City Manager Report

OCTOBER 2016

Contents:

Monthly reports of the City Manager and all departments as presented to the Kingston City Council and to the citizens of Kingston

Reporting Schedule:

Published monthly on the City of Kingston website and distributed during the Kingston City Council meeting on the second Tuesday of each month

Featured Picture:

Boats slips on their voyage to Kingston

Distributed:

November 7, 2016

Message from the City Manager

Management

- City Manager

Finance

- Finance/HR
- Human Resources
- City Clerk

Public Safety

- Police
- Codes Enforcement
- Municipal Court
- Fire

Public Services

- Public Works
- Parks & Recreation (August & September)
  - Three Rivers Amphitheater Report (None for July)
- Building Permits

Water Department

- Kingston Water Plant
- Kingston Wastewater Treatment Plant
- Kingston Water Distribution and Collection

Library

- Director's Report

E-911 Quarterly Report

- Director's Report
  (Reports are Issued Quarterly)

Solid Waste Advisory Board

-

Project Status Updates

- Greenway
- HOME Grant
- LPRF Gertrude Porter Park
- CDBG Sewer Plant Improvements

November 7, 2016

To: Kingston City Council
City Staff
Residents of Kingston

This City Manager Monthly Report is to be distributed and published on the city website (www.mykingstontn.com). We are producing this report in an effort to provide general and performance information to the Kingston City Council and the public regarding City services and programs and to enhance transparency in our local government. Information compiled by each department is analyzed and organized for presentation in this report.

Our goal is to become more transparent and more performance driven. The City staff and I will continue to make every effort to increase efficiencies in City services as we serve the citizens of Kingston.

It is our hope this report will help you become and stay informed regarding city issues and progress.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

David L. Bolling, City Manager
City of Kingston

900 Waterford Place, Suite 200, Kingston, Tennessee 37763
Office: (865) 376-6584//Fax: (865) 376-1425
www.mykingstontn.com

City Manager

Management Report: October 2016

Legislative Accomplishments

B. Second reading of an ordinance Authorizing the Declaration of a Water Shortage Emergency and the Implementation Guidelines for the Emergency

Legislative Matters Forthcoming

A. Discussion of proposed revisions to the City of Kingston Sign Ordinance

Other Items Considered by the Council

A. Approved moving the November City Council meeting to Monday, November 7th to accommodate election day

- **External Meetings**
  - Green Team Meeting
  - Alliance Board
  - Meeting with Mark Pack
  - Robert Campbell (Porter Park)
  - Chamber Board Meeting
  - United Way Board
  - 245Tech (website development)
- **Internal Meetings**
  - Individual and Joint meetings with Department Heads
  - TML Pool Representative Judy Housley
  - Discussed various legal issues with the City Attorney

Ongoing Work

- Greenway Project Extension: **Close-Out underway**
- TVA Funding: **Ongoing meetings for website development**
- LPRF (Gertrude Porter Park): **Construction in progress. Estimated completion early 2017**
- HOME Grant: **Inspections began in early July. Estimated completion July 2017**
- CDBG (Sewer Plant): **Materials being ordered**

FINANCE AND ADMINISTRATION REPORT OCTOBER 2016

* CONTINUING THE EFFORT FOR NEIGHBORS HELPING NEIGHBORS PROJECT TO ADD $1.00 PER MONTH TO THEIR UTILITY BILL
* CUSTOMERS WHO VOLUNTEERED TO HELP OTHERS TOTAL 597 -DONATIONS TOTAL $7,315.80 DISBURSED -265.69
* UTILITY BILLING TOTAL NUMBER OF ACCOUNTS BILLED FOR OCTOBER 3737 FOR A TOTAL AMOUNT OF $377,959.98
* NEW WATER SERVICE APPLICATIONS FOR OCTOBER TOTALED 20
* 32 CUSTOMERS FINALED OUT SERVICE
* 224 PAST DUE ACCOUNTS
* TOTAL ACH-BANK DRAFT ACCOUNTS - 624
* TOTAL E-BILL ACCOUNTS - 198
* CHANGED BILLING TO BILLING SERVICE WITH MAILING BILLS IN ENVELOPES
* ADDED SERVLINE LEAK PROTECTION TO THE OCTOBER BILLING FOR WATER AND SEWER LEAKS
* ADDED BAR CODE SCANNERS FOR UTILITY BILLS FOR BETTER CUSTOMER SERVICE

NEW BUSINESS LICENSES ISSUED IN OCTOBER

1 KLEEN & KLEEN - PEDDLER PERMIT
2 DIRECT TV & AT&T
3 HANKINS QUALITY SERVICES, LLC
104 ROSS ESTATES RD
KINGSTON, TN 37763

PROPERTY TAX NOTICES SHOULD BE IN THE MAIL THIS WEEK OR NEXT. WILL BE IN OUR SYSTEM THIS WEEK FOR COLLECTION AND RECEIPTING PROPERTY TAXES

CITY OF KINGSTON COMBINED

FINANCIAL SUMMARY OCTOBER 2016

Cash in Bank	July	August	September	October	November	December	January	February	MARCH	APRIL	MAY	JUNE
General Fund	$1,397,732	$1,437,793	$1,180,145	$1,213,107								
TVA ENHANCE FNDS	$171,794	$168,522	$168,522	$168,061								
2008 Bond	$232,245	$232,245	$228,924	$227,022								
Water/Sewer	$1,448,269	$1,097,781	$1,084,955	$1,184,035								
1999 Bond	$127,855	$157,856	$179,692	$204,748								
2004 Bond	$361,638	$366,638	$368,319	$371,434								
RDA Reserve Fund	$246,979	$248,979	$251,046	$253,112								
Rockwood Interconnect	$870,860	$870,860	$871,171	$871,471								
Gallaher Rd Constrct	$417,684	$325,557	$321,657	$321,743								
Drug Fund	$17,040	$16,057	$16,866	$17,304								
Ladd Landing Const.	$40,148	$135,524	$35,127	$35,131								
FIRE DEPT	$67,299	$60,604	$60,604	$60,604								
3 RIVERS AMPHITHEATE	$11,468	$11,468	$11,468	$11,468								
Total BALANCES	$5,411,011	$5,129,884	$4,728,496	$4,867,168	$0	$0	$0	$0	$0	$0	$0	$0

CITY OF KINGSTON

REVENUES OCTOBER 2016

ACCOUNT NUMBER	DESCRIPTION	ACTUAL OCT-2015	BUDGETED REVENUES 2016-2017	ACTUAL OCT 2016	PERCENT OF BUDGET 33%
31110	CURRENT PROPERTY TAX		$1,950,000	$0	0.0%
31120	PUBLIC UTILITIES PROPERTY TAX		$39,400	$0	0.0%
31211	PROPERTY TAX DELINQUENT - 1ST	$16,244	$60,000	$25,913	43.2%
31212	PROPERTY TAX DELINQUENT - 2ND	$8,537	$20,000	$11,663	58.3%
31219	PROPERTY TAX DELINQUENT - 0TH	$5,322	$15,000	$18,859	125.7%
31300	INT, PENALTY, AND COURT COST	$5,144	$20,000	$12,714	63.6%
31511	IN LIEU TAX, ROCKWOOD ELECTRIC	$30,021	$58,393	$38,153	65.3%
31610	LOCAL SALES TAX - CO. TRUSTEE	$355,174	$1,050,000	$355,750	33.9%
31710	WHOLESALE BEER TAX	$68,722	$191,000	$58,879	30.8%
31720	WHOLESALE LIQUOR TAX	$14,385	$46,000	$26,429	57.5%
31800	BUSINESS TAXES	$8,119	$70,000	$10,331	14.8%
31912	CABLE TV FRANCHISE TAX	$18,809	$73,500	$18,637	25.4%
31913	ATT & BELLSOUTH FRANCHISE FEE	$4,275	$17,000	$7,463	43.9%
31920	HOTEL/MOTEL TAX	$20,084	$52,000	$17,534	33.7%
32210	BEER LICENSES		$1,750	$0	0.0%
32220	LIQUOR PERMITS		$300	$0	0.0%
32600	BUILDING AND RELATED PERMITS				
33490	TEMA ASSISTANCE TORNADO	$134,741		$0	
33510	STATE SALES TAX	$155,854	$486,000	$159,726	32.9%
33520	STATE INCOME TAX	$138,125	$138,000	$126,023	91.3%

33530	STATE BEER TAX	$1,545	$3,090	$1,527	49.4%
33540	STATE LIQUOR TAX	$3,089	$8,000	$1,705	21.3%
33551	STATE GASOLINE TAXES	$56,287	$163,000	$57,760	35.4%
33552	STATE-CITY STREETS	$4,027	$12,500	$4,009	32.1%
33555	STATE STREET CONTRACT MAINT	$8,890	$48,000	$25,357	52.8%
33590	TVA REVENUE SOLAR JAMES FRY		$3,100	$4,666	150.5%
33591	GROSS RECEIPTS - TVA		$72,450	$0	0.0%
33592	TVA IMPACT FUNDS		$37,061	$0	0.0%
33593	CORPORATE EXCISE TAX		$9,300	$0	0.0%
33730	TML FULL PACKAGE BONUS	$4,000	$4,000	$4,000	100.0%
34100	GENERAL GOVERNMENT - CHARGES	$158	$200	$185	92.5%
34310	HIGHWAYS AND STREETS CHARGES		$500	$200	
34420	GARBAGE TIP FEES	$108,712	$325,500	$109,237	33.6%
34720	SWIMMING POOL CHARGES	$4,115	$23,500	$4,917	20.9%
34740	PARK AND RECREATION CHARGES	$2,185	$6,300	$2,132	33.8%
35110	CITY COURT FINES AND COST	$13,042	$50,000	$14,928	29.9%
35140	DRUG FINES		$2,500		0.0%
35150	TRAFFIC SCHOOL CHARGES	$1,900	$7,500	$1,400	18.7%
36000	FUND BALANCE		$143,401		
36100	INTEREST EARNINGS	$274	$2,000	$1,364	68.2%
36430	PAVILION RENTAL	$1,767	$3,500	$2,290	65.4%
36900	TMBF LOAN PORTER PARK		$200,000	$0	0.0%
36910	GRANT PROCEEDS PORTER PARK		$500,000		0.0%
36920	TMBF LOAN POLICE VEHICLES	$124,000			0.0%
36967	CONTRACT NATURAL GAS	$7,167	$21,500	$7,167	33.3%
36971	CONTRACT WATER BILLING	$439,818	$439,818	$439,818	100.0%
	TOTAL ESTIMATED REVENUES	$1,764,532	$6,375,063	$1,570,736	24.6%

CITY OF KINGSTON
EXPENDITURES OCTOBER 2016

ACCOUNT NUMBER	DESCRIPTION	ACTUAL OCT 2015	2016-2017 BUDGET	ACTUAL OCT 2016	33%
41100	LEGISLATIVE	$16,059	$70,614	$19,351	27.4%
41210	CITY COURT	$9,785	$27,199	$10,709	39.4%
41320	CITY MANAGER	$38,695	$115,174	$39,218	34.1%
41500	FINANCIAL ADMINISTRATION	$159,177	$485,880	$159,081	32.7%
41700	PLANNING AND ZONING	$3,391	$10,275	$5,087	49.5%
41810	CITY HALL BUILDINGS	$19,747	$83,677	$24,414	29.2%
41990	OTHER GEN. GOVMT EXP	$58,562	$249,197	$135,139	54.2%
42100	POLICE	$312,165	$948,629	$332,708	35.1%
42152	AUTOMOTIVE SERVICES	$24,341	$78,000	$31,324	40.2%
42200	FIRE PROTECTION	$299,494	$1,017,454	$321,655	31.6%
42400	BUILDING & CODES	$2,178			
44143	ANIMAL CONTROL	$6,994	$26,722	$9,897	37.0%
43100	PUBLIC WORKS	$250,669	$872,363	$248,259	28.5%
43190	STATE STREET AID	$53,101	$161,000	$54,149	33.6%
43240	WASTEMANAGEMENT	$96,474	$297,856	$95,793	32.2%
43750	CAPITAL IMPROVEMENTS	$131,754	$725,000	$7,527	1.0%
44400	RECREATION	$172,903	$611,339	$235,971	38.6%
44440	SWIMMING POOLS	$15,691	$38,365	$18,224	47.5%
44800	LIBRARIES	$83,014	$208,294	$68,546	32.9%
49000	DEBT SERVICE	$138,871	$348,025	$104,199	29.9%
TOTAL EXPENDITURES		$1,893,065	$6,375,063	$1,921,251	30.1%

WATER DEPT REVENUES
Oct-16

ACCOUNT NUMBER	DESCRIPTION	ACTUAL OCT 2015	BUDGETED 2016-2017	ACTUAL OCT 2016	PERCENT OF BUDGET 33%
36100	INTEREST EARNINGS	$508	$2,300	$1,750	76%
37110	METERED WATER SALES	$387,202	$1,113,000	$442,405	40%
37114	SERVELINE LEAK PROTECTION			$15,155	
37117	OUTSIDE WATER SALES	$259,239	$780,000	$300,962	39%
37190	CREDIT CARD CHARGES		$800		
37191	FORFEITED DISCOUNTS AND PENALTIES	$13,960	$55,000	$13,583	25%
37194	SALES OF MATERIALS	$2,555	$12,000	$6,811	57%
37195	INSTALLATION CHARGES	$26,294	$67,500	$22,045	33%
37196	WATER USER FEES	$8,085	$20,000	$8,085	40%
37199	MISCELLANEOUS	$4,305	$7,000	$2,384	34%
37210	SEWER SERVICE CHARGES	$418,509	$1,200,000	$471,648	39%
37296	SEWER USER FEES	$2,100	$15,000	$2,975	20%
37299	MISCELLANEOUS	$967	$2,500	$1,822	73%
34800	CAPITAL REIMBURSMENT		$337,792		
	TOTAL ESTIMATED REVENUES	$1,123,724	$3,612,892	$1,289,625	36%

WATER/SEWER EXPENDITURES OCTOBER 2016

ACCOUNT NUMBER	DESCRIPTION	ACTUAL OCT 2015	BUDGET 2016/2017	ACTUAL OCT 2016	PERCENT OF BUDGET 33%
41500	FINANCIAL ADMINISTRATION	$439,818	$439,818	$439,818	100%
41990	OTHER GEN. GOVMT EXP	$84,460	$291,211	$181,867	62%
43750	CAPITAL IMPROVEMENTS	$54,402	$330,000	$84,418	26%
49000	DEBT SERVICES	$43,761	$667,412	$66,480	10%
52113	PURIFICATION	$223,106	$605,628	$179,741	30%
52114	TRANSMISSION AND DIST	$222,559	$661,345	$212,381	32%
52213	SEWER TREATMENT AND COLLEC	$174,669	$549,128	$154,588	28%
52117	UTILITY DIRECTOR	$22,223	$68,350	$20,821	30%
	TOTAL	$1,264,998	$3,612,892	$1,340,114	37%

CITY OF KINGSTON

HUMAN RESOURCES REPORT MONTH OF OCTOBER 2016

- REVIEWED AND UPDATED ALL EMPLOYEES LEAVE AND ATTENDANCE RECORDS
- RESEARCHED, VERIFIED AND CERTIFIED SEVERAL CURRENT AND PREVIOUS EMPLOYEE'S RECORDS
- TOTAL FULL-TIME EMPLOYEES:__ _63_____;TOTAL PART-TIME EMPLOYEES_____ _24_____
- UPDATED ALL EMPLOYEES FOR AFFORDABLE CARE ACT REPORTING FOR 2016
- ANNUAL ENROLLMENT FOR STATE HEALTH INSURANCE FOR ALL EMPLOYEES
- GETTING READY FOR ENROLLMENT FOR EMPLOYEES TO JOIN STATE 401K & 457 PLANS
- COMPLETED USDOL-LABOR MONTHLY REPORT
- COMPLETED US CENSUS SURVEY REPORTS
- COMPLETED ANNUAL MTAS SALARY SURVEY
- HAD 2 FIREFIGHTERS RESIGN - REPLACED 1 - 1 POSITION STILL VACANT

KINGSTON POLICE DEPARTMENT -October 2016

TIBRS Group A Offenses

Crimes Against Persons

Aggravated Assault	
Simple Assault	4
Intimidation	1
Stalking	
Murder/Non-Negligent Manslaughter	
Negligent Manslaughter	
Justifiable Homicide	
Commercial Sex Acts	
Involuntary Servitude	
Kidnapping/Abduction	
Rape	
Sodomy	
Sexual Assault with an Object	
Fondling	
Incest	
Statutory Rape	
Subtotal	**5**

Crimes Against Property

Arson	
Bribery	
Burglary/Breaking and Entering	
Counterfeiting/Forgery	
Embezzlement	
Extortion/Blackmail	
False Pretenses/Swindle/Confidence Game	
Credit Card/ATM Fraud	
Impersonation	
Welfare Fraud	
Wire Fraud	
Pocket-Picking	
Purse-Snatching	
Shoplifting	2
Theft from a Building	1
Theft from Coin Operated Machine/Device	
Theft from Motor Vehicle	1
Theft of Motor Vehicle Parts/Accessories	
All Other Larceny	
Motor Vehicle Theft	
Robbery	1
Stolen Property Offenses	
Vandalism	

Crimes Against Society

Drug/Narcotics Violations	3
Drug Equipment Violations	5
Betting/Wagering	
Operating/Promoting/Assisting Gambling	
Gambling Equipment Violation	
Sports Tampering	
Pornography/Obscene Material	
Prostitution	
Assisting or Promoting Prostitution	
Purchasing Prostitution	
Weapons Law Violations	
Total	**8**

TIBRS Group B Offenses

Bad Checks	
Curfew/Loitering/Vagrancy Violations	
Disorderly Conduct	2
Driving Under the Influence	3
Drunkenness	
Family Offenses, Non-Violent	
Liquor Law Violations	
Peeping Tom	
Trespass of Real Property	
All Other Offenses	4
Total	**9**

Subtotal	**5**
Central Dispatch	
Crash Reports	26
Traffic Stops	54
Investigator Needed on Scene	18
Domestic Complaints	14
Escorts Funeral/Other	16
Animal Calls	6
Vandalism	2
Fights	3
Burglar Alarms/Fire Alarms	21
Child Sexual Assaults	
Forgery	
Theft	2
Vehicle Theft	
Public/Motorist Assist	3
Arson/Explosive Devices	
Other Calls	191
Subtotal	**356**
Total Calls	**366**
Municipal Codes	
Animal Control Calls to Office	3
Animal Control Violations	0
Animal Control Letters Sent/notice given	1
Animals Transported to Shelter	1
Codes Concerns	1
Codes Violations	0
Codes Letters Sent	1
Property Maintenance Leins	0
Temporary Signs Removed	15

Patrol Mileage	17,231
Hours Worked	2,651
Reserve Hours Worked	
Total Overtime Hours	49
Total Amount of Overtime Wages	$1,229.57
City Court Citations	19
General Sessions Citations	3
Arrest	27
Juvenile Arrest	
Incident Reports	29

OCTOBER 2016 CASES

DATE	LOCATION	ISSUE	ACTION	STATUS
10/17/2016	Hope Circle	cats sick and weak	Chief talked to owners they are taking them to the shelter	
10/24/2016	1824 Oak Hills Drive	2 stray dogs looks to be sick	no contact with dogs	
10/26/2016	1811 Oak Hills Drive	13-106 Health & Sanitation 17-109 Abatement of nuisances	letter left at the house	

OCTOBER 2016 CASES PENDING

DATE	LOCATION	ISSUE	ACTION	STATUS
	Beauty Shop @ 110 S. Ky St.	Dangerous bldg. (where car ran into several years ago	Letter was send to Ms Johnson @ Ten Mile	trying to contact Mr. Thornton the new owner
	145 Court St.	Dangerous blg.		torn down and cleaned up
	500 North Ky.	junk vehicles/ fence down etc		tree to be removed in Oct.
	115 Shubert St.	Weeds etc.		sending letter to new owner

Report for the citations issued, the disposition date for which was on October, 2016

Monies outstanding from August 7, 2007 – Oct. 31, 2016		$ 57,741.14
Monies collected from August 7, 2007 – Oct. 31, 2016		$403,004.36
JUDGMENTS		COLLECTED
Total fines and costs billed in court	$ 3,117.50	
Collected in court on fines and costs		$ 763.75
Amount collected after Oct. 2016 Court		$ 270.00
Total collected for citations on Oct. 2016		$ 1,033.75
Amount outstanding for Oct. 2016	$ 2 083.75	
2 Cash bond forfeitures		$ 227.50
Total amount collected for Oct. 2016 Citations		$ 1,261.25
Amount collected from previous months/FTA etc.		$ 1,396.50
Total collected in October 2016.		**$ 2,657.75**

These amounts are based upon amounts collected by, and the records of, the clerk of the Municipal Court for the City of Kingston.

This the 31st of October 2016.

Teresa Johnson
TERESA JOHNSON
Kingston City Court Clerk

Brenda Hall McDonald
BRENDA HALL MCDONALD
Kingston City Judge

Kingston Fire Department
October 2016

Summary of Month's Activities

Fire Operations

The Department responded to **79** calls for service during the month of October.

Fire Administration

- Attended Dept. Head meeting
- Work on Truck Specs for a new engine
- Work on AFG grant for extrication tools
- Officer Leadership Training

September Overtime
OT Hours: 30
Cost: $736.82

The Training Room has been utilized this month for the following:

- Shift Training
- Coldwell Banker

	This Month	YTD
Fire Inspections	0	103

Public Fire Education

	This Month	YTD
Participants	500	502
Education Hours	10	13
Number of Occurrences	4	6

Firefighter Training

KFD is continuing on shift training
FF Bradley Goss completed fire investigator class at TFACA
Scheduled PAT test for November

Implemented Performance Standards Plan

- Continuing education for all KFD personnel
- On shift training is required each shift

- Testing for state certifications offered
- KFD members designing a "Fit for Duty" program for KFD personnel

Fleet Maintenance

- U4 repaired at city garage for electrical issues
- U3 new back tires

Special Projects

- "Fit for Duty" program on going with work outs posted each shift
- Ladder testing completed
- Dive boat used to assist KPD with escorting marina from rarity ridge to 58 Landing
- Fire Prevention done at local schools and day cares
- Attended Fries with Firefighters at McDonalds for PR event
- Attended spooktacular at the fort

Outstanding Issues

- Aging Fire Apparatus, E1 is now leaking from the cab when it rains, allowing our radio equipment to get wet.
- Aging turn out gear
- U4 aging and continues to need continuous repair.

Cost Savings

- Safety meeting with no injuries reported
- Firefighters encouraged swapping shifts when possible instead of taking vacation time to help with overtime costs
- Majority of in service for 2016 completed on shift

Kingston Fire Department
Incident Report
Incident Totals

Kingston City Oct-16

TOTAL CALLS 79

Category	Total		Total
Structure Fires	1	Hazardous Calls	0
Vehicle Fires	0	Service Calls	4
Brush/Grass Fires	2	Good Intent Calls	5
Refuse/rubbish Fires	0	Unintentional False	7
Other Fires	0	Other False	0
Total Fires	3	**Total False: Total**	16
Rescue and EMS	60	Overpressure Rupture/ Explosion - No Fire	0
Mutual Aid Received	0	Incidents with Exposures	0
Mutual Aid Given	0		
Automatic Aid Received	1		
Automatic Aid Given	0		
Fire Service Injuries	0	**Fire Dollar Loss**	
Non-Fire Service Injury	0	Property	0
Fire Service Death	0	Contents	0
Fire Civilian Injuries	0	**Non-Fire Dollar Loss**	
Non-Fire Civilian Injuries	0	Property	0
Fire Civilian Death	0	Contents	0
Non-Fire Civilian Death	0		

Kingston Fire Department

Kingston, TN

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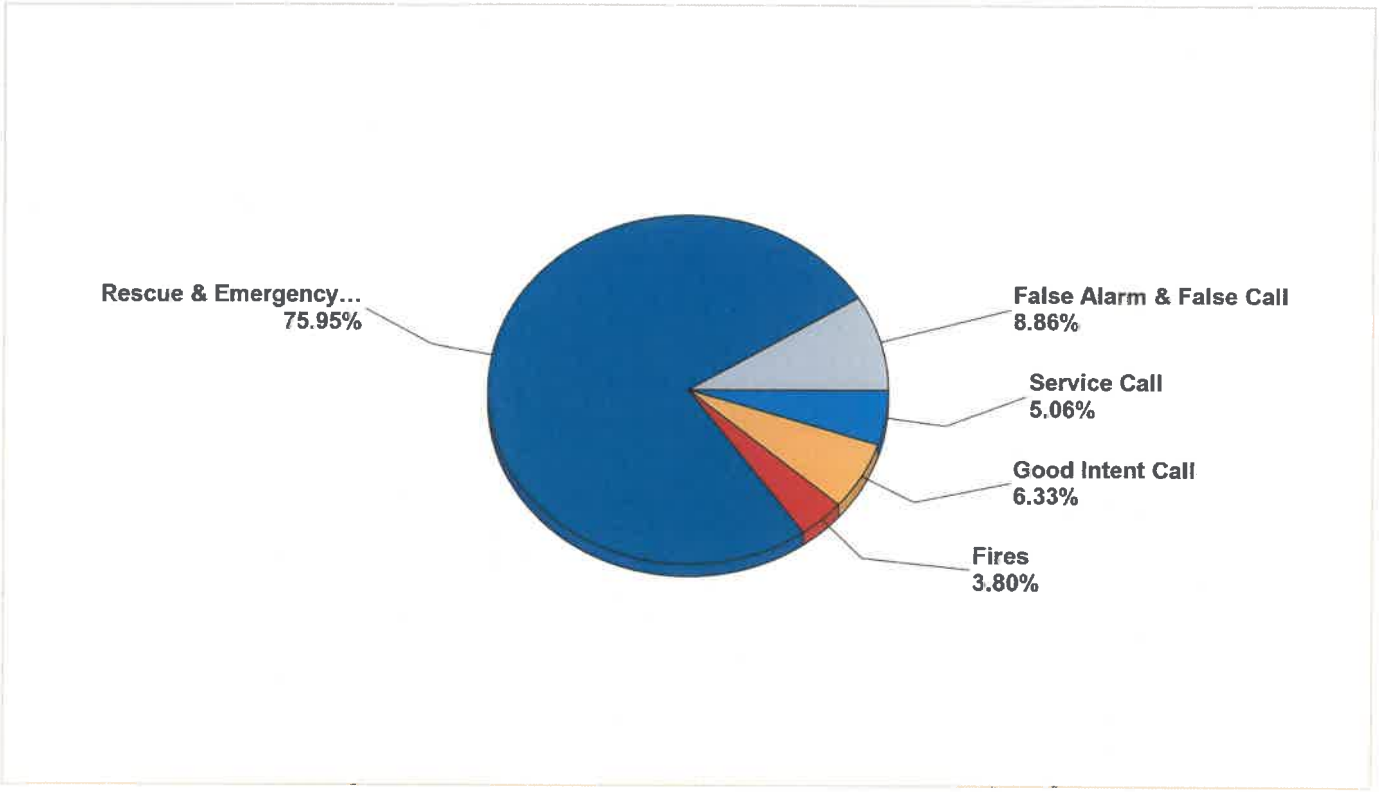
Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 10/01/2016 | End Date: 10/31/2016



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	3.80%
Rescue & Emergency Medical Service	60	75.95%
Service Call	4	5.06%
Good Intent Call	5	6.33%
False Alarm & False Call	7	8.86%
TOTAL	79	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	1.27%
141 - Forest, woods or wildland fire	1	1.27%
142 - Brush or brush-and-grass mixture fire	1	1.27%
311 - Medical assist, assist EMS crew	11	13.92%
321 - EMS call, excluding vehicle accident with injury	42	53.16%
322 - Motor vehicle accident with injuries	5	6.33%
324 - Motor vehicle accident with no injuries.	2	2.53%
510 - Person in distress, other	1	1.27%
551 - Assist police or other governmental agency	1	1.27%
553 - Public service	1	1.27%
554 - Assist invalid	1	1.27%
611 - Dispatched & cancelled en route	3	3.80%
622 - No incident found on arrival at dispatch address	2	2.53%
700 - False alarm or false call, other	2	2.53%
711 - Municipal alarm system, malicious false alarm	1	1.27%
715 - Local alarm system, malicious false alarm	1	1.27%
735 - Alarm system sounded due to malfunction	1	1.27%
743 - Smoke detector activation, no fire - unintentional	1	1.27%
745 - Alarm system activation, no fire - unintentional	1	1.27%
TOTAL INCIDENTS:	79	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Kingston Fire Department

Kingston, TN

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Minor Incident Types by Month for Year

Year: 2016

INCIDENT TYPE	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	SUM
Accident, potential accident		1	1		2		1	1	2		1	9
Attempted burning, illegal action							1					1
Combustible/flammable spills & leaks			2		2		1					5
Controlled burning				1		1						2
Dispatched and canceled en route	7	3	6	13	3	4	1	4	7	3		51
Electrical wiring/equipment problem	1						2					3
Emergency medical service (EMS) Incident	33	28	44	26	34	49	33	37	58	49	2	393
False alarm and false call, other	1	1		7	4	3	5	4	3	2		30
Fire, other					1							1
Good intent call, other						2						2
Malicious, mischievous false alarm	1	1		1	1					2		6
Medical assist	5	6	8	11	13	6	6	5	7	11		78
Mobile property (vehicle) fire		2	1		1		1	1	2			8
Natural vegetation fire		1	1			2		1		2		7
Outside rubbish fire					1							1
Person in distress			1			2			2	1		6
Public service assistance	3	6	5	2	9	8	4	2	6	3	1	49
Search for lost person							1					1
Smoke, odor problem									1			1
Steam, other gas mistaken for smoke						1			1			2
Structure Fire	1		3	2	1		2	2	1	1		13
System or detector malfunction	1	1			1		1		1	1		6
Unauthorized burning									1			1
Unintentional system/detector operation (no fire)	1	1		1	2	2			3	2		12
Water problem			1									1
Wrong location, no emergency found		2	2	2		2				2		10
Total	54	53	75	66	75	82	59	57	95	79	4	699

Only REVIEWED incidents included

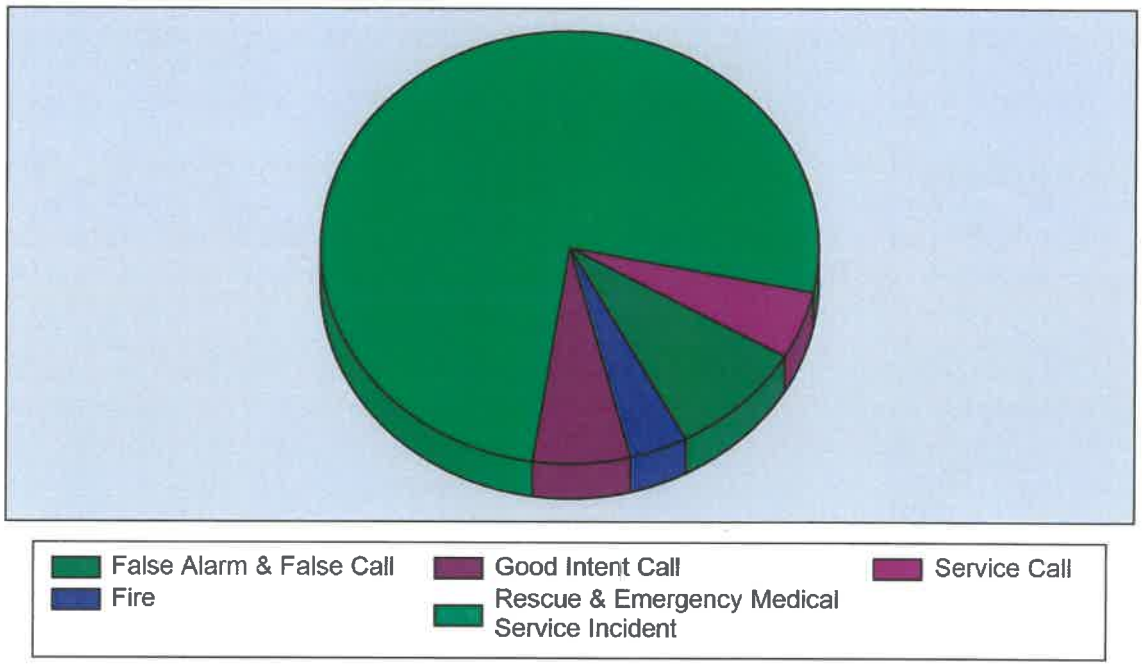
Kingston Fire Department

Kingston, TN

This report was generated on 11/3/2016 3:34:17 PM

Major Incident Types by Month for Date Range

Start Date: 10/01/2016 | End Date: 10/31/2016



INCIDENT TYPE	OCT	TOTAL
False Alarm & False Call	7	7
Fire	3	3
Good Intent Call	5	5
Rescue & Emergency Medical Service Incident	60	60
Service Call	4	4
Total	79	79

Only REVIEWED incidents included

Public Works Report –October 2016

Solid Waste:

- Convenience center solid waste collected: None
- Wood chips removed from lot: None
- Solid Waste Tonnage collected: None
- Street sweeping debris removed off streets: 6 Loads
- Recycled materials collected: None
-

Public Works Selected Performance Indicators	Total	YTD
Brush Pick-Up Areas Covered	54 loads	97 loads
Culverts/Storm Drains Cleaned	7	45
Curb-Repair/Install/Remove	30ft	430ft
Drainage Inspection Requests	None	13
Excavation/Street Cut Permits Issued	None	None
Exemption/Back Door Route Requests	None	None
Graffiti Removal Requests	None	None
Land Disturbance Permits Issued	None	None
Sanitation – Bulk Item/Junk Pick-Up Request	None	3
Sanitation – Cart Repairs	None	None
Sanitation – Second Cart Request	None	None
Signs Repaired/Installed (Street or Name)	4	12
Storm water Inspections Performed	3	8
Stream and/or Tributary Clean-Up/Clean-Outs	None	None
Streets paved	None	1
Streets Repaired (e.g., pothole)	4	24
Streets Striped	None	None
Tennessee One Calls	2	8
Traffic Signal Repair	None	1
Tree Trimming Requests	1	7
Vehicle Maintenance – Routine	16	33
Vehicle Maintenance – Unscheduled	15	28
Water Quality – Related Outreach Events	NA	NA

Public Works Facility, Outreach & Project Review:

- Residential meetings and work to assist with drainage-related projects –None
- Daily underground storage tank testing –N/A
- Monthly fuel pump inspection and cleaning- N/A
- Storm water manager's meeting- N/A
- Weekly departmental meetings and monthly staff safety meetings-4
- Sign repair, new sign installations- 4
- Signal inspection, repair and timing adjustments- None
- Grant applications- None
- Participated in various weather calls- none
- Brine acquisition and street prep in advance of weather events- None
- Fleet software implementation –N/A
- Storm water educational outreach webinar- None
- Drainage law presentation- None
- Street Lighting- None

Continuing Projects

- Fleet system software implementation -None
- Bent sign inventory repair- None
- Upgrades to City's fueling system- None

PARKS AND RECREATION

October Monthly Report

Kingston Community Center

These are the regularly scheduled on-going meetings and events that were held at the Center during the month of Oct. 2016:

Senior Luncheon
Senior Bridge
Senior Quilting
Cultural Arts (FCE)
Senior Executive Board
Senior Pinochle (2 groups)
Senior Card Games
Master Gardener's Club
Kingston Parks & Recreation Committee
Girl Scout Leaders/Service Unit
Adult Table Tennis
Antique Tractor Club
Kingston City Court
Any Body Can Exercise (ABC)
TEA Party
American Red Cross
Girl Scout Daisy Troops - during school season only
D.A.R. Meetings and Luncheons
Roane County Children's Reading Foundation Program
Zumba Exercise Class
Salvation Army
Kingston City Court
Krafty Korners - FCE
Roane County Reading Foundation
Roane County Foster Care Program Meeting
N.A.M.I.
Kingston Lion's Club
Roane County Sewing Club

These are the groups and events that were held in addition to the regularly scheduled ones at the Center during the month of Oct. 2016:

Justin Lane Family
Medicare Forum
LifeLine Screening
Girl Scout Training
Humana
Tyler Overstreet Candidate
Jessica Ariks Family
Early Voting
Yoga Class
Autism Support Group
Tupperware Bingo
United Health Care
Farm Bureau Annual Meeting
Plexus
Kristen Able Family
Donnie Hendrickson Family
Shantella Barnett Family
TAI CHI

At City Park Pavilion: Lenny Dykstra Family, Jerry Monroe Family, Impact Church, Liz Mitchell Family, Mullins Family, Harriman Church of God, Tim Bolden Family, Knies Family, Debbie Johnson Family, John Agee Law Office
At Southwest Point: Kingston Country Fair, 'Spook-tacular ' Saturday, Grace Christian Church, Rebecca Gilbert Family
At Ladd Pavilion: Janet Bain Family, Richard Harrel Family

Com.Center Rent: $661.25
Park Rentals: $325.00

Submitted by Jo Ann Knies

Roane County
ROANE COUNTY CODES ENFORCEMENT

308 N. THIRD STREET
KINGSTON, TN 37763
Phone: 865-717-4230
Fax: 865-717-4176

codesenforcement@roanegov.org

BP2016-620 **BP**
PROJECT NAME: K. C. Carport
SITE ADDRESS: 301 Windswept Lane Kingston

ISSUED: 10/26/2016
EXPIRES: 04/24/2017

MAP: **GROUP:** **FLOOD PLAIN:**

Ctrl MAP: **PARCEL:** 01300/A/047G **ZONING:**

APPLICANT: Randall Woody
2339 River Road
KINGSTON, TN 37763
865-804-2199

OWNER: Wendy Valentine
301 Windswept Lane
KINGSTON, TN 37763

VALUATIONS:			**FEES:**		**Paid**	**Due**
Carport (open sided shelter for vehicles or storage with ceiling unfinished.)	200.00	$6,000.00	building permit fees		$52.00	$0.00
	Total:	**$6,000.00**	**Receipt Number :** BU6-00912	**Totals :**	**$52.00**	**$0.00**

REQUIRED INSPECTIONS

Footings
Final Inspection
Framing Inspection

CONDITIONS

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of Laws and Ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state/local law regulating construction or the performance of construction.

Issued By: Mescal Nealy

Contractor or Authorized Agent: _____ **Date:** 10-26-16

Printed by : Mescal Nealy on: 10/26/2016 02:13 PM

Roane County
ROANE COUNTY CODES ENFORCEMENT

308 N. THIRD STREET
KINGSTON, TN 37763
Phone: 865-717-4230
Fax: 865-717-4176

codesenforcement@roanegov.org

BP2016-620
PROJECT NAME: K. C. Carport
SITE ADDRESS: 301 Windswept Lane Kingston

BP
ISSUED: 10/26/2016
EXPIRES: 04/24/2017

Notes:

This permit is valid for 180 days from the date of issue to the start date of this project. If work is stopped for a period of 180 days the permit will be void. An extension can be applied for through the Codes Enforcement Office at 865-717-4230.

To schedule an inspection call the Codes Enforcement Office at 865-717-4230, 24 hours in advance.

Roane County
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308 N. THIRD STREET
KINGSTON, TN 37763
Phone: 865-717-4230
Fax: 865-717-4176

codesenforcement@roanegov.org

BP2016-619 **BP**
PROJECT NAME: K. C. Dock
SITE ADDRESS: 1123 Lakeshore Drive Kingston

ISSUED: 10/26/2016
EXPIRES: 04/24/2017

MAP: **GROUP:** **FLOOD PLAIN:**
Ctrl MAP: **PARCEL:** 00800/C/047P/047I **ZONING:**

APPLICANT: Terry & Marjori Thompson
1123 Lakeshore Dr.
KINGSTON, TN 37763
865-399-3918

OWNER: Terry & Marjori Thompson
1123 Lakeshore Dr.
KINGSTON, TN 37763
865-399-3918

VALUATIONS:		
Docks	1443.00	$29,711.37
Deck (has only decking no roof coverage)	168.00	$1,288.56
	Total:	**$30,999.93**

FEES:	Paid	Due
building permit fees	$252.00	$0.00
Totals :	**$252.00**	**$0.00**

Receipt Number : BU6-00911

REQUIRED INSPECTIONS

Framing Inspection

Final Inspection

CONDITIONS

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of Laws and Ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state/local law regulating construction or the performance of construction.

Issued By: Mescal Nealy

Contractor or Authorized Agent: Terry M Thompson **Date:** 10-26-16

Printed by : Mescal Nealy on: 10/26/2016 01:25 PM

Roane County
ROANE COUNTY CODES ENFORCEMENT

308 N. THIRD STREET
KINGSTON, TN 37763
Phone: 865-717-4230
Fax: 865-717-4176

codesenforcement@roanegov.org

BP2016-619 **BP**
PROJECT NAME: K. C. Dock
SITE ADDRESS: 1123 Lakeshore Drive Kingston

ISSUED: 10/26/2016
EXPIRES: 04/24/2017

Notes:

This permit is valid for 180 days from the date of issue to the start date of this project. if work is stopped for a period of 180 days the permit will be void. An extension can be applied for through the Codes Enforcement Office at 865-717-4230.

To schedule an inspection call the Codes Enforcement Office at 865-717-4230, 24 hours in advance.

Roane County
ROANE COUNTY CODES ENFORCEMENT

308 N. THIRD STREET
KINGSTON, TN 37763
Phone: 865-717-4230
Fax: 865-717-4176

codesenforcement@roanegov.org

BP2016-616 **BP**
PROJECT NAME: K. C. Foundation Repair
SITE ADDRESS: 1009 Brentwood Way Kingston
ISSUED: 10/24/2016
EXPIRES: 04/22/2017

MAP: **GROUP:** **FLOOD PLAIN:**
Ctrl MAP: **PARCEL:** 00906/C/058J **ZONING:**

APPLICANT: AMERICAN FOUNDATION AND BASEMENT REPAIRS, LLC

OWNER: Laura Windhausen
1009 Brentwood Way
KINGSTON, TN 37763

VALUATIONS:			**FEES:**		**Paid**	**Due**
Foundation Repair	2080.00	$5,075.20	building permit fees		$52.00	$0.00
	Total:	**$5,075.20**	**Receipt Number :** BU6-00906	**Totals :**	**$52.00**	**$0.00**

REQUIRED INSPECTIONS

Foundation

Final Inspection

CONDITIONS

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of Laws and Ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state/local law regulating construction or the performance of construction.

Issued By: Mescal Nealy

Contractor or Authorized Agent: Jim Lucas **Date:** 10-24-16

Roane County
ROANE COUNTY CODES ENFORCEMENT

308 N. THIRD STREET
KINGSTON, TN 37763
Phone: 865-717-4230
Fax: 865-717-4176

codesenforcement@roanegov.org

BP2016-616
PROJECT NAME: K. C. Foundation Repair
SITE ADDRESS: 1009 Brentwood Way Kingston

BP
ISSUED: 10/24/2016
EXPIRES: 04/22/2017

Notes:

This permit is valid for 180 days from the date of issue to the start date of this project. If work is stopped for a period of 180 days the permit will be void. An extension can be applied for through the Codes Enforcement Office at 865-717-4230.

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308 N. THIRD STREET
KINGSTON, TN 37763
Phone: 865-717-4230
Fax: 865-717-4176

codesenforcement@roanegov.org

BP2016-613 **BP**
PROJECT NAME: K. C. Fence
SITE ADDRESS: 832 Alma Lane Kignston

ISSUED: 10/21/2016
EXPIRES: 04/19/2017

MAP:		**GROUP:**		**FLOOD PLAIN:**	
Ctrl MAP:		**PARCEL:**	00500/C/058K	**ZONING:**	

APPLICANT: Roger Gregory
P.O. Box 1001
KINGSTON, TN 37763
865-567-5103

OWNER: Roger Gregory
P.O. Box 1001
KINGSTON, TN 37763
865-567-5103

VALUATIONS:			**FEES:**		**Paid**	**Due**
Fence	624.00	$3,924.96	building permit fees		$36.00	$0.00
	Total:	**$3,924.96**	**Receipt Number :** BU6-00902	**Totals :**	**$36.00**	**$0.00**

REQUIRED INSPECTIONS

Final Inspection

CONDITIONS

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of Laws and Ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state/local law regulating construction or the performance of construction.

Issued By: Shelley Wilson

Contractor or Authorized Agent: _____ **Date:** 10-21-16

Printed by : Shelby on: 10/21/2016 02:28 PM

Roane County
ROANE COUNTY CODES ENFORCEMENT

308 N. THIRD STREET
KINGSTON, TN 37763
Phone: 865-717-4230
Fax: 865-717-4176

codesenforcement@roanegov.org

BP2016-613 **BP**
PROJECT NAME: K. C. Fence
SITE ADDRESS: 832 Alma Lane Kignston

ISSUED: 10/21/2016
EXPIRES: 04/19/2017

Notes:

This permit is valid for 180 days from the date of issue to the start date of this project. if work is stopped for a period of 180 days the permit will be void. An extension can be applied for through the Codes Enforcement Office at 865-717-4230.

To schedule an inspection call the Codes Enforcement Office at 865-717-4230, 24 hours in advance.

Roane County
ROANE COUNTY CODES ENFORCEMENT

308 N. THIRD STREET
KINGSTON, TN 37763
Phone: 865-717-4230
Fax: 865-717-4176

codesenforcement@roanegov.org

BP2016-611 **BP**
PROJECT NAME: K. C. Remodel Residential
SITE ADDRESS: 112 Hillcrest Lane 37763

ISSUED: 10/21/2016
EXPIRES: 04/19/2017

MAP: **GROUP:** **FLOOD PLAIN:**
Ctrl MAP: **PARCEL:** 00800/C/058N **ZONING:**

APPLICANT: Jared Walker
144 Pineview Drive
KINGSTON, TN 37763
865 399 7319

OWNER: Amy Harmon
124 Highland Drive
KINGSTON, TN 37763
865-2535604

VALUATIONS:

Remodel of home	1300.00	$22,997.00
	Total:	**$22,997.00**

FEES:

	Paid	Due
building permit fees	$188.00	$0.00
Receipt Number : BU6-00900 **Totals :**	**$188.00**	**$0.00**

REQUIRED INSPECTIONS

Rough Plumbing
Framing Inspection
Rough Mechanical
Energy Code
Final Inspection

CONDITIONS

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of Laws and Ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state/local law regulating construction or the performance of construction.

Issued By: Mescal Nealy

Contractor or Authorized Agent: _____ **Date:** 10-21-16

Printed by : Mescal Nealy on: 10/21/2016 11:20 AM

Roane County
ROANE COUNTY CODES ENFORCEMENT

308 N. THIRD STREET
KINGSTON, TN 37763
Phone: 865-717-4230
Fax: 865-717-4176

codesenforcement@roanegov.org

BP2016-611
PROJECT NAME: K. C. Remodel Residential
SITE ADDRESS: 112 Hillcrest Lane 37763

BP
ISSUED: 10/21/2016
EXPIRES: 04/19/2017

Notes:

This permit is valid for 180 days from the date of issue to the start date of this project. if work is stopped for a period of 180 days the permit will be void. An extension can be applied for through the Codes Enforcement Office at 865-717-4230.

To schedule an inspection call the Codes Enforcement Office at 865-717-4230, 24 hours in advance.

Roane County
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308 N. THIRD STREET
KINGSTON, TN 37763
Phone: 865-717-4230
Fax: 865-717-4176

codesenforcement@roanegov.org

BP2016-604 **BP**
PROJECT NAME: K. C. Deck
SITE ADDRESS: 203 Suzanne Place Kingston
ISSUED: 10/18/2016
EXPIRES: 04/16/2017

MAP:		**GROUP:**		**FLOOD PLAIN:**	
Ctrl MAP:		**PARCEL:**	01200/A/058D	**ZONING:**	

APPLICANT: DAVE STANDRIDGE
617-0012

OWNER: Brian Shelby & Wendy Neff
203 Suzanne Place
KINGSTON, TN 37763

VALUATIONS:			**FEES:**	**Paid**	**Due**
Deck (has only decking no roof coverage)	240.00	$6,000.00	building permit fees	$52.00	$0.00
	Total:	**$6,000.00**	**Receipt Number :** BU6-00889	**Totals :** $52.00	**$0.00**

REQUIRED INSPECTIONS

Framing Inspection

Final Inspection

CONDITIONS

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of Laws and Ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state/local law regulating construction or the performance of construction.

Issued By: Mescal Nealy

Contractor or Authorized Agent: David Standridge **Date:** 10-18-16

Printed by : Mescal Nealy on: 10/18/2016 02:11 PM

Roane County
ROANE COUNTY CODES ENFORCEMENT

308 N. THIRD STREET
KINGSTON, TN 37763
Phone: 865-717-4230
Fax: 865-717-4176

codesenforcement@roanegov.org

BP2016-604
PROJECT NAME: K. C. Deck
SITE ADDRESS: 203 Suzanne Place Kingston

BP
ISSUED: 10/18/2016
EXPIRES: 04/16/2017

Notes:

This permit is valid for 180 days from the date of issue to the start date of this project. if work is stopped for a period of 180 days the permit will be void. An extension can be applied for through the Codes Enforcement Office at 865-717-4230.

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Roane County
ROANE COUNTY CODES ENFORCEMENT

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Fax: 865-717-4176

codesenforcement@roanegov.org

BP2016-588 **BP**
PROJECT NAME: K. C. SW
SITE ADDRESS: 108 Sunny Springs Lane Kingston
ISSUED: 10/11/2016
EXPIRES: 04/09/2017

MAP:		**GROUP:**		**FLOOD PLAIN:**	
Ctrl MAP:		**PARCEL:**	04900/058	**ZONING:**	

APPLICANT: Nita Cox
108 Sunny Springs Lane
KINGSTON, TN 37763
865-804-8385

OWNER: Nita Cox
108 Sunny Springs Lane
KINGSTON, TN 37763
865-804-8385

VALUATIONS:			**FEES:**	**Paid**	**Due**
Mobile Home	840.00	$27,736.80	building permit fees	$228.00	$0.00
Deck (has only decking no roof coverage)	34.00	$260.78			
	Total:	**$27,997.58**	**Receipt Number :** BU6-00865	**Totals :** $228.00	**$0.00**

REQUIRED INSPECTIONS

Final Inspection

CONDITIONS

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of Laws and Ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state/local law regulating construction or the performance of construction.

Issued By: Mescal Nealy

Contractor or Authorized Agent: Nita J. Cox **Date:** 10-11-16

Printed by : Mescal Nealy on: 10/11/2016 10:25 AM

Roane County
ROANE COUNTY CODES ENFORCEMENT

308 N. THIRD STREET
KINGSTON, TN 37763
Phone: 865-717-4230
Fax: 865-717-4176

codesenforcement@roanegov.org

BP2016-588 **BP**
PROJECT NAME: K. C. SW
SITE ADDRESS: 108 Sunny Springs Lane Kingston

ISSUED: 10/11/2016
EXPIRES: 04/09/2017

Notes:

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KINGSTON, TN 37763
Phone: 865-717-4230
Fax: 865-717-4176

codesenforcement@roanegov.org

BP2016-570 **BP**
PROJECT NAME: K. C. Inground Pool
SITE ADDRESS: 808 Montvue Drive Kingston
ISSUED: 10/03/2016
EXPIRES: 04/01/2017

MAP:		**GROUP:**		**FLOOD PLAIN:**	
Ctrl MAP:		**PARCEL:**	01800/B/058M/059 P	**ZONING:**	

APPLICANT: Derrick & Britney Sills
808 Montvue Drive
KINGSTON, TN 37763
865-617-1513

OWNER: Derrick & Britney Sills
808 Montvue Drive
KINGSTON, TN 37763
865-617-1513

VALUATIONS:			**FEES:**		**Paid**	**Due**
Pool	648.00	$18,694.80	building permit fees		$156.00	$0.00
	Total:	**$18,694.80**	**Receipt Number :** BU6-00837	**Totals :**	**$156.00**	**$0.00**

REQUIRED INSPECTIONS

Footings

Final Inspection

CONDITIONS

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of Laws and Ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state/local law regulating construction or the performance of construction.

Issued By: Mescal Nealy

Contractor or Authorized Agent: _____ **Date:** 10-3-16

Roane County
ROANE COUNTY CODES ENFORCEMENT

308 N. THIRD STREET
KINGSTON, TN 37763
Phone: 865-717-4230
Fax: 865-717-4176

codesenforcement@roanegov.org

BP2016-570 **BP**
PROJECT NAME: K. C. Inground Pool
SITE ADDRESS: 808 Montvue Drive Kingston

ISSUED: 10/03/2016
EXPIRES: 04/01/2017

Notes:

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KINGSTON WATER TREATMENT PLANT

OCTOBER OPERATIONS REPORT 2016

Water Treatment Plant		Current Month	Previous Month	% Change	Avg Day	Max Day	Min Day
GALLONS	Influent (Raw)	20,928,000	19,825,000	5.27%	698,000	1,016,000	500,000
	Effluent (Finish)	20,134,000	19,213,000	4.57%	671,000	1,003,000	497,000
	Spring Supply	11,903,000	13,551,000	-13.85%	397,000	501,000	292,000
	Total Finish Prod.	32,037,000	32,764,000	-2.27%			
Plant Efficiency		99.84%	99.59%	0.25%			
Distribution							
GALLONS	Consumption	25,838,500	24,366,800	5.70%			
	Reported Usage	2,260,000	2,680,160	-18.59%			
	Water Loss	3,938,500	5,717,040	-45.16%			
	%	12.29%	17.45%	-5.16%			

Distribution & WTP Report: 2,260,000 gals. usage flushing and Tank Refilling.

Public Works: No Report

Fire Dept: No Report

Park & Rec: No Report

WWTP: No Report

OT Hrs: 30

Note: The Water Production, Consumption and Loss data is for the September Meter Read Period.

* Multiple Agencies here throughout the Month collecting water samples.
* Drained and washed all Basins on two separate occasions
* Completed (collected and analyzed) 2 rounds of Compliance Dist. Bacteriological Sampling.
* Maintained continuous flushing of the Rockwood and Kingston Interconnect lines to maintain disinfection residuals throughout the lines and System.
* Performed regular maintenance at Plant and Spring Site.
* Did In-House Laboratory Training.
* Performed (QA/QC) Quality Assurance and Quality Control Checks.
* Completed all of the required regular monthly sampling.
* Mowed and trimmed Water Treatment Plant grounds 3 times
* Mowed and trimmed Spring Pump House, across gravity line and Spring Site 2 times.
* Performed Maintenance at Bonneyview Tank.
* Had to replace 2 Plant battery back-ups / UPS Systems.
* Pressure Washed Basin Baffle Walls.
* Installed weather proof box at Spring Pump House to protect on-line monitoring water supply line.
* Fabricated a weather-proof enclosure & mounting system for SCADA Equipment and Solar Power Equipment to be installed at Kingwood Tank.
* Replaced a breaker Panel and 1 power drop and added an additional power drop for chemical delivery personnel to greater isolate on-line monitoring equipment & chemical feeders from power surge and outage issues.

Kingston Water Department
Schedule of Unaccounted For Water
October

(All amounts in gallons)

A	**Water Treated and Purchased**		
B	Water Pumped (potable)	32,037,000	
C	Water Purchased	0	
D	**Total Water Treated and Purchased (Sum Lines B and C)**		32,037,000
E	**Accounted for Water:**		
F	Water Sold	25,838,500	
G	Metered for Consumption (in house usage)	1,060,000	
H	Fire Department(s) Usage	0	
I	Flushing	1,200,000	
J	Tank Cleaning/Filling	0	
K	Street Cleaning	0	
L	Bulk Sales	0	
M	Water Bill Adjustments (+/-)	0	
N	**Total Accounted for Water (Sum Lines F thru M)**		28,098,500
O	**Unaccounted for Water (Line D minus Line N)**		3,938,500
P	**Percent Unaccounted for Water (Line O divided by Line D times 100)**		12.294%

Q Other (explain) See Below

Explain Other:

All amounts included in this schedule are supported by documentation on file at the water system. If no support is on file for a line item or if line item is not applicable, a "0" is shown.

Kingston Wastewater

Treatment Plant

TO: **David Bolling, Kingston City Manager**

Mike Jolly, Kingston Water Superintendent

FROM: **Tony Workman, WWTP Manager**

DATE: **November 2, 2016**

RE: **October Monthly Report**

MONTHLY FLOW	Average Flow	Maximum Flow	Minimum Flow	Total
Influent	.3501	.4190	.3060	10,854,000
Effluent	.3001	.3610	.2500	9,303,000

Total gallons of chlorine used was 255.7 @ $2.09 gallon= $534.41.

There was .10 inches of rain this month. No sewer overflows occurred this month.

56.64 tons of sludge was hauled to the landfill.

I have received a few calls concerning sewer odors during the last few weeks. All the manholes were flowing and the wet wells in the pump stations were at the expected levels. I believe the odors are due to the lack of rain and the low flows in the sewer lines. We have added deodorizers to a couple of pump stations to help control possible odors through the line.

WATER DEPARTMENT MONTHLY REPORT

Month of: OCT. 2016

TASK	RESOLVED	PENDING
MISC SERVICE ORDERS		
RAISE METER		
LOCATE WATER METER		
ACCURACY TEST		
WATER TO BE TESTED	2	
WATER TASTE BAD		
CHECK WATER PRESSURE	3	
BAD WATER SMELL		
IRRIGATION METER		
REPLACE MAN HOLE COVER		
LOCATE SEWER LINES	1	
REPLACE METER /METER BOX/LID	3	
RESET TRANSPONDER		
BAD SEWER SMELL		
FLUSH LINES	2	
RUN 10 GAL WATER THRU		
METER BUSTED		
INSPECT SEWER CONNECTION		
TURN OFF DUE TO LEAK	5	
REPLACE CUT-OFF VALVE		
CHECK FOR LEAK	15	
BLOW-OFF REPLACE		
Total	370	14

OVER-TIMES HOURS 182.5

FIRE HYDRANTS		
ROAD PATCHES	6	4
PULLED METERS	4	

James A Agee

Jim Agee, Forman

WATER DEPARTMENT MONTHLY REPORT

To: David Bolling
From: Jimmy Agee
RE: Monthly Work Orders

Month of: OCT. 2016

TASK	RESOLVED	PENDING
INSTALL NEW METER	1	3
Read-out	44	
RE- READS	5	
WATER TAP NEW ACCT.	4	3
CLOSED ACCT WITH COMSUMPTION	3	
READ INS	46	
CHECK FOR HUNG METER	2	
CHANGE OUT HUNG / BROKEN METER	2	
CHECK FOR LEAK AT METER	15	
METER LEAKS	11	
AFTER HOURS - WATER	9	
SERVICE LINE LEAK	23	
LINE LOCATES	120	
TURN OFF FOR NON PAYMENT	18	
TURN WATER BACK ON	16	
YARD WORK	4	4
DOOR HANGERS	9	
MANUAL READ	2	
AFTER HOURS - SEWER	1	
SEWER- TAP NEW ACCOUNT		
SEWER MISC		
SEWER BACK UP	2	
CHECK TO SEE IF STILL OFF		
TAP ESTIMATES	4	
PROFILE REQUESTED	3	
TAP-EXISTING ACCT		
SEWER-TAP EXISTING ACCT		
WATER MAIN BREAKS	5	

Kingston Public Library
1004 Bradford Way
Kingston Tennessee 37763
865-376-9905

1 Nov 2016

TO: **The Honorable Tim Neal**
Mayor, City of Kingston
Mr. David Bolling
Manager, City of Kingston
Members of the City Council

FR: **Emily Steele, MLIS**
Director

RE: **Monthly Director's Report**

The following sum up library activities for the month of October, 2016:

Children's Programming

We had four programs with 90 attending. The last program of the month was a dress-up Halloween party. Three of our employees put together a haunted house decoration that was a big hit with the kids, as well.

Training

I attended the Regional Library Trustee Workshop with Joe Parker on October 3rd. Presentations were given on technology, TEL and READS, and library image evaluations.

Other news

- We've had two students volunteer with us for the Tennessee Achieves program.
- We got good feedback from patrons who attended our story-telling program. We had 25 attendees, plus a boy who came in to play computer games but paid as much attention to the stories as he did to the games.
- A photo from our kids' Halloween party made the front page of the newspaper.

Summary

Patron count for the month totaled 1877. There were 3,026 checkouts and renewals.
The READS circulation for ebooks totaled 1850.

Respectfully submitted,
ERS

City of Kingston

Project Status Update
September 2016

GREENWAY

		Date Completed/Closed Out
Project Cost:	$369,505.00	
Engineer/Architect/Consultant:	V&M	
Contractor:		
Status (Percent complete)	99%	
Estimated Completion Date	December 1, 2016	
Notable outstanding issues:	Punch list	

Notes:

1. Final punch list items being addressed.

HOME GRANT

		Date Completed/Closed Out
Project Cost:	$250,000	
Engineer/Architect/Consultant:	Comm. Dev. Partners	
Contractor:		
Status (Percent complete)	0%	
Estimated Completion Date	Spring 2017	
Notable outstanding issues:	Home Inspections	

Notes:

1. Home Inspections began in early July.

LPRF GERTRUDE PORTER PARK

		Date Completed/Closed Out
Project Cost:	$500,000	
Engineer/Architect/Consultant:	Robert Campbell	
Contractor:		
Status (Percent complete)	10%	
Estimated Completion Date	Late 2016 / early 2017	
Notable outstanding issues:	Work underway	

Notes:

1. Work underway.

CDBG SEWER PLANT IMPROVEMENTS

		Date Completed/Closed Out
Project Cost:	$630,000	
Engineer/Architect/Consultant:	V&M	
Contractor:		
Status (Percent complete)	5%	
Estimated Completion Date	Winter 2017	
Notable outstanding issues:	Materials being ordered	

Notes:

1. Pre-Construction meeting held.
2. Contractor has started ordering materials.