



City Manager Report

AUGUST 2017



Contents:

Monthly reports of the City Manager and all departments as presented to the Kingston City Council and to the citizens of Kingston

Reporting Schedule:

Published monthly on the City of Kingston website and distributed during the Kingston City Council meeting on the second Tuesday of each month

Featured Picture:

Moonlight on Watts Bar Lake

Distributed: September 12, 2017

Message from the City Manager

Management

- ☐ City Manager

Finance

- ☐ Finance/HR
- ☐ Human Resources
- ☐ City Clerk

Public Safety

- ☐ Police
- ☐ Codes Enforcement
- ☐ Municipal Court
- ☐ Fire

Public Services

- ☐ Public Works
- ☐ Parks & Recreation
- ☐ Building Permits

Water Department

- ☐ Kingston Water Plant
- ☐ Kingston Wastewater Treatment Plant
- ☐ Kingston Water Distribution/Collection

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- ☐ Minutes

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- ☐ Agenda and Minutes
- ☐ Report to TVA

E-911 Quarterly Report

- ☐ Director's Report
Third Quarter Report due October 2017
- ☐ 2017 Annual Report to be Issued
March 2018

Project Status Updates

- ☐ Greenway
- ☐ HOME Grant
- ☐ LPRF Gertrude Porter Park



September 12, 2017

To: Kingston City Council
City Staff
Residents of Kingston

This City Manager Monthly Report is to be distributed and published on the city website (www.mykingstontn.com). We are producing this report in an effort to provide general and performance information to the Kingston City Council and the public regarding City services and programs and to enhance transparency in our local government. Information compiled by each department is analyzed and organized for presentation in this report.

Our goal is to become more transparent and more performance driven. The City staff and I will continue to make every effort to increase efficiencies in City services as we serve the citizens of Kingston.

It is our hope this report will help you become and stay informed regarding city issues and progress.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

David L. Bolling, City Manager
City of Kingston

City Manager

Management Report: August 2017

Legislative Accomplishments

- A. First Reading of Ordinance No. 07-08-8-1 Amending Section 11-503 of the Zoning Ordinance of the City of Kingston, Tennessee

Legislative Matters Forthcoming

- A. Adopt Resolution No. 17-9-12-1 Authorizing the City of Kingston, Tennessee to Apply for FY 2018 TA Funding
- B. First Reading of Ordinance No. 17-9-12-1 *Amending the Zoning Ordinance of the City of Kingston, Tennessee* by Defining and Regulating Electronic Message Board Signs
- C. Adopt Ordinance No. 17-9-12-1 of the City of Kingston, Tennessee to Revise, Replace and Amend the Personnel Rules and Regulations of the City of Kingston
- D. First Reading of Ordinance No. 17-9-12-1 to Repeal the Ordinance Establishing a Personnel Advisory Board and to Abolish the Existing Personnel Advisory Board of the City of Kingston

Other Items Considered by the Council

1. Adoption of a Resolution Authorizing the City of Kingston to Participate in the TML Pool's 2017 Safety Partners and Driver Safety Matching Grant Programs
 2. Approved the Appointment of Sammy Frogg to the Parks and Recreation Commission (4-Year Term Beginning July 1, 2017, and Ending June 30, 2021)
- **External Meetings**
 - Evan Sanders (Grant possibilities)
 - City Attorney Sandy McPherson
 - Robert Campbell and Assoc. (Porter Park)
 - John Muir Festival Committee
 - Conference call and meetings with 245Tech reps regarding new website progress
 - Pre-Construction Meeting with Ferrara Fire for new fire truck
 - Mediation on Goodman vs. City of Kingston
 - Other Misc. Meetings
 - **Internal Meetings**
 - Individual and Joint meetings with Department Heads
 - Individual Meetings with members of Council
 - Meeting Regarding Festival in downtown Kingston

Ongoing Work

- Greenway Project Extension: **Close-out in progress**
- TVA Funding: **Website development being completed. Community Center sign to go out for bids**
- LPRF (Gertrude Porter Park): **Awaiting final report from TDEC**
- HOME Grant: **Two houses complete. Contractors chosen for final three homes. Completion in Fall 2017.**

FINANCIAL SUMMARY AUGUST 2017

35

CITY OF KINGSTON

REVENUES AUGUST 2017

| ACCOUNT NUMBER | DESCRIPTION | ACTUAL AUGUST 2016 | BUDGETED REVENUES 2017- 2018 | ACTUAL AUGUST 2017 | PERCENT OF BUDGET 16% |
|-------------------|--------------------------------|-----------------------|------------------------------------|-----------------------|--------------------------|
| 31110 | CURRENT PROPERTY TAX | | \$1,955,000 | | |
| 31120 | PUBLIC UTILITIES PROPERTY TAX | | \$33,878 | \$158 | 0.5% |
| 31211 | PROPERTY TAX DELINQUENT - 1ST | \$14,898 | \$70,000 | \$17,494 | 25.0% |
| 31212 | PROPERTY TAX DELINQUENT - 2ND | \$3,816 | \$20,000 | \$204 | 1.0% |
| 31219 | PROPERTY TAX DELINQUENT - 0TH | \$662 | \$20,000 | \$2,865 | 14.3% |
| 31300 | INT, PENALTY, AND COURT COST | \$1,835 | \$22,000 | \$2,755 | 12.5% |
| 31511 | IN LIEU TAX, ROCKWOOD ELECTRIC | \$38,134 | \$79,495 | \$41,343 | 52.0% |
| 31610 | LOCAL SALES TAX - CO. TRUSTEE | \$187,932 | \$1,050,000 | \$171,905 | 16.4% |
| 31710 | WHOLESALE BEER TAX | \$26,608 | \$191,000 | \$18,467 | 9.7% |
| 31720 | WHOLESALE LIQUOR TAX | \$18,496 | \$66,000 | \$6,876 | 10.4% |
| 31800 | BUSINESS TAXES | \$4,409 | \$70,000 | \$6,563 | 9.4% |
| 31912 | CABLE TV FRANCHISE TAX | \$18,637 | \$73,500 | \$19,181 | 26.1% |
| 31913 | ATT & BELL SOUTH FRANCHISE FEE | \$3,918 | \$17,000 | \$3,111 | 18.3% |
| 31920 | HOTEL/MOTEL TAX | \$8,798 | \$49,000 | \$6,840 | 14.0% |
| 32210 | BEER LICENSES | | \$1,750 | | |
| 32220 | LIQUOR PERMITS | | \$300 | | |
| 33490 | TEMA ASSISTANCE TORNADO | | | | |
| 33510 | STATE SALES TAX | \$83,716 | \$579,000 | \$86,074 | 14.9% |
| 33520 | STATE INCOME TAX | \$126,023 | \$126,000 | \$87,612 | 69.5% |

| | | | | | | |
|-------|--------------------------------|----------|----------|-----------|----------|--------|
| 33530 | STATE BEER TAX | | | \$3,000 | | |
| 33540 | STATE LIQUOR TAX | | \$1,030 | \$6,000 | \$515 | 8.6% |
| 33551 | STATE GASOLINE TAXES | | \$29,685 | \$201,500 | \$28,551 | 14.2% |
| 33552 | STATE-CITY STREETS | | \$2,012 | \$12,500 | \$1,998 | 16.0% |
| 33555 | STATE STREET CONTRACT MAINT | | \$16,467 | \$48,000 | | |
| 33590 | TVA REVENUE SOLAR JAMES FRY | | \$4,893 | \$3,100 | \$3,942 | 127.2% |
| 33591 | GROSS RECEIPTS - TVA | | | \$69,772 | | |
| 33592 | TVA IMPACT FUNDS | | | \$27,800 | | |
| 33593 | CORPORATE EXCISE TAX | | | \$9,300 | | |
| 33730 | TML FULL PACKAGE BONUS | | | \$4,000 | | |
| 34100 | GENERAL GOVERNMENT - CHARGES | \$35 | | \$600 | \$199 | 33.2% |
| 34310 | HIGHWAYS AND STREETS CHARGES | | | \$7,500 | | |
| 34420 | GARBAGE TIP FEES | \$54,474 | | \$325,500 | \$55,214 | 17.0% |
| 34720 | SWIMMING POOL CHARGES | \$4,917 | | \$23,500 | \$4,783 | 20.4% |
| 34740 | PARK AND RECREATION CHARGES | \$900 | | \$6,300 | \$1,022 | 16.2% |
| 34741 | BOAT SLIP RENTAL | | | \$32,400 | \$3,450 | 10.6% |
| 34742 | FIREWORKS DONATIONS | | | \$40,000 | \$10,167 | 25.4% |
| 34743 | PARK & REC AUCTION SALES | | | \$9,088 | \$9,088 | 100.0% |
| 34744 | P&R DONATIONS, PAVILLION, WALK | | | \$1,015 | | |
| 34746 | FIRE DEPT DONATIONS | | | \$49,000 | | |
| 35100 | AUCTION SALES POLICE DEPT | | | \$2,000 | | |
| 35110 | CITY COURT FINES AND COST | \$7,857 | | \$50,000 | \$5,308 | 10.6% |
| 35140 | DRUG FINES | | | \$2,500 | | |
| 35150 | TRAFFIC SCHOOL CHARGES | \$750 | | \$5,000 | \$1,252 | 25.0% |
| 36000 | FUND BALANCE | | | \$88,525 | | |
| 36100 | INTEREST EARNINGS | \$455 | | \$4,000 | \$351 | 8.8% |
| 36430 | PAVILION RENTAL | \$1,205 | | \$4,000 | \$100 | |
| 36900 | TMBF LOAN FIRE TRUCK | | | \$486,000 | | |

| | | | | | | |
|--------------------------|----------------------------|-------------|-------------|-------------|--|-------|
| 36910 | GRANT PROCEEDS PORTER PARK | | | | | |
| 36967 | CONTRACT NATURAL GAS | \$3,583 | \$21,500 | \$1,792 | | 8.3% |
| 36971 | CONTRACT WATER BILLING | \$439,818 | \$462,065 | \$462,065 | | |
| TOTAL ESTIMATED REVENUES | | \$1,105,963 | \$6,429,388 | \$1,061,245 | | 16.5% |

WATER DEPT REVENUES
Aug-17

| ACCOUNT NUMBER | DESCRIPTION | ACTUAL AUGUST 2016 | BUDGETED 2017-2018 | ACTUAL AUGUST 2017 | PERCENT OF BUDGET 16% |
|--------------------------|-----------------------------------|-----------------------|-----------------------|-----------------------|--------------------------|
| 36100 | INTEREST EARNINGS | \$685 | \$5,000 | \$936 | 19% |
| 37110 | METERED WATER SALES | \$222,475 | \$1,168,600 | \$192,562 | 16% |
| 37114 | SERVELINE LEAK PROTECTION | | | \$13,841 | |
| 37117 | OUTSIDE WATER SALES | \$154,120 | \$819,000 | \$132,731 | 16% |
| 37190 | CREDIT CARD CHARGES | | \$800 | | |
| 37191 | FORFEITED DISCOUNTS AND PENALTIES | \$7,345 | \$52,000 | \$5,847 | 11% |
| 37194 | SALES OF MATERIALS | \$492 | \$10,000 | \$1,605 | |
| 37195 | INSTALLATION CHARGES | \$11,975 | \$65,000 | \$9,750 | 15% |
| 37196 | WATER USER FEES | \$2,940 | \$20,000 | \$1,550 | |
| 37199 | MISCELLANEOUS | \$2,584 | \$3,000 | \$5,400 | 180% |
| 37210 | SEWER SERVICE CHARGES | \$237,139 | \$1,260,000 | \$211,691 | 17% |
| 37296 | SEWER USER FEES | \$2,975 | \$8,000 | \$2,100 | |
| 37299 | MISCELLANEOUS | \$1,132 | \$3,500 | \$562 | 16% |
| 34800 | CAPITAL REIMBURSEMENT CDBG GRANT | | \$1,644,998 | \$103,293 | 6% |
| TOTAL ESTIMATED REVENUES | | \$643,862 | \$5,059,898 | \$681,868 | 13% |

WATER/SEWER EXPENDITURES AUGUST 2017

| ACCOUNT NUMBER | DESCRIPTION | ACTUAL AUGUST 2016 | BUDGET 2017/2018 | ACTUAL AUGUST 2017 | PERCENT OF BUDGET 16% |
|-------------------|----------------------------|-----------------------|---------------------|-----------------------|--------------------------|
| 41500 | FINANCIAL ADMINISTRATION | \$439,818 | \$462,065 | \$462,065 | 100% |
| 41990 | OTHER GEN. GOVMT EXP | \$76,096 | \$315,534 | \$110,792 | 35% |
| 43750 | CAPITAL IMPROVEMENTS | \$6,085 | \$430,000 | \$87,569 | 20% |
| 49000 | DEBT SERVICES | \$24,648 | \$1,942,103 | \$34,425 | 2% |
| 52113 | PURIFICATION | \$116,111 | \$605,628 | \$87,555 | 14% |
| 52114 | TRANSMISSION AND DIST | \$123,808 | \$661,345 | \$108,093 | 16% |
| 52213 | SEWER TREATMENT AND COLLEC | \$76,231 | \$549,128 | \$88,650 | 16% |
| 52117 | UTILITY DIRECTOR | \$11,528 | \$68,350 | \$11,293 | 17% |
| TOTAL | | \$874,325 | \$5,034,153 | \$990,442 | 20% |

CITY OF KINGSTON

HUMAN RESOURCES REPORT MONTH OF AUGUST 2017

REVIEWED AND UPDATED ALL EMPLOYEES LEAVE AND ATTENDANCE RECORDS

RESEARCHED, VERIFIED AND CERTIFIED SEVERAL CURRENT AND PREVIOUS EMPLOYEE'S RECORDS

TOTAL FULL-TIME EMPLOYEES: 64 ; TOTAL PART-TIME EMPLOYEES 32

- **CLOSED FY 2016/17 AND INPUT FY 2017/18 BUDGETS**
- UPDATED ALL EMPLOYEES FOR AFFORDABLE CARE ACT REPORTING FOR 2017**
- **COMPLETED USDOL-LABOR MONTHLY REPORT**
- **MET WITH FEMA AND TEMA REPRESENTATIVES AND FILLED OUT NECESSARY PAPER WORK FOR**
- **THE DISASTER RELIEF FOR THE MAY 2017 STORM**
- HAD FINAL MEETING WITH PERSONNEL COMMITTEE TO FINALIZE PROPOSED PERSONNEL POLICY**
- **TRANSFERRED 1 EMPLOYEE FROM WTP TO WWTP**
- **MET WITH 245 TECH FOR FINAL REVIEW OF WEB SITE**
- **1 EMPLOYEE FROM WATER DEPT RESIGNED**
-
-
-

FINANCE AND ADMINISTRATION REPORT AUGUST 2017

- * CONTINUING THE EFFORT FOR NEIGHBORS HELPING NEIGHBORS PROJECT TO ADD \$1.00 PER MONTH TO THEIR UTILITY BILL
- * CUSTOMERS WHO VOLUNTEERED TO HELP OTHERS TOTAL 741 -DONATIONS TOTAL \$13,890.80 DISBURSED -348.80 YTD
- * UTILITY BILLING TOTAL NUMBER OF ACCOUNTS BILLED FOR AUGUST 3775 FOR A TOTAL AMOUNT OF \$343,992.07
- * NEW WATER SERVICE APPLICATIONS FOR JULY TOTALED 40
- * 46 CUSTOMERS FINALED OUT SERVICE
- * 133 PAST DUE ACCOUNTS
- * TOTAL ACH-BANK DRAFT ACCOUNTS - 665
- * TOTAL E-BILL ACCOUNTS - 230
- * WATER/SEWER SERVLINE LEAK PROTECTION TOTAL BILLING 2117
- * WATER LOSS PROTECTION 1152
- * WATER LINE PROTECTION 88
- * SEWER LINE PROTECTION 11
- * TRASH COLLECTIONS FOR AUGUST 2438
- * PHONE TREE COURTESY CALLS FOR PAST DUE WATER CUSTOMERS-CALLED 306

NEW BUSINESS LICENSES ISSUED IN AUGUST 2017

- 1 DL ACTON CONSTRUCTION CO. LLC
193 CAHABA VALLEY PKWY, PELHAM, AL 35124
- 2 TAC SECURITY
701 FORREST BROOK LANE C-46, KINGSTON, TN
- 3 REDBOX AUTOMATED RETAIL LLC
ONE TOWER LANE SUITE 900, OAKBROOK TERRACE, IL 60181
- 4 CLIFF BARBER SHOP
1000 LADD LANDING SUITE 110, KINGSTON, TN

KINGSTON POLICE DEPARTMENT - AUGUST 2017

TIBRS Group A Offenses

| Crimes Against Persons | |
|-----------------------------------|---|
| Aggravated Assault | 3 |
| Simple Assault | 2 |
| Intimidation | |
| Stalking | |
| Murder/Non-Negligent Manslaughter | |
| Negligent Manslaughter | |
| Justifiable Homicide | |
| Commercial Sex Acts | |
| Involuntary Servitude | |
| Kidnapping/Abduction | |
| Rape | |
| Sodomy | |
| Sexual Assault with an Object | |
| Fondling | |
| Incest | |
| Statutory Rape | |

Subtotal

5

Crimes Against Property

| | |
|--|---|
| Arson | |
| Bribery | |
| Burglary/Breaking and Entering | |
| Counterfeiting/Forgery | |
| Embezzlement | |
| Extortion/Blackmail | |
| False Pretenses/Swindle/Confidence Game | |
| Credit Card/ATM Fraud | |
| Impersonation | |
| Welfare Fraud | |
| Wire Fraud | |
| Pocket-Picking | |
| Purse-Snatching | |
| Shoplifting | 1 |
| Theft from a Building | 1 |
| Theft from Coin Operated Machine/Device | |
| Theft from Motor Vehicle | 2 |
| Theft of Motor Vehicle Parts/Accessories | |
| All Other Larceny | 1 |
| Motor Vehicle Theft | 1 |
| Robbery | |
| Stolen Property Offenses | |
| Vandalism | 2 |

Crimes Against Society

| | |
|--|---|
| Drug/Narcotics Violations | 4 |
| Drug Equipment Violations | 3 |
| Betting/Wagering | |
| Operating/Promoting/Assisting Gambling | |
| Gambling Equipment Violation | |
| Sports Tampering | |
| Pornography/Obscene Material | |
| Prostitution | |
| Assisting or Promoting Prostitution | |
| Purchasing Prostitution | |
| Weapons Law Violations | 1 |
| Total | 8 |

TIBRS Group B Offenses

| | |
|--------------------------------------|---|
| Bad Checks | |
| Curfew/Loitering/Vagrancy Violations | |
| Disorderly Conduct | 1 |
| Driving Under the Influence | 1 |
| Drunkenness | 3 |
| Family Offenses, Non-Violent | |
| Liquor Law Violations | |
| Peeping Tom | |
| Trespass of Real Property | |
| All Other Offenses | 4 |
| Total | 9 |

| | | |
|--|-----------------|------------|
| Central Dispatch | Subtotal | 8 |
| Crash Reports | | 20 |
| Traffic Stops | | 47 |
| Investigator Needed on Scene | | 19 |
| Domestic Complaints | | 8 |
| Escorts Funeral/Other | | 8 |
| Animal Calls | | 1 |
| Vandalism | | 1 |
| Fights | | 1 |
| Burglar Alarms/Fire Alarms | | 17 |
| Child Sexual Assaults | | |
| Forgery | | |
| Theft | | 2 |
| Vehicle Theft | | |
| Public/Motorist Assist | | 2 |
| Arson/Explosive Devices | | |
| Other Calls | | 186 |
| Subtotal | | 312 |
| Total Calls | | 325 |
| Municipal Codes | | |
| Animal Control Calls to Office | | 6 |
| Animal Control Violations/Citations | | 1 |
| Animal Control Letters Sent/notice given | | 3 |
| Animals Transported to Shelter | | 1 |
| Codes Concerns | | 4 |
| Codes Violations/Citations | | 0 |
| Codes Letters Sent | | 4 |
| Property Maintenance Leins | | |
| Temporary Signs Removed | | 20 |

| | |
|--------------------------------|------------|
| Patrol Mileage | 19,101 |
| Hours Worked | 2,789 |
| Reserve Hours Worked | 205 |
| Total Overtime Hours | 179 |
| Total Amount of Overtime Wages | \$4,845.02 |
| City Court Citations | 13 |
| General Sessions Citations | 2 |
| Arrest | 29 |
| Juvenile Arrest | 0 |
| Incident Reports | 49 |

AUGUST 2017 CASES

[illegible]

Report for the citations issued, the disposition date for which was on
August 31, 2017

| | |
|--|---------------|
| Monies outstanding from August 7, 2007 – August 31, 2017 | \$ 60,425.48 |
| Monies collected from August 7, 2007 – August 31, 2017 | \$ 429,551.32 |

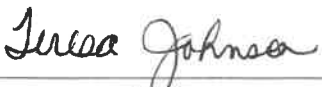
JUDGMENTS


COLLECTED

| | | |
|--|-------------|--------------------|
| Total fines and costs billed in court | \$ 1,780.00 | |
| Collected in court on fines and costs | | \$ 577.50 |
| Amount collected after August 2017 Court | | \$ 538.75 |
| Total collected for citations on August 2017 | | \$1,116.25 |
| Amount outstanding for August 2017 | \$ 663.75 | |
| <u>3</u> Cash bond forfeitures | | \$ 341.25 |
| Total amount collected for August 2017 Citations | | \$ 1,457.50 |
| Amount collected from previous months/FTA etc. | | \$ 855.00 |
| Total collected in August 2017. | | \$ 2,312.50 |

These amounts are based upon amounts collected by, and the records of, the clerk of the Municipal Court for the City of Kingston.

This the 31st of August 2017.


TERESA JOHNSON
Kingston City Court Clerk


BRENDA HALL MCDONALD
Kingston City Judge

Kingston Fire Department

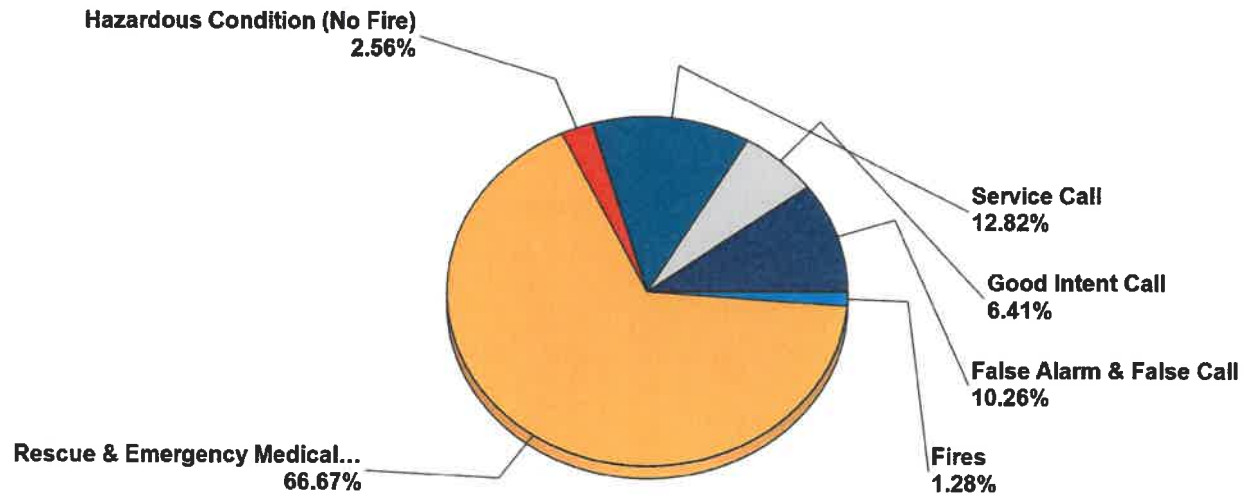
Kingston, TN

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 08/01/2017 | End Date: 08/31/2017



| MAJOR INCIDENT TYPE | # INCIDENTS | % of TOTAL |
|------------------------------------|-------------|----------------|
| Fires | 1 | 1.28% |
| Rescue & Emergency Medical Service | 52 | 66.67% |
| Hazardous Condition (No Fire) | 2 | 2.56% |
| Service Call | 10 | 12.82% |
| Good Intent Call | 5 | 6.41% |
| False Alarm & False Call | 8 | 10.26% |
| TOTAL | 78 | 100.00% |

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

| Detailed Breakdown by Incident Type | | |
|--|-------------|----------------|
| INCIDENT TYPE | # INCIDENTS | % of TOTAL |
| 118 - Trash or rubbish fire, contained | 1 | 1.28% |
| 311 - Medical assist, assist EMS crew | 9 | 11.54% |
| 321 - EMS call, excluding vehicle accident with injury | 37 | 47.44% |
| 322 - Motor vehicle accident with injuries | 3 | 3.85% |
| 324 - Motor vehicle accident with no injuries. | 3 | 3.85% |
| 424 - Carbon monoxide incident | 1 | 1.28% |
| 462 - Aircraft standby | 1 | 1.28% |
| 510 - Person in distress, other | 2 | 2.56% |
| 550 - Public service assistance, other | 2 | 2.56% |
| 551 - Assist police or other governmental agency | 3 | 3.85% |
| 553 - Public service | 1 | 1.28% |
| 554 - Assist invalid | 2 | 2.56% |
| 611 - Dispatched & cancelled en route | 3 | 3.85% |
| 622 - No incident found on arrival at dispatch address | 1 | 1.28% |
| 631 - Authorized controlled burning | 1 | 1.28% |
| 700 - False alarm or false call, other | 6 | 7.69% |
| 743 - Smoke detector activation, no fire - unintentional | 1 | 1.28% |
| 745 - Alarm system activation, no fire - unintentional | 1 | 1.28% |
| TOTAL INCIDENTS: | 78 | 100.00% |

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Kingston Fire Department

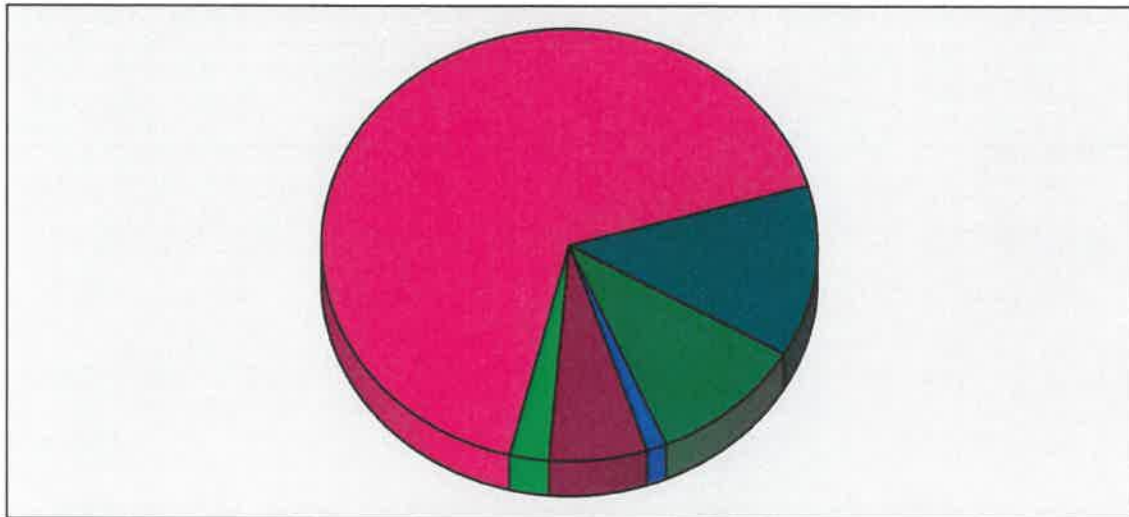
Kingston, TN

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Major Incident Types by Month for Date Range

Start Date: 08/01/2017 | End Date: 08/31/2017



| | | |
|--------------------------|-------------------------------|--------------|
| False Alarm & False Call | Hazardous Condition (No Fire) | Service Call |
| Fire | Rescue & Emergency Medical | |
| Good Intent Call | Service Incident | |

| INCIDENT TYPE | AUG | TOTAL |
|---|-----------|-----------|
| False Alarm & False Call | 8 | 8 |
| Fire | 1 | 1 |
| Good Intent Call | 5 | 5 |
| Hazardous Condition (No Fire) | 2 | 2 |
| Rescue & Emergency Medical Service Incident | 52 | 52 |
| Service Call | 10 | 10 |
| Total | 78 | 78 |

Only REVIEWED incidents included



**EMERGENCY
REPORTING**

emergencyreporting.com

Doc Id: 495

Page # 1

Kingston Fire Department
Incident Report
Incident Totals

Kingston City

Aug-17

TOTAL CALLS

78

| Category | Total | | Total |
|----------------------------|----------|--|-----------|
| Structure Fires | 0 | Hazardous Calls | 2 |
| Vehicle Fires | 0 | Service Calls | 10 |
| Brush/Grass Fires | 0 | Good Intent Calls | 5 |
| Refuse/rubbish Fires | 1 | Unintentional False | 8 |
| Other Fires | 0 | Other False | 0 |
| Total Fires | 1 | Total False: Total | 25 |
| | | | |
| Rescue and EMS | 52 | Overpressure Rupture/ Explosion - No Fire | 0 |
| | | | |
| Mutual Aid Received | 0 | Incidents with Exposures | 0 |
| Mutual Aid Given | 0 | | |
| Automatic Aid Received | 0 | | |
| Automatic Aid Given | 0 | | |
| Fire Service Injuries | 0 | Fire Dollar Loss | |
| Non-Fire Service Injury | 0 | Property | 0 |
| Fire Service Death | 0 | Contents | 0 |
| Fire Civilian Injuries | 0 | Non-Fire Dollar Loss | |
| Non-Fire Civilian Injuries | 0 | Property | 0 |
| Fire Civilian Death | 0 | Contents | 0 |
| Non-Fire Civilian Death | 0 | | |

Kingston Fire Department

Kingston, TN

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Minor Incident Types by Month for Year

Year: 2017

| INCIDENT TYPE | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | SUM |
|---|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|------------|
| Accident, potential accident | | | | | 2 | 1 | | 1 | 4 |
| Chemical release, reaction, or toxic condition | | | | | | | | 1 | 1 |
| Combustible/flammable spills & leaks | 1 | 1 | 1 | | | | | | 3 |
| Controlled burning | | | | 1 | 1 | 1 | | 1 | 4 |
| Dispatched and canceled en route | 4 | 5 | 2 | 3 | 4 | 3 | 7 | 3 | 31 |
| Electrical wiring/equipment problem | | | | 1 | | 1 | | | 2 |
| Emergency medical service (EMS) Incident | 50 | 32 | 39 | 46 | 42 | 38 | 48 | 43 | 338 |
| Excessive heat, scorch burns with no ignition | 2 | | | | | | | | 2 |
| False alarm and false call, other | 6 | 1 | 4 | 4 | 3 | | 2 | 6 | 26 |
| Fire, other | | | | | | 1 | | | 1 |
| Good intent call, other | 1 | | | | | | | | 1 |
| Malicious, mischievous false alarm | | | | 2 | | | 1 | | 3 |
| Medical assist | 12 | 9 | 8 | 11 | 13 | 14 | 9 | 9 | 85 |
| Mobile property (vehicle) fire | | | | 2 | | | 1 | | 3 |
| Natural vegetation fire | | 4 | 1 | 1 | | | 1 | | 7 |
| Other incident type | | | | | 2 | | | | 2 |
| Outside rubbish fire | | | 1 | | | | | | 1 |
| Person in distress | | | 5 | | 1 | 4 | | 2 | 12 |
| Public service assistance | 3 | 13 | 4 | 3 | 8 | 2 | 5 | 8 | 46 |
| Rescue, emergency medical call (EMS), other | | | | | | 1 | | | 1 |
| Search for lost person | | | | | | 1 | 2 | | 3 |
| Steam, other gas mistaken for smoke | 1 | | | | 3 | | 2 | | 6 |
| Structure Fire | 1 | 1 | 1 | | 1 | 2 | 1 | 1 | 8 |
| System or detector malfunction | 1 | 1 | | 2 | | | 1 | | 5 |
| Unauthorized burning | | | | 1 | | | | | 1 |
| Unintentional system/detector operation (no fire) | | | | | 4 | 2 | 1 | 2 | 9 |
| Water or ice-related rescue | | | | | | | 1 | | 1 |
| Wrong location, no emergency found | | 1 | | | | 1 | 2 | 1 | 5 |
| Total | 82 | 68 | 66 | 77 | 84 | 72 | 84 | 78 | 611 |

Only REVIEWED incidents included

Kingston Fire Department August 2017

Summary of Month's Activities

Fire Operations

The Department responded to 78 calls for service during the month of August.

Fire Administration

- Attended Dept. Head meeting
- Chief attended meeting with other city fire chiefs
- Continuing working on City website tasks
- SOG committee meeting to begin writing SOGs
- Fund Raiser Planning
- New Fire Truck Planning
- Prepared for TOSHA inspection
- Capt. Crawley conducted shift meeting with each shift pertaining to daily operations

August 17 Overtime

OT Hours:74

Cost: \$1835.32

The Training Room has been utilized this month for the following:

- Shift Training
- Defenders Meeting
- SOG committee meetings
- In Service Training

| | This Month | YTD |
|------------------|------------|-----|
| Fire Inspections | 0 | 151 |

Public Fire Education

| | This Month | YTD |
|-----------------------|------------|-----|
| Participants | 0 | 240 |
| Education Hours | 0 | 10 |
| Number of Occurrences | 0 | 4 |

Firefighter Training

- KFD is continuing shift training
- Diver Training has begun for 2017
- In Service
- 2 Divers completed advanced open water and will begin rescue diver in september

Implemented Performance Standards Plan

- Continuing education for all KFD personnel
- On shift training is required each shift
- Testing for state certifications offered

Fleet Maintenance

- E1 had pump packing rebuilt
- E1 rear leaf springs replaced
- E1 had water tank level indicator replaced
- E1 had DOT running lights replaced
- New battery for U5
- E2 greased pump valves
- U3 had tire plugged

Special Projects

- "Fit for Duty" program on going with work outs posted each shift
- Personnel Policy Committee ongoing
- SOG Committee ongoing
- Begin planning for KFD's 4th Haunted House Fund Raiser.
- Painted areas around station 1
- Krispy Kreme fundraiser cards
- Visited Ferrara Fire Truck Factory for pre-construction meeting
- Updated SDS sheets
- Generator placed in mobile command trailer for power source in areas without hook ups
- Refurbished pic-nic table for station use

Outstanding Issues

- Aging Fire Apparatus
- Aging turn out gear
- U6 aging and continues to need continuous repair. Unit 6 now displays over 180,000 miles.

Cost Savings

- Safety meeting
- Firefighters encouraged swapping shifts when possible instead of taking vacation time to help with overtime costs

Public Works Report –August 2017

Solid Waste:

| | |
|---|----------------|
| Convenience center solid waste collected: | <u>None</u> |
| Wood chips removed from lot: | <u>None</u> |
| Solid Waste Tonnage collected: | <u>None</u> |
| Street sweeping debris removed off streets: | <u>4 Loads</u> |
| Recycled materials collected: | <u>None</u> |

| Public Works Selected Performance Indicators | Total | YTD |
|---|--------------|------------|
| Brush Pick-Up Areas Covered | 22 loads | 472 Loads |
| Culverts/Storm Drains Cleaned | 16 | 258 |
| Curb/Sidewalk Repair/Install/Remove | 115 | 825ft |
| Drainage Inspection Requests | None | 29 |
| Excavation/Street Cut Permits Issued | None | None |
| Exemption/Back Door Route Requests | None | None |
| Graffiti Removal Requests | None | None |
| Land Disturbance Permits Issued | None | None |
| Sanitation – Bulk Item/Junk Pick-Up Request | None | 23 |
| Sanitation – Cart Repairs | None | None |
| Sanitation – Second Cart Request | None | None |
| Signs Repaired/Installed (Street or Name) | 12 | 43 |
| Storm water Inspections Performed | None | 8 |
| Stream and/or Tributary Clean-Up/Clean-Outs | None | None |
| Streets paved | None | 2 |
| Streets Repaired (e.g., pothole) | 8 | 62 |
| Streets Striped | 1 | 1 |
| Tennessee One Calls | 3 | 22 |
| Traffic Signal Repair | 2 | 9 |

| | | |
|---|----|-----|
| Tree Trimming Requests | 2 | 67 |
| Vehicle Maintenance – Routine | 12 | 156 |
| Vehicle Maintenance – Unscheduled | 13 | 158 |
| Water Quality – Related Outreach Events | NA | NA |

Public Works Facility, Outreach & Project Review:

Residential meetings and work to assist with drainage-related projects –None
 Daily underground storage tank testing –N/A
 Monthly fuel pump inspection and cleaning- N/A
 Storm water manager's meeting- N/A
 Weekly departmental meetings and monthly staff safety meetings-4
 Sign repair, new sign installations- 12
 Signal inspection, repair and timing adjustments- None
 Grant applications- None
 Participated in various weather calls- 1
 Brine acquisition and street prep in advance of weather events- None
 Fleet software implementation –N/A
 Storm water educational outreach webinar- None
 Drainage law presentation- None
 Street Lighting- None

Continuing Projects

Fleet system software implementation -None
 Bent sign inventory repair- None
 Upgrades to City's fueling system- None



PARKS AND RECREATION

**PARKS AND RECREATION
BOARD MINUTES
August 7, 2017**

PRESENT: Ruth Thompson, Keenon Hethcoat, Sue Collins, Eric Clark, Paul Rogers, Josh Igou, Tara Stockton, Sammy Frogg, Rick Ross,

ABSENT: Karen High

GUEST: Sonny Hunter

Minutes from the previous meeting in June were approved as read. (There was no meeting in July.) A motion was made by Keenon and seconded by Paul. Motion carried.

Rick addressed the board and let them know the board positions would now be advertised when terms were over to allow others in the community to apply. If a current board member wishes to apply for another term, he/she must put it in writing to the city manager's office after discussing with the parks and recreation board. Ruth got 'caught up' in this process; Sammy Frogg applied and was approved to be on the board by the city council. Ruth was recognized for 12 years of service and volunteering, representing Kingston seniors. Rick and the board welcomed Sammy to a new four-year term.

UNFINISHED BUSINESS:

1. Boat Slips – Rick said there were five slips left to rent. There was a recent theft and Fire Dept. boat was taken but found shortly after. Any other items will be replaced. The gate has been redone and a new code installed.
2. Porter Park – the field is being irrigated and hopefully can be sprigged this week. Some sidewalks still cracked. April will be back next Monday. If we don't pass inspection, Rick said we could still end up pulling the contractors bond.
3. Family Camping – Weather has prevented the second one at Southwest Point. We hope to have one in November and Rick would like to show a film on a palisade wall at this camp-out.
4. Dog Park – The city manager has applied for a grant that he hopes to hear back from sometime in August. This would be put near the wood walking bridge behind the fort.

5. July 4th – Rick said the car show may not be as feasible to hold during the day for the festival. Eric said much more time was needed. Attendance was also down. It was suggested we promote it with cash prize money in the future. Music was good and the barbecue contest went well for our first one.

NEW BUSINESS:

1. Board Appointment Policy – see beginning of report.
2. Park Foundation Board - Tara updated and said the Foundation had their EIN number now and could start accepting tax-free donations. She responded to a question from Ruth Thompson about the status of the Walden property. Tara said we are taking baby steps on the 4.7 acres. A green space walk trail and/or park were discussed.
3. Solar Eclipse – We will hand out eclipse viewing glasses on August 21st at our event at Fort Southwest Point. There will be a storyteller as well as a few vendors. Clinton Middle School has called Rick about possibly bringing 11 buses.
4. Muir Fest – This first ever event is to honor John Muir who is considered the father of our National Parks System. The Roane Tourism has spear-headed this program. There will be Americana music, (local musician Jason Eskridge will perform), fly fishing demos, disc golf and conservation and ecology information, as well as, food trucks.
5. Beautification Committee – Tara said they were off to a good start with some area cleanups scheduled and some mural paintings on some local businesses.

Reminder – Rick is hoping to kick off the National Flag Football League here for children and adults of all ages. We would share some of the costs to offset the charges for those who sign up. There is an online registration at titanflagfootball.com.

A motion to adjourn was made by Ruth and seconded by Sue. Motion carried and meeting ended at 7:00 p.m.

Submitted by Jo Ann Knies

AUGUST MONTHLY REPORT

Kingston Community Center

These are the regularly scheduled on-going meetings and events that were held at the Center during the month of August, 2017:

| | |
|---------------------------------------|---|
| Senior Luncheon | TEA Party |
| Senior Bridge | American Red Cross |
| Senior Quilting | Girl Scout Daisy Troops - during school season only |
| Cultural Arts (FCE) | D.A.R. Meetings and Luncheons |
| Senior Executive Board | Roane County Retired Teachers Luncheon |
| Senior Pinochle (2 groups) | Zumba Exercise Class |
| Senior Card Games | Salvation Army |
| Master Gardener's Club | Kingston City Court |
| Kingston Parks & Recreation Committee | Krafty Korner's - FCE |
| Girl Scout Leaders/Service Unit | "Stitch Angels" Sewing for Veterans |
| Adult Table Tennis | Roane County Foster Care Program Meeting |
| Antique Tractor Club | N.A.M.I. |
| Kingston City Court | Kingston Lion's Club |
| Any Body Can Exercise (ABC) | Roane County Sewing Club |
| Roane County Autism Support Group | "Bag Ladies" Mats for the Homeless |

These are the groups and events that were held in addition to the regularly scheduled ones at the Center during the month of August, 2017:

| | |
|---|--------------------------------------|
| Micro Health Clinic Sessions (Mid-East) | Celebrity Youth Theater/Choir |
| Moore Family Annual Reunion | Shelby Oran Family |
| AARP Driving Classes | UT Extension Diabetes Classes |
| Layla Williams Baby Shower | Water Exercise Ladies Luncheon |
| Roxane County Class of 1967 Meeting | 90th Birthday Party |
| Susan Carrolll Family | Roane County Knights Parents Meeting |
| Beth Fink - Business Meeting | Carla Herron Wedding Shower |
| Swim Team Board Meeting | AYSO Parents Meeting |
| Roane County DCS Meeting | Roane County Master Gardener's |
| MEDIC Blood Drive | |

At SWP: John Bilbrey Family and Friends

At City Park: Patricia Neal Fundraiser, Teresa Johnson Family,

At Ladd Park: Emily Duncan Family

Com.Center Rent: \$702.50

Park Pavilions Rent: \$300.00

Submitted by Jo Ann Knies

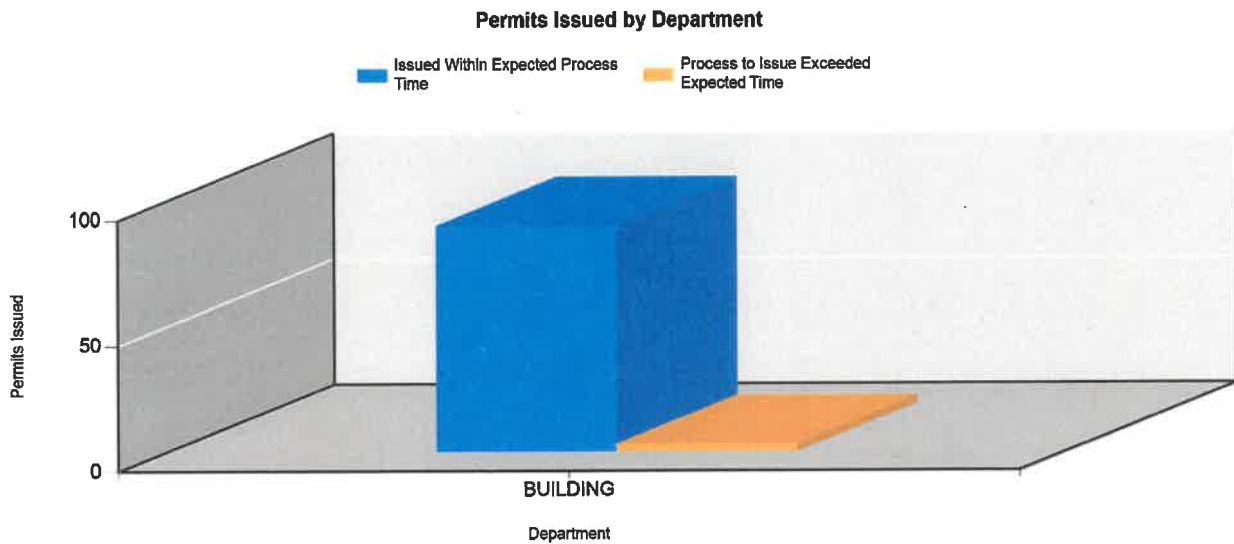


Issued Permits By Department

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ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
08/01/2017 AND 08/31/2017

Report run on: 09/01/2017 08:25 AM



Average Process Time

| Department | Permit Type | Expected Process Time | Number Submitted | Number Issued | Mean Time to Issue | Standard Deviation | Average Cycles | Issued Within | Issued Over |
|------------|-------------|-----------------------|------------------|---------------|--------------------|--------------------|----------------|---------------|-------------|
| BUILDING | BP | Same Day | 77 | 72 | Same Day | 1.03 Days | 1 | 69 | 3 |
| | PL | Same Day | 17 | 15 | Same Day | 0 Days | 1 | 15 | 0 |
| | RM | Same Day | 6 | 6 | Same Day | 0 Days | 1 | 6 | 0 |
| | SIGN | Same Day | 1 | 0 | Same Day | 0 Days | 1 | 0 | 0 |



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ALL DEPARTMENTS
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Report run on: 09/01/2017 08:25 AM

Issued Permit Details

| Department | Permit Type | Permit Number (State) Project Name/Address | Dates | Number of Days |
|------------|-------------|---|-----------------------|-----------------|
| BUILDING | BP | BP2017-426 | Submitted: 08/01/2017 | In Process: 0 |
| | | Garage on exisiting slab | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | | Ready to Issue: | Total Cycles: 1 |
| | | 364 Edgelake Drive, Kingston, TN 37763 | Issued: 08/01/2017 | |
| | | BP2017-427 | Submitted: 08/01/2017 | In Process: 0 |
| | | Porch Roof Only | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | | Ready to Issue: | Total Cycles: 1 |
| | | 364 Edgelake Drive, Kingston, TN 37763 | Issued: 08/01/2017 | |
| | | BP2017-428 | Submitted: 08/01/2017 | In Process: 0 |
| | | Carport | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | | Ready to Issue: | Total Cycles: 1 |
| | | 750 Winton Chapel Rd., Rockwood, TN 37854 | Issued: 08/01/2017 | |
| | | BP2017-429 | Submitted: 08/01/2017 | In Process: 2 |
| | | HC Commercial Building for Regions Bank | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 2 |
| | | | Ready to Issue: | Total Cycles: 1 |
| | | 2018 Roane State HWY, Harriman, TN 37748 | Issued: 08/03/2017 | |
| | | BP2017-430 | Submitted: 08/01/2017 | In Process: 0 |
| | | DW | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | | Ready to Issue: | Total Cycles: 1 |
| | | 145 Cedar Grove Church Road, Kingston, TN 37763 | Issued: 08/01/2017 | |
| | | BP2017-431 | Submitted: 08/01/2017 | In Process: 0 |
| | | OS Commercial Sign | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | | Ready to Issue: | Total Cycles: 1 |
| | | 611 Tri County Blvd, Oliver Springs, TN 37840 | Issued: 08/01/2017 | |
| | | BP2017-432 | Submitted: 08/01/2017 | In Process: 0 |
| | | Carport | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | | Ready to Issue: | Total Cycles: 1 |
| | | 595 Mans Hollow Rd., KINGSTON, TN 37763 | Issued: 08/01/2017 | |



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| | | | | |
|----------|----|--|-----------------------|-----------------|
| BUILDING | BP | BP2017-433 | Submitted: 08/02/2017 | In Process: 0 |
| | | DW | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 289 Willow Springs Road, Ten Mile, TN 37880 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/02/2017 | |
| | | BP2017-434 | Submitted: 08/03/2017 | In Process: 0 |
| | | Residential Home | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 700 Dogtown Road, Ten Mile, TN 37880 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/03/2017 | |
| | | BP2017-435 | Submitted: 08/03/2017 | In Process: 0 |
| | | Change of Occupancy | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 119 Dennis Drive, Kingston, TN 37763 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/03/2017 | |
| | | BP2017-436 | Submitted: 08/03/2017 | In Process: 0 |
| | | Dock | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 944 Paintrock Ferry Road, Kingston, TN 37763 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/03/2017 | |
| | | BP2017-437 | Submitted: 08/03/2017 | In Process: 0 |
| | | DW | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 192 Shady Road, Oliver Springs, TN 37840 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/03/2017 | |
| | | BP2017-438 | Submitted: 08/04/2017 | In Process: 0 |
| | | Deck Repair | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 1216 Cove Lane, Kingston, TN 37763 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/04/2017 | |
| | | BP2017-439 | Submitted: 08/04/2017 | In Process: 0 |
| | | Remodel | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 1000 S Kentucky Street, Kingston, TN 37763 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/04/2017 | |
| | | BP2017-440 | Submitted: 08/04/2017 | In Process: 0 |
| | | Pole Barn | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 127 Loudon Highway, Kingston, TN 37763 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/04/2017 | |



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| | | | | |
|----------|----|---|-----------------------|-----------------|
| BUILDING | BP | BP2017-441 | Submitted: 08/04/2017 | In Process: 0 |
| | | Deck | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 449 Pine Ridge Road, Harriman, TN 37748 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/04/2017 | |
| | | BP2017-442 | Submitted: 08/07/2017 | In Process: 0 |
| | | Deck | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 1495 Post Oak Valley Road, Rockwood, TN 37854 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/07/2017 | |
| | | BP2017-443 | Submitted: 08/07/2017 | In Process: 8 |
| | | HC Commercial Remodel Harriman HS | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 8 |
| | | 920 N Roane Street, Harriman, TN 37748 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/15/2017 | |
| | | BP2017-444 | Submitted: 08/08/2017 | In Process: 0 |
| | | KC Porch | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 339 West Risgecrest Drive, Kingston, TN 37763 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/08/2017 | |
| | | BP2017-445 | Submitted: 08/08/2017 | In Process: 0 |
| | | Garage | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 110 Lucinda Lane, Harriman, TN 37748 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/08/2017 | |
| | | BP2017-446 | Submitted: 08/08/2017 | In Process: 0 |
| | | Garage with living space | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 155 Deer Run Ridge Road, Kingston, TN 37763 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/08/2017 | |
| | | BP2017-447 | Submitted: 08/09/2017 | In Process: 0 |
| | | Residential Home | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 517 Poland Hollow Road, Harriman, TN 37748 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/09/2017 | |
| | | BP2017-448 | Submitted: 08/10/2017 | In Process: 0 |
| | | Replacement of Sunroom | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 141 Azalea Cir, Harriman, TN 37748 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/10/2017 | |



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| | | | | |
|----------|----|---|-----------------------|-----------------|
| BUILDING | BP | BP2017-449 | Submitted: 08/10/2017 | In Process: 0 |
| | | Window Change Out | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 615 Winters Gap Ave, Oliver Springs, TN 37840 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/10/2017 | |
| | | BP2017-450 | Submitted: 08/10/2017 | In Process: 0 |
| | | Remodel | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 3106 Roane State Hwy., Harriman, TN 37748 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/10/2017 | |
| | | BP2017-451 | Submitted: 08/11/2017 | In Process: 0 |
| | | Modular | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 673 Caney Creek Road, Harriman, TN 37748 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/11/2017 | |
| | | BP2017-452 | Submitted: 08/11/2017 | In Process: 0 |
| | | SW | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 4635 Harriman Highway, Harriman, TN 37748 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/11/2017 | |
| | | BP2017-453 | Submitted: 08/11/2017 | In Process: 0 |
| | | Garage | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 152 Powell Drive, Loudon, TN 37774 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/11/2017 | |
| | | BP2017-454 | Submitted: 08/14/2017 | In Process: 0 |
| | | KC Roof and Basement Wall Repairs | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 512 West Ridgecrest Drive, Kingston, Tn 37763 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/14/2017 | |
| | | BP2017-455 | Submitted: 08/14/2017 | In Process: 0 |
| | | Pole Barn | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 248 Pine Ridge Drive, Harriman, TN 37748 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/14/2017 | |
| | | BP2017-456 | Submitted: 08/14/2017 | In Process: 0 |
| | | OS Commercial Sign | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 1122 E Tri County Blvd., Oliver Springs, TN 37840 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/14/2017 | |



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| | | | | |
|----------|----|---|-----------------------|-----------------|
| BUILDING | BP | BP2017-457 | Submitted: 08/14/2017 | In Process: 0 |
| | | Porch and deck | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | | Ready to Issue: | Total Cycles: 1 |
| | | 230 Wright Road, Oliver Springs, TN 37840 | Issued: 08/14/2017 | |
| | | BP2017-458 | Submitted: 08/14/2017 | In Process: 0 |
| | | Addition | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | | Ready to Issue: | Total Cycles: 1 |
| | | 1346 Gallaher Road, Kingston, TN 37763 | Issued: 08/14/2017 | |
| | | BP2017-459 | Submitted: 08/15/2017 | In Process: 0 |
| | | KC Window Change Out | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | | Ready to Issue: | Total Cycles: 1 |
| | | 1329 Byrd Circle, Kingston, TN 37763 | Issued: 08/15/2017 | |
| | | BP2017-460 | Submitted: 08/16/2017 | In Process: 16 |
| | | Commercial Antenna Replacement for Sprint | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 16 |
| | | | Ready to Issue: | Total Cycles: 1 |
| | | 200 Dug Ridge Road, Kingston, TN 37763 | Issued: | |
| | | BP2017-461 | Submitted: 08/16/2017 | In Process: 0 |
| | | Commercial Antenna Replacement for AT&T | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | | Ready to Issue: | Total Cycles: 1 |
| | | 390 FIRE TOWER Rd., ROCKWOOD, TN 37854 | Issued: 08/16/2017 | |
| | | BP2017-462 | Submitted: 08/16/2017 | In Process: 0 |
| | | Sunroom | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | | Ready to Issue: | Total Cycles: 1 |
| | | 504 Gunters Way, Harriman, TN 37748 | Issued: 08/16/2017 | |
| | | BP2017-463 | Submitted: 08/16/2017 | In Process: 0 |
| | | Deck | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | | Ready to Issue: | Total Cycles: 1 |
| | | 703 Ridge Trail Road, Kingston, TN 37763 | Issued: 08/16/2017 | |
| | | BP2017-464 | Submitted: 08/16/2017 | In Process: 0 |
| | | Residential Home | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | | Ready to Issue: | Total Cycles: 1 |
| | | 233 Serenity Drive, Harriman, TN 37748 | Issued: 08/16/2017 | |



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Report run on: 09/01/2017 08:25 AM

| | | | | |
|----------|----|---|-----------------------|-----------------|
| BUILDING | BP | BP2017-465 | Submitted: 08/16/2017 | In Process: 0 |
| | | Porch | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 1840 James Ferry Road, Kingston, TN 37763 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/16/2017 | |
| | | BP2017-466 | Submitted: 08/17/2017 | In Process: 0 |
| | | Sunroom | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 230 Third Street, Rockwood, TN 37854 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/17/2017 | |
| | | BP2017-467 | Submitted: 08/17/2017 | In Process: 15 |
| | | Upgrade to existing cell tower | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 15 |
| | | 616 Airport Rd., Rockwood, TN 37854 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: | |
| | | BP2017-468 | Submitted: 08/17/2017 | In Process: 15 |
| | | Upgrade to existing cell tower | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 15 |
| | | 476 Ash Cabin Hollow Road, Harriman, TN 37748 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: | |
| | | BP2017-469 | Submitted: 08/17/2017 | In Process: 0 |
| | | Carport/Shed | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 230 Wright Road, Oliver Springs, TN 37840 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/17/2017 | |
| | | BP2017-470 | Submitted: 08/18/2017 | In Process: 0 |
| | | Deck | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 642 Woodsmoke Lane, Rockwood, TN 37854 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/18/2017 | |
| | | BP2017-471 | Submitted: 08/18/2017 | In Process: 0 |
| | | Garage | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 1523 Poplar Creek Rd., Oliver Springs, TN 37840 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/18/2017 | |
| | | BP2017-472 | Submitted: 08/18/2017 | In Process: 0 |
| | | Residential Home | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 5481 Ross Road, Philadelphia, TN 37846 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/18/2017 | |



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| | | | | |
|----------|----|---|-----------------------|-----------------|
| BUILDING | BP | BP2017-473 | Submitted: 08/18/2017 | In Process: 0 |
| | | Residential Home | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 125 Brenray Drive, Harriman, Tn 37748 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/18/2017 | |
| | | BP2017-474 | Submitted: 08/21/2017 | In Process: 0 |
| | | Addition | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 242 Indian Shores Drive, Ten Mile, TN 37880 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/21/2017 | |
| | | BP2017-475 | Submitted: 08/21/2017 | In Process: 0 |
| | | O. S. Sign Permit | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 810 E. Tri County Blvd., Oliver Springs, TN 37840 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/21/2017 | |
| | | BP2017-476 | Submitted: 08/21/2017 | In Process: 0 |
| | | KC Door Change out | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 115 Shubert St, Kingston, TN 37763 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/21/2017 | |
| | | BP2017-477 | Submitted: 08/22/2017 | In Process: 0 |
| | | Modular | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 134 Chamberlain Cove Road, Kingston, TN 37763 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/22/2017 | |
| | | BP2017-478 | Submitted: 08/22/2017 | In Process: 0 |
| | | OS Addition & Garage | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 305 Tower Drive, Oliver Springs, TN 37840 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/22/2017 | |
| | | BP2017-479 | Submitted: 08/23/2017 | In Process: 0 |
| | | Pool and deck | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 120 Oak Leaf Street, Kingston, TN 37763 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/23/2017 | |
| | | BP2017-480 | Submitted: 08/23/2017 | In Process: 0 |
| | | Pavilion | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 140 WILDWOOD, HARRIMAN, TN 37748 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/23/2017 | |



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| | | | | |
|----------|----|--|-----------------------|-----------------|
| BUILDING | BP | BP2017-481 | Submitted: 08/23/2017 | In Process: 0 |
| | | Deck Addition & Porch Roof | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 185 WILDWOOD Lane, Harriman, TN 37748 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/23/2017 | |
| | | BP2017-482 | Submitted: 08/23/2017 | In Process: 0 |
| | | Roof replacement | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 806 Bluff Road, Harriman, TN 37748 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/23/2017 | |
| | | BP2017-483 | Submitted: 08/23/2017 | In Process: 0 |
| | | KC Commercial Building | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 933 West Race St, Kingston, TN 37763 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/23/2017 | |
| | | BP2017-484 | Submitted: 08/23/2017 | In Process: 0 |
| | | Commercial Building | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 397 Black Hollow Road, Rockwood, TN 37854 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/23/2017 | |
| | | BP2017-485 | Submitted: 08/24/2017 | In Process: 0 |
| | | Addition | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 930 Laurel Bluff Road, Kingston, TN 37763 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/24/2017 | |
| | | BP2017-486 | Submitted: 08/24/2017 | In Process: 0 |
| | | Deck | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 1907 Lawnville Road, Kingston, TN 37763 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/24/2017 | |
| | | BP2017-487 | Submitted: 08/25/2017 | In Process: 0 |
| | | HC Commercial Remodel | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 1745 Harriman Hwy, Harriman, TN 37748 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/25/2017 | |
| | | BP2017-488 | Submitted: 08/25/2017 | In Process: 0 |
| | | Carport | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 931 Butler Mill Road, Oliver Springs, TN 37840 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/25/2017 | |



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| | | | | |
|----------|----|---|-----------------------|-----------------|
| BUILDING | BP | BP2017-489 | Submitted: 08/25/2017 | In Process: 3 |
| | | Window Change Out | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 3 |
| | | 659 Webster Rd, Harriman, TN 37748 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/28/2017 | |
| | | BP2017-490 | Submitted: 08/25/2017 | In Process: 0 |
| | | Residential Home | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 372 Walking Horse Trail, Rockwood, TN 37854 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/25/2017 | |
| | | BP2017-491 | Submitted: 08/28/2017 | In Process: 0 |
| | | Garage | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 1413 Paint Rock Road, Kingston, TN 37763 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/28/2017 | |
| | | BP2017-492 | Submitted: 08/28/2017 | In Process: 0 |
| | | SW | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 403 Branham Hollow Rd, Ten Mile, TN 37880 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/28/2017 | |
| | | BP2017-493 | Submitted: 08/28/2017 | In Process: 4 |
| | | HC Commerical Cell Tower Antenna Addition | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 4 |
| | | 370 Pin Ridge Road, Harriman, Tn 37748 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: | |
| | | BP2017-494 | Submitted: 08/29/2017 | In Process: 3 |
| | | | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 3 |
| | | 307 Lakewood Road, Kingston, TN 37763 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: | |
| | | BP2017-495 | Submitted: 08/29/2017 | In Process: 0 |
| | | Storage Shed | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 819 Buck Creek Road, Kingston, Tn 37763 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/29/2017 | |
| | | BP2017-496 | Submitted: 08/30/2017 | In Process: 0 |
| | | Carport | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 126 Woody Lane, Kingston, TN 37763 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/30/2017 | |



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| | | | | |
|----------|----|--|-----------------------|-----------------|
| BUILDING | BP | BP2017-497 | Submitted: 08/30/2017 | In Process: 0 |
| | | Above Ground Pool | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 833 Poplar Creek, Oliver Springs, TN 37840 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/30/2017 | |
| | | BP2017-498 | Submitted: 08/30/2017 | In Process: 0 |
| | | Carport | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 323 Poland Hollow Road, Harriman, TN 37748 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/30/2017 | |
| | | BP2017-499 | Submitted: 08/30/2017 | In Process: 0 |
| | | Dollar General Sign / Kingston Hwy | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 4456 Kingston Hwy., Kingston, TN 37763 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/30/2017 | |
| | | BP2017-500 | Submitted: 08/31/2017 | In Process: 0 |
| PL | PL | Patio Roof Only | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 102 Meadowview Dr, Kingston, TN 37763 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/31/2017 | |
| | | BP2017-501 | Submitted: 08/31/2017 | In Process: 0 |
| | | Metal Barn | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 347 COPENHAVER Rd., Lenoir City, TN 37771 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/31/2017 | |
| | | BP2017-502 | Submitted: 08/31/2017 | In Process: 0 |
| | | Roof Only | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 4116 Roane State Hwy, Harriman, TN 37748 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/31/2017 | |
| | | PL2017-095 | Submitted: 08/04/2017 | In Process: 0 |
| | | PL for BP2016-432 | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 296 Robinette Road, Oliver Springs, TN 37840 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/04/2017 | |
| | | PL2017-096 | Submitted: 08/04/2017 | In Process: 0 |
| | | PL for BP2017-439 | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 1000 S Kentucky Street, Kingston, TN 37763 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/04/2017 | |



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| | | | | |
|----------|----|--|-----------------------|-----------------|
| BUILDING | PL | PL2017-097 | Submitted: 08/04/2017 | In Process: 0 |
| | | PL for Ice cream shop | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 1832 Roane State Highway, Harriman, TN 37748 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/04/2017 | |
| | | PL2017-098 | Submitted: 08/08/2017 | In Process: 0 |
| | | Plumbing Permit for BP2017-255 | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 900 Old Harriman Hwy, Oliver Springs, TN 37840 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/08/2017 | |
| | | PL2017-099 | Submitted: 08/08/2017 | In Process: 0 |
| | | PL for BP2017-317 | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 1065 Dogwood Valley Road, Kingston, TN 37763 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/08/2017 | |
| | | PL2017-100 | Submitted: 08/08/2017 | In Process: 0 |
| | | Plumbing Permit for BP2017-339 | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 418 Paint Rock Ferry Road, Kingston, TN 37763 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/08/2017 | |
| | | PL2017-101 | Submitted: 08/08/2017 | In Process: 0 |
| | | Plumbing Permit for BP2017-340 | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 418 Paint Rock Ferry Road, Kingston, TN 37763 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/08/2017 | |
| | | PL2017-102 | Submitted: 08/09/2017 | In Process: 0 |
| | | Plumbing Permit for BP2017-406 | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 594 Cardiff Valley, Rockwood, TN 37854 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/09/2017 | |
| | | PL2017-103 | Submitted: 08/10/2017 | In Process: 0 |
| | | PL for BP2017-450 | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 3106 Roane State Hwy., Harriman, TN 37748 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/10/2017 | |
| | | PL2017-104 | Submitted: 08/16/2017 | In Process: 0 |
| | | PL for BP2017-291 | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 357 Ellis Road, Kingston, TN 37763 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/16/2017 | |



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| | | | | |
|----------|--|---|-----------------------|-----------------|
| BUILDING | PL | PL2017-105 | Submitted: 08/16/2017 | In Process: 0 |
| | | PL for BP2017-443 | Technically Complete: | Waiting: 0 |
| | | 920 N Roane Street, Harriman, TN 37748 | Approved: | Total Days: 0 |
| | | | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/16/2017 | |
| | PL | PL2017-106 | Submitted: 08/24/2017 | In Process: 0 |
| | | PL for BP2017-157 | Technically Complete: | Waiting: 0 |
| | | 357 Eagle Ridge Drive, Rockwood, TN 37854 | Approved: | Total Days: 0 |
| | | | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/24/2017 | |
| | PL | PL2017-107 | Submitted: 08/24/2017 | In Process: 8 |
| | | K.C. Plumbing permit | Technically Complete: | Waiting: 0 |
| | | 307 Lakewood Road, Kingston, TN 37763 | Approved: | Total Days: 8 |
| | | | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: | |
| | PL | PL2017-108 | Submitted: 08/28/2017 | In Process: 0 |
| | | PL for BP2017-434 | Technically Complete: | Waiting: 0 |
| | | 700 Dogtown Road, Ten Mile, TN 37880 | Approved: | Total Days: 0 |
| | | | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/28/2017 | |
| PL | PL2017-109 | Submitted: 08/29/2017 | In Process: 0 | |
| | Plumbing permit | Technically Complete: | Waiting: 0 | |
| | 307 Lakewood Road, Kingston, TN 37763 | Approved: | Total Days: 0 | |
| | | Ready to Issue: | Total Cycles: 1 | |
| | | Issued: 08/29/2017 | | |
| PL | PL2017-110 | Submitted: 08/31/2017 | In Process: 1 | |
| | | Technically Complete: | Waiting: 0 | |
| | 4116 ROANE STATE HI, Rockwood, TN 37854 | Approved: | Total Days: 1 | |
| | | Ready to Issue: | Total Cycles: 1 | |
| | | Issued: | | |
| PL | PL2017-111 | Submitted: 08/31/2017 | In Process: 0 | |
| | PL for BP2017-295 | Technically Complete: | Waiting: 0 | |
| | 4116 Roane State Hwy, Harriman, TN 37748 | Approved: | Total Days: 0 | |
| | | Ready to Issue: | Total Cycles: 1 | |
| | | Issued: 08/31/2017 | | |
| RM | RM2017-064 | Submitted: 08/04/2017 | In Process: 0 | |
| | RM for BP2017-164 | Technically Complete: | Waiting: 0 | |
| | 1057 Dogwood Valley Road, Kingston, TN 37763 | Approved: | Total Days: 0 | |
| | | Ready to Issue: | Total Cycles: 1 | |
| | | Issued: 08/04/2017 | | |



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| | | | | |
|----------|------|---|-----------------------|-----------------|
| BUILDING | RM | RM2017-065 | Submitted: 08/14/2017 | In Process: 0 |
| | | RM for BP2017-194 | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 421 Blackburn Lane, Lenoir City, TN 37771 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/14/2017 | |
| | | RM2017-066 | Submitted: 08/14/2017 | In Process: 0 |
| | | RM for BP2017-282 | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 109 Chandley Road, Kingston, TN 37763 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/14/2017 | |
| | | RM2017-067 | Submitted: 08/18/2017 | In Process: 0 |
| | | RM for BP2017-274 | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 136 Cade Road, Ten Mile, TN 37880 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/18/2017 | |
| SIGN | SIGN | RM2017-068 | Submitted: 08/28/2017 | In Process: 0 |
| | | RM for BP2017-291 | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 357 Ellis Road, Kingston, TN 37763 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/28/2017 | |
| | | RM2017-069 | Submitted: 08/29/2017 | In Process: 0 |
| | | RM for BP2017-399 | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 0 |
| | | 4983 Decatur HWY, Ten Mile, TN 37880 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: 08/29/2017 | |
| | | SIGN2017-002 | Submitted: 08/01/2017 | In Process: 31 |
| | | OS Commercial Sign | Technically Complete: | Waiting: 0 |
| | | | Approved: | Total Days: 31 |
| | | 611 Tri County Blvd, Oliver Springs, TN 37840 | Ready to Issue: | Total Cycles: 1 |
| | | | Issued: | |

KINGSTON WATER TREATMENT PLANT



AUGUST OPERATIONS REPORT

2017

| <i>Water Treatment Plant</i> | | Current Month | Previous Month | % Change | Avg Day | Max Day | Min Day |
|------------------------------|--------------------|---------------|----------------|----------|--|---------|---------|
| GALLONS | Influent (Raw) | 20,685,000 | 19,606,000 | 5.22% | 667,000 | 944,000 | 451,000 |
| | Effluent (Finish) | 18,822,000 | 17,631,000 | 6.33% | 607,000 | 764,000 | 424,000 |
| | Spring Supply | 13,712,000 | 13,351,000 | 2.63% | 442,000 | 487,000 | 397,000 |
| | Total Finish Prod. | 32,534,000 | 30,982,000 | 4.77% | Distribution & WTP Report: 4,242,000 | | |
| Plant Efficiency | | 99.23% | 99.01% | 0.22% | gals. usage flushing and Tank Refilling. | | |
| <i>Distribution</i> | | | | | Public Works: No Report | | |
| GALLONS | Consumption | 20,742,100 | 21,538,300 | -3.84% | Fire Dept: No Report | | |
| | Reported Usage | 4,242,000 | 2,665,000 | 37.18% | Park & Rec: No Report | | |
| | Water Loss | 7,550,000 | 6,778,700 | 10.22% | WWTP: No Report | | |
| | % | 23.21% | 21.88% | 1.33% | OT Hrs: | | |

Note: The Water Production, Consumption and Loss data is for the July Meter Read Period.

- * Multiple Agencies here throughout the Month collecting water samples.
- * Drained and washed all Basins on two separate occasions.
- * Completed (collected and analyzed) 2 rounds of Compliance Dist. Bacteriological Sampling.
- * Performed regular maintenance at Plant and Spring Site.
- * Performed (QA/QC) Quality Assurance and Quality Control Checks and In-House Laboratory Training.
- * Completed all of the required regular monthly sampling.
- * Mowed & trimmed the Waterplant grounds 4 times, at the Spring Pump House 2 times. Spring Site & over Spring Gravity Line once.
- * Completed DBP's (Disinfection By-Products Sampling (TTHM & THAA5), All values are within the limits and were good enough to allow us to remain on a "Reduced Monitoring" Schedule. (2 sites once yearly). Most Utilities do minimum of 8 sites Quarterly or Monthly depending on their results.
- * Completed the site work and changed another Tank & Pump Station from (POTS) phone lines to the cellular network part of our SCADA System allowing removal of 4 more phone lines and substantial (\$28.00 per mos. vs. \$504.00 + per mos) and also the benefit of more reliable site communications.
- * Performed maintenance and replaced the brakes on the tractor.
- * Completed the EPA / TDEC required Yearly PT Study to maintain our EPA and State Laboratory Certifications. Awaiting the Study Closing Date and Results.
- * Collected System Information and Submitted the Data, a System Overview Illustration and System Overview Description for the Kingston Fire Department's ISO Submittal.

0

Schedule of Unaccounted For Water August

(All amounts in gallons)

| | | |
|--------------------------------------|--|------------|
| A Water Treated and Purchased | | |
| B | Water Pumped (potable) | 32,534,000 |
| C | Water Purchased | 0 |
| D | Total Water Treated and Purchased (Sum Lines B and C) | 32,534,000 |
| E Accounted for Water: | | |
| F | Water Sold | 20,742,000 |
| G | Metered for Consumption (in house usage) | 1,242,000 |
| H | Fire Department(s) Usage | 0 |
| I | Flushing | 3,000,000 |
| J | Tank Cleaning/Filling | 0 |
| K | Street Cleaning | 0 |
| L | Bulk Sales | 0 |
| M | Water Bill Adjustments (+/-) | 0 |
| N | Total Accounted for Water (Sum Lines F thru M) | 24,984,000 |
| O | Unaccounted for Water (Line D minus Line N) | 7,550,000 |
| P | Percent Unaccounted for Water (Line O divided by Line D times 100) | 23.206% |

Q Other (explain)

See Below

Explain Other:

All amounts included in this schedule are supported by documentation on file at the water system. If no support is on file for a line item or if line item is not applicable, a "0" is shown.



9/7/2017

Kingston Wastewater Treatment Plant

TO: David Bolling, Kingston City Manager
FROM: Tony Workman, WWTP Manager
DATE: September 5, 2017
RE: August Monthly Report

| MONTHLY FLOW | Average Flow | Maximum Flow | Minimum Flow | Total |
|---------------------|---------------------|---------------------|---------------------|--------------|
| Influent | .5180 | 1.1100 | .3970 | 16,058,000 |
| Effluent | .5164 | 1.1310 | .3950 | 16,009,000 |

Total gallons of chlorine used was 249.1 @ \$2.09 gallon= \$520.62.

There was 4.5 inches of rain.

There were no sewer overflows.

There were 4 hauls of sludge to the landfill that totaled 35.47 tons.

We passed the annual DMRQA results. All analytes were in the acceptable range.

The pump station at Gallaher Road and Highway 70 had the motor and impeller fail. Tekwell Services will be repairing the motor and Smith and Loveless will be building the impeller. The impeller may take 2-4 weeks to arrive.

Polymer usage has dropped since we began using the new dewatering press. We purchased a tote of polymer, which is equal to 4 drums, in January and are running low after 7 months. With the old centrifuge, we would average a drum every 3-4 weeks.

Jim "Thunder" Tipton is working at the Wastewater Treatment plant now. He started here during the first week of August.

WATER DEPARTMENT MONTHLY REPORT

To: David Bolling
From: Jimmy Agee
RE: Monthly Work Orders

Month of: AUG.2017

PAGE 1


| TASK | RESOLVED | PENDING |
|--------------------------------|----------|---------|
| INSTALL NEW METER | | |
| Read-out | 48 | |
| RE- READS | 4 | |
| WATER TAP NEW ACCT. | | 1 |
| CLOSED ACCT WITH COMSUMPTION | | |
| READ INS | 48 | |
| CHECK FOR HUNG METER | 1 | |
| CHANGE OUT HUNG / BROKEN METER | 1 | |
| CHECK FOR LEAK AT METER | 18 | |
| METER LEAKS | 14 | |
| AFTER HOURS - WATER | 3 | |
| SERVICE LINE LEAK | 11 | |
| LINE LOCATES | 88 | |
| TURN OFF FOR NON PAYMENT | 40 | |
| TURN WATER BACK ON | 39 | |
| YARD WORK | 7 | |
| DOOR HANGERS | 1 | |
| MANUAL READ | 4 | |
| AFTER HOURS - SEWER | 1 | |
| SEWER- TAP NEW ACCOUNT | | 1 |
| RELOCATE SEWER CONNECTION | | |
| SEWER BACK UP | 4 | |
| CHECK TO SEE IF STILL OFF | 5 | |
| TAP ESTIMATES | 2 | |
| PROFILE REQUESTED | 2 | |
| TAP-EXISTING ACCT | | |
| SEWER-TAP EXISTING ACCT | 1 | |
| WATER MAIN BREAKS | 1 | |

WATER DEPARTMENT MONTHLY REPORT

Month of: AUG.2017

PAGE 2

| TASK | RESOLVED | PENDING |
|------------------------------|----------|---------|
| MISC SERVICE ORDERS | | |
| RELOCATE METER | | |
| CHECK FOR TAMPERED METER | 3 | |
| ACCURACY TEST | | |
| WATER TO BE TESTED | | |
| WATER TASTE BAD | | |
| CHECK WATER PRESSURE | 2 | |
| SEWER BAD SMELL | 1 | |
| SIDEWALK-DRIVEWAY REPAIR | 1 | |
| REPLACE MAN HOLE COVER | | |
| LOCATE SEWER LINES | 1 | |
| REPLACE METER /METER BOX/LID | 6 | |
| REPLACE TAMPERED METER | 3 | |
| REPLACE VALVE | 1 | |
| FLUSH LINES | 4 | |
| RUN 10 GAL WATER THRU | | |
| TURN ON FOE INSPECTIONS | 1 | |
| INSPECT SEWER CONNECTION | 1 | |
| TURN OFF DUE TO LEAK | | |
| REPLACE CUT-OFF VALVE | 1 | |
| Install flotting meter | 1 | |
| LOCATE WATER METER | | |
| Total | | 369 |
| | | 2 |
| OVER-TIMES HOURS | 82.5 | |
| FIRE HYDRANTS | 1 | |
| ROAD PATCHES | | 2 |
| PULLED METERS | | |


 WATER DISTRIBUTION & COLLECTION
 MANAGER-JIM AGEE

Kingston Public Library (KPL)

1004 Bradford Way
Kingston Tennessee 37763
865-376-9905

6 September 2017

**TO: The Honorable Tim Neal
David L. Bolling, City Manager
Members of the City Council**

**FR: Emily Steele, MLIS
Director**

RE: Monthly Director's Report

The following sum up library activities for the month of August 2017:

Children's Programming

We had five story times with 138 kids and parents attending. We began a Friday morning program for homeschoolers a few weeks ago. We had two programs in August with 9 kids attending.

Adult programs and classes

We had two computer classes. The first was for Twitter and Pinterest together, and then we had a tech lab. There were 4 attendees.

We had a Thursday night program with an author's group from the Knoxville area. The authors read from an anthology. There were ten participants.

We don't have computer classes scheduled for this month because the library is being painted. We'll resume next month. We do have a speaker coming in this month to talk about her travels in Vietnam (on the 21st).

Summary

Patron count for the month totaled 1592.

We had 2609 adult checkouts and 618 children's checkouts.

The READS circulation for ebooks totaled 2160.

Respectfully submitted,
ERS

**MINUTES
KINGSTON PLANNING COMMISSION
AUGUST 15, 2017**

The regular meeting of the Kingston Planning Commission was held at 6:00 p.m. on August 15, 2017 at the Kingston City Hall.

Members Present

Kevin King, Chmn.
Bo Pickel, Sec.
Tim Neal, Mayor
Eric Bacon
John Byrkit
Gary Botkin
Stephanie Wright

Members Absent

Gary Lay, V. Chmn.
Chuck Hutzler
Lou Qualls

Others Present

David Bolling
Dr. Bhavna Vora

Staff Representative: David K. Williams

CALL TO ORDER/MINUTES

The meeting was called to order at 6:00 p.m. by Chairman King. On a motion by Mayor Neal and a second by Mr. Botkin, the commission voted to approve the minutes of the July 18, 2017 minutes of the planning commission and the July 18, 2017 minutes of the joint city council/planning commission meeting.

STAFF REPORTS

Mayor Neal informed the planning commission that ordinance to allow PUDs in the C-4 district had passed on first reading. A public hearing and second reading will be held at the next city council meeting.

City Manager Bolling stated that there was a vacancy on the historic planning commission. In keeping with the city's policy, an advertisement regarding the vacancy will be run in the local newspaper.

SITE PLAN REVIEW – KINGSTON MEDICAL OFFICE FOR DR. BHAVNA VORA ON RACE STREET

Staff introduced the site plan for the proposed Kingston Medical Office for Dr. Bhavna Vora. The site plan showed a proposed 80' X 50' medical building to be located on the west side of Race Street. Staff stated that he had corresponded with the original project developer, Mr. Jerry Crowe regarding the site plan. Mr. Crowe had made requested changes to the site plan including showing the locations of existing utilities. Staff stated that he had informed Mr. Crowe that there was no required number of parking spaces so parking could be reduced, if desired. Dr. Vora stated that she preferred the parking, as shown.

Staff Comments and Recommendations

Staff recommended that the site plan be approved.

Chairman King noted that the driveway did not appear to be 90 degrees. The commission then questioned whether a driveway permit had been issued by TDOT. City Manager Bolling stated that he had not been notified that a permit had been issued. Staff and Dr. Vora were also unsure whether a

permit had been issued. Staff said that he understood that the site plan must be approved locally before TDOT would issue a permit. Mr. Bolling said he would follow up with TDOT regarding the permit.

Action Taken

On a motion by Mayor Neal and a second by Ms. Wright, on a roll call vote the commission unanimously voted to approve the site plan.

REVIEW OF POSSIBLE ORDINANCE TO DEFINE AND REGULATE ELECTRONIC MESSAGE BOARDS

The commission reviewed a possible ordinance to define and regulate electronic message boards (EMBs). The ordinance was based on one from Kingsport that was adapted for Kingston. Specifically, the ordinance would allow EMBs in all office, commercial, and industrial districts. The maximum message board portion of the sign would be fifty percent of the maximum allowed ground sign size. The message duration would be twenty seconds with a one second transition. Illumination was limited to 1000 nits between sunset and sunrise and 4000 nits from sunrise to sunset. An automatic dimmer would be required to ensure compliance.

There were a variety of opinions among planning commissioners regarding this issue. Some noted that such signs were here to stay and that the technology allowed for a clean/professional sign. Others noted that such signs don't bring in business and that there was nothing wrong with not allowing such signs. The commission also discussed the brightness of such signs and whether they would adversely affect residential areas. Mr. Bolling stated that the zoning ordinance currently places restrictions on lighted signs. Lighted signs are not allowed within 300 feet of a residential district unless the sign is not visible from the residential district. Also, Lighted signs are not allowed within fifty feet of a residential district unless it will not direct or reflect light into the residential district.

Action Taken

On a motion by Mayor Neal and a second by Mr. Bacon, the commission voted to recommend the ordinance to the city council. On a roll call vote, all voted yes except for Secretary Pickel who voted no.

UPDATE ON TRAINING OPPORTUNITIES

Staff reminded commissioners of training to be held from 6:00 p.m. to 8:00 p.m. on August 29 and August 31 at the Jefferson City Fire Hall and the Farragut Town Hall, respectively. The training is regarding Personal Property Rights and will be provided by Mr. Dan Hawk, former director of the Local Planning Office.

ADJOURNMENT

On a motion by Mr. Botkin and a second by Secretary Pickel, the meeting adjourned at 6:20 p.m.



City of Kingston
Project Status Update
August 2017

GREENWAY

| | | Date Completed/Closed Out |
|--------------------------------|------------------|---------------------------|
| Project Cost: | \$369,505.00 | |
| Engineer/Architect/Consultant: | V&M | |
| Contractor: | | |
| Status (Percent complete) | 100% | |
| Estimated Completion Date | February 1, 2017 | |
| Notable outstanding issues: | Close-Out | |

Notes:

1. Still awaiting final close-out notification from the State

HOME GRANT

| | | Date Completed/Closed Out |
|--------------------------------|---------------------|---------------------------|
| Project Cost: | \$250,000 | |
| Engineer/Architect/Consultant: | Comm. Dev. Partners | |
| Contractor: | | |
| Status (Percent complete) | 50% | |
| Estimated Completion Date | Fall 17 / Winter 18 | |
| Notable outstanding issues: | Renovations Pending | |

Notes:

1. Bids opened on other three homes on June 26th

LPRF GERTRUDE PORTER PARK

| | | Date Completed/Closed Out |
|--------------------------------|-----------------|---------------------------|
| Project Cost: | \$500,000 | |
| Engineer/Architect/Consultant: | Robert Campbell | |
| Contractor: | | |
| Status (Percent complete) | 95% | |
| Estimated Completion Date | August 2017 | |
| Notable outstanding issues: | State Approval | |

Notes:

1. Awaiting final report from TDEC