



City Manager Report

DECEMBER 2017



Contents:

Monthly reports of the City Manager and all departments as presented to the Kingston City Council and to the citizens of Kingston

Reporting Schedule:

Published monthly on the City of Kingston website and distributed during the Kingston City Council meeting on the second Tuesday of each month

Featured Picture:

Ladd Landing Park (Picture by Emily Plemens)

Distributed: January 9, 2018

Message from the City Manager

Management

- ☐ City Manager

Finance

- ☐ Finance/HR
- ☐ Human Resources
- ☐ City Clerk

Public Safety

- ☐ Police
- ☐ Codes Enforcement
- ☐ Municipal Court
- ☐ Fire

Public Services

- ☐ Public Works
- ☐ Parks & Recreation
- ☐ Building Permits

Water Department

- ☐ Kingston Water Plant
- ☐ Kingston Wastewater Treatment Plant
- ☐ Kingston Water Distribution/Collection

Library

- ☐ Director's Report

Planning Commission

- ☐ No meeting in December

REU – Electric Power Board Meeting

- ☐ Agenda and Minutes
- ☐ Report to TVA

E-911 Quarterly Report

- ☐ Director's Report
Third Quarter Report due October 2017
- ☐ 2017 Annual Report to be Issued
March 2018

Project Status Updates

- ☐ Greenway
- ☐ HOME Grant
- ☐ LPRF Gertrude Porter Park



January 9, 2018

To: Kingston City Council
City Staff
Residents of Kingston

This City Manager Monthly Report is to be distributed and published on the city website (www.mykingstontn.com). We are producing this report in an effort to provide general and performance information to the Kingston City Council and the public regarding City services and programs and to enhance transparency in our local government. Information compiled by each department is analyzed and organized for presentation in this report.

Our goal is to become more transparent and more performance driven. The City staff and I will continue to make every effort to increase efficiencies in City services as we serve the citizens of Kingston.

It is our hope this report will help you become and stay informed regarding city issues and progress.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

David L. Bolling, City Manager
City of Kingston

City Manager

Management Report: December 2017

Legislative Accomplishments

- A. Second Reading of an Ordinance to Amend the Beautification Committee Ordinance to Increase the Citizen Membership from Four Members to Six Members

Legislative Matters Forthcoming

- A. None

Other Items Considered by the Council

1. Adopted a Resolution to Authorize the Submittal of an Application to the Department of Transportation for the Development of Roadway Improvements on Dogwood Drive
2. Adopted a Resolution to Authorize the Emergency Work Needed to Address the Drainage Issue on West Race Street
3. Approval to Participate in the Tennessee Downtowns Program
4. Reappointed Mary Ann Wesolowski to the Historic Zoning Commission
5. Appointed Mary Ann Wesolowski to the Library Board
6. Appointed Carolyn Brewer to the Library Board

- **External Meetings**

- Evan Sanders (Grant possibilities)
- City Attorney Sandy McPherson
- Conference call and meetings with 245Tech reps regarding new website progress
- RPO Executive Committee
- Other Misc. Meetings

- **Internal Meetings**

- Individual and Joint meetings with Department Heads

Ongoing Work

- Greenway Project Extension: **Close-out in progress**
- TVA Funding: **Community Center sign bids on Jan. agenda**
- LPRF (Gertrude Porter Park): **Project closed out. Dedication scheduled.**
- HOME Grant: **Two houses complete. Final three homes nearing completion.**

CITY OF KINGSTON
REVENUES DECEMBER 2017

ACCOUNT NUMBER	DESCRIPTION	ACTUAL DECEMBER 2016	BUDGETED REVENUES 2017-2018	ACTUAL DECEMBER 2017	PERCENT OF BUDGET 50%
31110	CURRENT PROPERTY TAX	\$1,011,856	\$1,955,000	\$1,118,264	57.2%
31120	PUBLIC UTILITIES PROPERTY TAX		\$33,878	\$158	0.5%
31211	PROPERTY TAX DELINQUENT - 1ST		\$70,000	\$33,517	47.9%
31212	PROPERTY TAX DELINQUENT - 2ND	\$34,508	\$20,000	\$6,156	30.8%
31219	PROPERTY TAX DELINQUENT - 0TH	\$12,475	\$20,000	\$10,579	52.9%
31300	INT, PENALTY, AND COURT COST	\$18,859	\$22,000	\$8,849	40.2%
31511	IN LIEU TAX, ROCKWOOD ELECTRIC	\$14,129	\$79,495	\$41,343	52.0%
31610	LOCAL SALES TAX - CO. TRUSTEE	\$38,153	\$1,050,000	\$527,208	50.2%
31710	WHOLESALE BEER TAX	\$527,414	\$191,000	\$95,721	50.1%
31720	WHOLESALE LIQUOR TAX	\$84,837	\$66,000	\$23,577	35.7%
31800	BUSINESS TAXES	\$36,139	\$70,000	\$12,424	17.7%
31912	CABLE TV FRANCHISE TAX	\$12,892	\$73,500	\$38,501	52.4%
31913	ATT & BELL SOUTH FRANCHISE FEE	\$36,771	\$17,000	\$6,064	35.7%
31920	HOTEL/MOTEL TAX	\$7,463	\$49,000	\$25,541	52.1%
32210	BEER LICENSES	\$12,924	\$1,750	\$1,450	
32220	LIQUOR PERMITS	\$1,100	\$300	\$100	
32600	BZA HEARING FEE	\$100		\$25	
33490	TEMA ASSISTANCE TORNADO				
33510	STATE SALES TAX	\$241,430	\$579,000	\$246,097	42.5%
33520	STATE INCOME TAX	\$126,023	\$126,000	\$67,612	69.5%

33530	STATE BEER TAX		\$1,527	\$3,000	\$1,498	49.9%
33540	STATE LIQUOR TAX		\$2,422	\$6,000	\$2,314	38.6%
33551	STATE GASOLINE TAXES		\$85,696	\$201,500	\$98,084	48.7%
33552	STATE-CITY STREETS		\$6,007	\$12,500	\$5,982	47.9%
33555	STATE STREET CONTRACT MAINT		\$34,045	\$48,000	\$13,336	27.8%
33590	TVA REVENUE SOLAR JAMES FRY		\$3,173	\$3,100	\$5,283	170.4%
33591	GROSS RECEIPTS - TVA		\$17,443	\$69,772	\$17,527	25.1%
33592	TVA IMPACT FUNDS		\$36,715	\$27,800	\$24,497	88.1%
33593	CORPORATE EXCISE TAX			\$9,300		
33730	TML FULL PACKAGE BONUS		\$4,000	\$4,000	\$4,000	100.0%
34100	GENERAL GOVERNMENT - CHARGES		\$185	\$600	\$539	89.8%
34310	HIGHWAYS AND STREETS CHARGES		\$200	\$7,500		
34420	GARBAGE TIP FEES		\$136,672	\$325,500	\$166,169	51.1%
34720	SWIMMING POOL CHARGES		\$4,917	\$23,500	\$4,863	20.7%
34740	PARK AND RECREATION CHARGES		\$3,309	\$6,300	\$2,970	47.1%
34741	BOAT SLIP RENTAL			\$32,400	\$7,370	22.7%
34742	FIREWORKS DONATIONS			\$40,000	\$10,547	26.4%
34743	PARK & REC AUCTION SALES			\$9,088	\$9,088	100.0%
34744	P&R DONATIONS, PAVILLION, WALK			\$1,015		0.0%
34746	FIRE DEPT DONATIONS			\$49,000		0.0%
35100	AUCTION SALES POLICE DEPT			\$2,000		
35110	CITY COURT FINES AND COST		\$21,719	\$50,000	\$14,359	28.7%
35140	DRUG FINES		\$327	\$2,500	\$88	3.5%
35150	TRAFFIC SCHOOL CHARGES		\$1,600	\$5,000	\$1,652	33.0%
36000	FUND BALANCE			\$88,525		
36100	INTEREST EARNINGS		\$2,505	\$4,000	\$2,010	50.3%
36430	PAVILION RENTAL		\$2,540	\$4,000	\$680	
36900	TMBF LOAN FIRE TRUCK			\$486,000	\$498,200	102.5%

36910	GRANT PROCEEDS PORTER PARK				\$23,775	
36967	CONTRACT NATURAL GAS	\$10,750	\$21,500	\$10,750		50.0%
36971	CONTRACT WATER BILLING	\$439,818	\$462,065	\$462,065		100.0%
TOTAL ESTIMATED REVENUES		\$3,032,643	\$6,429,388	\$3,670,832		57.1%

CITY OF KINGSTON
EXPENDITURES DECEMBER 2017

ACCOUNT NUMBER	DESCRIPTION	ACTUAL DECEMBER 2016	2017-2018 BUDGET	ACTUAL DECEMBER 2017	50% BUDGET
41100	LEGISLATIVE	\$28,238	\$71,988	\$28,675	39.8%
41210	CITY COURT	\$14,124	\$26,675	\$12,969	48.6%
41320	CITY MANAGER	\$56,291	\$122,510	\$60,109	49.1%
41500	FINANCIAL ADMINISTRATION	\$225,980	\$484,000	\$245,892	50.8%
41700	PLANNING AND ZONING	\$10,201	\$10,275	\$6,037	58.8%
41810	CITY HALL BUILDINGS	\$39,029	\$127,729	\$61,638	48.3%
41990	OTHER GEN. GOVMT EXP	\$148,359	\$253,565	\$175,324	69.1%
42100	POLICE	\$488,283	\$959,530	\$526,375	54.9%
42152	AUTOMOTIVE SERVICES	\$40,869	\$83,500	\$43,406	52.0%
42200	FIRE PROTECTION	\$487,714	\$1,005,455	\$524,770	52.2%
43100	PUBLIC WORKS	\$384,010	\$943,211	\$448,233	47.5%
43190	STATE STREET AID	\$82,441	\$161,500	\$80,807	50.1%
43240	WASTEMANAGEMENT	\$143,763	\$297,856	\$147,334	49.5%
43750	CAPITAL IMPROVEMENTS	\$137,208	\$522,088	\$498,200	95.4%
44143	ANIMAL CONTROL	\$14,102	\$27,490	\$14,951	54.4%
44400	RECREATION	\$332,810	\$711,925	\$352,704	49.5%
44440	SWIMMING POOLS	\$18,943	\$38,365	\$15,273	39.8%
44800	LIBRARIES	\$104,405	\$208,284	\$111,132	53.4%
49000	DEBT SERVICE	\$112,793	\$373,432	\$118,481	31.7%
TOTAL EXPENDITURES		\$2,859,263	\$6,429,388	\$3,482,110	54.2%

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WATER DEPT REVENUES

Dec-17

ACCOUNT NUMBER	DESCRIPTION	ACTUAL DECEMBER 2016	BUDGETED 2017-2018	ACTUAL DECEMBER 2017	PERCENT OF BUDGET 50%
36100	INTEREST EARNINGS	\$3,634	\$5,000	\$4,057	81%
37110	METERED WATER SALES	\$623,896	\$1,168,600	\$567,320	49%
37114	SERVELINE LEAK PROTECTION	\$42,599			
37117	OUTSIDE WATER SALES	\$429,254	\$819,000	\$395,794	48%
37190	CREDIT CARD CHARGES		\$800		
37191	FORFEITED DISCOUNTS AND PENALTIES	\$20,044	\$52,000	\$17,867	34%
37194	SALES OF MATERIALS	\$5,025	\$10,000	\$6,058	61%
37195	INSTALLATION CHARGES	\$29,820	\$65,000	\$23,600	36%
37196	WATER USER FEES	\$13,230	\$20,000	\$4,490	22%
37199	MISCELLANEOUS	\$900	\$3,000	\$4,250	142%
37210	SEWER SERVICE CHARGES	\$670,727	\$1,260,000	\$627,408	50%
37296	SEWER USER FEES	\$4,025	\$8,000	\$4,200	53%
37299	MISCELLANEOUS	\$2,638	\$3,500	\$1,401	40%
33294	COBG GRANT PROCEEDS			\$103,293	
34800	CAPITAL REIMBURSEMENT		\$1,644,998		
TOTAL ESTIMATED REVENUES		\$1,845,792	\$5,059,898	\$1,759,738	35%

WATER/SEWER EXPENDITURES DECEMBER 2017

ACCOUNT NUMBER	DESCRIPTION	ACTUAL DECEMBER 2016	BUDGET 2017/2018	ACTUAL DECEMBER 2017	PERCENT OF BUDGET 50%
41500	FINANCIAL ADMINISTRATION	\$439,818	\$462,065	\$462,065	100%
41990	OTHER GEN. GOVMT EXP	\$228,070	\$315,534	\$225,565	71%
43750	CAPITAL IMPROVEMENTS	\$94,613	\$430,000	\$147,150	34%
49000	DEBT SERVICES	\$99,550	\$1,942,103	\$97,684	5%
52113	PURIFICATION	\$283,874	\$611,941	\$265,049	43%
52114	TRANSMISSION AND DIST	\$306,955	\$712,476	\$311,842	44%
52213	SEWER TREATMENT AND COLLEC	\$239,339	\$514,585	\$229,725	45%
52117	UTILITY DIRECTOR	\$29,923	\$71,194	\$35,140	49%
TOTAL		\$1,722,142	\$5,059,898	\$1,774,220	35%

CITY OF KINGSTON FUNDS

FINANCIAL SUMMARY DECEMBER 2017

	July	August	September	October	November	December	January	February	MARCH	APRIL	MAY	JUNE
Cash In Bank												
General Fund	\$1,023,723	\$1,156,473	\$1,004,739	\$968,487	\$1,557,052	\$1,469,544						
TVA ENHANCE FND\$	\$68,213	\$55,213	\$55,213	\$55,213	\$43,636	\$41,355						
2008 Bond	\$1,402,122	\$1,000,322	\$233,679	\$233,679	\$233,802	CLOSED PAID						
Water/Sewer	\$1,507,008	\$420,106	\$904,669	\$947,254	\$972,167	\$1,024,177						
1999 Bond	\$133,883	\$161,565	\$189,439	\$216,629	\$280,103	\$504,899						
2004 Bond	\$330,121	\$428,281	\$326,401	\$324,280	\$322,325	\$320,161						
RDA Reserve Fund	\$271,808	\$273,808	\$275,957	\$277,956	\$280,103	\$282,180						
Drug Fund	\$12,812	\$12,376	\$13,067	\$13,067	\$13,483	\$13,312						
FIRE DEPT	\$47,847	\$47,847	\$47,847	\$47,847	\$47,847	\$47,847						
Total BALANCES	\$4,797,538	\$3,855,991	\$3,651,611	\$3,084,412	\$3,750,518	\$3,703,475	\$0	\$0	\$0	\$0	\$0	\$0

FINANCE AND ADMINISTRATION REPORT DECEMBER 2017

- * CONTINUING THE EFFORT FOR NEIGHBORS HELPING NEIGHBORS PROJECT TO ADD \$1.00 PER MONTH TO THEIR UTILITY BILL
- * CUSTOMERS WHO VOLUNTEERED TO HELP OTHERS TOTAL 776 -DONATIONS TOTAL \$16,404.61 DISBURSED -503.19 YTD
- * UTILITY BILLING TOTAL NUMBER OF ACCOUNTS BILLED FOR DECEMBER 3765 FOR A TOTAL AMOUNT OF \$298,910.04
- * NEW WATER SERVICE APPLICATIONS FOR DECEMBER TOTALED 29
- * 33 CUSTOMERS FINALED OUT SERVICE
- * 200 PAST DUE ACCOUNTS
- * TOTAL ACH-BANK DRAFT ACCOUNTS - 666
- * TOTAL E-BILL ACCOUNTS - 261
- * WATER/SEWER SERVLINE LEAK PROTECTION TOTAL BILLING 2094
- * WATER LOSS PROTECTION 1147
- * WATER LINE PROTECTION 90
- * SEWER LINE PROTECTION 11
- * TRASH COLLECTIONS FOR DECEMBER 2428
- * PHONE TREE COURTESY CALLS FOR PAST DUE WATER CUSTOMERS-CALLED 307

NEW BUSINESS LICENSES ISSUED IN DECEMBER 2017

- | | |
|---|---|
| 1 | WALGREEN CO DBA RITEAID
106 W RACE ST |
| 2 | TNTAILGATEUNIT
1100-20 LADD LANDING BLVD |

CITY OF KINGSTON

HUMAN RESOURCES REPORT MONTH OF DECEMBER 2017

REVIEWED AND UPDATED ALL EMPLOYEES LEAVE AND ATTENDANCE RECORDS	
RESEARCHED, VERIFIED AND CERTIFIED SEVERAL CURRENT AND PREVIOUS EMPLOYEES RECORDS	
TOTAL FULL-TIME EMPLOYEES: 64	TOTAL PART-TIME EMPLOYEES: 29
COMPLETED US CENSUS SURVEY FOR CERTIFYING DATA	
FINAL UPDATES FOR ALL EMPLOYEES FOR AFFORDABLE CARE ACT REPORTING FOR 2017	
COMPLETED MTAS ANNUAL BENEFIT SURVEY	
TWO EMPLOYEES RETIRED THE END OF DECEMBER-FILED NECESSARY PAPER WORK FOR THEM	
QUARTERLY REPORTS FOR IRS AND DEPARTMENT OF LABOR	
GETTING READY FOR W2'S	

KINGSTON POLICE DEPARTMENT - DECEMBER 2017

TIBRS Group A Offenses

Crimes Against Persons

Aggravated Assault	2
Simple Assault	
Intimidation	
Stalking	
Murder/Non-Negligent Manslaughter	
Negligent Manslaughter	
Justifiable Homicide	
Commercial Sex Acts	
Involuntary Servitude	
Kidnapping/Abduction	
Rape	
Sodomy	
Sexual Assault with an Object	
Fondling	
Incest	
Statutory Rape	

Subtotal

2

Crimes Against Property

Arson	
Bribery	
Burglary/Breaking and Entering	2
Counterfeiting/Forgery	1
Embezzlement	
Extortion/Blackmail	
False Pretenses/Swindle/Confidence Game	
Credit Card/ATM Fraud	
Impersonation	
Welfare Fraud	
Wire Fraud	
Pocket-Picking	
Purse-Snatching	
Shoplifting	
Theft from a Building	2
Theft from Coin Operated Machine/Device	
Theft from Motor Vehicle	
Theft of Motor Vehicle Parts/Accessories	
All Other Larceny	1
Motor Vehicle Theft	2
Robbery	1
Stolen Property Offenses	
Vandalism	

Subtotal

9

Crimes Against Society

Drug/Narcotics Violations	2
Drug Equipment Violations	1
Betting/Wagering	
Operating/Promoting/Assisting Gambling	
Gambling Equipment Violation	
Sports Tampering	
Pornography/Obscene Material	
Prostitution	
Assisting or Promoting Prostitution	
Purchasing Prostitution	
Weapons Law Violations	
Total	3

TIBRS Group B Offenses

Bad Checks	
Curfew/Loitering/Vagrancy Violations	
Disorderly Conduct	
Driving Under the Influence	
Drunkenness	
Family Offenses, Non-Violent	
Liquor Law Violations	
Peeping Tom	
Trespass of Real Property	
All Other Offenses	
Total	0

Central Dispatch	
Crash Reports	18
Traffic Stops	57
Investigator Needed on Scene	18
Domestic Complaints	6
Escorts Funeral/Other	11
Animal Calls	6
Vandalism	2
Fights	0
Burglar Alarms/Fire Alarms	25
Child Sexual Assaults	0
Forgery	0
Theft	2
Vehicle Theft	0
Public/Motorist Assist	8
Arson/Explosive Devices	0
Other Calls	158
Subtotal	311
Total Calls	322
Municipal Codes	
Animal Control Calls to Office	2
Animal Control Violations/Citations	0
Animal Control Letters Sent/notice given	1
Animals Transported to Shelter	2
Codes Concerns	1
Codes Violations/Citations	0
Codes Letters Sent	1
Property Maintenance Leins	0
Temporary Signs Removed	10

Patrol Mileage	19,878
Hours Worked	2,791
Reserve Hours Worked	160
Total Overtime Hours	211
Total Amount of Overtime Wages	\$5,633.43
City Court Citations	15
General Sessions Citations	0
Arrest	5
Juvenile Arrest	0
Incident Reports	20

DECEMBER 2017 CASES

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DECEMBER 2017 CASES
PENDING

[illegible]

Report for the citations issued, the disposition date for which was on
December 2017

Monies outstanding from August 7, 2007 – Dec. 31, 2017	\$ 60,331.03
Monies collected from August 7, 2007 – Dec. 31, 2017	\$ 437,500.15

JUDGMENTS


COLLECTED

Total fines and costs billed in court	\$ 1,030.00	
Collected in court on fines and costs		\$ 250.00
Amount collected after Dec. 2017 Court		\$ 213.75
Total collected for citations on Dec. 2017		\$ 463.75
Amount outstanding for Dec. 2017	\$ 566.25	
1 Cash bond forfeitures		\$ 113.75
Total amount collected for Dec. 2017 Citations		\$ 577.50
Amount collected from previous months/FTA etc.		\$ 1,233.17
Total collected in December 2017.		\$ 1,810.67

These amounts are based upon amounts collected by, and the records of, the clerk of the Municipal Court for the City of Kingston.

This the 31st of December 2017.


TERESA JOHNSON
Kingston City Court Clerk


BRENDA HALL MCDONALD
Kingston City Judge

Kingston Fire Department December 2017

Summary of Month's Activities

Fire Operations

The Department responded to 82 calls for service during the month of December.

Fire Administration

- Attended Dept. Head meeting
- Chief attended meeting with other city fire chiefs
- SOG committee meeting to begin writing SOGs
- Fund Raiser Planning
- New Fire Truck Planning
- Preparation for ISO
- Received new hose and equipment for new fire truck
- Picked up new fire truck
- Placed new fire truck in service
- Began preparation for AFG grant

December 17 Overtime

OT Hours: 321.75

Cost: \$7992.40

The Training Room has been utilized this month for the following:

- Shift Training
- Defenders Meeting
- SOG committee meetings
- Fire Inspector Class

	This Month	YTD
Fire Inspections	0	151

Public Fire Education

	This Month	YTD
Participants	0	410
Education Hours	0	11
Number of Occurrences	0	5

Firefighter Training

- KFD is continuing shift training
- Diver Training has begun for 2017
- Fire Inspector Class
- Training over new fire truck

Implemented Performance Standards Plan

- Continuing education for all KFD personnel
- On shift training is required each shift
- Testing for state certifications offered

Fleet Maintenance

- E2 leaking pressure relief valve repaired
- E2 air leak at parking brake control repaired
- Discharge gauge on E2 replaced
- Repaired hydraulic leak on ladder truck

Special Projects

- "Fit for Duty" program on going with work outs posted each shift
- Personnel Policy Committee ongoing
- SOG Committee ongoing

Outstanding Issues

- Aging Fire Apparatus
- Aging turn out gear
- U6 aging and continues to need continuous repair. Unit 6 now displays over 180,000 miles.

Cost Savings

- Safety meeting
- Firefighters encouraged swapping shifts when possible instead of taking vacation time to help with overtime costs

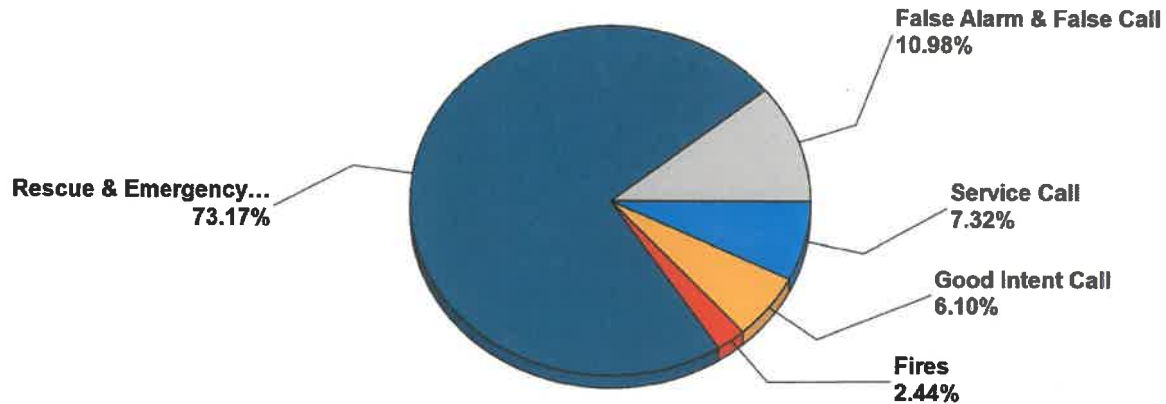
Kingston Fire Department

Kingston, TN

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 12/01/2017 | End Date: 12/31/2017



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	2.44%
Rescue & Emergency Medical Service	60	73.17%
Service Call	6	7.32%
Good Intent Call	5	6.10%
False Alarm & False Call	9	10.98%
TOTAL	82	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	1.22%
112 - Fires in structure other than in a building	1	1.22%
311 - Medical assist, assist EMS crew	13	15.85%
320 - Emergency medical service, other	1	1.22%
321 - EMS call, excluding vehicle accident with injury	33	40.24%
322 - Motor vehicle accident with injuries	6	7.32%
324 - Motor vehicle accident with no injuries.	7	8.54%
510 - Person in distress, other	2	2.44%
550 - Public service assistance, other	1	1.22%
554 - Assist invalid	2	2.44%
561 - Unauthorized burning	1	1.22%
611 - Dispatched & cancelled en route	4	4.88%
622 - No incident found on arrival at dispatch address	1	1.22%
700 - False alarm or false call, other	6	7.32%
733 - Smoke detector activation due to malfunction	2	2.44%
743 - Smoke detector activation, no fire - unintentional	1	1.22%
TOTAL INCIDENTS:	82	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.



**EMERGENCY
REPORTING**

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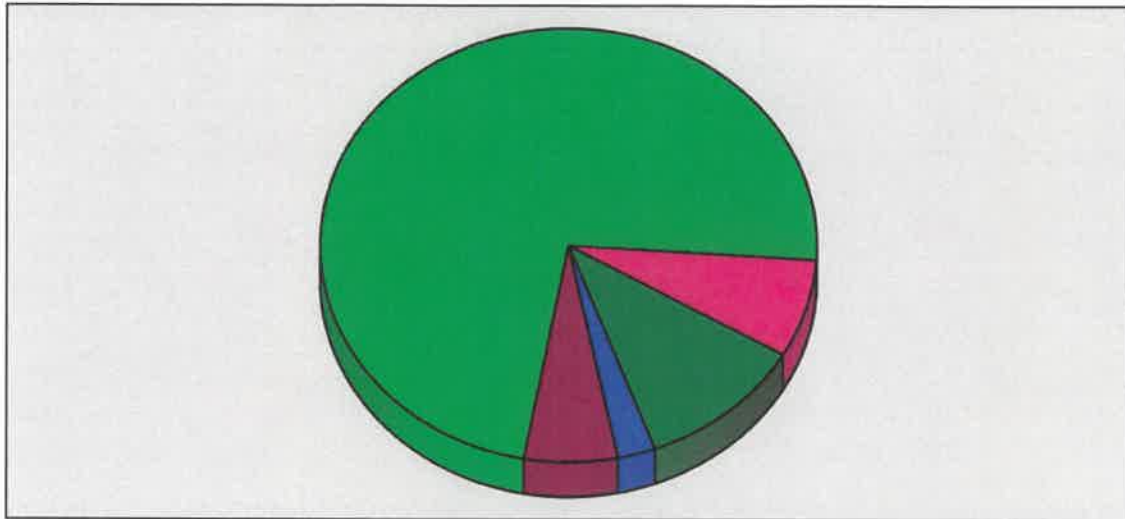
Kingston Fire Department

Kingston, TN

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Major Incident Types by Month for Date Range

Start Date: 12/01/2017 | End Date: 12/31/2017



False Alarm & False Call	Good Intent Call	Service Call
Fire	Rescue & Emergency Medical Service Incident	

INCIDENT TYPE	DEC	TOTAL
False Alarm & False Call	9	9
Fire	2	2
Good Intent Call	5	5
Rescue & Emergency Medical Service Incident	60	60
Service Call	6	6
Total	82	82

Only REVIEWED incidents included



**EMERGENCY
REPORTING**

emergencyreporting.com

Doc Id: 495

Page # 1

Kingston Fire Department
Incident Report
Incident Totals

Kingston City

Dec-17

TOTAL CALLS

82

Category	Total		Total
Structure Fires	1	Hazardous Calls	0
Vehicle Fires	0	Service Calls	6
Brush/Grass Fires	0	Good Intent Calls	5
Refuse/rubbish Fires	0	Unintentional False	9
Other Fires	1	Other False	0
Total Fires	2	Total False: Total	20
Rescue and EMS	60	Overpressure Rupture/ Explosion - No Fire	0
Mutual Aid Received	0	Incidents with Exposures	0
Mutual Aid Given	0		
Automatic Aid Received	1		
Automatic Aid Given	1		
Fire Service Injuries	0	Fire Dollar Loss	
Non-Fire Service Injury	0	Property	0
Fire Service Death	0	Contents	0
Fire Civilian Injuries	0	Non-Fire Dollar Loss	
Non-Fire Civilian Injuries	0	Property	0
Fire Civilian Death	0	Contents	0
Non-Fire Civilian Death	0		

Kingston Fire Department



Kingston, TN

This report was generated on 1/3/2018 2:00:26 PM

Minor Incident Types by Month for Year

Year: 2017

INCIDENT TYPE	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	SUM
Accident, potential accident					2	1		1		2			6
Animal problem or rescue									1				1
Chemical release, reaction, or toxic condition								1					1
Combustible/flammable spills & leaks	1	1	1							1	1		5
Controlled burning				1	1	1		1		2			6
Cover assignment, standby at fire station, move-up									1				1
Dispatched and canceled en route	4	5	2	3	4	3	7	3	6	3	5	4	49
Electrical wiring/equipment problem				1		1			1	1			4
Emergency medical service (EMS) Incident	50	32	39	46	42	38	48	44	50	36	28	47	500
Excessive heat, scorch burns with no ignition	2												2
False alarm and false call, other	6	1	4	4	3		2	6		5	2	6	39
Fire, other						1							1
Good intent call, other	1									4	1		6
Malicious, mischievous false alarm				2			1						3
Medical assist	12	9	8	11	13	14	9	9	16	17	18	13	149
Mobile property (vehicle) fire				2			1		2		1		6
Natural vegetation fire		4	1	1			1						7
Other incident type					2								2
Outside rubbish fire			1										1
Person in distress			5		1	4		2		2	1	2	17
Public service assistance	3	13	4	3	8	2	5	8	8	5	8	3	70
Rescue, emergency medical call (EMS), other						1				1			2
Search for lost person						1	2				1		4
Service call, other									2	1			3
Steam, other gas mistaken for smoke	1				3		2		1	2	1		10
Structure Fire	1	1	1		1	2	1	1	1	2	1	2	14
System or detector malfunction	1	1		2			1			1		2	8
Unauthorized burning				1					1			1	3
Unintentional system/detector operation (no fire)					4	2	1	2		1	1	1	12
Water or ice-related rescue							1						1
Wrong location, no emergency found		1				1	2	1			1	1	7
Total	82	68	66	77	84	72	84	79	90	86	70	82	940

Only REVIEWED incidents included



**EMERGENCY
REPORTING**

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Page # 1

Public Works Report December– 2017

Solid Waste:

Convenience center solid waste collected:	None
Wood chips removed from lot:	None
Solid Waste Tonnage collected:	None
Street sweeping debris removed off streets:	16 Loads
Recycled materials collected:	None

Public Works Selected Performance Indicators	Total	YTD
Brush Pick-Up Areas Covered	34 loads	550 Loads
Culverts/Storm Drains Cleaned	22	327
Curb/Sidewalk Repair/Install/Remove	20ft	845ft
Drainage Inspection Requests	None	29
Excavation/Street Cut Permits Issued	None	None
Exemption/Back Door Route Requests	None	None
Graffiti Removal Requests	None	None
Land Disturbance Permits Issued	None	None
Sanitation – Bulk Item/Junk Pick-Up Request	None	23
Sanitation – Cart Repairs	None	None
Sanitation – Second Cart Request	None	None
Signs Repaired/Installed (Street or Name)	15	85
Storm water Inspections Performed	2	10
Stream and/or Tributary Clean-Up/Clean-Outs	None	None
Streets paved	None	2
Streets Repaired (e.g., pothole)	6	68
Streets Striped	None	1
Tennessee One Calls	4	30
Traffic Signal Repair	None	9
Tree Trimming Requests	None	72
Vehicle Maintenance – Routine	1	171

Vehicle Maintenance – Unscheduled	10	180
Water Quality – Related Outreach Events	NA	NA

Public Works Facility, Outreach & Project Review:

Residential meetings and work to assist with drainage-related projects –None
 Daily underground storage tank testing –N/A
 Monthly fuel pump inspection and cleaning- N/A
 Storm water manager's meeting- N/A
 Weekly departmental meetings and monthly staff safety meetings-4
 Sign repair, new sign installations- 6
 Signal inspection, repair and timing adjustments- None
 Grant applications- None
 Participated in various weather calls- None
 Brine acquisition and street prep in advance of weather events- None
 Fleet software implementation –N/A
 Storm water educational outreach webinar- None
 Drainage law presentation- None
 Street Lighting- installed 2 street light

Continuing Projects

Fleet system software implementation -None
 Bent sign inventory repair- None
 Upgrades to City's fueling system- None



PARKS AND RECREATION

**'Unapproved' until
January Board Meeting**

**Kingston Parks and Recreation
BOARD MEETING
December 6, 2017**

PRESENT: Paul Rogers, Keenon Hethcoat, Sue Collins, Ruth Thompson, Eric Clark, Sammy Frogg, Rick Ross, Jo Ann Knies

ABSENT: Josh Igou, Karen High, Tara Stockton

GUESTS: Sonny Hunter, Joyce Bullington, Glen Collins, Tina Clark, Tim Thompson, Jennifer Ross, Frank Knies, Jeanie Rogers,

Called to order by Eric Clark at 7:15 p.m. Keenon made a motion to accept the previous months minutes and Ruth seconded. Motion carried.
Eric welcomed members and their guests.

Rick welcomed board members to the annual Christmas social/meeting. He thanked them for their service and welcomed new member, Sammy Frogg, long-time Kingston resident.

UNFINISHED BUSINESS:

1. Past Events – Rick noted the success of these recent past events:
Movie night at the Fort (and stay over)
Our first Christmas Tree Lighting
The annual Christmas Parade
The Christmas Bazaar with the Fun Run and Candy Cane Hunt
He thanked all those who were able to participate this year - Ruth Thompson, Eric Clark, Keenon Hethcoat, Paul Rogers, Sammy Frogg, and Tara Stockton.
2. Adult Flag Football Update – There are two more weeks left and it has gone well.
3. Youth Flag Football Update – It was a success with more parents planning to enroll their kids next season.
4. Dog Park – The Kingston Park Foundation Board is assisting those who are raising funds for a dog park at Southwest Point. They have shirts for sale with 'Fort Paws' printed on them.

NEW BUSINESS:

1. Rick informed the Board that JR Best and Chris Boswell have been placed under the direction of the Street Department where the City Manager believes it will benefit the park maintenance as well as better assist the Street Department. There was some discussion as to how this would work for the parks department.
2. Candlelight Tour – Rick encouraged everyone to attend the annual tour at the Fort this weekend. Sue Collins and the DAR will be handling refreshments and there will be period costume dress. Rick will be dressed as a long hunter.
3. January Meeting – The Board voted to hold the next meeting on the second Monday, January 8th due to the holiday. Keenon made the motion and Sammy seconded. Motion carried. Meeting adjourned at 8:00 p.m.

Submitted by Jo Ann Knies

DECEMBER 2017 MONTHLY REPORT

Kingston Community Center

These are the regularly scheduled on-going meetings and events that were held at the Center during the month of Dec.2017:

Senior Luncheon	Any Body Can Exercise (ABC Class)
Senior Bridge	American Red Cross
Senior Quilting	Girl Scout Daisy Troops
Cultural Arts (FCE)	D.A.R. Meetings and Luncheons
Senior Executive Board	Roane County Children's Reading Foundation Program
Senior Pinochle (2 groups)	Zumba Exercise Class
Senior Card Games	Salvation Army
Master Gardener's Club	Kingston City Court
'Bag' Ladies' for Homeless	Krafty Korner's - FCE
Girl Scout Leaders/Service Unit	Roane County Foster Care Program Meeting
Antique Tractor Club	N.A.M.I.
Kingston City Court	Kingston Lion's Club
Roane County Sewing Club	

These are the groups and events that were held in addition to the regularly scheduled ones at the Center during the month of December ,2017:

Roxane County Retired Teachers Lunch	Girl Scouts Cookie Rally
United Health Care Seminars	Rock Painting Class
Roxane County Knights LaCrosse Party	Roane County Elder Watch Party
NAMI Christmas Party	TN Defenders (Bike Riders) Fundraiser
Roane County Jail Ministry Fundraiser	Jimmy Tipton Family
TVA Retirees Lunch Meeting	Roane County Autism Meeting
City Employees Christmas Lunch	Walden Ridge Car Club Party
Jacob Shipwash Family	Ryan Janikula Family
Kingston Elem. School Teachers Lunch	

Com.Center Rent: \$275

Submitted by Jo Ann Knies



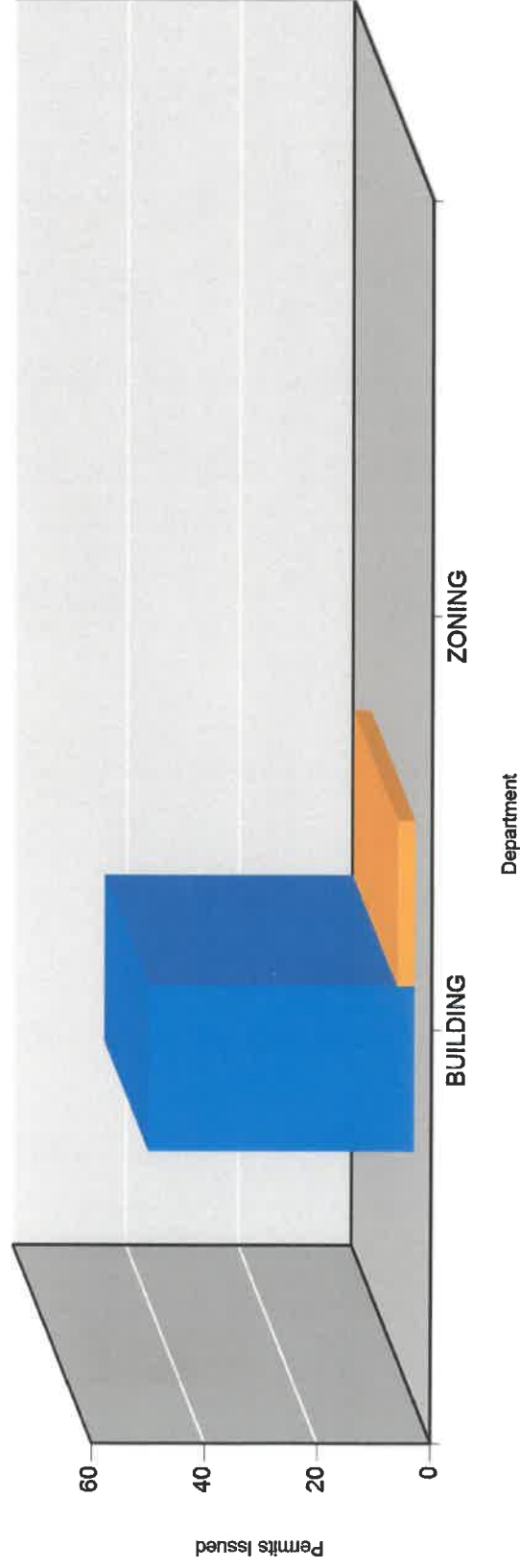
Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
12/01/2017 AND 12/31/2017

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Permits Issued by Department

Issued Within Expected Process Time
Process to Issue Exceeded Expected Time



Average Process Time

Department	Permit Type	Expected Process Time	Number Submitted	Number Issued	Mean Time to Issue	Standard Deviation	Average Cycles	Issued Within	Issued Over
BUILDING	BP	Same Day	31	31	Same Day	2.94 Days	1	28	3
	CM	Same Day	3	3	Same Day	0 Days	1	3	0
	PL	Same Day	6	6	Same Day	0 Days	1	6	0
	RM	Same Day	10	10	Same Day	0 Days	1	10	0



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ZONING SUP Same Day 1 0 Same Day 0 Days 1 0 0

Issued Permit Details

Department	Permit Type	Permit Number (State) Project Name/Address	Dates	Number of Days
BUILDING	BP	BP2017-656 Addition for living space 169 Headwater Drive, Harriman, TN 37748	Submitted: 11/27/2017 Technically Complete: Approved: Ready to Issue: Issued: 12/11/2017	In Process: 14 Waiting: 0 Total Days: 14 Total Cycles: 1
		BP2017-660 Deck 154 Lane Hedgecock Road, Kingston, TN 37763	Submitted: 12/01/2017 Technically Complete: Approved: Ready to Issue: Issued: 12/01/2017	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2017-661 SW 113 Sunny Springs Lane, Kingston, TN 37763	Submitted: 12/01/2017 Technically Complete: Approved: Ready to Issue: Issued: 12/01/2017	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2017-662 Agricultural Barn 5755 Harriman Hwy., Oliver Springs, TN 37840	Submitted: 12/04/2017 Technically Complete: Approved: Ready to Issue: Issued: 12/04/2017	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2017-663 Residential Home 4287 Kingston Highway, Loudon, TN 37774	Submitted: 12/05/2017 Technically Complete: Approved: Ready to Issue: Issued: 12/06/2017	In Process: 1 Waiting: 0 Total Days: 1 Total Cycles: 1
		BP2017-664 Residential Home 252 Massengill Springs Road, Harriman, TN 37748	Submitted: 12/05/2017 Technically Complete: Approved: Ready to Issue: Issued: 12/05/2017	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1



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BUILDING	BP	Submitted: 12/06/2017	In Process: 9
KC Cell Tower		Technically Complete: Approved: Ready to Issue:	Waiting: 0 Total Days: 9 Total Cycles: 1
1231 Gallaher Road, Kingston, Tn 37763		Issued: 12/15/2017	
BP2017-666		Submitted: 12/06/2017	In Process: 0
Above Ground Pool		Technically Complete: Approved: Ready to Issue:	Waiting: 0 Total Days: 0 Total Cycles: 1
183 Collins Road, Oliver Springs, TN 37840		Issued: 12/06/2017	
BP2017-667		Submitted: 12/07/2017	In Process: 0
Deck		Technically Complete: Approved: Ready to Issue:	Waiting: 0 Total Days: 0 Total Cycles: 1
5134 Harriman Hwy, Oliver Springs, TN 37840		Issued: 12/07/2017	
BP2017-668		Submitted: 12/07/2017	In Process: 0
Residential Home		Technically Complete: Approved: Ready to Issue:	Waiting: 0 Total Days: 0 Total Cycles: 1
2006 Franklin Village Trace, Kingston, TN 37763		Issued: 12/07/2017	
BP2017-669		Submitted: 12/08/2017	In Process: 0
Porch roof only		Technically Complete: Approved: Ready to Issue:	Waiting: 0 Total Days: 0 Total Cycles: 1
2113 Old Harriman Highway, Oliver Springs, TN 37840		Issued: 12/08/2017	
BP2017-670		Submitted: 12/11/2017	In Process: 0
Remodel living space		Technically Complete: Approved: Ready to Issue:	Waiting: 0 Total Days: 0 Total Cycles: 1
3733 Buttermilk Road West, Kingston, TN 37763		Issued: 12/11/2017	
BP2017-671		Submitted: 12/11/2017	In Process: 0
Upgrade to Existing Cell Tower		Technically Complete: Approved: Ready to Issue:	Waiting: 0 Total Days: 0 Total Cycles: 1
182 Martin Rd., Harriman, TN 37748		Issued: 12/11/2017	
BP2017-672		Submitted: 12/11/2017	In Process: 0
Modular		Technically Complete: Approved: Ready to Issue:	Waiting: 0 Total Days: 0 Total Cycles: 1
508 Cave Creek Road, Loudon, TN 37774		Issued: 12/11/2017	



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BUILDING	BP	Submitted: 12/11/2017	In Process: 0
Addition		Technically Complete:	Waiting: 0
		Approved:	Total Days: 0
		Ready to Issue:	Total Cycles: 1
		Issued: 12/11/2017	
325 Walden Street, Harriman, TN 37748			
BP2017-674		Submitted: 12/12/2017	In Process: 0
Residential Home		Technically Complete:	Waiting: 0
		Approved:	Total Days: 0
		Ready to Issue:	Total Cycles: 1
		Issued: 12/12/2017	
475 Woody Lane, Kingston, TN 37763			
BP2017-675		Submitted: 12/13/2017	In Process: 0
Residential Home		Technically Complete:	Waiting: 0
		Approved:	Total Days: 0
		Ready to Issue:	Total Cycles: 1
		Issued: 12/13/2017	
635 Eagle Furnance Road, Rockwood, Tn 37854			
BP2017-676		Submitted: 12/13/2017	In Process: 0
Porch Roof Only		Technically Complete:	Waiting: 0
		Approved:	Total Days: 0
		Ready to Issue:	Total Cycles: 1
		Issued: 12/13/2017	
175 Rhonda Way, Rockwood, TN 37854			
BP2017-677		Submitted: 12/13/2017	In Process: 0
Porch		Technically Complete:	Waiting: 0
		Approved:	Total Days: 0
		Ready to Issue:	Total Cycles: 1
		Issued: 12/13/2017	
148 Anglers Cove Road, Kingston, TN 37763			
BP2017-678		Submitted: 12/13/2017	In Process: 0
Pavillian		Technically Complete:	Waiting: 0
		Approved:	Total Days: 0
		Ready to Issue:	Total Cycles: 1
		Issued: 12/13/2017	
148 Anglers Cove Road, Kingston, TN 37763			
BP2017-679		Submitted: 12/15/2017	In Process: 18
New Cell Tower		Technically Complete:	Waiting: 0
		Approved:	Total Days: 18
		Ready to Issue:	Total Cycles: 1
		Issued:	
640 Hassler Mill Road, Harriman, TN 37748			
BP2017-680		Submitted: 12/15/2017	In Process: 0
HC Carport		Technically Complete:	Waiting: 0
		Approved:	Total Days: 0
		Ready to Issue:	Total Cycles: 1
		Issued: 12/15/2017	
328 Vernal Drive, Harriman, TN 37748			



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BUILDING	BP		Submitted: 12/15/2017	In Process: 0
DW		Technically Complete:		Waiting: 0
		Approved:		Total Days: 0
		Ready to Issue:		Total Cycles: 1
		Issued: 12/15/2017		
1448 Mobile Drive, Kingston, TN 37763				
BP2017-682		Submitted: 12/15/2017		In Process: 0
		Technically Complete:		Waiting: 0
		Approved:		Total Days: 0
		Ready to Issue:		Total Cycles: 1
		Issued: 12/15/2017		
McDonalds Harriman Remodel				
1705 S Roane Street, Harriman, TN 37748				
BP2017-683		Submitted: 12/15/2017		In Process: 0
		Technically Complete:		Waiting: 0
		Approved:		Total Days: 0
		Ready to Issue:		Total Cycles: 1
		Issued: 12/15/2017		
HC Commercial Sign for Midtwn Ice Cream Shop				
1828 Roane State Hwy, Harriman, Tn 37748				
BP2017-684		Submitted: 12/18/2017		In Process: 0
		Technically Complete:		Waiting: 0
		Approved:		Total Days: 0
		Ready to Issue:		Total Cycles: 1
		Issued: 12/18/2017		
554 Old Johnson Valley Road, Kingston, TN 37763				
BP2017-685		Submitted: 12/19/2017		In Process: 0
		Technically Complete:		Waiting: 0
		Approved:		Total Days: 0
		Ready to Issue:		Total Cycles: 1
		Issued: 12/19/2017		
OS Addition				
115 Midway Drive, Oliver Springs, TN 37840				
BP2017-686		Submitted: 12/20/2017		In Process: 0
		Technically Complete:		Waiting: 0
		Approved:		Total Days: 0
		Ready to Issue:		Total Cycles: 1
		Issued: 12/20/2017		
Residential Home				
1040 Thacker Drive, Oliver Springs, TN 37840				
BP2017-687		Submitted: 12/22/2017		In Process: 0
		Technically Complete:		Waiting: 0
		Approved:		Total Days: 0
		Ready to Issue:		Total Cycles: 1
		Issued: 12/22/2017		
Storage Building				
221 Haven Road, Oliver Springs, TN 37840				
BP2017-688		Submitted: 12/27/2017		In Process: 0
		Technically Complete:		Waiting: 0
		Approved:		Total Days: 0
		Ready to Issue:		Total Cycles: 1
		Issued: 12/27/2017		
Addition to storage building				
601 Tate Coley Road, Lenoir City, TN 37771				



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BUILDING	BP	BP2017-689	Technically Complete: Approved: Ready to Issue: Issued:	Submitted: 12/27/2017	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		KC Closing in carport/garage			
		1511 Kathy Cir, Kingston, Tn 37763			
		BP2017-690	Technically Complete: Approved: Ready to Issue: Issued:	Submitted: 12/27/2017	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Finishing Basement			
		1837 James Ferry Road, Kingston, TN 3776			
CM	CM	CM2017-012	Technically Complete: Approved: Ready to Issue: Issued:	Submitted: 12/07/2017	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		CM for BP2017-602			
		319 Roddy Lane, Harriman, TN 37748			
		CM2017-013	Technically Complete: Approved: Ready to Issue: Issued:	Submitted: 12/19/2017	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		CM for BP2017-536			
		1640 Roane State Highway, Kingston, TN 37763			
		CM2017-014	Technically Complete: Approved: Ready to Issue: Issued:	Submitted: 12/20/2017	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		CM for BP2017-534			
		1245 South Roane St, Harriman, TN 37748			
PL	PL	PL2017-164	Technically Complete: Approved: Ready to Issue: Issued:	Submitted: 12/06/2017	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL for BP2017-356			
		153 East Shore Drive, Rockwood, TN 37854			
		PL2017-165	Technically Complete: Approved: Ready to Issue: Issued:	Submitted: 12/06/2017	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL for BP2015-438			
		534 Country Lane, Lenoir City, TN 37771			
		PL2017-166	Technically Complete: Approved: Ready to Issue: Issued:	Submitted: 12/12/2017	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL for BP2017-507			
		445 Scandlyn Hollow Road, Oliver Springs, TN 37840			



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BUILDING	PL	PL2017-167	Submitted: 12/14/2017	In Process: 0
		PL for BP2017-569	Technically Complete:	Waiting: 0
		200 Highland Way, Harriman, TN 37748	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 12/14/2017	
		PL2017-168	Submitted: 12/15/2017	In Process: 0
		PL for BP2017-373	Technically Complete:	Waiting: 0
		364 Marney Cover Road, Kingston, TN 37763	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 12/15/2017	
		PL2017-169	Submitted: 12/27/2017	In Process: 0
		PL for BP2017-668	Technically Complete:	Waiting: 0
		2006 Franklin Village Trace, Kingston, TN 37763	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 12/27/2017	
RM		RM2017-102	Submitted: 12/04/2017	In Process: 0
		RM for BP2016-661	Technically Complete:	Waiting: 0
		161 Port Logo Vista, Harriman, TN 37748	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 12/04/2017	
		RM2017-103	Submitted: 12/05/2017	In Process: 0
		RM for BP2017-104	Technically Complete:	Waiting: 0
		119 Lakescene Road, Kingston, tn 37763	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 12/05/2017	
		RM2017-104	Submitted: 12/11/2017	In Process: 0
		RM for BP2017-598	Technically Complete:	Waiting: 0
		165 Gamble Lane, Harriman, TN 37748	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 12/11/2017	
		RM2017-105	Submitted: 12/12/2017	In Process: 0
		RM for BP2016-704	Technically Complete:	Waiting: 0
		516 Norwood Drive, Oliver Springs, TN 37840	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 12/12/2017	
		RM2017-106	Submitted: 12/14/2017	In Process: 0
		RM for BP2017-264	Technically Complete:	Waiting: 0
		212 Ridge Trail Road, Kingston, TN 37763	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 12/14/2017	



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BUILDING	RM	Submitted: 12/15/2017	In Process: 0
RM for Gas Piping		Technically Complete:	Waiting: 0
111 Mariners Cove, Rockwood, TN 37854		Approved:	Total Days: 0
		Ready to Issue:	Total Cycles: 1
		Issued: 12/15/2017	
RM2017-108		Submitted: 12/18/2017	In Process: 0
RM for BP2015-438		Technically Complete:	Waiting: 0
534 Country Lane, Lenoir City, TN 37771		Approved:	Total Days: 0
		Ready to Issue:	Total Cycles: 1
		Issued: 12/18/2017	
RM2017-109		Submitted: 12/20/2017	In Process: 0
RM for BP2015-372		Technically Complete:	Waiting: 0
400 Branham Hollow Road, Ten Mile, TN 37880		Approved:	Total Days: 0
		Ready to Issue:	Total Cycles: 1
		Issued: 12/20/2017	
RM2017-110		Submitted: 12/27/2017	In Process: 0
RM for BP2017-654		Technically Complete:	Waiting: 0
211 Fairview Circle, Oliver Springs, TN 37840		Approved:	Total Days: 0
		Ready to Issue:	Total Cycles: 1
		Issued: 12/27/2017	
RM2017-111		Submitted: 12/28/2017	In Process: 0
RM for BP2016-554		Technically Complete:	Waiting: 0
109 Sugar Road, Oliver Springs, TN 37840		Approved:	Total Days: 0
		Ready to Issue:	Total Cycles: 1
		Issued: 12/28/2017	
SUP2017-003		Submitted: 12/18/2017	In Process: 15
SUP for sell and repair of fire arms		Technically Complete:	Waiting: 0
1007 Swan Pond Circle Road, Harriman, TN 37748		Approved:	Total Days: 15
		Ready to Issue:	Total Cycles: 1
		Issued:	
ZONING	SUP		

KINGSTON WATER TREATMENT PLANT



DECEMBER OPERATIONS REPORT

2017

<i>Water Treatment Plant</i>		Current Month	Previous Month	% Change	Avg Day	Max Day	Min Day
G A L L O N S	Influent (Raw)	15,892,000	18,018,000	-13.38%	530,000	725,000	379,000
	Effluent (Finish)	14,677,000	16,708,000	-13.84%	489,000	784,000	361,000
	Spring Supply	13,390,000	13,428,000	-0.28%	446,000	490,000	415,000
	Total Finish Prod.	28,067,000	30,136,000	-7.37%	<i>Distribution & WTP Report:</i> 1,810,000		
Plant Efficiency		99.28%	99.30%	-0.02%	gals. usage flushing and Tank refilling.		
<i>Distribution</i>					<i>Public Works:</i> No Report		
G A L L O N S	Consumption	19,230,800	21,227,000	-10.38%	<i>Fire Dept:</i> No Report		
	Reported Usage	1,810,000	2,695,000	-48.90%	<i>Park & Rec:</i> No Report		
	Water Loss	6,026,200	6,214,000	-3.12%	<i>WWTP:</i> No Report		
	%	21.47%	20.62%	0.85%			

Note: The Water Production, Consumption and Loss data is for the November Meter Read Period.

- * Multiple Agencies here throughout the Month collecting water samples.
- * Drained and washed all Basins on two separate occasions.
- * Completed (collected and analyzed) 2 rounds of Compliance Distribution Bacteriological Sampling.
- * Performed regular maintenance at Plant and Spring Site.
- * Performed (QA/QC) Quality Assurance and Quality Control Checks and In-House Laboratory Training.
- * Completed all of the required regular monthly sampling.
- * Doing Maintenance on outdoor power equipment (Preparing for Spring)
- * Getting ready for 2018, preparing forms, logs and books, etc.
- * Checking climate sensitive equipment at Tanks & Pumpstations making preparations for bad weather.
- * Working on adding further redundancy to the communications equipment at Ladd Tank, Pumpstation and Spring Pump House.
- * Working on tractor, welded up the front bucket & cutting blade. Also working on the 3 point hitch & Stabilizers, etc.

0

Schedule of Unaccounted For Water December

(All amounts in gallons)

A Water Treated and Purchased		
B	Water Pumped (potable)	28,067,000
C	Water Purchased	0
D	Total Water Treated and Purchased (Sum Lines B and C)	28,067,000
E Accounted for Water:		
F	Water Sold	19,230,800
G	Metered for Consumption (in house usage)	1,210,000
H	Fire Department(s) Usage	0
I	Flushing	1,600,000
J	Tank Cleaning/Filling	0
K	Street Cleaning	0
L	Bulk Sales	0
M	Water Bill Adjustments (+/-)	0
N	Total Accounted for Water (Sum Lines F thru M)	22,040,800
O	Unaccounted for Water (Line D minus Line N)	6,026,200
P	Percent Unaccounted for Water (Line O divided by Line D times 100)	21.471%

Q Other (explain)

See Below

Explain Other:

All amounts included in this schedule are supported by documentation on file at the water system. If no support is on file for a line item or if line item is not applicable, a "0" is shown.



KINGSTON WASTEWATER TREATMENT PLANT

TO: David Bolling, City Manager
FROM: Tony Workman, WWTP Plant Manager
RE: December Monthly Report
DATE: January 3, 2018

MONTHLY FLOW	AVERAGE FLOW	MAXIMUM FLOW	MINIMUM FLOW	TOTAL
INFLUENT*	.5710	1.223	.2380	17,700,000
EFFLUENT	.6074	1.5510	.3360	18,829,000

Total gallons of chlorine used was 301.73 @\$2.09 gallon = \$630.62.

There was 3.13 inches of rain. There were no sewer overflows this month.

We had an Eff BOD sample to come in above the daily limit this month.

Tekwell Services is finishing up work on the impeller for the Gallaher Road Pump Station. The new impeller was installed but needed to be shaved down a few millimeters. This project should be completed soon.

Wascon Inc installed one new pump and motor at the #4 pump station. There were some issues getting it started, but they were corrected. The new motor is working very well. The other pump and motor installation may be completed by the end of this month.

The heating unit has gone out in the lab. Total Comfort will be making the repair this Friday, January 5th.

The Waste Return Sludge motors and pumps are very old (1987). Repairs are needing to be completed but I am waiting on prices for new motors and new pumps. Repair pricing may be less expensive but getting new may be better in the long run.

WATER DEPARTMENT MONTHLY REPORT

To: David Bolling

Month of: DEC. 2017

From: Jimmy Agee

RE: Monthly Work Orders

PAGE 1

TASK	RESOLVED	PENDING
INSTALL NEW METER	2	
Read-out	39	
RE- READS	7	
WATER TAP NEW ACCT.	2	
CLOSED ACCT WITH COMSUMPTION	4	
READ INS	31	
CHECK FOR HUNG METER		
CHANGE OUT HUNG / BROKEN METER		
CHECK FOR LEAK AT METER	10	
METER LEAKS		
AFTER HOURS - WATER	5	
SERVICE LINE LEAK	2	
LINE LOCATES	78	
TURN OFF FOR NON PAYMENT	1	
TURN WATER BACK ON	2	
YARD WORK		14
DOOR HANGERS	2	
MANUAL READ	8	
AFTER HOURS - SEWER	1	
SEWER- TAP NEW ACCOUNT	2	
RELOCATE SEWER CONNECTION		
SEWER BACK UP	4	
CHECK TO SEE IF STILL OFF		
TAP ESTIMATES	4	
PROFILE REQUESTED	2	
TAP-EXISTING ACCT		
SEWER-TAP EXISTING ACCT	1	
WATER MAIN BREAKS	5	

WATER DEPARTMENT MONTHLY REPORT

Month of: DEC. 2017

PAGE 2

TASK	RESOLVED	PENDING
MISC SERVICE ORDERS		
RELOCATE METER		
CHECK FOR TAMPERED METER	2	
REPAIR BROKEN SEWER LINE		
NO WATER		
WATER TASTE BAD		
CHECK WATER PRESSURE		
SEWER BAD SMELL		
THEIF OF SERVICE	1	
REPLACE MAN HOLE COVER		
REPAIR SEWER CLEAN-OUT		
REPLACE METER /METER BOX/LID	2	
REPLACE TAMPERED METER	1	
REPLACE VALVE		
FLUSH LINES	4	
RUN 10 GAL WATER THRU		
TURN OFF FOR INSPECTIONS		
INSPECT SEWER CONNECTION		
TURN OFF DUE TO LEAK		
REPLACE CUT-OFF VALVE	1	
Install flotting meter		
LOCATE WATER METER		
Total	253	20
OVER-TIMES 141.5		
FIRE HYDRANTS		
ROAD PATCHES		6
PULLED METERS	3	


 WATER DISTRIBUTION & COLLECTION
 MANAGER-JIM AGEE

Kingston Public Library (KPL)

1004 Bradford Way
Kingston Tennessee 37763
865-376-9905

4 January 2018

TO: The Honorable Tim Neal
David Bolling, City Manager, City of Kingston
Members of the City Council

FR: Emily Steele, MLIS
Director

RE: Monthly Director's Report

The following sum up library activities for the month of December, 2017:

Children's Programming

We had three programs with 62 attending. There was a Christmas party on the 20th. Our storytime was canceled on the 27th because our water was out.

Programs

We had a two-part program on holiday eating and holiday stress set up with the Roane County Extension Office, but we didn't have any participants. The presenter and I talked about trying to schedule it again another year, but earlier.

Summary

Patron count for the month totaled 1273. Our count usually goes down significantly in December, partly due to holiday closings.

There were 1835 checkouts and renewals for adults for the month, and 358 for juvenile cards. The total was 2193.

The READS circulation for ebooks was 2126 for adults and 103 for kids, totaling 2229.

Respectfully submitted,
ERS

*Kingston Public Library
Meeting Minutes*

December 14, 2017

Present: Vic King, Dianne Griffith, Trudy Wideman, Emily Steele, Joe Parker, Mary Ann Wesoloski and Liz Schreck

Absent: Emily Smith and Randy Childs

- 1) Vic King called the meeting to order at 5:00 p.m.
- 2) Dianne Griffith moved to have the minutes of the November 9th meeting approved. Joe Parker seconded the motion and the minutes were approved.
- 3) Treasurer's Report
 - Treasurer Mary Ann Wesoloski reported the current treasury balance to be \$10,754.73.
 - November 11, 2017, Mary Ann Wesoloski deposited \$625.57 from the Roane County Library Board, \$192.85 from Kroger, \$226.00 from the children's donation fund, and \$788.00 from book sales. This total which amounts to \$1,832.42 when added to the prior balance of \$8,922.31 yields the current treasury balance of \$10,754.73.
 - A reimbursement from a grant awarded by the Tennessee State Library and Archives has been submitted but has not been processed.
 - Joe Parker moved to accept the treasurer's report. Dianne Griffith seconded the motion. The report was approved.
- 4) Public Comments
 - There was no one from the public present.
- 5) Ocoee Regional Library Report – Liz Schreck
 - MOE Analysis – Maintenance of Effort
 - ❖ \$15,800.00 has been appropriated to be split among Harriman, Kingston, Rockwood, and Oliver Springs libraries. This indicates an increase of \$5,800.00 from previous years.
 - Digital circulation statistics for the 2016-17 fiscal year indicate that KPL's total circulation was 57,417. Physical item circulation was 33,711. Electronic circulation which was 23,706 was 41% of total circulation.
 - Upcoming Workshops
 - ❖ "Early Literacy Programming: Everyone Can Do It" is being offered from at the Cleveland-Bradly County Public Library on Wednesday, January 24, 2018.
 - ❖ "E-Rate: Getting Reimbursements for your Telecommunications Expenses: Filing the form 470 and more for FY 2018" will be held at the Ocoee River Regional Library in Athens, Tennessee on Thursday, February 15, 2018.

- Congratulations to Dr. Joe Parker and Dianne Griffith for completing the TN Trustee Certification Program. This helps the Kingston Public Library obtain Tech grant funding.

6) Director's Report

- Children's Programming
 - ❖ Four story times were offered in November. Sixty -eight children and parents attended.
- Grants Update
 - ❖ Plans are being made as to the type of technology classes that will be offered this upcoming year at the Kingston Public Library. The classes which are funded by a grant received from the Tennessee State Library and Archives will focus on employability. A budget of \$1,000.00 will pay teachers \$50.00 per class for 20 classes. The classes will be scattered throughout the year and will be offered on Saturdays. Each class will be advertised in the local paper, in the library newsletter, in the library building, and in other prominent locations in the community.
 - ❖ Funds provided by the LSTA Grant will be used to purchase two new computers.
- Community Use of Meeting Room
 - ❖ A variety of groups including Girl Scouts, quilters, and those seeking and providing information about insurance have made good use of the meeting room at the KPL.
 - ❖ Author, Kay Shostak used the room for a book signing.
 - ❖ In partnership with local schools the library staff has used the meeting room when proctoring online exams for a few students and providing an audience for a student completing an assignment for a speech class.
- Circulation Summary
 - ❖ R.E.A.D.S. checkouts during the month of November: 2182 were adult checkouts and 86 were children's titles
 - ❖ There were 1857 checkouts and renewals by adults and 348 children's checkouts for the month.
 - ❖ Patron count for the month totaled 1495.
- Joe Parker made the motion to approve the director's report. Mary Ann Wesoloski seconded the motion and the report was approved.

7) Old Business

- New Bench
 - ❖ Mary Ann Wesoloski made a motion that a new bench be purchased with funds made available through a donation from the Emch family. Emily Steele is to choose a bench appropriate for placement on the library's patio. She will also purchase a plaque to be placed on the bench and the Emch family will be invited to a ceremony dedicating the bench. Joe Parker seconded the motion and the motion was approved.

- ❖ Emily Steele stated that in the spring she plans to have the bench which currently sits outside the library cleaned up, painted and the plaque on it replaced.
- Update on Computer Classes Funded by the State Grant.
 - ❖ Information on this topic addressed in Section 6, the Director's Report.

8) New Business

- Trustee Application
 - ❖ Joe Parker made a motion that Carolyn Brewer's application to join the Kingston Public Library Board as a new Trustee be accepted. Mary Ann Wesoloski seconded the motion and the motion was approved.
 - ❖ Joe Parker will inform the City Council of the above decision.
 - ❖ Ms. Brewer will replace Dianne Griffith.
- Term Limits of Library Board Members
 - ❖ KPL Board members were encouraged to review the by-laws of the KPL Board concerning the dates on which board members are to begin and end their service.
 - ❖ Consideration is being given to begin that service in July rather than in January in order to coordinate with other boards across the state.
 - ❖ A decision concerning this matter will be deferred until the January meeting.
- Director's Evaluation
 - ❖ Board members reviewed and signed the final copy of the Director's evaluation. It will be sent to the appropriate city office.
- Library Chairs
 - ❖ Currently, the seat cushions of the upholstered chairs in the library are covered in plastic. The purpose of the plastic is to maintain cleanliness in the event of an accident. Because the plastic ruins the aesthetic appeal of the chairs and is not inviting to library patrons, it was suggested that the board pay to have the cushions or entire chairs covered in a more maintenance friendly material. Consideration was also given to purchasing new chairs.
 - ❖ Vic King conferred with Faye Eblen who owns a local upholstery shop and learned that reupholstering the nine chairs would cost approximately \$2,500.00. When a question arose as to whether this estimate included fabric, Mr. King offered to speak with Mrs. Eblen again in order to have a more detailed proposal which would include a breakdown of labor and materials. He will have this information at the January meeting.
 - ❖ Emily Steele will choose the chairs she would like to purchase if the board chooses this alternative and will present the cost at the next board meeting. Should the Board agree to buy new chairs a decision will be made as to the disposal of the old ones.

9) Recommendations for Improvement

- Procedures for dealing with library visitors who make patrons and staff uncomfortable.

- ❖ The silent alarm has been checked and library staff is aware of a non-emergency phone number for the police.
- ❖ Those patrons participating in activities that make other patrons uncomfortable or are inappropriate can be asked to leave.

10) Chairman's Comments

- Vic King commented that he was pleased with the meeting and appreciated all the good work Dianne Griffith has done on the board. He stated that he looks forward to working with the new member who will take her place.

11) Next Meeting Date

- The next KPL Board meeting date is scheduled for January 11, 2018.

12) Adjournment was moved by Trudy Wideman and seconded by Joe Parker. The motion was approved and the meeting was adjourned at 6:00 p.m.

Respectfully submitted,
Trudy Wideman

ELECTRIC POWER BOARD OF ROCKWOOD
MEETING AGENDA
DECEMBER 19, 2017
341 W. ROCKWOOD STREET
4:30 PM

ROLL CALL — DAVIS, FISHER, HOLLOWAY, LAYNE & WHITE

OPEB Actuarial Valuation – Matt Cross & Sandra Cross; USI Consulting Group

<u>ACTIVITY</u>	<u>ACTION</u>
Minutes from November 16, 2017	Approval
October 2017 Financial Statements	Approval
Manager's Report	Approval
Visitor Comments	Information

OTHER BUSINESS

Old:

- | | |
|---|----------|
| 1. McCarty Holsaple McCarty Additional Services | Approval |
| 2. TVA Pole Attachment Regulation Amendment | Approval |
| 3. Memorandum of Understanding Proposed
Amendment(s) | Approval |

New:

- | | |
|---|----------|
| 1. Kingston Office Upgrades Change Order | Approval |
| 2. DIC Property/Casualty Insurance Premium Renewals | Approval |
| 3. Central Service Association Rate Increase | Approval |
| 4. Loomis Fargo Rate Increase | Approval |
| 5. Operation REACH | Approval |
| 6. RCHS Robotics Team Sponsorship | Approval |
| 7. Bad Debts – September 2017 | Approval |

Announcements

Adjourn

The regular meeting of the Rockwood Electric Power Board was called to order at 4:30 p.m. on November 16, 2017. Board members present were Davis, Fisher, Holloway, Layne, and White.

A motion was made by Davis, seconded by White to approve the minutes as recorded for the October 26, 2017 meeting. All voted yes.

A motion was made by Holloway, seconded by Davis to approve the financial statements. All voted yes.

As part of the Manager's Report, Mr. Bear updated the Board on the upgrades to the Kingston Office. The countertops have been installed, computers and the network were up and running. The office should be ready to open Monday, November 20, 2017. The scheduled station outage at the Kingston Substation was postponed. Oil testing for the load tap changer on the power transformer had higher moisture content than expected. After 30 days the oil will be retested. Sauter Timber, a GSA-2 customer in the industrial park is adding a 50 kW solar system to their facility. An outage is planned for November 18, 2017 for their electrical contractor to tie-in the solar generation. Tree trimming for hot spots has been completed in the Dogwood Shores and Buttermilk Road areas at a cost of \$21,500.00. Seelback crews are working the Kingston 264 circuit and Galloway is expected to be back on system after Thanksgiving. The proposal to trim Hwy 70 from Gallaher Road to Cave Creek Road has been accepted from Galloway Tree Trimming at a cost of \$68,200.00. A motion was made by Layne, seconded by White to approve the Manager's Report. All voted yes.

David Collins, with McCarty Holsaple McCarty Architects, spoke to the Board concerning costs of \$13,300.00 they incurred for their attendance at meetings and other support as a result of the construction schedule extending into calendar year 2017. A motion was made by Holloway, seconded by David to defer until Manager Bear could audit the contract and report next month for approval. All voted yes.

A motion was made by Holloway, seconded by White to approve specific items on the Memorandum of Understanding effective January 1, 2018 through December 31, 2020.

1. 3% pay increase per year for the next three years.
2. All employees to receive three (3) personal days effective the beginning of each calendar year.
3. No additional holidays or changes in existing holidays.
4. No changes to current policy for the employee's birthday. It will be taken on the day it occurs except under truly extenuation circumstances determined by the General Manager.
5. Agreed to leave open issues of changes to health care benefits for employees hired after July 1, 2007, especially, for their spouses or for disability. USI Consulting is working on the valuation for the OPEB trust. They will provide additional reports showing the cost for the changes.
6. Agreed to suspend discussion on contributions to the retirement plan for those hired after July 1, 2001.

All voted yes.

A motion was made by Davis, seconded by White to approve the audit of the Utility's Post-Employment Benefits Trust (OPEB) completed by Parsons & Wright. All voted yes.

A motion was made by White, seconded by Holloway to approve the renewal rates received for Service Electric for the period December 1, 2017 through December 31, 2018. There are no changes in equipment rates. There is a 2.9% increase in the labor rates. All voted yes.

A motion was made by White, seconded by Davis to defer action on the TVA Pole Attachment Amendment. All voted yes.

A motion was made by Davis, seconded by White to approve the write-off of uncollectible debts for the period of August 2017 in the amount of \$1,543.47 and noted \$2324.58 was collected. All voted yes.

A motion was made by Holloway, seconded by White to approve a bonus for all employees equal to \$800.00. All voted yes.

Manager Bear reminded the Board of this year's Christmas party on December 8, 2017.

Tuesday, November 21, 2017 the employees are having a Thanksgiving lunch at Jake's. All board members are invited.

Mr. Holloway along with the Board, expressed a happy Thanksgiving to all employees and that we should be both thankful and grateful for all the things we have.

A motion was made by Holloway, seconded by White to adjourn. All voted yes.

Chairman

Secretary/Treasurer

Lee Fisher

Don White

Recorded by M. O'Keefe

POWER DISTRIBUTORS

O.M.B.NO. 3316-0001

TVA 4171 (FIN-1-92)

MONTHLY REPORT TO TVA

APPROVAL EXPIRES 11-30-2004

NAME OF REPORTING ORGANIZATION

Rockwood Electric Utility

FOR MONTH AND YEAR

OCTOBER 2017

PAGE 1

BALANCE SHEET

ASSETS AND OTHER DEBITS	ITEM NO	AMOUNT
UTILITY PLANT		
Electric Plant	1	62,666,112.86
Less Depreciation	2	15,796,765.78
Total	3	46,869,347.08
Unamortized acq. adj.	4	
Other utility plant - net	5	
Total Plant - net	6	46,869,347.08
OTHER PROPERTY AND INVESTMENTS		
Nonutility property - net.	7	
Other investments	8	26,239.37
Sinking funds	9	
Depreciation funds	10	
Other special funds	12	2,092,067.00
Total	13	2,118,306.37
CURRENT AND ACCRUED ASSETS		
General cash and temporary cash investments.	14	4,090,360.62
Accounts receivable	15	2,137,165.96
Materials and supplies	16	524,512.57
Prepayments	17	58,045.12
Other current assets	18	1,025,707.58
Total	19	7,835,791.85
DEFERRED DEBITS		
Debt expense	20	
Preliminary survey	21	
Clearing accounts	22	
Energy Service Loans receivables.	24	440,458.18
Deferred costs on TVA Leases.	25	
Other deferred debits	26	
Total	27	440,458.18
TOTAL ASSETS AND OTHER DEBITS	28	57,263,903.48

LIABILITIES AND OTHER CREDITS	ITEM NO	AMOUNT
CAPITAL		
Membership certificates	30	
EARNINGS REINVESTED IN SYSTEM ASSETS		
Beginning of year	33	43,416,689.29
Current year to date	34	558,811.64
Total	35	43,975,500.93
LONG-TERM DEBT		
RUS.	36	
CFC.	37	
CoBank.	38	
Bonds and other long-term debt	39.1	4,525,200.00
TVA	39.3	
Debt premium and discount	40	48,422.72
Total	41	4,573,622.72
OTHER NON-CURRENT LIABILITIES		
Postretirement Benefits	39.2	2,108,067.00
Energy Service Loans - Advances.	42	303,255.01
Energy Service Loans - Other.	43	
Total	44	2,411,322.01
CURRENT AND ACCRUED LIABILITIES		
TVA notes payable	45.1	
Other notes payable	45.2	
Accounts payable	46	4,153,360.10
Customer deposits	47	1,186,639.35
Taxes and equivalents accrued	48	31,916.38
Interest accrued - RUS.	49	29,347.48
Interest accrued - CFC.	50	
Interest accrued -CoBank.	51	
Interest accrued -TVA.	52.1	
Interest accrued - other.	52.2	
Other current liabilities	53	904,930.91
Total	54	6,306,194.20
DEFERRED CREDITS		
Advances for construction - refundable.	55	
Other deferred credits	56	(2,736.38)
Total	57	(2,736.38)
TOTAL LIABILITIES AND OTHER CREDITS	58	57,263,903.48

() Indicates red figures

CFC or CoBank Investments included in Item No. 8 26,239.37

Construction work in progress included in Item No. 1 2,168,528.02

Construction fund included in Item No. 12

Total miles of distribution lines

Total miles of transmission lines

Footnotes:

POWER DISTRIBUTORS

O.M.B.NO. 3316-0001

TVA 4171 (FIN-1-92)

MONTHLY REPORT TO TVA

APPROVAL EXPIRES 11-30-2004

NAME OF REPORTING ORGANIZATION

Rockwood Electric Utility

FOR MONTH AND YEAR

OCTOBER 2017

PAGE 2

REVENUE AND EXPENSE SHEET

REVENUE AND EXPENSE STATEMENT	ITEM NO	THIS MONTH	YEAR TO DATE
OPERATING REVENUE			
Electric sales revenue (page 7, item 332)	59	2,342,430.86	11,241,770.60
Revenue from late payments	60	13,755.71	62,396.19
Misc. service revenue	61	3,925.00	18,074.00
Rent from electric property	62	46,978.45	190,913.80
Other electric revenue	63	5.00	20.00
Total operating revenue	64	2,407,095.02	11,513,174.59
PURCHASED POWER			
Total power cost (page 7, item 342)	65	1,674,676.37	8,254,458.28
OPERATING EXPENSE			
Transmission expense	66		
Distribution expense	67	74,955.52	352,503.81
Customer accounts expense	68	57,525.35	215,781.49
Customer service and informational expense	69	833.33	3,333.32
Sales expense	70	(350.00)	17,383.00
Administrative and general expense	71	185,837.66	774,798.81
Operating expense	72	318,801.86	1,363,800.43
MAINTENANCE EXPENSE			
Transmission expense	73		
Distribution expense	74	90,621.98	367,878.63
Administrative and general expense	75	500.00	500.00
Maintenance expense	76	91,121.98	368,378.63
OTHER OPERATING EXPENSE			
Depreciation expense	77	125,048.24	499,250.90
Amortization of acquisition adjustment	78		
Taxes and tax equivalents	79	106,493.82	438,751.95
Other operating expense	80	231,542.06	938,002.85
TOTAL OPERATING EXPENSE AND PURCHASE POWER	81	2,316,142.27	10,924,640.19
INCOME			
Operating income (item 64, less item 81)	82	90,952.75	588,534.40
Other income	83		
Total income	84	90,952.75	588,534.40
Miscellaneous income deductions	85	550.00	1,950.00
Net Income before debt expense	86	90,402.75	586,584.40
DEBT EXPENSE			
Interest on long-term debt - RUS	87		
Interest on long-term debt - CFC	88		
Interest on long-term debt - CoBank	89		
Interest on long-term debt - other	90.1	7,336.87	29,347.48
Interest - TVA	90.2		
Other interest expense	92		
Amortization of debt discount and expense	93		
Amortization of premium on debt - credit	94	(393.68)	(1,574.72)
Total debt expense	95	6,943.19	27,772.76
NET INCOME			
Income before extraordinary items (item 86, less item 95)	96	83,459.56	558,811.64
Extraordinary items	97		
Net Income	98	83,459.56	558,811.64

POWER DISTRIBUTORS

O.M.B.NO. 3316-0001

TVA 4171 (FIN-1-92)

MONTHLY REPORT TO TVA

APPROVAL EXPIRES 11-30-2004

NAME OF REPORTING ORGANIZATION

Rockwood Electric Utility

FOR MONTH AND YEAR

OCTOBER 2017

PAGE 3

STATISTICAL DATA

CLASS OF SERVICE	ITEM NO	REVENUE		ITEM NO	KILOWATT-HOURS SOLD	
		THIS MONTH	YEAR TO DATE		THIS MONTH	YEAR TO DATE
Residential.	100	1,245,412.38	6,176,437.33	107	11,246,916	54,674,396
Gen. Power - 50 kW & under.	101	320,558.05	1,569,892.97	108	2,443,796	11,862,671
Gen. Power - Over 50 kW.	102	720,865.61	3,266,111.97	109	8,605,463	36,574,526
Street and athletic - Codes 72, 73 & 74.	103	26,798.78	106,325.75	110	210,909	783,528
Outdoor lighting - Codes 75, 77 & 78.	104	28,796.04	123,002.58	111	210,652	869,283
Subtotal.	330	2,342,430.86	11,241,770.60			
Unbilled revenue*.	331					
Total (page 2, item 59).	332	2,342,430.86	11,241,770.60	335	22,717,736	104,764,404
				113	34,704	149,458
				114	22,752,440	104,913,862
				336		

Kilowatt-hours for own use.

Total kilowatt-hours sold and used.

Kilowatt-hours in unbilled revenue (items 331) above* . . .

AMOUNTS EXCLUDED FROM RATE SCHEDULE REVENUE	Credits	Green Power Revenue
Green Power-Res	N/A	N/A
Green Power-GP < 50kW	N/A	N/A
Green Power-GP > 50kW	N/A	N/A
Gen Partners-Res	\$ 742.40	N/A
Gen Partners-GP<50kW	\$ 241.74	N/A
Gen Partners-GP>50kW	\$ 1,027.93	N/A
SMC	N/A	N/A
EGC	N/A	N/A
VCP	N/A	N/A
VII	N/A	N/A

PURCHASED POWER

TVA	ITEM NO	AMOUNT		ITEM NO	KILOWATT-HOURS PURCHASED	
		THIS MONTH	YEAR TO DATE		THIS MONTH	YEAR TO DATE
Purchased Power.	115	1,674,676.37	8,254,458.28	119	23,319,026	107,739,328
Facilities Rental.	116					
Other Charges/Credits.	117					
Total from TVA.	118	1,674,676.37	8,254,458.28	122	23,319,026	107,739,328
Other Purchased Power*.	218			222		
Subtotal.	340	1,674,676.37	8,254,458.28			
Unbilled Purchases*.	341					
Total (page 2, item 65).	342	1,674,676.37	8,254,458.28	345	23,319,026	107,739,328
				123	22,752,440	104,913,862
				124	566,586	2,825,466
				125	2.43	2.62
				127	7.182	7.662
				346		

Kilowatt-hours in unbilled purchases (item 341) above* . . .

**Purchased other power under contract number TV- _____ from _____

POWER DISTRIBUTORS

O.M.B.NO. 3316-0001

TVA 4171 (FIN-1-92)

MONTHLY REPORT TO TVA

APPROVAL EXPIRES 11-30-2004

NAME OF REPORTING ORGANIZATION

Rockwood Electric Utility

FOR MONTH AND YEAR

OCTOBER 2017

PAGE 3a

CUSTOMER DATA

CLASS OF SERVICE	THIS MONTH	SAME MONTH LAST YEAR
Residential.....	11,555	11,479
Gen. Power - 50 kW & under.....	2,758	2,760
Gen. Power - Over 50 kW.....	122	136
Street and athletic - Codes 72, 73 & 74.....	39	38
Outdoor Lighting - Code 78.....	136	140
Total.....	14,610	14,553
Special Outdoor Lighting - Code 75.....		
Outdoor Lighting - Code 77.....	2,155	2,169

LONG-TERM DEBT

CHANGE THIS MONTH	AMOUNT
Long-term debt last report (item 41).....	4,574,016.40
Add new long-term debt this month (page 3).....	
Total.....	4,574,016.40
Less reductions this month (page 3).....	393.68
Long-term debt this month (item 41).....	4,573,622.72

OPERATING RATIO

Item 81 minus item 80 divided by item 64 equals

THIS MONTH

YEAR TO DATE

86.60%

86.74%

Footnotes:

SIGNED

Angela L. Wampler

TITLE

Accounting Mgr.

DATE PREPARED

12/5/17

*Item numbers 331, 336, 341, and 346 are to be filled in only if distributor chooses the option to estimate the unbilled electric sales.



City of Kingston
Project Status Update
December 2017

GREENWAY

		Date Completed/Closed Out
Project Cost:	\$369,505.00	
Engineer/Architect/Consultant:	V&M	
Contractor:		
Status (Percent complete)	100%	
Estimated Completion Date	February 1, 2017	
Notable outstanding issues:	Close-Out	

Notes:

1. Still awaiting final close-out notification from the State

HOME GRANT

		Date Completed/Closed Out
Project Cost:	\$250,000	
Engineer/Architect/Consultant:	Comm. Dev. Partners	
Contractor:		
Status (Percent complete)	50%	
Estimated Completion Date	Fall 17 / Winter 18	
Notable outstanding issues:	Renovations Pending	

Notes:

1. Bids opened on other three homes on June 26th

LPRF GERTRUDE PORTER PARK

		Date Completed/Closed Out
Project Cost:	\$500,000	
Engineer/Architect/Consultant:	Robert Campbell	
Contractor:		
Status (Percent complete)	99%	
Estimated Completion Date	April 2018	
Notable outstanding issues:	Park Dedication	

Notes:

1. Close-out complete
2. Dedication scheduled for April 7th