



# City Manager Report

## October 2014



### **Contents:**

Monthly reports of the City Manager and all departments as presented to the Kingston City Council and to the citizens of Kingston

### **Reporting Schedule:**

Published monthly on the City of Kingston website and distributed during the Kingston City Council meeting on the second Tuesday of each month

### **Featured Picture:**

An aerial view of our beautiful city.

### **Distributed:**

November 13, 2014



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**Featured Picture:**

Kingston Public Library

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**Message from the City Manager**

**Management**

- City Manager

**Finance**

- Finance/HR
- Human Resources
- City Clerk

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- Codes Enforcement
- Municipal Court
- Fire
- Building Inspections

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- Kingston Water Plant
- Kingston Wastewater Treatment Plant
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**Project Status Updates**

- Greenway
- N. Kentucky Street Paving (STP)
- WWTP Expansion
- Water Lines
- Sewer Lines



October 14, 2014

To: Kingston City Council  
City Staff  
Residents of Kingston

This City Manager Monthly Report is to be distributed and published on the city website ([www.mykingstontn.com](http://www.mykingstontn.com)). We are producing this report in an effort to provide general and performance information to the Kingston City Council and the public regarding City services and programs and to enhance transparency in our local government. Information compiled by each department is analyzed and organized for presentation in this report.

Our goal is to become more transparent and more performance driven. The City staff and I will continue to make every effort to increase efficiencies in City services as we serve the citizens of Kingston.

It is our hope this report will help you become and stay informed regarding city issues and progress.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

David L. Bolling, City Manager  
City of Kingston



# City Manager

## Management Report: September 2014

### Legislative Accomplishments

- Adopted a Resolution requiring all Board and Commission openings to be advertised in the Roane County News and on the City Website
- Adopted a Resolution in support of allocating TVA Funds (\$375,000)

### Legislative Matters Forthcoming

- The Amendment of City Code Chapter 8, Section 312 relative to the prohibitive conduct or activities of Beer Permit holders (noise)
- Approval of the City of Kingston Septage Receiving Policy

### Other Items Considered by the Council

- Authorized the Mayor to execute a contract with ADFAC for administration of the Rebuild and Recover Grant
- Authorized the Mayor to execute the Dispatch Agreement
- Approved the Application of Ramesht LLC for Cheers of Kingston Wine & Spirits
- **Beer Board**
  - No applications
- **Planning Commission**
- **Parks & Recreation**
  - Advertised in Roane County News and on the City Website for:
    - 1 position on the Board of Zoning Appeals (5yr. term—5 Members)
    - 2 positions on the Historic Zoning Commission (5 yr. term—8 Members)
    - 2 positions on the Library Board (3 yr. term—7 Members)
    - 1 position on the Planning Commission (8 yr. term—10 Members)
    - 1 position on the Fort SW Point Committee (4 yr. term—7 Members)
- **External Meetings**
  - Chamber Ribbon Cutting Harriman
  - Community Relations Committee Knoxville
  - Chamber Ribbon Cutting
  - Roane County Alliance Green Team
  - Chamber Breakfast
  - Roane Alliance Cookout for Elected Officials
  - Chamber Coffee
  - UT-IPS Leadership
- **Internal Meetings**
  - Met with Department Heads for regularly scheduled individual and group meetings
  - Met with City Attorney on the proposed changes to the Personnel Policies and Procedures Manual

### Ongoing Work

- Greenway Project Extension: **NTP received, bids to be open Nov. 10<sup>th</sup>.**
- North Kentucky Street Paving Project: **Awaiting Notice to Proceed (Construction)**
- Revising Personnel Policies & Procedures: **Ongoing with City Attorney**
- Employee Performance Evaluations: **All evaluations will be concluded by next week**
- Noise Ordinance: **Will be on Oct. Council agenda and ongoing**
- Wastewater Treatment Plant Expansion: **Work scheduled to by Oct 15th.**
- Septage Receiving: **Ready to receive. Will be meeting with the Centers Farm Homeowner Assoc.**

FILED

IN THE CHANCERY COURT FOR KNOX COUNTY, TENNESSEE

JOHNNY GOODMAN,

2014 AUG -6) AM 9:09

PLAINTIFF,

HOWARD G. HOGAN

V.

No. 187994-1

CITY OF KINGSTON and TENNESSEE  
MUNICIPAL LEAGUE RISK MANAGEMENT  
POOL A/K/A THE POOL,

DEFENDANTS.

JOINT PETITION FOR APPROVAL OF WORKERS' COMPENSATION  
COMPROMISE AND SETTLEMENT AGREEMENT

The undersigned parties, being the only parties interested in the above captioned matter and having first agreed to waive venue and submit to the venue and jurisdiction of this Court, hereby jointly petition the Court for the approval of the following Settlement Agreement, and agree and represent to the Court as follows:

The parties are subject to the Workers' Compensation Law of Tennessee, Tenn. Code Ann. §50-6-101, et. seq. (the "Act"). Plaintiff/Employee Johnny Goodman sustained an injury in the course and scope of his employment with the employer, City of Kingston (the "Employer").

On or about August 1, 2013 Plaintiff/Employee, Johnny Goodman, sustained an injury to his left arm in the course and scope of his employment with the Employer. As a result of said injury, Plaintiff came under the care and treatment of Dr. John Harrison who assessed Plaintiff to have retained medical impairment rating of five percent (5%) to the left arm.

At the time of the accident, Plaintiff/Employee earned sufficient wages to entitle him to the weekly workers' compensation wage benefit of Seven Hundred Sixty Five and 77/100 Dollars (\$765.77) per week.

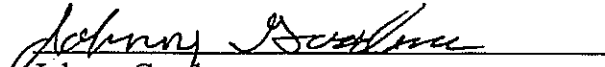
The Plaintiff has been unable to make a meaningful return to work, and therefore the parties have agreed to compromise and settle Plaintiff's claims for permanent disability benefits on the basis of fifteen percent (15%) permanent partial disability to the left arm. Plaintiff has received all temporary benefits due and owing to him. Employer has paid or will pay all medical expenses incurred by the Plaintiff through the date of this Petition that the Employer is obligated to pay pursuant to the Act. In addition, the parties agree that the Employer, through its insurer, Tennessee Municipal League Risk Management Pool a/k/a the Pool ("TML"), shall remain liable for any necessary and reasonable future medical expenses as authorized by law related to the aforesaid injury provided that Plaintiff remains under the care and treatment of a physician or physicians authorized for such treatment by TML and further provided that Plaintiff shall give prior notice to Defendants in the event that any extraordinary medical care or surgery is indicated. Any change in physicians must be authorized by TML.

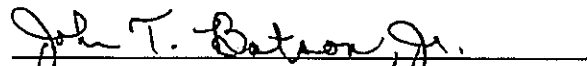
THEREFORE, IT IS HEREBY AGREED that the Plaintiff/Employee, Johnny Goodman is entitled to receive from the Employer, pursuant to Tenn. Code Ann. §50-6-207, compensation for the injury set forth and described hereinabove in the lump sum amount of Twenty Four Thousand Three Hundred Ninety Five and 25/100 Dollars (\$24,395.25) representing a permanent partial disability rating of fifteen percent (15%) to the left arm. The Defendants have previously paid an advance permanent partial disability benefits in the amount of Three Thousand Sixty Three and 10/100 Dollars (\$3,063.10) for which a credit is awarded, and the total net amount to be paid to Plaintiff in a lump sum is Nineteen Thousand Nine Hundred Ten and No/100 Dollars (\$19,910.00).

It is further agreed that when said payment hereunder has been made, the Employer and TML shall be and hereby are forever released and fully discharged from any and all claims,

except for claims for future medical expenses as hereinabove set forth, under the Act or otherwise. This Settlement Agreement contains the whole agreement between the parties and the parties hereby petition the Court for approval of said Settlement Agreement.

Witness our signatures affixed this 6<sup>th</sup> day of August, 2014.

  
Johnny Goodman  
Plaintiff/Employee

  
John T. Batson, Jr., BPR No. 9890  
Attorney for Defendants  
Watson, Roach, Batson, Rowell & Lauderback  
1500 Riverview Tower  
P.O. Box 131  
Knoxville, TN 37902  
(865) 637-1700



# KINGSTON POLICE DEPARTMENT - September 2014

## TIBRS Group A Offenses

### Crimes Against Persons

Aggravated Assault	3
Simple Assault	2
Intimidation	1
Stalking	1
Murder/Non-Negligent Manslaughter	
Negligent Manslaughter	
Justifiable Homicide	
Commercial Sex Acts	
Involuntary Servitude	
Kidnapping/Abduction	
Rape	
Sodomy	1
Sexual Assault with an Object	
Fondling	
Incest	
Statutory Rape	

Subtotal

8

## Crimes Against Property

Arson	
Bribery	
Burglary/Breaking and Entering	1
Counterfeiting/Forgery	
Embezzlement	
Extortion/Blackmail	
False Pretenses/Swindle/Confidence Game	
Credit Card/ATM Fraud	
Impersonation	
Welfare Fraud	
Wire Fraud	
Pocket-Picking	
Purse-Snatching	
Shoplifting	2
Theft from a Building	2
Theft from Coin Operated Machine/Device	
Theft from Motor Vehicle	
Theft of Motor Vehicle Parts/Accessories	
All Other Larceny	1
Motor Vehicle Theft	1
Robbery	
Stolen Property Offenses	
Vandalism	8

Subtotal

15

## Crimes Against Society

Drug/Narcotics Violations	4
Drug Equipment Violations	1
Betting/Wagering	
Operating/Promoting/Assisting Gambling	
Gambling Equipment Violation	
Sports Tampering	
Pornography/Obscene Material	
Prostitution	
Assisting or Promoting Prostitution	
Purchasing Prostitution	
Weapons Law Violations	
Total	5

## TIBRS Group B Offenses

Bad Checks	
Curfew/Littering/Vagrancy Violations	
Disorderly Conduct	1
Driving Under the Influence	1
Drunkenness	
Family Offenses, Non-Violent	
Liquor Law Violations	2
Peeping Tom	
Trespass of Real Property	
All Other Offenses	
Total	4

Central Dispatch	
Crash Reports	18
Traffic Stops	67
Investigator Needed on Scene	13
Domestic Complaints	11
Escorts Funeral/Other	11
Animal Calls	4
Vandalism	4
Fights	1
Burglar Alarms/Fire Alarms	28
Child Sexual Assaults	
Forgery	
Theft	3
Vehicle Theft	
Public/Motorist Assist	8
Arson/Explosive Devices	
Other Calls	195
	363
	Subtotal
	Total Calls
	218
Municipal Codes	
Animal Control Calls to Office	5
Animal Control Violations	2
Animal Control Letters Sent	2
Animals Transported to Shelter	2
Codes Concerns	7
Codes Violations	7
Codes Letters Sent	7
Property Maintenance Leins	
Temporary Signs Removed	35

Patrol Mileage	14,510
Hours Worked	2,411
Reserve Hours Worked	364
Total Overtime Hours	66
Total Amount of Overtime Wages	\$1,704.29
City Court Citations	14
General Sessions Citations	2
Arrest	36
Juvenile Arrest	
Incident Reports	56

Report for the citations issued, the disposition date for which was on  
September 9, 2014

Monies outstanding from August 7, 2007–Sept. 9, 2014	\$ 47,258.13
Monies collected from August 7, 2007 – Sept. 9, 2014	\$ 332,180.00

JUDGMENTS

COLLECTED

Total fines and costs billed in court	\$ 2,701.25	
Collected in court on fines and costs		\$ 755.00
Amount collected after Sept. 2014 Court		\$ 325.00
Total collected for citations on Sept. 2014		\$ 1,080.00
Amount outstanding for Sept. 2014	\$ 1,621.25	
<u>8</u> Cash bond forfeitures		\$ 910.00
Total amount collected for Sept. 2014 Citations		\$ 1,990.00
Amount collected from previous months/FTA etc.		\$ 1,791.25
Total collected in September 2014		<b>\$ 3,781.25</b>

These amounts are based upon amounts collected by, and the records of, the clerk of the Municipal Court for the City of Kingston.

This the 30<sup>th</sup> day of September 2014

  
TERESA JOHNSON  
Kingston City Court Clerk

  
BRENDA HALL MCDONALD  
Kingston City Judge



Governmental Revenues are typically received in arrears, i.e., August revenues are received in September. The revenues collected in September are for the month of August. Current property taxes will come due in October.

**City of Kingston**  
Financial Summary  
Sep-14

**KEY REVENUE INDICIES**

<u>Operating Fund</u>	<u>Indicator</u>	<u>Month</u>	<u>YTD</u>	<u>Annualized/ Projected</u>	<u>Target</u>	<u>Projected Over (Under) Budget</u>
General Fund	Local Sales Tax	\$ 86,040	\$ 261,335	\$ 980,000	\$ 980,000	
	State Shared Tax	\$ 49,180	\$ 237,554	\$ 686,882	\$ 686,882	
(Delinquent taxes)	Property Tax	\$ 16,964	\$ 49,173	\$ 1,680,000	\$ 1,680,000	
	Court Fines/Fees	\$ 4,948	\$ 11,551	\$ 34,404	\$ 62,250	\$ (27,846)
Tourism	Hotel/Motel Tax	\$ 4,710	\$ 14,255	\$ 57,266	\$ 40,000	\$ 17,266
Water/Wastewater	User/Fees	\$ -	\$ 1,785.00	\$ 10,710.00	\$ 60,000.00	\$ (49,290.00)

<b>Revenue Summary</b>					
General Fund Collected YTD	\$	1,182,317	Wastewater Fund Coll YTD	\$	805,382.47
General Fund Target	\$	1,357,081	Wastewater Fund Target	\$	859,723.00
Difference	\$	(174,764)	Difference	\$	(54,340.00)
		21.80%			23.40%

**OPERATIONS EXPENDITURE SUMMARY**

<u>Operating Dept</u>	<u>Month</u>	<u>YTD</u>	<u>Annualized/ Projected</u>	<u>Budget</u>	<u>Projected Over (Under) Budget</u>
General Government	\$ 6,967.37	\$ 159,889.91	\$ 267,202.00	\$ 199,760.00	\$ (67,442.00)
Community Development	\$ 2.75	\$ 5,141.59	\$ 10,275.00	\$ 10,275.00	
Police	\$ 63,918.87	\$ 246,467.96	\$ 927,427.00	\$ 896,497.00	\$ (30,930.00)
Fire	\$ 62,340.49	\$ 235,527.87	\$ 1,014,082.00	\$ 986,264.00	\$ (27,818.00)
Public Works	\$ 42,344.33	\$ 164,363.28	\$ 748,171.00	\$ 816,284.00	\$ 68,113.00
Parks & Recreation	\$ 40,029.98	\$ 148,404.03	\$ 569,507.00	\$ 592,965.00	\$ 23,458.00

**OPERATIONS EXPENDITURE SUMMARY**

<u>Fund</u>	<u>Month</u>	<u>YTD</u>	<u>Target</u>	<u>% of Budget</u>
General	\$ 323,447.07	\$ 1,427,638.35	\$ 904,720.00	20.74%
Water/Wastewater	\$ 141,552.04	\$ 923,586.72	\$ 573,148.00	24.12%

## **New Business Licenses Issued in SEPTEMBER 2014**

	<b>OPENING DATE</b>
<b>1. MRS. MARY'S DAYCARE</b>	<b>9/20/2014</b>
Haley Garvey	
1824 Oak Hills Dr	
376-0039	

## **HUMAN RESOURCES REPORT MONTH SEPTEMBER 2014**

### **HUMAN RESOURCES**

- ~ REVIEWED AND UPDATED ALL EMPLOYEES LEAVE AND ATTENDANCE RECORDS
- ~ VERIFIED AND CERTIFIED SEVERAL PREVIOUS EMPLOYEE'S RECORDS
- ~ HIRED 1 PART-TIME EMPLOYEE IN PUBLIC WORKS;
- ~ RE-HIRED 1 PART-TIME EMPLOYEE IN THE LIBRARY
- ~ TRANSFERRED 1 FULL-TIME EMPLOYEE FROM PUBLIC WORKS TO WATER/SEWER TRANSMISSION & DISTRIBUTION
- ~ TOTAL FULL TIME EMPLOYEES: 63; TOTAL PART-TIME EMPLOYEES 14
- ~ MET WITH TML AUDITOR FOR PAYROLL AUDIT FOR FY 2013/14  
UPDATED ALL EMPLOYEES BENEFICIARIES FOR LIFE INSURANCE
- ~ MET WITH DEPARTMENT HEADS TO REVIEW LEAVE RECORDS OF THEIR RESPECTIVE EMPLOYEES
- ~ FILED INSURANCE CLAIMS FOR SEVERAL EMPLOYEES
- ~ MET WITH REPRESENTATIVES FROM HEALTH INSURANCE TO LOOK AT WAYS TO SAVE THE CITY AND EMPLOYEES  
MONEY ON INSURANCE PREMIUMS AND DEDUCTIBLES
- ~ MET WITH LIBRARY BOARD REPRESENTATIVE



## **FINANCE AND ADMINISTRATION REPORT SEPTEMBER 2014**

### FINANCE

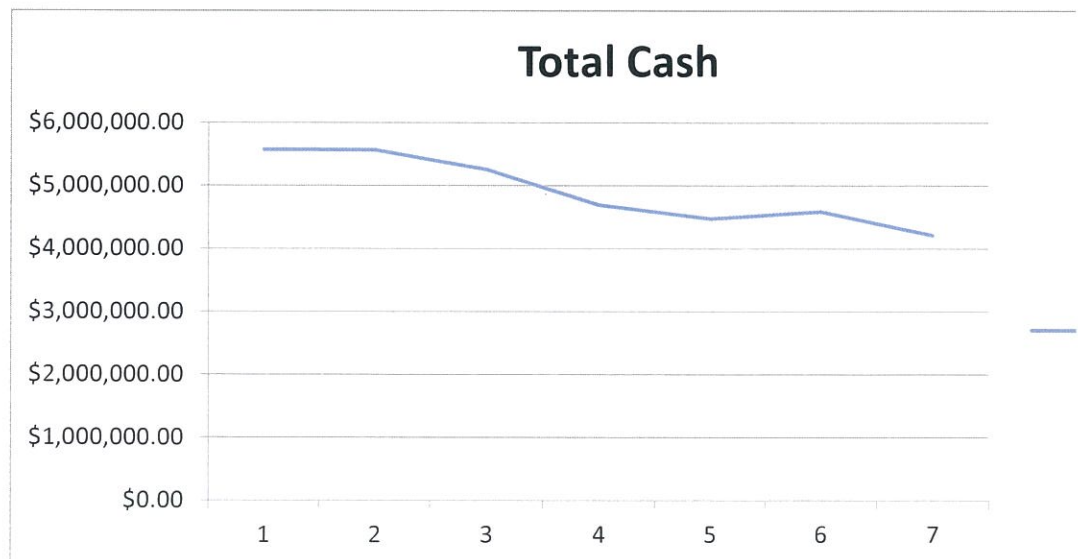
- ~ COMPLETED TCRS REQUIREMENTS FOR ONLINE REPORTING EMPLOYEES RETIREMENT
- ~ 2013-14 AUDITORS BEGAN IN HOUSE ANNUAL FINANCIAL AUDIT
- ~ ATTENDED MEETING WITH CITY MANAGER AND DEPT. HEADS
- ~ MONTHLY UTILITY BILLING; BILLED 3729 WATER SERVICE CUSTOMERS FOR A TOTAL AMOUNT OF: \$230,000;
- ~ CONTINUING THE EFFORT FOR NEIGHBORS HELPING NEIGHBORS PROJECT TO ADD \$1.00 PER MONTH TO BILLS OF CUSTOMERS WHO VOLUNTEERED TO HELP OTHERS
- ~ ATTENDED COUNCIL WORKSESSION AND CITY COUNCIL MEETING
- ~ COMPLETED QUARTERLY FINANCIAL REPORTS, 941'S, AND QUARTERLY EMPLOYMENT SECURITY REPORTS
- ~ UTILITY BILLING TOTAL NUMBER OF ACCOUNTS BILLED FOR AUGUST 3716 FOR A TOTAL AMOUNT OF \$313,845.88
- ~ NEW WATER SERVICE APPLICATIONS FOR AUGUST TOTALED 30 NEW CUSTOMERS  
42 CUSTOMERS FINALED OUT SERVICE
- ~ COMPLETED MONTHLY REPORTS
- ~ COLLECTED \$11,888.86\* IN DELINQUENT PROPERTY TAXES
- ~ MET WITH FEMA REPRESENTATIVE REGARDING EMERGENCY RECOVERY FROM TORNADO DAMAGES

**City of Kingston**  
**Financial Summary**  
**Aug-14**

**UNASSIGNED FUND BALANCE**

Operating Fund	Ending Balance FY 14	Current Month	Budget 08/31/14	Projected 08/31/14	%
General Fund	\$1,451,909.93	\$1,311,699.14	\$452,360.34	\$405,135.49	17.00%

Cash in Bank	Feb	Mar	Apr	May	June	July
General Fund	\$1,676,332.94	\$1,448,089.85	\$1,233,126.17	\$1,044,056.35	\$875,897.18	\$1,026,550.41
2008 Bond	\$276,786.26	\$290,499.35	\$304,235.96	\$247,878.90	\$261,666.78	\$275,442.65
Water/Sewer	\$1,199,096.70	\$1,448,089.85	\$1,338,734.62	\$1,351,299.75	\$1,234,966.72	\$1,154,777.68
1999 Bond	\$352,937.45	\$372,720.36	\$392,494.72	\$150,096.60	\$170,094.23	\$190,055.12
2004 Bond	\$314,893.32	\$323,624.37	\$332,378.18	\$281,039.61	\$289,837.08	\$298,621.05
RDA Loan Reserve Fd	\$188,238.49	\$190,249.73	\$192,260.76	\$194,272.23	\$196,283.45	\$198,295.18
Drug Fund	\$10,000.41	\$11,458.35	\$9,357.19	\$8,796.29	\$8,821.29	\$10,414.69
Ladd Landing constrn	\$309.26	\$309.26	\$309.26	\$309.26	\$309.26	\$309.26
Rockwood Intercon Constrectn Fund	\$390,960.35	\$391,016.80	\$388,773.08	\$388,829.21	\$378,883.26	\$378,937.97
Gallaher Rd Sewer Construction fund	\$906,459.83	\$832,958.80	\$809,937.28	\$772,453.58	\$799,900.11	\$799,305.20
WWTP Expan Const	\$30,677.24	\$30,679.05	\$30,680.83	\$30,682.65	\$30,684.41	\$30,686.24
WWTP Retainage Acct	\$226,414.42	\$226,427.88	\$226,440.91	\$226,454.37	\$226,467.40	\$226,480.87
Total Cash	\$5,573,106.67	\$5,566,123.65	\$5,258,728.96	\$4,696,168.80	\$4,473,811.17	\$4,589,876.32





## Kingston Fire Department September 2014

### Summary of Month's Activities

#### Fire Operations

The Department responded to 71 calls for service during the month of July.

#### Fire Administration

- Attended Dept. Head meeting
- All of KFD has been involved in remodeling of our training room at station 1.
- Remodeling scheduled to be completed October 3, 2014.
- Street Department assisted KFD with the demolition of the pond area.
- Plans have been set in place to build a new parking spot for our rescue unit housed at station 1.
- Calendar fundraiser is underway.
- 3<sup>rd</sup> annual Haunted House fundraiser dates have been set and planning is moving forward aggressively.
- Monthly supervisor meeting held and a KFD activity calendar is in planning for 2015.
- All daily operations paperwork is being revised to save on paper usage and be more user friendly.

The Training Room has been utilized this month for the following:

- Our training room has currently being remodeled. All training is taking place in our bay or in day room of station 1.

	This Month	YTD
Fire Inspections	10	64

#### Public Fire Education

	This Month	YTD
Participants	15	
Education Hours	2	385
Number of Occurrences	1	

### **Firefighter Training**

KFD is continuing on shift-training. All training is being documented and turned into Lt./TO Clint Edmonds.

KFD hosted a Low Angle Rope Class. This class certified our firefighters to operate rope equipment to safely package and move patients up a steep incline. This rescue gear has been put into service and resides on Unit 3. All KFD personnel must train with the equipment once a week to stay sharp on all skills.

### **Training Plan for 2015:**

Kingston Fire Department is currently creating the 2015 training outline for monthly company training and individual shift training. This training must be approved by the state and be ISO compliant.

### **Implemented Performance Standards Plan**

- Continuing Education for all KFD personnel
- Monthly testing to certify all KFD personnel to the highest level possible.

### **Fleet Maintenance**

- Routine Checks
- New Apparatus Check Off Guideline

### **Special Projects**

- Remodeling training room and removed pond outside of station to add parking for our apparatus. Upon completion of training room remodel, it will be able to seat double the amount of people.

### **Outstanding Issues**

- Aging Fire fighting apparatus and SCBAs (Self Contained Breathing Apparatus)

### **Cost Savings**

- Safety meetings with no injuries

- Firefighters encouraged to swap shifts when possible instead of taking vacation time to help with overtime costs.
- Fundraising activities are moving forward aggressively.



# Kingston Fire Department

Incident Report

Incident Totals

Kingston City

Aug-14

## TOTAL CALLS

Category	Total		Total
Structure Fires	1	Hazardous Calls	0
Vehicle Fires	0	Service Calls	9
Brush/Grass Fires	0	Good Intent Calls	8
Refuse/rubbish Fires	0	Unintentional False	4
Other Fires	0	Other False	
<b>Total Fires</b>	<b>1</b>	<b>Total False: Total</b>	<b>21</b>
Rescue and EMS	49	Overpressure Rupture/ Explosion - No Fire	0
Mutual Aid Received	0	Incidents with Exposures	0
Mutual Aid Given	0		
Fire Service Injuries	0	<b>Fire Dollar Loss</b>	
Non-Fire Service Injury	0	Property	0
Fire Service Death	0	Contents	0
Fire Civilian Injuries	0	<b>Non-Fire Dollar Loss</b>	
Non-Fire Civilian Injuries	0	Property	0
Fire Civilian Death	0	Contents	0
Non-Fire Civilian Death	0		

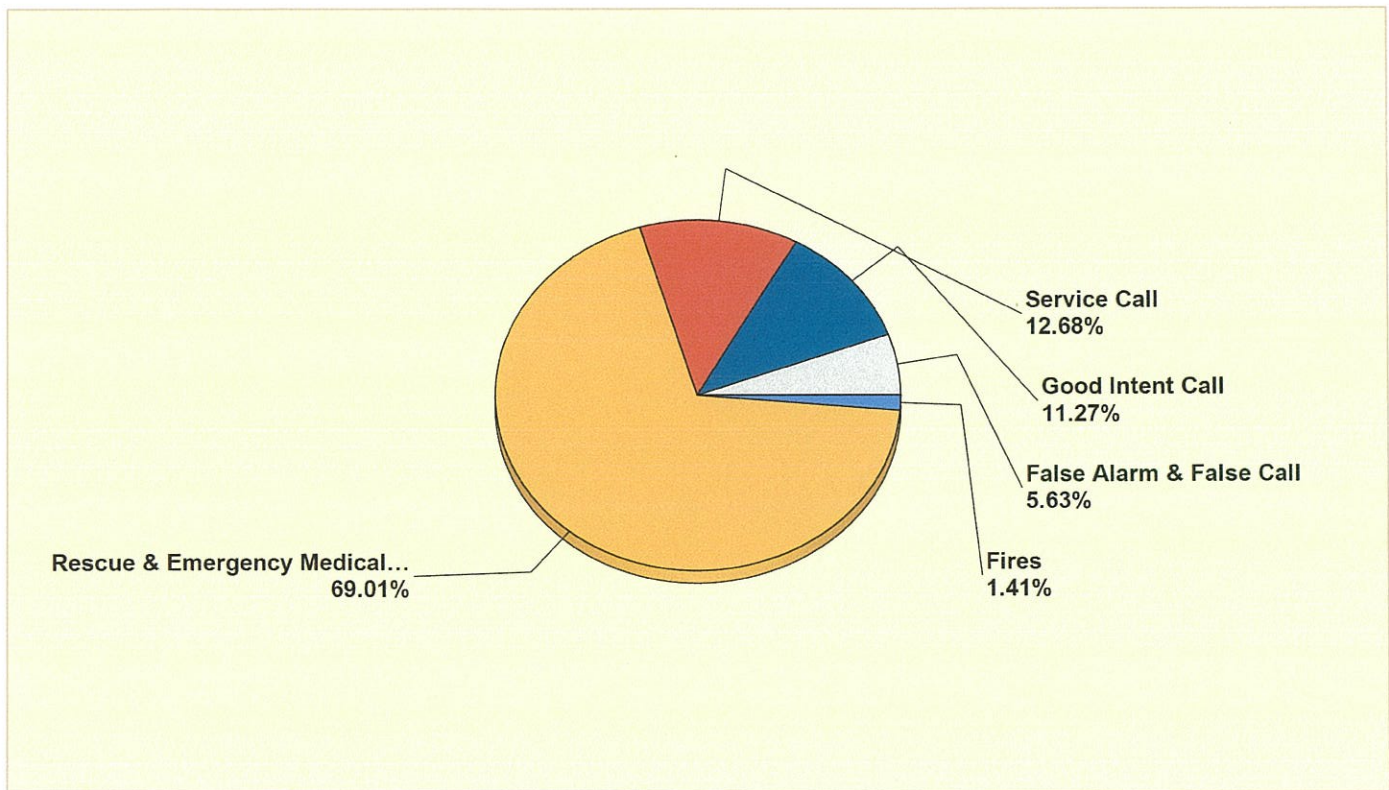
# Kingston Fire Department

Kingston, TN

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## Breakdown by Major Incident Types for Date Range

Start Date: 09/01/2014 | End Date: 09/30/2014



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	1	1.41%
Rescue & Emergency Medical Service	49	69.01%
Service Call	9	12.68%
Good Intent Call	8	11.27%
False Alarm & False Call	4	5.63%
TOTAL	71	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	1.41%
311 - Medical assist, assist EMS crew	4	5.63%
320 - Emergency medical service, other	4	5.63%
321 - EMS call, excluding vehicle accident with injury	38	53.52%
322 - Motor vehicle accident with injuries	2	2.82%
324 - Motor vehicle accident with no injuries.	1	1.41%
510 - Person in distress, other	3	4.23%
550 - Public service assistance, other	3	4.23%
553 - Public service	2	2.82%
571 - Cover assignment, standby, moveup	1	1.41%
611 - Dispatched & cancelled en route	7	9.86%
622 - No incident found on arrival at dispatch address	1	1.41%
700 - False alarm or false call, other	1	1.41%
733 - Smoke detector activation due to malfunction	1	1.41%
745 - Alarm system activation, no fire - unintentional	2	2.82%
<b>TOTAL INCIDENTS:</b>	<b>71</b>	<b>100.00%</b>

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.





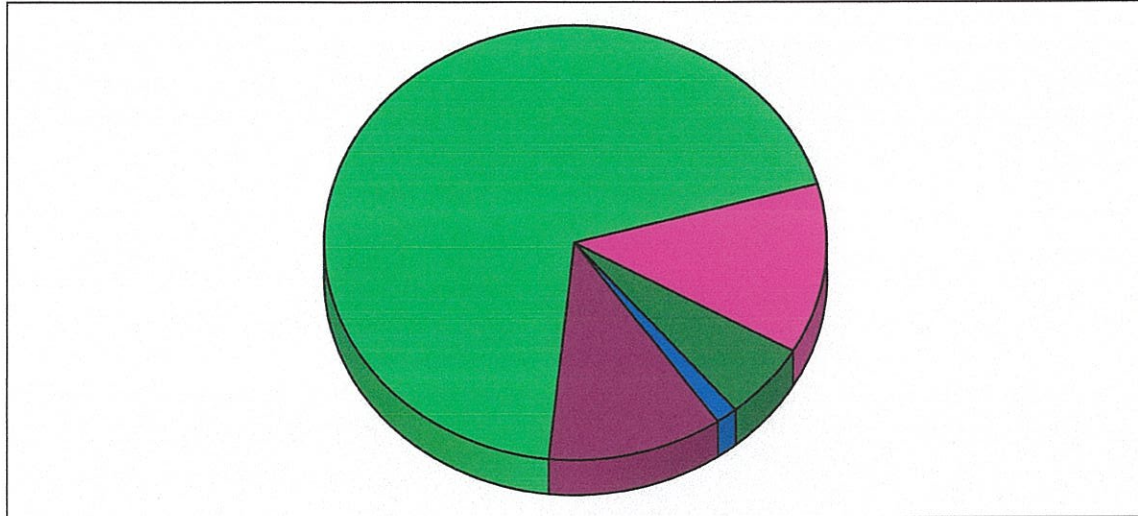
# Kingston Fire Department

Kingston, TN

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## Major Incident Types by Month for Date Range

Start Date: 09/01/2014 | End Date: 09/30/2014



False Alarm & False Call    Good Intent Call    Service Call  
Fire    Rescue & Emergency Medical Service Incident

INCIDENT TYPE	SEP	TOTAL
False Alarm & False Call	4	4
Fire	1	1
Good Intent Call	8	8
Rescue & Emergency Medical Service Incident	49	49
Service Call	9	9
Total	71	71

Only REVIEWED incidents included



emergencyreporting.com  
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Page # 1

# Kingston Fire Department

Kingston, TN

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## Minor Incident Types by Month for Year

Year: 2014

INCIDENT TYPE	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	SUM
Accident, potential accident	1			1			2	1			5
Bomb scare				1							1
Chemical release, reaction, or toxic condition				1		1					2
Citizen complaint		1									1
Combustible/flammable spills & leaks			3				2				5
Controlled burning			1								1
Cover assignment, standby at fire station, move-up									1		1
Dispatched and canceled en route	6	7	3	2	5	4	4	5	7		43
Electrical wiring/equipment problem			1			1		1			3
Emergency medical service (EMS) Incident	46	44	43	40	43	43	41	32	45	1	378
Excessive heat, scorch burns with no ignition				1							1
Extrication, rescue					1						1
False alarm and false call, other	2	5	2	4	1	5	3	6	1		29
Good intent call, other							1				1
Malicious, mischievous false alarm			1								1
Medical assist	8	2	2			3	4	5	4		28
Mobile property (vehicle) fire		1						1			2
Natural vegetation fire	3	3	1	2		1					10
Other incident type						1					1
Outside rubbish fire								1			1
Overpressure rupture from air or gas (no fire)				1							1
Overpressure rupture from steam (no ensuing fire)		1									1
Person in distress	2	1	1			1		2	3		10
Public service assistance	1	4	1		2	6	4	5	5		28
Rescue or EMS standby							1				1
Rescue, emergency medical call (EMS), other		1									1
Service call, other				1	1			1			3
Smoke, odor problem	2	1	1								4
Special outside fire		1									1
Special type of incident, other					1						1
Steam, other gas mistaken for smoke		1						1			2
Structure Fire			1	1	2		2		1		7
System or detector malfunction	2	3	5		2	2		2	1		17
Unintentional system/detector operation (no fire)	2	1	2	3	2	2	3	1	2		18
Wrong location, no emergency found				1		1	1		1		4
<b>Total</b>	<b>75</b>	<b>77</b>	<b>68</b>	<b>59</b>	<b>60</b>	<b>71</b>	<b>68</b>	<b>64</b>	<b>71</b>	<b>1</b>	<b>614</b>

Only REVIEWED incidents included

## Kingston Building Inspector Activity Report (FD) September 2014

The purpose of this report is to ensure that all citizens and contractors are assisted concerning the issues of: Building Codes and Safety, Fire Marshall Duties, and Property Safety. The duty of this department is to inspect and enforce these regulations in a certified and professional manner.

<u>Activity</u>	<u>Scope of Activity</u>	<u>Total Monthly</u>
Fire Code Inspections	Inspect existing businesses within city limits – Hotels, Restaurants, Stores, etc.	21
Fire Investigations	Duties of Fire Marshall involving fires in the city limits	0
Building Inspections	Building Related	17
I.B.C. Training	Training for the departments required certification test/International Building Certification	16 hours
Fire Inspections Training	Required training on Fire Code	0
Kingston Building Permit Fees	Collect Building Permit Fees for New Residential Homes and Building Additions	\$ 305.00
Flood Event/FEMA	Assisting flood properties and FEMA requirements including all documentation	0
Issuing of Addresses	Assisting E-911 with assigning addresses for the city	0
Plan Reviews	In-house plan review (also with outsourced plan reviews)	0
Customer Service Calls	Facilitate calls contractors may have	Daily



**BUILDING INSPECTOR REPORT**  
**SEPTEMBER, 2014**

NAME AND ADDRESS	TYPE OF WORK	COST OF PROJECT	COST OF PERMIT
Kent Adcox 235 Lawnville Road	Garage	\$ 40,000.00	\$ 210.00
First Baptist Church, 235 N. Kentucky Street	Replace sign	\$ 6,890.00	\$ 45.00
John McClure, 1868 James Ferry Road	Porch	\$ 8,000.00	\$ 50.00
TOTALS		\$ 54,890.00	\$ 305.00

## Public Works Report – September 2014

### Solid Waste:

- Convenience center solid waste collected: \_\_\_\_\_ None \_\_\_\_\_
- Wood chips removed from lot: \_\_\_\_\_ None \_\_\_\_\_
- Solid Waste Tonnage collected: \_\_\_\_\_ None \_\_\_\_\_
- Street sweeping debris removed off streets: \_\_\_\_\_ 4 Loads \_\_\_\_\_
- Recycled materials collected: \_\_\_\_\_ None \_\_\_\_\_
- \_\_\_\_\_

<b>Public Works Selected Performance Indicators</b>	<b>Total</b>	<b>YTD</b>
Brush Pick-Up Areas Covered	17 loads	36 loads
Culverts/Storm Drains Cleaned	7	13
Curb-Repair/Install/Remove	150 ft	150 ft
Drainage Inspection Requests	9	15
Excavation/Street Cut Permits Issued	None	None
Exemption/Back Door Route Requests	None	None
Graffiti Removal Requests	None	None
Land Disturbance Permits Issued	None	None
Sanitation – Bulk Item/Junk Pick-Up Request	1	2
Sanitation – Cart Repairs	None	None
Sanitation – Second Cart Request	None	None
Signs Repaired/Installed (Street or Name)	None	3
Stormwater Inspections Performed	1	2
Stream and/or Tributary Clean-Up/Clean-Outs	None	None
Streets paved	None	None
Streets Repaired (e.g., pothole)	13	25
Streets Striped	None	None
Tennessee One Calls	2	3
Traffic Signal Repair	None	1
Tree Trimming Requests	1	1
Vehicle Maintenance – Routine	3	8
Vehicle Maintenance – Unscheduled	21	38
Water Quality – Related Outreach Events	NA	NA

### **Public Works Facility, Outreach & Project Review:**

- Residential meetings and work to assist with drainage-related projects -2
- Daily underground storage tank testing –N/A
- Monthly fuel pump inspection and cleaning- N/A
- Stormwater manager's meeting- N/A
- Weekly departmental meetings and monthly staff safety meetings- 2
- Sign repair, new sign installations- None
- Signal inspection, repair and timing adjustments- None
- Grant applications- None
- Participated in various weather calls- None
- Brine acquisition and street prep in advance of weather events- None
- Fleet software implementation –N/A
- Stormwater educational outreach webinar- None
- Drainage law presentation- None
- Street Lighting- None

### **Continuing Projects**

- Fleet system software implementation -None
- Bent sign inventory repair- None
- Upgrades to City's fueling system- None

## STATE RT 1

### ACTIVITY

446 MECHANICAL SWEEPING  
447 MANNUAL SWEEPING

	<u>Rate</u>	<u>Hrs.</u>	<u>Total</u>
LABORER	\$14.75	13	\$ 191.75
OPERATOR	\$15.35	13	\$ 199.55
FOREMAN	\$15.82	13	\$ 205.66

SUB TOTAL		\$ 596.96
FRINGE BENEFITS	45%	\$ 268.63
FINAL LABOR SUBTOTAL		\$ 865.59

### ACTIVITY

435 MACHINE MOWING on MEDIANS  
441 LITTER REMOVAL ON MEDIAN

<u>Acres/Miles</u>	<u>Rate</u>	<u>Total</u>
0.97	\$45.00	\$43.65
0.60	\$50.00	\$30.00

SUB TOTAL	\$73.65
-----------	---------

### EQUIPMENT RENTAL

	<u>Rate</u>	<u>Hrs.</u>	<u>Total</u>
17 SWEEPER TRUCK	\$48.22	13	\$ 626.86
04 TRUCK	\$13.00	13	\$ 169.00

EQUIPMENT SUBTOTAL	\$ 795.86
TOTAL	\$ 1,735.10

STATE RT 1 GRANDTOTAL \$ 1,735.10

## STATE RT 58

### ACTIVITY

446 MECHANICAL SWEEPING  
447 MANNUAL SWEEPING

	<u>Rate</u>	<u>Hrs.</u>	<u>Total</u>
LABORER	\$13.54	20	\$ 270.80
OPERATOR	\$15.35	20	\$ 307.00
FOREMAN	\$15.82	20	\$ 316.40

SUBTOTAL	\$ 894.20	
FRINGE BENEFITS	45%	\$ 402.39
FINAL LABOR SUBTOTAL	\$ 1,296.59	

### Equipment Rental

	<u>Rate</u>	<u>Hrs.</u>	<u>Total</u>
17 SWEEPER TRUCK	\$ 48.22	20	\$ 964.40
04 TRUCK	\$ 13.00	20	\$ 260.00

EQUIPMENT SUBTOTAL	\$ 1,224.40
TOTAL	\$ 2,520.99

STATE RT 58 GRANDTOTAL \$ 2,520.99

## STATE RT 326

## ACTIVITY

446 MECHANICAL SWEEPING  
447 MANNUAL SWEEPING

	<u>Rate</u>	<u>Hrs.</u>	<u>Total</u>
LABORER	\$13.54	1.5	\$ 20.31
OPERATOR	\$15.35	1.5	\$ 23.03
FOREMAN	\$15.82	1.5	\$ 23.73

SUBTOTAL		\$ 67.07
FRINGE BENRFITS	45%	\$ 30.18
FINAL LABOR SUBTOTAL		\$ 97.24

## Equipment Rental

	<u>Rate</u>	<u>Hrs.</u>	<u>Total</u>
17 SWEEPER TRUCK	\$ 48.22	1.5	\$ 72.33
04 TRUCK	\$ 13.00	1.5	\$ 19.50

EQUIPMENT SUBTOTAL	\$ 91.83
TOTAL	\$ 189.07

STATE RT 326 GRANDTOTAL	\$ 189.07
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State Rt. 1	Sub Total	\$ 1,735.10
State Rt. 58	Sub Total	\$ 2,520.99
State Rt. 326	Sub Total	\$ 189.07
GRANDTOTAL		\$ 4,445.17

Activity	Description	Amount	Work Quantity	Work Quantity	Work Unit
	<b>City of Kingston Month of September</b>				
401	Manual Spot Checking				Tons
402	Crack Repair				Pounds
404	Mechanical Continuous Patching				Tons
405	Milling				Square Feet
406	Surface Replacement				Tons
411	Concrete Pavement Repair				Cubic Yards
412	Concrete Joint repair				Linear Feet
425	Grading Unpaved Surface (Shoulder)				Linear Miles
427	Patching Unpaved Surface (Shoulder)				Tons
435	Machine Mowing on Medians	\$43.65		0.97	Acres
438	Debris, Trees. Etc., Removal from Roadway surface only				Man Hours
441	Litter removal on medians	\$30.00		0.60	Roadway Miles
446	Mechanical Sweeping and Street Flushing				Miles
447	Manual Roadway Sweeping	\$4,371.52		103.5	Man Hours
460	Plowing Snow				Lane Miles
461	De-icing Salt and/or Sand for snow abnd ice removal				Tons
463	Anti-icing (Salt Brine)				Gallons
470	Pavement Markings				Line Miles
471	Speciality Markings				Each
	Invoice Total	\$4,445.17			



KINGSTON STREET DEPT.  
900 Waterford Place,  
KINGSTON, TN 37763

(865) 376-2114

STATEMENT OF MAINTENANCE OF STATE HIGHWAYS WITHIN THE CITY LIMITS  
OF KINGSTON, TENNESSEE FOR THE MONTH OF **September 2014**

I HEREBY CERTIFY ALL THE EQUIPMENT USED OF THE ABOVE IS THE  
PROPERTY OF THE CITY OF KINGSTON. ALL WORK AND MATERIAL USED  
ON THIS STATEMENT IS FOR WORK DONE ON STATE HIGHWAY ROUTES.

\_\_\_\_\_  
STREET SUPERVISOR

I HEREBY CERTIFY THAT THE ABOVE IS AN ACCURATE STATEMENT OF COST  
AND SAME HAS BEEN DULY PAID BY THE CITY OF KINGSTON AND IS NOW  
TO BE REIMBURSED UNDER OUR STANDARD CONTRACT AGREEMENT.

\_\_\_\_\_  
CAROLYN BREWER  
FISCAL OFFICER

STATE OF TENNESSEE  
COUNTY OF ROANE

NOTARY PUBLIC  
MY COMMISSION EXPIRES

\_\_\_\_\_  
\_\_\_\_\_



**PARKS AND RECREATION**

**Kingston Parks and Recreation**

**MINUTES**

**September 8, 2014**

**PRESENT:** Ruth Thompson, Paul Rogers, Josh Igou, Karen High, Rick Ross, Sue Collins, Jo Ann Knies

**ABSENT:** Tony Brown, Eric Clark, Keenon Hethcoat, Ruth Lentz

Meeting called to order by Chairman Igou. He welcomed members.

Paul gave an invocation.

Paul made a motion to approve the previous month's minutes and Ruth T. seconded.

**UNFINISHED BUSINESS:**

1. Rick reported the City will begin advertising in the local newspaper before a board members' term expires, to see if anyone else in the community is interested in volunteering, in addition to the current board member.
2. Tennis Courts – The City was going to lay down tile as our option to repair the tennis courts across from the Community Center, but under the County's ownership, their plan is just to fill in the cracks and paint them. Nobody is currently mowing the area. Rick's plans would be to put up used fencing to divide our courts at City Park, and more people would play there.
3. The annual Kingston Country Fair will be held Saturday, October 4<sup>th</sup> from 10:00 – 5:00 p.m. Rick asked members if they would be able to volunteer a few hours of their time, to let us know.
4. Fall Sports – Cherokee Middle School softball is going on, AYSO fall soccer, RCHS girls' soccer and softball and fast pitch softball on Byrd Field. Josh brought up the question as to whether the Parks Department would be taking over the KOC basketball.

**NEW BUSINESS:**

1. Early voting will be here October 15 – 30. We hope to have more candidate sign enforcement. We will be checking on this with the county since the area across the street now belongs to the county.
2. LPRF Grant for Porter Park – The state awarded us the grant, we are now waiting on the contract.

3. Rick has applied for a 'Hokey's Heart' AED grant to be used at Southwest Point.
4. The Driver Safety grant rotation has us now eligible for cones, sandwiches boards, etc. We have gotten TV's in the past for educational purposes.
5. Race Policy for the City – Due to conflicts with our involvement, after this year, Rick said we may go to a priority system to limit the number of races that can be held in the City, and also, there could be a charge for the officers who are in charge each time for traffic control, and get paid for overtime.
6. Ladd Greenway – With approval, construction can begin and consists of a restroom, parking lot, and amenities (\$375,000 is left of the grant).

### **Other Business**

Ruth T. mentioned that a lot of cars were coming in the wrong way at the Southwest Point baseball entrance, (coming from the south end). She has been asked when the softball field will be fixed. Rick's plans are to 'mill lip' it in early spring.

Ruth added that some light bulbs were not working on the baseball scoreboard sign. Those will be replaced soon.

Paul made a motion to adjourn. Karen seconded. The meeting ended at 6:55 p.m.

### **Dates to Remember:**

Sept. 9 <sup>th</sup>	City Council Meeting
Oct. 4 <sup>th</sup>	Country Fair
October 6 <sup>th</sup>	Park Board Meeting

Submitted by Jo Ann Knies

## September Monthly Report

### Kingston Community Center

These are the regularly scheduled, on-going meetings and events that were held at the Center during the month of September 2014:

Senior Luncheon	TEA Party
Senior Bridge	American Red Cross
Senior Quilting	Girl Scout Daisy Troops
Cultural Arts (FCE)	D.A.R. Meetings and Luncheon
Senior Executive Board	Roane County Children's Reading Foundation Program
Senior Pinochle (2 groups)	DCS Parenting Classes
Senior Canasta	Roane County Retired Teachers
Master Gardener's Club	Kingston City Court
Kingston Parks & Recreation Committee	Krafty Korner's - FCE
Girl Scout Leaders/Service Unit	Roane County Reading Foundation
Adult Table Tennis	Roane County Foster Care Program Meeting
Antique Tractor Club	N.A.M.I.
Senior Line Dancing	Roane Co. Southern Bros. and Sisters (FCE)
Any Body Can Exercise Class	Roane County Sewing Club
Kingston City Court	Salvation Army

These are the groups and events that were held in addition to the regularly scheduled ones at the Center during the month of September 2014:

Kingston Board of Zoning Appeals	Master Gardeners Workshop
Tony Workman Family	Misty Walden Family
First Baptist Church Annual Picnic	Army Training Meeting
Dept. of Children Services Workshop	Breast Cancer Group
East Tenn. Regional Care Flue Shots	Mary Kay Cosmetics
TVA Retirees Luncheon Meeting	Loring E. Justice PLLC - Depositions

**At City Park:** Gregory Family Celebration of Life Memorial Service, Dogs for "Dawgs" Fundraiser, Johnny Goodman Family, Three Rivers Ramblers Square Dance, Dee Siler Family, Dee Dee Edwards Family

**At Southwest Point:** Impact Church Baseball Clinic for Kids, Dina Mize Family, The "Chase Run" (Grace Community Church), Fancy Moses Family

**Com.Center Rent:** \$440.00      **City Park Pavilion:** \$120.00

Submitted by Jo Ann Knies

# KINGSTON WATER TREATMENT PLANT



## SEPTEMBER OPERATIONS REPORT

2014

<i>Water Treatment Plant</i>		Current Month	Previous Month	% Change	Max Day	Min Day	Avg. Day
G A L L O N S	Influent (Raw)	18,926,000	17,958,000	5.11%	1,042,000	415,000	611,000
	Effluent (Finish)	17,547,000	16,389,000	6.60%	938,000	397,000	566,000
	Spring Supply	12,845,000	12,540,000	2.37%	446,000	373,000	414,000
	Total Finish Prod.	30,392,000	28,929,000	4.81%	<i>Distribution &amp; WTP Report:</i> 3,406,000		
Plant Efficiency		99.60%	99.34%	0.26%	gals. usage flushing and Tank Refilling.		
<i>Distribution</i>					<i>Public Works:</i> No Report		
G A L L O N S	Consumption	23,551,000	24,703,000	-4.89%	<i>Fire Dept:</i> No Report		
	Reported Usage	3,406,000	1,900,160	44.21%	<i>Park &amp; Rec:</i> No Report		
	Water Loss	3,435,000	2,325,840	32.29%	<i>WWTP:</i> No Report		
	%	11.30%	8.04%	3.26%	<i>OT Hrs:</i> 50		

Note: The Water Production, Consumption and Loss data is for the August Meter Read Period.

- \* Multiple Agencies here throughout the Month collecting water samples.
- \* Drained and washed all Basins on two separate occasions
- \* Completed (collected and analyzed) 2 rounds of Compliance Dist. Bacteriological Sampling.
- \* Maintained continuous flushing of the Rockwood and Kingston Interconnect lines to maintain disinfection residuals throughout the lines and System.
- \* Performed regular maintenance at Plant and Spring Site.
- \* Did In-House Laboratory Training.
- \* Performed (QA/QC) Quality Assurance and Quality Control Checks.
- \* Mowed and trimmed at Treatment Plant, Spring Pump House and Spring Site.
- \* Mowed over the Gravity Feed Line from the Spring Site to the Pump House.
- \* Requested and received Reduced Monitoring Requirements on the Disinfection By-Products due to the low results and effectiveness of our TTHM / THAA5 Treatment Techniques and Program.
- \* Water Department employees completed OSHA approved Trench Safety and Confined Space Training Courses.
- \* Received the Results from Laboratory Proficiency Testing Study (Performance and Quality Control Testing) scoring 100%.
- \* Rebuilt the #1 Spring Pump House Pump. Replaced the Impeller, shaft, bushing and seals etc.
- \* Received site approval for land application of Lagoon solid waste. The samples were found to be "Exceptional Quality" Soil and has many constituents that will improve soil.

Schedule of Unaccounted For Water  
September

*(All amounts in gallons)*

<b>A Water Treated and Purchased</b>		
<b>B</b>	Water Pumped (potable)	30,392,000
<b>C</b>	Water Purchased	<u>0</u>
<b>D</b>	<b>Total Water Treated and Purchased</b> (Sum Lines B and C)	<u>30,392,000</u>
<b>E Accounted for Water:</b>		
<b>F</b>	Water Sold	23,551,000
<b>G</b>	Metered for Consumption (in house usage)	<u>1,906,000</u>
<b>H</b>	Fire Department(s) Usage	<u>1,500,000</u>
<b>I</b>	Flushing	<u>0</u>
<b>J</b>	Tank Cleaning/Filling	<u>0</u>
<b>K</b>	Street Cleaning	<u>0</u>
<b>L</b>	Bulk Sales	<u>0</u>
<b>M</b>	Water Bill Adjustments (+/-)	<u>0</u>
<b>N</b>	<b>Total Accounted for Water</b> (Sum Lines F thru M)	<u>26,957,000</u>
<b>O</b>	<b>Unaccounted for Water</b> (Line D minus Line N)	<u>3,435,000</u>
<b>P</b>	<b>Percent Unaccounted for Water</b> (Line O divided by Line D times 100)	<u>11.302%</u>

**Q Other (explain)**

See Below

Explain Other:

All amounts included in this schedule are supported by documentation on file at the water system. If no support is on file for a line item or if line item is not applicable, a "0" is shown.



# CITY OF KINGSTON

## WATER DEPARTMENT MONTHLY REPORT

Month of: SEPT. 2014

To: David Bolling

From: Jimmy Agee

PAGE 1

TASK	RESOLVED	PENDING
INSTALL NEW METER	1	
READ OUTS	43	
RE- READS	4	
WATER TAP NEW ACCOUNT	1	
HYDRANT LEAKS		
READ INS	48	
CHECK FOR HUNG METER	69	
CHANGE OUT HUNG / BROKEN METER		
CHECK FOR LEAK	12	
METER LEAKS		
AFTER HOURS - WATER	6	
SERVICE LINE LEAK	12	
LINE LOCATES	103	
TURN OFF FOR NON PAYMENT	8	
TURN WATER BACK ON	4	
YARD WORK	11	
DOOR HANGERS	3	
MANUAL READ	4	
AFTER HOURS - SEWER	2	
SEWER- TAP NEW ACCOUNT		
CLOSED ACCT WITH CONSUMPTION		
SEWER BACK UP	3	
RE-LOCATE WATER MAIN		
TAP ESTIMATES	3	
PROFILE REQUESTED	7	
TAP-EXISTING ACCT		
SEWER-TAP EXISTING ACCT		
CHECK TO SEE IF STILL OFF & LOCK		



# CITY OF KINGSTON

## WATER DEPARTMENT MONTHLY REPORT

Month of: SEPT. 2014

PAGE 2

TASK	RESOLVED	PENDING
<b>MISC SERVICE ORDERS</b>		
RAISE METER		
CHANGE METER TOPS		
LOWER METER BOX	1	
PESSURE TEST	1	
WATER TASTE BAD		
Check FOR TAMPERED METERS	3	
BAD SEWER SMELL		
TURN BACK ON TO FIND LEAK		
REPLACE MAN HOLE COVER		
WATER MAIN BREAK	1	
REPLACE METER /METER BOX/LID		
RESET TRANSPONDER	2	
CAMERA SEWER LINE		
FLUSH LINES		
RUN 10 GAL WATER THRU		
TURN OFF DUE TO LEAK	1	
REPAIR METER SHUT-OFF	1	
SEWER LINE REPAIR		
INSTALL METER YOKE		
RE-LOCATE WATER METER		
LOCK METERS	3	
Total		363
FIRE HYDRANTS		
ROAD PATCHES	6	
OVERTIME HOURS	133	

  
Jimmy Agee Forman

# **KINGSTON WASTEWATER TREATMENT PLANT**

**TO:** David Bolling, Kingston City Manager  
Mike Jolly, Kingston Water Superintendent

**FROM:** Tony Workman, WWTP Manager

**DATE:** October 3, 2014

**RE:** September 2014 Monthly Report

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<b>MONTHLY FLOW</b>	<b>Average Flow</b>	<b>Maximum Flow</b>	<b>Minimum Flow</b>	<b>Total</b>
Influent	.4143	.6920	.3420	12,430,000
Effluent	.3682	.6700	.2930	11,047,000

Total gallons of chlorine used was 243 @ \$2.09 gallon= \$507.87

50.50 total overtime hours this month.

There was 1.34 inches of rain. There was one overflow that occurred on James Ferry Road. This overflow was due to the 16" force main that split. A temporary patch was made until Barger and Sons will be able to replace 200' of the line. Total cost of this project is estimated at \$23,000, \$8000 for materials and labor between \$12,000- \$15,000. The state was notified of the overflow.

The weights for the lab, as requested by the state, arrived. The balance has been calibrated with the new weights.

Wascon was able to repair and replace a pump at #2 pump station along with a pump and check valve at the #1 pump station.

I will be out of town October 12-October 17<sup>th</sup>.

## September 2014 Billing

Bill Net	313,845.88
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Bill Gross	345,486.08
------------	------------

New Customers	30
---------------	----

Final Bills	42
-------------	----

<b>Number of Total Services</b>	<b>8717</b>
---------------------------------	-------------

Water	3716
-------	------

Sewer	2450
-------	------

Trash	2415
-------	------

Number of Accounts	3720
--------------------	------

Past Due Accounts	220
-------------------	-----

E-Bill Accounts	80
-----------------	----

ACH -Bank Draft Accounts	555
--------------------------	-----

### Neighbors Helping Neighbors

This Months Sign Ups	<b>Grand Total</b>
----------------------	--------------------

8	<b>23</b>
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**City of Kingston**  
Project Status Update  
September 2014

Any changes will appear in **RED**.

## GREENWAY

		Date Completed/Closed Out
Project Cost:	\$369,505.00	
Engineer/Architect/Consultant:	V&M	
Contractor:	n/a	
Status (Percent complete)	0%	
Estimated Completion Date	180 Day Completion	
Notable outstanding issues:	Adv for Const/Award	

Notes:

1. Project has received NTP for Construction Advertisement
2. Will advertise September 2014
3. 180 Day Completion Time

## NORTH KENTUCKY STREET PAVING

		Date Completed/Closed Out
Project Cost:	\$295,856 (Estimate)	
Engineer/Architect/Consultant:	V&M	
Contractor:	n/a	
Status (Percent complete)	0%	
Estimated Completion Date	30 day Completion	
Notable outstanding issues:	See below notes	

Notes:

1. Title VI certification
2. R/W Certification
3. NTP for Construction

## Wastewater Treatment Plant Expansion

		Date Completed/Closed Out
Project Cost:	\$5,000,000	
Engineer/Architect/Consultant:	Jacobs (Rick Kirby)	
Contractor:	Haren Construction	
Status (Percent complete)		
Estimated Completion Date		
Notable outstanding issues:		

Notes:

1. Work scheduled to resume on Oct. 15<sup>th</sup>.
- 2.
- 3.

## SEWER LINES

		Date Completed/Closed Out
Project Cost:		
Engineer/Architect/Consultant:	\$49,400 design	
Contractor:	\$376,033.28	
Status (Percent complete)	98%	
Estimated Completion Date	10/01/14	
Notable outstanding issues:		

Notes:

1. Project complete
- 2.

## WATER LINES

		Date Completed/Closed Out
Project Cost:		
Engineer/Architect/Consultant:	\$69,910 for all 4 parts	
Contractor:	\$580,400 est. for both 1 & 2	
Status (Percent complete)	Design is complete	Waiting for Rural Dev. Approval
Estimated Completion Date	April 2015	
Notable outstanding issues:		

Notes:

1. The Phase II work has been broken up into 4 parts
  - 1) Water line to Lawnville
  - 2) Kingston Heights Pump Station
  - 3) GIS Mapping
  - 4) Zone Meters