-162 KC Commercial Sign Replacement 417 N Kentucky St, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/20/2018 04/20/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-163 Dock 458 Foremast Road, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/20/2018 04/20/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-164 Residential Home 121 Lake View Cove Drive, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/20/2018 04/20/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-165 OS Housing Units 224 Airport Road, Oliver Springs, TN 37840	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/20/2018 04/20/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-166 Dock 175 Thornton Lane, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/23/2018 04/23/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1

Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
04/01/2018 AND 04/30/2018

Report run on: 04/30/2018 03:43 PM

BUILDING	BP	BP2018-167 Residential Home 102 Pecan Grove Lane, Lenoir City, Tn 37771	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/23/2018 04/23/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-168 HC Addition 445 Morton Rd, Harriman, TN 37748	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/23/2018 04/23/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-169 Residential Home 815 Paint Rock Road, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/24/2018 04/24/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-170 Carport 301 Rolling Acres, Rockwood, TN 37854	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/24/2018 04/24/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-171 Dock 143 Tanasi Trail, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/24/2018 04/24/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-172 Dock 3745 ROANE STATE Hwy., Harriman, TN 37748	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/24/2018 04/24/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-173 Residential Home 4989 Decatur Highway, Ten Mile, TN 37880	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/24/2018 04/30/2018	In Process: Waiting: Total Days: Total Cycles:	6 0 6 1
		BP2018-174 Metal Building 4991 Decatur Highway, Ten Mile, TN 37880	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/24/2018 04/30/2018	In Process: Waiting: Total Days: Total Cycles:	6 0 6 1

Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
04/01/2018 AND 04/30/2018

Report run on: 04/30/2018 03:43 PM

BUILDING	BP	BP2018-175 Remodel & Addition 272 West Rockwood Ferry Road, Ten Mile, TN 37880	Submitted: 04/24/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/24/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-176 Garage 198 Pattie Gap Road, Philadelphia, Tn 37846	Submitted: 04/24/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/24/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-177 DW 231 Branham Hollow Road, Ten Mile, TN 37880	Submitted: 04/26/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/26/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-178 HC Remodel 403 Walden Ave, Harriman, TN 37748	Submitted: 04/26/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/26/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-179 Porch 204 Rolling Acres Drive, Rockwood, TN 37854	Submitted: 04/27/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/27/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-180 Residential Home 752 Old Johnston Valley Road, Kingston, TN 37763	Submitted: 04/27/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/27/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-181 Remodel 291 SHADY Rd., Oliver Springs, TN 37840	Submitted: 04/30/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/30/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-182 Above Ground Pool 624 Old Hwy. 70, Harriman, TN 37748	Submitted: 04/30/2018 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	

Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
04/01/2018 AND 04/30/2018

Report run on: 04/30/2018 03:43 PM

BUILDING	DEMO	DM-2018-001 KC McDonald's DEMO 840 N Kentucky Street, Kingston, TN 37763	Submitted: 04/02/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/02/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
	PL	PL2018-028 PL for BP2018-013 239 Old Poplar Springs Road, Kingston, TN 37763	Submitted: 04/03/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/03/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		PL2018-029 PL for BP2017-674 475 Woody Lane, Kingston, TN 37763	Submitted: 04/03/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/03/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		PL2018-030 PL for BP2017-663 4287 Kingston Highway, Loudon, TN 37774	Submitted: 04/04/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/04/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		PL2018-031 PL for BP2018-105 711 Eblen Circle, Kingston, Tn 37763	Submitted: 04/05/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/05/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		PL2018-032 PL for BP2018-132 416 Paint Rock Valley Road, Philadelphia, TN 37846	Submitted: 04/09/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/09/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		PL2018-033 PL for BP2018-139 981 Hamilton Lane, Kingston, Tn 37763	Submitted: 04/09/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/09/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		PL2018-034 Four Mile Road, Kingston, TN 37763	Submitted: 04/18/2018 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 12 Waiting: 0 Total Days: 12 Total Cycles: 1	

Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
04/01/2018 AND 04/30/2018

Report run on: 04/30/2018 03:43 PM

BUILDING	PL	PL2018-035	Submitted:	04/19/2018	In Process:	0
			Technically Complete:		Waiting:	0
		Plumbing Permit for BP2018-124	Approved:		Total Days:	0
			Ready to Issue:		Total Cycles:	1
		110 Indian Shadows Ct, Ten Mile, TN 37880	Issued:	04/19/2018		
		PL2018-036	Submitted:	04/30/2018	In Process:	0
			Technically Complete:		Waiting:	0
		PL for BP2018-079	Approved:		Total Days:	0
			Ready to Issue:		Total Cycles:	1
		307 West Shores Drive, Rockwood, TN 37854	Issued:	04/30/2018		
		PL2018-037	Submitted:	04/30/2018	In Process:	0
			Technically Complete:		Waiting:	0
		PL for BP2018-181	Approved:		Total Days:	0
			Ready to Issue:		Total Cycles:	1
		291 SHADY Rd., Oliver Springs, TN 37840	Issued:	04/30/2018		
	RM	RM2018-031	Submitted:	04/16/2018	In Process:	0
			Technically Complete:		Waiting:	0
		RM for BP2017-684	Approved:		Total Days:	0
			Ready to Issue:		Total Cycles:	1
		554 Old Johnson Valley Road, Kingston, TN 37763	Issued:	04/16/2018		
		RM2018-032	Submitted:	04/20/2018	In Process:	0
			Technically Complete:		Waiting:	0
		RM for BP2018-105	Approved:		Total Days:	0
			Ready to Issue:		Total Cycles:	1
		711 Eblen Circle, Kingston, Tn 37763	Issued:	04/20/2018		
		RM2018-033	Submitted:	04/24/2018	In Process:	0
			Technically Complete:		Waiting:	0
		RM for BP2018-013	Approved:		Total Days:	0
			Ready to Issue:		Total Cycles:	1
		239 Old Poplar Springs Road, Kingston, TN 37763	Issued:	04/24/2018		
		RM2018-034	Submitted:	04/26/2018	In Process:	0
			Technically Complete:		Waiting:	0
		RM for BP2017-637	Approved:		Total Days:	0
			Ready to Issue:		Total Cycles:	1
		326 Peninsula Road, Harriman, Tn 37748	Issued:	04/26/2018		
		RM2018-035	Submitted:	04/26/2018	In Process:	0
			Technically Complete:		Waiting:	0
		RM for BP2017-157	Approved:		Total Days:	0
			Ready to Issue:		Total Cycles:	1
		357 Eagle Ridge Drive, Rockwood, TN 37854	Issued:	04/26/2018		

Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
04/01/2018 AND 04/30/2018

Report run on: 04/30/2018 03:43 PM

BUILDING	RM	RM2018-036 PL for BP2018-079 307 West Shore Drive, Rockwood, TN 37854	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/30/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
CODE ENFORCEMENT	BK	BK-18-0001 Gamble	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/18/2018 04/18/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BK-18-0002	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/18/2018	In Process: 12 Waiting: 0 Total Days: 12 Total Cycles: 1	
		BK-18-0003 Gamble	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/18/2018 04/18/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BK-18-0004 Code Check Book 102 Pecan Grove Lane, Lenoir City, Tn 37771	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/23/2018 04/23/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BK-18-0005 Codes Check Book 246 Skyline Drive, Harriman, TN 37748	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/25/2018	In Process: 5 Waiting: 0 Total Days: 5 Total Cycles: 1	
	JNK	JNK2018-001 Palmer 123 Bales Ave, Harriman, TN 37748	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/18/2018	In Process: 12 Waiting: 0 Total Days: 12 Total Cycles: 1	
PLANNING	PLT	PLT2018-001 Cline 120 Island Rd., Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/18/2018	In Process: 12 Waiting: 0 Total Days: 12 Total Cycles: 1	

Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
04/01/2018 AND 04/30/2018

Report run on: 04/30/2018 03:43 PM

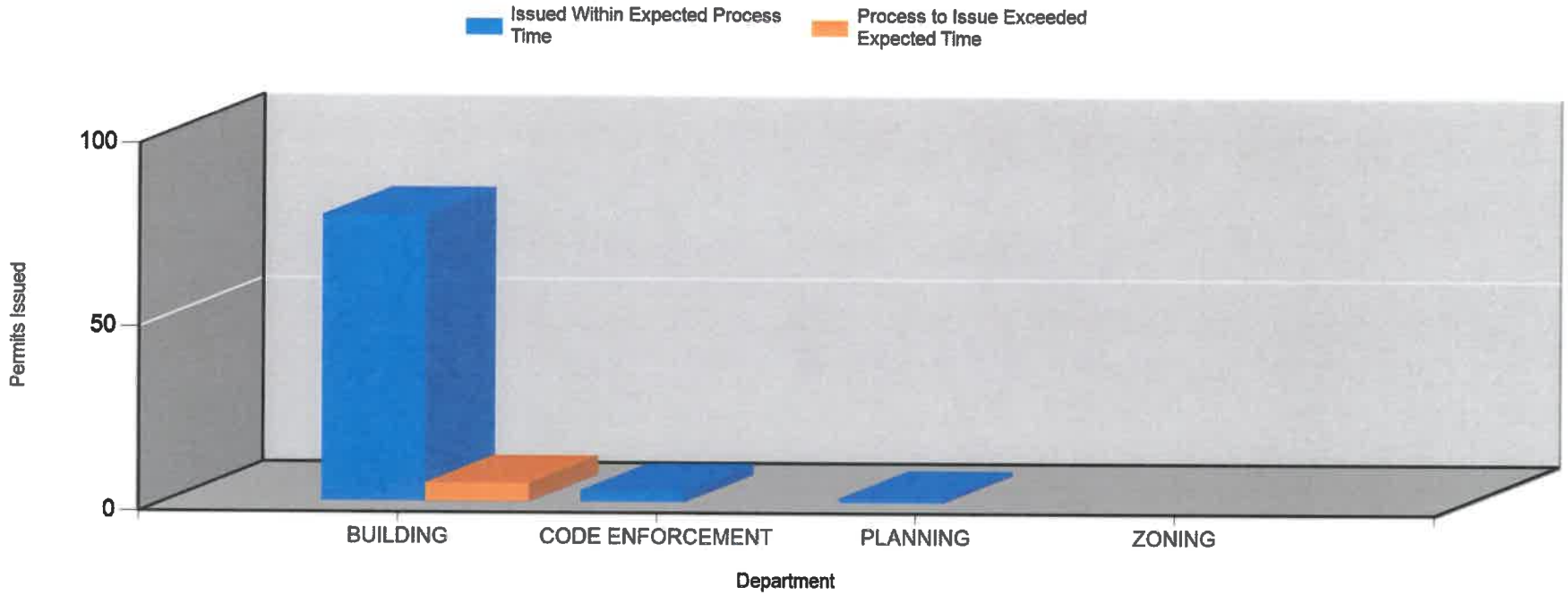
PLANNING	PLT	PLT2018-002 120 Island Rd., Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/18/2018	In Process: Waiting: Total Days: Total Cycles:	12 0 12 1
		PLT2018-003 Palmer 123 Bales Ave, Harriman, TN 37748	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/18/2018	In Process: Waiting: Total Days: Total Cycles:	12 0 12 1
		PLT2018-004 James S. Curtis 307 West Shores Drive, Rockwood, TN 37854	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/18/2018 04/18/2018 04/18/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		PLT2018-005 Plat Review 120 Copenhaver Rd, Lenoir City, TN 37771	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/30/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
ZONING	SUP	SUP2018-001 Palmer 123 Bales Ave, Harriman, TN 37748	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/17/2018	In Process: Waiting: Total Days: Total Cycles:	13 0 13 1

Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
04/01/2018 AND 04/30/2018

Report run on: 04/30/2018 03:43 PM

Permits Issued by Department



Average Process Time

Department	Permit Type	Expected Process Time	Number Submitted	Number Issued	Mean Time to Issue	Standard Deviation	Average Cycles	Issued Within	Issued Over
BUILDING	BP	Same Day	69	68	Same Day	1.25 Days	1	63	5
	DEMO	Same Day	1	1	Same Day	0 Days	1	1	0
	PL	Same Day	10	9	Same Day	0 Days	1	9	0
	RM	Same Day	6	5	Same Day	0 Days	1	5	0

Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
04/01/2018 AND 04/30/2018

Report run on: 04/30/2018 03:43 PM

CODE ENFORCEMENT	BK	Same Day	5	3	Same Day	0 Days	1	3	0
	JNK	Same Day	1	0	Same Day	0 Days	1	0	0
PLANNING	PLT	Same Day	5	1	Same Day	0 Days	1	1	0
ZONING	SUP	Same Day	1	0	Same Day	0 Days	1	0	0

Issued Permit Details

Department	Permit Type	Permit Number (State) Project Name/Address	Dates	Number of Days
BUILDING	BP	BP2018-114 Garage 275 Bowers Rd, Harriman, TN 37748	Submitted: 04/02/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/02/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2018-115 Dock 3928 River Road, Ten Mile, TN 37880	Submitted: 04/03/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/03/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2018-116 HC KFC New Signage 1527 S. Roane Street, Harriman, TN 37748	Submitted: 04/03/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/09/2018	In Process: 6 Waiting: 0 Total Days: 6 Total Cycles: 1
		BP2018-117 Residential Home 108 Smalley Lane, Kingsotn, Tn 37763	Submitted: 04/03/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/03/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2018-118 Residential Home 200 Beaver Trail, Kingston, Tn 37763	Submitted: 04/03/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/03/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1

Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
04/01/2018 AND 04/30/2018

Report run on: 04/30/2018 03:43 PM

BUILDING	BP	BP2018-119 Residential Home 156 Marble View Dr, Kingston, Tn 37763	Submitted: 04/03/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/03/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-120 Residential Home 152 East Shore Drive, Rockwood, TN 37854	Submitted: 04/04/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/04/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-121 Garage 560 DeArmond Road, Kingston, TN 37763	Submitted: 04/04/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/04/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-122 Ingroun Pool 108 Settlers Road, Harriman, TN 37748	Submitted: 04/04/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/04/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-123 Porch Guardrail and handrail repair 1221 Eureka Road, Rockwood, TN 37854	Submitted: 04/05/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/05/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-124 Remodel 110 Indian Shadows Ct, Ten Mile, TN 37880	Submitted: 04/05/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/05/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-125 HC Repair to living space 829 Chilhowee Street, Harriman, TN 37748	Submitted: 04/05/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/05/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-126 Dock 608 Turtle Crossing Way, Loudon, TN 37774	Submitted: 04/05/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/05/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	

Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
04/01/2018 AND 04/30/2018

Report run on: 04/30/2018 03:43 PM

BUILDING	BP	BP2018-127 DW 163 Bayview Drive, Ten Mile, TN 37880	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/06/2018 04/06/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-128 Pole Barn 175 Thornton Lane, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/06/2018 04/06/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-129 OS Commercial Sign 333 E Tri County Blvd, Oliver Springs, TN 37840	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/09/2018 04/09/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-130 HC Commercial Sign 629 S Roane Street, Harriman, Tn 37748	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/09/2018 04/09/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-131 DW 198 Bullard Hollow Road, Harriman, Tn 37748	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/09/2018 04/09/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-132 MOD 416 Paint Rock Valley Road, Philadelphia, TN 37846	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/09/2018 04/09/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-133 KC Garage 208 Ridge Trail Rd, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/09/2018 04/10/2018	In Process: Waiting: Total Days: Total Cycles:	1 0 1 1
		BP2018-134 KC Residential Home 208 Ridge Trail Rd, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/09/2018 04/10/2018	In Process: Waiting: Total Days: Total Cycles:	1 0 1 1

Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
04/01/2018 AND 04/30/2018

Report run on: 04/30/2018 03:43 PM

BUILDING	BP	BP2018-135 Carport 320 Babbs Road, Lenoir City, TN 37771	Submitted: 04/09/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/09/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-136 Deck & Ret. Walls 505 Dyllis Road, Harriman, TN 37748	Submitted: 04/09/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/09/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-137 Decks and Window change out 189 Old Kingston Highway, Rockwood, TN 37854	Submitted: 04/09/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/09/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-138 Carport 117 Stiles Lane, Kingston, TN 37763	Submitted: 04/09/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/09/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-139 Residential Home 981 Hamilton Lane, Kingston, TN 37763	Submitted: 04/09/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/09/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-140 Porch 127 Loudon Highway, Kingston, TN 37763	Submitted: 04/10/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/10/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-141 SW 4652 Hall Road, Loudon, TN 37774	Submitted: 04/10/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/10/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BP2018-142 Inground Pool 344 Patton Lane, Harriman, Tn 37748	Submitted: 04/10/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/10/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	

Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
04/01/2018 AND 04/30/2018

Report run on: 04/30/2018 03:43 PM

BUILDING	BP	BP2018-143 Addition 101 Pleasant View Drive, Oliver Springs, TN 37840	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/10/2018 04/10/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-144 KC Deck Replacement 109 Greystone Way, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/11/2018 04/11/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-145 KC Deck Replacement 111 Greystone Way, KIngston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/11/2018 04/11/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-146 OS Porch Roof Only 301 Pine Street, Oliver Springs, TN 37840	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/11/2018 04/11/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-147 Deck Replacement 603 Webster Rd, Harriman, TN 37748	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/11/2018 04/11/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-148 Repair to living space 1418 Oakdale Highway, Harriman, TN 37748	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/12/2018 04/12/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-149 Remodel 966 Old Harriman Hwy, Harriman, Tn 37748	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/13/2018 04/13/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-150 Fence 106 Robbins Road, Harriman, TN 37748	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/13/2018 04/13/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1

Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
04/01/2018 AND 04/30/2018

Report run on: 04/30/2018 03:43 PM

BUILDING	BP	BP2018-151 Metal Storage Building 121 Benny East Road, Rockwood, TN 37854	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/13/2018 04/13/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-152 Garage 110 Martin Circle, Harriman, TN 37748	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/13/2018 04/13/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-153 Deck Replacement 747 Old Hen Valley Road, Oliver Springs, TN 37840	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/16/2018 04/16/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-154 DW 121 East Drive, Rockwood, TN 37854	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/17/2018 04/17/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-155 Garage 1634 Old Harriman Hwy, Oliver Springs, TN 37840	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/17/2018 04/17/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-156 DW 113 Rebel Rd, Harriman, TN 37748	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/18/2018 04/18/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-157 KC Dock 310 Windswept Lane, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/18/2018 04/18/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-158 KC Deck 202 Manchester Road, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/19/2018 04/19/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1

Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
04/01/2018 AND 04/30/2018

Report run on: 04/30/2018 03:43 PM

BUILDING	BP	BP2018-159 HC SW 897 Bazel Road, Harriman, Tn 37748	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/19/2018 04/19/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-160 HC SW 895 Bazel Road, Harriman, TN 37748	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/19/2018 04/19/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-161 Porch 220 Mountain View Lane, Oliver Springs, TN 37840	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/20/2018 04/20/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-162 KC Commercial Sign Replacement 417 N Kentucky St, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/20/2018 04/20/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-163 Dock 458 Foremast Road, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/20/2018 04/20/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-164 Residential Home 121 Lake View Cove Drive, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/20/2018 04/20/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-165 OS Housing Units 224 Airport Road, Oliver Springs, TN 37840	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/20/2018 04/20/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-166 Dock 175 Thornton Lane, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/23/2018 04/23/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1

Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
04/01/2018 AND 04/30/2018

Report run on: 04/30/2018 03:43 PM

BUILDING	BP	BP2018-167	Submitted:	04/23/2018	In Process: 0
			Technically Complete:		Waiting: 0
		Residential Home	Approved:		Total Days: 0
			Ready to Issue:		Total Cycles: 1
		102 Pecan Grove Lane, Lenoir City, Tn 37771	Issued:	04/23/2018	
		BP2018-168	Submitted:	04/23/2018	In Process: 0
			Technically Complete:		Waiting: 0
		HC Addition	Approved:		Total Days: 0
			Ready to Issue:		Total Cycles: 1
		445 Morton Rd, Harriman, TN 37748	Issued:	04/23/2018	
		BP2018-169	Submitted:	04/24/2018	In Process: 0
			Technically Complete:		Waiting: 0
		Residential Home	Approved:		Total Days: 0
			Ready to Issue:		Total Cycles: 1
		815 Paint Rock Road, Kingston, TN 37763	Issued:	04/24/2018	
		BP2018-170	Submitted:	04/24/2018	In Process: 0
			Technically Complete:		Waiting: 0
		Carport	Approved:		Total Days: 0
			Ready to Issue:		Total Cycles: 1
		301 Rolling Acres, Rockwood, TN 37854	Issued:	04/24/2018	
		BP2018-171	Submitted:	04/24/2018	In Process: 0
			Technically Complete:		Waiting: 0
		Dock	Approved:		Total Days: 0
			Ready to Issue:		Total Cycles: 1
		143 Tanasi Trail, Kingston, TN 37763	Issued:	04/24/2018	
		BP2018-172	Submitted:	04/24/2018	In Process: 0
			Technically Complete:		Waiting: 0
		Dock	Approved:		Total Days: 0
			Ready to Issue:		Total Cycles: 1
		3745 ROANE STATE Hwy., Harriman, TN 37748	Issued:	04/24/2018	
		BP2018-173	Submitted:	04/24/2018	In Process: 6
			Technically Complete:		Waiting: 0
		Residential Home	Approved:		Total Days: 6
			Ready to Issue:		Total Cycles: 1
		4989 Decatur Highway, Ten Mile, TN 37880	Issued:	04/30/2018	
		BP2018-174	Submitted:	04/24/2018	In Process: 6
			Technically Complete:		Waiting: 0
		Metal Building	Approved:		Total Days: 6
			Ready to Issue:		Total Cycles: 1
		4991 Decatur Highway, Ten Mile, TN 37880	Issued:	04/30/2018	

Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
04/01/2018 AND 04/30/2018

Report run on: 04/30/2018 03:43 PM

BUILDING	BP	BP2018-175 Remodel & Addition 272 West Rockwood Ferry Road, Ten Mile, TN 37880	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/24/2018 04/24/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-176 Garage 198 Pattie Gap Road, Philadelphia, Tn 37846	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/24/2018 04/24/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-177 DW 231 Branham Hollow Road, Ten Mile, TN 37880	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/26/2018 04/26/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-178 HC Remodel 403 Walden Ave, Harriman, TN 37748	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/26/2018 04/26/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-179 Porch 204 Rolling Acres Drive, Rockwood, TN 37854	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/27/2018 04/27/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-180 Residential Home 752 Old Johnston Valley Road, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/27/2018 04/27/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-181 Remodel 291 SHADY Rd., Oliver Springs, TN 37840	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/30/2018 04/30/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2018-182 Above Ground Pool 624 Old Hwy. 70, Harriman, TN 37748	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/30/2018 	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1

Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
04/01/2018 AND 04/30/2018

Report run on: 04/30/2018 03:43 PM

BUILDING	DEMO	DM-2018-001	Submitted:	04/02/2018	In Process:	0
			Technically Complete:		Waiting:	0
		KC McDonald's DEMO	Approved:		Total Days:	0
			Ready to Issue:		Total Cycles:	1
		840 N Kentucky Street, Kingston, TN 37763	Issued:	04/02/2018		
	PL	PL2018-028	Submitted:	04/03/2018	In Process:	0
			Technically Complete:		Waiting:	0
		PL for BP2018-013	Approved:		Total Days:	0
			Ready to Issue:		Total Cycles:	1
		239 Old Poplar Springs Road, Kingston, TN 37763	Issued:	04/03/2018		
		PL2018-029	Submitted:	04/03/2018	In Process:	0
			Technically Complete:		Waiting:	0
		PL for BP2017-674	Approved:		Total Days:	0
			Ready to Issue:		Total Cycles:	1
		475 Woody Lane, Kingston, TN 37763	Issued:	04/03/2018		
		PL2018-030	Submitted:	04/04/2018	In Process:	0
			Technically Complete:		Waiting:	0
		PL for BP2017-663	Approved:		Total Days:	0
			Ready to Issue:		Total Cycles:	1
		4287 Kingston Highway, Loudon, TN 37774	Issued:	04/04/2018		
		PL2018-031	Submitted:	04/05/2018	In Process:	0
			Technically Complete:		Waiting:	0
		PL for BP2018-105	Approved:		Total Days:	0
			Ready to Issue:		Total Cycles:	1
		711 Eblen Circle, Kingston, Tn 37763	Issued:	04/05/2018		
		PL2018-032	Submitted:	04/09/2018	In Process:	0
			Technically Complete:		Waiting:	0
		PL for BP2018-132	Approved:		Total Days:	0
			Ready to Issue:		Total Cycles:	1
		416 Paint Rock Valley Road, Philadelphia, TN 37846	Issued:	04/09/2018		
		PL2018-033	Submitted:	04/09/2018	In Process:	0
			Technically Complete:		Waiting:	0
		PL for BP2018-139	Approved:		Total Days:	0
			Ready to Issue:		Total Cycles:	1
		981 Hamilton Lane, Kingston, Tn 37763	Issued:	04/09/2018		
		PL2018-034	Submitted:	04/18/2018	In Process:	12
			Technically Complete:		Waiting:	0
			Approved:		Total Days:	12
			Ready to Issue:		Total Cycles:	1
		Four Mile Road, Kingston, TN 37763	Issued:			

Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
04/01/2018 AND 04/30/2018

Report run on: 04/30/2018 03:43 PM

BUILDING	PL	PL2018-035 Plumbing Permit for BP2018-124 110 Indian Shadows Ct, Ten Mile, TN 37880	Submitted: 04/19/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/19/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		PL2018-036 PL for BP2018-079 307 West Shores Drive, Rockwood, TN 37854	Submitted: 04/30/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/30/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		PL2018-037 PL for BP2018-181 291 SHADY Rd., Oliver Springs, TN 37840	Submitted: 04/30/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/30/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
	RM	RM2018-031 RM for BP2017-684 554 Old Johnson Valley Road, Kingston, TN 37763	Submitted: 04/16/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/16/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		RM2018-032 RM for BP2018-105 711 Eblen Circle, Kingston, Tn 37763	Submitted: 04/20/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/20/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		RM2018-033 RM for BP2018-013 239 Old Poplar Springs Road, Kingston, TN 37763	Submitted: 04/24/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/24/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		RM2018-034 RM for BP2017-637 326 Peninsula Road, Harriman, Tn 37748	Submitted: 04/26/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/26/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		RM2018-035 RM for BP2017-157 357 Eagle Ridge Drive, Rockwood, TN 37854	Submitted: 04/26/2018 Technically Complete: Approved: Ready to Issue: Issued: 04/26/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	

Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
04/01/2018 AND 04/30/2018

Report run on: 04/30/2018 03:43 PM

BUILDING	RM	RM2018-036 PL for BP2018-079 307 West Shore Drive, Rockwood, TN 37854	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/30/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
CODE ENFORCEMENT	BK	BK-18-0001 Gamble	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/18/2018 04/18/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BK-18-0002	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/18/2018	In Process: 12 Waiting: 0 Total Days: 12 Total Cycles: 1	
		BK-18-0003 Gamble	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/18/2018 04/18/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BK-18-0004 Code Check Book 102 Pecan Grove Lane, Lenoir City, Tn 37771	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/23/2018 04/23/2018	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1	
		BK-18-0005 Codes Check Book 246 Skyline Drive, Harriman, TN 37748	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/25/2018	In Process: 5 Waiting: 0 Total Days: 5 Total Cycles: 1	
	JNK	JNK2018-001 Palmer 123 Bales Ave, Harriman, TN 37748	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/18/2018	In Process: 12 Waiting: 0 Total Days: 12 Total Cycles: 1	
PLANNING	PLT	PLT2018-001 Cline 120 Island Rd., Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/18/2018	In Process: 12 Waiting: 0 Total Days: 12 Total Cycles: 1	

Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
04/01/2018 AND 04/30/2018

Report run on: 04/30/2018 03:43 PM

PLANNING	PLT	PLT2018-002 120 Island Rd., Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/18/2018	In Process: Waiting: Total Days: Total Cycles:	12 0 12 1
		PLT2018-003 Palmer 123 Bales Ave, Harriman, TN 37748	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/18/2018	In Process: Waiting: Total Days: Total Cycles:	12 0 12 1
		PLT2018-004 James S. Curtis 307 West Shores Drive, Rockwood, TN 37854	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/18/2018 04/18/2018 04/18/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		PLT2018-005 Plat Review 120 Copenhaver Rd, Lenoir City, TN 37771	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/30/2018	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
ZONING	SUP	SUP2018-001 Palmer 123 Bales Ave, Harriman, TN 37748	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	04/17/2018	In Process: Waiting: Total Days: Total Cycles:	13 0 13 1

KINGSTON WATER TREATMENT PLANT

APRIL OPERATIONS REPORT 2018

Water Treatment Plant		Current Month	Previous Month	% Change	Avg Day	Max Day	Min Day
GALLONS	Influent (Raw)	17,524,000	17,973,000	-2.56%	565,000	744,000	360,000
	Effluent (Finish)	15,407,000	15,831,000	-2.75%	497,000	687,000	342,000
	Spring Supply	14,068,000	12,737,000	9.46%	454,000	476,000	414,000
	Total Finish Prod.	29,475,000	28,568,000	3.08%			
Plant Efficiency		99.49%	99.32%	0.17%			
Distribution							
GALLONS	Consumption	22,718,500	20,041,800	11.78%			
	Reported Usage	1,534,000	2,780,000	-81.23%			
	Water Loss	5,222,500	5,746,200	-10.03%			
	%	17.72%	20.11%	-2.40%			

Distribution & WTP Report: 1,534,000 gals. usage flushing and Tank refilling.

Public Works: No Report

Fire Dept: No Report

Park & Rec: No Report

WWTP: No Report

Note: The Water Production, Consumption and Loss data is for the March 2018 Meter Read Period.

* Multiple Agencies here throughout the Month collecting water samples.
* Drained and washed all Basins on two separate occasions.
* Completed (collected and analyzed) 2 rounds of Compliance Distribution Bacteriological Sampling.
* Performed regular maintenance at Plant and Spring Site.
* Performed (QA/QC) Quality Assurance and Quality Control Checks and In-House Laboratory Training.
* Completed all required regular monthly sampling.
* Mowed & trimmed the Waterplant grounds four times, at the Spring Pump House , Spring Site and Spring Gravity Feed Line right-of-way.
* Installed a sump pump ran / buried discharge line at Spring chemical injection pit at Spring Site to remove surface water infiltration from nearby creek. Dug out and removed all built up mud and debris.
* Fabricated and Installed new bug screens on 4 Distribution System Tank Overflow Lines.
* Received the TDEC Division of Water Supply Completed Utility Water System Sanitary Survey Inspection Letter. The System achieved a score of 99%. No Violations to Dept. Rules or Regulations were found. The deficiency found were some Tank Overflow fine mesh screens needed to be replaced. All have since been replaced and photos & documentation have been received by TDEC.
* Completed Maintenance at Spring Pump House chemical feed systems. Replaced all suction & discharge lines and peristaltic chemical feeder pump tubes.
* Completed Maintenance at Spring Bleach House chemical feed systems. Replaced all suction & discharge lines and peristaltic chemical feeder pump tubes. Replaced the Pre-chem. injection line on the Gravity Feed Water Line.

0

Schedule of Unaccounted For Water

April

(All amounts in gallons)

A	**Water Treated and Purchased**		
B	Water Pumped (potable)	29,475,000	
C	Water Purchased	0	
D	**Total Water Treated and Purchased (Sum Lines B and C)**		29,475,000
E	**Accounted for Water:**		
F	Water Sold	22,718,500	
G	Metered for Consumption (in house usage)	1,034,000	
H	Fire Department(s) Usage	0	
I	Flushing	500,000	
J	Tank Cleaning/Filling	0	
K	Street Cleaning	0	
L	Bulk Sales	0	
M	Water Bill Adjustments (+/-)	0	
N	**Total Accounted for Water (Sum Lines F thru M)**		24,252,500
O	**Unaccounted for Water (Line D minus Line N)**		5,222,500
P	**Percent Unaccounted for Water (Line O divided by Line D times 100)**		17.718%

Q Other (explain) See Below

Explain Other:

All amounts included in this schedule are supported by documentation on file at the water system. If no support is on file for a line item or if line item is not applicable, a "0" is shown.

KINGSTON WASTEWATER TREATMENT PLANT

TO: David Bolling, City Manager

FROM: Tony Workman, WWTP Plant Manager

RE: April Monthly Report

DATE: May 2, 2018

MONTHLY FLOW	AVERAGE FLOW	MAXIMUM FLOW	MINIMUM FLOW	TOTAL
INFLUENT	.6668	1.7470	.2940	20,004,000
EFFLUENT	.9441	2.0970	.4780	28,322,000

Total gallons of chlorine used was 281.48 @$2.09 gallon = $588.29.

There was 6.72 inches of rain.

There were no sewer overflows this month.

28.99 tons of sludge was hauled to the landfill.

The TDEC inspection of the Wastewater Treatment Plant occurred this month. It appeared to go well. We will know for sure when we receive their inspection report.

Due to the rainfall, we think we discovered a ground water leak that is getting into the clarifier, which would explain the higher Effluent totals. During the dryer summer months, we will make any necessary repairs.

Wascon is planning on finishing the #4 pump station this month. The hope is to be able to complete the project before the fiscal year.

The TAUD Operator Expo is scheduled for May 17.

WATER DEPARTMENT MONTHLY REPORT

To: David Bolling
From: Jimmy Agee
RE: Monthly Work Orders

Month of: APRIL 2018

TASK	RESOLVED	PENDING
INSTALL NEW METER	1	
Read-out	34	
RE- READS	5	
WATER TAP NEW ACCT.	2	
CLOSED ACCT WITH COMSUMPTION	1	
READ INS	34	
CHECK FOR HUNG METER	11	
CHANGE OUT HUNG / BROKEN METER		
CHECK FOR LEAK AT METER	13	
METER LEAKS	2	
AFTER HOURS - WATER	1	
SERVICE LINE LEAK	8	
LINE LOCATES	106	
TURN OFF FOR NON PAYMENT	26	
TURN WATER BACK ON	18	
YARD WORK	24	9
DOOR HANGERS	8	
MANUAL READ	5	
AFTER HOURS - SEWER	4	
SEWER- TAP NEW ACCOUNT	1	
RELOCATE SEWER CONNECTION		
SEWER BACK UP	6	
CHECK TO SEE IF STILL OFF	8	
TAP ESTIMATES	3	
PROFILE REQUESTED	1	
TAP-EXISTING ACCT		
SEWER-TAP EXISTING ACCT		
WATER MAIN BREAKS		

WATER DEPARTMENT MONTHLY REPORT

Month of: April 2018

TASK	RESOLVED	PENDING
MISC SERVICE ORDERS		
RELOCATE METER		
CHECK FOR TAMPERED METER		
REPAIR BROKEN SEWER LINE		
NO WATER		
WATER TASTE BAD		
CHECK WATER PRESSURE	2	
SEWER BAD SMELL		
CHECK FOR FROZEN METER		
REPLACE MAN HOLE COVER		
REPLACE CLEAN-OUT CAP	1	
REPLACE METER /METER BOX/LID		
REPLACE TAMPERED METER		
REPLACE VALVE	3	
FLUSH LINES		
RUN 10 GAL WATER THRU		
TURN OFF FOR INSPECTIONS	2	
INSPECT SEWER CONNECTION		
TURN OFF DUE TO LEAK	1	
REPLACE CUT-OFF VALVE	1	
Install flotting meter		
LOCATE WATER METER		
Total	348	15

OVER-TIMES HOURS 62

FIRE HYDRANTS	2	
ROAD PATCHES	13	6
PULLED METERS	1	

James A. Agee

WATER DISTRIBUTION & COLLECTION
MANAGER-JIM AGEE

Kingston Public Library
Meeting Minutes

April 12, 2018

Present: Joe Parker, Emily Smith, Vic King, EmilySteele - Director; Trudy Wideman, Randy Childs, Carolyn Brewer
Absent: Mary Ann Wesoloski,

1) Chairman Vic King called the meeting to order at 5:01 pm.

2) Randy moved to have the minutes of the March 8th meeting approved; Emily Smith seconded the motion and the minutes were approved.

3) Treasurer, Mary Ann Wesoloski, was not present for the meeting but her report was available. Currently we have a balance of $18,354.23. A check for $660.00 from the LSTA grant and a check for $625.00 from the Roane County Library Board has yet to be deposited. The balance does not reflect an expense of approx. $6,220.00 for repair to the heating system in the library. Also, $300.00 was taken from the maintenance line of the budget for drain repair. Joe moved to accept the treasurer's report; Emily Smith seconded and the report was accepted.

4) No public comments were made.

5) A representative from the Ocoee Regional Library was not present.

6) Emily Steele presented the Director's Report:

a) Children's Programming – Barbara conducted four children's story time events including an Easter egg hunt with 68 participants. The library also hosted a Dr. Seuss birthday party in March. Approximately 50 guests enjoyed the festivities.
b) Tech Classes – On March 24th the library began offering classes paid for by the LTT grant. The first class, Windows 10, had five participants and the email class had two. Two classes will be offered each Saturday until October. Library staff has also been active in teaching patrons how to access Tennessee READS and helping people with job applications online.
c) Upcoming Programs – Later in April, the library will have a schedule of TED talks that will be shown at the library. The TEDxLive conference will air in Vancouver this month and. KPL will be able to choose from the line-up of topics covered. A list and schedule will be available on April 14th.
d) Circulation Summary – Patron count for the month totaled 1645. There were 2029 checkouts and renewals for adults and 414 for children, totaling 2443. READS count for e-books was 2238..

Joe moved to accept the director's report; Randy seconded and the report was accepted.

7) Old Business:

a) New Chairs for the Library – New chairs ordered for the library have arrived and are in place. Stools ordered for the YA section have not been delivered. The fire department has removed all of the old chairs and is able to use them at their facility.

8) New Business

a) Library Policies Review – The Board reviewed two current library policies and the forms related to those policies: the Policy for Patron's Request for Reconsideration of Library Materials (KPLP-5, KPLF-2) and the KPL Opportunities for Improvement Policy (KPLP-4, KPLF-4). Revisions were discussed and approved. Randy Childs made a motion that revisions made to policy KPLP-4 and form KPLF-4 be accepted. Joe seconded and the motion was approved. Joe made a motion that revisions made to policy KPLP-5 and form KPLF-2 be accepted. Emily Smith seconded and the motion was approved.

b) Library Repairs – Repairs to the heating system and a drain line was addressed in Section 3 (Treasurer's Report).

c)

9) Recommendations for Improvement

a) Carolyn noted that the doormats at the entrance to the library were showing wear and suggested looking into their replacement.

b) Emily Smith suggested that the library consider purchasing a VHS converter for patron check-out. She also suggested that the library make park passes available to patrons.

c) A patron filled out a KPL Opportunity for Improvement Form in which she was critical of how the library staff interacted with her. Director Emily Steele will address the issue with staff members involved.

d) Carolyn presented a copy of the recently published Welcome folders that are made available to new Roane County residents. Although pleased with the KPL ad displayed on the folder, it was decided that the next ad should include a picture of the library in the background. It was also decided that a library card application be included in the folder.

10) Chairman's comments - Vic thanked all for coming; said it was a good meeting; expressed his pleasure at having the new library chairs in place.

11) Next meeting date is set for May 10, 2018 at 5 pm.

12) Adjournment was moved by Joe and seconded by Trudy. The meeting was adjourned at 5:41 pm.

Respectfully submitted,
Trudy Wideman, Secretary

MINUTES
KINGSTON PLANNING COMMISSION
APRIL 17, 2018

The regular meeting of the Kingston Planning Commission was held at 6:00 p.m. on April 17, 2018 at the Kingston City Hall.

Members Present	Members Absent	Others Present
Gary Lay, Chmn.	Eric Bacon	David Bolling
Bo Pickel, Sec.	Chuck Hutzler	Steve Rose
Tim Neal, Mayor	Lou Qualls	William Leggins
Gary Botkin		Margaret Burnett
John Byrkit		Robby Burnett
Jason Taylor		
Stephanie Wright		

Staff Representative: David K. Williams

CALL TO ORDER/MINUTES
The meeting was called to order at 6:00 p.m. by Chairman Lay. On a motion by Mr. Botkin and a second by Secretary Pickel, the commission voted to approve the minutes of the March 20, 2018 meeting. On a roll call vote, all voted aye.

REPORTS
There were no reports by City Manager Bolling or Mayor Neal.

SITE PLAN REVIEW – DIVERSIFIED SERVICES BY GARY BOTKIN
Mr. Gary Botkin recused himself from the commission for this issue and presented a site plan for a building addition to Diversified Services along Gallaher Road. The building would be used for storage and would be located at the left rear corner of the property. Staff stated that he had been to the property and that it did not appear drainage would be adversely affected because the building location was mostly impervious and all drainage facilities were in place. Chairman Lay noted that certain site plan information was not on the plan. He stated that the site plan checklist should be included with the site plan, when submitted.

Mr. Botkin withdrew the site plan.

FINAL PLAT – RANDY REGISTER/STEVE ROSE PROPERTY
Staff explained that Mr. Rose and Mr. Register were proposing resubdividing three lots into two lots. It was staff's opinion that it was not a strict combination of lots but rather a resubdivision of property resulting in a two-lot subdivision. Staff stated that he had told Mr. Register and Mr. Rose that it could be handled administratively but all certificates were required. Mr. Register and Mr. Rose felt that having all the certificates on the plat and having to get them signed was an unnecessary burden. Staff stated that he agreed that several certificates were not a "good fit" for the type of subdivision proposed but he did not have the authority to allow them to be omitted. Staff had told them that he was not the final answer and that the planning commission could address the plat if they preferred. Secretary Pickel stated that he required all certificates before he would sign a plat.

Mr. Rose explained that he has been working on this since January 9 and he will get all certificates signed. He continued, stating that this requirement should be changed for those who do this in the future.

Mr. William Leggins, surveyor, stated that the Green Acres Subdivision was created in the 1960s and that all the lots were approved at that time. Therefore, it should not be difficult to resubdivide and create larger lots. He further stated that the plat was a "boundary adjustment." Also, this was in the county should be handled by the Mr. Cofer or his staff.

Mr. Rose then withdrew his plat from consideration.

PRELIMINARY PLAT – BURNETT PROPERTY AT FAIRGROUNDS SUBDIVISION

Robby and Margaret Burnett were present and explained that they had purchased property at a tax sale with the intention of subdividing it and offering lots for sale to abutting property owners. Ms. Burnett stated that she had cleaned up the property and contacted adjacent property owners about selling the proposed lots. She had a plat showing several lots that were small and landlocked and could only function if they were combined with adjacent properties. Staff explained that his biggest concern was allowing the creation of substandard and landlocked lots. Therefore, in discussions with Ms. Burnett, staff had recommended that each proposed lot be combined by plat with the adjacent lot. Ms. Burnett had had disagreed with this and staff had informed her that the planning commission made the final decision. Therefore, she brought the plat before the commission.

The commission then discussed that a previous plat associated with the Fairgrounds Subdivision was handled with notations. The commission agreed that this would likely be an acceptable way to handle the subdivision and combination of lots. Regarding plats, commissioner Wright stated that a checklist from the subdivision regulations should be provided to the surveyor so all platting issues can be addressed on the front end.

DISCUSSIION OF EASEMENTS

Staff stated that he had put easements on the agenda since the commission had questioned what changes to the subdivision regulations Roane County is considering and because the issue has not been formally settled. Staff stated that he was told by Mr. Glen Cofer said there were no proposed changes to the easements section of the subdivision regulations. Staff then stated that the commission could further address the easement issue or let it stand as it is. The commission took no action.

DISCUSSION OF SUBDIVISION CERTIFICATES

Staff had sent commissioners a memo about the current certificates required in the subdivision regulations. The memo explained that some certificates were specifically oriented towards subdivisions with roads and other improvements and others were pertinent for all subdivisions. Staff provided commissioners with a listing of the certificates which showed his recommendations for certificates that should be required for: 1) plats combining lots; 2) plats with lots and no improvements; and 3) plats with lots and improvements.

The commission discussed this and informally agreed that all certificates should be on all plats. If the certificates are not applicable, they can be marked as such and signed by the appropriate authority. No action was taken.

PLANNING PROGRAM GOAL BY MAYOR NEAL

As a follow-up to last month's meeting, Mayor Neal addressed the commission regarding one of his goals for the planning commission. He stated that he would like to see a simplified process for administering the zoning and subdivision regulations. He noted that developers and surveyors should be provided with a checklist specifying the steps to develop property or a subdivision. Also, perhaps a form or narrative detailing the development process could be prepared and provided to developers and the public. City Manager Boling suggested that a workshop might be considered. Chairman Lay said that mailing a checklist or narrative of the development process should also be considered. No action was taken.

ADJOURNMENT

On a motion by Mayor Neal and a second by Ms. Wright, the meeting adjourned at 7:50 p.m.

City of Kingston

Project Status Update

April 2018

HOME GRANT

		Date Completed/Closed Out
Project Cost:	$250,000	
Engineer/Architect/Consultant:	Comm. Dev. Partners	
Contractor:		
Status (Percent complete)	99%	
Estimated Completion Date	Fall 17 / Winter 18	
Notable outstanding issues:	Final Renovation Completed	

Notes:

1. Finished punch-list on final residence and it is awaiting Building Inspector approval.