



City Manager Report

September 2015



Contents:

Monthly reports of the City Manager and all departments as presented to the Kingston City Council and to the citizens of Kingston

Reporting Schedule:

Published monthly on the City of Kingston website and distributed during the Kingston City Council meeting on the second Tuesday of each month

Featured Picture:

Watts Bar Lake Awaiting Storm

Distributed:

October 13, 2015

Message from the City Manager

Management

- City Manager

Finance

- Finance/HR
- Human Resources
- City Clerk

Public Safety

- Police
- Codes Enforcement
- Municipal Court
- Fire

Public Services

- Public Works
- Parks & Recreation
 - Three Rivers Amphitheater Report
- Building Permits

Water Department

- Kingston Water Plant
- Kingston Wastewater Treatment Plant
- Kingston Water Distribution and Collection

Library

- Director's Report

E-911 Quarterly Report

- Director's Report for June 2015
Note: Third Quarter Meeting Held on 9/24/15

Project Status Updates

- Greenway
- N. Kentucky Street Paving (STP)
- WWTP Expansion
- Water Lines
- Sewer Lines
- LPRF Gertrude Porter Park
- Phase II Solar Project



October 13, 2015

To: Kingston City Council
City Staff
Residents of Kingston

This City Manager Monthly Report is to be distributed and published on the city website (www.mykingstontn.com). We are producing this report in an effort to provide general and performance information to the Kingston City Council and the public regarding City services and programs and to enhance transparency in our local government. Information compiled by each department is analyzed and organized for presentation in this report.

Our goal is to become more transparent and more performance driven. The City staff and I will continue to make every effort to increase efficiencies in City services as we serve the citizens of Kingston.

It is our hope this report will help you become and stay informed regarding city issues and progress.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

David L. Bolling, City Manager
City of Kingston

City Manager

Management Report: September 2015

Legislative Accomplishments

- A. Second Reading and passage of an Ordinance Making and Fixing the Annual Budget for the City of Kingston for the Fiscal Year Beginning July 1, 2015 and Ending June 30, 2016
- B. Second Reading and passage of an Ordinance Amending Section 11-613 of the Municipal Zoning Ordinance
- C. Second Reading and passage of a Budget Continuance Ordinance to Continue the Appropriation Contained in the FY 2014-2015 Budget as the Appropriations for FY 2015-2016 Until the Adoption of a New Budget Ordinance in Accordance With T.C.A. 6-56-210

Legislative Matters Forthcoming

- A. Second Reading of an Ordinance to Amend the City Code Title 13, by Adding Regulations for Removal of Vegetation and Debris from Overgrown and Dirty Lots

Other Items Considered by the Council

- A. A Resolution Authorizing the Development and Construction of an Amphitheater Upon Waterfront Property Under the Control of the City of Kingston
- B. Approval of a Proclamation for Suicide Prevention Awareness Month
- **External Meetings**
 - Chamber Board Meeting
 - Roane Alliance Board
 - City Manager Meeting
 - TDOT
 - Speaker at a T-Party Meeting
 - Grant Conference at RSCC
- **Internal Meetings**
 - Discussed various legal issues with the City Attorney
 - Department Head Meeting
 - Work Group Meeting

Ongoing Work

- Greenway Project Extension: **Pre-Con. meeting scheduled for 10/9**
- Phase II Solar Project: **Construction underway**
- TVA Funding: **Approval of pavilion at Gravel Pit pending**
- Porter Park: **Awaiting state approval to go to bid**
- HOME Grant: **Council to vote on Policies and procedures in October**

City of Kingston
Financial Summary
Sep-15

KEY REVENUE INDICIES

<u>Operating Fund</u>	<u>Indicator</u>	<u>Month</u>	<u>YTD</u>	<u>Annualized/ Projected</u>	<u>Target</u>	<u>Projected Over (Under) Budget</u>
General Fund	Local Sales Tax	\$ 90,571	\$ 273,359	\$ 995,000	\$ 995,000	
	State Shared Tax	\$ 51,449	\$ 302,149	\$ 817,514	\$ 817,514	
(Delinquent and Current	Property Tax	\$ 4,495	\$ 24,590	\$ 2,157,537	\$ 2,157,537	
	Court Fines/Fees	\$ 2,567	\$ 8,197	\$ 50,000	\$ 50,000	
Tourism	Hotel/Motel Tax	\$ 4,953	\$ 14,465	\$ 47,000	\$ 47,000	
Water/Wastewater	User/Fees	\$ 257,099	\$ 849,036	\$ 3,587,721	\$ 3,587,721	

Revenue Summary					
General Fund Collected YTD	\$	1,524,012	Wastewater Fund Coll YTD	\$	849,036
General Fund Target	\$	6,029,914	Wastewater Fund Target	\$	3,587,721
Difference	\$	4,505,901	Difference	\$	2,495,676

EXPENDITURES SUMMARY

<u>Operating Departments</u>	<u>Month</u>	<u>YTD</u>	<u>Annualized/ Projected</u>	<u>Budget</u>	<u>Projected (Over)Under Budget</u>
General Government	\$ 34,656.00	\$ 49,818.00	\$ 235,123.00	\$ 235,123.00	
Community Development	\$ 848.00	\$ 2,544.00	\$ 10,275.00	\$ 10,275.00	
Police	\$ 73,397.00	\$ 241,432.00	\$ 936,848.00	\$ 936,848.00	
Fire	\$ 65,996.43	\$ 225,955.56	\$ 996,406.00	\$ 996,406.00	
Public Works	\$ 68,400.30	\$ 195,543.78	\$ 812,595.00	\$ 812,595.00	
Parks & Recreation	\$ 40,240.11	\$ 135,289.61	\$ 601,289.00	\$ 601,289.00	

OPERATIONS EXPENDITURE SUMMARY

<u>Fund</u>	<u>Month</u>	<u>YTD</u>	<u>Target</u>	<u>% of Budget</u>
General	\$ 398,097.91	\$ 1,469,135.53	\$ 6,029,914.00	
Water/Wastewater	\$ 243,648.57	\$ 992,045.15	\$ 3,587,721.00	

FINANCE AND ADMINISTRATION REPORT SEPTEMBER 2015

* CONTINUING THE EFFORT FOR NEIGHBORS HELPING NEIGHBORS PROJECT TO ADD \$1.00 PER MONTH TO UTILITY BILLS
* CUSTOMERS WHO VOLUNTEERED TO HELP OTHERS 335 TOTAL -DONATIONS TOTAL \$1707.06 DISBURSED \$117.94.
* UTILITY BILLING TOTAL NUMBER OF ACCOUNTS BILLED FOR SEPTEMBER 3735 FOR A TOTAL AMOUNT OF \$309,904.53
* NEW WATER SERVICE APPLICATIONS FOR AUGUST TOTALED 45 NEW CUSTOMERS MAKING TOTAL OF 3735 ACCOUNTS
* 49 CUSTOMERS FINALED OUT SERVICE
* 161 PAST DUE ACCOUNTS
* TOTAL ACH-BANK DRAFT ACCOUNTS - 587
* TOTAL E-BILL ACCOUNTS - 119
*
*
*

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CITY OF KINGSTON

HUMAN RESOURCES REPORT MONTH OF SEPTEMBER 2015

- REVIEWED AND UPDATED ALL EMPLOYEES LEAVE AND ATTENDANCE RECORDS
- VERIFIED AND CERTIFIED SEVERAL PREVIOUS EMPLOYEE'S RECORDS
- TOTAL FULL TIME EMPLOYEES: 60; TOTAL PART-TIME EMPLOYEES 15
- MET WITH CITY COUNCIL AND CERTAIN DEPARTMENT HEADS REGARDING FY 2015/16 BUDGETS
- MET WITH INSURANCE REPRESENTATIVES REGARDING CHANGES FOR JANUARY 2016
- UPDATED ALL EMPLOYEES RECORDS FOR THE UPCOMING AFFORDABLE CARE ACT COMPLIANCE REPORTING BEGINNING WITH DECEMBER 2015

CITY OF KINGSTON

New Business Licenses Issued in September 2015

1 Evergreen Farms

101 Race St
Kingston, TN 37763

2 Memory Lane

1405 Kingston Hwy
Kingston, TN 37763

3 Master Donuts

500 W Race St
Kingston, TN 37763

September 2015 Billing Information and Business License

September 2015 Billing

Bill Net	309904.53
----------	-----------

Bill Gross	319115.34
------------	-----------

New Customers	45
---------------	----

Final Bills	49
-------------	----

Water	3735
-------	------

Sewer	2452
-------	------

Sprinkler	13
-----------	----

Trash	2417
-------	------

Service Charge	0
----------------	---

Sewer Flat Rate	1
-----------------	---

Secondary Water	49
-----------------	----

Secondary Sewer	37
-----------------	----

Landlord Fee	3
--------------	---

Repayment Service	1
-------------------	---

Neighbors Helping Neighbors	335
-----------------------------	-----

Number of Total Services	9043
---------------------------------	-------------

Number of Accounts	3739
--------------------	------

Past Due Accounts	161
-------------------	-----

E-Bill Accounts	119
-----------------	-----

ACH -Bank Draft Accounts	587
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Neighbors Helping Neighbors

Number of Customers	335
---------------------	-----

Amount Dispersed

Total Collected as of this

Billing	1707.06
---------	---------

117.94

KINGSTON POLICE DEPARTMENT -August 2015

TIBRS Group A Offenses

Crimes Against Persons

Aggravated Assault	1
Simple Assault	2
Intimidation	1
Stalking	1
Murder/Non-Negligent Manslaughter	
Negligent Manslaughter	
Justifiable Homicide	
Commercial Sex Acts	
Involuntary Servitude	
Kidnapping/Abduction	
Rape	
Sodomy	
Sexual Assault with an Object	
Fondling	
Incest	
Statutory Rape	

Subtotal

5

Crimes Against Property

Arson	
Bribery	
Burglary/Breaking and Entering	2
Counterfeiting/Forgery	
Embezzlement	
Extortion/Blackmail	
False Pretenses/Swindle/Confidence Game	
Credit Card/ATM Fraud	
Impersonation	
Welfare Fraud	
Wire Fraud	
Pocket-Picking	
Purse-Snatching	
Shoplifting	1
Theft from a Building	
Theft from Coin Operated Machine/Device	
Theft from Motor Vehicle	3
Theft of Motor Vehicle Parts/Accessories	1
All Other Larceny	
Motor Vehicle Theft	1
Robbery	
Stolen Property Offenses	
Vandalism	1

Subtotal

9

Crimes Against Society

Drug/Narcotics Violations	1
Drug Equipment Violations	1
Betting/Wagering	
Operating/Promoting/Assisting Gambling	
Gambling Equipment Violation	
Sports Tampering	
Pornography/Obscene Material	
Prostitution	
Assisting or Promoting Prostitution	
Purchasing Prostitution	
Weapons Law Violations	

Total

2

TIBRS Group B Offenses

Bad Checks	1
Curfew/Loitering/Vagrancy Violations	
Disorderly Conduct	
Driving Under the Influence	1
Drunkenness	2
Family Offenses, Non-Violent	
Liquor Law Violations	
Peeping Tom	
Trespass of Real Property	1
All Other Offenses	4

Total

4

Central Dispatch

Crash Reports	19	Patrol Mileage	15,231
Traffic Stops	104	Hours Worked	2,186
Investigator Needed on Scene	7	Reserve Hours Worked	290
Domestic Complaints	11	Total Overtime Hours	160
Escorts Funeral/Other	3	Total Amount of Overtime Wages	\$3,852.62
Animal Calls	10	City Court Citations	28
Vandalism	2	General Sessions Citations	1
Fights	2	Arrest	15
Burglar Alarms/Fire Alarms	20	Juvenile Arrest	0
Child Sexual Assaults	0	Incident Reports	33
Forgery	0		
Theft	5		
Vehicle Theft	0		
Public/Motorist Assist	1		
Arson/Explosive Devices	0		
Other Calls	142		
	Subtotal		
	326		
	Total Calls		
	340		

Municipal Codes

Animal Control Calls to Office	3		
Animal Control Violations	0		
Animal Control Letters Sent	0		
Animals Transported to Shelter	2		
Codes Concerns	11		
Codes Violations	0		
Codes Letters Sent	6		
Property Maintenance Leins	5		
Temporary Signs Removed	20		

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Report for the citations issued, the disposition date for which was on
September 15, 2015

Monies outstanding from August 7, 2007 – September 30, 2015 \$ 49,692.85

Monies collected from August 7, 2007 – September 30, 2015 \$ 369,529.75

JUDGMENTS


COLLECTED

Total fines and costs billed in court	\$ 1,305.00	
Collected in court on fines and costs		\$ 603.75
Amount collected after September 2015 Court		\$ 298.75
Total collected for citations on September 2015		\$ 902.50
Amount outstanding for September 2015	\$ 402.50	
<u>5</u> Cash bond forfeitures		\$ 568.75
Total amount collected for September 2015 Citations		\$ 1,471.25
Amount collected from previous months/FTA etc.		\$ 860.00
Total collected in September 2015		\$ 2,331.25

These amounts are based upon amounts collected by, and the records of, the clerk of the Municipal Court for the City of Kingston.

This the 30th of September 2015


TERESA JOHNSON
Kingston City Court Clerk


BRENDA HALL MCDONALD
Kingston City Judge

Fire Department September 2015

Summary of Month's Activities

Fire Operations

The Department responded to 65 calls for service during the month of September.

Fire Administration

- Attended Dept. Head meeting
- Continue planning for equipment for dive team
- Continuing to receive checks for fire pup program

September Overtime

OT Hours: 97 hrs

Cost: \$2092.20

The Training Room has been utilized this month for the following:

- KFD Dive Team training
- Kingston Fire in service
- State testing

	This Month	YTD
Fire Inspections	7	105

Public Fire Education

	This Month	YTD
Participants	0 kids	102
Education Hours	0	38
Number of Occurrences	0	8

Firefighter Training

KFD is continuing on-shift training.

KFD resumed state testing this month with several members of the dept testing.

KFD completed in-service for the month of September which was Hazmat and Water Rescue.

Implemented Performance Standards Plan

- Continuing education for all KFD personnel
- On Shift Training is required each shift.
- KFD personnel testing once a month for state certifications

Fleet Maintenance

- Change oil in mule.
- Change belt on E1
- Transmission on U4 change fluids
- U3 front end alignment
-

Special Projects

- Finalizing rough draft for dive team SOG/SOP
- Started fund raiser for more dive equipment

Outstanding Issues

- SCBAs are out dated and no longer NFPA compliant
- Aging fire apparatus.
- Aging turn out gear
- Cascade system out of service due to it not being serviced and producing excess oil which went into the banks and air packs which rendered them out of service till cleaning can be done and the cascade system replaced.

Cost Savings

- Safety meetings with no injuries reported
- Firefighters encouraged swapping shifts when possible instead of taking vacation time to help with overtime costs.

Kingston Fire Department
Incident Report
Incident Totals

Kingston City

September 15'

TOTAL CALLS

65

Category	Total		Total
Structure Fires	0	Hazardous Calls	3
Vehicle Fires	0	Service Calls	6
Brush/Grass Fires	0	Good Intent Calls	1
Refuse/rubbish Fires	0	Unintentional False	4
Other Fires	0	Other False	
Total Fires	0	Total Other Calls	14
Rescue and EMS	51	Overpressure Rupture/ Explosion - No Fire	
Mutual Aid Received	0	Incidents with Exposures	0
Mutual Aid Given	0		
Fire Service Injuries	0	Fire Dollar Loss	
Non-Fire Service Injury	0	Property	0
Fire Service Death	0	Contents	0
Fire Civilian Injuries	0	Non-Fire Dollar Loss	
Non-Fire Civilian Injuries	0	Property	0
Fire Civilian Death	0	Contents	0
Non-Fire Civilian Death	0		

Kingston Fire Department

Kingston, TN

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Minor Incident Types by Month for Year

Year: 2015

INCIDENT TYPE	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	SUM
Accident, potential accident				3	1	1	1	2	2		10
Bomb scare				1							1
Chemical release, reaction, or toxic condition			1								1
Combustible/flammable spills & leaks			1			1		1	1		4
Controlled burning					1	1					2
Dispatched and canceled en route	2	4		5	2	1	4	4	1		23
Electrical wiring/equipment problem			2				2				4
Emergency medical service (EMS) Incident	38	35	39	44	48	41	51	49	44	4	393
Extrication, rescue					1						1
False alarm and false call, other	6	6	5	3	1		1	2	2		26
Fire, other	1										1
Flammable gas or liquid condition, other		1									1
Good intent call, other	1	1	2	1	1		1				7
Malicious, mischievous false alarm	1	1	1		1		3				7
Medical assist	12	12	5	3	12	10	9	3	7		73
Mobile property (vehicle) fire		2		1	1	1	1	1			7
Natural vegetation fire			2		1	1	1				5
Outside rubbish fire				1	1	1		1			4
Person in distress			4	2	3		3	1			13
Public service assistance	9	1	2	9	7	3	6	9	6		52
Rescue, emergency medical call (EMS), other		1									1
Service call, other			1								1
Smoke, odor problem		1	1								2
Steam, other gas mistaken for smoke		1	1	1			1	1			5
Structure Fire	1	1	3		1	2	3	2		1	14
System or detector malfunction		1	1	1	2	1	1	2			9
Unauthorized burning				1							1
Unintentional system/detector operation (no fire)	1	4	1	3	2	1		1	2		15
Water problem							1				1
Wrong location, no emergency found	1			1	1	6		1			10
Total	73	72	72	80	87	71	89	80	65	5	694

Only REVIEWED incidents included

Kingston Fire Department

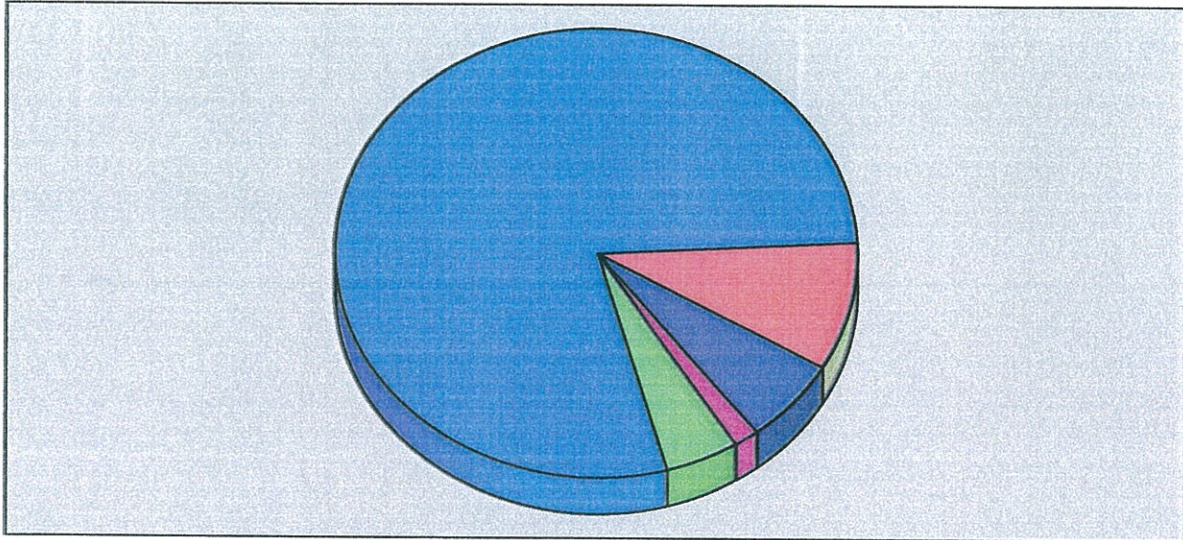
Kingston, TN

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Major Incident Types by Month for Date Range

Start Date: 09/01/2015 | End Date: 09/30/2015



False Alarm & False Call	Hazardous Condition (No Fire)	Service Call
Good Intent Call	Rescue & Emergency Medical Service Incident	

INCIDENT TYPE	SEP	TOTAL
False Alarm & False Call	4	4
Good Intent Call	1	1
Hazardous Condition (No Fire)	3	3
Rescue & Emergency Medical Service Incident	51	51
Service Call	6	6
Total	65	65

Only REVIEWED incidents included



**EMERGENCY
REPORTING**

emergencyreporting.com

Doc Id: 495

Page # 1

Kingston Fire Department

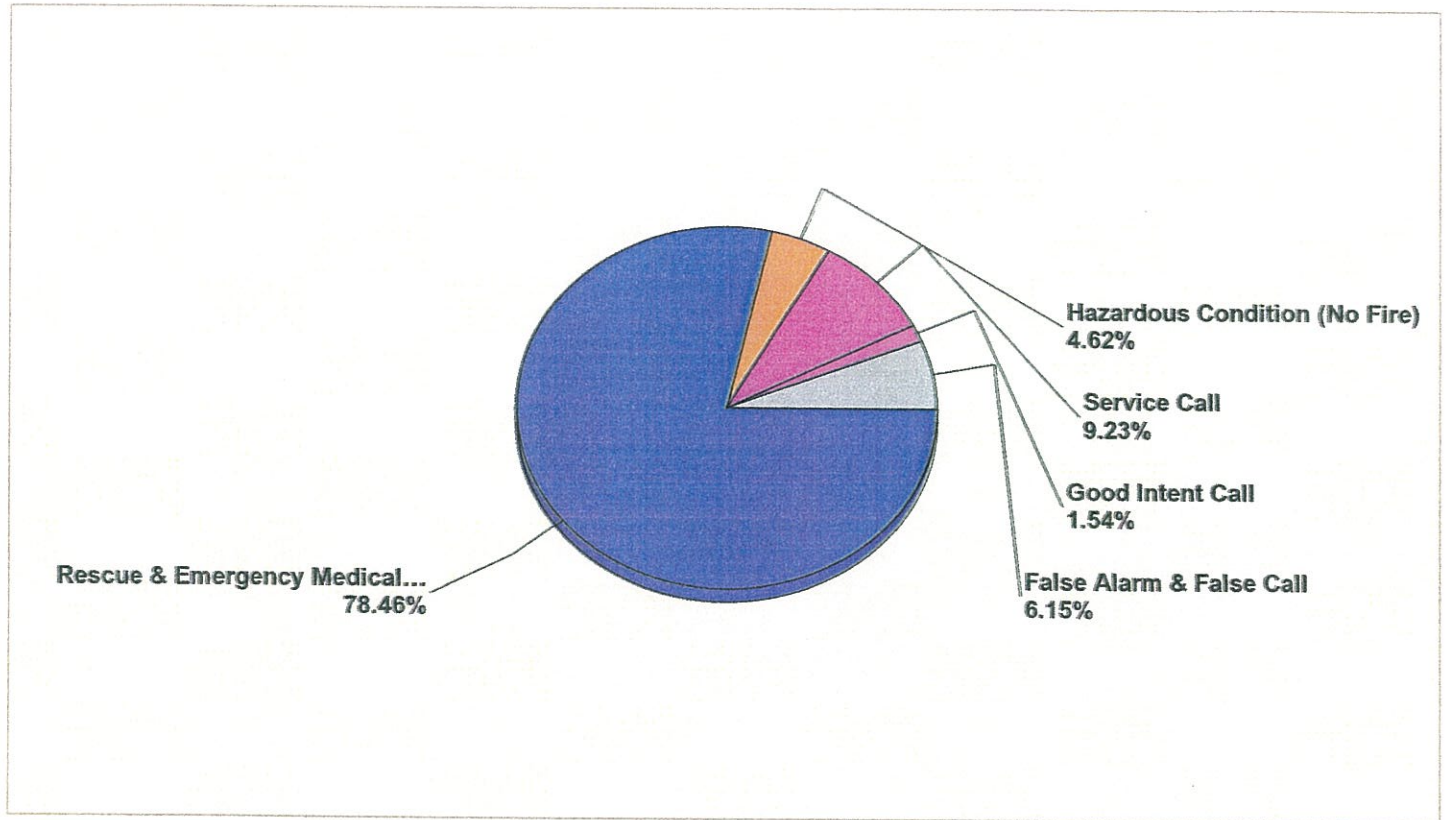
Kingston, TN

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 09/01/2015 | End Date: 09/30/2015



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Rescue & Emergency Medical Service	51	78.46%
Hazardous Condition (No Fire)	3	4.62%
Service Call	6	9.23%
Good Intent Call	1	1.54%
False Alarm & False Call	4	6.15%
TOTAL	65	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
311 - Medical assist, assist EMS crew	7	10.77%
320 - Emergency medical service, other	1	1.54%
321 - EMS call, excluding vehicle accident with injury	37	56.92%
322 - Motor vehicle accident with injuries	4	6.15%
324 - Motor vehicle accident with no injuries.	2	3.08%
412 - Gas leak (natural gas or LPG)	1	1.54%
462 - Aircraft standby	2	3.08%
550 - Public service assistance, other	1	1.54%
551 - Assist police or other governmental agency	1	1.54%
553 - Public service	2	3.08%
554 - Assist invalid	2	3.08%
611 - Dispatched & cancelled en route	1	1.54%
700 - False alarm or false call, other	2	3.08%
743 - Smoke detector activation, no fire - unintentional	1	1.54%
745 - Alarm system activation, no fire - unintentional	1	1.54%
TOTAL INCIDENTS:	65	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

PUBLIC WORKS DEPARTMENT
MONTHLY OVERTIME REPORT

To: Kingston City Council

Month of: SEPTEMBER, 2015

FROM: Tim Clark

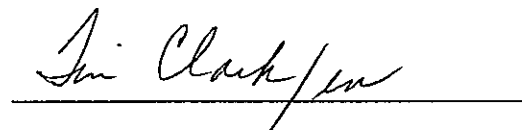
RE: Monthly Overtime Report

TOTAL OVERTIME HOURS

22

TOTAL OVERTIME COST

\$ 554.24

A handwritten signature in cursive script, reading "Tim Clark", followed by a horizontal line.

Tim Clark, Department Head

Public Works Report – Sept 2015

Solid Waste:

- Convenience center solid waste collected: _____ None _____
- Wood chips removed from lot: _____ None _____
- Solid Waste Tonnage collected: _____ None _____
- Street sweeping debris removed off streets: _____ 5 Loads _____
- Recycled materials collected: _____ None _____
- _____

Public Works Selected Performance Indicators	Total	YTD
Brush Pick-Up Areas Covered	20 loads	58 loads
Culverts/Storm Drains Cleaned	32	61
Curb-Repair/Install/Remove	180ft	250ft
Drainage Inspection Requests	4	29
Excavation/Street Cut Permits Issued	None	None
Exemption/Back Door Route Requests	None	None
Graffiti Removal Requests	None	None
Land Disturbance Permits Issued	None	None
Sanitation – Bulk Item/Junk Pick-Up Request	2	7
Sanitation – Cart Repairs	None	None
Sanitation – Second Cart Request	None	None
Signs Repaired/Installed (Street or Name)	33	41
Storm water Inspections Performed	4	29
Stream and/or Tributary Clean-Up/Clean-Outs	None	None
Streets paved	None	None
Streets Repaired (e.g., pothole)	8	30
Streets Striped	None	None
Tennessee One Calls	3	11
Traffic Signal Repair	0	2
Tree Trimming Requests	1	5
Vehicle Maintenance – Routine	22	65
Vehicle Maintenance – Unscheduled	6	17
Water Quality – Related Outreach Events	NA	NA

Public Works Facility, Outreach & Project Review:

- Residential meetings and work to assist with drainage-related projects –4
- Daily underground storage tank testing –N/A
- Monthly fuel pump inspection and cleaning- N/A
- Storm water manager's meeting- N/A
- Weekly departmental meetings and monthly staff safety meetings-4
- Sign repair, new sign installations- 33
- Signal inspection, repair and timing adjustments- 0
- Grant applications- None
- Participated in various weather calls- 1
- Brine acquisition and street prep in advance of weather events- None
- Fleet software implementation –N/A
- Stormwater educational outreach webinar- None
- Drainage law presentation- None
- Street Lighting- None

Continuing Projects

- Fleet system software implementation -None
- Bent sign inventory repair- None
- Upgrades to City's fueling system- None

KINGSTON STREET DEPT.
900 Waterford Place,
KINGSTON, TN 37763

(865) 376-2114

STATEMENT OF MAINTENANCE OF STATE HIGHWAYS WITHIN THE CITY LIMITS
OF KINGSTON, TENNESSEE FOR THE MONTH OF **September 2015**

I HEREBY CERTIFY ALL THE EQUIPMENT USED OF THE ABOVE IS THE
PROPERTY OF THE CITY OF KINGSTON. ALL WORK AND MATERIAL USED
ON THIS STATEMENT IS FOR WORK DONE ON STATE HIGHWAY ROUTES.

STREET SUPERVISOR

I HEREBY CERTIFY THAT THE ABOVE IS AN ACCURATE STATEMENT OF COST
AND SAME HAS BEEN DULY PAID BY THE CITY OF KINGSTON AND IS NOW
TO BE REIMBURSED UNDER OUR STANDARD CONTRACT AGREEMENT.

CAROLYN BREWER
FISCAL OFFICER

STATE OF TENNESSEE
COUNTY OF ROANE

NOTARY PUBLIC
MY COMMISSION EXPIRES

Activity	Description	Amount	Work Quantity	Work Quantity	Work Unit
	City of Kingston Month of September				
401	Manual Spot Checking				Tons
402	Crack Repair				Pounds
404	Mechanical Continuous Patching				Tons
405	Milling				Square Feet
406	Surface Replacement				Tons
411	Concrete Pavement Repair				Cubic Yards
412	Concrete Joint repair				Linear Feet
425	Grading Unpaved Surface (Shoulder)				Linear Miles
427	Patching Unpaved Surface (Shoulder)				Tons
435	Machine Mowing on Medians	\$43.65		0.97	Acres
438	Debris, Trees. Etc., Removal from Roadway surface only				Man Hours
441	Litter removal on medians	\$30.00		0.60	Roadway Miles
446	Mechanical Sweeping and Street Flushing				Miles
447	Manual Roadway Sweeping	\$4,371.52		103.5	Man Hours
460	Plowing Snow				Lane Miles
461	De-icing Salt and/or Sand for snow abnd ice removal				Tons
463	Anti-icing (Salt Brine)				Gallons
470	Pavement Markings				Line Miles
471	Specialty Markings				Each
	Invoice Total	\$4,445.17			

STATE RT 1

ACTIVITY	446 MECHANICAL SWEEPING			
	447 MANNUAL SWEEPING			
	460 Plowing Snow			
		<u>Rate</u>	<u>Hrs.</u>	<u>Total</u>
	LABORER	\$14.75	13	\$ 191.75
	OPERATOR	\$15.35	13	\$ 199.55
	FOREMAN	\$15.82	13	\$ 205.66
	SUB TOTAL			\$ 596.96
	FRINGE BENEFITS		45%	\$ 268.63
	FINAL LABOR SUBTOTAL			\$ 865.59

ACTIVITY	435 MACHINE MOWING on MEDIANS	<u>Acres/Miles</u>	<u>Rate</u>	<u>Total</u>
	441 LITTER REMOVAL ON MEDIAN	0.97	\$45.00	\$43.65
		0.60	\$50.00	\$30.00

SUB TOTAL \$73.65

EQUIPMENT RENTAL

	<u>Rate</u>	<u>Hrs.</u>	<u>Total</u>
17 SWEEPER TRUCK	\$48.22	13	\$ 626.86
04 TRUCK	\$13.00	13	\$ 169.00

EQUIPMENT SUBTOTAL \$ 795.86
TOTAL \$ 1,735.10

STATE RT 1 GRANDTOTAL \$ 1,735.10

STATE RT 58

ACTIVITY	446 MECHANICAL SWEEPING			
	447 MANNUAL SWEEPING			
		<u>Rate</u>	<u>Hrs.</u>	<u>Total</u>
	LABORER	\$13.54	20	\$ 270.80
	OPERATOR	\$15.35	20	\$ 307.00
	FOREMAN	\$15.82	20	\$ 316.40
	SUBTOTAL			\$ 894.20
	FRINGE BENRFITS		45%	\$ 402.39
	FINAL LABOR SUBTOTAL			\$ 1,296.59

Equipment Rental

	<u>Rate</u>	<u>Hrs.</u>	<u>Total</u>
17 SWEEPER TRUCK	\$ 48.22	20	\$ 964.40
04 TRUCK	\$ 13.00	20	\$ 260.00

EQUIPMENT SUBTOTAL \$ 1,224.40
TOTAL \$ 2,520.99

STATE RT 58 GRANDTOTAL \$ 2,520.99

STATE RT 326

ACTIVITY

446 MECHANICAL SWEEPING
447 MANNUAL SWEEPING

	<u>Rate</u>	<u>Hrs.</u>	<u>Total</u>
LABORER	\$13.54	1.5	\$ 20.31
OPERATOR	\$15.35	1.5	\$ 23.03
FOREMAN	\$15.82	1.5	\$ 23.73

SUBTOTAL	\$ 67.07
FRINGE BENRFITS 45%	\$ 30.18
FINAL LABOR SUBTOTAL	\$ 97.24

Equipment Rental

	<u>Rate</u>	<u>Hrs.</u>	<u>Total</u>
17 SWEEPER TRUCK	\$ 48.22	1.5	\$ 72.33
04 TRUCK	\$ 13.00	1.5	\$ 19.50

EQUIPMENT SUBTOTAL	\$ 91.83
TOTAL	\$ 189.07

STATE RT 326 GRANDTOTAL	\$ 189.07
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State Rt. 1	Sub Total	\$ 1,735.10
State Rt. 58	Sub Total	\$ 2,520.99
State Rt. 326	Sub Total	\$ 189.07
GRANDTOTAL		\$ 4,445.17



PARKS AND RECREATION

The Kingston Parks Recreation Board did not conduct a monthly meeting in September, 2015.

The attached report lists the activities and rent collected during the month of September.

**August Monthly Report
Kingston Community Center**

These are the regularly scheduled on-going meetings and events that were held at the Center during the month of September, 2015:

Senior Luncheon	TEA Party
Senior Bridge	American Red Cross
Senior Quilting	Girl Scout Daisy Troops - during school season only
Cultural Arts (FCE)	D.A.R. Meetings and Luncheon
Senior Executive Board	Roane County Children's Reading Foundation Program
Senior Pinochle (2 groups)	DCS Parenting Classes
Senior Canasta	Salvation Army
Master Gardener's Club	Kingston City Court
Kingston Parks & Recreation Committee	Krafty Korners - FCE
Girl Scout Leaders/Service Unit	Roane County Reading Foundation
Adult Table Tennis	Roane County Foster Care Program Meeting
Antique Tractor Club	N.A.M.I.
Kingston City Court	Roane Co. Southern Bros. and Sisters (FCE)
Any Body Can Exercise Class	Roane County Sewing Club
Kingston Lion's Club	

These are the groups and events that were held in addition to the regularly scheduled ones at the Center during the month of September, 2015:

AYSO Parents Meeting	Poston Anniversary
Master Gardeners Seminar/Class	Mary Kay Parties
APAW Bazeltown Church	Operation Reach
Lady Stingers Basketball	Norwex
Norwex	Hammock Family Anniversary
Gulmire Family	AARP Driving Classes

At City Park: Jerry Stone Family, Margaret Harp Family, Dee Silar Family, The Ayers Family, Harriman Church of God, Canine Second Chance Fundraiser, Missy Walton Family, Steve Sexton Family

At Fort Southwest Point: Scout Pack Troop 101, Mize Family, Grohol Family, Nabors Family
Local Weekly Walk Club Meeting

Com.Center Rent: \$610.00

City Park Rent: \$1007.50

Submitted by Jo Ann Knies

Three Rivers Amphitheater Progress Report

DATE	FUNDS TO DATE	ACTION	STATUS	DESCRIPTION
10/7/2015	Balance \$6381.88 Pledges \$3300.00	1	In Progress	Benefit concert (flutist and pianist) @ RCHS auditorium, 10/25/2015 @ 3:00p.m.
		2	In Progress	Blue Springs Yacht Club fund raiser for the amphitheater planned.
		3	In Progress	Apply for Lowe's grant.
		4	In Progress	Speaking engagement to various organizations in October in county including but not limited to Rockwood Seniors Luncheon, Roane County Association of Women Executives, etc.
		5	In Progress	Senior Community Fair - October 23 in Rockwood
		6	In Progress	Revise Operating Procedure and approve.
		7	In Progress	Seeking approval for line about 3RA on Kingston Water Dept. bill.

Next Mting**Action Items**

9/14/2015 @
5:00

1. ORNL contact and
Patterson's Followup

2. Dare 2 Dance and
Frank Knies followup.
Research new owner of
Rocky Top

3. Oak Ridge Gas
Followup

4. Contact Hackney, Jerry
Duncan Ford - Marty, and
Jim Henry

5. Apply for Lowe's grant

Date, Time, & Location	Team Members Present	Minutes Approved	Treasurer's Report	Old/ New Business
8/3/2015, 5:15, Bethel Library	F. Harris, C McDowell, N. Maynard, D. Maynard, K. Dungan, A. Jacks, D. Evans, B. Evans, M. Banker, D. Davis	6/22/2015	Balance \$4681.88 Pledges \$3800.00	<p>1. 7/3 & 4 Booth @ Smokin' on the Water</p> <p>2. Kingston Rotary Club presentation; Followup with Patterson's; Letters to Buddy's, ORNL, Hackney's.</p> <p>3. Request to speak to Harriaman Rotary Club; Horizon Yacht Club Fund Raiser; Fund raising opportunity discussion with music</p> <p>4. Mr. Gordon unable to contribute time; REU board meeting opportunity; Oak Ridge Gas opportunity; Need 6k to complete design completed which would allow firm cost estimate.</p> <p>5. Haslam Foundation awaiting TDEC monies to because serious discussion & Clayton Foundation inquiry</p> <p>6. Energy Solutions support request for 2016; East TN Foundation does not support capital projects; CNS followup to take place; Hackneys, Jerry Duncan Ford and Jim Henry followup</p>

7. Follow up with M. Caldwell and S. Kirkham contributions.
John Browder - good opportunity

8. 4 X 8 Brick = \$50.00; 8 X 8 Brick = \$100.00; 8 X 8 Brick with Logo = \$150.00; Friend - \$500.00 to \$999.99; Bronze - \$1000.00 to \$2499.99; Silver - \$2500.00 to \$4999.99; Gold – \$5000.00 to \$9999.99; Platinum - \$10000.00 and beyond all tax deductible approved.

Permit List

30 Records

Permit #	Site Address	Department	Type	Status	Submitted	Expires	Primary Parcel Address
BP2015-050	808 Gallaher Road	BUILDING	BP	ISSUED	02/25/2015	10/17/2015	808 Gallaher Road
BP2015-065	817 Tyler Place	BUILDING	BP	ISSUED	03/16/2015	11/24/2015	817 Tyler Place
BP2015-069	603 N. Kentucky Street	BUILDING	BP	ISSUED	03/18/2015	12/08/2015	603 N. Kentucky Street
BP2015-078	1209 N. Kentucky Street	BUILDING	BP	ISSUED	03/20/2015	09/16/2015	1209 N. Kentucky Street
BP2015-087	711 East Race Street	BUILDING	BP	ISSUED	03/25/2015	09/21/2015	711 East Race Street
BP2015-133	608 W. Spring Street	BUILDING	BP	ISSUED	04/15/2015	11/03/2015	608 W. Spring Street
BP2015-172	340 Lawnville Road	BUILDING	BP	ISSUED	05/01/2015	01/03/2016	340 Lawnville Road
BP2015-177	221 Woodlawn Drive	BUILDING	BP	ISSUED	05/01/2015	10/28/2015	221 Woodlawn Drive
BP2015-178	1543 James Ferry Road	BUILDING	BP	ISSUED	05/04/2015	10/31/2015	1543 James Ferry Road
BP2015-187	813 Tyler Place	BUILDING	BP	ISSUED	05/07/2015	11/28/2015	813 Tyler Place
BP2015-191	708 W. Race St.	BUILDING	BP	ISSUED	05/07/2015	03/22/2016	708 W. Race St.
BP2015-199	806 Bowden Wyatt Drive	BUILDING	BP	ISSUED	05/11/2015	03/21/2016	806 Bowden Wyatt Drive
BP2015-210	1204 N. Kentucky Street	BUILDING	BP	ISSUED	05/15/2015	11/11/2015	1204 N. Kentucky Street
BP2015-212	524 North 3rd Street	BUILDING	BP	ISSUED	05/18/2015	12/23/2015	524 North 3rd Street
BP2015-241	118 Hillcrest Lane	BUILDING	BP	ISSUED	05/28/2015	11/24/2015	118 Hillcrest Lane
BP2015-256	942 Patton Ferry Road	BUILDING	BP	ISSUED	06/03/2015	11/30/2015	942 Patton Ferry Road
BP2015-287	935 Kentucky Street	BUILDING	BP	ISSUED	06/17/2015	12/14/2015	935 Kentucky Street
BP2015-317	805 Oran Zirkle Road	BUILDING	BP	CLOSED	06/30/2015	01/16/2016	805 Oran Zirkle Road
BP2015-335	804 W. Race St.	BUILDING	BP	ISSUED	07/09/2015	01/05/2016	804 W. Race St.
BP2015-338	201 Kingwood Street	BUILDING	BP	ISSUED	07/13/2015	01/11/2016	201 Kingwood Street
BP2015-398	407 Fourth Street	BUILDING	BP	ISSUED	08/11/2015	02/07/2016	407 Fourth Street
		BUILDING	BP	ISSUED	08/21/2015	02/17/2016	

Permit #	Site Address	Department	Type	Status	Submitted	Expires	Primary Parcel Address
BP2015-418	410 Paint Rock Ferry Road						410 Paint Rock Ferry Road
BP2015-432	930 W. Race Street	BUILDING	BP	ISSUED	08/27/2015	03/08/2016	930 W. Race Street
BP2015-459	235 Lawnville Road	BUILDING	BP	ISSUED	09/15/2015	03/13/2016	235 Lawnville Road
PL2015-042	608 W. Spring Street	BUILDING	PL	ISSUED	05/05/2015	11/01/2015	608 W. Spring Street
PL2015-074	201 Kingwood Street	BUILDING	PL	ISSUED	07/13/2015	01/11/2016	201 Kingwood Street
PL2015-075	708 W. Race St.	BUILDING	PL	ISSUED	07/13/2015	01/09/2016	708 W. Race St.
PL2015-102	806 Bowden Wyatt Drive	BUILDING	PL	ISSUED	09/15/2015	03/13/2016	806 Bowden Wyatt Drive
RM2015-016	1381 Byrd Circle	BUILDING	RM	CLOSED	03/16/2015	09/23/2015	1381 Byrd Circle
RM2015-041	905 N. Kentucky St.	BUILDING	RM	ISSUED	06/23/2015	12/20/2015	905 N. Kentucky St.

KINGSTON WATER TREATMENT PLANT



SEPTEMBER OPERATIONS REPORT

2015

Water Treatment Plant		Current Month	Previous Month	% Change	Max Day	Min Day	Avg. Day
GALLONS	Influent (Raw)	29,071,000	19,663,000	32.36%	1,134,000	812,000	938,000
	Effluent (Finish)	27,827,000	18,923,000	32.00%	1,135,000	744,000	898,000
	Spring Supply	13,447,000	13,441,000	0.04%	468,000	378,000	434,000
	Total Finish Prod.	41,274,000	32,364,000	21.59%	Distribution & WTP Report: 6,288,640 gals. usage flushing and Tank Refilling.		
Plant Efficiency		99.62%	99.95%	-0.33%			
Distribution							
GALLONS	Consumption	21,060,300	22,288,300	-5.83%	Fire Dept:	No Report	
	Reported Usage	6,288,640	4,093,600	34.90%	Park & Rec:	No Report	
	Water Loss	13,925,060	5,982,100	57.04%	WWTP:	No Report	
	%	33.74%	18.48%	15.26%	OT Hrs:		

Note: The Water Production, Consumption and Loss data is for the August Meter Read Period.

- * Multiple Agencies here throughout the Month collecting water samples.
- * Drained and washed all Basins on two separate occasions
- * Completed (collected and analyzed) 2 rounds of Compliance Dist. Bacteriological Sampling.
- * Maintained continuous flushing of the Rockwood and Kingston Interconnect lines to maintain disinfection residuals throughout the lines and System.
- * Performed regular maintenance at Plant and Spring Site.
- * Did In-House Laboratory Training.
- * Performed (QA/QC) Quality Assurance and Quality Control Checks.
- * Completed all of the required regular monthly sampling.
- * Mowed and trimmed Water Treatment Plant grounds 5 times
- * Mowed and trimmed Spring Pump House twice, across gravity line and Spring Site once.
- * Received the Results from Laboratory Proficiency Testing Study (Performance and Quality Control Testing) and scoring 100%.
- * Replaced the Main Breaker / Installed Switch for back-up generator.
- * Replaced the mower deck.
- * Installed Variable Frequency Drives at the Ladd Landing Pump Station to reduce power consumption , lower demand charges and increase the longevity of equipment.
- * There have been some large line breaks which were repaired, lines flushed and put back into service.
- * A Pressure Reducing Valve was installed on the Ladd Landing /Gallaher Pressure Zone to better sustain pressures in this area and to prevent future line breaks.

Kingston Water Department
Schedule of Unaccounted For Water
September

(All amounts in gallons)

A Water Treated and Purchased		
B	Water Pumped (potable)	41,274,000
C	Water Purchased	<u>0</u>
D	Total Water Treated and Purchased	<u>41,274,000</u>
	(Sum Lines B and C)	
E Accounted for Water:		
F	Water Sold	21,060,300
G	Metered for Consumption (in house usage)	<u>1,288,640</u>
H	Fire Department(s) Usage	<u>0</u>
I	Flushing	<u>3,500,000</u>
J	Tank Cleaning/Filling	<u>1,500,000</u>
K	Street Cleaning	<u>0</u>
L	Bulk Sales	<u>0</u>
M	Water Bill Adjustments (+/-)	<u>0</u>
N	Total Accounted for Water	<u>27,348,940</u>
	(Sum Lines F thru M)	
O	Unaccounted for Water	<u>13,925,060</u>
	(Line D minus Line N)	
P	Percent Unaccounted for Water	<u>33.738%</u>
	(Line O divided by Line D times 100)	

Q Other (explain)

See Below

Explain Other:

All amounts included in this schedule are supported by documentation on file at the water system. If no support is on file for a line item or if line item is not applicable, a "0" is shown.



KINGSTON WASTEWATER TREATMENT PLANT

TO: David Bolling, Kingston City Manager
Mike Jolly, Kingston Water Superintendent

FROM: Tony Workman, WWTP Manager

DATE: October 5, 2015

RE: September Monthly Report

MONTHLY FLOW	Average Flow	Maximum Flow	Minimum Flow	Total
Influent	.4914	.9390	.3280	14,741,000
Effluent	.4265	.8350	.2800	12,796,000

Total gallons of chlorine used was 228.8 @ \$2.09 gallon= \$478.19

There was 5.12 inches of rain this month. There were no overflows this month.

63.81 tons of sludge was hauled to the landfill.

We are continuing to replace pumps that are out at pump stations. The #3 pump station, across the street from ORNL Credit Union, will have the new pump and valves installed this month. These pumps were paid for in the last fiscal year.

I have not received any class from residents on Woodlawn Drive concerning the sewer odor. We may have made the right adjustment to decrease the odor complaint. Lowering the floats, so the pumps kick on sooner, seems to have worked.

CITY OF KINGSTON

WATER DEPARTMENT MONTHLY REPORT

Month of: SEPT. 2015

To: David Bolling
From: Jimmy Agee

PAGE 1

TASK	RESOLVED	PENDING
INSTALL NEW METER	1	
READ OUTS	50	
RE- READS		
WATER TAP NEW ACCOUNT	1	
INSTALL PRESSURE REDUCER		
READ INS	39	
CHECK FOR HUNG METER	17	
CHANGE OUT HUNG / BROKEN METER	15	2
CHECK FOR LEAK	16	
NO WATER		
AFTER HOURS - WATER	9	
SERVICE LINE LEAK	4	
LINE LOCATES	90	
TURN OFF FOR NON PAYMENT	21	
TURN WATER BACK ON	17	
YARD WORK	22	2
DOOR HANGERS	7	
MANUAL READ		
AFTER HOURS - SEWER	2	
SEWER- TAP NEW ACCOUNT	1	
CLOSED ACCT WITH CONSUMPTION	2	
SEWER BACK UP	3	
RE-LOCATE WATER MAIN		
TAP ESTIMATES	1	
PROFILE REQUESTED	2	
TAP-EXISTING ACCT	1	
SEWER-TAP EXISTING ACCT		

CITY OF KINGSTON

WATER DEPARTMENT MONTHLY REPORT

Month of: SEPT. 2015

PAGE 2

TASK	RESOLVED	PENDING
MISC SERVICE ORDERS		
CHECK TO SEE IF STILL OFF	6	
CHANGE METER TOPS		
PULL-METER		
PESSURE TEST	1	
WATER LOOKS MILKY-AIR IN LINE	3	
Check FOR TAMPERED METERS		
BAD SEWER SMELL		
INSPECT, SEWER TAP FOR CUSTOMER		
REPLACE MAN HOLE COVER	1	
WATER MAIN BREAK	2	
REPLACE METER /METER BOX/LID	1	
ADJUST PRV	1	
CAMERA SEWER LINE		
FLUSH LINES	2	
RUN 10 GAL WATER THRU		
TURN OFF DUE TO LEAK	2	
REPAIR METER SHUT-OFF	2	
SEWER LINE REPAIR		
LOCATE WATER METER FOR CUSTOMER		
EST. TO RELOCATE WATER METER	1	
CHANGE TRANSPONDER	2	
Total	350	4
Fire Hydrant installed		
ROAD PATCHES	5	
OVERTIME HOURS	145	

Kingston Public Library (KPL)
1004 Bradford Way
Kingston Tennessee 37763
865-376-9905
“**K**nowledge is **P**ower at your **L**ibrary”

1 October 2015

TO: The Honorable Tim Neal
Mayor, City of Kingston
Mr. David Bolling
Manager, City of Kingston
Members of the City Council

FR: J. Steve Parrott, MLIS, MEd
Director

RE: Monthly Director's Report

The following sum up library activities for the month of September, 2015:

Adult Library Programs

There were no Thursday evening adult programs (however, we have three scheduled for the month of October).

Children's Programming

Barb conducted 4 events with 105 participants at her weekly Wednesday children's story-time.

Meetings, etc.

- KPL hosted the Tennessee Friends of the Library Board meeting.
- I attended Senator Ken Yager's seminar on grants at Roane State Community College.
- I participated in meetings with the Library Board and the Library Foundation.
- I lunched with and met with the School Media Specialist/Librarians for Roane County, updating them on KPL plans.

Physical Facility

The children's area transformation is complete! "The Lorax" (Dr. Seuss) has been artfully portrayed on the walls of the children's area by our own MaryAnn Hearld, and Barb completed the Lorax on a truffula stump. Our children's area will be the envy of all the other Tennessee libraries!!!

Staff

I have been hired by the Morristown-Hamblen Library as the director. My last day with KPL will be Friday, October 23rd.

Summary

We continue to purchase materials as we weed the collection with the goal of providing worthwhile, up-to-date materials for all patrons—children to adults.

Patron count for the month totaled 1513. Patrons are expressing their satisfaction with improvements. We hope that they will share that good news with their neighbors!

Sheryl and Sawyer are once again pressing forward with the re-labeling project of all materials. Better labeling will help both patrons and staff.

Respectfully submitted,
JSP

ROANE COUNTY EMERGENCY COMMUNICATIONS DISTRICT
PO BOX 236, 330 CARDIFF VALLEY ROAD
Rockwood, Tennessee 37854
865-354-0704
FAX 865-354-4983

September 18, 2015

TO: ~~All Board Members~~

FROM: Frances Long

The Quarterly E-911 Board meeting will be Thursday, September 24,
2015 at 1:00 P.M., at the E-911 Center Administrative Office.

Enclosed please find:
The agenda for the Board meeting.
The June 2015 Board Minutes

The spreadsheet I keep for actual receipts and pay outs for
June thru August 2015, these have no accruals shown. Accountant's
report shows accruals, enclosed is June 2015 which shows the
fiscal year end balances.

Also enclosed list of bank account balances as of August 31, 2015.
This is all monies including designated funds and our CD with US
Bank.

Any questions you have on these items will be covered in the
board meeting.

**MINUTES OF JUNE 2015
ROANE COUNTY E-911 BOARD MEETING**

The Roane County Emergency Communications District (E-911) Board met Thursday June 25, 2015 at 1:00 P. M. at the E-911 Center administrative office.

MEMBERS PRESENT: Tony Brown, Donnie Eblen, Carolyn Granger, John Harvey, Arvel McNelly, Scott Stout

MEMBERS ABSENT: Marilyn Calfee, Randy Heidle, Jack Stockton

EMPLOYEES PRESENT: Mike Hooks, Robert Langley, Frances Long

OTHERS:

CALL TO ORDER:

Chairman Mr. Eblen called the meeting to order and declared a quorum.

APPROVAL OF MINUTES:

Motion was made by Mr. McNelly second Mr. Harvey to approve the minutes from the March meeting, motion carried.

FINANCIAL STATEMENT:

Motion to approve the March – May 2015 financial statements by Mr. McNelly second Mr. Stout, motion carried.

CHAIRMAN'S REPORT:

Touched on the fund balances at May 31st.

COMMITTEE REPORTS:

BUDGET/FINANCE COMMITTEE

The amended line item budget for 2014-2015 year, which includes the accrued vacation and the June payroll that will be paid in July, motion to approve Mr. Brown second Mr. Harvey motion carried.

The budget for 2015-2016 fiscal year was presented to the board by the Budget Committee. This recommended budget includes a two percent raise to all employees. There is also a longevity increase for employees with five, ten, fifteen, and twenty year service. A clerical position was also added as had been discussed in previous meetings, this is the first year we have had the funds to add this position. There was some discussion on the longevity pay, everyone was in favor but felt the formula should have the 2% beginning with the five year employees and cap out at 5% for 20 years. Motion was made by Mr. Brown second by Ms. Granger to approve the budget as presented and if funds were available to begin the longevity with the 2% for the lower service years. Upon roll call the following voted yes Mr. Brown, Mr. Eblen, Ms. Granger, Mr. Harvey, Mr. McNelly, Mr. Stout, budget was approved.

Mr. Brown also said he would like to see a policy put in place for long term employees to receive additional vacation similar to what the County has in place.

BUILDING/EQUIPMENT COMMITTEE

The committee has not met since last meeting.

PERSONNEL/TRAINING COMMITTEE

The committee has not met since last meeting.

DIRECTOR'S REPORT

Mr. Hooks thanked the Board for their support over the years. He said that our Center is recognized as one of the leading centers in the State. We are number 26 in call volume among the 133 call centers in Tennessee.

We now have two 800MHZ sites in Roane County, one at Mt. Roosevelt and one at Buttermilk Road. The \$625,000 radio system will be paid off at the end of the month. After seven years we are debt free.

We have a \$165,000 grant at ECB and he would like to upgrade the consoles in the truck to be cloned to the Center. The radio consoles are the oldest piece of equipment in the Center and would like to get quotes to replace these as well as the two in the truck. He will get the quotes and let the Board know what kind of cost we are looking at.

OTHER BUSINESS:**ADJOURNMENT**

With no further business to come before the board on motion by Mr. McNelly second Ms. Granger the meeting adjourned at 2:05 P. M.

Regular March 2015 minutes approved at the June Board Meeting of Roane County Emergency Communications District Board of Directors. Date: June 25, 2015.

Randy Heidie/Secretary-Treasurer

Donnie R Eblen/Chairman

PROPOSED E-911 BUDG 2015-2016 APPROVED BY BOARD 06/25/2015		NEW ACCOUNT #'s FROM STATE ECB				
REVENUES	2015-2016	BUDGET	ACTUAL	OVER(UNDER)	ACTUAL	OVER(UNDER)
	BUDGET	MONTHLY	REC/PAY OUT 8/1/15-8/31/15	MONTH AUGUST	YEAR	YEAR
3010 TECB 911 SURCHARGE (BASE)	664,518	110,753.00	110,753.00	0.00	110,753.00	(553,765.00)
3004 DISPATCH SERVICES	559,030	46,585.83	40,181.37	(6,404.46)	69,926.87	(489,103.13)
5002 INTEREST INCOME	101	8.42	10.01	1.59	20.12	(80.88)
5005.01 MDT MAINTENANCE	10,200	850.00	2,086.34	1,236.34	2,549.97	(7,650.03)
5005.02 800 MHZ SYSTEM MAINT.	29,105	2,425.42	14,209.60	11,784.18	27,816.40	(1,288.60)
5009 OTHER INCOME	2,847	237.25	190.00	(47.25)	475.00	(2,372.00)
5009.01 NCIC/REC CLERK/COUNTY	42,103	3,508.58	7,017.16	3,508.58	7,017.16	(35,085.84)
TOTAL ESTIMATED REVENUE	1,307,904	164,368.50	174,447.48	10,078.98	218,558.52	(1,089,345.48)
=====						
EXPENDITURES						
4001 DIRECTOR	61,890	5,157.50	7,141.14	1,983.64	11,800.16	(50,089.84)
4002 COMPTROLLER	30,760	2,563.33	3,549.24	985.91	5,857.60	(24,902.40)
4003 ASSISTANT DIRECTOR	47,537	3,961.42	5,485.05	1,523.63	8,962.76	(38,574.24)
4004 DISPATCHER (9@34579)	313,076	26,089.67	35,699.77	9,610.10	59,328.57	(253,747.43)
4005 DISPATCH/LEAD (3@35949)	109,786	9,148.83	8,513.03	(635.80)	14,101.66	(95,684.34)
4006 ADMIN-MAPPING	28,563	2,380.25	3,295.74	915.49	5,463.04	(23,099.96)
4006.01 P/T MAP CONSULT	8,640	720.00	720.00	0.00	1,440.00	(7,200.00)
4008 OVERTIME PAY	7,928	660.67	258.37	(402.30)	506.42	(7,421.58)
4009 PART TIME (24 HRS WEEK)	14,352	1,196.00	0.00	(1,196.00)	0.00	(14,352.00)
4012 HOLIDAY PAY	17,892	1,491.00	0.00	(1,491.00)	1,406.00	(16,486.00)
4013 CHRISTMAS BONUS	2,000	166.67	0.00	(166.67)	0.00	(2,000.00)
4015 ADMIN-CLERICAL	25,000	2,083.33	2,640.00	556.67	3,080.00	(21,920.00)
4020 ADMIN - TAC	37,793	3,149.42	4,360.74	1,211.32	7,214.72	(30,578.28)
4022 NCIC RECORD CLERK	35,257	2,938.08	4,068.12	1,130.04	6,743.76	(28,513.24)
4101 SOCIAL SECURITY TAX	45,909	3,825.75	1,493.50	(2,332.25)	3,066.99	(42,842.01)
4102 MEDICARE TAX	10,737	894.75	349.27	(545.48)	717.28	(10,019.72)
4103 LIFE INSURANCE	1,332	111.00	213.92	102.92	318.93	(1,013.07)
4104 MEDICAL INSURANCE	132,229	11,019.08	8,358.32	(2,660.76)	17,398.46	(114,830.54)
4108 STATE RETIREMENT	40,210	3,350.83	3,866.03	515.20	6,534.49	(33,675.51)
4109 SUTA TAX	2,264	188.67	0.00	(188.67)	243.37	(2,020.63)
4203 AUDIT SERVICES	7,800	650.00	0.00	(650.00)	0.00	(7,800.00)
4204 ACCOUNTING SERVICES	4,030	335.83	320.00	(15.83)	640.00	(3,390.00)
4216 JANITORIAL SERVICE	4,050	337.50	620.00	282.50	957.50	(3,092.50)
4217 LEGAL & PROFESSIONAL	7,300	608.33	0.00	(608.33)	0.00	(7,300.00)
4218 MAINT. AGREEMENTS	43,201	3,600.08	2,065.00	(1,535.08)	29,114.31	(14,086.69)
4220 NCIC/TBI/TIES LINE	4,240	353.33	560.00	206.67	560.00	(3,680.00)
4225 PEST CONTROL	300	25.00	50.00	25.00	75.00	(225.00)
4299.02 TRASH DISPOSAL	192	16.00	16.00	0.00	32.00	(160.00)
4301 OFFICE SUPPLIES	1,450	120.83	255.55	134.72	684.82	(765.18)
4302 CUSTODIAL SUPPLIES	1,450	120.83	657.93	537.10	669.81	(780.19)
4303 MAP/ADDRESS/DISP SUP	700	58.33	274.75	216.42	274.75	(425.25)
4304 POSTAGE	730	60.83	58.40	(2.43)	58.40	(671.60)
4305 SMALL EQUIPMENT PUR	2,100	175.00	0.00	(175.00)	0.00	(2,100.00)
4307 UTILITIES ELECTRIC	16,500	1,375.00	1,616.70	241.70	3,039.37	(13,460.63)
4308 UTILITIES GAS	1,815	151.25	31.29	(119.96)	62.05	(1,752.95)
4309 UTILITIES WATER	890	74.17	51.83	(22.34)	124.09	(765.91)
4309-01 UTILITIES SEWER	1,998	166.50	133.70	(32.80)	300.65	(1,697.35)
4310 GENERAL TELEPHONE (ADMIN)	19,736	1,644.67	2,363.20	718.53	3,783.61	(15,952.39)
4311 CELL PHONE/VERIZON	1,500	125.00	120.17	(4.83)	240.34	(1,259.66)
4312 GEN TELE(CALL CENTER LINE)	35,964	2,997.00	5,474.00	2,477.00	8,471.00	(27,493.00)
4313 INTERNET CHARGES	2,005	167.08	276.85	109.77	423.75	(1,581.25)
4335 MAINT&REPAIR VEHICLE	1,100	91.67	0.00	(91.67)	416.81	(683.19)
4336 VEHICLE FUEL COST	2,500	208.33	168.82	(39.51)	328.82	(2,171.18)

PROPOSED E-911 BUDG 2015-2016 APPROVED BY BOARD 06/25/2015		NEW ACCOUNT #s FROM STATE ECB				
REVENUES	2015-2016	BUDGET	ACTUAL	OVER(UNDER)	ACTUAL	OVER(UNDER)
	BUDGET	MONTHLY	REC/PAY OUT	MONTH	YEAR	YEAR
		7/1/15-7/31/15		JULY		
3010 TECB 911 SURCHARGE (BASE)	664,518	110,753.00	0.00	(110,753.00)	0.00	(664,518.00)
3004 DISPATCH SERVICES	559,030	46,585.83	29,745.50	(16,840.33)	29,745.50	(529,284.50)
5002 INTEREST INCOME	101	8.42	10.11	1.69	10.11	(90.89)
5005.01 MDT MAINTENANCE	10,200	850.00	463.63	(386.37)	463.63	(9,736.37)
5005.02 800 MHZ SYSTEM MAINT.	29,105	2,425.42	13,606.80	11,181.38	13,606.80	(15,498.20)
5009 OTHER INCOME	2,847	237.25	285.00	47.75	285.00	(2,562.00)
5009.01 NCIC/REC CLERK/COUNTY	42,103	3,508.58	0.00	(3,508.58)	0.00	(42,103.00)
TOTAL ESTIMATED REVENUE	1,307,904	164,368.50	44,111.04	(120,257.46)	44,111.04	(1,263,792.96)
EXPENDITURES						
4001 DIRECTOR	61,890	5,157.50	4,659.02	(498.48)	4,659.02	(57,230.98)
4002 COMPTROLLER	30,760	2,563.33	2,308.36	(254.97)	2,308.36	(28,451.64)
4003 ASSISTANT DIRECTOR	47,537	3,961.42	3,477.71	(483.71)	3,477.71	(44,059.29)
4004 DISPATCHER (9@34579)	313,076	26,089.67	23,628.80	(2,460.87)	23,628.80	(289,447.20)
4005 DISPATCH/LEAD (3@35949)	109,786	9,148.83	5,588.63	(3,560.20)	5,588.63	(104,197.37)
4006 ADMIN-MAPPING	28,563	2,380.25	2,167.30	(212.95)	2,167.30	(26,395.70)
4006.01 P/T MAP CONSULT	8,640	720.00	720.00	0.00	720.00	(7,920.00)
4008 OVERTIME PAY	7,928	660.67	248.05	(412.62)	248.05	(7,679.95)
4009 PART TIME (24 HRS WEEK)	14,352	1,196.00	0.00	(1,196.00)	0.00	(14,352.00)
4012 HOLIDAY PAY	17,892	1,491.00	1,406.00	(85.00)	1,406.00	(16,486.00)
4013 CHRISTMAS BONUS	2,000	166.67	0.00	(166.67)	0.00	(2,000.00)
4015 ADMIN-CLERICAL	25,000	2,083.33	440.00	(1,643.33)	440.00	(24,560.00)
4020 ADMIN - TAC	37,793	3,149.42	2,853.98	(295.44)	2,853.98	(34,939.02)
4022 NCIC RECORD CLERK	35,257	2,938.08	2,675.64	(262.44)	2,675.64	(32,581.36)
4101 SOCIAL SECURITY TAX	45,909	3,825.75	1,573.49	(2,252.26)	1,573.49	(44,335.51)
4102 MEDICARE TAX	10,737	894.75	368.01	(526.74)	368.01	(10,368.99)
4103 LIFE INSURANCE	1,332	111.00	105.01	(5.99)	105.01	(1,226.99)
4104 MEDICAL INSURANCE	132,229	11,019.08	9,040.14	(1,978.94)	9,040.14	(123,188.86)
4108 STATE RETIREMENT	40,210	3,350.83	2,668.46	(682.37)	2,668.46	(37,541.54)
4109 SUTA TAX	2,264	188.67	243.37	54.70	243.37	(2,020.63)
4203 AUDIT SERVICES	7,800	650.00	0.00	(650.00)	0.00	(7,800.00)
4204 ACCOUNTING SERVICES	4,030	335.83	320.00	(15.83)	320.00	(3,710.00)
4216 JANITORIAL SERVICE	4,050	337.50	337.50	0.00	337.50	(3,712.50)
4217 LEGAL & PROFESSIONAL	7,300	608.33	0.00	(608.33)	0.00	(7,300.00)
4218 MAINT. AGREEMENTS	43,201	3,600.08	27,049.31	23,449.23	27,049.31	(16,151.69)
4220 NCIC/TBI/TIES LINE	4,240	353.33	0.00	(353.33)	0.00	(4,240.00)
4225 PEST CONTROL	300	25.00	25.00	0.00	25.00	(275.00)
4299.02 TRASH DISPOSAL	192	16.00	16.00	0.00	16.00	(176.00)
4301 OFFICE SUPPLIES	1,450	120.83	429.27	308.44	429.27	(1,020.73)
4302 CUSTODIAL SUPPLIES	1,450	120.83	11.88	(108.95)	11.88	(1,438.12)
4303 MAP/ADDRESS/DISP SUP	700	58.33	0.00	(58.33)	0.00	(700.00)
4304 POSTAGE	730	60.83	0.00	(60.83)	0.00	(730.00)
4305 SMALL EQUIPMENT PUR	2,100	175.00	0.00	(175.00)	0.00	(2,100.00)
4307 UTILITIES ELECTRIC	16,500	1,375.00	1,422.67	47.67	1,422.67	(15,077.33)
4308 UTILITIES GAS	1,815	151.25	30.76	(120.49)	30.76	(1,784.24)
4309 UTILITIES WATER	890	74.17	72.26	(1.91)	72.26	(817.74)
4309-01 UTILITIES SEWER	1,998	166.50	166.95	0.45	166.95	(1,831.05)
4310 GENERAL TELEPHONE (ADMIN)	19,736	1,644.67	1,420.41	(224.26)	1,420.41	(18,315.59)
4311 CELL PHONE/VERIZON	1,500	125.00	120.17	(4.83)	120.17	(1,379.83)
4312 GEN TELE(CALL CENTER LINE)	35,964	2,997.00	2,997.00	0.00	2,997.00	(32,967.00)
4313 INTERNET CHARGES	2,005	167.08	146.90	(20.18)	146.90	(1,858.10)
4335 MAINT&REPAIR VEHICLE	1,100	91.67	416.81	325.14	416.81	(683.19)
4336 VEHICLE FUEL COST	2,500	208.33	160.00	(48.33)	160.00	(2,340.00)

4338 MISC MAINT & REPAIR	8,400	700.00	404.91	(295.09)	404.91	(7,995.09)
4339 MDT MAINTENANCE IN/OUT	10,200	850.00	10,199.86	9,349.86	10,199.86	(0.14)
4340 800 RADIO SYST. MAINT IN/OUT	29,105	2,425.42	7,297.40	4,871.98	7,297.40	(21,807.60)
4401 BANK FEES	500	41.67	44.20	2.53	44.20	(455.80)
4405 DUES & SUBSCRIPTIONS	2,435	202.92	2,435.00	2,232.08	2,435.00	0.00
4406 TESTING/EVALUATION	1,250	104.17	0.00	(104.17)	0.00	(1,250.00)
4407 WORKERS COMP INSURE	2,500	208.33	0.00	(208.33)	0.00	(2,500.00)
4408 LIABILITY INSURANCE	27,025	2,252.08	0.00	(2,252.08)	0.00	(27,025.00)
4413 LICENSE & FEES	285	23.75	0.00	(23.75)	0.00	(285.00)
4414 SURETY BONDS	1,750	145.83	280.00	134.17	280.00	(1,470.00)
4418 TRAINING	1,500	125.00	1,069.95	944.95	1,069.95	(430.05)
4419 TRAVEL	1,200	100.00	0.00	(100.00)	0.00	(1,200.00)
4420 MEALS	900	75.00	0.00	(75.00)	0.00	(900.00)
4421 ADVERTISING	100	8.33	0.00	(8.33)	0.00	(100.00)
4422 MISCELLANEOUS EXP	1,500	125.00	0.00	(125.00)	0.00	(1,500.00)
4423 RENT/REP SITE(tank & propane)	350	29.17	0.00	(29.17)	0.00	(350.00)
4425 LODGING	2,000	166.67	203.20	36.53	203.20	(1,796.80)
5010 INTEREST EXPENSE	5,000	416.67	0.00	(416.67)	0.00	(5,000.00)
TOTAL ESTIMATED EXPENSE	1,230,706	102,558.83	121,249.38	18,690.55	121,249.38	(1,109,456.62)

ESTIMATED RECEIPTS	1,307,904	44,111.04
VS		
ESTIMATED EXPENDITURE	1,230,706	121,249.38
OVER (UNDER)	77,198	
DEPRECIATION	64,415	

OVER(UNDER)AFTER DEPRECIATION	12,783	-77,138.34
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PROPOSED E-911 BUDGET 2014-2015
APPROVED BY BOARD 6/26/14

	2014-2015	BUDGET	ACTUAL	OVER(UNDER)	ACTUAL	OVER(UNDER)
REVENUES	BUDGET	MONTHLY	REC/PAYOUT	MONTH	YEAR	YEAR
			6/1/15-6/30/15	JUNE		
3000.00 ECB NEW FUNDING MODEL	332,000	55,333.33	110,753.00	55,419.67	332,259.00	259.00
3001.00 BELL SOUTH TELEPHONE	98,636	16,439.33	0.00	(16,439.33)	97,347.52	(1,288.48)
3001.01 OTHER PHONE SYSTEM	15,656	2,609.33	0.00	(2,609.33)	19,765.45	4,109.45
3002 TECB - WIRELESS	64,817	10,802.83	0.00	(10,802.83)	70,043.64	5,226.64
3003 TECB OPERATION FUND	116,574	19,429.00	0.00	(19,429.00)	107,458.00	(9,116.00)
3003.01 ECB GIS TIPS FUND	36,001	6,000.17	0.00	(6,000.17)	41,842.75	5,841.75
3004 DISPATCH SERVICES	502,607	41,883.92	41,883.89	(0.03)	502,606.38	(0.62)
5002 INTEREST INCOME	103	8.58	9.78	1.20	105.52	2.52
5005.01 MDT MAINTENANCE	9,952	829.33	2,487.76	1,658.43	10,392.33	440.33
5005.02 800 MHZ SYSTEM MAINT	29,105	2,425.42	14.28	(2,411.14)	29,054.81	(50.19)
5009 OTHER INCOME	3,220	268.33	110.00	(158.33)	2,625.00	(595.00)
5009.01 NCIC/REC CLERK/COUNTY	40,877	3,406.42	3,406.42	0.00	40,877.04	0.04
TOTAL ESTIMATED REVENUE	1,249,548	159,436.00	158,665.13	(770.87)	1,254,377.44	4,829.44
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EXPENDITURES						
4001 DIRECTOR	62,233	5,186.08	4,470.24	(715.84)	58,086.86	(4,146.14)
4002 COMPTROLLER	30,038	2,503.17	2,211.38	(291.79)	28,734.57	(1,303.43)
4003 DISPATCHER(9@33,901)	285,106	23,758.83	22,994.47	(764.36)	260,109.35	(24,996.65)
4003 DISPATCH/LEAD(3@35,244)	105,732	8,811.00	5,412.33	(3,398.67)	100,065.42	(5,666.58)
4008 OVERTIME PAY	7,065	588.75	353.30	(235.45)	3,798.99	(3,266.01)
4009 PART TIME(24HRS WEEK) (1)	13,352	1,112.67	229.66	(883.01)	11,441.64	(1,910.36)
4012 HOLIDAY PAY	17,382	1,448.50	1,421.44	(27.06)	13,365.76	(4,016.24)
4013 CHRISTMAS BONUS	1,700	141.67	0.00	(141.67)	1,700.00	0.00
4014 ADMIN MAPPING	27,465	2,288.75	2,112.70	(176.05)	24,284.71	(3,180.29)
4014 P/T MAP CONSULTANT	8,640	720.00	720.00	0.00	8,640.00	0.00
4020 ADMIN - TAC	37,873	3,156.08	2,755.62	(400.46)	35,806.74	(2,066.26)
4021 ASSISTANT DIRECTOR	44,671	3,722.58	3,146.24	(576.34)	40,882.50	(3,788.50)
4022 NCIC RECORDS CLERK	35,451	2,954.25	2,607.76	(346.49)	33,885.60	(1,565.40)
4101 SOCIAL SECURITY TAX	42,518	3,543.17	2,989.40	(553.77)	38,389.97	(4,128.03)
4102 MEDICARE TAX	9,944	828.67	699.15	(129.52)	8,963.75	(980.25)
4103 LIFE INSURANCE	1,199	99.92	0.00	(99.92)	1,093.36	(105.64)
4104 MEDICAL INSURANCE	132,068	11,005.67	9,082.89	(1,922.78)	113,707.14	(18,360.86)
4108 STATE RETIREMENT	37,248	3,104.00	2,450.28	(653.72)	34,652.05	(2,595.95)
4109 SUTA TAX	2,505	208.75	0.00	(208.75)	1,878.49	(626.51)
4201 MAPPING/ADDRESSING	100	8.33	0.00	(8.33)	0.00	(100.00)
4202 ADVERTISING	100	8.33	0.00	(8.33)	0.00	(100.00)
4203 AUDIT SERVICES	7,400	616.67	0.00	(616.67)	7,400.00	0.00
4204 ACCOUNTING SERVICES	4,040	336.67	320.00	(16.67)	3,840.00	(200.00)
4216 JANITORIAL SERVICE	4,050	337.50	0.00	(337.50)	3,357.50	(692.50)
4217 LEGAL & PROFESSIONAL	7,300	608.33	0.00	(608.33)	0.00	(7,300.00)
4218 MAINT. AGREEMENTS	41,735	3,477.92	150.00	(3,327.92)	38,323.52	(3,411.48)
4220 NCIC/TBI/TIES LINE	4,240	353.33	0.00	(353.33)	2,240.00	(2,000.00)
4225 PEST CONTROL	300	25.00	25.00	0.00	275.00	(25.00)
4235 MAINT&REPAIR VEHICLE	2,135	177.92	0.00	(177.92)	2,130.21	(4.79)
4236 VEHICLE FUEL COST	2,700	225.00	163.53	(61.47)	2,445.78	(254.22)
4238 MISC MAINT & REPAIR	8,400	700.00	534.00	(166.00)	3,548.07	(4,851.93)
4239 MDT MAINTENANCE IN/OUT	9,952	829.33	0.00	(829.33)	9,951.04	(0.96)
4240 800 RADIO SYST. MAINT IN/OU	29,105	2,425.42	0.00	(2,425.42)	27,293.28	(1,811.72)
4301 OFFICE SUPPLIES	1,350	112.50	0.00	(112.50)	1,233.33	(116.67)
4302 CUSTODIAL SUPPLIES	1,300	108.33	14.98	(93.35)	1,281.41	(18.59)
4303 DISPATCH SUPPLIES	600	50.00	0.00	(50.00)	427.73	(172.27)
4304 POSTAGE	710	59.17	61.78	2.61	686.76	(23.24)
4305 SMALL EQUIPMENT PURCHASE	2,700	225.00	0.00	(225.00)	2,680.78	(19.22)
4307 UTILITIES ELECTRIC	17,130	1,427.50	1,301.12	(126.38)	14,856.79	(2,273.21)
4308 UTILITIES GAS	1,725	143.75	33.62	(110.13)	1,504.59	(220.41)
4309 UTILITIES WATER	910	75.83	75.81	(0.02)	836.87	(73.13)
4310 GENERAL TELEPHONE	55,621	4,635.08	4,680.09	45.01	55,086.33	(534.67)

311 CELL PHONE/VERIZON	1,600	133.33	120.17	(13.16)	1,445.91	(154.09)
312 UTILITIES SEWER	1,968	164.00	173.99	9.99	1,867.07	(100.93)
401 BANK FEES	595	49.58	43.67	(5.91)	553.09	(41.91)
405 DUES & SUBSCRIPTIONS	2,441	203.42	0.00	(203.42)	2,435.00	(6.00)
406 TESTING/EVALUATION	400	33.33	0.00	(33.33)	390.00	(10.00)
407 WORKERS COMP INSURE	4,190	349.17	0.00	(349.17)	4,190.00	0.00
408 LIABILITY INSURANCE	25,903	2,158.58	0.00	(2,158.58)	23,499.00	(2,404.00)
413 LICENSE & FEES	290	24.17	0.00	(24.17)	282.00	(8.00)
414 SURETY BONDS	1,750	145.83	0.00	(145.83)	1,750.00	0.00
418 TRAINING	2,110	175.83	0.00	(175.83)	2,109.95	(0.05)
419 TRAVEL	1,500	125.00	102.51	(22.49)	1,107.67	(392.33)
420 INTERNET CHARGES	1,975	164.58	141.90	(22.68)	1,827.75	(147.25)
421 MEALS	1,012	84.33	0.00	(84.33)	1,011.33	(0.65)
422 MISCELLANEOUS EXP	1,500	125.00	0.00	(125.00)	942.40	(557.60)
423 RENT/REPEATER SITE	340	28.33	0.00	(28.33)	335.37	(4.63)
424 TRASH DISPOSAL	192	16.00	16.00	0.00	192.00	0.00
425 LODGING	2,900	241.67	0.00	(241.67)	2,844.32	(55.68)
5010 INTEREST EXPENSE	5,000	416.67	2,216.77	1,800.10	2,216.77	(2,783.23)
TOTAL ESTIMATED EXPENSE	1,161,459	96,788.25	73,831.80	(22,956.45)	1,047,885.74	(113,573.26)
ESTIMATED RECEIPTS	1,249,548		158,665.13			
VS						
ESTIMATED EXPENDITURE	1,161,459		73,831.80			
OVER (UNDER)	88,089		84,833.33			
DEPRECIATION	64,415					
OVER(UNDER)AFTER DEPRECIATIO	23,674					

ROANE CTY EMERGENCY COMM DIST E-911
SUPPLEMENTAL SCHEDULE -
BUDGETARY COMPARISON SCHEDULE
For the One Month and Twelve Months Ended June 30, 2015

1 Month Ended 1 Month Ended

12 Months
Ended12 Months
Ended

Actual Budget Variance Percent Actual Budget Variance Percent
June 30, 2015 June 30, 2015 June 30, 2015 June 30, 2015 June 30, 2015 June 30, 2015

Operating Revenues

ECB New Funding Model	\$ -	\$ 55,330	(55,330)	0.00	\$ 110,753	\$ 332,000	(221,247)	9.61
User Service Fees - BellSouth Teleph	-	-	-	0.00	97,348	98,636	(1,288)	8.45
Other Phone Service Fee	-	-	-	0.00	19,768	15,856	4,110	1.72
TECB - Wireless	-	-	-	0.00	70,044	54,817	5,227	6.08
TECB Operation Fund	110,753	-	110,753	74.54	315,964	116,574	199,390	27.43
TECB GIS TIPS	-	-	-	0.00	46,843	36,001	10,842	4.07
Municipal Fees	37,822	41,884	(4,062)	25.46	491,302	502,807	(11,505)	42.65
Total Operating Revenues	148,575	97,214	51,361	100.00	1,152,020	1,156,291	(4,271)	100.00

Operating Expenses**Salaries and Wages**

Salary - Director	4,470	5,136	(716)	3.01	56,087	62,233	(4,146)	5.04
Salary - Administrative Personnel	2,211	2,503	(292)	1.49	28,735	30,038	(1,303)	2.49
Salaries - Dispatchers	28,407	32,570	(4,163)	19.12	360,175	390,838	(30,663)	31.26
Overtime Pay	353	589	(236)	0.24	3,799	7,065	(3,266)	0.33
Part-time Personnel	230	1,113	(883)	0.15	11,442	13,352	(1,910)	0.99
Holiday Pay	1,421	1,449	(28)	0.96	13,368	17,332	(4,064)	1.15
Christmas Bonus	-	142	(142)	0.00	1,700	1,700	-	0.15
Salary-Mapping	2,833	3,009	(176)	1.91	32,925	36,105	(3,180)	2.86
Salaries - Dispatch Supervisor	2,758	3,158	(400)	1.85	35,807	37,873	(2,066)	3.11
Salary-Assistant Director	3,146	3,723	(577)	2.12	40,883	44,671	(3,788)	3.55
Admin Records Clerk	2,608	2,354	(254)	1.76	33,888	35,451	(1,563)	2.94
Total Salaries and Wages	48,435	56,392	(7,957)	32.50	620,802	676,708	(55,906)	53.89

Employee Benefits

Taxes - Payroll - Social Security	2,989	3,543	(554)	2.01	38,410	42,518	(4,108)	3.33
Taxes - Payroll - Medicare	699	829	(130)	0.47	8,983	9,944	(961)	0.78
Life Insurance	-	100	(100)	0.00	1,093	1,199	(106)	0.09
Insurance - Employee Health	1,252	11,006	(9,754)	0.84	113,765	132,068	(18,303)	9.88
Retirement Contributions	2,450	3,104	(654)	1.65	21,965	37,248	(15,283)	2.76
Taxes - Payroll - SUTA	120	209	(89)	0.08	1,958	2,505	(547)	0.17
Total Employee Benefits	7,511	18,790	(11,279)	5.06	198,184	225,482	(29,288)	17.03

Contracted Services

Mapping and Addressing	-	8	(8)	0.00	-	100	(100)	0.00
Advertising	-	8	(8)	0.00	-	100	(100)	0.00
Audit Services	-	617	(617)	0.00	7,400	7,400	-	0.64
Accounting Services	320	337	(17)	0.22	3,840	4,040	(200)	0.33
Janitorial services	338	338	-	0.23	3,695	4,050	(355)	0.32
Legal and Professional	-	608	(608)	0.00	-	7,300	(7,300)	0.00
Maintenance Agreements	2,754	3,478	(724)	1.85	38,712	41,735	(5,023)	3.19
NCIC/TBI/TIES Expenses	187	353	(166)	0.13	2,240	4,240	(2,000)	0.19
Pest Control	25	25	-	0.02	300	300	-	0.03
Maint. & Repair - Vehicles	-	178	(178)	0.00	2,130	2,135	(5)	0.18

See accountants' compilation report.

ROANE CTY EMERGENCY COMM DIST E-911
SUPPLEMENTAL SCHEDULE -
BUDGETARY COMPARISON SCHEDULE
For the One Month and Twelve Months Ended June 30, 2015

1 Month Ended 1 Month Ended

12 Months
Ended12 Months
Ended

	Actual June 30, 2015	Budget June 30, 2015	Variance	Percent	Actual June 30, 2015	Budget June 30, 2015	Variance	Percent
Vehicle fuel cost	164	225	(61)	0.11	2,446	2,700	(254)	0.21
Misc Maintenance/Repair	698	700	(1)	0.47	3,389	8,400	(5,011)	0.29
MDT Maintenance	829	829	-	0.56	9,122	9,952	(830)	0.79
800 Radio System Maintenance	2,404	2,425	(21)	1.82	27,293	29,105	(1,812)	2.37

Total Contracted Services	7,719	10,130	(2,411)	5.20	98,567	121,557	(22,990)	8.58
Supplies and Materials								
Office Supplies	-	113	(113)	0.00	1,010	1,350	(340)	0.09
Custodian Supplies	27	108	(81)	0.02	1,293	1,300	(7)	0.11
Data Processing Supplies	-	50	(50)	0.00	428	600	(172)	0.04
Postage	62	59	3	0.04	687	710	(23)	0.06
Small equipment purchases	-	225	(225)	0.00	2,681	2,700	(19)	0.23
Utilities - Electric	1,301	1,428	(127)	0.88	14,857	17,130	(2,273)	1.29
Utilities - Gas	34	144	(110)	0.02	1,505	1,725	(220)	0.13
Utilities - Water & Sewer	76	78	-	0.05	932	919	13	0.07
Utilities - General Telephone	7,636	4,635	3,003	5.14	58,654	55,621	3,063	5.09
Utilities-Cell and Pager	120	133	(13)	0.08	1,448	1,500	(154)	0.13
Utilities - Sewer	174	164	10	0.12	1,867	1,988	(101)	0.16
Total Supplies and Materials	8,431	7,135	2,296	6.35	85,289	85,614	(325)	7.40
Other Charges								
Bank Charges	44	50	(5)	0.03	553	595	(42)	0.05
Dues and Memberships	-	203	(203)	0.00	2,435	2,441	(6)	0.21
Testing and Evaluations	-	33	(33)	0.00	390	400	(10)	0.03
Insurance - Workers' Compensation	173	349	(171)	0.12	1,474	4,190	(2,716)	0.13
Insurance - Liability	1,958	2,159	(201)	1.32	21,316	25,903	(4,587)	1.85
Licenses and Fees	-	24	(24)	0.00	268	290	(22)	0.02
Premiums on Surety Bonds	93	146	(53)	0.06	1,542	1,750	(208)	0.13
Training Expenses	-	178	(178)	0.00	2,110	2,110	-	0.18
Travel Expenses	103	125	(22)	0.07	1,108	1,500	(392)	0.10
Internet Charges	147	165	(18)	0.10	1,958	1,975	(17)	0.17
Meals	-	84	(84)	0.00	1,011	1,012	(1)	0.09
Miscellaneous Expense	(0)	125	(125)	0.00	592	1,500	(908)	0.05
Rent - Repeater Site	-	28	(28)	0.00	335	340	(5)	0.03
Trash Disposal	16	16	-	0.01	192	192	-	0.02
Lodging	-	242	(242)	0.00	2,845	2,900	(55)	0.25
Total Other Charges	2,538	3,925	(1,387)	1.71	38,128	47,098	(8,970)	3.31
Depreciation								
Depreciation	40,655	5,368	35,287	27.36	89,500	64,415	35,085	8.64
Total Depreciation	40,655	5,368	35,287	27.36	89,500	64,415	35,085	8.64
Total Operating Expenses	118,290	101,740	14,550	78.27	1,138,481	1,220,874	(82,393)	98.82
Operating Income (Loss)	32,285	(4,526)	36,811	21.73	13,539	(54,583)	68,122	1.18
Nonoperating Revenues and (Expenses)								
Interest Expense	(2,348)	(417)	1,931	1.58	(2,348)	(5,000)	(2,652)	0.20
Interest Income	10	9	1	0.01	2,124	103	2,021	0.18

See accountants' compilation report.

ROANE CTY EMERGENCY COMM DIST E-911
SUPPLEMENTAL SCHEDULE -
BUDGETARY COMPARISON SCHEDULE
For the One Month and Twelve Months Ended June 30, 2015

	1 Month Ended 1 Month Ended				12 Months Ended 12 Months Ended			
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Percent</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>Percent</u>
	<u>June 30, 2015</u>	<u>June 30, 2015</u>			<u>June 30, 2015</u>	<u>June 30, 2015</u>		
MDT Maintenance Other Gov/Agenc	-	829	(829)	0.00	16,881	9,952	6,929	1.47
800 Radio System Maint. Other Gov/	6,564	2,425	4,139	4.42	32,879	29,105	3,774	2.85
Other Income	110	268	(158)	0.07	2,825	3,220	(595)	0.23
Misc/Rec Clerk/County	3,406	3,406	-	2.29	40,860	40,877	(8,992)	4.33
Total Other Income (Expenses)	7,741	6,524	1,220	5.21	102,030	78,257	23,773	(8.86)
Change in net position	\$ 40,027	\$ 1,896	38,031	26.94	\$ 115,569	\$ 23,674	91,895	10.03

See accountants' compilation report.

MEMO TO CHAIRMAN

AS OF AUGUST 31, 2015, FOLLOWING ARE THE FUNDS WE HAVE ON HAND NOT COUNTING THE CERTIFICATE OF DEPOSIT.

REVENUE FUND	\$ 701,043.72
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OPERATING ACCOUNT	\$ 94,958.30
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TOTAL FUNDS	\$ 796,002.02
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LESS DESIGNATED	\$- 1,325.20	MDT MAINTENANCE.
LESS 800 MHZ	\$- 24,164.98	ANNUAL MAINTENANCE
LESS CAPITAL ASSETS SOLD	\$- 1,677.00	CAR GENERATOR, BATTRIES
LESS ECB EQUIP REIMBURSE	\$-194,044.37	NG911 CONTROLLER
LESS EST 3 MONTH RESERVE	\$-190,000.00	FOR CURRENT EXPENSE

TOTAL DESIGNATED & EST 3.MO	\$-411,211.55
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TOTAL UN-DESIGNATED	\$ 384,790.47
AVAILABLE CASH	

	\$ 384,790.47
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CERTIFICATE OF DEPOSIT	\$ 60,517.30
0.60 % MATURITY DATE 10/23/2017	\$
TOTAL CD	\$ 60,517.30

***** PRESENT DEBT OTHER THAN CURRENT EXPENSES*****

NONE

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WE ARE RECEIVING THE ECB PAYMENT OF 110,753.00 EVERY TWO MONTHS

AGENDA
RCECD E-911 QUARTERLY BOARD MEETING
SEPTEMBER 24, 2015

CALL TO ORDER

APPROVAL OF MINUTES OF JUNE 2015 MEETING

APPROVAL FINANCIAL STATEMENTS FOR JUNE-AUGUST 2015.

CHAIRMAN'S REPORT

GENERAL REPORT

APPROVE BOND FOR ARVEL MCNELLY

AUGUST 31, 2015 FUND BALANCE

COMMITTEE REPORTS

BUDGET/FINANCE COMMITTEE

GENERAL REPORT

BUILDING/EQUIPMENT COMMITTEE

GENERAL REPORT

PERSONNEL/TRAINING COMMITTEE

GENERAL REPORT

DIRECTOR'S REPORT

ATTENDING TENA CONFERENCE NEXT MONTH

CONSIDER QUOTES/POSSIBLY TAKE ACTION ON RADIO CONSOLE AND

COMPUTER IN TRUCK

OTHER BUSINESS

OLD-NEW BUSINESS NOT COVERED ABOVE



City of Kingston
Project Status Update
July 2015

GREENWAY

		Date Completed/Closed Out
Project Cost:	\$369,505.00	
Engineer/Architect/Consultant:	V&M	
Contractor:		
Status (Percent complete)	0%	
Estimated Completion Date	120 Day Completion	
Notable outstanding issues:	Pre-Construction	

Notes:

1. Pre-Construction scheduled for 10/9

HOME GRANT

		Date Completed/Closed Out
Project Cost:	\$250,000	
Engineer/Architect/Consultant:	Comm. Dev. Partners	
Contractor:		
Status (Percent complete)	0%	
Estimated Completion Date	Spring 2016	
Notable outstanding issues:	Approval of policies	

Notes:

1. Approval of policies and procedures pending

LPRF GERTRUDE PORTER PARK

		Date Completed/Closed Out
Project Cost:	\$500,000	
Engineer/Architect/Consultant:	Robert Campbell	
Contractor:		
Status (Percent complete)	5%	
Estimated Completion Date	Spring 2016	
Notable outstanding issues:	None	

Notes:

1. Awaiting approval to go out for bids

PHASE II SOLAR PROJECT

		Date Completed/Closed Out
Project Cost:		
Engineer/Architect/Consultant:		
Contractor:	Energy Source Partners	
Status (Percent complete)	25%	
Estimated Completion Date	10/30/2015	
Notable outstanding issues:	Construction	

Notes:

1. Construction underway