



City Manager Report

NOVEMBER 2016



Contents:

Monthly reports of the City Manager and all departments as presented to the Kingston City Council and to the citizens of Kingston

Reporting Schedule:

Published monthly on the City of Kingston website and distributed during the Kingston City Council meeting on the second Tuesday of each month

Featured Picture:

Beautiful Watts Bar Lake

Distributed: December 13, 2016

Message from the City Manager

Management

- ☐ City Manager

Finance

- ☐ Finance/HR
- ☐ Human Resources
- ☐ City Clerk

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- ☐ Fire

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- ☐ Director's Report

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- ☐ Director's Report
(Reports are Issued Quarterly)

Solid Waste Advisory Board

- ☐

Project Status Updates

- ☐ Greenway
- ☐ HOME Grant
- ☐ LPRF Gertrude Porter Park
- ☐ CDBG Sewer Plant Improvements



December 13, 2016

To: Kingston City Council
City Staff
Residents of Kingston

This City Manager Monthly Report is to be distributed and published on the city website (www.mykingstontn.com). We are producing this report in an effort to provide general and performance information to the Kingston City Council and the public regarding City services and programs and to enhance transparency in our local government. Information compiled by each department is analyzed and organized for presentation in this report.

Our goal is to become more transparent and more performance driven. The City staff and I will continue to make every effort to increase efficiencies in City services as we serve the citizens of Kingston.

It is our hope this report will help you become and stay informed regarding city issues and progress.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

David L. Bolling, City Manager
City of Kingston

City Manager

Management Report: November 2016

Legislative Accomplishments

B. None

Legislative Matters Forthcoming

A. Discussion of proposed revisions to the City of Kingston Sign Ordinance

Other Items Considered by the Council

A. Approved disposal of surplus phones

- **External Meetings**
 - Green Team Meeting
 - Alliance Board
 - Meeting with Jeremy Coe of Cabelas
 - Spoke at KES Career Day
 - Robert Campbell (Porter Park)
 - Chamber Board Meeting
 - United Way Board
 - 245Tech (website development)
- **Internal Meetings**
 - Individual and Joint meetings with Department Heads
 - Visit from TML Pool Representative Wayne Anderson
 - Discussed various legal issues with the City Attorney

Ongoing Work

- Greenway Project Extension: **Finalizing paperwork for Dec. contract expiration**
- TVA Funding: **Approval of website proposal on Dec. agenda**
- LPRF (Gertrude Porter Park): **Construction in progress. Estimated completion early 2017**
- HOME Grant: **Inspections began in early July. Estimated completion July 2017**
- CDBG (Sewer Plant): **Dewatering Press materials have been delivered.**

FINANCE AND ADMINISTRATION REPORT NOVEMBER 2016

- * CONTINUING THE EFFORT FOR NEIGHBORS HELPING NEIGHBORS PROJECT TO ADD \$1.00 PER MONTH TO THEIR UTILITY BILL
- * CUSTOMERS WHO VOLUNTEERED TO HELP OTHERS TOTAL 619 -DONATIONS TOTAL \$7,916.80 DISBURSED -265.69
- * UTILITY BILLING TOTAL NUMBER OF ACCOUNTS BILLED FOR NOVEMBER 3737 FOR A TOTAL AMOUNT OF \$377,959.98
- * NEW WATER SERVICE APPLICATIONS FOR NOVEMBER TOTALED 32
- * 38 CUSTOMERS FINALED OUT SERVICE
- * 237 PAST DUE ACCOUNTS
- * TOTAL ACH-BANK DRAFT ACCOUNTS - 624
- * TOTAL E-BILL ACCOUNTS - 198
- * WATER/SEWER SERVLINE LEAK PROTECTION TOTAL NOVEMBER BILLING 2151
- * WATER LOSS PROTECTION NOVEMBER 1139
- * WATER LINE PROTECTION NOVEMBER 72
- * ADDED BAR CODE SCANNERS FOR UTILITY BILLS FOR BETTER CUSTOMER SERVICE

NEW BUSINESS LICENSES ISSUED IN NOVEMBER

- 1 M & M FUNTIME - PEDDLER PERMIT
- 2 LAUREL TREE COTTAGE, LLC
411 N THIRD ST # 101-102 DEBBIE DILENER
- 3 WORLDWIDE PROTECTION & CONSULTING GROUP
230 FOURTH ST - MICAH PLEMONS
KINGSTON, TN 37763
- 4 BILLIE WEAVER CLOTHING & ACCESSORIES
822 NELSON DRIVE, KINGSTON

FINANCIAL SUMMARY NOVEMBER 2016

	\$	\$	\$	\$	\$	\$
Total BALANCES	\$5,411,011	\$5,128,884	\$4,728,496	\$4,867,168	\$5,001,972	\$0

CITY OF KINGSTON
REVENUES NOVEMBER 2016

ACCOUNT NUMBER	DESCRIPTION	ACTUAL NOV. 2015	BUDGETED REVENUES 2016-2017	ACTUAL NOV 2016	PERCENT OF BUDGET 42%
31110	CURRENT PROPERTY TAX	\$2,338	\$1,950,000	\$228,930	11.7%
31120	PUBLIC UTILITIES PROPERTY TAX		\$39,400	\$0	0.0%
31211	PROPERTY TAX DELINQUENT - 1ST	\$16,619	\$60,000	\$27,976	46.6%
31212	PROPERTY TAX DELINQUENT - 2ND	\$11,496	\$20,000	\$12,475	62.4%
31219	PROPERTY TAX DELINQUENT - 0TH	\$6,424	\$15,000	\$18,859	125.7%
31300	INT, PENALTY, AND COURT COST	\$6,848	\$20,000	\$13,120	65.6%
31511	IN LIEU TAX, ROCKWOOD ELECTRIC	\$30,021	\$58,393	\$38,153	65.3%
31610	LOCAL SALES TAX - CO. TRUSTEE	\$442,891	\$1,050,000	\$444,809	42.4%
31710	WHOLESALE BEER TAX	\$84,277	\$191,000	\$73,247	38.3%
31720	WHOLESALE LIQUOR TAX	\$18,271	\$46,000	\$29,958	65.1%
31800	BUSINESS TAXES	\$11,638	\$70,000	\$10,597	15.1%
31912	CABLE TV FRANCHISE TAX	\$37,181	\$73,500	\$36,771	50.0%
31913	ATT & BELL SOUTH FRANCHISE FEE	\$8,442	\$17,000	\$7,463	43.9%
31920	HOTEL/MOTEL TAX	\$25,640	\$52,000	\$21,774	41.9%
32210	BEER LICENSES		\$1,750	\$0	0.0%
32220	LIQUOR PERMITS		\$300	\$0	0.0%
32600	BUILDING AND RELATED PERMITS				
33490	TEMA ASSISTANCE TORNADO	\$134,741		\$0	
33510	STATE SALES TAX	\$196,192	\$486,000	\$201,455	41.5%
33520	STATE INCOME TAX	\$138,125	\$138,000	\$126,023	91.3%

33530	STATE BEER TAX		\$1,545	\$3,090	\$1,527	49.4%
33540	STATE LIQUOR TAX		\$3,203	\$8,000	\$2,006	25.1%
33551	STATE GASOLINE TAXES		\$69,855	\$163,000	\$70,482	43.2%
33552	STATE-CITY STREETS		\$5,033	\$12,500	\$5,008	40.1%
33555	STATE STREET CONTRACT MAINT		\$8,890	\$48,000	\$25,357	52.8%
33590	TVA REVENUE SOLAR JAMES FRY			\$3,100	\$7,346	237.0%
33591	GROSS RECEIPTS - TVA			\$72,450	\$0	0.0%
33592	TVA IMPACT FUNDS			\$37,061	\$0	0.0%
33593	CORPORATE EXCISE TAX			\$9,300	\$0	0.0%
33730	TML FULL PACKAGE BONUS		\$4,000	\$4,000	\$4,000	100.0%
34100	GENERAL GOVERNMENT - CHARGES		\$184	\$200	\$185	92.5%
34310	HIGHWAYS AND STREETS CHARGES			\$500	\$200	
34420	GARBAGE TIP FEES		\$135,734	\$325,500	\$136,672	42.0%
34720	SWIMMING POOL CHARGES		\$4,115	\$23,500	\$4,917	20.9%
34740	PARK AND RECREATION CHARGES		\$2,460	\$6,300	\$2,469	39.2%
35110	CITY COURT FINES AND COST		\$16,702	\$50,000	\$19,128	38.3%
35140	DRUG FINES			\$2,500		0.0%
35150	TRAFFIC SCHOOL CHARGES		\$2,350	\$7,500	\$1,600	21.3%
36000	FUND BALANCE			\$143,401		
36100	INTEREST EARNINGS		\$332	\$2,000	\$2,087	104.4%
36430	PAVILION RENTAL		\$1,767	\$3,500	\$2,540	72.6%
36900	TMBF LOAN PORTER PARK			\$200,000	\$0	0.0%
36910	GRANT PROCEEDS PORTER PARK			\$500,000		0.0%
36920	TMBF LOAN POLICE VEHICLES		\$124,000			0.0%
36967	CONTRACT NATURAL GAS		\$8,958	\$21,500	\$8,958	41.7%
36971	CONTRACT WATER BILLING		\$439,818	\$439,818	\$439,818	100.0%
TOTAL ESTIMATED REVENUES			\$2,000,090	\$6,375,063	\$2,025,910	31.8%

WATER DEPT REVENUES

Nov-16

ACCOUNT NUMBER	DESCRIPTION	ACTUAL NOV 2015	BUDGETED 2016-2017	ACTUAL NOV 2016	PERCENT OF BUDGET 42%
33490	TEMA GRANT	\$11,261			
36100	INTEREST EARNINGS	\$637	\$2,300	\$2,364	103%
37110	METERED WATER SALES	\$482,552	\$1,113,000	\$542,797	49%
37114	SERVELINE LEAK PROTECTION			\$39,476	
37117	OUTSIDE WATER SALES	\$328,062	\$780,000	\$366,750	47%
37190	CREDIT CARD CHARGES		\$800		
37191	FORFEITED DISCOUNTS AND PENALTIES	\$16,832	\$55,000	\$16,646	30%
37194	SALES OF MATERIALS	\$2,862	\$12,000	\$3,748	31%
37195	INSTALLATION CHARGES	\$29,619	\$67,500	\$26,595	39%
37196	WATER USER FEES	\$8,085	\$20,000	\$8,085	40%
37199	MISCELLANEOUS	\$4,305	\$7,000	\$2,384	34%
37210	SEWER SERVICE CHARGES	\$526,032	\$1,200,000	\$579,932	48%
37296	SEWER USER FEES	\$2,100	\$15,000	\$2,975	20%
37299	MISCELLANEOUS	\$1,157	\$2,500	\$2,121	85%
34800	CAPITAL REIMBURSMENT		\$337,792		
TOTAL ESTIMATED REVENUES		\$1,413,504	\$3,612,892	\$1,593,873	44%

WATER/SEWER EXPENDITURES NOVEMBER 2016

ACCOUNT NUMBER	DESCRIPTION	ACTUAL NOV 2015	BUDGET 2016/2017	ACTUAL NOV 2016	PERCENT OF BUDGET 42%
41500	FINANCIAL ADMINISTRATION	\$439,818	\$439,818	\$439,818	100%
41990	OTHER GEN. GOVMT EXP	\$265,116	\$291,211	\$211,978	73%
43750	CAPITAL IMPROVEMENTS	\$55,165	\$330,000	\$93,078	28%
49000	DEBT SERVICES	\$54,530	\$667,412	\$82,702	12%
52113	PURIFICATION	\$270,138	\$605,628	\$238,523	39%
52114	TRANSMISSION AND DIST	\$290,962	\$661,345	\$265,291	40%
52213	SEWER TREATMENT AND COLLEC	\$212,831	\$549,128	\$194,046	35%
52117	UTILITY DIRECTOR	\$26,936	\$68,350	\$25,320	37%
TOTAL		\$1,615,496	\$3,612,892	\$1,550,756	43%

CITY KINGSTON
EXPENDITURES NOVEMBER 2016

ACCOUNT NUMBER	DESCRIPTION	ACTUAL NOV 2015	2016-2017 BUDGET	ACTUAL NOV 2016	42%
41100	LEGISLATIVE	\$19,334	\$70,614	\$24,082	34.1%
41210	CITY COURT	\$11,424	\$27,199	\$12,246	45.0%
41320	CITY MANAGER	\$46,797	\$115,174	\$47,380	41.1%
41500	FINANCIAL ADMINISTRATION	\$192,044	\$485,880	\$191,760	39.5%
41700	PLANNING AND ZONING	\$4,240	\$10,275	\$5,087	49.5%
41810	CITY HALL BUILDINGS	\$24,753	\$83,677	\$33,565	40.1%
41990	OTHER GEN. GOVMT EXP	\$64,488	\$249,197	\$142,179	57.1%
42100	POLICE	\$392,521	\$948,629	\$414,181	43.7%
42152	AUTOMOTIVE SERVICES	\$27,444	\$78,000	\$37,270	47.8%
42200	FIRE PROTECTION	\$384,264	\$1,017,454	\$412,679	40.6%
42400	BUILDING & CODES	\$2,178			
44143	ANIMAL CONTROL	\$8,228	\$26,722	\$12,148	45.5%
43100	PUBLIC WORKS	\$308,105	\$872,363	\$313,749	36.0%
43190	STATE STREET AID	\$65,217	\$161,000	\$67,396	41.9%
43240	WASTEMANAGEMENT	\$120,563	\$297,856	\$119,788	40.2%
43750	CAPITAL IMPROVEMENTS	\$131,754	\$725,000	\$37,185	5.1%
44400	RECREATION	\$218,563	\$611,339	\$285,428	46.7%
44440	SWIMMING POOLS	\$15,691	\$38,365	\$18,620	48.5%
44800	LIBRARIES	\$98,759	\$208,294	\$89,146	42.8%
49000	DEBT SERVICE	\$141,443	\$348,025	\$109,278	31.4%
TOTAL EXPENDITURES		\$2,277,810	\$6,375,063	\$2,373,167	37.2%

CITY OF KINGSTON

HUMAN RESOURCES REPORT MONTH OF NOVEMBER 2016

- REVIEWED AND UPDATED ALL EMPLOYEES LEAVE AND ATTENDANCE RECORDS
- RESEARCHED, VERIFIED AND CERTIFIED SEVERAL CURRENT AND PREVIOUS EMPLOYEE'S RECORDS
- TOTAL FULL-TIME EMPLOYEES: 63; TOTAL PART-TIME EMPLOYEES 24
- UPDATED ALL EMPLOYEES FOR AFFORDABLE CARE ACT REPORTING FOR 2016
- ANNUAL ENROLLMENT FOR STATE HEALTH INSURANCE FOR ALL EMPLOYEES
- GETTING READY FOR ENROLLMENT FOR EMPLOYEES TO JOIN STATE 401K & 457 PLANS TO BEGIN JAN
- COMPLETED USDOL-LABOR MONTHLY REPORT
- COMPLETED US CENSUS SURVEY REPORTS
- COMPLETED ANNUAL MTAS SALARY SURVEY
- HAD 2 FIREFIGHTERS RESIGN - REPLACED 1 - 1 POSITION STILL VACANT

KINGSTON POLICE DEPARTMENT -November 2016

TIBRS Group A Offenses Crimes Against Persons

Aggravated Assault	
Simple Assault	2
Intimidation	
Stalking	
Murder/Non-Negligent Manslaughter	
Negligent Manslaughter	
Justifiable Homicide	
Commercial Sex Acts	
Involuntary Servitude	
Kidnapping/Abduction	
Rape	
Sodomy	
Sexual Assault with an Object	
Fondling	
Incest	
Statutory Rape	

Subtotal

2

Crimes Against Property

Arson	
Bribery	
Burglary/Breaking and Entering	2
Counterfeiting/Forgery	
Embezzlement	
Extortion/Blackmail	
False Pretenses/Swindle/Confidence Game	
Credit Card/ATM Fraud	1
Impersonation	
Welfare Fraud	
Wire Fraud	
Pocket-Picking	
Purse-Snatching	
Shoplifting	
Theft from a Building	1
Theft from Coin Operated Machine/Device	
Theft from Motor Vehicle	1
Theft of Motor Vehicle Parts/Accessories	1
All Other Larceny	
Motor Vehicle Theft	
Robbery	
Stolen Property Offenses	
Vandalism	1

Crimes Against Society

Drug/Narcotics Violations	4
Drug Equipment Violations	2
Betting/Wagering	
Operating/Promoting/Assisting Gambling	
Gambling Equipment Violation	
Sports Tampering	
Pornography/Obscene Material	
Prostitution	
Assisting or Promoting Prostitution	
Purchasing Prostitution	
Weapons Law Violations	
Total	6

TIBRS Group B Offenses

Bad Checks	
Curfew/Loitering/Vagrancy Violations	
Disorderly Conduct	
Driving Under the Influence	2
Drunkenness	2
Family Offenses, Non-Violent	
Liquor Law Violations	
Peeping Tom	
Trespass of Real Property	1
All Other Offenses	5
Total	5

Subtotal		7
Central Dispatch		
Crash Reports	13	
Traffic Stops	37	
Investigator Needed on Scene	11	
Domestic Complaints	13	
Escorts Funeral/Other	12	
Animal Calls		
Vandalism	2	
Fights	1	
Burglar Alarms/Fire Alarms	22	
Child Sexual Assaults		
Forgery		
Theft	4	
Vehicle Theft		
Public/Motorist Assist	4	
Arson/Explosive Devices		
Other Calls	150	
Subtotal	269	
Total Calls	278	
Municipal Codes		
Animal Control Calls to Office	6	
Animal Control Violations	0	
Animal Control Letters Sent/notice given	0	
Animals Transported to Shelter	1	
Codes Concerns	0	
Codes Violations	0	
Codes Letters Sent	0	
Property Maintenance Leins	0	
Temporary Signs Removed	15	

Patrol Mileage	17,580
Hours Worked	2,711
Reserve Hours Worked	149
Total Overtime Hours	182
Total Amount of Overtime Wages	\$4,794.68
City Court Citations	16
General Sessions Citations	2
Arrest	19
Juvenile Arrest	
Incident Reports	35

NOVEMBER 2016 CASES
PENDING

[illegible]

Report for the citations issued, the disposition date for which was on
November, 2016

Monies outstanding from August 7, 2007 – Nov 30, 2016	\$ 59,849.69
Monies collected from August 7, 2007 – Nov.30, 2016	\$409,463.86

JUDGMENTS

COLLECTED

Total fines and costs billed in court	\$ 1,727.50	
Collected in court on fines and costs		\$ 627.50
Amount collected after Nov. 2016 Court		\$ 75.00
Total collected for citations on Nov. 2016		\$ 702.50
Amount outstanding for Nov. 2016	\$ 1,025.00	
<u>10</u> Cash bond forfeitures		\$ 1,617.50
Total amount collected for Nov. 2016 Citations		\$ 2,320.00
Amount collected from previous months/FTA etc.		\$ 1,481.75
Total collected in November 2016.		\$ 3,801.75

These amounts are based upon amounts collected by, and the records of, the clerk of the Municipal Court for the City of Kingston.

This the 30th of November 2016


TERESA JOHNSON
Kingston City Court Clerk


BRENDA HALL MCDONALD
Kingston City Judge

Kingston Fire Department November 2016

Summary of Month's Activities

Fire Operations

The Department responded to 77 calls for service during the month of November.

Fire Administration

- Attended Dept. Head meeting
- Work on Truck Specs for a new engine
- Officer Leadership Training
- Chief attended meeting with other city fire chiefs

November Overtime

OT Hours: 135.5

Cost: \$3287.50

The Training Room has been utilized this month for the following:

- Shift Training
- Coldwell Banker

	This Month	YTD
Fire Inspections	0	103

Public Fire Education

	This Month	YTD
Participants	0	502
Education Hours	0	13
Number of Occurrences	0	6

Firefighter Training

KFD is continuing on shift training
Completed Pat Test

Implemented Performance Standards Plan

- Continuing education for all KFD personnel
- On shift training is required each shift
- Testing for state certifications offered
- KFD members designing a "Fit for Duty" program for KFD personnel

Fleet Maintenance

- U4 repaired at city garage Brake line leak fixed, oil change and new plugs
- U4 wired for 2 batteries due to constant dead battery
- U4 catalytic converted replaced due to it being stopped up
- Chiefs car repaired due to sensor being on and also had an oil change

Special Projects

- "Fit for Duty" program on going with work outs posted each shift
- Pump test completed on both Engines and Ladder truck by BST
- Officers and firefighters went to Sevier county to assist Gatlinburg and Pigeon Forge on wildfires and structure fires
- Information on wildland firefighting gear obtained

Outstanding Issues

- Aging Fire Apparatus, E1 is now leaking from the cab when it rains, allowing our radio equipment to get wet.
- Aging turn out gear
- U4 aging and continues to need continuous repair.

Cost Savings

- Safety meeting with no injuries reported
- Firefighters encouraged swapping shifts when possible instead of taking vacation time to help with overtime costs
- Majority of in service for 2016 completed on shift

Kingston Fire Department

Incident Report

Incident Totals

Kingston City

Nov-16

TOTAL CALLS

77

Category	Total		Total
Structure Fires	4	Hazardous Calls	2
Vehicle Fires	1	Service Calls	7
Brush/Grass Fires	3	Good Intent Calls	7
Refuse/rubbish Fires	2	Unintentional False	8
Other Fires	0	Other False	1
Total Fires	10	Total False: Total	25
Rescue and EMS	42	Overpressure Rupture/ Explosion - No Fire	0
Mutual Aid Received	1	Incidents with Exposures	0
Mutual Aid Given	1		
Automatic Aid Received	2		
Automatic Aid Given	2		
Fire Service Injuries	0	Fire Dollar Loss	
Non-Fire Service Injury	0	Property	0
Fire Service Death	0	Contents	0
Fire Civilian Injuries	0	Non-Fire Dollar Loss	
Non-Fire Civilian Injuries	0	Property	0
Fire Civilian Death	0	Contents	0
Non-Fire Civilian Death	0		

Kingston Fire Department

Kingston, TN

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Minor Incident Types by Month for Year

Year: 2016

INCIDENT TYPE	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	SUM
Accident, potential accident		1	1		2		1	1	2		1		9
Attempted burning, illegal action							1						1
Combustible/flammable spills & leaks			2		2		1				1		6
Controlled burning				1		1							2
Dispatched and canceled en route	7	3	6	13	3	4	1	4	7	3	4		55
Electrical wiring/equipment problem	1						2						3
Emergency medical service (EMS) Incident	33	28	44	26	34	49	33	37	58	49	31	2	424
False alarm and false call, other	1	1		7	4	3	5	4	3	2	2		32
Fire in mobile property used as a fixed structure											1		1
Fire, other					1								1
Good intent call, other						2							2
Malicious, mischievous false alarm	1	1		1	1					2	1		7
Medical assist	5	6	8	11	13	6	6	5	7	12	11	1	91
Mobile property (vehicle) fire		2	1		1		1	1	2		1		9
Natural vegetation fire		1	1			2		1		2	3		10
Other incident type											1		1
Outside rubbish fire					1						2		3
Person in distress			1			2			2	1			6
Public service assistance	3	6	5	2	9	8	4	2	6	3	3	1	52
Search for lost person							1						1
Smoke, odor problem									1				1
Steam, other gas mistaken for smoke						1			1		3		5
Structure Fire	1		3	2	1		2	2	1	1	3	1	17
System or detector malfunction	1	1			1		1		1	1	1		7
Unauthorized burning									1		4		5
Unintentional system/detector operation (no fire)	1	1		1	2	2			3	2	4		16
Water problem			1										1
Wrong location, no emergency found		2	2	2		2				2			10
Total	54	53	75	66	75	82	59	57	95	80	77	5	778

Only REVIEWED incidents included

Kingston Fire Department

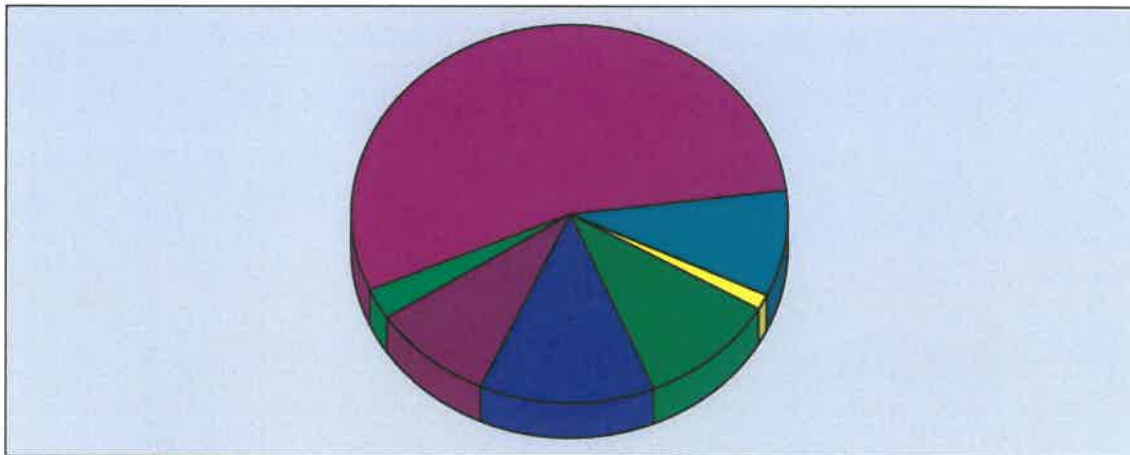
Kingston, TN

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Major Incident Types by Month for Date Range

Start Date: 11/01/2016 | End Date: 11/30/2016



False Alarm & False Call	Rescue & Emergency Medical Service Incident
Fire	Service Call
Good Intent Call	Severe Weather & Natural Disaster
Hazardous Condition (No Fire)	

INCIDENT TYPE	NOV	TOTAL
False Alarm & False Call	8	8
Fire	10	10
Good Intent Call	7	7
Hazardous Condition (No Fire)	2	2
Rescue & Emergency Medical Service Incident	42	42
Service Call	7	7
Severe Weather & Natural Disaster	1	1
Total	77	77

Only REVIEWED incidents included



**EMERGENCY
REPORTING**

emergencyreporting.com

Doc Id: 495

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Kingston Fire Department

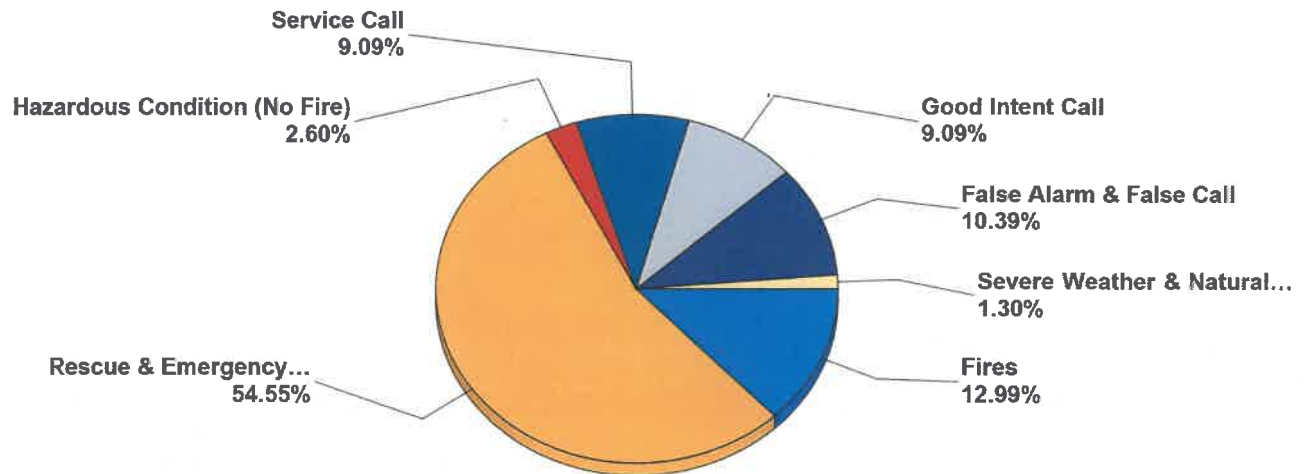
Kingston, TN

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 11/01/2016 | End Date: 11/30/2016



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	10	12.99%
Rescue & Emergency Medical Service	42	54.55%
Hazardous Condition (No Fire)	2	2.60%
Service Call	7	9.09%
Good Intent Call	7	9.09%
False Alarm & False Call	8	10.39%
Severe Weather & Natural Disaster	1	1.30%
TOTAL	77	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	3	3.90%
121 - Fire in mobile home used as fixed residence	1	1.30%
132 - Road freight or transport vehicle fire	1	1.30%
141 - Forest, woods or wildland fire	1	1.30%
143 - Grass fire	2	2.60%
151 - Outside rubbish, trash or waste fire	2	2.60%
311 - Medical assist, assist EMS crew	11	14.29%
321 - EMS call, excluding vehicle accident with injury	29	37.66%
322 - Motor vehicle accident with injuries	2	2.60%
412 - Gas leak (natural gas or LPG)	1	1.30%
462 - Aircraft standby	1	1.30%
550 - Public service assistance, other	1	1.30%
553 - Public service	1	1.30%
554 - Assist invalid	1	1.30%
561 - Unauthorized burning	4	5.19%
611 - Dispatched & cancelled en route	4	5.19%
651 - Smoke scare, odor of smoke	3	3.90%
700 - False alarm or false call, other	2	2.60%
714 - Central station, malicious false alarm	1	1.30%
733 - Smoke detector activation due to malfunction	1	1.30%
744 - Detector activation, no fire - unintentional	1	1.30%
745 - Alarm system activation, no fire - unintentional	3	3.90%
815 - Severe weather or natural disaster standby	1	1.30%
TOTAL INCIDENTS:	77	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Public Works Report –November 2016

Solid Waste:

- Convenience center solid waste collected: None _____
- Wood chips removed from lot: None _____
- Solid Waste Tonnage collected: None _____
- Street sweeping debris removed off streets: 46 Loads _____
- Recycled materials collected: None _____
-

Public Works Selected Performance Indicators	Total	YTD
Brush Pick-Up Areas Covered	19 loads	97 loads
Culverts/Storm Drains Cleaned	22	67
Curb-Repair/Install/Remove	None	430ft
Drainage Inspection Requests	None	13
Excavation/Street Cut Permits Issued	None	None
Exemption/Back Door Route Requests	None	None
Graffiti Removal Requests	None	None
Land Disturbance Permits Issued	None	None
Sanitation – Bulk Item/Junk Pick-Up Request	4	7
Sanitation – Cart Repairs	None	None
Sanitation – Second Cart Request	None	None
Signs Repaired/Installed (Street or Name)	3	15
Storm water Inspections Performed	None	8
Stream and/or Tributary Clean-Up/Clean-Outs	None	None
Streets paved	None	1
Streets Repaired (e.g., pothole)	1	25
Streets Striped	None	None
Tennessee One Calls	1	9
Traffic Signal Repair	None	1
Tree Trimming Requests	4	11
Vehicle Maintenance – Routine	13	46
Vehicle Maintenance – Unscheduled	3	31
Water Quality – Related Outreach Events	NA	NA

Public Works Facility, Outreach & Project Review:

- Residential meetings and work to assist with drainage-related projects –None
- Daily underground storage tank testing –N/A
- Monthly fuel pump inspection and cleaning- N/A
- Storm water manager's meeting- N/A
- Weekly departmental meetings and monthly staff safety meetings-4
- Sign repair, new sign installations- 3
- Signal inspection, repair and timing adjustments- None
- Grant applications- None
- Participated in various weather calls- none
- Brine acquisition and street prep in advance of weather events- None
- Fleet software implementation –N/A
- Storm water educational outreach webinar- None
- Drainage law presentation- None
- Street Lighting- None

Continuing Projects

- Fleet system software implementation -None
- Bent sign inventory repair- None
- Upgrades to City's fueling system- None



PARKS AND RECREATION

**Kingston Parks & Recreation
MINUTES
November 21, 2016**

PRESENT: Paul Rogers, Ruth Lentz, Sue Collins, Karen High, Josh Igou, Tony Brown, Rick Ross, Eric Clark, Keenon Hethcoat, Jo Ann Knies

ABSENT: Ruth Thompson

GUESTS: David Bolling, Kingston City Manager; Sonny Hunter,

Sue Collins called the meeting to order at 6:00 p.m. She welcomed members and guests. Ruth Lentz made a motion to accept the previous months minutes. Keenon seconded. Motion passed.

Paul gave an invocation.

UNFINISHED BUSINESS:

1. Boat Slips – David Bolling asked for input from the members and any questions on the recently acquired boat slips at 58 Landing. Rick said the draft was taken from area marina's policies and recommended by our insurance carrier.
The members had been sent a draft before the meeting. Tony said he asked the Council to allow the Parks Board to have input on operating the slips. Keenon discussed- How re-fueling would be handled, what can and can't be in a slip, will there be a floating lift, 12-month lease, sub-leasing, policing, first-right of refusal, life jacket enforcement on docks and additional amenities determine the final fees charged.
Ruth Lentz asked about injuries and/or accidents and who would investigate and would parks and recreation get the money to use for other water front projects.
Josh Igou noted that the City could be named as an additional policyholder at no extra cost.
Paul said he would be willing to work on a committee or get with other Marina's and was familiar with these contracts. He said 18 slips are not too many to manage.
Tony stressed importance of the board giving their input to the City manager now, especially about the allocation of funds. He went over the highlighted

areas on the contract with the members; re-fueling, parking restrictions, cleaning boats at the slips, discounts, trash disposal, lights and security. He said he told Council he wanted the Parks board members to have input. David appreciated the board taking the time to read over and give him their comments and suggestions.

Keenon made a motion to discuss where funds should go. This motion was tabled until the Parks Board could have further discussions.

David said money received and not spent would go back into the general fund unless it is designated as an enhancement fund for water lakefront development.

Karen suggested most of this input should be managerial decisions.

Eric thought we might be over-thinking it, but had a concern of how all of this would be enforced.

David said he would like a general consensus from the members and thanked the board for their efforts in this endeavor.

2. Disc Golf – The baskets and nine pads are here. Rick said ordered signage should be here soon. A Christmas night tournament has been discussed.
3. Porter Park – The grade work will be done tomorrow – footers will be next week. Rick said we have ordered bleachers and play ground equipment and a sprinkler system. The basketball courts have also been painted.
4. Ladd Greenway – We are still under contract until Dec. 15th. Sonny asked about the ADA sidewalk near the bridge. Rick noted we still have the berm leading to the water tank, the re-seeding by the restroom and the gap in the pavement at the bridge.
5. Fort Update - Building 15 tresses will be in early next week. The Cherokee Council House is an Eagle project by Caleb Townsend.
6. The Fire Department received the Award for Best Decorated Table at our annual 'Spook'-tacular Event in October.
7. Paul, Keenon, Sue, Karen volunteered to help with the parade on Monday, November 28th. It begins at 7:00 p.m. in front of Roane Co. High School.
8. Our third annual Christmas Bazaar is Saturday, Dec. 3rd from 10:00 – 3:00 p.m. There will be a candy cane hunt/fun run held that morning for kids.

NEW BUSINESS:

1. Early Voting - Rick addressed the concerns we had with holding early voting here at the community center. Tony Brown suggested the Election Commission could re-structure early voting and have computers here to improve and make voting more convenient and faster for everyone. Rick said parking was a huge problem and we even had to cancel some of our events during that time. Keenon made a motion for Rick to approach the Election Commission about locating another venue. Paul seconded. There was one vote against. Motion passed.
2. Our next meeting will be held December 5th at Fort Southwest Point. Rick will send a text out asking people what they would like to bring for our meeting/Christmas gathering.
3. The Candlelight Tour at the Fort is scheduled for Saturday, December 10th from 6-9 p.m. Rick encouraged everyone to attend.

Keenon made a motion to adjourn. Paul seconded. Motion passed. Meeting ended at 7:35 p.m.

Submitted by Jo Ann Knies



Roane County
ROANE COUNTY CODES ENFORCEMENT

308 N. THIRD STREET
KINGSTON, TN 37763
Phone: 865-717-4230
Fax: 865-717-4176

codesenforcement@roanegov.org

BP2016-674

PROJECT NAME: K. C. Carport
SITE ADDRESS: 1043 Waterford Place Kingston

BP

ISSUED: 11/22/2016

EXPIRES: 05/21/2017

MAP:

Ctrl MAP:

GROUP:

PARCEL: 00500/047 1041
Waterford Place

FLOOD PLAIN:

ZONING:

APPLICANT: PIONEER COMMERCIAL CONSTRUCTION,
LLC

OWNER: WL & MC Dev.
1000 Waterford Place
1000 Waterford Place
KINGSTON, TN 37763

VALUATIONS:

Carport (open sided shelter
for vehicles or storage with
ceiling unfinished.)

672.00

\$7,499.52

FEES:

building permit fees

Paid

\$68.00

Due

\$0.00

Total:

\$7,499.52

Receipt Number :

BU6-00985

Totals :

\$68.00

\$0.00

REQUIRED INSPECTIONS

Final Inspection

CONDITIONS

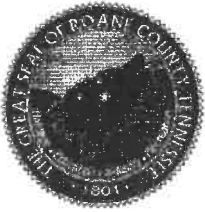
I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of Laws and Ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state/local law regulating construction or the performance of construction.

Issued By:

Contractor or Authorized Agent:

Date:

11-22-16



Roane County
ROANE COUNTY CODES ENFORCEMENT

308 N. THIRD STREET
KINGSTON, TN 37763
Phone: 865-717-4230
Fax: 865-717-4176

codesenforcement@roanegov.org

BP2016-674

PROJECT NAME: K. C. Carport
SITE ADDRESS: 1043 Waterford Place Kingston

BP

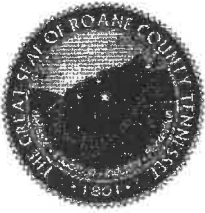
ISSUED: 11/22/2016

EXPIRES: 05/21/2017

Notes:

This permit is valid for 180 days from the date of issue to the start date of this project. If work is stopped for a period of 180 days the permit will be void. An extension can be applied for through the Codes Enforcement Office at 865-717-4230.

To schedule an inspection call the Codes Enforcement Office at 865-717-4230, 24 hours in advance.



Roane County
ROANE COUNTY CODES ENFORCEMENT

308 N. THIRD STREET
KINGSTON, TN 37763
Phone: 865-717-4230
Fax: 865-717-4176

codesenforcement@roanegov.org

BP2016-673

PROJECT NAME: K. C. Carport
SITE ADDRESS: 1041 Waterford Place Kingston

BP

ISSUED: 11/22/2016

EXPIRES: 05/21/2017

MAP:

GROUP:

FLOOD PLAIN:

Ctrl MAP:

PARCEL: 00500/047 1041
Waterford Place

ZONING:

APPLICANT: PIONEER COMMERCIAL CONSTRUCTION,
LLC

OWNER: WL & MC Dev.
1000 Waterford Place
1000 Waterford Place
KINGSTON, TN 37763

VALUATIONS:

Carport (open sided shelter
for vehicles or storage with
ceiling unfinished.) 672.00 \$7,499.52

FEES:

building permit fees

Paid

\$68.00

Due

\$0.00

Total: \$7,499.52

Receipt Number :

BU6-00984

Totals :

\$68.00

\$0.00

REQUIRED INSPECTIONS

Final Inspection

CONDITIONS

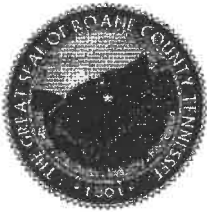
I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of Laws and Ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state/local law regulating construction or the performance of construction.

Issued By:

Contractor or Authorized Agent:

Date:

11/22/16



Roane County
ROANE COUNTY CODES ENFORCEMENT

308 N. THIRD STREET
KINGSTON, TN 37763
Phone: 865-717-4230
Fax: 865-717-4176

codesenforcement@roanegov.org

BP2016-673

PROJECT NAME: K. C. Carport
SITE ADDRESS: 1041 Waterford Place Kingston

BP

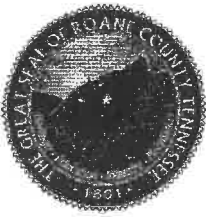
ISSUED: 11/22/2016

EXPIRES: 05/21/2017

Notes:

This permit is valid for 180 days from the date of issue to the start date of this project. if work is stopped for a period of 180 days the permit will be void. An extension can be applied for through the Codes Enforcement Office at 865-717-4230.

To schedule an inspection call the Codes Enforcement Office at 865-717-4230, 24 hours in advance.



Roane County
ROANE COUNTY CODES ENFORCEMENT

308 N. THIRD STREET
KINGSTON, TN 37763
Phone: 865-717-4230
Fax: 865-717-4176

codesenforcement@roanegov.org

BP2016-645

PROJECT NAME: K. C. Residential Addition
SITE ADDRESS: 216 Brentwood Way Kingston

BP

ISSUED: 11/07/2016

EXPIRES: 05/06/2017

MAP:

Ctrl MAP:

GROUP:

PARCEL: 02700/E/058J

FLOOD PLAIN:

ZONING:

APPLICANT: James & Rachel Hayes
216 Brentwood Way
KINGSTON, TN 37763
865-617-8966

OWNER: James & Rachel Hayes
216 Brentwood Way
KINGSTON, TN 37763
865-617-8966

VALUATIONS:

Single Family	414.00	\$37,500.12
Total:		\$37,500.12

FEES:

	<u>Paid</u>	<u>Due</u>
building permit fees	\$308.00	\$0.00
Receipt Number :	Totals :	
BU6-00942	\$308.00	\$0.00

REQUIRED INSPECTIONS

Footings

Foundation

Framing Inspection

Energy Code

Final Inspection

CONDITIONS

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of Laws and Ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state/local law regulating construction or the performance of construction.

Issued By:

Contractor or Authorized Agent:

Date:



Roane County
ROANE COUNTY CODES ENFORCEMENT

308 N. THIRD STREET
KINGSTON, TN 37763
Phone: 865-717-4230
Fax: 865-717-4176

codesenforcement@roanegov.org

BP2016-645

PROJECT NAME: K. C. Residential Addition
SITE ADDRESS: 216 Brentwood Way Kingston

BP

ISSUED: 11/07/2016

EXPIRES: 05/06/2017

Notes:

This permit is valid for 180 days from the date of issue to the start date of this project. if work is stopped for a period of 180 days the permit will be void. An extension can be applied for through the Codes Enforcement Office at 865-717-4230.

To schedule an inspection call the Codes Enforcement Office at 865-717-4230, 24 hours in advance.

KINGSTON WATER TREATMENT PLANT



NOVEMBER OPERATIONS REPORT

2016

Water Treatment Plant		Current Month	Previous Month	% Change	Avg Day	Max Day	Min Day
GALLONS	Influent (Raw)	21,134,000	20,928,000	0.97%	682,000	859,000	449,000
	Effluent (Finish)	20,529,000	20,134,000	1.92%	662,000	831,000	459,000
	Spring Supply	10,805,000	11,903,000	-10.16%	349,000	398,000	316,000
	Total Finish Prod.	31,334,000	32,037,000	-2.24%	Distribution & WTP Report: 3,047,000 gals. usage flushing and Tank Refilling.		
Plant Efficiency		99.87%	99.84%	0.03%			
Distribution							
GALLONS	Consumption	21,275,800	25,838,500	-21.45%	Public Works: No Report		
	Reported Usage	3,047,000	2,260,000	25.83%	Fire Dept: No Report		
	Water Loss	7,011,200	3,938,500	43.83%	Park & Rec: No Report		
	%	22.38%	12.29%	10.08%	WWTP: No Report		
					OT Hrs:	35	

Note: The Water Production, Consumption and Loss data is for the October Meter Read Period.

- * Multiple Agencies here throughout the Month collecting water samples.
- * Drained and washed all Basins on two separate occasions
- * Completed (collected and analyzed) 2 rounds of Compliance Dist. Bacteriological Sampling.
- * Maintained continuous flushing of the Rockwood and Kingston Interconnect lines to maintain disinfection residuals throughout the lines and System.
- * Performed regular maintenance at Plant and Spring Site.
- * Did In-House Laboratory Training.
- * Performed (QA/QC) Quality Assurance and Quality Control Checks.
- * Completed all of the required regular monthly sampling.
- * ISI performed Quarterly Maintenance & Calibrations at Plant & Spring Pump House of all On-Line Equipment, Meters, Controllers and Transmitters, etc.
- * LABTRONX performed the biannual Laboratory Equipment Maintenance and Calibrations.
- * Rented a large excavator and had Distribution Operators remove all of the water treatment discharge material from the Lagoon. It is currently drying out and will be used for direct farm land application for the beneficial nutrients.
- * Installed the Solar and SCADA Equipment at Kingwood Tank, moved the water tap and sampling point inside the fence. This Tank is now actively monitored and part of the on-line SCADA System.
- * Replaced both High Service check valves to further eliminate the possibility of damage to System due to water hammer and to eliminate backflow into plant.
- * Kevin Hamilton, David Loy and David Alford all received their D1 Distribution Operator License' by challenging and passing the State Exam.

Kingston Water Department
Schedule of Unaccounted For Water
November

(All amounts in gallons)

A Water Treated and Purchased		
B	Water Pumped (potable)	31,334,000
C	Water Purchased	<u>0</u>
D	Total Water Treated and Purchased	<u>31,334,000</u>
	(Sum Lines B and C)	
E Accounted for Water:		
F	Water Sold	21,275,800
G	Metered for Consumption (in house usage)	<u>1,047,000</u>
H	Fire Department(s) Usage	<u>0</u>
I	Flushing	<u>2,000,000</u>
J	Tank Cleaning/Filling	<u>0</u>
K	Street Cleaning	<u>0</u>
L	Bulk Sales	<u>0</u>
M	Water Bill Adjustments (+/-)	<u>0</u>
N	Total Accounted for Water	<u>24,322,800</u>
	(Sum Lines F thru M)	
O	Unaccounted for Water	<u>7,011,200</u>
	(Line D minus Line N)	
P	Percent Unaccounted for Water	<u>22.376%</u>
	(Line O divided by Line D times 100)	

Q Other (explain)

See Below

Explain Other:

All amounts included in this schedule are supported by documentation on file at the water system. If no support is on file for a line item or if line item is not applicable, a "0" is shown.



Kingston Wastewater

Treatment Plant

TO: David Bolling, Kingston City Manager
Mike Jolly, Kingston Water Superintendent

FROM: Tony Workman, WWTP Manager

DATE: December 8, 2016

RE: November Monthly Report

MONTHLY FLOW	Average Flow	Maximum Flow	Minimum Flow	Total
Influent	.4309	1.7090	.3020	12,927,000
Effluent	.3647	1.5580	.1320	10,940,000

Total gallons of chlorine used was 202.2 @ \$2.09 gallon= \$422.18.

There was 3.88 inches of rain this month. No sewer overflows occurred this month.

56.70 tons of sludge was hauled to the landfill.

The dewatering box has continued to work to remove the old sludge from the digester. We have had over 12 hauls to the landfill, since we began using the dewatering box.

I have not received any calls in the past couple of weeks concerning odors. I think the rain we received help clean some of the lines that are low flow.

Merry Christmas and Happy New Year!

WATER DEPARTMENT MONTHLY REPORT

To: David Bolling

Month of: NOV. 2016

From: Jimmy Agee

RE: Monthly Work Orders

PAGE 1

TASK	RESOLVED	PENDING
INSTALL NEW METER	4	
Read-out	39	
RE- READS	2	
WATER TAP NEW ACCT.	4	
CLOSED ACCT WITH CONSUMPTION	1	
READ INS	36	
CHECK FOR HUNG METER	3	
CHANGE OUT HUNG / BROKEN METER		
CHECK FOR LEAK AT METER	16	
METER LEAKS	8	
AFTER HOURS - WATER	10	
SERVICE LINE LEAK	3	
LINE LOCATES	123	
TURN OFF FOR NON PAYMENT	49	
TURN WATER BACK ON	36	
YARD WORK		
DOOR HANGERS	8	
MANUAL READ	1	
AFTER HOURS - SEWER	3	
SEWER- TAP NEW ACCOUNT		
SEWER MISC		
SEWER BACK UP	15	
CHECK TO SEE IF STILL OFF	5	
TAP ESTIMATES	9	
PROFILE REQUESTED	3	
TAP-EXISTING ACCT	1	
SEWER-TAP EXISTING ACCT		
WATER MAIN BREAKS	4	

WATER DEPARTMENT MONTHLY REPORT

Month of: NOV. 2016

PAGE 2

TASK	RESOLVED	PENDING
MISC SERVICE ORDERS		
RELOCATE METER	1	
LOCATE WATER METER	1	
ACCURACY TEST		
WATER TO BE TESTED	1	
WATER TASTE BAD		
CHECK WATER PRESSURE	3	
BAD WATER SMELL		
IRRIGATION METER		
REPLACE MAN HOLE COVER		
LOCATE SEWER LINES		
REPLACE METER /METER BOX/LID	2	
RESET TRANSPONDER		
BAD SEWER SMELL	1	
FLUSH LINES	4	
RUN 10 GAL WATER THRU		
METER BUSTED		
INSPECT SEWER CONNECTION		
TURN OFF DUE TO LEAK	2	
REPLACE CUT-OFF VALVE	1	
CHECK FOR LEAK		
BLOW-OFF REPLACE		
Total		417
OVER-TIMES HOURS	178.5	
FIRE HYDRANTS		
ROAD PATCHES	16	
PULLED METERS	2	


Jim Agee, Forman

Kingston Public Library (KPL)

1004 Bradford Way
Kingston Tennessee 37763
865-376-9905

5 Dec 2016

TO: The Honorable Tim Neal, Mayor, City of Kingston
David Bolling, Manager, City of Kingston
Members of the City Council

FR: Emily Steele, MLIS
Director

RE: Monthly Director's Report

The following sum up library activities for the month of November, 2016:

School visits

I was invited to attend a literacy fair at Kingston Elementary on Nov. 30 and Dec. 2. It was set up like a science fair; the students created exhibits about books they'd read for class. I and some other volunteers judged. The exhibits were very impressive.

Children's Programming

We had four programs last month with 55 attending. The children painted a turkey and decorated Christmas ornaments.

Tech classes

We had two people at a digital photography class and two at a Pinterest class. We had fun, and at both classes, the patrons learned how to use features or programs that they already had on their devices.

Library work

This month we re-organized the store room and the cleaning supplies closet with the help of Sonny Hunter. Brad Leek from Ocoee came in and helped us go through our old computer equipment, so we threw away some outdated things. He actually found a monitor back there that still works. It is looking much better, and I'm thinking of spending some donation money on shelving made to fit storage bins.

On the Wednesday before Thanksgiving, I had two TA volunteers help me to relabel. We did over 50 books. I'm hoping to do another 50 this month.

Summary

We were closed for two holiday weekends this month, so our patron count is down to 1257. There were 2,362 checkouts and 485 renewals for the month, totaling 2847. The READS circulation for ebooks totaled 1785. This is down a little from our all-time high in summer, but it is still 200 a month better than this time last year.

Respectfully submitted,
ERS



City of Kingston
Project Status Update
November 2016

GREENWAY

		Date Completed/Closed Out
Project Cost:	\$369,505.00	
Engineer/Architect/Consultant:	V&M	
Contractor:		
Status (Percent complete)	99%	
Estimated Completion Date	December 1, 2016	
Notable outstanding issues:	Close-Out	

Notes:

1. Finalizing close-out.

HOME GRANT

		Date Completed/Closed Out
Project Cost:	\$250,000	
Engineer/Architect/Consultant:	Comm. Dev. Partners	
Contractor:		
Status (Percent complete)	0%	
Estimated Completion Date	Spring 2017	
Notable outstanding issues:	Home Inspections	

Notes:

1. Home Inspections began in early July.

LPRF GERTRUDE PORTER PARK

		Date Completed/Closed Out
Project Cost:	\$500,000	
Engineer/Architect/Consultant:	Robert Campbell	
Contractor:		
Status (Percent complete)	10%	
Estimated Completion Date	Late 2016 / early 2017	
Notable outstanding issues:	Work underway	

Notes:

1. Grade work near completion
2. Construction beginning
3. Awaiting lighting proposal from REU

CDBG SEWER PLANT IMPROVEMENTS

		Date Completed/Closed Out
Project Cost:	\$630,000	
Engineer/Architect/Consultant:	V&M	
Contractor:		
Status (Percent complete)	5%	
Estimated Completion Date	Winter 2017	
Notable outstanding issues:	Construction	

Notes:

1. Materials for de-watering press have arrived on site.