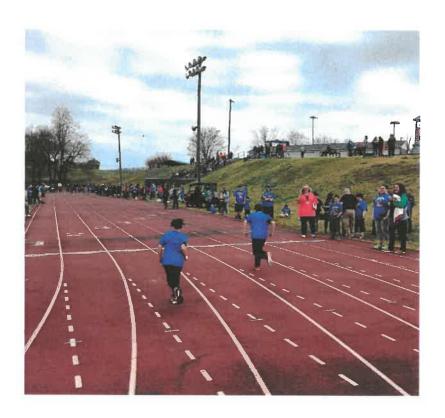


City Manager Report

MARCH 2017



Contents:

Monthly reports of the City Manager and all departments as presented to the Kingston City Council and to the citizens of Kingston

Reporting Schedule:

Published monthly on the City of Kingston website and distributed during the Kingston City Council meeting on the second Tuesday of each month

Featured Picture:

Special Olympics in Kingston

Distributed: April 11, 2017

Message from the City Manager

Managemo	ent	
Finance)	City Manager
C)))	Finance/HR Human Resources City Clerk (No new business in January)
Public Safe	ety	•
C C Public Ser		Police Codes Enforcement Municipal Court Fire
C Water Dep)	Public Works Parks & Recreation Building Permits
C		Kingston Water Plant Kingston Wastewater Treatment Plant Kingston Water Distribution and Collection
Library C Planning C) Commissio	Director's Report
C		Minutes
E-911 Qua	rterly Re	port
C)	Director's Report (Reports are Issued Quarterly)
Solid Wast	te Advisor	ry Board
Project Sta) itus Upda	2016 Annual Report tes
)))	Greenway HOME Grant LPRF Gertrude Porter Park CDBG Sewer Plant Improvements



April 11, 2017

To: Kingston City Council

City Staff

Residents of Kingston

This City Manager Monthly Report is to be distributed and published on the city website (www.mykingstontn.com). We are producing this report in an effort to provide general and performance information to the Kingston City Council and the public regarding City services and programs and to enhance transparency in our local government. Information compiled by each department is analyzed and organized for presentation in this report.

Our goal is to become more transparent and more performance driven. The City staff and I will continue to make every effort to increase efficiencies in City services as we serve the citizens of Kingston.

It is our hope this report will help you become and stay informed regarding city issues and progress.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

David L. Bolling, City Manager City of Kingston

City Manager

Management Report: March 2017

Legislative Accomplishments

A. Second Reading of an Ordinance Creating a Kington Beautification Committee

Legislative Matters Forthcoming

A. Amending Title 8 of the City of Kingston Municipal Code to Comply With State Law Regarding the Sale of High Gravity Beer

Other Items Considered by the Council

- A. Discussed Purchase of a Fire Truck
- B. Set the Strategic Planning and Visioning Workshop for July 22nd
- C. Discussed House Bill 0088 Presented by Kent Calfee
- D. Appointed Members/Council to the Beautification Committee
- E. Approved surplus of Police vehicles

External Meetings

- o Green Team Meeting
- o Robert Campbell and Assoc. (Porter Park)
- o Conference Call with Retail Strategies
- o Danl Hall (Greenway)
- o Alliance Community Development Committee
- o Chamber Board Meeting
- o Discussions with TDOT and Senator Yager
- o Other Misc. Meetings

• Internal Meetings

- o Individual and Joint meetings with Department Heads
- o Meetings with the Website Committee members and 2:45Tech members
- o Meetings with the Personnel Policy Committee
- o Individual Meetings with members of Council

Ongoing Work

- Greenway Project Extension: State processing close-out
- TVA Funding: Website development in progress, est. completion May 1st
- LPRF (Gertrude Porter Park): In progress
- HOME Grant: Two house under construction. Awaiting environmental reports on three others. Estimated completion July 2017
- CDBG (Sewer Plant): Beginning close-out

CITY OF KINGSTON FUNDS

FINANCIAL SUMMARY MARCH 2017

Cash in Bank	Jufy	August	September	October	November	December	January	February	MARCH	APRIL	MAY	JONE
General Fund	\$1,397,732	\$1,437,793	\$1.180,145	\$1,213,107	\$1,223,062	\$1,744,289	\$1,651,693	\$2,098,790	\$2,013,499			
TVA ENHANCE FNDS	\$171,794	\$168,522	\$168,522	\$168,061	\$165,766	\$126,139	\$94,841	\$75,812	\$75,812			
2008 Bond	\$232,245	\$232,245	\$228,924	\$227,022	\$225,392	\$223,708	\$221,965	\$220,095	\$220,159			
Water/Sewer	\$1,448,269	\$1,097,781	\$1,034,955	\$1,184,035	\$1,318,529	\$1,347,381	\$1,385,398	\$1,448,324	\$1,533,463			
1999 Bond	\$127,855	\$157,856	\$179,692	\$204,748	\$230,977	\$256,870	\$284,919	\$308,411	\$338,504			
2004 Bond	\$361,638	\$366,638	\$368,319	\$371,434	\$374,825	\$378,201	\$381,258	\$384,633	\$389,744			
RDA Reserve Fund	\$246,979	\$248,979	\$251,046	\$253,112	\$255,181	\$257,316	\$259,387	\$261,450	\$263,526			
Rockwood interconnect	\$870,860	\$870,860	\$871,171	\$871,471	\$871,766	\$872,231	\$872,468	\$872,682	\$857,105			
Gallaher Rd Constrct	\$417,684	\$325,557	\$321,657	\$321,743	\$303,973	\$304,138	\$35,523	\$295,873	\$271,446			
Drug Fund	\$17.040	\$16,057	\$16,866	\$17,304	\$17,148	\$17,970	\$12,214	\$16,365	\$13,178			
Ladd Landing Const.	\$40,148	\$135,524	\$35,127	\$35,131	\$15,353	\$15,365	15	15	\$1			
FIRE DEPT	\$67,289	\$60,604	\$60,604	\$60,604	\$60,604	\$60,604	\$90,604	\$49,173	\$47,887			
Fotal BALANCES	\$5,399,543	\$5,118,416	\$4,717,028	\$4,927,772	\$5,062,576	\$5,604,212	\$5,290,271	\$6,035,609	\$6,024,324	8	22	

CITY OF KINGSTON

REVENUES MARCH 2017

ACCOUNT	DESCRIPTION	ACTUAL MAR 2016	BUDGETED REVENUES 2016- 2017	ACTUAL MARCH 2017	PERCENT OF BUDGET 75%
31110	CURRENT PROPERTY TAX	\$1,897,295	\$1,950,000	\$1,918,135	98.4%
31120	PUBLIC UTILITIES PROPERTY TAX	\$39,474	\$39,400	\$33,878	86.0%
31211	PROPERTY TAX DELINGUENT - 1ST	\$29,184	\$60,000	\$70,774	118.0%
31212	PROPERTY TAX DELINQUENT - 2ND	\$14,194	\$20,000	\$21,301	106.5%
31219	PROPERTY TAX DELINQUENT - 0TH	\$8,031	\$15,000	\$22,180	147.9%
31300	INT, PENALTY, AND COURT COST	\$11,800	\$20,000	\$24,021	120.1%
31511	IN LIEU TAX, ROCKWOOD ELECTRIC	\$68,155	\$58,393	\$79,496	136.1%
31610	LOCAL SALES TAX - CO. TRUSTEE	\$767,885	\$1,050,000	\$766,296	73.0%
31710	WHOLESALE BEER TAX	\$140,516	\$191,000	\$123,202	64.5%
31720	WHOLESALE LIQUOR TAX	\$33,899	\$46,000	\$47,200	102.6%
31800	BUSINESS TAXES	\$20,280	\$70,000	\$21,261	30.4%
31912	CABLE TV FRANCHISE TAX	\$55,609	\$73,500	\$54,917	74.7%
31913	ATT & BELLSOUTH FRANCHISE FEE	\$12,893	\$17,000	\$11,083	65.2%
31920	HOTEL/MOTEL TAX	\$37,213	\$52,000	\$20,859	40.1%
32210	BEER LICENSES	\$950	\$1,750	\$1,200	68.6%
32220	LIQUOR PERMITS	\$200	\$300	\$200	%Z.99
33490	TEMA ASSISTANCE TORNADO	\$147,613			
33510	STATE SALES TAX	\$357,846	\$486,000	\$368,964	75.9%
33520	STATE INCOME TAX	\$138,125	\$138,000	\$126,023	91.3%

33530	STATE BEER TAX	\$1,545	\$3,090	\$1,527	49.4%
33540	STATE LIQUOR TAX	\$6,060	\$8,000	\$3,605	45.1%
33551	STATE GASOLINE TAXES	\$123,196	\$163,000	\$125,252	76.8%
33552	STATE-CITY STREETS	\$9,057	\$12,500	\$9,004	72.0%
33555	STATE STREET CONTRACT MAINT	\$21,034	\$48,000	\$41,195	85.8%
33590	TVA REVENUE SOLAR JAMES FRY		\$3,100	\$5,558	179.3%
33591	GROSS RECEIPTS - TVA	\$36,227	\$72,450	\$34,886	48.2%
33592	TVA IMPACT FUNDS	\$50,021	\$37,061	\$36,715	99.1%
33593	CORPORATE EXCISE TAX	\$9,378	\$9,300	\$6,708	72.1%
33730	TML FULL PACKAGE BONUS	\$4,000	\$4,000	\$4,000	100.0%
34100	GENERAL GOVERNMENT - CHARGES	\$246	\$200	\$851	425.5%
34310	HIGHWAYS AND STREETS CHARGES		\$500	\$200	
34420	GARBAGE TIP FEES	\$243,790	\$325,500	\$246,177	75.6%
34720	SWIMMING POOL CHARGES	\$4,116	\$23,500	\$4,917	20.9%
34740	PARK AND RECREATION CHARGES	\$5,078	\$6,300	\$4,638	73.6%
35110	CITY COURT FINES AND COST	\$33,443	\$50,000	\$32,267	64.5%
35140	DRUG FINES		\$2,500	\$787	31.5%
35150	TRAFFIC SCHOOL CHARGES	\$3,550	\$7,500	\$3,000	40.0%
36000	FUND BALANCE		\$143,401		
36100	INTEREST EARNINGS	\$1,913	\$2,000	\$4,091	204.6%
36430	PAVILION RENTAL	\$1,993	\$3,500	\$2,915	83.3%
36900	TMBF LOAN PORTER PARK	\$250,000	\$200,000	\$0	0.0%
36910	GRANT PROCEEDS PORTER PARK		\$500,000	\$72,848	14.6%
36920	TMBF LOAN POLICE VEHICLES	\$124,000			0.0%
36967	CONTRACT NATURAL GAS	\$16,125	\$21,500	\$16,125	75.0%
36971	CONTRACT WATER BILLING	\$439,818	\$439,818	\$439,818	100.0%
			1		

CITY OF KINGSTON EXPENDITURES MARCH 2017

ACCOUNT NUMBER	NT DESCRIPTION	ACTUAL MAR 2016	2016-2017 BUDGET	ACTUAL MAR 2017	75% BUDGET
41100	LEGISLATIVE	\$39,015	\$70,614	\$45,376	64.3%
41210	CITY COURT	\$17,513	\$27,199	\$19,017	69.9%
41320	CITY MANAGER	\$82,931	\$115,174	\$85,705	74.4%
41500	FINANCIAL ADMINISTRATION	\$326,049	\$485,880	\$321,621	66.2%
41700	PLANNING AND ZONING	\$7,631	\$10,275	\$10,201	99.3%
41810	CITY HALL BUILDINGS	\$52,346	\$83,677	\$67,575	80.8%
41990	OTHER GEN. GOVMT EXP	\$204,827	\$249,197	\$182,319	73.2%
42100	POLICE	\$695,847	\$948,629	\$722,694	76.2%
42152	AUTOMOTIVE SERVICES	\$52,476	\$78,000	\$51,193	65.6%
42200	FIRE PROTECTION	\$687,217	\$1,017,454	\$728,513	71.6%
42400	BUILDING & CODES	\$2,278			
43100	PUBLIC WORKS	\$520,046	\$872,363	\$537,853	61.7%
43190	STATE STREET AID	\$118,884	\$161,000	\$123,790	76.9%
43240	WASTEMANAGEMENT	\$215,884	\$297,858	\$215,889	72.5%
43750	CAPITAL IMPROVEMENTS	\$124,550	\$725,000	\$265,734	36.7%
44143	ANIMAL CONTROL	\$15,286	\$26,722	\$21,775	81.5%
44400	RECREATION	\$379,686	\$611,339	\$472,333	77.3%
44440	SWIMMING POOLS	\$15,995	\$38,365	\$20,056	52.3%
44800	LIBRARIES	\$158,418	\$208,294	\$153,078	73.5%
49000	DEBT SERVICE	\$157,749	\$348,025	\$150,438	43.2%
OTAL E	TOTAL EXPENDITURES	\$3,874,628	\$6.375.063	\$4.195.160	% 86 86 86

WATER DEPT REVENUES
Mar-17

ACCOUNT	DESCRIPTION	ACTUAL MAR 2016	BUDGETED 2016-2017	ACTUAL MAR 2017	PERCENT OF BUDGET 75%
33490	TEMAGRANT	\$11,261			
36100	INTEREST EARNINGS	\$3,012	\$2,300	\$5,862	255%
37110	METERED WATER SALES	\$834,830	\$1,113,000	\$880,520	462
37114	SERVELINE LEAK PROTECTION			(9\$)	
37117	OUTSIDE WATER SALES	\$649,221	\$780,000	\$615,013	79%
37190	CREDIT CARD CHARGES		\$800		
37191	FORFEITED DISCOUNTS AND PENALTIES	\$37,868	\$55,000	\$30,276	55%
37194	SALES OF MATERIALS	\$7,320	\$12,000	\$5,488	46%
37195	INSTALLATION CHARGES	\$47,239	\$67,500	\$49,145	73%
37196	WATER USER FEES	\$14,385	\$20,000	\$15,435	77%
37199	MISCELLANEOUS	\$4,305	\$7,000	\$993	14%
37210	SEWER SERVICE CHARGES	\$922,274	\$1,200,000	\$960,552	80%
37296	SEWER USER FEES	\$4,450	\$15,000	\$4,025	27%
37299	MISCELLANEOUS	\$2,385	\$2,500	\$3,518	141%
34800	CAPITAL REIMBURSMENT		\$337,792		

71%

\$2,570,821

\$3,612,892

\$2,538,550

TOTAL ESTIMATED REVENUES

WATER/SEWER EXPENDITURES MARCH 2017

2016/2017 MAR 2017 BUDGET 75%
ACTUAL MAR 2016
DESCRIPTION
ACCOUNT

41500 FINANCIAL ADMINISTRATION	\$439,818	\$439,818	\$439,818	100%
41990 OTHER GEN. GOVMT EXP	\$216,860	\$291,211	\$255,279	88%
43750 CAPITAL IMPROVEMENTS	\$103,953	\$330,000	\$110,445	33%
49000 DEBT SERVICES	\$98,309	\$667,412	\$142,188	21%
52113 PURIFICATION	\$389,317	\$605,628	\$374,475	62%
52114 TRANSMISSION AND DIST	\$451,269	\$661,345	\$424,339	64%
52213 SEWER TREATMENT AND COLLEC	\$339,604	\$549,128	\$332,822	61%
52117 UTILITY DIRECTOR	\$47,185	\$68,350	\$46,738	68%
TOTAL	\$2,086,315	\$3,612,892	\$2.126.104	29%

FINANCE AND ADMINISTRATION REPORT MARCH 2017

- CONTINUING THE EFFORT FOR NEIGHBORS HELPING NEIGHBORS PROJECT TO ADD \$1.00 PER MONTH TO THEIR UTILITY BILL
- CUSTOMERS WHO VOLUNTEERED TO HELP OTHERS TOTAL 660 -DONATIONS TOTAL \$10,449.80 DISBURSED -265.69 YTD
- UTILITY BILLING TOTAL NUMBER OF ACCOUNTS BILLED FOR MARCH 3734 FOR A TOTAL AMOUNT OF \$279,806.88
- NEW WATER SERVICE APPLICATIONS FOR MARCH TOTALED 35
- **56 CUSTOMERS FINALED OUT SERVICE**
- 150 PAST DUE ACCOUNTS
- TOTAL ACH-BANK DRAFT ACCOUNTS 634
- TOTAL E-BILL ACCOUNTS 223
- WATER/SEWER SERVLINE LEAK PROTECTION TOTAL MARCH BILLING 2107
 - WATER LOSS PROTECTION 1148
- WATER LINE PROTECTION 87
 - SEWER LINE PROTECTION 9
- TRASH COLLECTIONS FOR 2415

NEW BUSINESS LICENSES ISSUED IN MARCH 2017

- 1 WM.S. TRIMBLE CO., INC
- 725 SEVIER AVE, KNOXVILLE, TN
- BOB'S LAWN SERVICE
- 803 BONNYVIEW AVE, KINGSTON
- 3 SEND YOUR WORK
- 710 E RIDGECREST DR, KINGSTON
- CHERI STOUT
- CAFÉ' CONNIE
- 105 HOOD DR, KINGSTON
- CONNE GRIFFIN

CITY OF KINGSTON

HUMAN RESOURCES REPORT MONTH OF MARCH 2017

REVIEWED AND UPDATED ALL EMPLOYEES LEAVE AND ATTENDANCE RECORDS
RESEARCHED, VERIFIED AND CERTIFIED SEVERAL CURRENT AND PREVIOUS EMPLOYEE'S RECORDS
TOTAL FULL-TIME EMPLOYEES: 63 ;TOTAL PART-TIME EMPLOYEES 24
ONE EMPLOYEE IN FIRE DEPT TRANSFERRED TO ANOTHER DEPT
ONE EMPLOYEE IN PUBLIC WORKS RESIGNED
TRANSFERRED ONE PART-TIME EMPLOYEE IN FIRE DEPT TO FULL-TIME
UPDATED ALL EMPLOYEES FOR AFFORDABLE CARE ACT REPORTING FOR 2017
UPDATED ANNUAL ENROLLMENT FOR STATE HEALTH INSURANCE FOR ALL EMPLOYEES JAN 2017
BEGAN DEDUCTIONS FOR EMPLOYEES TO JOIN STATE 401K & 457 PLANS
COMPLETED USDOL-LABOR MONTHLY REPORT
COMPLETED US CENSUS SURVEY REPORTS

2 EMPLOYEES ATTENDED TGFOA SPRING CONFERENCE TRAINING SESSION IN KNOXVILLE CMFO CPE

4 EMPLOYEES ATTENDED TAUD CONFERENCE IN SEVIERVILLE

KINGSTON POLICE DEPARTMENT -MARCH 2017

imes Against Persons	Crimes Against Society	
Agravated Assault	1 Drug/Narcotics Violations	1
imple Assault	2 Drug Equipment Violations	П
ntimidation	Betting/Wagering	
italking	Operating/Promoting/Assisting Gambling	
Aurder/Non-Negligent Manslaughter	Gambling Equipment Violation	
Vegligent Manslaughter	Sports Tampering	
ustifiable Homicide	Pornography/Obscene Material	State of State of the Party of
ommercial Sex Acts	Prostitution	
nvoluntary Servitude	Assisting or Promoting Prostitution	San Barrell Barrell
Idnapping/Abduction	Purchasing Prostitution	
ape	1 Weapons Law Violations	1
odomy	Total	m
exual Assault with an Object		
ondling		
ncest		
tatutory Rape		
Subtotal	4	
imes Against Property	TIBRS Group B Offenses	
Vison	Bad Checks	
sribery	Curfew/Loitering/Vagrancy Violations	
surgiary/Breaking and Entering	Disorderly Conduct	STATE TO STATE
ounterfeiting/Forgery	Driving Under the Influence	2
mbezzlement	Drunkenness	
xtortion/Blackmail	Family Offenses, Non-Violent	Н
alse Pretenses/Swindle/Confidence Game	2 Liquor Law Violations	
redit Card/ATM Fraud	Peeping Tom	
mpersonation	Trespass of Real Property	
Velfare Fraud	All Other Offenses	2
Vire Fraud	Total	ß
ocket-Picking		
urse-Snatching		
hoplifting		
heft from a Building		
heft from Coin Operated Machine/Device		
heft from Motor Vehicle		
heft of Motor Vehicle Parts/Accessories		
All Other Larceny		
Aotor Vehicle Theft		
obbery		
tolen Property Offenses		
andalism		
Subtotal	4	

Central Dispatch	
Crash Reports	
Traffic Stops	
Investigator Needed on Scene	
Domestic Complaints	
Escorts Funeral/Other	大小 というといるからいち
Animal Calls	
Vandalism	The state of the state of the
Fights	
Burglar Alarms/Fire Alarms	
Child Sexual Assaults	
Forgery	
Theft	
Vehicle Theft	To Marie To The State of the St
Public/Motorist Assist	
Arson/Explosive Devices	
Other Calls	
	Subtotal 0
	Total Calls 8
Municipal Codes	
Animal Control Calls to Office	4
Animal Control Violations	0
Animal Control Letters Sent/notice given	2
Animals Transported to Shelter	0
Codes Concerns	
Codes Violations	0
Codes Letters Sent	

0

Property Maintenance Leins Temporary Signs Removed

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Patrol Mileage	17,519
Hours Worked	2,461
Reserve Hours Worked	161
Total Overtime Hours	82
Total Amount of Overtime Wages	\$2,180.55
City Court Citations	10
General Sessions Citations	
Arrest	18
Juvenile Arrest	0
Incident Reports	32

	STATUS				
CASES	ACTION	send letter			
MARCH 2017 CASES	ISSUE	16-108 Obstruction of dainage ditches 13-106 Health & Sanitation nuisances 13-302 Wrecked, junked vehicles			
	LOCATION	533 1/2 Greenwood St			
	DATE	3/29/2017			

	STATUS	still working on fixing the problem	working on cleaning up	working on cleaning up							
ASES PENDING	ACTION	letter delivered	letter delivered	letter delivered							
MARCH 2017 CASES PENDING	ISSUE	16-205 Safety restrictions on excavations.	niusances 13-302 Junked vehicles 13-501 trash, furniture etc.	13-106 Health & Sanitation niusances							
	LOCATION	408 N. 3rd St.	1104 Pineywood	1105 Pineywood							
	DATE										

Report for the citations issued, the disposition date for which was on March 31, 2017

Monies outstanding from August 7, 2007 – March	h 31	, 2017	\$	59,469.90	
Monies collected from August 7, 2007 – March 31, 2017 \$420					
JUDGMENTS			<u>CO1</u>	LLECTED	
Total fines and costs billed in court	\$ 1	,395.00			
Collected in court on fines and costs			\$	502.50	
Amount collected after March 2017 Court			\$	75.00	
Total collected for citations on March 2017			\$	577.50	
Amount outstanding for March 2017	\$	817.50			
5 Cash bond forfeitures			\$	568.75	
Total amount collected for March 2017 Citations			\$	1,146.25	
Amount collected from previous months/FTA etc			\$	1,917.79	
Total collected in March 2017.			\$	3,064.04	

These amounts are based upon amounts collected by, and the records of, the clerk of the Municipal Court for the City of Kingston.

This the 31st of March 2017

TERESA JOHNSON

Kingston City Court Clerk

BRENDA HALL MCDONALD

Kingston City Judge

Summary of Month's Activities

Fire Operations

The Department responded to 66 calls for service during the month of March.

Fire Administration

- Attended Dept. Head meeting
- Officer Leadership Training
- Chief attended meeting with other city fire chiefs
- Continuing working on City website tasks
- FEMA 2015 AFG Financial Monitoring Activity Submitted
- SOG committee meeting to begin writing SOGs
- Formed committee for reconstruction of department SOG/SOP

March 17 Overtime

OT Hours: 38 Cost: \$909.86

The Training Room has been utilized this month for the following:

- Shift Training
- Defenders Meeting
- In-Service Training

	This Month	YTD	
Fire Inspections		150	

Public Fire Education

	This Month	YTD
Participants	30	40
Education Hours	2	6
Number of Occurrences	2	3

Firefighter Training

KFD is continuing on shift training In-service over Air consumption

Implemented Performance Standards Plan

- Continuing education for all KFD personnel
- On shift training is required each shift
- Testing for state certifications offered

Fleet Maintenance

- Worked on new crash truck to place in service
- Received quotes to make all pumping apparatuses NFPA Compliant

Special Projects

"Fit for Duty" program on going with work outs posted each shift

Outstanding Issues

- Aging Fire Apparatus
- Aging turn out gear
- U4 aging and continues to need continuous repair. Unit 4 now displays over 180,000 miles.

Cost Savings

- Safety meeting with no injuries reported
- Firefighters encouraged swapping shifts when possible instead of taking vacation time to help with overtime costs

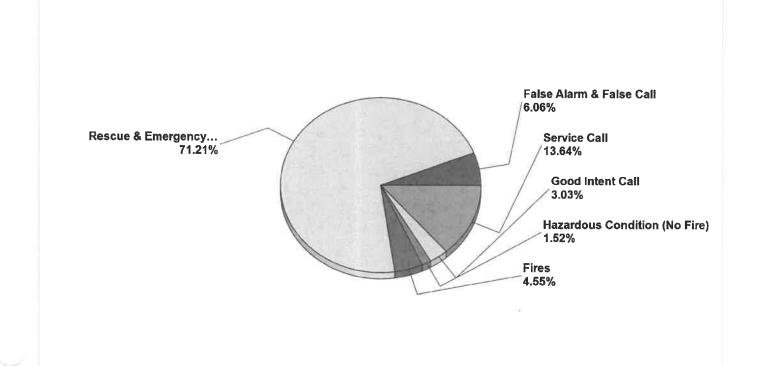
Kingston, TN

This report was generated on 4/3/2017 7:22:04 AM



Zone(s): All Zones | Start Date: 03/01/2017 | End Date: 03/31/2017





MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	4.55%
Rescue & Emergency Medical Service	47	71.21%
Hazardous Condition (No Fire)	1	1.52%
Service Call	9	13.64%
Good Intent Call	2	3.03%
False Alarm & False Call	4	6.06%
TOTAL	66	100.00%

Page # 1 of 2

Detailed Breakdown by Incider	nt Type	
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	1.52%
140 - Natural vegetation fire, other	ì	1.52%
150 - Outside rubbish fire, other	1	1.52%
311 - Medical assist, assist EMS crew	8	12.12%
320 - Emergency medical service, other	1	1.52%
321 - EMS call, excluding vehicle accident with injury	35	53.03%
322 - Motor vehicle accident with injuries	3	4.55%
412 - Gas leak (natural gas or LPG)	i	1.52%
510 - Person in distress, other	5	7.58%
551 - Assist police or other governmental agency	1	1.52%
553 - Public service	1	1.52%
554 - Assist invalid	2	3.03%
611 - Dispatched & cancelled en route	2	3.03%
700 - False alarm or false call, other	4	6.06%
TOTAL INCIDENTS:	66	100.00%

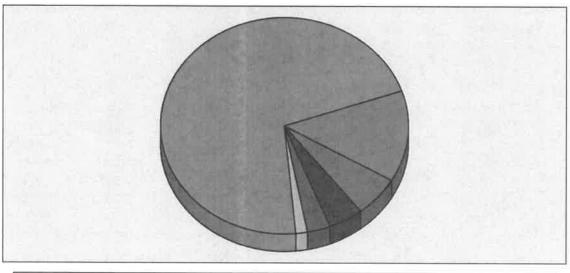
Kingston, TN

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Major Incident Types by Month for Date Range

Start Date: 03/01/2017 | End Date: 03/31/2017





INCIDENT TYPE	MAR	TOTAL
False Alarm & False Call	4	4
Fire	3	3
Good Intent Call	2	2
Hazardous Condition (No Fire)	1	1
Rescue & Emergency Medical Service Incident	47	47
Service Call	9	9
Total	66	66

Only REVIEWED incidents included



Page # 1

Incident Report Incident Totals

Kingston City

Mar-17

TOTAL CALLS

66

Category	Total		Total
Structure Fires	1	Hazardous Calls	1
Vehicle Fires	0	Service Calls	9
Brush/Grass Fires	1	Good Intent Calls	2
Refuse/rubbish Fires	1	Unintentional False	4
Other Fires	0	Other False	C
Total Fires	3	Total False: Total	16
		Overpressure Rupture/	
Rescue and EMS	47	Explosion - No Fire	0
Mutual Aid Received	0	Incidents with Exposures	O
Mutual Aid Given	0		
Automatic Aid Received	0		
Automatic Aid Given	0		
Fire Service Injuries	0	Fire Dollar Loss	
Non-Fire Service Injury	0	Property	0
Fire Service Death	0	Contents	0
Fire Civilian Injuries	0	Non-Fire Dollar Loss	
Non-Fire Civilian Injuries	0	Property	0
Fire Civilian Death	0	Contents	0
Non-Fire Civilian Death	0		

Kingston, TN

This report was generated on 4/3/2017 7:21:41 AM



Year: 2017

INCIDENT TYPE	Jan	Feb	Mar	Apr	MUS
Combustible/flammable spills & leaks	1	1	1		3
Dispatched and canceled en route	4	5	2		11
Emergency medical service (EMS) Incident	50	32	39	3	124
Excessive heat, scorch burns with no ignition	2				2
False alarm and false call, other	6	1	4		11
Good intent call, other	1				1
Medical assist	12	8	8	1	29
Natural vegetation fire		4	1		5
Outside rubbish fire			1		1
Person in distress			5		5
Public service assistance	3	13	4		20
Steam, other gas mistaken for smoke	1				1
Structure Fire	1	1	1		3
System or detector malfunction	1	1			2
Wrong location, no emergency found		1			1
Total	82	67	66	4	219



Public Works Report -March 2017

Solid Waste:

•	Convenience center solid waste collected:	None
•	Wood chips removed from lot:	None
	Solid Waste Tonnage collected:	None
	Street sweeping debris removed off streets:	4 Loads
•	Recycled materials collected:	None

.

Public Works		
Selected Performance Indicators	Total	YTD
Brush Pick-Up Areas Covered	26 loads	192 loads
Culverts/Storm Drains Cleaned	30	163
Curb-Repair/Install/Remove	None	430ft
Drainage Inspection Requests	None	13
Excavation/Street Cut Permits Issued	None	None
Exemption/Back Door Route Requests	None	None
Graffiti Removal Requests	None	None
Land Disturbance Permits Issued	None	None
Sanitation - Bulk Item/Junk Pick-Up Request	5	15
Sanitation – Cart Repairs	None	None
Sanitation – Second Cart Request	None	None
Signs Repaired/Installed (Street or Name)	2	23
Storm water Inspections Performed	None	8
Stream and/or Tributary Clean-Up/Clean-Outs	None	None
Streets paved	None	1
Streets Repaired (e.g., pothole)	12	37
Streets Striped	None	None
Tennessee One Calls	None	10
Traffic Signal Repair	None	2
Tree Trimming Requests	4	29
Vehicle Maintenance – Routine	12	88
Vehicle Maintenance - Unscheduled	17	85
Water Quality - Related Outreach Events	NA	NA

Public Works Facility, Outreach & Project Review:

- Residential meetings and work to assist with drainage-related projects –None
- Daily underground storage tank testing –N/A
- Monthly fuel pump inspection and cleaning- N/A
- Storm water manager's meeting- N/A
- Weekly departmental meetings and monthly staff safety meetings-4
- Sign repair, new sign installations- 2
- Signal inspection, repair and timing adjustments- None
- Grant applications- None
- Participated in various weather calls- 5
- Brine acquisition and street prep in advance of weather events- None
- Fleet software implementation –N/A
- Storm water educational outreach webinar- None
- Drainage law presentation- None
- Street Lighting- None

Continuing Projects

- Fleet system software implementation -None
- Bent sign inventory repair- None
- Upgrades to City's fueling system- None



"Unofficial"
til approved
e next meeting

Kingston Parks and Recreation BOARD MINUTES April 3, 2017

PRESENT: Ruth Lentz, Sue Collins, Paul Rogers, Rick Ross, Tara Stockton, Keenon Hethcoat, Karen High, Josh Igou,

ABSENT: Eric Clark, Ruth Thompson

GUEST: Sonny Hunter

Sue Collins called the meeting to order at 6 p.m. Paul gave the invocation. Keenon made a motion to accept the previous month's minutes. Ruth L. seconded. Motion passed.

UNFINISHED BUSINESS:

1. Boat Slips – Just a few spots left and boats are moving in. Gate and security cameras are in place.

2. Porter Park – The State made their inspection on March 17th. The playground and building passed with some recommendations. However, some others failed. Sidewalks had concerns from ADA perspective. The contractor has 30 days to complete these items, including the parking lots. Rick would like to have the next Park and Recreation board meeting at Porter Park.

3. John Muir Festival - Date is set for September 9th at Fort South West Point. There will presentations from the naturalist, live music (Jason Eskridge), and much more. Mark your calendars for this event.

4. Special Olympics Recap: We had about 80 athletes and a crowd of about 100. Thank you to McDonald's for sponsoring lunch. It was a great day in the parks. Lots of big smiles and happy folks. They had four athletes qualify for the state level event.

5. Girls Volleyball – It is gearing up - teams are set and practice has begun.

NEW BUSINESS:

1. Softball Lights at South West Point: Rick clarified some of the details that have been floating around out there. The light issue during a Heritage game was due to a short in the pole and was beyond our control. It has been fixed and all the fixtures have been re-lamped. An additional fixture has been ordered at a higher power and we are waiting for it to come and be installed. They are in

- working order. Councilwoman Stockton verified from emails sent to Council and REU the work had been done. Rick wanted to let the board know the real situation, not the one being spread around town.
- 2. Soak in Roane Roane Tourism had a marketing kick off March 29th at the Fort to launch their new media campaign. Several travel writers and officials were there to enjoy food and entertainment.
- 3. July 4th Our music program is pretty much set and permits have been submitted. Rick said there would be more funds to spend on quality musicians and kid's activities. Our tentative road block date is June 2nd 3-6pm.
- 4. Park Between the Bridges A stationary dock has been completed and awaiting the arrival of the new ADA kayak launch from Paradise Marine. This is part of the TDEC Waterfront Grant.

Sue asked about directional signs for Ladd Park...if they would be up soon.

Keenon made a motion to adjourn. Paul seconded. Motion passed.

Submitted by Rick Ross

MARCH MONTHLY REPORT

Kingston Community Center

These are the regularly scheduled on-going meetings and events that were held at the Center during the month of March 2017:

Senior Luncheon

TEA Party

Senior Bridge

American Red Cross

Senior Quilting

Girl Scout Daisy Troops - during school season only

Cultural Arts (FCE)

D.A.R. Meetings and Luncheons

Senior Executive Board

Roane County Children's Reading Foundation Program

Senior Pinochle (2 groups)

Zumba Exercise Class

Senior Card Games Master Gardener's Club

Kingston City Court

Salvation Army

Kingston Parks & Recreation Committee

Krafty Korners - FCE

Girl Scout Leaders/Service Unit

Roane County Reading Foundation Roane County Foster Care Program Meeting

Adult Table Tennis Antique Tractor Club

N.A.M.I.

Kingston City Court

Kingston Lion's Club

Any Body Can Exercise (ABC)

Roane County Sewing Club

Roane County Autism Support Group

"Bag Ladies" working for Homeless

These are the groups and events that were held in addition to the regularly scheduled ones at the Center during the month of March 2017:

AARP Tax Assist

Garst Family Party

Class of 1967

AYSO Soccer Signups

Auxiliary Coast Guard Boating Class

Roane Cattlemen's Assoc.

Tenn. Promise Students

TVA spons. lunch for EMT's and First Responders

Watts Bar Lake Stakeholders

KCBC Mobile Unit

At SWP: Special Olympics Area 30

At City Park: Jeanie Daily Family, Tim Clark Family, Ladd Fishers of Men Tourney, Ethan Guinn &

Family Fundraiser, RCHS Robotics Team Fundraiser

Com. Center Rent: \$500.00

City Park Rent:

\$250.00

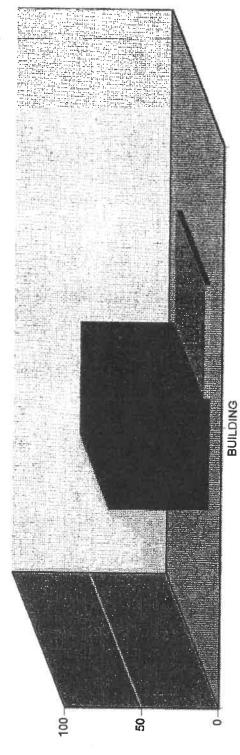
Submitted by Jo Ann Knies

BP ONLY SUBMITTED OR ISSUED BETWEEN 03/01/2017 AND 03/31/2017

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Permits Issued by Department

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Permits Issued

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BUILDING	ВР	BP2017-106	Submitted: 03/01/2017	In Process: 0	1
	hyddige og e 1940	Carport	Approved:	Total Days: 0	
. Notes:	LO III.	1246 Laurel Bluff Road, Kingston, TN 37763	Ready to Issue:	Total Cycles: 1	
This permit is valid for 180 days from the date of is	d for 180 days from	BP2017-107 m the date of issue to the start date of this project. if work is stoppped-โลงเลยสตุกับผิดคริโปล์(pays the permit will be aging. กิต	Submitted: 03/02/2017 predefiniteatieroshe/dee days the permi	In Process: 0 twill by angled An	1
THE STATE OF THE PROPERTY OF T	Sport of beingle	THE CASES HOLD CONTROL OF SOCIAL PASSO.	Approved:	Total Days: 0	
To schedule an in	spection call the (To schedule an inspection call the Cadas দিয়ার্থনার পুরাণে নির্মাণ করি বিশ্ব		oral cycles.	- " -
All request made	after 4 P.M. will be	All request made after 4 P.M. will be ReceWed 11% next calender day.	Submitted::03/02/2017:	In Process: 0	Ĭ
4.	***************************************	Deck	l ecnnically Complete:	Waiting∷0 Total Days: 0	
**		199 River Road, Kingston, TN 37763	Ready to Issue: Issued: 03/02/2017	Total Cycles: 1	
•	oce to	BP2017-109	Submitted: 03/03/2017	In Process: 0	1
e garan		Workshop 16 x 24	Technically Complete: Approved:	Waiting: 0 Total Days: 0	- , ,,
***************************************		1721 James Ferry Rd, Kingston, TN 37763	Ready to Issue: Issued: 03/03/2017	Total Cycles: 1	* 4144. 444
- Teacher	a disease MV w Visa ya	BP2017-110	Submitted: 03/03/2017	In Process: 0	77.
3		Deck relocation	l echnically Complete: Approved:	Waiting: 0 Total Days: 0	
	= & .	2051 Paint Rock Ferry rd, Kingston, TN 37763	Ready to Issue: Issued: 03/03/2017	Total Cycles: 1	
	ų vilo	BP2017-111	Submitted: 03/06/2017	In Process: 0	1
	215.00000	Tube steel garage	Technically Complete: Approved:	Waiting: 0 Total Days: 0	
69	**** *** 🐼	121 Lane Hendecock, Kingston, TN 37763	Ready to Issue: Issued: 03/06/2017	Total Cycles: 1	
	i i	BP2017-112	Submitted: 03/06/2017	In Process: 0	I .
P0.18		Deck W/ Ramp	Technically Complete: Approved:	Waiting: 0 Total Days: 0	- 19541
	the of the si	168 Valley View Dr, Loudon, TN 37774	Ready to Issue: Issued: 03/06/2017	Total Cycles: 1	r 40-401
-	·* ** * · ·	BP2017-113	Submitted: 03/06/2017	In Process: 0	1
20	~	Shed Addition	echnically Complete: Approved:	Waiting: 0 Total Days: 0	
er u	الله والله	190 UPPER GALLAHER Rd., Kingston, TN 37763	Ready to Issue:	Total Cycles: 1	
	The state of the s	The second second contract and			7

BUILDING ONLY BP ONLY SUBMITTED OR ISSUED BETWEEN 03/01/2017 AND 03/31/2017

BUILDING	ВР	BP2017-114	Submitted: 03/06/2017	In Process: 0
	MPL V	Metal Shed	l ecnnically Complete: Approved:	Waiting∷0 Total Davs∷0
н.	en a gad her hi	8 Vincinda Lane, Harriman TN, TN 37748	Ready to Issue: Issued::03/06/2017	Total Cycles: 1
		BP2017-115	Submitted: 03/06/2017	In Process: 0
\ear	ur, werk he	Above ground pool	Approved:	vvaiting: 0 Total Days: 0
	Print Navir Sprint 1-17**	8 Vincinda Lane, Harriman TN, TN 37748	Ready to Issue: Issued: 03/06/2017	Total Cycles: 1
	MW III.	BP2017-116	Submitted: 03/07/2017	In Process: 0
e Nov. Sept.	58 only 5 886 5 886	Dock	Technically Complete: Approved:	Waiting: 0 Total Days: 0
	hadas of the s	105 Happy Ending Lane, Kingston, TN 37763	Ready to Issue: 03/07/2017	Total Cycles∷1
	•0 1	BP2017-117	Submitted: 03/07/2017	In Process: 0
	=	Residential Home	Pecinically Complete: Approved:	Walting: 0 Total Days: 0
	e s more de si	123 Landhaven Way, Harriman, TN 37748	Ready to Issue: Issued: 03/07/2017	Total Cycles: 1
	ara de 1711	BP2017-118	Submitted: 03/07/2017	In Process; 0
		NS.	Technically Complete: Approved:	Waiting: 0 Total Days: 0
100		205 Dogtown Road, Ten Mile, TN 37880	Ready to Issue: Issued: 03/07/2017	Total Cycles: 1
340	ar. Arth	BP2017-119	Submitted: 03/07/2017	In Process: 10
	day and downt .	K. C. Shed	Technically Complete: Approved:	Waiting: 0 Total Days: 0
		2017 Cedar Ln, Kingston, TN 37763	Ready to Issue: Issued::03/07/2017	Total Cycles: 1
O **		BP2017-120	Submitted: 03/08/2017	In Process::0
		K. C. Deck	Technically Complete: Approved:	Waiting: 0 Total Days: 0
*4		102 Windsor Pointe, Kingston, TN 37763	Ready to Issue: Issued; 03/08/2017	Total Cycles: 1
	м.	BP2017-121	Submitted: 03/08/2017	In Process: 0
		H. C. Change out of Sign at the Oasis	Approved:	Waiting: 0 Total Days: 0
The state of the s		635 Old Roane St., Harriman, TN 37748	Keady to Issue: Issued; 03/08/2017	Total Cycles::1
			and the communication of the c	

BUILDING ONLY BP ONLY SUBMITTED OR ISSUED BETWEEN 03/01/2017 AND 03/31/2017

BUILDING	ВР	BP2017-122	Submitted::03/08/2017	٩
Į2	damas, 160° ves	Change Out of Sign	l ecnnically Complete: Approved:	Walting: 0 Total Days: 0
	Dispussion of the P	104 Bluff Road, Kingston, TN 37763	Ready to Issue: Issued: 03/08/2017	Total Cycles: 1
	1 24 22 11 133	BP2017-123	Submitted: 03/09/201	7
· van	hin of the de Line Blade	Garage/Storage	Approved:	Total Days: 0
	L-10-1-10-1	1885 Paint Rock Ferry Road, Kingston, TN 37763	Keady to Issue: Issued: 03/09/2017	7 lotal Cycles: 1
	०० १ व्हेरणास	BP2017-124	Submitted: 03/10/2017	=
	·····································	Deck Replacment	l ecnnically Complete: Approved:	Waiting: 0 Total Days: 0
	nertys.	155 meadowlark DR, Harriman, TN 37748	Keady to Issue: Issued: 03/10/2017	7 Total Cycles: 1
		BP2017-125	Submitted::03/10/2017	<u>=</u>
	, was see u. s. di	Barn	Approved:	waiting: 0 Total Days: 0
	. a moralineae	154 Lane Hedgecock Road, Kingston, TN 37763	Ready to Issue: Issued: 03/10/2017	Total Cycles: 1
= =.	***************************************	BP2017-126	Submitted: 03/13/2017	7 In Process: 0
*****	5 A C 1 TWO STR TO	Deck	Technically Complete: Approved:	Waiting: 0 Total Days: 0
		232 Phillips Drive, Rockwood, TN 37854	Ready to Issue: Issued: 03/13/2017	F
		BP2017-127	Submitted: 03/13/2017	=
. .		Residential Home	l echnically Complete: Approved:	Waiting: 0 Total Days: 1
	15 ******	123 Emory Point LN, Harriman, TN 37748	Ready to Issue: Issued: 03/14/2017	-
No vene		BP2017-128	Submitted: 03/14/2017	=
		Addition	lechnically Complete: Approved:	Waiting: 0 Total Days: 0
,,	er Hiso	508 Emory Heights Road, Harriman, TN 37748	Ready to Issue: Issued: 03/14/2017	Total Cycles: 1
for any		BP2017-129	Submitted: 03/15/2017	=
		New Home	recnnically Complete: Approved:	Walting: 0 Total Days: 0
		223 Irwinton Drive, Ten Mile, TN 37880	Ready to Issue: Issued: 03/15/2017	Total Cycles: 1
				S. spending and copyanic best pa



BP ONLY SUBMITTED OR ISSUED BETWEEN 03/01/2017 AND 03/31/2017

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ВР	BP2017-130	Submitted: 03/16/2017	In Process: 0
±44 #199		Technically Complete:	Waiting: 0
	Torch	Approved	Total Days: 0
	185 Port Loga Vista Lane, Harriman, TN 37748	lssued: 03/16/2017	Fotal Cycles: 1
ggy nah ng n	BP2017-131	Submitted: 03/16/2017	In Process: 0
	H. C. Business Sign	Technically Complete: Approved:	Waiting: 0 Total Days: 0
b d n, without difficulty of a	839 Rurtían Road, Harriman, TN 37748	Ready to Issue: 03/16/2017	Total Cycles: 1
ক কা প্ৰকাশ কৰে ক	BP2017-132	Submitted: 03/17/2017	In Process; 0
	K.C. Replacement porch	Technically Complete: Approved:	Waiting: 0 Total Days: 0
	808 Montvue Drive, Kingston, TN 37763	Ready to Issue; Issued::03/17/2017	Total Cycles: 1
· day — 10	BP2017-133	Submitted::03/17/2017	In Process: 0
	H.C. deck boards/new railing	l echnically Complete; Approved:	Waiting: 0 Total Days: 0
STATE OF THE STATE	644 West Hills Drive, Harriman, TN 37748	Ready to Issue: Issued: 03/17/2017	Total Cycles: 1
	BP2017-134	Submitted: 03/17/2017	In Process: 0
	Dock	Technically Complete:	Waiting: 0
in the state of th	621 Lakeshore Dr, Kingston, TN 37763	Ready to Issue:	Total Cycles: 1
55 P. P. P. SE TE	BP2017-135	Submitted: 03/20/2017	In Process: 0
•	Double Wide	Technically Complete: Approved:	Waiting: 0
l'ar new	190 Caney Creek, Rockwood, TN 37854	Ready to Issue: Issued: 03/20/2017	Total Cycles: 1
em मेर व स्थिति स्थिति	BP2017-136	Submitted: 03/20/2017	In Process: 0
the feat of the feat of the	Storage Building	Technically Complete: Approved:	Waiting: 0 Total Days: 0
ents st gang	1889 Paint Rock Vally Rd, Philadelphia, TN 37846	Ready to Issue: Issued: 03/20/2017	Total Cycles: 1
٠.	BP2017-137	Submitted: 03/20/2017	In Process: 3
	Foundation Repair	lechnically Complete: Approved:	Waiting: 0 Total Days: 3
	145 Cates Road, Rockwood, TN 37854	Ready to Issue: Issued: 03/23/2017	Total Cycles∷1
		the state of the s	



BUILDING

BUILDING ONLY BP ONLY SUBMITTED OR ISSUED BETWEEN 03/01/2017 AND 03/31/2017

		LIDZII CICO CINA		•
BUILDING	ВР	BP2017-138	Submitted: 03/21/2017	In Process: 0
, 17 A984 E S		Dock	Approved:	Total Days: 0
No. 76 14	r Valentinin sida Pa	274 Lakecrest Drive, Harriman, TN 37748	Keady to Issue: 03/21/2017	lotal Cycles: 1
, al il	1 1727 <i>D</i> 120 H	BP2017-139	Submitted: 03/21/2017	In Process; 0
	Philadip (a. 1 T 1 th)	K. C. Repair to Deck	Approved:	Total Days: 0
		209 Suzanne Place, Kingston, TN 37763	Ssued: 03/21/2017	l otal Cycles: 1
\		BP2017-140	Submitted: 03/21/2017	In Process: 0
(8		Porch Roof Only	l echnically Complete: Approved:	Waiting: 0 Total Days: 0
	***************************************	346 Valley Drive, Valley Drive, TN 37774	Ready to Issue; Issued; 03/21/2017	l otal Cycles: 1
ja.	as dand tree	BP2017-141	Submitted: 03/21/2017	In Process: 0
	. gva u	Roof Over Ramp	Approved:	Total Days: 0
	and the second	524 North 3rd Street, Kingston, TN 37763	Keady to Issue: Issued: 03/21/2017	otal Cycles: 1
	may.u. v s	BP2017-142	Submitted: 03/21/2017	In Process: 0
	מרינה אויס	H.C. Unfinished Garage	echnically Complete: Approved:	Waiting: 0 Total Days: 0
	, w 41,	906 Chilhowee Street, Harriman, TN 37748	Keady to Issue: Issued: 03/21/2017	Total Cycles: 1
		BP2017-143	Submitted: 03/21/2017	In Process: 1
·	12 30170	Roof Repair and Sheetrock	l echnically Complete: Approved:	Waiting: 0 Total Days: 1
	1.4679 I 730 1147	159 Lakeshore Vista Drive, Kingston, TN 37763	Ready to Issue: Issued: 03/22/2017	Total Cycles: 1
***	*********	BP2017-144	Submitted: 03/22/2017	In Process: 0
	1 W DOES AFRY	Doublewide	l echnically Complete: Approved:	Waiting: 0 Total Days: 0
	***************************************	1873 Paint Rock Ferry Road, Kingston, TN 37763	Keady to Issue: ssued: 03/22/2017	Total Cycles: 1
• 8	newser-en : 1	BP2017-145	Submitted: 03/22/2017	In Process: 0
	· · · · · · · · · · · · · · · · · · ·	K. C. Inground Pool	Approved:	Total Days: 0
		108 Lakewood Landing, Kingston, TN 37763	Keady to Issue: 	I otal Cycles; 1



BUILDING ONLY BP ONLY SUBMITTED OR ISSUED BETWEEN 03/01/2017 AND 03/31/2017

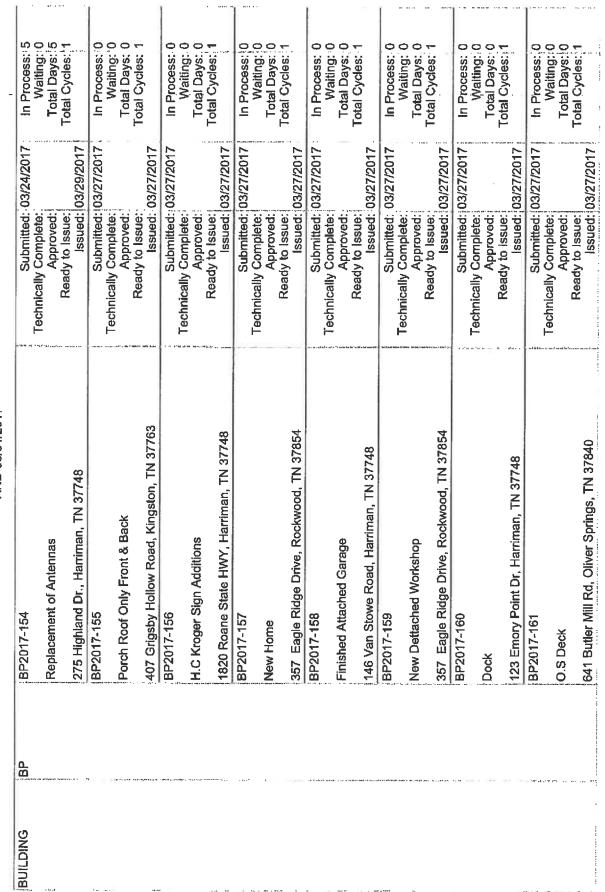
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BUILDING	8	BP2017-146	Submitted: 03/22/2017 Technically Complete:	In Process: 0	
		Residential Home	Approved:	Total Days: 0	
ngy na	Johan Laws M	297 Black Oak Drive, Harriman, TN 37748	Ready to Issue: 03/22/2017	Total Cycles: 1	
•	20% P	BP2017-147	Submitted: 03/23/2017	In Process: 0	Sec. 11
	ermà se	New Carport	Approved:	Validing: 0	
		611 Old HWY 70, Harriman, Tn 37748	Ready to Issue: 03/23/2017	Total Cycles: 1	
		BP2017-148	Submitted: 03/23/2017	In Process: 0	
****** \$2	htt wassing straff.	New Carport	l echnically Complete: Approved:	Waiting: 0 Total Days: 0	
		558 Old Johnson Valley Road, Kingston, TN 37763	Ready to Issue: 03/23/2017	Total Cycles: 1	na e e e l
		BP2017-149	Submitted: 03/23/2017	In Process; 0	0
		Dock Repair	l echnically Complete:	Waiting: 0 Total Days: 0	
	- 10	145 Lakeshore Vista, Kingston, TN 37763	Ready to Issue; Issued: 03/23/2017	Total Cycles: 1	. 12
		BP2017-150	Submitted: 03/23/2017	In Process: 0	22.0
		New Storage Building	lechnically Complete: Approved:	Waiting: 0 Total Days: 0	
		1500 Bowmen Bend, Harriman, Tn 37748	Ready to Issue: Issued: 03/23/2017	Total Cycles: 1	
	981 No.	BP2017-151	Submitted: 03/24/2017	In Process: 0	62
79 0.0		New Above ground Pool and Deck	l echnically Complete: Approved:	Waiting: 0 Total Days: 0	
		:161 Winding Trall, Harriman, Tn 37748	Ready to Issue;	Total Cycles: 1	
	V1 7000	:BP2017-152	Submitted: 03/24/2017	In Process: 0	
	na ppr – *array	Modular Home	l ecnnically Complete: Approved:	Waiting: 0 Total Days: 0	
		218 Willow Drive, Kingston, TN 37763	Ready to Issue: Issued: 03/24/2017	Total Cycles: 1	
	<u>a</u>	BP2017-153	Submitted: 03/24/2017	In Process: 12	
		H. C. KFC Remodel	Approved:	Waiting: 0 Total Days: 12	
a ir turi marki mas ilili sa		1527 S. Roane Street, Harriman, TN 37748	Ready to Issue;	Total Cycles: 1	
			as the Linkinskin of		



Issued Permits By Department

BUILDING ONLY BP ONLY SUBMITTED OR ISSUED BETWEEN 03/01/2017 AND 03/31/2017

Report run on: 04/05/2017 10:01 AM





Issued Permits By Department

BP ONLY SUBMITTED OR ISSUED BETWEEN 03/01/2017 AND 03/31/2017

Report run on: 04/05/2017 10:01 AM

				-
BUILDING	<u>a</u>	BP2017-162	Submitted: 03/28/2017	In Process: 0
			Technically Complete:	Waiting:, 0
		New home, deck & porch	Approved:	Total Days: 0
****	, w. s. veste.		Ready to Issue:	Total Cycles: 1
. 2		1450 Indian Shadows Dr., Ten Mile, TN 37880	Issued: 03/28/2017	
	*** ***	BP2017-163	Submitted: 03/29/2017	In Process; 0
			Technically Complete:	Waiting: 0
		Deck	Approved:	Total Days: 0
** vilinari	lens swe	116 Red Bud Drive, Harriman, TN 37748	Ready to Issue; Issued: 03/29/2017	lotal Cycles: 1
	nd well	1000017 46A		
191.0.119	is the day of the control	+01-/107LG	Submitted: 03/29/2017 Technically Complete:	In Process: 0
	s for sells are in se	Residential Home	Approved:	Total Days: 0
	to have been a	1057 Dogwood Valley Road, Kingston, TN 37763	Ready to Issue: Issued: 03/29/2017	Total Cycles: 1
ut.		BP2017-165	Submitted: 03/29/2017	In Process: 0
			Technically Complete:	Waiting: 0
		Double Wide	Approved:	Total Days: 0
••		163 Liles Road, Lenior City, TN 37771	Ready to Issue: 189/2017	Total Cycles: 1
**		BP2017-166	Submitted: (03/29/2017	In Process: 0
			Technically Complete:	Waiting: 0
		H.C. Slab and Steps	Approved:	Total Days: 0
Shouly w	mar in An	280 Scenic Drive, Harriman, TN 37748	Keady to Issue: Issued: 03/29/2017	Total Cycles: 1
	h 11 e d	BP2017-167	Submitted: 03/29/2017	In Process: 0
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	an and de am	121 Viars Road, Philadelphia, TN 37846	Issued: 03/29/2017	I otal Cycles: 1
	THE PARTY	BP2017-168	Submitted: 03/29/2017	In Process: 0
4.8		O. S. Commercial Windrock Laundry Mat	Technically Complete:	Waiting: 0 Total Days: 0
ti	al land	555 Windrock Park Lane, Oliver Springs. TN 37840	Ready to Issue:	Total Cycles: 1
	ordi 18			
160	p. 1841 - F	BP2017-169	Submitted: 03/30/2017	In Process: 0
604	194	Residential Addition	Approved:	Total Days: 0
NA.	CTEA.	111 MERRIWATER WAY Kingston TN 37763	Ready to Issue:	Total Cycles: 1
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Issued Permits By Department

BUILDING ONLY BP ONLY SUBMITTED OR ISSUED BETWEEN 03/01/2017 AND 03/31/2017

Report run on: 04/05/2017 10:01 AM

<u>a</u>						1
Technically Complete:	BUILDING	ВР	BP2017-170	Submitted: 03/30/2017		1
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Ready to Issue: Tota Tota Tota Tota			BP2017-176	Submitted: 103/31/2017	In Process: 0	1
Ready to Issue:			Porch Roof Only	Approved:	Total Days: 0	٠
			833 Poplar Creek, Oliver Springs, TN 37840	Ready to Issue: Issued: 03/31/2017	Total Cycles: 1	



Kingston Water Department Schedule of Unaccounted For Water March

(All amounts in gallons)

\mathbf{A}	Water Treated and Purchased		
B	Water Pumped (potable)	27,043,000	
\mathbf{C}	Water Purchased	0	
D	Total Water Treated and Purchased		27,043,000
	(Sum Lines B and C)	-	-
E	Accounted for Water:		
F	Water Sold	17,844,400	
\mathbf{G}	Metered for Consumption (in house usage)	1,098,000	
H	Fire Department(s) Usage	0	
I	Flushing	2,100,000	
\mathbf{J}	Tank Cleaning/Filling	0	
K	Street Cleaning	0	
\mathbf{L}	Bulk Sales	0	
M	Water Bill Adjustments (+/-)	0	
N	Total Accounted for Water		21,042,400
	(Sum Lines F thru M)	-	
0	Unaccounted for Water		6,000,600
	(Line D minus Line N)	-	
P	Percent Unaccounted for Water		22.189%
	(Line O divided by Line D times 100)	-	
Q	Other (explain)	See Below	
Ex	plain Other:		

All amounts included in this schedule are supported by documentation on file at the water system. If no support is on file for a line item or if line item is not applicable, a "0" is shown.



KINGSTON WATER TREATMENT PLANT



MARCH OPERATIONS REPORT

2017

Wa	ter Treatment Plant	Current Month	Previous Month	% Change	Avg Day	Max Day	Min Day
G A	Influent (Raw)	16,353,000	18,064,000	-10.46%	548,000	828,000	423,000
Ĺ	Effluent (Finish)	14,655,000	16,289,000	-11.15%	523,000	697,000	399,000
0	Spring Supply	12,388,000	13,904,000	-12.24%	442,000	468,000	417,000
N S	Total Finish Prod.	27,043,000	30,193,000	-11.65%	Distribution &	WTP Report:	
	Plant Efficiency		99.66%	#DIV/0!	gals. usag	e flushing and 1	Γank Refilling.
	Distribution				Public Works:	No Report	
G A	Consumption	17,844,400	19,440,800	-8.95%	Fire Dept:	No Report	
L	Reported Usage	3,198,000	3,617,000	-13.10%	Park & Rec:	No Report	
0	Water Loss	6,000,600	7,135,200	-18.91%	WWTP:	No Report	
N S	%	22.19%	23.63%	-1.44%	OT Hrs:		

Note: The Water Production, Consumption and Loss data is for the February Meter Read Period.

- * Multiple Agencies here throughout the Month collecting water samples.
- * Drained and washed all Basins on two separate occasions.
- Completed (collected and analyzed) 2 rounds of Compliance Dist. Bacteriological Sampling.
- * Maintained continuous flushing of the Rockwood and Kingston Interconnect lines to maintain disinfection residuals throughout the lines and System.
- * Performed regular maintenance at Plant and Spring Site.
- Did In-House Laboratory Training.
- * Performed (QA/QC) Quality Assurance and Quality Control Checks.
- * Completed all of the required regular monthly sampling.
- * Completed the Required Monitoring & Sampling (Per EPA & TDEC-DWS) for Aluminum Backwash / Waste Water, Entry Point Monitoring of Sodium (WTP & Spring), Nitrates (WTP & Spring) and (VOC's) Volatile Organic Compounds (WTP & Spring). All results were either below detection levels or extremely under the MCL's. (allowable Maximum Contiminant Levels)
- * Completed the Laboratory Shower Installation. Installed new hot & cold supply lines and Drain Line.
- * Fabricated Satellite Antenna mounting structure and concreted in place, trenched / installed conduit, ran power and data lines and pull rope from site to equipment enclosure.
- * Compiled 2016 Sampling and Monitoring Data and completed the Community Confidence Report and Water Quality Data. Submitted the CCR to Watts Bar Utility (Required By TDEC before April1).
- * Working on the Upcoming Required Submittal of the LT2ESWTR Sampling Plan (Long Term 2 Enhanced Surface Water Treatment Rule) and Sampling Schedule. This sampling is every 2 weeks for 26 weeks.
- * Gathering information for the Upcoming Required Lead & Copper Site Verification & Sampling.

Kingston Wastewater

Treatment Plant

TO:

David Bolling, Kingston City Manager

Mike Jolly, Kingston Water Superintendent

FROM:

Tony Workman, WWTP Manager

DATE:

April 5, 2017

RE:

March Monthly Report

MONTHLY FLOW	Average Flow	Maximum Flow	Minimum Flow	Total
Influent	.8184	1.9310	.5220	25,370,000
Effluent	.7396	1.6800	.4650	22,928,000

Total gallons of chlorine used was 190.35 @ \$2.09 gallon= \$397.83.

There was 6.28 inches of rain. No sewer overflows occurred this month. The 3 hauls to the landfill totaled 27.33 tons.

The work on the clarifiers is complete. Haren Construction has started removing their equipment.



WATER DEPARTMENT MONTHLY REPORT

To: David Bolling Month of: MARCH 2017

From: Jimmy Agee

RE: Monthly Work Orders PAGE 1

TASK	RESOLVED	PENDING
INSTALL NEW METER	1	
Read-out	42	
RE- READS	2	
WATER TAP NEW ACCT.	1	
CLOSED ACCT WITH COMSUMPTION		
READ INS	45	
CHECK FOR HUNG METER	8	
CHANGE OUT HUNG / BROKEN METER		
CHECK FOR LEAK AT METER	12	
METER LEAKS	8	
AFTER HOURS - WATER	14	
SERVICE LINE LEAK	1	
LINE LOCATES	81	
TURN OFF FOR NON PAYMENT	81	
TURN WATER BACK ON	64	
YARD WORK	18	1
DOOR HANGERS	6	
MANUAL READ	2	
AFTER HOURS - SEWER	1	
SEWER- TAP NEW ACCOUNT		
SEWER MISC		
SEWER BACK UP	7	
CHECK TO SEE IF STILL OFF	12	
TAP ESTIMATES	2	
PROFILE REQUESTED	2	
TAP-EXISTING ACCT		
SEWER-TAP EXISTING ACCT		
WATER MAIN BREAKS		

WATER DEPARTMENT MONTHLY REPORT

Month of:	MARCH 2017
_	

PAGE 2

TASK	RESOLVED	PENDING
MISC SERVICE ORDERS		
RELOCATE METER	1	
CHECK FOR TAMPERED METER	1	
ACCURACY TEST		
WATER TO BE TESTED		
WATER TASTE BAD		
CHECK WATER PRESSURE	2	
BAD WATER SMELL		
SIDEWALK-DRIVEWAY REPAIR	3	
REPLACE MAN HOLE COVER		
LOCATE SEWER LINES		
REPLACE METER /METER BOX/LID	3	
CHECK FOR TAMPERED METER		
REPLACE VALVE		
FLUSH LINES	1	
RUN 10 GAL WATER THRU		
METER BUSTED		
INSPECT SEWER CONNECTION	1	
TURN OFF DUE TO LEAK	2	
REPLACE CUT-OFF VALVE	3	2
CHECK FOR LEAK	5	
BLOW-OFF REPLACE		
	Total 434	8
OVER-TIMES HOURS 53.5		
FIRE HYDRANTS		
ROAD PATCHES		5
PULLED METERS	2	

Jun Agee, Forman

Kingston Public Library (KPL)

1004 Bradford Way Kingston Tennessee 37763 865-376-9905

5 April 2017

TO: The Honorable Tim Neal

Mayor, City of Kingston

Mr. David Bolling

Manager, City of Kingston
Members of the City Council

FR: Emily Steele, MLIS

Director

RE: Monthly Director's Report

The following sum up library activities for the month of March, 2017:

Children's Programs

We had five programs with 88 attending.

We've started a program on Tuesday afternoons to build with K'nex. They're a kind of a block a bit like Legos, but with more shapes. We have a kit for building bridges and another with gears. It's getting off to a slow start but I think I may have more participants in summer.

Young adult programs

Teen Tech Week was the second week in March this year, which was the week before the schools let out for spring break. Our events weren't well-attended, so next year we may have a tech week in summer. We did have several people come for a talk with two employees of TVA, who talked about their jobs and other tech/science jobs at TVA.

Other programs

We've been showing classic movies on the last Tuesday of the month since January. We had ten people come for *High Noon* on the 28th. We had aTech Lab this month, with two people attending. We went over apps and settings on smart phones, and then how to set up and use Facebook.

Meetings and visits

I attended a Heart-to-heart program at a Headstart in Harriman on March 28th with a children's librarian from Harriman public library. I got a few parents signed up for library cards and talked to them about our services.

Library work and maintenance

We are working on having our outside lighting replaced. After that, there is some indoor lighting that needs replacing.

We are replacing all our DVD cases with locking cases, which frees up space behind the counter and will make checking out DVDs faster for patrons.

Upcoming programs

This month, some local authors will have a book-signing on the 8th from 10 to 11:30. We'll have a speaker in on the 20th to talk about the Civil War.

Summary

Patron count for the month totaled 1566.

There were 2,541 checkouts and 439 renewals for the month, totaling 2980.

The READS circulation for ebooks jumped up again to 2,286. It's our highest-ever number of check-outs. We promote this service to everyone who gets a new card.

Respectfully submitted, ERS

Kingston Public Library

Meeting Minutes

March 9, 2017

Present: Vic King, Emily Smith, Dianne Griffith, Mary Ann Wesoloski, Randy Childs, Trudy Wideman, Joe Parker, and Emily Steele

- 1) Vic King called the meeting to order at 5:05.
- 2) Dianne Griffith moved to have the minutes of the February 9th meeting approved. Joe Parker seconded the motion and the minutes were approved.
- 3) Treasurer's Report
 - Balance to date is \$21,153.32
 - The only activity associated with the account was \$2.43 earned in interest.
 - A \$44.00 reimbursement will be paid to Emily Steele.
 - Joe Parker made the motion to approve the Treasurer's Report; Emily Smith seconded the motion and the Treasurer's report was approved.
- 4) Public Comments
 - There were no public comments.
- 5) Regional Library
 - There were no representatives of the Regional Library present.
- 6) Director's Report
 - Children's Programing
 - Approximately 64 attended four story-time programs held in February. A Valentine's Day party was included in one of the story-times.

- Read Across America was recognized with a Dr. Seuss party on March 2nd. Approximately 45 attended the festive event which included stories, crafts, snacks, and goody bags.
- Emily Smith stated that she liked the events that had been planned for children at the library and suggested that a monthly activities list be sent to schools in Roane County so the list could be included in each school's monthly newsletter.
- Emily Smith also made the suggestion that Emily Steele call Barnes and Noble for program ideas. The bookstore has a wide variety of programs and offers field trip opportunities that we might be able to replicate in some way and offer our patrons.
- ❖ Dianne Griffith asked for an update on the Children's Celebrity Youth Theater which had been meeting at the KPL. She offered her assistance with the program and help in finding a performance venue if needed.

Community Involvement

Emily Steele attended Midway Middle School's parents fair on February 28th. She was prepared with library card applications, event calendars, and a tablet to demonstrate READS.

Library Work

- New locking DVD cases remain on backorder although some have shipped. Currently they are being held up in customs. All DVDs will be housed in the new cases when they arrive.
- DVD inventory is complete in anticipation of the arrival of the new cases.
- Emily Steele has applied for the grant being offered by the Tennessee State Library and Archives. Grant recipients will be able to purchase laptops for public training, and/or purchase the services of trainers for computer classes.

- New and Upcoming Programs
 - ❖ Teen Tech Week (American Library Association)
 After school activities are planned each day starting
 March 6th and going through March 10th. A visit from
 two TVA scientists is one example of the events planned.
 - ❖ A STEAM program for kids aged 8-12 will begin on March 14th. They will be building with K'nex.
 - READS count is up.
 - Circulation totaled 1425
 - Joe Parker made the motion to approve the director's report.
 Dianne Griffith seconded the motion and the report was approved.

7) Old Business

- DVD cases
 - As stated previously (see Director's Report/Library Work), new locking DVD cases have yet to arrive due to a hold-up in customs.
- TLA Conference
 - Emily Steele has registered for the Tennessee Library Association Conference which will be held April 5-7, 2017 in Knoxville. Emily stated that she will send a P.O. to have expenses covered from the education portion of the budget.
 - Although Barbara Thorbjornsen had not planned to attend the TLA Conference so that she could represent the KPL at Roane State Community College's Career Day, Joe Parker volunteered to take Barbara's place at the college event. Barbara will now be able to join Emily at the conference.

8) New Business

Personnel

- ❖ Due to the fact that Diane Pancoe's husband's health may require her to end her employment with the Kingston Public Library, board members discussed two possibilities for meeting the responsibilities of her position should it become vacant. Those possibilities included hiring a replacement and restructuring Diane's hours by dividing her time between two current employees thus increasing their work schedules. The board decided in favor of dividing the hours between the two current employees.
- Revised Meeting Room Policy
 - Dr. Joe Parker presented an updated policy concerning the use of the KPL meeting room. The Blount County Library meeting room policy served as an example but was edited to meet the needs of the Kingston Public Library.
 - The only changes made to the policy presented to the board concerned minimum fees charged for using the room on weekends or when the library is normally closed.
- Dr. Joe Parker made a motion to accept the meeting room policy as written. Randy Childs seconded the motion. The policy was approved.
- Memorial for Barbara Milsaps
 - As a memorial to Barbara Milsaps, longtime Director of the Harriman Public Library, Dianne Griffith made a motion that the KPL donate \$100.00 to the children's section of that library as well as place a children's book about dogs in the library's collection in her honor. Emily Smith seconded the motion and it was approved.

Budget

- Library Director Emily Steele presented a budget that she feels will meet the needs of the KPL in 2017. This draft reflected a raise for current employees as well as savings in a number of areas including postage, periodical subscriptions, travel, office supplies, programs, cleaning supplies, and repairs. At the suggestion of Randy Child's, a final budget will be discussed, finalized and approved at a later meeting.
- Maintaining a petty cash drawer to meet immediate small financial needs was discussed. Its purpose is to prevent employees from having to spend personal money on library program items. It was discussed that developing a procedure for petty cash can be addressed as part of next month's agenda.
- ❖ In reference to making purchases for library programs, specifically crafts for the children's programs, Dianne Griffith noted that importance during a program should be placed on the book or books being featured and that a craft may not be necessary.

9) Recommendations for Improvement

- Craigslist.com needs to remain blocked on library computers.
- There is no information on CNS donations.
- The possibility of acquiring small grants such as those awarded by Volunteer Electric should be considered.

10) Chairman's Comments

 Vic King expressed his appreciation of everyone's efforts to work for the good of the Kingston Public Library in its efforts to serve the Kingston Community. He felt that it is moving in the right direction.

- He was appreciative of Emily Steele and her staff and the fine job they are doing to serve their patrons.
- 11) The next meeting date is scheduled for April 13, 2017.
- 12) Adjournment was moved by Joe Parker and seconded by Randy Childs. The meeting was adjourned at 5:05 p.m.

MINUTES KINGSTON PLANNING COMMISSION MARCH 21, 2017

The regular meeting of the Kingston Planning Commission was held at 6:00 p.m. on Tuesday, March 21, 2017 at the city hall.

Members Present

Members Absent

Others Present

Gary Lay, V. Chmn.

Kevin King, Chmn.

Matt Caldwell

Bo Pickel, Sec.

Eric Bacon

Tim Neal, Mayor John Byrkit Gary Botkin Lou Qualls

Chuck Hutzler

Stephanie Wright

UN

Staff Representative: David K. Williams

CALL TO ORDER/MINUTES

The meeting was called to order at 6:00 p.m. by Vice Chairman Lay. The minutes of the February 21, 2017 meeting were approved on a motion by Ms. Wright and a second by Mr. Byrkit.

MONTLY REPORTS

Mayor Neal reported that sometime this summer, MTAS will lead a strategic planning workshop. It will be an opportunity for planner commissioners, elected officials, and others to have input regarding strategic planning for improvements to Kingston.

DISCUSSION OF NEED FOR TRADITIONAL HOUSING DEVELOPMENT STANDARDS

Staff stated that he and Mr. Matt Caldwell had discussed zoning and subdivision regulations changes that would be needed to allow traditional housing in the C-4 district. These included increasing building height to allow for buildings four stories in height, reduced side and front building setback requirements, reduced lot widths, and allowing one-way streets.

Staff explained that he had prepared an ordinance that would amend the zoning regulations to allow four-story structures with a floor area ratio of 2.00, front building setback requirements to be ten feet for residences, and buildings to be spaced twenty feet apart unless they have common walls that meet building code requirements.

Staff also explained that he had prepared two possible resolutions that would amend the subdivision regulations. Resolution R-2017-02 stated that where there is a conflict between the lot size requirements of the subdivision regulations and those of a zoning district, the zoning district requirements would prevail. Resolution R-2017-03 would allow one-way streets with a maximum length of 1,000 feet, a forty foot right-of-way, and a surface width of sixteen feet.

A question arose as to why the zoning ordinance was not being amended to allow PUDs in the C-4 district. Staff stated that he felt that since the proposed zoning changes would pertain only to C-4 district, that the C-4 district regulations should be amended. Otherwise, the commission, when exercising flexibility with a proposed PUD, could overstep its authority if it allowed major deviations from the regulations.

The commission and Mr. Matt Caldwell discussed these possible regulations. Mr. Caldwell explained that on-street parking was common with traditional housing and that would be likely be proposed as part of a traditional neighborhood design. Staff stated that the zoning ordinance requires off-street parking for new developments. Staff also noted that streets may not be able to provide enough parking for higher density developments. The commissioner did not take action regarding this issue.

Action Taken

On a motion by Mayor Neal and a second by Ms. Wright, the commission unanimously voted to recommend the proposed zoning amendments to the city board.

ADJOURNMENT

On a motion by Vice Chairman Lay and a second by Mr. Hutzler, the meeting adjourned at 7:15 p.m.

ROANE COUNTY EMERGENCY COMMUNICATIONS DISTRICT PO BOX 236, 330 CARDIFF VALLEY ROAD Rockwood, Tennessee 37854 865-354-0704 FAX 865-354-4983

March 17, 2017

TO: All Board Members

FROM: Frances Long

The Quarterly E-911 Board meeting will be Thursday, March 23, 2017 at 1:00 P.M., at the E-911 Center Administrative Office.

Enclosed please find:

The agenda for the Board meeting.

The January 2017 Board Minutes (Rescheduled no quorum in December)

December 2016 and January & February 2017 these have no accruals shown. Accountant's report shows accruals, enclosed is the latest report from the accountant.

Also enclosed list of bank account balances as of February 28, 2017. This is all monies including designated funds and our CD with US Bank.

Any questions you have on these items will be covered in the board meeting.

AGENDA RCECD E-911 QUARTERLY BOARD MEETING MARCH 23, 2017

CALL TO ORDER

APPROVAL OF MINUTES OF JANUARY 2017 MEETING

APPROVAL FINANCIAL STATEMENTS FOR DECEMBER 2016-JANUARY/FEBRUARY 2017

CHAIRMAN'S REPORT

GENERAL REPORT

FEBRUARY 28 FUND BALANCE

COMMITTEE REPORTS

BUDGET/FINANCE COMMITTEE
GENERAL REPORT

BUILDING/EQUIPMENT COMMITTEE

REPORT ON COMMITTEE MEETING

CONCERNING PROPERTY AND BUILDING

PERSONNEL/TRAINING COMMITTEE
GENERAL REPORT

DIRECTOR'S REPORT
GENERAL REPORT

OTHER BUSINESS
OLD~NEW BUSINESS NOT COVERED ABOVE

MINUTES OF JANUARY 2017 FOR DECEMBER ROANE COUNTY E-911 BOARD MEETING

The Roane County Emergency Communications District (E-911) Board met Thursday, January 12, 2017 at 1:00 pm. at the E-911 Center administrative office as a rescheduled December 2016 meeting.

<u>MEMBERS PRESENT:</u> John Harvey, Donnie Eblen, Tony Brown, Marilyn Calfee, Arvel McNelly, David Bailey, Carolyn Granger

MEMBERS ABSENT: Jack Stockton, Tim Suter

EMPLOYEES PRESENT: Mike Hooks, Robert Langley, Frances Long, Kim Tharp

OTHERS: Allen Hill from Upland Design Group

CALL TO ORDER:

Chairman Mr. Eblen called the meeting to order at 1:00 p.m. and declared a quorum with 7 of 9 members present.

APPROVAL OF MINUTES:

Motion was made by Mr. McNelly second by Ms. Calfee to approve the minutes of the September 2016 meeting. Motion carried.

FINANCIAL STATEMENT:

Motion was made by Ms. Calfee second by Mr. Harvey to approve the financial statements September - November 2016. Motion carried. Cash on hand looks good.

BONDS:

We have three bonds needing approval from the board for Mr. Hooks, Mr. Eblen and Frances Long: Mr. Harvey made motion to approve and Mr. McNelly second. Ms. Calfee asked what the value of the bonds were that were carried on the members, Frances stated that each one is an \$80,000 bond. Motion passed.

CHAIRMAN'S REPORT:

Welcome David Bailey, Harriman Fire Chief, as the new board member (pending county confirmation) representing Harriman. A motion was made to confirm Mr. Bailey to fill the vacancy of Randy Heidle's seat on the board of directors for the remainder of 2017. Ms. Granger so moved and a second was made by Ms. Calfee. Motion passed. Ms. Granger made a motion to renew Mr. McNelly as a Rockwood representative to the board with his term to expire in Dec. 2020. Ms. Calfee second and the motion passed. Ms. Granger made a motion to renew Mr. Harvey as the board representative for Oliver Springs with his term to expire in Dec. 2020. Ms. Calfee second and the motion passed. Chairman reports that we are currently carrying no debt. The ECB payments are received from the state every other month consistently. However, these ECB deposits are based on 2012 receipt records. The director, who also serves on the state 911 board, has informed us that the state 911 board will be introducing legislation to get an increase on the surcharge amount. As landlines are slowly disappearing, the state 911 board lobbied the legislature about Revenue issues and the ability to keep it "revenue neutral". The legislature took the revenue from 2010 - 2012 and averaged the amount to come up with \$1.16 which is what our current receipts are based on. The state board and legislators are currently working on a reassessment of these figures. There are currently 21 small districts in the state that are at risk

financially. There are five districts that are in their third year of financial distress. We are required by law to keep Six months of cash on hand to cover expenses, depreciation, unforeseen repairs and maintenance. Therefore the balance you see as our available cash is not all available to be used to build a new facility or purchase land. Had we figured in the depreciation from the time the 911 center was established, we would have had more cash on hand to build and expand our current facilities.

We are outgrowing our current facility and need to expand/relocate our current facility. We need to build a center to facilitate eight dispatch stations.

COMMITTEE REPORTS:

BUDGET COMMITTEE: Has not met since June 9, 2016 meeting.

BUILDING/EQUIPMENT COMMITTEE: Has not needed to meet since June 2015 meeting.

PERSONNEL/TRAINING COMITTEE: Has not needed to meet since June 2015 meeting.

DIRECTORS REPORT:

Mr. Hooks stated that he appreciates those who are willing to serve on our board and the Roane County 911 community. We are a separate entity from the County as far as our funding goes.

During the Thanksgiving holiday season we lost our recorder server in both the dispatch center and the Mobile truck center due to the change in technology being incompatible with the current server. We have purchased new Recorders for both of the servers for \$30,000 total. Mr. Hooks had an Ace up his sleeve - he applied for and received a grant from the state (the last of its kind) for a total of \$95,465.04 which is now in our account. This grant money is what was used to pay for the recorders that have been replaced. We feel this recorder failure is a continued aftermath of the lightning strike last fall. The disc that was in the recorder server at the time of the crash had about a month and a half of calls on it that were not able to be properly closed out and therefore have been lost and are not available to be retrieved. Robert is working with the technicians from Replay Systems (the company where we have purchased our recorders from) to retrieve what calls he possibly can.

We have been replacing ballasts on our fluorescent light fixtures as they have been going out for quite some time and this is starting to run in to money. We are checking in to replacing all of the current fixtures with upgraded LED fixtures in both the dispatch center as well as the administrative office. We have received a quote from Stokes Lighting & Electric out of Knoxville for \$2,765.03 with Mr. Hooks and Mr. Langley changing out the new fixtures. Mr. Harvey recommended a local company that has been working on changing out the lighting on his company in Oliver Springs. Mike stated that we would be arranging a meeting with SE Lighting Solutions of Oliver Springs and Copeland Brothers Electrical Contractors of Clinton for a second quote on the changing out which will include the installation cost. Mr. Harvey said he was told that the installation cost would pay for itself in about three years in electrical savings. A motion was made by Ms. Granger and second by Mr. Harvey to proceed with this project and the motion passed.

Our new phone system is installed and working properly for the most part. There are a few issues with the fax numbers but Robert is addressing these issues. There have been a few billing issues that are still needing to be ironed out with AT&T due to all of the changes.

Oliver Springs city has contacted him and has expressed an interest in contracting us for all of their 911 services which will include the addressing portion. There could be a problem with the addressing portion inside the city limits program being compatible with our mapping system. We would need to check with Anderson county to find out what system they use as to the compatibility.

OTHER BUSINESS:

Allen Hill with Upland Design Group presented the floor plans for the proposed new 911 center. Ms. Granger made a motion to set up a feasibility and cost study with Upland Design Group as our Architect of Record and commission them to proceed with the presented design and second was made by Mr. McNelly. Motion passed. Mr. Hill along with the members of the building committee have gone to 911 facilities which their Design company has built in Morgan and Loudon counties. Upland Design Group is a local company and has worked with several small counties and comes highly recommended by these facilities as well as Mr. Brown. The service that we are receiving is not a biddable service so we are not required to search out other design companies for quotes. The square footage of the designed center is 7600 SF with an 1800 SF garage designed to be a drive thru. The design is described as a box inside a box which is the most common and secure design for a 911 center housing eight dispatch stations. The reason for relocating the center to another place is that we have outgrown this facility. We have been affected by four lightning strikes since 2000 due to the fact that we are located between a rocky mountain and railroad tracks we are a prime target for lightning.

Three steps that will be taken by Upland Design Group to build and design the center: 1) Schematic design - Take comments & design the facility, advise and assist in locating adequate property. 2) Design development - make any changes to the design presented & draw up the blueprints. 3) Construction documents - Accept contractor bids on the blueprints, advise the 911 board of the cost as bids come in, make up all legal documents associated with the build, oversee the construction and strive to keep costs as close to budget as possible. Mr. Brown stated that if this project is approved, that we do not want to combine the 911 center with any other county emergency agencies.

Some things to be considered when looking for property for the new site are the proper amount of acres and the accessibility to sewer and gas which are premium requirements.

ADJOURNMENT:

Carolyn Granger/Tony Brown Secretary-Treasurer

With no further business to come before the board, a motion to adjourn was made by Ms. Calfee and second by Mr. McNelly at 2:15 pm. Motion passed.

Regular September 2016 minutes approved at the Jai	nuary Board Me	eting of Roane Co	unty Emergency	
Communications District Board of Directors. Date: Jai	nuary 12, 2017.			
		-		

Donnie R Eblen / Chairman

MEMO TO CHAIRMAN

AS OF FEBRUARY 28, 2017 FOLLOWING ARE THE FUNDS WE HAVE ON HAND NOT COUNTING THE CERTIFICATE OF DEPOSIT.

REVENUE FUND	\$1,100,628.80
OPERATING ACCOUNT	\$ 109,560.16
TOTAL FUNDS	\$1,210,188.96
LESS DESIGNATED	\$- 4,084.32 MDT MAINTENANCE.
LESS 800 MHZ	\$- 8,681.30 ANNUAL MAINTENANCE
LESS CAPITAL ASSETS SOLD	\$- 1,677.00 CAR,GENERATOR,BATTRIES
LESS ECB EQUIP REIMBURSE	\$-258,395.41 NG911 CONTROLLER
LESS EST 3 MONTH RESERVE	\$-230,000.00 FOR CURRENT EXPENSE
TOTAL DESIGNATED & EST 3,MO	\$-502,838.03
TOTAL UN-DESIGNATED	\$ 707,350.93
AVAILABLE CASH	<u>\$ 707,350.93</u>

CERTIFICATE OF DEPOSIT	\$ 60,517.30
0.60 % MATURITY DATE 10/23/2017	\$
TOTAL CD	\$ 60,517.30

****** PRESENT DEBT OTHER THAN CURRENT EXPENSES******

NONE

WE ARE RECEIVING THE ECB PAYMENT OF 110,753.00 EVERY TWO MONTHS WE RECEIVED THE TECB EXCESS FUNDING THIS MONTH OF \$43,324.00. THIS IS ONCE A YEAR DISTRIBUTION.

ROANE CTY EMERGENCY COMM DIST E-911

SUPPLEMENTAL SCHEDULE -BUDGETARY COMPARISON SCHEDULE

For the One Month and Six Months Ended December 31, 2016

1 Month Ended 1 Month Ended ---

6 Months Ended 6 Months Ended

						40.00		
	Actual December 31.	Budget December 31.	Variance	Percent	Actual December 31.	Budget December 31.	Variance	Percent
	2016	2016	FERRINGE	- CIOON	2016	2016		
Operating Revenues				17.	1 1			
TECB Distribution of 911 Surcharges	\$ 110,753	\$ 55,377	55,376	42.99	\$ 332,259	\$ 332,259	5	42.56
TECB Distribution of Excess Revenu	95,465	2,134	93,331	37.05	138,789	12,803	125,986	17.78
	51,429	51,429		19.96	309,600	308,573	1,027	39,66
Other Op Rev (Dispatch Services)			7.1		1305			
Total Operating Revenues	257,647	108,940	148,707	100.00	780,648	653,635	127,013	100.00
Operating Expenses		-			· ·	9 F MA		
Salaries and Wages	:				اشا منبو			
Salary - Director	7,430	5,366	2,064	2.88	34,585	32,196	2,389	4.43
Salary - Administrative Personnel	3,620	2,615	4,005	1.41	16,873	15,687	1,186	2.16
Salaries - Assistant Director	5,707	ره در است	5,707	2.22	26,565		26,565	3.40
Salary - Dispatchers/Telecommunica	34,839	26,665	8,174	13.52	160,948	159,987	961	20.62
Salary - Dispatch Supervisor Personn	12,968	9,408	3,560	5.03	- 59,755	58,450	3,305	7.65
Salary - Mapping/Address Personnet	3,411	2,464	947	1.32	15,783	14,781	1,002	2.02
P/T Salary-Mapping	720	720		0.28	4,320	4,320	_	0.55
Overtime Pay	415	676	(261)	0.16	1,712	4,053	(2,341)	0.22
Part-time Personnel		1,196	(1,196)	0.00		7,176	(7,176)	0.00
Holiday Pay	6,436	1,569	4,867	2.50	10,904	9,413	1,491	1.40
Christmas Bonus	1,950	167	1,783	0.76	1,950	1,000	950	0.25
	2,942	2,125	817	1.14	13,713	12,750	963	1.76
Salary-Clerical Personnel			-		20,938	19,467	1,471	2.68
Salaries - Dispatch Supervisor	4,492	3,245	- 1 TA	1.74	20,830			0.00
Salary-Technical Director	- การ์เล	4,122	(4,122)	0.00		24,729	(24,729)	
Admin Records Clerk	4,149	2,997	1,152	1,61	19,340	17,981	1,359	2.48
Total Outsides and Misses	89,079	63,335	25.744	34.57	387,386	379,990	7,396	49.62
Total Salaries and Wages	00,010	00.000	2011.11					
Employee Benefits		***	***					
Taxes - Payroll - Social Security	-5,539	3,924	1,615	2.15	23,927	23,543	384	3.07
Taxes - Payroll - Medicare	1,295	918	377	0.50	5,596	5,506	90 80	0.72 0.09
Life Insurance	115	109	6	0.04 4.07	734 61,267	654 68,875	(7,608)	7.85
Insurance - Employee Health	10,498 4,696	11,479 3,440	(981) 1,256	1.82	21,036	20,638	398	2.69
Retirement Contributions	19	189	(170)	0.01	64	1,134	(1,070)	0.01
Taxes - Payroll - SUTA							7.7	
Total Employee Benefits	22,162	20,059	2,103	8.60	112,624	120,350	(7,726)	14.43
Contracted Services								
Addressing/Mapping/Database Cons	_	.8.	(8)	0.00	, =	50	(50)	0.00
Audit Services		709	(709)	0.00	8,350	4,255	4,095	1.07
Accounting / Bookkeeping Services	320	328	(8)	0.12	1,920	1,968	(48)	0.25
Janitorial Services	263	346	(83)	0.10	1,858	2,075	(217)	0.24
Legal and Professional	-	417	(417)	0,00	505	2,500	(1,995)	0.06
Maintenance Agreements	2,599	2,911	(312)	1.01	16,267	17,468	(1,201)	2.08
NCIC/TBI/TIES Expenses	443	353	90	0.17	2,480	2,120	360	0.32 0.02
Pest Control	25		•	0.01	150	150	16	0.02
Trash Disposal	16	16		0.01	112	96	10	0.01

ROANE CTY EMERGENCY COMM DIST E-911

SUPPLEMENTAL SCHEDULE -**BUDGETARY COMPARISON SCHEDULE**

For the One Month and Six Months Ended December 31, 2016

1 Month Ended 1 Month Ended

6 Months Ended 6 Months Ended

	1 Month Ended	1 Month Ended			6 Months Ended	6 Months Ended		
	Actual December 31, 2016	Budget December 31. 2016	<u>Variance</u>	Percent	Actual December 31, 2016	Budget December 31, 2016	Variance	Percent
Total Contracted Services	3,666	5,113	(1,447)	1.42	31,642	30,682	960	4.05
Supplies and Materials	*	, ,		l' =	-			
Office Supplies	15	142	(127)	0.01	1,533	850	683	0.20
Janiforial Supplies	194	142	_52	0.08	949	850	99	0.12
Data Processing Supplies		50	(50)	0.00	251	300	(49)	0.03
Postage	8		(57)	0.00	274	392	(118)	0.04
Equipment Purchases Not Capitalize	98	583	(485)	0.04	919	3,500	(2,581)	0.12
Utilities - Electric	1,128	1,377	(249)	0.44	8,478	8,260	218	1.09
Utilities - Natural Gas/Propane	69	108		0.03	267	650	(383)	0.03
Utilities - Water	63	75	(12)	0.02	442	450	(8)	0.06
Utilities - Sewer	182	162	4.4	0.07	1,166	972	194	0.15
Utilities - General Telephone (Admin	1,033	1,159	(126)	0.40	10,761	6,954	3.807	1.38
Utilities-Cell Phones & Pagers	160	160	-	0.06	966	,	3	0.12
Utilities - General Telephone (Call Ce		2,950	2,524	2.12	16,422	17,700	(1,278)	2,10
Cable/Internet Charges	3,326	2,500	3,326	1.29	4,085	17,700	4,085	0.52
•	0,020	83	_(83)	0.00	1,435	500	935	0.18
Maintenance & Repairs - Vehicles	100	143	(43)	0.04	746	860	(114)	0.10
Fuel - Gasoline & Diesel	100	597		0.00		_		0.10
Misc/Maint/Repair	1,630	1,630	(597)	0.63	116 9,001	3,580	(3,464)	1.15
MDT Maintenance	2,400	2,440	(40)	0.93	14,438	9,782 14,637	(781) (199)	1.15
800 Radio Sys Maint	2,400	2,110	1401		17,730	17,031	(133)	1.00
Total Supplies and Materials	15,880	11,866	4.014	6.16	72,249	71,200	1,049	9.26
Other Charges				Ė				
Bank Charges	74	47	27	0.03	423	- 280	143	0.05
Dues and Memberships	203	203		0.08	1,218	1,218		0.16
Testing and Evaluations	- '	75	(75)	0.00	130	450	(320)	0.02
Insurance - Workers' Compensation	107	125	(18)	0.04	639	750	(111)	0.08
Insurance - Liability	2,116	2,305	(189)	0.82	12,360	13,830	(1,470)	1.58
Licenses and Fees	_,	50	(50)	0.00	12,000	300	(300)	0.00
Premiums on Sürety Bonds	250	169	81	0.10	1,500	1,015	485	0.19
Training Expenses		163	(163)	0.00	650	. 975	(325)	0.08
Travel Expenses	188	100	88	0.07	550	600	(50)	0.07
Meals		133	(133)	0.00	622	800	(178)	0.08
Advertising	W 11	8	(8)	0.00	-	50	(50)	0.00
Miscellaneous Expense	2	83	(81)	0.00	444	.500	(56)	0.06
Rent - Repeater Site	195	17	178	0.08	285	100	185	0.04
Lodging		208	(208)	0.00	851	1,250	(399)	0.11
Loughig						1,200		
Total Other Charges	3,135	3,686	(551)	1.22	19,672	22,118	(2,446)	2.52
Depreciation								
Depreciation	9,038		9,038	3,51	55,423		55,423	7.10
Doprodition.								
Total Depreciation	9,038		9.038	3.51	55,423	<u>-</u> -	55,423	7.10
Total Operating Expenses	142,960	104,059	38,901	55.49	678,996	624,340	54,656	86,98
Annual malana and a start		Tai.		4			70.000	49.00
Operating Income (Loss)	114,687	4,881	109,806	44:51	101,652	29,295	72,357	13.02
Nonoperating Revenues and			8.					
(Expenses)								
Interest Expense	-	(83)	(83)	0.00	1 - m 1 - m	(500)	(500)	0.00
urgiest exhelise								

ROANE CTY EMERGENCY COMM DIST E-911

SUPPLEMENTAL SCHEDULE -BUDGETARY COMPARISON SCHEDULE

For the One Month and Six Months Ended December 31, 2016

1 Month Ended 1 Month Ended

6 Months Ended 6 Months Ended

	Actual December 31 2016	Budget December 31. 2016	Variance	Percent	Actual December 31, 2016	Budget December 31, 2016	<u>Variance</u>	Percent
Interest income	48	10	38	0.02	239	62	177	0.03
MDT Maintenance Other Gov/Agenci		1,630	(1,630)	0.00	11,751	9,782	1,969	1.51
800 Radio System Maint. Other Gov/	. I	2,440	(2,440)	0.00	25,801	14,637	11,164	3.31
Miscellaneous Income	125	157	(32)	0.05	1,220	942	278	0.16
Misc/Rec Clerk/County	- 3,614	3,614		1.40	27,024	21,683	5,341	3.46
Total Other Income (Expenses)	3,787	7,768	(3,981)	1.47	66,035	46,606	19,429	(8:46)
Change in net position	\$ 118,474	\$ 12,649	105,825	45.98	\$ 167,687	\$ 75,901	91,786	21.48

	NEW ACCOU	NT #'s FROM	STATE ECB			
APPROVED BY BOARD 06/23/2016	2016 2017	DIMCET	ACTILAT	OVEDADE	A CONTLAT	OUED AD INDE
DEVENTIES	2016-2017	BUDGET		OVER(UNDER	ACTUAL	OVER(UNDER
REVENUES	BUDGET	MONTALI	REC/PAY OUT		YEAR	YEAR
2010 TECD 011 CUDCUADOR (DACE)	664 5101	110 752 00	12/1-12/31/16	DECEMBER	222 050 00	(000 050 00)
3010 TECB 911 SURCHARGE (BASE) 3020 TECB EXCESS REVENUE	664,518	110,753.00			332,259.00	(332,259.00)
	25,606		95,465.04		138,789.04	113,183.04
3040 DISPATCH SERVICES	617,145		51,428.85		312,153.93	
5002 INTEREST INCOME 5005.01 MDT MAINTENANCE	124		47.52		239.32	
	19,564		0.00			
5005.02 800 MHZ SYSTEM MAINT.	29,275	2,439.58	0.00		28,797.30	
5009 OTHER INCOME	1,883		125.00			
5009.01 NCIC/REC CLERK/COUNTY	43,366	3,613.83	3,613.83		18,070.15	
TOTAL ESTIMATED REVENUE	1,401,481	170,032.75	261,433.24	91,400.49	841,310.48	(560,170.52)
EXPENDITURES				1		
4001 DIRECTOR	64 201	5 365 00	7 420 74	2.062.92	24 505 40	(20.005.51)
1002 COMPTROLLER	64,391	5,365.92			34,585.49	
1003 ASSISTANT DIRECTOR	31,375	2,614.58			16,873.49	
1004 DISPATCHER (9@34579)	49,458	4,121.50			26,564.70	
1005 DISPATCHER (9(5)4579)	319,974	26,664.50			160,947.70	/
	112,900	9,408.33			59,755.26	
1006 ADMIN-MAPPING	29,562	2,463.50			15,782.99	
4006.01 P/T MAP CONSULT	8,640	720.00			4,320.00	
1008 OVERTIME PAY	8,107	675.58		(260.87)	1,494.32	
1009 PART TIME (24 HRS WEEK)	14,352	1,196.00			0.00	
1012 HOLIDAY PAY	18,825	1,568.75			10,904.16	
1013 CHRISTMAS BONUS	2,000	166.67			1,950.00	
1015 ADMIN-CLERICAL	25,500:	2,125.00			13,713.45	
1020 ADMIN - TAC	38,934				20,937.99	
1022 NCIC RECORD CLERK	35,962	2,996.83			19,339.66	
H101 SOCIAL SECURITY TAX	47,085	3,923.75			23,889.54	
1102 MEDICARE TAX	11,012	917.67			5,587.20	
1103 LIFE INSURANCE	1,307	108.92			808.87	
1104 MEDICAL INSURANCE	137,750	11,479.17			60,120.44	
1108 STATE RETIREMENT	41,276	3,439.67			21,036.08	
1109 SUTA TAX	2,268	189.00			59.30	
1201 MAPPING/ADDRESSING	100	8.33		(-10-7)	0.00	(100.00)
1203 AUDIT SERVICES	8,510	709.17			8,350.00	
1204 ACCOUNTING SERVICES	3,936	328.00		(8.00)	1,920.00	(2,016.00)
1216 JANITORIAL SERVICE	4,150.	345.83		236.67	2,195.00	(1,955.00)
1217 LEGAL & PROFESSIONAL	5,000	416.67		(416.67)	505.00	(4,495.00)
1218 MAINT. AGREEMENTS	34,936	2,911.33	342.60	(2,568.73)	29,350.57	(5,585.43)
1220 NCIC/TBI/TIES LINE	4,240	353.33			2,200.00	(2,040.00)
225 PEST CONTROL	300	25.00		25.00	175.00	(125.00)
1299.02 TRASH DISPOSAL	192	16.00	 	0.00	96.00	(96.00)
1301 OFFICE SUPPLIES	1,700	141.67	85.53	(56.14)	1,532.56	(167.44)
1302 CUSTODIAL SUPPLIES	1,700	141.67	250.36	108.69	948.64	(751.36)
1303 DISPATCH SUPPLIES	600	50.00	0.00	(50.00)	270.23	(329.77)
1304 POSTAGE	784	65.33	8.16	(57.17)	274.17	(509.83)
1305 SMALL EQUIPMENT PUR	7,000	583.33			918.65	(6,081.35)
1307 UTILITIES ELECTRIC	16,520	1,376.67			8,477.71	(8,042.29)
1308 UTILITIES GAS	1,300	108.33		(39.39)	267.49	(1,032.51)
1309 UTILITIES WATER	900	75.00		(12.14)	442.19	(457.81)
309-01 UTILITIES SEWER	1,945	162.08	182.25	20.17	1,181.76	(763.24)
310 GENERAL TELEPHONE (ADMIN)	13,908	1,159.00		719.71	11,731.98	
311 CELL PHONE/VERIZON	1,925	160.42	160.16	(0.26)	965.98	
312 GEN TELE(CALL CENTER LINE)	35,400	2,950.00			19,159.00	
1313 INTERNET CHARGES	0.00	0.00	3,460.54	3,460.54	4,220.04	

4335 MAINT&REPAIR VEHICLE 4336 VEHICLE FUEL COST	1,000	83.33	1,190.00	1,106.67	1,434.66	434.66
	1,720	143.33	99.70	(43.63)	745.73	(974.27
4338 MISC MAINT & REPAIR	7,160	596.67	103.32	(493.35)	5,355.33	(1,804.67
4339 MDT MAINTENANCE IN/OUT	19,564	1,630.33	0.00	(1,630.33)	19,563.40	(0.60)
4340 800 RADIO SYST. MAINT IN/OUT	29,275	2,439.58	7,236.80	4,797.22	21,764.70	(7,510.30
4401 BANK FEES	560	46.67	73.77	27.10	423.11	(136.89)
4405 DUES & SUBSCRIPTIONS	2,435	202.92	0.00	(202.92),	2,435.00	0.00
4406 TESTING/EVALUATION	900	75.00	0.00	(75.00)	130.00	(770.00)
4407 WORKERS COMP INSURE	1,500	125.00	1,283.00	1,158.00	1,283.00	(217.00)
4408 LIABILITY INSURANCE	27,660	2,305.00	0.00	(2,305.00)	25,396.00	
4413 LICENSE & FEES	600	50.00	0.00	(50.00)	0.00	(2,264.00)
4414 SURETY BONDS	2,030	169.17	280.00	110.83	3,290.00	(600.00)
4418 TRAINING	1,950	162.50	0.00	(162.50)		1,260.00
4419 TRAVEL	1,200	100.00	188.19	88.19	650.00	(1,300.00)
4420 MEALS	1,600	133.33	480.00	346.67	549.78	(650.22)
4421 ADVERTISING	100	8.33	0.00		622.26	(977.74)
4422 MISCELLANEOUS EXP	1,000	83.33	0.00	(8.33)	0.00	(100.00)
4423 RENT/REP SITE(tank & propane)	200	16.67	195.35	(83.33)	492.99	(507.01)
4425 LODGING	2,500	208.33	0.00	178.68	212.02	12.02
5010 INTEREST EXPENSE	1,000	83.33	0.00	(208.33)	1,066.33	(1,433.67)
TOTAL ESTIMATED EXPENSE	1,249,678	104,139.83	135,776.15	(83.33) 31,636.32	0.00	(1,000.00) (570,411.08)
ESTIMATED RECEIPTS					0.7,200.72	(570,411.00)
VS :	1,401,481		261,433.24			
					1	
ESTIMATED EXPENDITURE	1,249,678		135,776.15			
OVER (UNDER)	151,803			•	1	
DEPRECIATION	111,468				Y	
OVER(UNDER)AFTER DEPRECIATION	40,335		125,657.09		i	

APPROVED BY BOARD 06/23/2016	501 C 501 5	nr in orm	ACTUAL	OVERABIET	ACTILAT	
7	2016-2017	BUDGET		OVER(UNDER		OVER(UNDER
REVENUES	BUDGET		REC/PAY OUT	MONTH	YEAR	YEAR
			1/1 -1/31/2017	JANUARY		
3010 TECB 911 SURCHARGE (BASE)	664,518		0.00	(110,753.00)	332,259.00	(332,259.00
3020 TECB EXCESS REVENUE	25,606	0.00	0.00	0.00	138,789.04	113,183.04
3040 DISPATCH SERVICES	617,145	51,428.75	48,946.41	(2,482.34)	361,100.34	
5002 INTEREST INCOME	124	10.33	51.93	41.60	291.25	
5005.01 MDT MAINTENANCE	19,564	1,630.33	4,109.92	2,479.59	13,891.66	
5005.02 800 MHZ SYSTEM MAINT.	29,275	2,439.58	42.80		28,840.10	
5009 OTHER INCOME	1,883	156.92	320.00	163.08	1,540.00	
5009.01 NCIC/REC CLERK/COUNTY	43,366	3,613.83	3,613.83	(0.00)	21,683.98	(21,682.02
TOTAL ESTIMATED REVENUE	1,401,481	170,032.75	57,084.89	(112,947.86)	898,395.37	(503,085.63
EXPENDITURES	64,391	5,365.92	4,953.16	(412.76)	39,538.65	(24,852.35
4001 DIRECTOR	31,375	2,614.58			19,286.95	
4002 COMPTROLLER					30,369.16	
4003 ASSISTANT DIRECTOR	49,458.	4,121.50 26,664.50			184,469.35	
4004 DISPATCHER (9@34579)	319,974					
4005 DISPATCH/LEAD (3@35949)	112,900	9,408.33			68,412.13	
4006 ADMIN-MAPPING	29,562	2,463.50			18,056.99	
4006.01 R/T MAP CONSULT	8,640	720.00			5,040.00	
4008 OVERTIME PAY	8,107	675.58			1,619.02	
4009 PART TIME (24 HRS WEEK)	14,352	1,196.00			0.00	
4012 HOLIDAY PAY	18,825	1,568.75			14,122.40	
4013 CHRISTMAS BONUS	2,000	166.67			1,950.00	
4015 ADMIN-CLERICAL	25,500	2,125.00			15,674.99	
4020 ADMIN - TAC	38,934				23,932.91	
4022 NCIC RECORD CLERK	35,962				22,105.96	
4101 SOCIAL SECURITY TAX	47,085				27,426.96	
4102 MEDICARE TAX	11,012				6,414.49	
4103 LIFE INSURANCE	1,307				917.78	
4104 MEDICAL INSURANCE	` 137,750				71,654.26	
4108 STATE RETIREMENT	41,276				24,118.00	
4109 SUTA TAX	2,268				104.33	
4201 MAPPING/ADDRESSING	100					
4203 AUDIT SERVICES	8,510					
4204 ACCOUNTING SERVICES	3,936					
4216 JANITORIAL SERVICE	4,150					
4217 LEGAL & PROFESSIONAL	5,000					
4218 MAINT. AGREEMENTS	34,936					
4220 NCIC/TBI/TIES LINE	4,240				4,760.00	
4225 PEST CONTROL	300				200.0	
4299.02 TRASH DISPOSAL	192				128.0	
4301 OFFICE SUPPLIES	1,700				1,713.5	
4302 CUSTODIAL SUPPLIES	1,700				1,127.9	
4303 DISPATCH SUPPLIES	600				356.1	
4304 POSTAGE	784				460.1	
4305 SMALL EQUIPMENT PUR	7,000					
4307 UTILITIES ELECTRIC	16,520					
4308 UTILITIES GAS	1,300				660.7	
4309 UTILITIES WATER	900				620.5	
4309-01 UTILITIES SEWER	1,945					
4310 GENERAL TELEPHONE (ADMIN)	13,908	1,159.0				
4311 CELL PHONE/VERIZON	1,925	160.4				
4312 GEN TELE(CALL CENTER LINE)	35,400		0 2,737.00	(213.00)		
4313 INTERNET CHARGES	0.00		0.00	0.00	4,220.0	4,220.0

4335 MAINT&REPAIR VEHICLE	1,000	83.33	0.00	(83.33)	1,434.66	434.66
4336 VEHICLE FUEL COST	1,720	143.33	99.24	(44.09)	844.97	(875.03
4338 MISC MAINT & REPAIR	7,160	596.67	291.43	(305.24)	5,646.76	(1,513.24
4339 MDT MAINTENANCE IN/OUT	19,564	1,630.33	0.00	(1,630.33)	19,563.40	(0.60
4340 800 RADIO SYST. MAINT IN/OUT	29,275	2,439.58	0.00	(2,439.58)	21,764.70	
4401 BANK FEES	560	46.67	77.84	31.17	500.95	(7,510.30
4405 DUES & SUBSCRIPTIONS	2,435	202.92	0.00	(202.92)	2,435.00	(59.05
4406 TESTING/EVALUATION	900	75.00	0.00		130.00	0.00
4407 WORKERS COMP INSURE	1,500	125.00	0.00	(75.00):		(770.00
4408 LIABILITY INSURANCE	27,660	2,305.00	0.00:	(125.00)	1,283.00	(217.00)
4413 LICENSE & FEES	600	50.00	0.00	(2,305.00)	25,396.00	(2,264.00)
4414 SURETY BONDS	2,030	169.17	0.00	(50.00)	0.00	(600.00)
4418 TRAINING	1,950	162.50		(169.17)	3,290.00	1,260.00
4419 TRAVEL	1,200		0.00	(162_50)	650.00	(1,300.00)
4420 MEALS	1,600	100.00	0.00	(100.00)	549.78	(650.22)
4421 ADVERTISING	100		0.00	(133.33)	622.26	(977.74)
4422 MISCELLANEOUS EXP		8.33	0.00	(8.33)	0.00	(100.00)
4423 RENT/REP SITE(tank & propane)	1,000	83.33	28.10	(55.23)	521.09	(478.91)
4425 LODGING	200	16.67	0.00	(16.67)	212.02	12.02
5010 INTEREST EXPENSE	2,500	208.33	0.00	(208.33)	1,066.33	(1,433.67)
TOTAL ESTIMATED EXPENSE	1,000	83.33	0.00	(83.33)	0.00	(1,000.00)
TOTAL ESTIMATED EXPENSE	1,249,678	104,139.83	87,161.01	(16,978.82)	765,738.31	(483,939.69)
ESTIMATED RECEIPTS	1,401,481		57,084.89			
VS	1,401,401		37,004.09			
ESTIMATED EXPENDITURE	1,249,678		87,161.01			
OVER (UNDER)	151,803		67,101.01		1	
DEPRECIATION	111,468				-	
OVER(UNDER)AFTER DEPRECIATION	40,335		-30,076.12			

APPROVED BY BOARD 06/23/2016	2016-2017	BUDGET	ACTUAL	OVER(UNDER	ACTUAL	OVER(UNDE
REVENUES	BUDGET		REC/PAY OUT		YEAR	YEAR
NE VENUES	DODODI		2/1-2/28/17	FEBRUARY		
3010 TECB 911 SURCHARGE (BASE)	664,518				443,012.00	(221,506.0
3020 TECB EXCESS REVENUE	25,606		0.00		138,789.04	113,183.0
	617,145				418,625.46	
3040 DISPATCH SERVICES			45.09		336.34	
5002 INTEREST INCOME	124				14,672.61	
5005.01 MDT MAINTENANCE	19,564		780.95			
5005.02 800 MHZ SYSTEM MAINT.	29,275		0.00		28,840.10	
5009 OTHER INCOME	1,883		125.00		1,665.00	
5009.01 NCIC/REC CLERK/COUNTY	43,366		3,613.83		25,297.81	
TOTAL ESTIMATED REVENUE	1,401,481	170,032.75	172,842.99	2,810.24	1,071,238.36	(330,242.6
EXPENDITURES						!
4001 DIRECTOR	64,391	5,365.92	4,953.16	(412.76)	44,491.81	
4002 COMPTROLLER	31,375				21,700.41	(9,674.5
4003 ASSISTANT DIRECTOR	49,458		-		34,173.62	
4004 DISPATCHER (9@34579)	319,974				207,876.86	
4005 DISPATCH/LEAD (3@35949)	112,900			-	77,069.18	
4006 ADMIN-MAPPING	29,562				20,330.99	
4006.01 P/T MAP CONSULT	8,640			3 7	5,760.00	
4008 OVERTIME PAY	8,107				1,769.40	
4009 PART TIME (24 HRS WEEK)	14,352		***		0.00	-
4012 HOLIDAY PAY	18,825				14,122.40	
4012 HOLIDATTAT 4013 CHRISTMAS BONUS	2,000		1		1,950.00	
4015 CHRISTINIAS BONCS 4015 ADMIN-CLERICAL	25,500				17,636.53	
4020 ADMIN - TAC	38,934				26,927.83	
4022 NCIC RECORD CLERK	35,962					
4101 SOCIAL SECURITY TAX	47,085				30,758.93	
4102 MEDICARE TAX	11,012					
4102 MEDICARE TAX 4103 LIFE INSURANCE	1,307				1,026.69	
	137,750				81,647.44	
4104 MEDICAL INSURANCE	41,276				27,072.40	
4108 STATE RETIREMENT					104.33	
4109 SUTA TAX	2,268					
4201 MAPPING/ADDRESSING	100					
4203 AUDIT SERVICES	8,510		-			
4204 ACCOUNTING SERVICES	3,936					
4216 JANITORIAL SERVICE	4,150					
4217 LEGAL & PROFESSIONAL	5,000					
4218 MAINT. AGREEMENTS	34,936		+			
4220 NCIC/TBI/TIES LINE	4,240					
4225 PEST CONTROL	300		-			
4299.02 TRASH DISPOSAL	192					
4301 OFFICE SUPPLIES	1,700					
4302 CUSTODIAL SUPPLIES	1,700					
4303 DISPATCH SUPPLIES	600					
4304 POSTAGE	784					
4305 SMALL EQUIPMENT PUR	7,000					
4307 UTILITIES ELECTRIC	16,520					
4308 UTILITIES GAS	1,300	+				
4309 UTILITIES WATER	900	÷				
4309-01 UTILITIES SEWER	1,945				1,576.66	
4310 GENERAL TELEPHONE (ADMIN)	13,908					
4311 CELL PHONE/VERIZON	1,925					
4312 GEN TELE(CALL CENTER LINE)	35,400					
4312 GEN TELE(CALL CENTER LINE) 4313 INTERNET CHARGES	35,400				6,041.94	

4335 MAINT&REPAIR VEHICLE	1,000	83.33	0.00	(83.33)	1,434.66	124 66
4336 VEHICLE FUEL COST	1,720	143.33	98.94	(44.39)	943.91	434.66
4338 MISC MAINT & REPAIR	7,160	596.67	150.00	(446.67)	5,796.76	(776.09
4339 MDT MAINTENANCE IN/OUT	19,564	1,630.33	0.00	(1,630.33)		(1,363.24
4340 800 RADIO SYST. MAINT IN/OUT	29,275	2,439.58	0.00	(2,439.58)	19,563.40	(0.60
4401 BANK FEES	560	46,67	76.61		21,764.70	(7,510.30
4405 DUES & SUBSCRIPTIONS	2,435	202.92	0.00	29.94	577.56	17.56
4406 TESTING/EVALUATION	900	75.00	220.00	(202.92)	2,435.00	0.00
4407 WORKERS COMP INSURE	1,500	125.00	0.00	145.00	350.00	(550.00
4408 LIABILITY INSURANCE	27,660	2,305.00		(125.00)	1,283.00	(217.00)
4413 LICENSE & FEES	600	50.00	0.00	(2,305.00)	25,396.00	(2,264.00)
4414 SURETY BONDS	2,030	169.17	102.00	52.00	102.00	(498.00)
4418 TRAINING	1,950		0.00	(169.17)	3,290.00	1,260.00
4419 TRAVEL	1,200	162.50	0.00	(162.50)	650.00	(1,300.00)
4420 MEALS		100.00	111.18	11.18	660.96	(539.04)
4421 ADVERTISING	1,600	133.33	28.64	(104.69)	650.90	(949.10)
4422 MISCELLANEOUS EXP	100	8.33	0.00	(8.33)	0.00	(100.00)
4423 RENT/REP SITE(tank & propane)	1,000	83.33	0.00	(83.33)	521.09	(478.91)
4425 LODGING	200	16.67	0.00	(16.67)	212.02	12.02
5010 INTEREST EXPENSE	2,500	208.33	0.00	(208.33)	1,066.33	(1,433.67)
TOTAL ESTIMATED EXPENSE	1,000	83.33	0.00	(83.33)	0.00	(1,000.00)
TOTAL ESTIMATED EXPENSE	1,249,678	104,139.83	78,643.00	(25,496.83)	843,610.99	(406,067.01)
ESTIMATED RECEIPTS	1,401,481		172,842.99	-		
VS	2,101,101		172,042.99			
ESTIMATED EXPENDITURE	1,249,678		78,643.00			
OVER (UNDER)	151,803		76,043.00		<u> </u>	
DEPRECIATION	111,468					
OVER(UNDER)AFTER DEPRECIATION	40,335		94,199.99	1		

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Local Solid Waste Management Reporting and Planning Guidance

2016 Annual Progress Report

Introduction

The Solid Waste Management Act of 1991 states that the Tennessee Department of Environment and Conservation (TDEC)¹ "shall make available on its website, by January 1 of each year, the forms and information to be used by the regions to file an Annual Progress Report (APR)." It also states that "each region shall submit the annual report to the commissioner by March 31 for the immediately preceding calendar year...which will include data on the following: collection, recycling, transportation, disposal, public costs, and any other information that the board, by rule, deems relevant to solid waste planning and management."² Furthermore, regions are also required to submit an APR on the implementation of their approved Municipal Solid Waste (MSW) Regional Plans in conjunction with the annual report.³

Ultimately, each MSW Region is responsible for all waste streams and how they are managed in the region. County control and responsibility of specific waste streams and proportions are defined by the region's Solid Waste Plan and approved by the region's Solid Waste Board. If municipalities operate solid waste systems, they are responsible for waste in their jurisdiction; otherwise, the county is responsible.

Under the recently released TDEC 2015 - 2025 Solid Waste and Materials Management Plan (the State Plan)⁴, TDEC considers all municipal and county governments that operate solid waste systems in their jurisdictions critical partners for implementation. In fact, the State Plan is intended to provide local governments with various strategies and tactics that can be evaluated for adoption and implementation in their respective jurisdictions. TDEC assumes many of these strategies and tactics will be incorporated into Solid Waste Regional Plans. Currently, TDEC assists local governments within the regions with infrastructure development and technical assistance. Please check http://tn.gov/environment/topic/sw-mm-materials-management-program for additional resources.

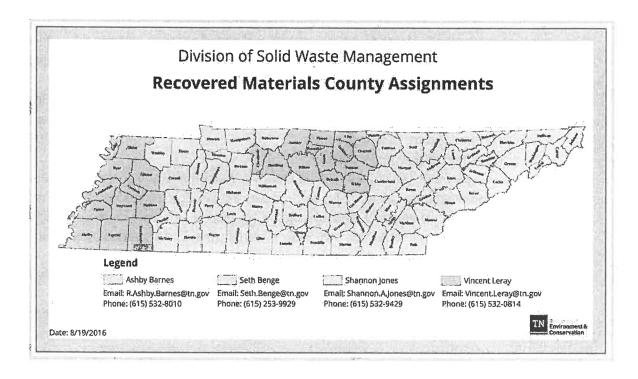
This guidance document is intended to assist regions in further understanding the importance of reporting, the reporting requirements, and the current reporting process. TDEC is available to provide technical assistance during the Tennessee annual reporting process. Please contact the TDEC staff member assigned to your county as indicated in the following APR territory contact map.

¹ The Tennessee Department of Environment and Conservation (TDEC) is Tennessee's state environmental regulatory agency with delegated authority to implement programs under the Resource Conservation and Recovery Act, federal law pertaining to the generation, transportation, treatment, storage, and disposal of hazardous wastes and management of non-hazardous solid wastes.

² T.C.A. § 68-211-871.

The 2015 – 2025 Solid Waste and Material Management Plan can be accessed at http://tn.gov/environment/topic/sw-2015-2025-solid-waste-and-materials-management-plan.

Annual Progress Report Territory Contacts



Definitions for Common Solid Waste Management Terms 5

The definitions below apply to this year's reporting process. Please note that definitional changes may occur in subsequent years under implementation of the State Plan. If you have a question regarding the meaning of a term not listed here or how to interpret a term used in the reporting process, please contact your APR Territory Contact.

- I. Landfill: a facility where solid wastes are disposed of by burial in excavated pits or trenches or by placement on land and covering with soil or other approved material
- II. Municipal Solid Waste (MSW): any garbage, refuse, industrial lunchroom or office waste, household waste, household hazardous waste, yard waste, and any other material resulting from the operation of residential, municipal, commercial or institutional establishments and from community activities; provided, that "municipal solid waste" does not include the following:
 - a. Radioactive
 - b. Hazardous waste as defined in 68-212-104;
 - c. Infectious waste;
 - d. Materials that are being transported to a facility for reprocessing or reuse; provided further, that reprocessing or reuse does not include incineration or placement in a landfill; and

⁵ As defined in T.C.A. § 68-211-802 unless otherwise noted.

- e. Industrial waste which may include office, domestic or cafeteria waste, managed in a privately owned solid waste disposal system or resource recovery facility, if such waste is generated solely by the owner of the solid waste disposal system or resource recovery facility
- III. Recovered materials: those materials which have been diverted or removed from the solid waste stream for sale, use, reuse or recycling, whether or not requiring subsequent separation processing. Such recovered materials are not solid waste
- IV. Recycling: the process by which recovered materials are transformed into new products, including the collection, separation, processing, and reuse of recovered materials either directly or as raw materials for the manufacture of new products
- V. Reuse: Reusing an item in its current state⁶
- VI. Solid waste: garbage, trash, refuse, abandoned material, spent material, byproducts, scrap, ash, sludge, and all discarded material including solid, liquid, semisolid, or contained gaseous material resulting from industrial, commercial, and agricultural operations, and from community activities. Solid waste includes, without limitation, recyclable material when it is discarded or when it is used in a manner constituting disposal⁷
- VII. Solid waste disposal: the process of permanently or indefinitely placing, confining, compacting, or covering solid waste⁸
- VIII. Source reduction (also referred to as waste prevention): reducing waste so it is not generated in the first place⁹
- IX. Waste diversion: The prevention and reduction of generated waste through source reduction, recycling, reuse, or composting (In some states diversion includes waste processed at waste-to-energy facilities)¹⁰

Why Local Solid Waste Management Reporting Matters

The 1991 Solid Waste Management Plan identified the following solid waste issues: uncertainty regarding solid waste capacity, lack of a materials management approach (including lack of capacity in recycling collection and processing), inadequate garbage collection infrastructure, and lack of information about the cost of solid waste management. Reporting has played and will continue to play a key role in addressing all of these issues. Reporting allows TDEC to: assess how regional plans tie into the State Plan; better understand how regions are implementing their plans; determine which regions are meeting established goals; understand why regions may not be meeting current goals; better set goals and expectations; and consider changes in waste management costs and waste capacity needs.

However, reporting also plays an important role for regions for the following reasons:

Planning: The APR not only serves as an update for progress, but can be used as a tool to support a
number of different types future planning efforts. Regions should consider their solid waste
management efforts in a way that allows for the implementation of long term strategic planning
initiatives. By reviewing the APRs and analyzing needs and trends, regions can develop initiatives to
best address needs, implement strategies, comply with set goals, evaluate the adoption of more

⁶ TDEC 2015 - 2025 Solid Waste and Materials Management Plan, April 2015, P. 59.

⁷ As defined in T.C.A. § 68-211-103.

⁸ Id.

⁹ TDEC 2015 - 2025 Solid Waste and Materials Management Plan, April 2015, P. 59.

¹⁰ Id.

¹¹ *Id.* at 5.

challenging regional goals, and align solid waste management with other strategic priority areas in their communities.

- 2. <u>Grant applications</u>: The Solid Waste Management Act of 1991 allows TDEC to award matching grants for assistance with establishing or upgrading convenience centers, ¹² recycling collection site equipment, ¹³ and promoting new technologies ¹⁴ as well as competitive grants for the collection of household hazardous waste. ¹⁵ By reviewing the APRs, regions can assess their individual needs and save the necessary funds to match their desired grants. The collected data gives regions the opportunity to better prepare for future needs and fill in existing program gaps via matching and competitive grants. Having access to current waste management data can also streamline the grant application process.
- 3. <u>Tracking progress</u>: Regions can use the information provided in the APR to track their progress in completing strategies and meeting set goals. The data can also be used to assess opportunities for improvement. By reviewing the APRs, regions can view trends in performance and progress towards established goals, and identify solid waste management priority areas in the future.

By submitting and analyzing their annual progress reports, regions can assess the progress they have made and also better plan for the future of their programs. It is important to note that the APR and the reporting process described within this document is reflective of reporting that regions are required to submit to the State of Tennessee. However, the APR and associated tools may be used by regions, counties, and others to assist with tracking progress towards local waste management and recycling goals.

¹² T.C.A. § 68-211-824.

¹³ T.C.A. § 68-211-825.

¹⁴ T.C.A. § 68-211-830.

¹⁵ T.C.A. § 68-211-828.

Overview of Annual Reporting Requirements

As previously stated, regions are required to file an APR containing data on waste management collection, recycling, transportation, disposal, and public costs. 16 The APR serves as yearly update on the implementation of each regions required MSW plan. Therefore, TDEC requires that the following information be included in the APR:

- 1. Demographic information;
- 2. A current analysis of:
 - a. Waste streams, including data concerning types and amounts generated;
 - b. Collection capability, including data detailing the different types of collection systems and the populations and areas which receive and do not receive such services;
 - c. Disposal capability, including an analysis of the remaining life expectancy of landfills or other disposal facilities;
 - d. Costs, including costs of collection, disposal, maintenance, contracts and other costs;
 - e. Revenues, including cost reimbursement fees, appropriations and other revenue sources;
- 3. Anticipated growth trends:
- 4. Anticipated waste capacity needs;
- 5. Planned capacity assurance, including descriptions of planned or needed facilities;
- 6. A description of current public and private recycling efforts and planned efforts to enhance recycling within the county or region and attain the required goal;
- 7. A plan for the disposal of household hazardous wastes;
- 8. A description of education initiatives aimed at businesses, industries, schools, citizens and others, which addresses recycling, waste reduction, collection and other goals of this part;
- 9. A timetable for implementation of the plan. 17

All of the required information can be submitted by properly answering each question included in the APR. A specific response to each required component is important because it helps TDEC determine what information is being incorporated into the reported numbers, how regions are implementing their plans, and why some regions may not be meeting the statewide set goals. Furthermore, the required information is important for regions because it helps them to identify strategies towards achieving set goals, assess progress, and identify future regional needs as well as plan for ways to gain the resources necessary to accommodating those needs.

Overview of the Reporting Process

Like many other states, Tennessee uses Re-TRAC Connect, a web based service that does not require specialized software to be installed on the user's computer, in order to request and collect data for annual reports. This service simplifies the process of submitting data for the APR and allows users to readily generate charts and graphs and create customized reports so they can monitor program and trends.

NOTE: The previous version of Re-TRAC, called my Re-TRAC (Classic), is no longer in use and Re-TRAC Connect should be used for all reporting. Also, the order of questions within Re-TRAC Connect has recently been changed to better align MSW region plans with the State Plan.

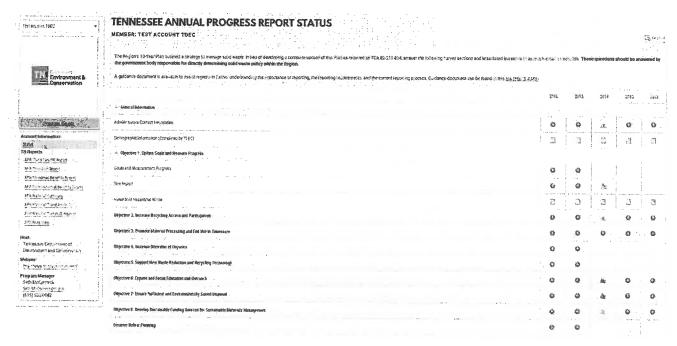
¹⁶ T.C.A. § 68-211-871.

¹⁷ T.C.A. § 68-211-815.

Once logged in to Re-TRAC Connect and on the Dashboard page, find the county's information under Tennessee Annual Progress Report, and click go. The Dashboard page will look like the image below:



Regions will be able to enter their annual reporting information under the eight (8) titled objective areas. Please note the "General Information" section and the "Objective 1" section both have drop down menus, indicated by a plus (+), for tabs that include additional information. Click the blue (+) to access and enter the required information. The reporting page will look like the image below:



Near the bottom of the Tennessee Annual Progress Report Status page, the Objective 1: Recycling Report, Objective 1: Waste Diversion Report, and Objective 1: Landfill Disposal Report tabs are available for regions to report their recycling, diversion, and landfill disposal information. The "add new" icon creates a new page for numerical data entry. Use the "add new" icon to add as many recycling, diversion, and disposal reports as needed.

The Objective 1: Recycling Report and Objective 1: Waste Diversion Report are critical components of the APR. Note that the Recycling and Diversion Survey serves as a supplemental report that allows county run recycling and diversion programs as well as business and industry recycling and diversion efforts to be reported and considered towards the statewide 25% waste reduction and diversion goal. This information is crucial for measuring progress towards achieving statewide waste reduction and diversion goals and, therefore, it is important to record the data accurately in the correct report under the correct section.

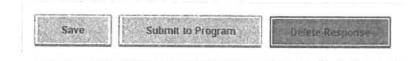
7

¹⁸ See Attachments I and II.

DSWM has provided a separate cover letter template¹⁹ and Recycling and Diversion Survey²⁰ to assist in the collection of this information. To use the template, county specific information should be entered in the appropriate areas indicated in red font. The recycling and diversion survey and cover letter should be customized and sent by the APR author or solid waste board chair to local governments, businesses, and/or industries. The information received should then be entered by the APR author into Re-TRAC Connect. The reporting page will look like the image below:

- Objective 1	Recycling Rep	oort								
Transaction Dat	e:	Time Cre	ested	Collectio	n Type:	Name	State	Total Tons Recycle	recention , course a montain	Status
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- Objective 1	Waste Diversi	on Report								
Transaction Dat	a:	Time Cre	eated	Collectio	n Type:	Name	State	Total Tons Diverted		Status
Add New	View Al	l Response	•						Total Re	sponses: 0
- Objective 1	Landfill Dispo	sal Report			entermontale transfer of the contract of the c					
Transaction Date:	Time Created	Disposed	Landfill Class	Landfill Name	Class III/IV Landiiii Name	Exported Class	i Landfiil	Landfill Exported State	Solid Waste Tons	Status
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At the bottom of each report there will be three options to select:



- Save: This option allows the user to save the document for future editing.
- **Submit to Program**: This option allows the user to submit the APR data to TDEC. This must be done for each report and once submitted the data cannot be edited by the user. The user must contact TDEC to unlock the report.
- **Delete Response**: this option allows the user to delete all information in the current report and start over. The option will only show, if there is saved data in the current report.

Overview of Mayor and Solid Waste Board Chair Signatures

The APR has three main components to be completed by March 31 of each year. The first is the submission of the APR plan update narratives, recycling, diversion, and disposal reports. The second and third are the county executive/mayor and solid waste board chair signatures. Only the county executive/mayor and solid waste

¹⁹ Attachment I.

²⁰ Attachment II.

board chair has access to their respective signature pages. The signature sign-off page will look like the images below and can be accessed from the Dashboard page like the APR instructions above:

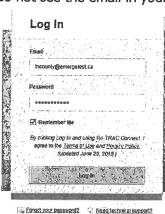
Mayor Signoff Form	
Mayor Certification for Data in Report	
certify that this document and all attachments were reviewed and the contents of this report and all information and belief, true, accurate, and complete.	ation submitted under my direction is, to the best of my
Errors in data may be corrected by the Department)	
Please type in name: *	
Save Submit to Program	mga ad car
Board Chair Signoff Form	
Board Chair Certification for Data in Report	
toard Chair Certification for Data in Report certify, under penalty of law, including but not limited to penalties for perjury, that this document and all attechments were a a contents of this report; that all of the submitted information is to the best of my knowledge and belief true, accurate, and formation and making false or fraudulent statements or representations include revocation of my permit or license, civil pe	complete; and I understand that the penalties for providing fal-
coard Chair Certification for Data in Report certify, under penalty of law, including but not limited to penalties for perjury, that this document and all attachments were particularly a contents of this report; that all of the submitted information is to the best of my knowledge and belief true, accurate, and formation and making false or fraudulent statements or representations include revocation of my permit or license, civil penpisonnent, or both.	complete; and I understand that the penalties for providing fal-
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	Board Chair Certification for Modifications to Regional Plan	
	I certify, under persatty of law, including but not limited to penalties for perjury, that the Regional Solid Wasto Board has reviewed the contents of this report in a meeting for which proper notice was given under the Tennessee Sunshine Law, T.C.A. §8-44-101 et seq; that it is understood that this submission modifies the existing plan and that enything not specifically changed is considered to continue in for as stated in the previous version of the plan; that modified, deleted or added items have been done so purposefully and become a part of the effective Municipal Solid Waste Plan for	ce
	Region Name: *	
	Region; and that under Termessee faw, such changes cannot be reversed or modified without the County and the Regional Solid Waste Board arting to change the plan.	
	(Errors in data may be corrected by the Department)	
	Date of Solid Waste Board Meeting where report was approved:	
	Voling Board members present."	1
		81
	Voted Aye:"	
	Voted Nay: *	
	Voted Abstain: *	
a per appoint	Please type in name: *	
400.00		
	Same 1 Submit to Program	

Frequently Asked Questions

I forgot my username and/or password.

- o For your username, contact a TDEC representative in your territory.
- For your password, please use the "forgot password" function below the log in button for your registered email. An email will be sent to your registered email with instructions to create a new password. Check spam if you do not see the email in your inbox.



My browser does not display all the information correctly.

- You may be trying to access Re-TRAC with a browser that is out-of-date or not supported. Re-TRAC Connect is compatible with Internet Explorer 9-11, latest version of Chrome and Firefox.
- If an updated browser does not fix your problem, please contact the TDEC staff member assigned to your county as indicated in the APR territory contact map.

Roane County Solid Waste Advisory Board Tuesday, March 29, 2016 Minutes for Approval of 2015 Annual Progress Report

Members Present - Chairman Tony Brown, Commissioner Carolyn Granger, Dan Hyder, Mary Anne Koltowich, Rockwood City Manager Becky Ruppe, Major Ken Mynatt

Members Absent - Allen Townsend

Others Present - Solid Waste Director Ralph Stewart, Melinda Ferrell

Agenda - Approval of 2015 Annual Progress Report.

<u>Call to Order -</u> By Chairman Tony Brown at 11:00 A.M.

Review and Approval of Minutes of Previous Meeting - Motion to accept previous meeting minutes.

Motion: Carolyn Granger Second: Mary Anne Koltowich

All in favor of accepting previous meeting minutes.

First Item of Business - Discussion of 2015 Annual Progress Report.

Chairman Tony Brown starts meeting and turns over to Solid Waste Director Ralph Stewart.

Ralph explains how the Annual Progress Report is important to our county. This report shows many of the businesses in the county and the materials they recycle which increases the diversion rate for Roane County. Wal-Mart and Dollar General reports are sent by the state because they are two of our biggest retail/ corporation recyclers. It is difficult at times to get some of the businesses to participate in our recycling efforts. Another part of the APR shows the 2025 Implementation Plan. This plan asks for five to ten year projections. These projections on the APR need to match what has been

requested on the new fiscal budget. If you are attempting to apply for a grant through the state but did mot make the request/ projection on the annual report, you will not receive this grant.

Tony Brown describes each section of the report, starting with the first section of Goals and Measurement which shows Roane County to have a 67% diversion rate. Each city, Rockwood, Kingston, Harriman, and Olive Springs all participate by having recycle containers in their cities for residents use. (Kingston has a recycle box but does not use it?) Notes how great the 100% diversion rate for tires is. In 2015 Roane County recycled 372 tons of tires, zero being sent to the landfill. Tony Brown stated how even with this amount of tires being recycled, the county still cleans up tires that have been thrown on the side of the road - How can we get a message out to the public about this?

Conversation moves from diversion of tires to mulch and brush, then to diversion of electronics. Ralph Stewart tells how the company UNICOR used pick up our electronics to recycle at no cost. Now with the bad economy, UNICOR has no choice but to charge 15 cents per pound to haul them. The cost to landfill would be 2 cents per pound. Research is being conducted as to how to find a more cost efficient way to dispose of the electronics.

Mary Anne asks if these electronics could be donated.

Tony states how once an item is disposed by the public it is then considered official county property.

Tony asks if anyone has anymore questions.

Mary Anne asks if there is a county goal for the diversion rate.

Ralph tells that the state goal is 25% but how Roane County wants to divert as much as possible to keep materials from being land filled. Your goal depends on your opportunities. The baler at the Recycle Center has a current production capacity of 30%. The center is capable of producing 42 bales a day. (Full mathematical equation for this available on PowerPoint presentation for Solid Waste Committee Meeting 3/22/2016). If we could work with other counties to go in on a digester we could have 0% waste.

Dan Hyder asks if all materials would go in the digester.

Mary Anne asks if this would be single stream?

Ralph answers yes to both.

Becky asks where the end source is and Ralph tells how it can be turned into compost.

Tony asks everyone if they would be interested in a trip to Sevierville to explore the

digester process at their facility. All are in agreement.

Dan asks if this can be turned into mulch.

Becky asks if this mulch can be sold or will it have to be land filled.

Ralph again reinserts the idea of a tri county landfill. Garbage does not decrease, it continuously increases. Find a solution now before we run out of landfill space.

Ralph invites everyone to join the Recycle Center for Household Hazardous Waste Day on Saturday, May 14.

Tony invites everyone to join the Litter Crew to cleanup River Front Park on Saturday, April 2nd.

Other Business Item #1- Election of new chairman.

Motion - Commissioner Carolyn Granger nominates Tony Brown

Second - Mary Anne Koltowich

All in agreement by voice vote for Tony Brown to continue as chairman.

Other Business Item #2 - Approval of Solid Waste Annual Report

Motion - Major Ken Mynatt

Second - Dan Hyder

All in agreement of approval by voice vote.

Adjournment -

Motion - Tony Brown

Second - Commissioner Carolyn Granger

Time Adjourned - 11:37 A.M.

Minutes Approved by:

Can multiple users access the same account?

 Yes, please contact the TDEC staff member assigned to your county as indicated in the following APR territory contact map to setup multi-user privileges.

How do I access the website?

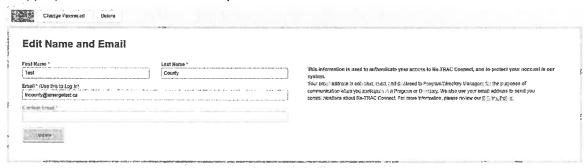
The website can be found at https://connect.re-trac.com/login. Use correct username and password to access the APR.

How do I change my username or password information?

 Log in normally with your current username and password. Once on the dashboard, locate and click your name in the upper right hand corner.



 Select user credentials to access current author name, user email and password. Change appropriate fields and then click update.



Will there be follow-up questions when the state reviews the document?

 Yes, TDEC reviews the plan update, recycling, diversion and disposal tonnages until August. During this time TDEC may request additional information and verify reported tonnages.

When will I find out if the 25% waste reduction and diversion goal was achieved by my region?

 TDEC will send APR approval letters in August. The letter will indicate your current waste reduction and diversion goal percentage. TDEC will send a different letter if the Region failed to meet the goal discussing the next steps for qualitative assessment.

How will the state use this information?

- TDEC will use this information for statewide planning. Statewide planning includes review of statewide needs and infrastructure requirements that will help TDEC create technical assistance tools, grant applications and workshops.
- o TDEC will use this information in the annual report to the governor and general assembly, information requests, presentations and EPA's state data measurement sharing program.
- Can I access my information year around?

²¹ T.C.A. § 68-211-873.

 Yes, historical data can be accessed 24/7 when internet connection is available. Also, TDEC can provide historical information upon request.

What items are required for the APR to be completed by March 31?

- o There are three items needed for the APR to be recognized as completed by TDEC.
 - The report author of the APR must submit the plan update narrative fields, recycling, diversion, and disposal reports.
 - The solid waste board must review and approve the submitted APR.
 - The county executive/mayor must review and approve the submitted APR.

What if the Region does not submit all the required information by March 31?

- Failure to submit an adequate plan update can lead to sanctions and penalties. If a municipal solid waste region fails to submit an adequate plan in a timely fashion or if the commissioner does not approve any plan submitted to it, or for any other noncompliance with a provision of this part, then the commissioner shall impose the following sanctions, as appropriate, on the noncompliant county or region:
 - On the first instance of noncompliance, the commissioner shall issue a letter of warning to the noncompliant county or region indicating the reasons for noncompliance, setting forth the sequence of graduated sanctions for noncompliance and offering technical assistance to remedy the causes of noncompliance.
 - Any noncompliance shall be resolved as soon as possible. If noncompliance
 continues for thirty (30) days after receipt of the warning letter, the noncomplying
 county or region shall lose eligibility for funds from the solid waste management
 fund, unless the commissioner states in writing that, due to particular circumstances,
 a longer time is appropriate.
 - If noncompliance continues for sixty (60) days after receipt of the warning letter, then, in addition to any other penalty imposed by law, the commissioner may impose a civil penalty of not more than five thousand dollars (\$5,000) for each day of noncompliance beyond the sixty-day period.²²

²² T.C.A. § 68-211-816.

Attachment I

INSERT COUNTY LETTERHEAD

Date

Dear contact name of local government/business/industry,

County name County is preparing the 2015 Annual Progress Report (APR) to the state to report efforts toward meeting the 25% waste reduction and diversion goal. All local governments, businesses and industry actively engaged in the recovery or recycling of materials are encouraged to contribute their 2015 waste reduction and diversion efforts and be included in the measurement toward achieving the goal. Enclosed/Attached is a Recycling and Diversion Survey that can easily be completed and submitted for inclusion in the APR.

Inclusion in the APR may benefit local business or industry through improved end markets for recovered materials, identification of needed infrastructure to better manage materials being generated, and increased opportunities for materials exchanges with other industries that needing feedstock. The county will benefit toward achieving the 25% waste reduction and diversion goal, by demonstrating a need for collection or processing infrastructure, and by identifying opportunities for improved marketing or diversion.

Please submit the completed Recycling and Diversion Survey by **day of the week, date** to ensure inclusion in the APR. Proprietary information may be submitted directly to the Tennessee Department of Environment and Conservation and compiled and reported in cumulative statewide totals, by type of recovered material [T.C.A. § 68-211-871(e)]. Contact the Division of Solid Waste Management for more details:

Ashby Barnes at (615) 532-8010 or at R.Ashby.Barnes@tn.gov or Seth McCormick at (615) 532-0082 or at Seth.McCormick@tn.gov.

If you have any other questions regarding the form or need clarification you may contact Local Contact Name at phone number or by email at email address. Thank you for your efforts toward helping county name County and the state achieve their waste reduction and diversion goals.

Sincerely, Name Title, Organization

Attachment II

INSERT COUNTY NAME

MUNICIPAL SOLID WASTE REGION

RECYCLING & DIVERSION SURVEY

The Recycling & Diversion Survey is to be completed by all collectors or primary collection point recyclers. Processors and end-users are exempt from having to complete this report. The survey should be completed early enough to allow the Annual Progress Report (APR) to be reviewed, approved by the solid waste board for the region and submitted to the Tennessee Department of Environment prior to March 31 of the year immediately following the reporting year.

Should the Region have difficulty collecting the information the statute allows the Region to compel those actively engaged in the collection, transportation, and/or disposal of solid waste to provide the necessary information [T.C.A. § 68-211-871(c) and (d)]. If you do not wish to submit your information to the Region, you may submit it directly to TDEC. Such information shall be treated as proprietary information but may be complied and reported in cumulative statewide totals, by type of recovered material. Such information shall not be released to the public in such a manner as to identify it with an individual recovered materials processing facility. Such information shall be treated as proprietary information shall not be released to the public in such a manner as to identify it with an individual recovered materials processing facility.

All weights are to be reported in tons.

Name:	Contact:	Phone:		
Address :	Email:	Fax:		
Select the type of rec	vcling or diversion:			
Residential (Curbside, Dro	p-off, Public)	Commercial (Retail, Office)		
Institutional (Schools, Hospitals)		Industrial (Manufacturing Sector)		
Special Events (Festivals,	annual activities)	Other		
		Please specify		

County of Origin:

²³ T.C.A. § 68-211-871(c) and (d)

²⁴ T.C.A. § 68-211-871(e).

²⁵ *Id*.

²⁶ Id.

Recycling Survey:

Recycling: Means the process by which recovered materials are transformed into new products, including the collection, separation, processing, and reuse of recovered materials either directly or as raw materials for the manufacture of new products.

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Recycling Survey (continued):

Other (1):	Tons	Specify Other Material
Other (2):	Tons	Specify Other Material
Other (3):	Tons	Specify Other Material

Diversion Survey:

Diversion: Items Diverted away from Class I or III/IV landfills but do not fit the definition of recycling in the previous section. State credit will still be given to this material.

Compost		Industrial Byproducts			
Food Waste	Tons		Tons		
Bio-Solids	Tons	Alternate Daily Cover			
Green Waste	Tons	Alternate Daily Cover	Tons		
Mulch		Construction and Demolition Debris			
Landscape, yard trimmings, and Tons		Construction and Demolition (not	Tons		
agriculture		landfilled, not recycled)			
Sewage		Crushed Glass for roads (not	Tons		
		landfilled, not recycled)			
Sewage sludge (land applied)	Tons	8			
Permanent HHW Facilities					
Permanent HHW Facilities	Tons				

TENNESSEE ANNUAL PROGRESS REPORT STATUS

MEMBER: ROANE

The Region's 10-Year Plan outlined a strategy to manage solid waste. In lieu of developing a complete update of this Plan as required by TCA 82-211-814, answer the following survey sections and associated questions in as much detail as possible. These questions should be answered by the government body responsible for directly determining solid waste policy within the Region. A guidance document is available to assist regions in further understanding the

Show 2016 2015 2014 2013 2012 General Information Administrative Contact Information Demographic Information (Completed by TDEC) Objective 1: Update Goals and Measure Progress Goals and Measurement Progress Tire Report Household Hazardous Waste Objective 2: Increase Recycling Access and Participation Objective 3: Promote Material Processing and End Use in Tennessee Objective 4: Increase Diversion of Organics Objective 5: Support New Waste Reduction and Recycling Technology Objective 6: Expand and Focus Education and Outreach Objective 7: Ensure Sufficient and Environmentally Sound Disposal Objective 8: Develop Sustainable Funding Sources for Sustainable Materials Management Disaster Debris Planning

View Historical Data

Objective 1: Recycling Report										
Transaction Date:	Time Created	Collection Type:	Name	State	Total Tons Recycled	Status				
Mar 22, 2017 at 3 08:15 AM 3 CDT		Industrial - (Manufacturing sectors)	Oak Ridge National Lab		2,404.4	(Saved - Completed)				
01/01/2016	Mar 14, 2017 at	Commercial - (Retail, and office)	Kroger #628	Tennessee	253.8	(Saved - Completed)				

	02:06 PM CDT		William Commonweal	www.	de la companya de la	
<u>01/01/2016</u>	Mar 10, 2017 at 01:34 PM CST	Residential - (Publ government collected		Tennessee	5.0	(Saved - Completed)
01/01/2016	Mar 9, 2017 at 02:58 PM CST	Industrial		Tennessee	341.2	(Saved - Completed)
<u>01/01/2016</u>	Mar 9, 2017 at 11:45 AM	Industrial (Manufacturing sector	Products/ Old	Tennessee	24,877.7	(Saved - Completed)
01/01/2016	Mar 9, 2017 at 10:53 AM CST	Commercial - (Retai	Cosh Saver	Tennessee	16.0	(Saved - Completed)
01/01/2016	Mar 9, 2017 at 10:49 AM CST	Residential - (Publi government collected	f	Tennessee	1.0	(Saved - Completed)
01/01/2016	Mar 8, 2017 at 02:39 PM CST	Institutional (Universities, hospital: correctional facilitie: non-local governmen	Roane S, Medical S, Center	Tennessee	123.2	(Saved - Completed)
<u>01/01/2016</u>	Mar 8, 2017 at 02:21 PM CST	Commercial - (Retai and office	1	Arkansos	770.7	(Saved - Completed)
01/01/2016	Mar 8, 2017 at 01:41 PM CST	Commercial - (Retai	Gondolier	Tennessee	1.3	(Saved - Completed)
VIEW ALL R	ESPONSES				Total Res	ponses: 143
Objective 1: \ Transaction	Waste Diversion R	The state of the comment of the state of the	Valdhare de die Seller school dheelesdesede see vandeeld		Total Tons	et de lacere lace de la delacadori
Date:	Created	Collection Type:	Name	State	Diverted:	Status
01/01/2016	Mar 22, 2017 at 08:33 AM CDT	Industrial - (Manufacturing Sectors)	Oak Ridge National Lab	Tennessee	139.00	(Saved - Completed)
<u>01/01/2016</u>	Mar 16, 2017 at 07:29 AM CDT	Commercial - (Retail, and office)	Buddy's Bar B Q	Tennessee	4.00	(Saved - Completed)
01/01/2016	Mar 15, 2017 at 09:19 AM CDT	Commercial - (Retail, and office)	Roaлe County Solid Waste Department	Tennessee	278.00	(Saved - Completed)
01/01/2016	Mar 10, 2017 at 08:18 AM CST	Industrial - (Manufacturing sectors)	TVA Kingston Fossil Plant	Tennessee	1.00	(Saved - Completed)
01/01/2016			City of Rockwood	Tennessee	1,000.00	(Saved - Completed)

	Mar 3, 2017 at 10:56 AM CST	Residential - (Public government collected)				
03/14/2015	Mar 14, 2016 at 09:19 AM CDT	Residential - (Public government collected)	Roane County Recycle Center	Tennessee	95.00	(Saved - Completed)
<u>03/11/2015</u>	Mor 11, 2016 at 08:10 AM CST	Commercial - (Retail, and office)	Walmart #676	Arkansas	54.10	(Saved - Completed)
02/22/2015	Feb 22, 2016 at 11:42 AM CST	Commercial - (Retail, and office)	Buddy's Bar B Q	Tennessee	4.00	(Saved - Completed)
<u>02/22/2015</u>	Feb 22, 2016 at 09:29 AM CST	Residential - (Public government collected)	First Place Finish Construction	Tennessee	875.00	(Saved - Completed)
02/22/2015	Feb 22, 2016 at 08:44 AM CST	Residential - (Public government collected)	City of Rockwood	Tennessee	750.00	(Saved - Completed)

VIEW ALL RESPONSES

Total Responses: 26

Objective 1: Lan	dfill Disposal Report
\$	COAC - AMA

	zanana olope		y	**************************************	·	ş	····	***********************	
Transaction Date:	Time Created	Disposed	Landfill Class	Landfill Name	Class III/IV Landfill Name	Exported Landfill Class	Landfill Exported State	Solid Waste	Status
<u>01/01/2016</u>	Mar 10, 2017 at 02:00 PM CST	Inside Tennessee	Class I	Rhea County Class I Landfill - SNL720000269		Table 1 and		76,702.20	(Saved - Completed
01/01/2016	Mar 10, 2017 at 01:59 PM CST	Inside Tennessee	Class I	Meadow Branch Landfill Inc - SNL540000174		and the second	**************************************	9,055.86	(Saved - Completed)
<u>01/01/2016</u>	Mar 10, 2017 at 01:59 PM	Inside	Class 1	Loudon County Landfill - SNL530000203				9,751.18	(Saved - Completed)
<u>01/01/2016</u>	Mar 10, 2017 at 01:58 PM CST	Inside Tennessee	Class I	Chestnut Ridge Landfill And Recycling Center - SNL010000160				1,039.57	(Saved - Completed)
<u>01/01/2016</u>	Mar 10, 2017 at 01:54 PM CST	Inside Tennessee	Class I	Carter Valley Landfill - SNL370000185	An An a chairle	adresses An a collection and account of the collection of the coll		4,217.99	(Saved - Completed)
03/04/2015	Mar 4, 2016 at 01:34 PM CST	Inside Tennessee	Class I	Rhea County Class I Landfill - SNL720000269				69,054.71	(Saved - Completed)
									,

<u>03/04/2015</u>	Mar 4, 2016 at 01:33 PM CST	Inside Tennessee	Class I	Meadow Branch Landfill Inc - SNL540000174		416.40	(Saved - Completed)
03/04/2015	Mar 4, 2016 at 01:32 PM CST	Inside Tennessee	Class I	Loudon County Landfill - SNL530000203		8,823.98	(Saved - Completed)
03/04/2015	Mar 4, 2016 at 01:30 PM CST	Inside Tennessee	Class I	Chestnut Ridge Landfill And Recycling Center - SNL010000160	Office and the second of the s	3,711.93	(Saved - Completed)
03/04/2015	Mar 4, 2016 at 01:29 PM CST	Inside Tennessee	Class I	Carter Valley Londfill - SNL370000185		4,688.32	(Saved - Completed)
VIEW ALL	RESPONSES	Common records, or such year to according	managangan Applica sepangangan	trade Non-tr-Northean arthurs and trade trade trade and and and	Этомочения систем чести чести паконский развити систем образование образование образование образование образова	Total Re	sponses: 79

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TENNESSEE ANNUAL PROGRESS REPORT STATUS

MEMBER: ROANE

The Region's 10-Year Plan outlined a strategy to manage solid waste. In lieu of developing a complete update of this Plan as required by TCA 82-211-814, answer the following survey sections and associated questions in as much detail as possible. These questions should be answered by the government body responsible for directly determining solid waste policy within the Region. A guidance document is available to assist regions in further understanding the

Show

	2016	2015	2014	2013	2012
General Information					
Administrative Contact Information		Annual of the Control	41 W	5	,
Demographic Information (Completed by TDEC)		W. of	and a	- 300	
Objective 1: Update Goals and Measure Progress					
Goals and Measurement Progress		****		Accessed to the second	
Tire Report		, each on the control of the control	, , , , , , , , , , , , , , , , , , ,	and seems	
Household Hazardous Waste			***************************************	}	5 STORY AND STORY
Objective 2: Increase Recycling Access and Participation		4		\$ >	
Objective 3: Promote Material Processing and End Use in Tennessee		* mm		\$	
Objective 4: Increase Diversion of Organics		TO STATE OF THE ST		All the second of	
Objective 5: Support New Waste Reduction and Recycling Technology	***************************************			1	
Objective 6: Expand and Focus Education and Outreach				77777070	999
Objective 7: Ensure Sufficient and Environmentally Sound Disposal		Marine was			
Objective 8: Develop Sustainable Funding Sources for Sustainable Materials Management		amountain and		3 2 2	
Disaster Debris Planning		1			

View Historical Data

Objective 1: R	ecycling Report						
Transaction Date;	Time Created	Collection Type:	Name	Name State		Status	
01/01/2016	Mar 22, 2017 at 08:15 AM CDT	Industrial - (Manufacturing sectors)	Oak Ridge National Lab	Tennessee	2,404.4	(Saved - Completed)	
<u>01/01/2016</u>	Mar 14, 2017 at	Commercial - (Retail, and office)	Kroger #628	Tennessee	253.8	(Saved - Completed)	

<u>01/01/2016</u> <u>01/01/2016</u>	Mar 15, 2017 at 09:19 AM CDT Mar 10, 2017 at 08:18 AM CST	Commercial - (Retail, and office) Industrial - (Manufacturing sectors)	Roane County Solid Waste Department TVA Kingston Fossil Plant	Tennessee Tennessee	278.00	(Saved - Completed) (Saved - Completed)
01/01/2016	at 09:19 AM	1	Solid Waste	Tennessee	278.00	-
	The term of the second of the second					
<u>01/01/2016</u>	Mar 16, 2017 at 07;29 AM CDT	Commercial - (Retail, and office)	Buddy's Bar B Q	Tennessee	4.00	(Saved - Completed)
<u>01/01/2016</u>	Mar 22, 2017 at 08:33 AM CDT	Industrial - (Manufacturing sectors)	Oak Ridge National Lab	Tennessee	139.00	(Saved - Completed
Transaction Date:	Time Created	Collection Type:	Name	State	Total Tons Diverted:	Status
Objective 1: 1	Waste Diversion R	eport			rotot kes	ponses: 143
VIEW ALL R	ESPONSES		***************************************	,	Total Poe	noncoc: 162
01/01/2016	Mor 8, 2017 at 01:41 PM CST	Commercial - (Retai	Gondolier	Tennessee	1.3	(Saved - Completed
01/01/2016	Mor 8, 2017 ot 02:21 PM CST	Commercial - (Retai	1	Arkansas	770.7	(Saved - Completed
01/01/2016	Mor 8, 2017 at 02:39 PM CST	Institutional (Universities, hospital correctional facilitie non-local governmen	Roane s, Medical s, Contar	Tennessee	123.2	(Saved - Completed
01/01/2016	Mar 9, 2017 at 10:49 AM CST	Residential - (Publ government collected		Теппезѕее	1.0	(Saved - Completed
01/01/2016	Mar 9, 2017 at 10:53 AM CST	Commercial - (Retain and office	Cash Saver	Tennessee	16.0	(Saved - Completed
01/01/2016	Mar 9, 2017 at 11:45 AM CST	Industrial (Manufacturing sector	Products/Old	Tennessee	24,877.7	(Saved - Completed
<u>01/01/2016</u>	Mar 9, 2017 at 02:58 PM CST	Industrial (Manufacturing sector	1	Tennessee	341.2	(Saved - Completed
01/01/2016	Mar 10, 2017 at 01:34 PM CST	Residential - {Publ government collected	T	Tennessee	5.0	(Saved - Completed
	02:06 PM CDT	M. a see	Strate	and the same	30	6 1

	Mar 3, 2017 at 10:56 AM CST	Residential - (Public government collected)		jours and a second		
03/14/2015	Mar 14, 2016 at 09:19 AM CDT	Residential - (Public government collected)	Roane County Recycle Center	Tennessee	95.00	(Saved - Completed)
<u>03/11/2015</u>	Mar 11, 2016 at 08:10 AM CST	Commercial - (Retail, and office)	Walmart #676	Arkansas	54.10	(Saved - Completed)
<u>02/22/2015</u>	Feb 22, 2016 at 11:42 AM CST	Commercial - (Retail, and office)	Buddy's Bar B Q	Tennessee	4.00	(Saved - Completed)
02/22/2015	Feb 22, 2016 at 09:29 AM CST	Residential - (Public government collected)	First Place Finish Construction	Tennessee	875.00	(Saved - Completed)
02/22/20 <u>15</u>	Feb 22, 2016 at 08:44 AM CST	Residential - (Public government collected)	City of Rockwood	Tennessee	750.00	(Saved - Completed)

VIEW ALL RESPONSES

Total Responses: 26

Objective 1:	Landfill Dispo	sal Report							
Transaction Date:	Time Created	Disposed	Landfill Class	Landfill Name	Class III/IV Landfill Name	Exported Landfill Class	Landfill Exported State	Solid Waste	Status
<u>01/01/2016</u>	Mar 10, 2017 at 02:00 PM CST	Inside Tennessee	Class I	Rhea County Class I Landfill - SNL720000269				76,702.20	(Saved - Completed)
01/01/2016	Mar 10, 2017 at 01:59 PM CST	Inside Tennessee	Class !	Meadow Branch Landfill Inc - SNL540000174				9,055.86	(Saved - Completed)
<u>01/01/2016</u>	Mar 10, 2017 at 01:59 PM CST	Inside Tennessee	Class I	Loudon County Landfill - SNL530000203				9,751.18	(Saved - Completed)
<u>01/01/2016</u>	Mar 10, 2017 at 01:58 PM CST	Inside Tennessee	Class I	Chestnut Ridge Landfill And Recycling Center - SNL010000160				1,039.57	(Saved - Completed)
01/01/2016	Mar 10, 2017 at 01:54 PM CST	Inside Tennessee	Class I	Carter Valley Landfill - SNL370000185		AND		4,217.99	(Saved - Completed)
03/04/2015	Mar 4, 2016 at 01:34 PM CST	Inside Tennessee	Class I	Rheo County Class I Landfill - SNL720000269	3	AND THE PROPERTY OF THE PROPER		69,054.71	(Saved - Completed)

03/04/2015	Mar 4, 2016 at 01:33 PM CST	Inside Tennessee	Class I	Meadow Branch Landfill Inc - SNL540000174	The second secon	416.40	(Saved - Completed)
03/04/2015	Mar 4, 2016 at 01:32 PM CST	Inside Tennessee	Class I	Loudon County Landfill - SNL530000203		8,823.98	(Saved - Completed)
<u>03/04/2015</u>	Mar 4, 2016 at 01:30 PM CST	Inside Tennessee	Class I	Chestnut Ridge Landfill And Recycling Center - SNL010000160		3,711.93	(Saved - Completed)
03/04/2015	Mar 4, 2016 at 01:29 PM CST	Inside Tennessee	Class I	Carter Valley Landfill - SNL370000185		4,688.32	(Saved - Completed)
VIEW ALL	RESPONSES	The Art Area American	Stant Market — 1800mb No. cere recember oc	rane, ameninana manen-ranana, anganapirana, angang-ranana	terra To transcerve	Total Re	sponses: 79

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TENNESSEE ANNUAL PROGRESS REPORT STATUS

MEMBER: ROANE

The Region's 10-Year Plan outlined a strategy to manage solid waste. In lieu of developing a complete update of this Plan as required by TCA 82-211-814, answer the following survey sections and associated questions in as much detail as possible. These questions should be answered by the government body responsible for directly determining solid waste policy within the Region. A guidance document is available to assist regions in further understanding the

Show 2016 2015 2014 2013 2012 **General Information** Administrative Contact Information Demographic Information (Completed by TDEC) Objective 1: Update Goals and Measure Progress Goals and Measurement Progress Tire Report Household Hazardous Waste Objective 2: Increase Recycling Access and Participation Objective 3: Promote Material Processing and End Use in Tennessee Objective 4: Increase Diversion of Organics Objective 5: Support New Waste Reduction and Recycling Technology Objective 6: Expand and Focus Education and Outreach Objective 7: Ensure Sufficient and Environmentally Sound Disposal Objective 8: Develop Sustainable Funding Sources for Sustainable Materials Management **Disaster Debris Planning**

View Historical Data

Objective 1: R	ecycling Report						
Transaction Time Date: Created Mar 22, 2017 at 08:15 AM (CDT		Collection Type:	Name	Name State		Status	
		Industrial - (Manufacturing sectors)	Oak Ridge National Lab	Tennessee	2,404.4	(Saved - Completed)	
01/01/2016	Mar 14, 2017 at	Commercial - (Retail, and office)	Kroger #628	Tennessee	253.8	(Saved - Completed	

	02:06 PM CDT		ONLOWN - MORE PARKETS	CONTRACTOR OF THE CONTRACTOR	WARPENFERENCE - ENGINEEN	
01/01/2016	Mar 10, 2017 at 01:34 PM CST	Residential - (Pub government collecte	7	Tennessee	5.0	(Saved - Completed)
01/01/2016	Mar 9, 2017 at 02:58 PM CST	Industric (Manufacturing secto	3	Tennessee	341.2	(Saved - Completed)
01/01/2016	Mar 9, 2017 at 11:45 AM CST	Industric (Manufacturing secto	Products/Old	Tennessee	24,877.7	(Saved - Completed)
01/01/2016	Mar 9, 2017 at 10:53 AM CST	Commercial - (Reta and offic	Cash Saver	Tennessee	16.0	(Saved - Completed)
01/01/2016	Mar 9, 2017 at 10:49 AM CST	Residential - (Pub government collecte		Tennessee	1.0	(Saved - Completed)
01/01/2016	Mar 8, 2017 at 02:39 PM CST	Institutiona (Universities, hospital correctional facilitie non-local governmer	Roane Ls, Medical S, Center	Tennessee	123.2	(Soved - Completed)
<u>01/01/2016</u>	Mar 8, 2017 at 02:21 PM	Commercial - (Reta and offic		Arkansas	770.7	(Saved - Completed)
01/01/2016	Mor 8, 2017 at 01:41 PM CST	Commercial - (Reta and offic	Gondolier	Tennessee	1.3	(Saved - Completed)
VIEW ALL R	ESPONSES				Total Res	ponses: 143
Objective 1: \	Vaste Diversion Re	eport				
Transaction Date:	Time Created	Collection Type:	Name	State	Total Tons Diverted:	Status
01/01/2016	Mar 22, 2017 at 08:33 AM CDT	Industrial - (Manufacturing sectors)	Oak Ridge National Lab	Tennessee	139.00	(Saved - Completed)
<u>01/01/2016</u>	Mar 16, 2017 at 07:29 AM CDT	Commercial - (Retail, and office)	Buddy's Bar B Q	Tennessee	4.00	(Saved - Completed)
01/01/2016	Mar 15, 2017 at 09:19 AM	Commercial - (Retail, and office)	Roane County Solid Waste Department	Tennessee	278.00	(Saved - Completed)
01/01/2016	Mar 10, 2017 at 08:18 AM CST	Industrial - (Manufacturing sectors)	TVA Kingston Fossil Plant	Tennessee	1.00	(Saved - Completed)
01/01/2016	CONTRACTOR AND CARDOLINA CONTRACTOR CONTRACT		City of Rockwood	Tennessee	1,000.00	(Saved - Completed)

	Mar 3, 2017 at 10:56 AM CST	Residential - (Public government collected)		the same of the		a constitution of the cons
<u>03/14/2015</u>	Mar 14, 2016 at 09:19 AM CDT	Residentiol - (Public government collected)	Roane County Recycle Center	Tennessee	95.00	(Saved - Completed)
03/11/2015	Mor 11, 2016 at 08:10 AM CST	Commercial - (Retail, and office)	Walmart #676	Arkansas	54.10	(Saved - Completed)
02/22/2015	Feb 22, 2016 at 11:42 AM CST	Commercial - (Retail, and office)	Buddy's Bar B Q	Tennessee	4.00	(Saved - Completed)
<u>02/22/2015</u>	Feb 22, 2016 at 09:29 AM CST	Residential - (Public government collected)	First Place Finish Construction	Tennessee	875.00	(Saved - Completed)
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VIEW ALL RESPONSES

Total Responses: 26

Transaction Date:	Time Created	Disposed	Landfill Class	Landfill Name	Class III/IV Landfill Name	Exported Landfill Class	Landfill Exported State	Solid Waste	Status
<u>01/01/2016</u>	Mar 10, 2017 at 02:00 PM CST	Inside	Class I	Rhea County Class I Landfill - SNL720000269				76,702.20	(Saved - Completed
01/01/2016	Mar 10, 2017 at 01:59 PM CST	Inside Tennessee	Class I	Meadow Branch Landfill Inc - SNL540000174			and an analysis of the second	9,055.86	(Saved - Completed)
01/01/2016	Mar 10, 2017 at 01:59 PM CST	Inside Tennessee	Class I	Loudon County Landfill - SNL530000203	the little of th	de Martin com minimum (p. manga), albam		9,751.18	(Saved - Completed)
<u>01/01/2016</u>	Mar 10, 2017 at 01:58 PM CST	Inside Tennessee	Class i	Chestnut Ridge Landfill And Recycling Center - SNL010000160	mp (const)			1,039.57	(Saved - Completed)
01/01/201 <u>6</u>	Mar 10, 2017 at 01:54 PM CST	Inside Tennessee	Class I	Carter Valley Landfill - SNL370000185	Control of the Contro	490		4,217.99	(Saved - Completed)
03/04/2015	Mar 4, 2016 at 01:34 PM CST	Inside Tennessee	Class I	Rhea County Class I Landfill - SNL720000269				69,054.71	(Saved - Completed)

03/04/2015	Mar 4, 2016 at 01:33 PM CST	Inside Tennessee	Class I	Meadow Branch Landfill Inc - SNL540000174	in a page and a page a	416.40	(Saved - Completed)
03/04/2015	Mar 4, 2016 at 01:32 PM CST	Inside Tennessee	Class I	Loudon County Landfill - SNL530000203		8,823.98	(Saved - Completed)
03/04/2015	Mar 4, 2016 at 01:30 PM CST	Inside Tennessee	Class I	Chestnut Ridge Landfill And Recycling Center - SNL010000160		3,711.93	(Saved - Completed)
03/04/2015	Mar 4, 2016 at 01:29 PM CST	Inside Tennessee	Class I	Carter Valley Landfill - SNL370000185	To the matter of	4,688.32	(Saved - Completed)
VIEW ALL	RESPONSES	***************************************	Throat to Jon , apparament repairs . S	erict for in the section than the section of the section in the section in the section is the section of the section in the section in the section is the section of the section in the section in the section is the section in the section in the section in the section is the section in the section in the section in the section is the section in the section in the section in the section is the section in the se	to solved elementary even. Her members values in so, so the exp	Total Res	sponses: 79

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State of Tennessee Comptroller of the Treasury **Real Estate Assessment Data**

Home About New Search Return to List

County Number: 073 County Name: ROANE Tax Year: 2017

Property Owner and Mailing Address

Jan 1 Owner: BROWN RALPH D & MARY H P O BOX 224 ROCKWOOD, TN 37854

Property Location

Address: BLACK CREEK RD 353

Map: 084 Grp: Ctrl Map: 084 Parcel: 014.00 S/I: 000 PI:

Value Information

Reappraisal Year: 2015

Land Mkt Value: \$163,000 Land Use Value: \$81,700 Improvement Value: \$155,700 Improvement Value: \$155,700 Total Market Appraisal: \$318,700 Total Use Appraisal: \$237,400

Assessment %: 25 Assessment:

\$59,350

General Information

Class: 11 - AGRICULTURAL

City #: 000 City: SSD1: 000 SSD2: District: 05 Mkt Area:

R10 # Bldgs: # Mobile Homes: 0 Utilities - Water / Sewer: 11 - INDIVIDUAL / INDIVIDUAL 01 - PUBLIC Utilities - Electricity:

000

Utilities - Gas / Gas Type: 00 - NONE Zoning:

Subdivision Data

Subdivision:

Plat Bk: Plat Pg: Block: Lot:

Additional Description

Building Information

Building # 1

Improvement Type: 01 - SINGLE FAMILY Stories:

Living/Business Sq. Ft.: 2,545

Foundation: 02 - CONTINUOUS FOOTING 04 - WOOD W/ SUB FLOOR Floor System:

Exterior Wall: 04 - SIDING AVERAGE Structural Frame: 00 - NONE

Roof Framing: 02 - GABLE/HIP Roof Cover/Deck: 13 - PREFIN METAL CRIMPED Cabinet/Millwork: 03 - AVERAGE 11 - CARPET COMBINATION Floor Finish:

Interior Finish: 07 - DRYWALL 03 - AVERAGE Paint/Decor:

Heat and A/C: 07 - HEAT & COOLING SPLIT Plumbing Fixtures: 6

Bath Tile: 01 - FLOOR ONLY Electrical: 03 - AVERAGE Shape: 01 - RECTANGULAR DESIGN Quality: 01 - AVERAGE Act Yr Built: 1974 Condition: A - AVERAGE **Building Areas:** Area: BA\$ Sq Ft: 2,142 Area: USH Sq Ft: 672 Area: OPF Sq Ft: 320 Area: SPF Sq Ft: 300 Area: UTF Sq Ft: 150 **Extra Features** Bldg/Card# Type Description Units 1 SHED 12X13 156 1 SHED 24X16 384 1 IMPLEMENT SHED 22X20 440 WOOD DECK 8X8 64 GARAGE UNFINISHED DETACHED 24X24 576 1 WOOD DECK 20X20 400 GARAGE UNFINISHED DETACHED 1 24X36 864 GAZEBO 1 Sale Information Sale Date Price Book Vac/Imp Page Type Instrument Qualification 07/24/1973 \$0 C12 00083 **IMPROVED Land Information** Deed Acres: 0.00 Calc Acres: 0.00 Total Land Units: 97.40 Land Type: 04 - IMP SITE Soil Class: Units: 0.50 Land Type: 20 - ACREAGE Soil Class: Units: 96.90 New Search Return to List View GIS Map for this Parcel **Glossary of Terms** How to Search Fact Sheet

Comptroller of the Treasury

Home Page

State of Tennessee

Home Page

Division of Property Assessments

Home Page

State of Tennessee Comptroller of the Treasury Real Estate Assessment Data

About New Search Return to List

County Number: 073 County Name: ROANE

Tax Year: 2017

Property Owner and Mailing Address

Jan 1 Owner: FOURMAN GORDON DALE 4298 CONWAY VALLEY COURT ATLANTA, GA 30327

Property Location

Address: SPRING CITY HIGHWAY

Map: 074 Grp: Ctrl Map: 074 Parcel: 002.00 PI: S/I: 000

Value Information

Reappraisal Year: 2015

Land Mkt Value: \$936,500 Land Use Value: \$811,200 Improvement Value: \$0 Improvement Value: Total Market Appraisal: \$936,500 Total Use Appraisal: \$811,200

Assessment %:

Assessment: \$202,800

General Information

12 - FOREST City #:

City: SSD1: 000 SSD2: 000 District: 05 Mkt Area: R10

000

Bldgs: 0 # Mobile Homes: 0

Utilities - Water / Sewer: 03 - PUBLIC / INDIVIDUAL Utilities - Electricity: 01 - PUBLIC

Utilities - Gas / Gas Type: 00 - NONE Zoning:

Subdivision Data

Subdivision:

Piat Bk: Plat Pg: Block: Lot:

Additional Description

(CONFLICT 74/5.00)

Building Information

Extra Features

Sale Information

Sale Date	Price	Book	Page	Vac/Imp	Type Instrument	Qualification
01/05/1999	\$0	K21	616	IMPROVED	• •	
01/05/1999	\$0	G21	631	IMPROVED		
04/30/1982	\$0	H16	334	IMPROVED		
07/14/1979	\$0	F15	290	IMPROVED		
06/11/1966	\$0	1298	681	IMPROVED	WL	

Land Information

Deed Acres: 0.00

Calc Acres: 0.00

Total Land Units: 1,098.00

Land Type: 20 - ACREAGE

Soil Class:

Units: 1,098.00

New Search

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View GIS Map for this Parcel

Glossary of Terms

How to Search

Fact Sheet

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State of Tennessee

Home Page

THIS INSTRUMENT PREPARED BY: Mark Jendrek, Attorney P. O. Box 549 Knoxville, Tennessee 37901 (865) 824-1900 BK/PG: 1602/663-668 17001451

 1700	1701	
6 PGS:AL-QUITCLAIM	DEED	
DENISE BATCH, 129067	03/02/2017 -	10 30 AM
VALUE		0 00
MORTGAGE TAX		0.00
 TRANSFER TAX		0.00
RECORDING FEE		30.00
ARCHIVE FEE		0.00
DP FEE		2.00
REGISTER'S FEE		0.00
TOTAL AMOUNT		32.00

STATE OF TENNESSEE, ROANE COUNTY SHARON BRACKETT REGISTER OF DEEDS

The preparer of this instrument makes no representation as to the state of title to the property herein conveyed, nor to the property description other than that it was accurately transcribed from information provided by others at the time this instrument was drafted, executed, and delivered.

Parcel ID: 074-002.00

Property Address: Spring City Highway

Responsible Taxpayer and Owner:

Foothills Land Conservancy

Address:

373 Ellis Avenue

Maryville, Tennessee 37804

I hereby swear or affirm that the actual consideration for this transfer is \$-0-.

Responsible Taxpayer (Agent)

STATE

TENNESSEE
NOTARY

NOTARY

NOTARY

Notary Public

My Commission Expires: 11/2/18

QUITCLAIM DEED

WITNESSETH: That for and in consideration of the sum of Ten Dollars (\$10.00) and for other good and valuable consideration, the receipt of which is hereby acknowledged,

Grantor has granted, bargained, sold, conveyed, remised, released, and QUITCLAIMED, and does hereby grant, bargain, sell, convey, remise, release, and QUITCLAIM unto Grantee all the respective estate, right, title, and interest of Grantor in and to the following real property, as such interests are described below, together with the hereditaments and appurtenances thereto appertaining, hereby releasing, if applicable, all claims to homestead, dower, and curtsey therein:

SITUATE in the Fifth (5th) Civil District of Roane County, Tennessee, being more particularly described as follows:

BEGINNING at a stone (in Roane Iron Co. line) on the southeast bank of Piney Creek and running S. 43° 41' E. 2618 feet to a stone (E); thence S. 51° 45' W. 2063 feet to iron pin in the bottom of a hollow; thence S. 44° E. 2842 feet to a stone (in Cincinnati Southern Railway line); thence N. 48° 30' E. 621/2 feet to an iron pin; thence S. 57° 30' E. 2000 feet to an iron pin; thence N. 41° 30' E. 1550 feet to a stone pile and iron pipe; thence S. 43° 41' E. 1145 feet to a stone in the Roane Iron Co. and Cincinnati Southern Railway line; thence S 44° 40' W, 490 feet to a stone; thence S. 45° E. 66 feet to an iron pin; thence S 45° W. 1000 feet to an iron pin; thence S. 44° E. 590 feet to an iron pin; thence S. 37° 15 'W. 321 feet to an iron pin; thence S. 45° W. 464 feet to an iron pin and stone; thence N 44° 545 feet to an iron pin; thence S. 44° W. 545 feet to a stake and wire fence; thence S . 37° 30' W. 2241 feet to a rock pile and iron pipe; thence S. 40° 7' W. 2170 feet to an iron pin; thence S. 44° 30' E. 660 feet to an iron pipe; thence S. 40° 7' W. 1600 feet to an iron pin; thence N. 36° W. 290 feet to an iron pin; thence N. 1° 30' E. 490 feet to an iron pin on the bluff; thence N. 86° 50' W. 3026 feet to an iron pin; thence N. 0° 24' E. 2090 feet to an iron pin; thence N. 89° W. 450 feet to an iron pin; thence N. 21° E. 2613 feet to an iron pin; thence S. 50° 10' E. 419 feet to a stone (in the Cincinnati Southern Railway line); thence N. 36° E. 1572 feet to a stone (in the Cincinnati Southern Railway line); thence N. 54° W. 1000 feet to a stone (in the Cincinnati Southern Railway line); thence N. 31° E. 1208 feet to a marker; thence N. 61° E. 278 feet to a marker; thence N. 38° E. 1220 feet to a marker; thence N. 66° W. 510 feet to a marker; thence N. 86° W. 460 feet to a marker; thence S. 31° W. 2600 feet; thence N. 54° W. 376 feet; thence S. 50° W. 730 feet; thence 30° W. 190 feet; thence S. 39° W. 250 feet; thence S. 56° 10' E. 750 feet; thence N. 88° 15' W. 1648 feet to stone (in the Cincinnati Southern Railway line); thence S. 21° W. 2772 feet to an iron pin; thence S. 2° 30' E. 328 feet to an iron pin; thence S. 57° 20' E. 198 feet to an iron pin; thence S. 0° 24' W. 1020 feet to an iron pin thence N. 71° W. 277 feet; thence S. 70° W. 430 feet; thence S. 72° W. 370 feet to an iron pin; thence N. 25° 30 'W. 1495 feet; thence N. 36° W. 129 feet to an iron pin on the bank of Piney Creek; thence with the meanders of Piney Creek to the point of beginning.

EXCEPTING THEREFROM, nevertheless, the tract or parcel of land described as follows, to-wit:

BEGINNING at a stone (in the Cincinnati Southern Railway line) on the West bank of Rock Branch and running N. 73° and 10′ W. 2086 feet to a stone (in the Cincinnati Southern Railway line); thence S. 16° 10′ W. 2,086 feet to a stone (in the Cincinnati Southern Railway Line); thence S 73°10′ 2,086 feet to a stone (in the Cincinnati Southern Railway line); thence N. 16° 10′ E. to the point of beginning;

All as shown on the Plat recorded in Plat Book No. 7, p.24, and the instrument recorded in said Plat Book No. 7, p. 429, in the Register's Office of Roane County, Tennessee:

TOGETHER WITH, TO THE EXTENT NOT INCLUDED ABOVE, the tracts or parcels of land conveyed to H. R. Fourman by the grantors named below pursuant to the deeds identified below:

Deed from Trustees of the Cincinnati Southern Railway, dated June 5, 1944, and recorded on February 28, 1945, in Deed Book E., Series 6, p. 316, in the Register's Office of Roane County, Tennessee;

Deed from State of Tennessee, dated July 28, 1943, and recorded on August 9, 1943, in Deed Book 2, Series 5, p.412, in the Register's Office of Roane County, Tennessee;

Deed from State of Tennessee, dated July 19, 1943, and recorded on August 9, 1943, in Deed Book 2, Series 5, p.411, in the Register's Office of Roane County, Tennessee; and

Deed among H. R. Fourman and Albert K. Heydel and wife, Laura M. Heydel, dated September 30, 1966, and recorded in Deed Book U, Series 9, p. 254, in the Register's Office of Roane County, Tennessee;

TOGETHER WITH a right of way and easement across certain lands lying immediately southeast of, and adjoining, the tract or parcel of land hereinabove described, to maintain across and upon said adjoining lands a roadway 50 feet wide beginning on the public road known as "The Back Valley Road" and running in a northwesterly direction approximately 1,200 feet to the tract or parcel of land hereinabove described;

BEING the right of way and easement conveyed by Albert K. Heydel and wife, Laura M. Heydel, to H. R. Fourman by deed dated September 30, 1966, and recorded in Deed Book U, Series 9, p. 255, in the Register's Office of Roane County, Tennessee.

TOGETHER WITH all of the Grantor's right, title, and interest in and to each of the following tracts of parcels of land situated in the Fifth (5th) Civil District of Roane County, Tennessee, being more particularly described as follows:

Tract No. 1-Evans Tract:

Beginning at a stone in the Roane Iron Co. and Cincinnati Southern Railway line and running S. 51° 45 'W. 2,063 feet to an iron pin; thence S. 45° E. 2,852 feet to a stone in the Cincinnati Southern Railway Line; thence N. 48° 30' E. 2,100 feet to a stone in the Roane Iron Co. and Cincinnati Southern Railway line; thence N. 43° 41' W. 2,871 feet to the point of beginning.

Tract No. 2-Glover Tract:

Beginning at a stone in the Cincinnati Southern Railway Line and Williams line and running S. 50° 10′ E. 419 feet to a stone in the Cincinnati Southern Railway line; thence N. 36° E. 1,572 feet to a stone; thence N. 54° W. 1,000 feet; thence 31° E. 1,200 feet; thence N. 61° E. 278 feet; thence N.38° E. 1,220 feet; thence N. 66° W. 510 feet; thence N. 86° W. 460 feet; thence S. 31° W. 2,600 feet; thence N. 54° W. 376 feet; thence S. 50° 10′ W. 730 feet; thence S. 30° W. 190 feet; thence S. 39° W. 250 feet; thence S. 60° 10′ E. 750 plus feet and along the Williams line to the point of beginning.

Tract No. 3-Furry Tract:

Beginning at a stone, designated "F" in the Roane Iron Co. and Cincinnati Southern Railway line and running S. 44° 10′ W. 3,070 feet to a stone; thence N. 75° 15′ W. 1,540 feet; thence along the Williams line N. 16° 10′ E. 1,435 feet to a stone; thence N. 30° W. 2,100 feet to the point of beginning.

Tract No. 4-Denkins Tract:

Beginning at a stone (in the Cincinnati Southern Railway line) on the West bank of Rock Branch and running N. 73° and W. 2086 feet to a stone (in the Cincinnati Southern Railway line); thence S. 16° 10′ W. 2,086 feet to a stone (in the Cincinnati Southern Railway line); thence S. 73° 10′ E. 2,086 feet to a stone (in the Cincinnati Southern Railway line); thence N. 16° E. to the point of beginning.

BEING all of the rights, title and interests in and to all mineral rights with respect to said tracts or parcels of land acquired by H. R. Fourman by quit-claim deed executed and delivered by the Trustees of Cincinnati Southern Railway, dated June 5, 1944, and recorded in Deed Book E. Series 6, p. 316 in the Register's Office of Roane County, Tennessee.

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AS MAY BE MODIFIED OR OTHERWISE AFFECTED BY the following instruments of record:

JUDGMENT of record in Deed Book G21, Page 631, in the Register of Deeds Office for Roane County, Tennessee;

JUDGMENT of record in Deed Book K21, Page 616, in the Register of Deeds Office for Roane County, Tennessee;

INSTRUMENT of record in Deed Book H16, Page 317, in the Register of Deeds Office for Roane County, Tennessee;

INSTRUMENT of record in Deed Book H16, Page 334, in the Register of Deeds Office for Roane County, Tennessee;

DEED ESTABLISHING A BOUNDARY LINE, of record in Deed Book U9, Page 254, in the Register of Deeds Office for Roane County, Tennessee; and

EASEMENT FOR ROADWAY, of record in Deed Book U9, Page 255, in the Register of Deeds Office for Roane County, Tennessee.

TO THE EXTENT there are any additional real property or interests therein, associated with the above-described property, including without limitation, any and all right, title, and interest in and to any oil, gas, coal, or other minerals of whatsoever kind or nature, lying or found, or to be lying or found thereunder, those interest are also conveyed by this deed.

TOGETHER WITH, any and all right, title, and interest, in and to, any other property, or interest therein, that may be shown on Roane County CLT Map 074, as Parcel 002.00, not subsumed by the above property description.

BEING the same property devised to Grantor pursuant to the Last Will and Testament of Mayree Wheeler Fourman, of record in Book 1298, Page 681, in the Register of Deeds Office for Roane County, Tennessee.

FOR FURTHER REFERENCE, see instrument of record in Deed Book F15, Page 289, in the Register of Deeds Office for Roane County, Tennessee.

together with all hereditaments, easements, and other appurtenances appertaining thereto.

It is Grantor's intent to convey all right, title, and interest in and to all of that tract of land identified on Roane County CLT Map 074 as Parcel 002.00, to the extent such may not be subsumed by the above property description.

Words of any gender shall be deemed to include any other gender, and a reference to the singular shall include the plural, and vice versa, unless the context indicates that such reading would be inappropriate.

IN WITNESS WHEREOF, Grantor has executed this instrument the day and year first above written.

GRANTOR:

COUNTY OF

Personally appeared before me, a notary public of the state and county aforesaid, Gordon Dale Fourman, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence), the within named bargainor, and who, upon oath, acknowledged that he executed the within instrument for the purposes therein contained.

WITNESS my hand at office this ___ day of _______, 2017.



City of Kingston

Project Status Update
March 2017

GREENWAY

		Date Completed/Closed Out
Project Cost:	\$369,505.00	
Engineer/Architect/Consultant:	V&M	
Contractor:		
Status (Percent complete)	100%	
Estimated Completion Date	February 1, 2017	
Notable outstanding issues:	Close-Out	

Notes:

1. State working on closing out project

HOME GRANT

		Date Completed/Closed Out
Project Cost:	\$250,000	
Engineer/Architect/Consultant:	Comm. Dev. Partners	
Contractor:		
Status (Percent complete)	5%	
Estimated Completion Date	July 2017	
Notable outstanding issues:	Home Inspections	

Notes:

1. Work on two houses in progress.

LPRF GERTRUDE PORTER PARK

		Date Completed/Closed Out
Project Cost:	\$500,000	
Engineer/Architect/Consultant:	Robert Campbell	
Contractor:		
Status (Percent complete)	75%	
Estimated Completion Date	June 2017	
Notable outstanding issues:	Work underway	

Notes:

- 1. Plans underway to grade and re-orient ballfield
- 2. REU installation of lighting pending
- 3. Contractor is now under deadline for completion of all remaining issues

CDBG SEWER PLANT IMPROVEMENTS

		Date Completed/Closed Out
Project Cost:	\$630,000	
Engineer/Architect/Consultant:	V&M	
Contractor:		
Status (Percent complete)	98%	
Estimated Completion Date	Summer 2017	
Notable outstanding issues:	Close-out	

Notes:

1. Close-out in progress