



City Manager Report

April 2019



Contents:

Monthly reports of the City Manager and all departments as presented to the Kingston City Council and to the citizens of Kingston

Reporting Schedule:

Published monthly on the City of Kingston website and distributed during the Kingston City Council meeting on the second Tuesday of each month

Featured Picture:

Aerial View of Kingston (Compliments of Jason Taylor)

Distributed: May 10, 2019

Message from the City Manager

Management

- ☐ City Manager

Finance

- ☐ Finance/HR
- ☐ Human Resources
- ☐ City Clerk

Public Safety

- ☐ Police
- ☐ Codes Enforcement
- ☐ Municipal Court
- ☐ Fire

Public Services

- ☐ Public Works
- ☐ Parks & Recreation
- ☐ Building Permits

Water Department

- ☐ Kingston Water Plant
- ☐ Kingston Wastewater Treatment Plant
- ☐ Kingston Water Distribution/Collection

Library

- ☐ Director's Report/Minutes

Beautification Committee

- ☐ November Meeting Minutes

Planning Commission

- ☐ Meetings cancelled for October/November

REU – Electric Power Board Meeting

- ☐ Agenda and Minutes (None Received)
- ☐ Report to TVA (None Received)

E-911 Quarterly Report

- ☐ Director's Report

Project Status Updates

- ☐ Fort Paws Dog Park
- ☐ Amphitheatre
- ☐ AFG Turnout Gear



To: Kingston City Council
City Staff
Residents of Kingston

This City Manager Monthly Report is to be distributed and published on the city website (www.kingstontn.gov). We are producing this report in an effort to provide general and performance information to the Kingston City Council and the public regarding City services and programs and to enhance transparency in our local government. Information compiled by each department is analyzed and organized for presentation in this report.

Our goal is to become more transparent and more performance driven. The City staff and I will continue to make every effort to increase efficiencies in City services as we serve the citizens of Kingston.

It is our hope this report will help you become and stay informed regarding city issues and progress.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

David L. Bolling, City Manager
City of Kingston

City Manager

Management Report: April 2019

Legislative Accomplishments

- A. Awarding of bid for the construction of the Fort Southwest Point Amphitheater to Skilled Services, LLC. in the amount of \$498,330 with alternates and deductions implemented to bring the total project cost below the \$500,000 budget.
- B. Adoption of a light-duty policy for the City of Kingston.
- C. Adoption of resolution 19-04-09-01 calling for a public hearing on the proposed annexation of parcel 003.01 as shown on the Roane County tax map 052 into the City of Kingston by owner consent and approving a plan of services.
- D. Approval to surplus equipment.

Other Items Considered by the Council

- None
- **External Meetings**
 - Meeting of the Tennessee Certified Operators Working Group
 - Meetings with Spectratech regarding the amphitheater
 - Meeting with Citizens First Bank to discuss plans for new bank
 - Chamber of Commerce Board meeting
 - Attended two days of Safety Fest training in Oak Ridge
 - Other misc. meetings
- **Internal Meetings**
 - Meeting with Department Heads
 - Meetings with Water Department Managers
 - Meeting with Safety Committee
 - Other misc. staff meetings

Ongoing Work

- Fort Paws Dog Park
- Southwest Point Amphitheatre



City of Kingston
Project Status Update
February 2019

Fort Southwest Point Amphitheater

		Date Completed/Closed Out
Project Cost:	\$500,000	
Engineer/Architect/Consultant:	Spectra Tech/Design and Engineering Services	Agreement executed by Mayor on August 14, 2018
Contractor:		
Status (Percent complete)		
Estimated Completion Date	TBD	
Notable outstanding issues:	Contract signing / Pre-Construction meeting	

Notes:

1. Contract signing and pre-construction meeting scheduled for Friday, May 10th @ noon.

Fort Paws Dog Park

		Date Completed/Closed Out
Project Cost:	\$25,000	
Engineer/Architect/Consultant:		
Contractor:		
Status (Percent complete)		
Estimated Completion Date	June 2019	
Notable outstanding issues:	Construction	

Notes:

1. Work is proceeding on schedule and will continue, weather permitting.

CITY OF KINGSTON

HUMAN RESOURCES REPORT MONTH OF APRIL 2019

- * REVIEWED AND UPDATED ALL EMPLOYEES LEAVE AND ATTENDANCE RECORDS
- * RESEARCHED, VERIFIED AND CERTIFIED SEVERAL CURRENT AND PREVIOUS EMPLOYEE'S RECORDS
- * TOTAL FULL-TIME EMPLOYEES: 64; TOTAL PART-TIME EMPLOYEES 19
- * HIRED NEW PARK & RECREATION DIRECTOR
- * HIRED THREE PART-TIME EMPLOYEES IN PUBLIC WORKS WORKING THROUGH EXPRESS EMPLOYMENT SERVICES
- * HIRED ONE PART-TIME EMPLOYEE IN WATER DEPT OFFICE WORKING THROUGH EXPRESS EMPLOYMENT SERVICES
- *
- *
- *

FINANCE AND ADMINISTRATION REPORT APRIL 2019

*	UTILITY BILLING TOTAL NUMBER OF ACCOUNTS BILLED FOR APRIL 3813 FOR A TOTAL AMOUNT
*	OF \$328769.08
*	NEW WATER SERVICE APPLICATIONS FOR APRIL TOTALED 42
*	41 CUSTOMERS FINALED OUT SERVICE
*	104 PAST DUE ACCOUNTS
*	TOTAL ACH-BANK DRAFT ACCOUNTS - 770
*	TOTAL E-BILL ACCOUNTS - 340
*	ONLINE PAYMENTS PROCESSED 575
*	WATER/SEWER SERVICE LEAK PROTECTION TOTAL BILLING 2126
*	WATER LOSS PROTECTION 1155
*	WATER LINE PROTECTION 144
*	SEWER LINE PROTECTION 29
*	COMMERCIAL SINGLE PROTECTION 237
*	COMMERCIAL MULTI PROTECTION 5
*	COMMERCIAL LINE PROTECTION 1
*	TRASH COLLECTIONS FOR APRIL 2478
*	PHONE TREE COURTESY CALLS FOR PAST DUE WATER CUSTOMERS-CALLED 276
*	CONTINUING THE EFFORT FOR NEIGHBORS HELPING NEIGHBORS PROJECT TO ADD \$1.00 PER
*	MONTH TO THEIR UTILITY BILL -
*	THIS HAS BEEN SUSPENDED AS OF NOVEMBER BILLING-WILL BE ADDED BACK AS NEEDED
*	DONATIONS BALANCE \$21,135.13
	DISBURSED - 3518.52

NEW BUSINESS LICENSES ISSUED IN APRIL 2019

1	SCHOFFNERKALTHOFF MES INC, 3600 PAPERMILL DRIVE, KNOXVILLE, TN 37905
2	NOAH CORP, 1200 LADD LANDING BLVD, KINGSTON
3	HAMMERHEAD CONSTRUCTION, 807 BOWDEN WYATT DRIVE , KINGSTON

CITY OF KINGSTON
REVENUES APRIL 2019

ACCOUNT NUMBER	DESCRIPTION	ACTUAL APR 2018	BUDGETED REVENUES 2018- 2019	ACTUAL APR 2019	PERCENT OF BUDGET 83%
31110	CURRENT PROPERTY TAX	\$1,939,547	\$1,994,100	\$1,916,470	96.1%
31120	PUBLIC UTILITIES PROPERTY TAX	\$22,533	\$33,878	\$29,787	87.9%
31211	PROPERTY TAX DELINQUENT - 1ST	\$49,907	\$70,000	\$58,656	83.8%
31212	PROPERTY TAX DELINQUENT - 2ND	\$25,540	\$20,517	\$34,688	169.1%
31219	PROPERTY TAX DELINQUENT - 0TH	\$19,783	\$20,000	\$1,466	7.3%
31300	INT, PENALTY, AND COURT COST	\$22,374	\$22,000	\$29,632	134.7%
31511	IN LIEU TAX, ROCKWOOD ELECTRIC	\$82,315	\$82,315	\$83,225	101.1%
31610	LOCAL SALES TAX - CO. TRUSTEE	\$848,327	\$1,135,774	\$901,024	79.3%
31710	WHOLESALE BEER TAX	\$147,356	\$200,000	\$156,010	78.0%
31720	WHOLESALE LIQUOR TAX	\$39,544	\$48,000	\$40,472	84.3%
31800	BUSINESS TAXES	\$32,059	\$70,000	\$24,376	34.8%
31912	CABLE TV FRANCHISE TAX	\$56,795	\$75,000	\$56,230	75.0%
31913	ATT & BELL SOUTH FRANCHISE FEE	\$11,235	\$17,000	\$10,127	59.6%
31920	HOTEL/MOTEL TAX	\$35,705	\$52,000	\$35,488	68.2%
32210	BEER LICENSES	\$1,550	\$1,750	\$1,700	97.1%
32220	LIQUOR PERMITS	\$200	\$300	\$100	33.3%
33479	ST GRANT AMPHITHEATER		\$500,000	\$500,000	100.0%
32600	BZA HEARING FEE	\$25	\$25	\$50	200.0%
33490	TEMA ASSISTANCE TORNADO		\$78,170	\$78,171	100.0%
33500	TELECOM INTERSTATE SALES	\$4,193	\$3,500	\$4,257	121.6%
33510	STATE SALES TAX	\$415,030	\$565,000	\$431,998	76.5%
33520	STATE INCOME TAX	\$87,612	\$94,500	\$74,614	79.0%

33530	STATE BEER TAX	\$2,768	\$3,000	\$2,747	91.6%
33540	STATE LIQUOR TAX	\$4,005	\$4,700	\$6,143	130.7%
33551	STATE GASOLINE TAXES	\$159,003	\$257,000	\$171,273	66.6%
33552	STATE-CITY STREETS	\$9,966	\$12,000	\$9,833	81.9%
33555	STATE STREET CONTRACT MAINT	\$27,604	\$48,000	\$28,933	60.3%
33590	TVA REVENUE SOLAR JAMES FRY	\$5,020	\$3,100	(\$2,609)	
33591	GROSS RECEIPTS - TVA	\$52,580	\$70,000	\$54,817	78.3%
33592	TVA IMPACT FUNDS	\$24,497	\$18,500	\$12,913	69.8%
33593	CORPORATE EXCISE TAX	\$7,375	\$9,300	\$5,497	59.1%
33730	TML FULL PACKAGE BONUS	\$4,000	\$4,000	\$4,000	100.0%
33800	RO CO GRANT PARKING LOT		\$25,000	\$25,000	100.0%
34100	GENERAL GOVERNMENT - CHARGES	\$1,463	\$600	\$2,529	421.5%
34310	HIGHWAYS AND STREETS CHARGES	\$425	\$7,500		
34420	GARBAGE TIP FEES	\$276,848	\$332,318	\$277,326	83.5%
34720	SWIMMING POOL CHARGES	\$5,897	\$25,000	\$3,848	15.4%
34730	FORT DONATIONS			\$6,761	
34740	PARK AND RECREATION CHARGES	\$6,098	\$63,000	\$11,704	18.6%
34741	BOAT SLIP RENTAL	\$16,945	\$22,400	\$16,705	74.6%
34742	FIREWORKS DONATIONS	\$10,547	\$40,000	\$10,317	25.8%
34743	PARK & REC AUCTION SALES	\$9,088	\$9,088		
34744	P&R DONATIONS, PAVILLION,WALK		\$1,015	\$150	14.8%
34745	SOFTBALL PROGRAMS			\$7,825	
34746	FIRE DEPT DONATIONS		\$47,800	\$44,200	92.5%
34747	DOG PARK GRANT		\$25,000	\$25,000	100.0%
34751	VOLLEYBALL PROGRAM			\$4,765	
35100	AUCTION SALES POLICE DEPT		\$2,000		
35110	CITY COURT FINES AND COST	\$25,684	\$27,000	\$31,250	115.7%
35140	DRUG FINES	\$605	\$500	\$1,406	281.2%

35150	TRAFFIC SCHOOL CHARGES	\$2,152	\$5,000	\$6,507	130.1%
36000	FUND BALANCE		\$239,000		0.0%
36100	INTEREST EARNINGS	\$3,870	\$4,200	\$4,553	108.4%
36430	PAVILION RENTAL	\$1,190	\$3,000	\$1,885	62.8%
36900	TMBF LOAN PROCEEDS FIRE TRUCK	\$498,200			
36910	GRANT PORTER PARK				
36967	CONTRACT NATURAL GAS	\$17,916	\$21,500	\$17,917	83.3%
36971	CONTRACT WATER BILLING	\$462,065	\$485,168	\$485,168	100.0%
TOTAL ESTIMATED REVENUES		\$5,477,441	\$6,899,518	\$5,746,904	83.3%

NEEDS BUDGET AMENDMENT

CITY OF KINGSTON
EXPENDITURES APRIL 2019

ACCOUNT NUMBER	DESCRIPTION	ACTUAL APR 2018	2018-2019 BUDGET	ACTUAL APR 2019	83% BUDGET
41100	LEGISLATIVE	\$54,041	\$81,669	\$90,668	111.0%
41210	CITY COURT	\$19,752	\$25,577	\$17,243	67.4%
41320	CITY MANAGER	\$94,763	\$115,941	\$85,024	73.3%
41500	FINANCIAL ADMINISTRATION	\$383,728	\$406,837	\$254,841	62.6%
41700	PLANNING AND ZONING	\$10,175	\$10,275	\$10,217	99.4%
41810	CITY HALL BUILDINGS	\$96,150	\$266,067	\$232,686	87.5%
41990	OTHER GEN. GOVMT EXP	\$205,507	\$251,956	\$176,951	70.2%
42100	POLICE	\$828,680	\$1,034,765	\$719,575	69.5%
42152	AUTOMOTIVE SERVICES	\$66,843	\$118,000	\$58,013	49.2%
42200	FIRE PROTECTION	\$829,032	\$1,021,725	\$721,771	70.6%
43100	PUBLIC WORKS	\$678,964	\$1,069,730	\$612,368	57.2%
43190	STATE STREET AID	\$133,843	\$161,500	\$117,532	72.8%
43240	WASTEMANAGEMENT	\$247,263	\$297,856	\$231,499	77.7%
43750	CAPITAL IMPROVEMENTS	\$498,200	\$199,000	\$60,032	30.2%
44143	ANIMAL CONTROL	\$21,064	\$31,070	\$16,901	54.4%
44400	RECREATION	\$546,776	\$555,045	\$432,583	77.9%
44440	SWIMMING POOLS	\$16,184	\$38,365	\$16,304	42.5%
44800	LIBRARIES	\$175,433	\$208,294	\$147,329	70.7%
49000	DEBT SERVICE	\$242,687	\$455,329	\$207,938	45.7%
TOTAL EXPENDITURES		\$5,149,085	\$6,349,001	\$4,209,475	66.3%

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WATER DEPT REVENUES
Apr-19

ACCOUNT NUMBER	DESCRIPTION	ACTUAL APR 2018	BUDGETED 2018-2019	ACTUAL APR 2019	PERCENT OF BUDGET 83%
36100	INTEREST EARNINGS	\$6,437	\$8,000	\$4,607	58%
37110	METERED WATER SALES	\$932,663	\$1,127,140	\$851,858	76%
37114	SERVELINE LEAK PROTECTION	\$14,432			
37117	OUTSIDE WATER SALES	\$670,541	\$810,000	\$677,659	84%
37191	FORFEITED DISCOUNTS AND PENALTIES	\$29,506	\$35,000	\$23,661	68%
37194	SALES OF MATERIALS	\$9,735	\$10,000	\$26,474	265%
37195	INSTALLATION CHARGES	\$37,979	\$60,000	\$41,545	69%
37196	WATER USER FEES	\$9,885	\$15,000	\$34,545	230%
37199	MISCELLANEOUS	\$4,010	\$5,000	\$2,742	55%
37210	SEWER SERVICE CHARGES	\$1,038,558	\$1,248,780	\$949,800	76%
37296	SEWER USER FEES	\$6,300	\$8,000	\$24,900	311%
37299	MISCELLANEOUS	\$2,422	\$3,500	\$2,024	58%
33294	CDBG GRANT PROCEEDS	\$103,293			
34800	CAPITAL REIMBURSEMENT		\$171,196		
TOTAL ESTIMATED REVENUES		\$2,865,761	\$3,501,616	\$2,639,815	75%

WATER/SEWER EXPENDITURES APRIL 2019

ACCOUNT NUMBER	DESCRIPTION	ACTUAL APR 2018	BUDGET 2018/2019	ACTUAL 2019	PERCENT OF BUDGET 83%
41500	FINANCIAL ADMINISTRATION	\$462,065	\$485,170	\$485,168	100%
41990	OTHER GEN. GOVMT EXP	\$280,883	\$434,480	\$363,510	84%
43750	CAPITAL IMPROVEMENTS	\$198,070	\$111,000	\$82,150	74%
49000	DEBT SERVICES	\$123,269	\$596,909	\$153,893	26%
52113	PURIFICATION	\$440,237	\$575,284	\$474,402	82%
52114	TRANSMISSION AND DIST	\$511,368	\$700,989	\$535,487	76%
52213	SEWER TREATMENT AND COLLEC	\$340,032	\$526,772	\$365,345	69%
52117	UTILITY DIRECTOR	\$54,059	\$71,012	\$54,507	77%
TOTAL		\$2,409,983	\$3,501,616	\$2,514,462	72%

CITY OF KINGSTON FUNDS

FINANCIAL SUMMARY APRIL 2019

Cash in Bank	July	August	September	October	November	December	January	February	MARCH	APRIL	MAY	JUNE
General Fund	\$1,709,035	\$1,527,962	\$1,291,237	\$1,032,959	\$1,037,270	\$1,426,688	\$1,587,201	\$1,955,634	\$1,852,516	\$1,574,571		
Grant Amphitheater			\$500,000	\$500,000	\$488,000	\$488,000	\$475,500	\$475,500	\$475,500	\$459,092		
TVA ENHANCE FNDS	\$9,735	\$9,735	\$9,735	\$9,735	\$9,735	\$9,735	\$9,735	\$9,735	\$9,735	\$9,735		
CAPITAL RESERVE GF			\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000		
Water/Sewer	\$1,008,597	\$1,007,346	\$1,104,607	\$1,196,518	\$922,951	\$947,162	\$997,677	\$1,074,815	\$1,153,001	\$1,182,800		
1999 Bond	\$227,973	\$242,619	\$257,405	\$271,823	\$286,333	\$300,423	\$315,077	\$329,989	\$344,252	\$358,951		
2004 Bond	\$236,827	\$233,923	\$231,503	\$228,863	\$226,123	\$223,341	\$221,265	\$218,618	\$216,129	\$213,476		
RDA Reserve Fund	\$296,718	\$298,718	\$300,878	\$330,964	\$161,055	\$191,055	\$221,102	\$251,161	\$281,290	\$311,289		
PD SURPLUS							\$49,046	\$48,676	\$28,641	\$27,603		
Drug Fund	\$5,781	\$20,900	\$20,989	\$20,963	\$19,452	\$19,537	\$13,377	\$13,456	\$12,926	\$12,445		
Total BALANCES	\$3,494,666	\$3,341,203	\$3,816,354	\$3,691,825	\$3,250,919	\$3,705,941	\$3,989,980	\$4,477,584	\$4,473,990	\$4,249,962	\$0	\$0

Report for the citations issued, the disposition date for which was on
April 30, 2019

Monies outstanding from August 7, 2007 – April 30, 2019	\$ 64,576.55
Monies collected from August 7, 2007 – April 30, 2019	\$ 478,039.47

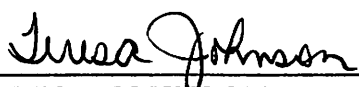
JUDGMENTS

COLLECTED

Total fines and costs billed in court	\$ 188.75	
Collected in court on fines and costs		\$ 188.75
Amount collected after April 2019 Court		\$ -0-
Total collected for citations on April 2019		\$ 188.75
Amount outstanding for April 2019	\$ -0-	
<u>4</u> Cash bond forfeitures		\$ 455.00
Total amount collected for April 2019 Citations		\$ 643.75
Amount collected from previous months/FTA etc.		\$ 422.50
Total collected in April 2019		\$ 1,066.25

These amounts are based upon amounts collected by, and the records of, the clerk of the Municipal Court for the City of Kingston.

This the 30th of April 2019.


TERESA JOHNSON
Kingston City Court Clerk


BRENDA HALL MCDONALD
Kingston City Judge

KINGSTON POLICE DEPARTMENT -APRIL 2019

TIBRS Group A Offenses

Crimes Against Persons

Aggravated Assault	5
Simple Assault	
Intimidation	1
Stalking	
Murder/Non-Negligent Manslaughter	
Negligent Manslaughter	
Justifiable Homicide	
Commercial Sex Acts	
Involuntary Servitude	
Kidnapping/Abduction	
Rape	
Sodomy	
Sexual Assault with an Object	
Fondling	
Incest	
Statutory Rape	

Subtotal 6

Crimes Against Property

Arson	
Bribery	
Burglary/Breaking and Entering	2
Counterfeiting/Forgery	1
Embezzlement	
Extortion/Blackmail	
False Pretenses/Swindle/Confidence Game	
Credit Card/ATM Fraud	
Impersonation	
Welfare Fraud	
Wire Fraud	1
Pocket-Picking	
Purse-Snatching	
Shoplifting	1
Theft from a Building	
Theft from Coin Operated Machine/Device	
Theft from Motor Vehicle	
Theft of Motor Vehicle Parts/Accessories	
All Other Larceny	
Motor Vehicle Theft	1
Robbery	
Stolen Property Offenses	
Vandalism	1

Subtotal 7

Crimes Against Society

Drug/Narcotics Violations	3
Drug Equipment Violations	2
Betting/Wagering	
Operating/Promoting/Assisting Gambling	
Gambling Equipment Violation	
Sports Tampering	
Pornography/Obscene Material	
Prostitution	
Assisting or Promoting Prostitution	
Purchasing Prostitution	
Weapons Law Violations	

Total 5

TIBRS Group B Offenses

Bad Checks	
Curfew/Loitering/Vagrancy Violations	
Disorderly Conduct	1
Driving Under the Influence	1
Drunkenness	3
Family Offenses, Non-Violent	
Liquor Law Violations	
Peeping Tom	
Trespass of Real Property	
All Other Offenses	3

Total 8

Central Dispatch

Crash Reports	19
Traffic Stops	69
Investigator Needed on Scene	25
Domestic Complaints	11
Escorts Funeral/Other	5
Animal Calls	8
Vandalism	2
Fights	1
Burglar Alarms/Fire Alarms	20
Child Sexual Assaults	0
Forgery	0
Theft	2
Vehicle Theft	0
Public/Motorist Assist	7
Arson/Explosive Devices	0
Other Calls	147
Subtotal	169
Total Calls	316

Municipal Codes

Animal Control Calls to Office	4
Animal Control Violations/Citations	0
Animal Control Letters Sent/notice given	0
Animals Transported to Shelter	1
Codes Concerns/warning notices given	37
Codes Violations/Citations	0
Codes Letters Sent	
Property Maintenance Leins	0
Temporary Signs Removed	45

Patrol Mileage	17,321
Hours Worked	2,397
Reserve Hours Worked	192
Total Overtime Hours	70
Total Amount of Overtime Wages	1,983
City Court Citations	32
Warning Citations	9
General Sessions Citations	1
Arrest	18
Juvenile Arrest	0
Incident Reports	40

MARCH 2019 CASES

DATE	LOCATION	ISSUE	ACTION	STATUS
4/17/2019	518 First St.	13-502-Duty of maintenance of private property. 13-501 Declaration of nuisances. 13-302 Wrecked, junked or abandoned vehicles prohibited. 13-106 Health & sanitation nuisances 13-509 Penalty for failure of owner to abate such nuisance	Warning Notice	
	621 Third St.	13-502-Duty of maintenance of private property. 13-501 Declaration of nuisances. 13-106 Health & sanitation nuisances 13-104 Weeds.13-509 Penalty for failure of owner to abate such nuisance	Warning Notice	
	617 Third St.	13-502-Duty of maintenance of private property. 13-501 Declaration of nuisances. 13-106 Health & sanitation nuisances 13-104 Weeds.13-509 Penalty for failure of owner to abate such nuisance	Warning Notice	

	506 Oran Zirkle Rd	13-502- <u>Duty of maintenance of private property.</u> 13-501 <u>Declaration of nuisances.</u> 13-106 <u>Health & sanitation nuisances</u> 13-104 <u>Weeds.</u> 13-509 <u>Penalty for failure of owner to abate such nuisance</u>	Warning Notice	
4/25/2019	205 Willowbrook Dr	13-104 <u>Weeds</u>	Warning notice	
	781 Eblen Circle	13-104 <u>Weeds</u>	Warning notice	
	519 Highland St.	13-104 <u>Weeds</u>	Warning notice	
	103 Franklin St	13-302. <u>Wrecked, junked or abandoned vehicles probited</u> 13-502- <u>Duty of maintenance of private property.</u> 13-501 <u>Declaration of nuisances.</u> 13-106 <u>Health & sanitation nuisances</u> 13-104 <u>Weeds.</u> 13-509 <u>Penalty for failure of owner to abate such nuisance</u>	Warning notice	
4/29/2019	103 Hart Circle	13.104 <u>Weeds</u>	Warning notice	
	309 Woodlawn Dr	13.104 <u>Weeds</u>	Warning notice	
	810 Alma Lane	13.104 <u>Weeds</u>	Warning notice	
	203 Meadowview Dr	13.104 <u>Weeds</u>	Warning notice	
	106 Paint Rock Ferry Rd	13.104 <u>Weeds</u>	Warning notice	
	304 Scenic Drive	13.104 <u>Weeds</u>	Warning notice	
	707 East Ridgecrest	13.104 <u>Weeds</u>	Warning notice	

MARCH 2019 CASES PENDING

DATE	LOCATION	ISSUE	ACTION	STATUS
3/25/2019	1425 Mobile Drive	13-104 <u>Weeds</u> 13-106 <u>Health & sanitation nuisances</u> 13-302 <u>Wrecked, junked or abandoned vehicles prohibited</u> 13-103- <u>Stagnant water</u> 13-501- <u>Declaration of nuisances</u> 13-502 <u>Duty of maintenane of private property</u> 17-106 <u>Pre-collection practices</u>		Clean up
3/25/2019	1417 Mobile Drive	13-104 <u>Weeds</u> 13-106 <u>Health & sanitation nuisances</u> 13-302 <u>Wrecked, junked or abandoned vehicles prohibited</u> 13-103- <u>Stagnant water</u> 13-501- <u>Declaration of nuisances</u> 13-502 <u>Duty of maintenane of private property</u> 17-106 <u>Pre-collection practices</u>	letter send	clean up
3/26/2019	940 Rosedale	13-501 <u>Declaration of nuisances</u> 13-502 <u>Duty of maintenance of private property</u>	letter send	clean up

**Kingston Fire Department
April 2019**

Summary of Month's Activities

Fire Operations

The Department responded to 80 calls for service during the month of April.

Fire Administration

- Fund Raiser Planning/ Golf Tournament
- Department head meeting
- Safety Meeting
- Buses added to surplus

February 2019 Overtime

OT Hours: 117

Cost: \$2911.11

The Training Room has been utilized this month for the following:

- Shift Training
- Defenders Meeting

	This Month	YTD
Fire Inspections	1	172

Public Fire Education

	This Month	YTD
Participants	25	25
Education Hours	1	1
Number of Occurrences	1	1

Firefighter Training

- KFD is continuing shift training
- Driver Training continuing for 2019
- State In-service

Implemented Performance Standards Plan

- Continuing education for all KFD personnel
- On shift training is required each shift
- Testing for state certifications offered

Fleet Maintenance

- U6 with mechanical problems
- E2 primer and valves rebuilt at BST
- L1 nozzle getting repaired at Elkhart Brass

Special Projects

- "Fit for Duty" program on going with work outs posted each shift

Outstanding Issues

- Aging Fire Apparatus
- Aging turn out gear
- U6 aging and continues to need continuous repair. Unit 6 now displays over 180,000 miles.
- Medical, gas powered, and firefighting equipment affected by weather from units sitting outside in the elements

Cost Savings

- Safety meeting
- Firefighters encouraged swapping shifts when possible instead of taking vacation time to help with overtime costs

Safety

- Firefighter Safety training over Fire Prevention/Public Education

Kingston Fire Department



Kingston, TN

This report was generated on 5/1/2019 8:31:29 AM

Minor Incident Types by Month for Year

Year: 2019

INCIDENT TYPE	Jan	Feb	Mar	Apr	SUM
Accident, potential accident	1	4	4	1	10
Chemical release, reaction, or toxic condition		1			1
Combustible/flammable spills & leaks			2		2
Controlled burning	1		1		2
Dispatched and canceled en route	6	4	10	6	26
Electrical wiring/equipment problem			2		2
Emergency medical service (EMS) Incident	37	37	42	39	155
False alarm and false call, other	2	3			5
HazMat release investigation w/no HazMat			1		1
Malicious, mischievous false alarm		1			1
Medical assist	19	20	23	19	81
Natural vegetation fire			1		1
Person in distress	1		4	3	8
Public service assistance	8	3	4	8	23
Service call, other	1		3		4
Steam, other gas mistaken for smoke			2		2
Structure Fire		2	3		5
System or detector malfunction	2	2	3	1	8
Unintentional system/detector operation (no fire)	1	2	1	1	5
Wrong location, no emergency found	3		1	2	6
Total	82	79	107	80	348

Only REVIEWED incidents included



**EMERGENCY
REPORTING**

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Page # 1

Kingston Fire Department



Kingston, TN

This report was generated on 5/1/2019 9:00:44 AM

Summary (ISO) Training Hours for Personnel per Training Code Category per Location for Date Range

Location: All Location(s) | Personnel: All Personnel | Training Code(s): FFS | Start Date: 04/01/2019 | End Date: 04/30/2019

Training Code Category - Location	Total hours
PERSONNEL: Cloyd, Greg W	
Safety -	04.00
TOTAL HOURS:	04.00
PERSONNEL: Edmonds, Clint	
Safety -	04.00
TOTAL HOURS:	04.00
PERSONNEL: Gordon, Saul W	
Safety -	04.00
TOTAL HOURS:	04.00
PERSONNEL: Goss, Bradley	
Safety -	04.00
TOTAL HOURS:	04.00
PERSONNEL: Hood, Kevin	
Safety -	04.00
TOTAL HOURS:	04.00
PERSONNEL: Logan, Jay	
Safety -	04.00
TOTAL HOURS:	04.00
PERSONNEL: Munguia, Michael	
Safety -	04.00
TOTAL HOURS:	04.00
PERSONNEL: Murrell, Jacob	
Safety -	04.00
TOTAL HOURS:	04.00
PERSONNEL: Organek, Shawn	
Safety -	04.00
TOTAL HOURS:	04.00
PERSONNEL: Riter, Mike	
Safety -	04.00
TOTAL HOURS:	04.00

Only Reviewed Classes included. 'Enable Hourly Payroll for Training' in Payroll settings and 'Track Hours by Training Code by Individual' and 'Track Hours by Training Code' in Training general settings must be enabled in order to properly return complete results.



**EMERGENCY
REPORTING**

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Kingston Fire Department



Kingston, TN

This report was generated on 5/1/2019 9:00:44 AM

PERSONNEL: Settles, Jay

Safety -	04.00
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TOTAL HOURS:	04.00
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PERSONNEL: Thacker, Jim

Safety -	08.00
----------	-------

TOTAL HOURS:	08.00
---------------------	--------------

PERSONNEL: Woody, Josh D

Safety -	04.00
----------	-------

TOTAL HOURS:	04.00
---------------------	--------------

TOTAL OF PERSONNEL HOURS:	56.00
----------------------------------	--------------

Only Reviewed Classes included. 'Enable Hourly Payroll for Training' in Payroll settings and 'Track Hours by Training Code by Individual' and 'Track Hours by Training Code' in Training general settings must be enabled in order to properly return complete results.



**EMERGENCY
REPORTING**

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Doc Id: 1714

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Kingston Fire Department
Incident Report
Incident Totals

Jurisdiction

Mar-19

TOTAL CALLS

100

Category	Total		Total
Structure Fires	0	Hazardous Calls	1
Vehicle Fires	0	Service Calls	11
Brush/Grass Fires	0	Good Intent Calls	8
Refuse/rubbish Fires	0	Unintentional False	0
Other Fires	0	Other False	2
Total Fires	0	Total False: Total	22
Rescue and EMS	58	Overpressure Rupture/ Explosion - No Fire	0
Mutual Aid Received	0	Incidents with Exposures	0
Mutual Aid Given	0		
Fire Service Injuries	0	Fire Dollar Loss	
Non-Fire Service Injury	0	Property	0
Fire Service Death	0	Contents	0
Fire Civilian Injuries	0	Non-Fire Dollar Loss	
Non-Fire Civilian Injuries	0	Property	0
Fire Civilian Death	0	Contents	0
Non-Fire Civilian Death	0		

Kingston Fire Department
Incident Report
Incident Totals

Jurisdiction

Mar-19

TOTAL CALLS

100

Category	Total		Total
Structure Fires	0	Hazardous Calls	1
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Mutual Aid Received	0	Incidents with Exposures	0
Mutual Aid Given	0		
Fire Service Injuries	0	Fire Dollar Loss	
Non-Fire Service Injury	0	Property	0
Fire Service Death	0	Contents	0
Fire Civilian Injuries	0	Non-Fire Dollar Loss	
Non-Fire Civilian Injuries	0	Property	0
Fire Civilian Death	0	Contents	0
Non-Fire Civilian Death	0		

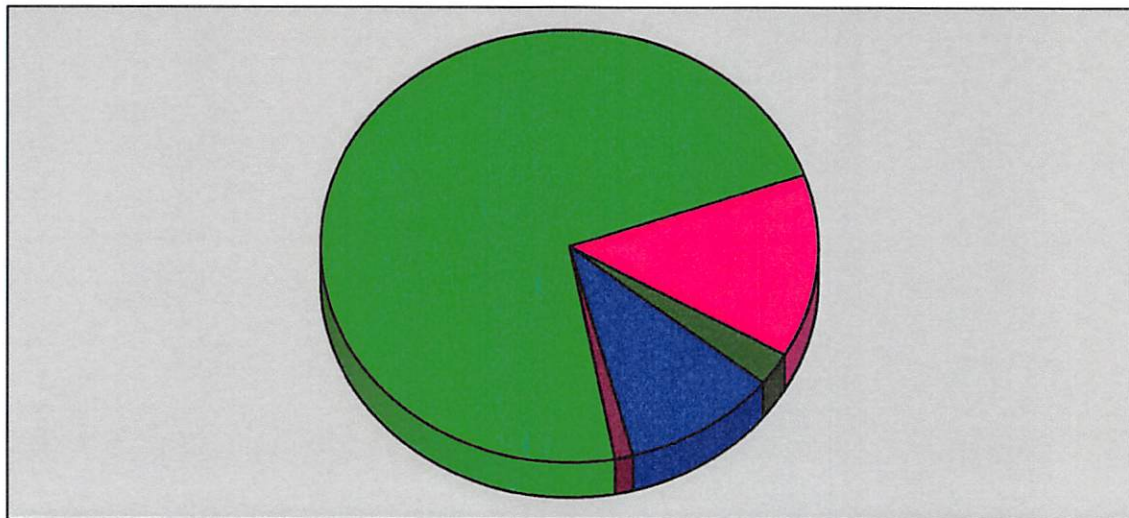
Kingston Fire Department

Kingston, TN

This report was generated on 5/1/2019 8:30:26 AM

Major Incident Types by Month for Date Range

Start Date: 04/01/2019 | End Date: 04/30/2019



False Alarm & False Call	Hazardous Condition (No Fire)	Service Call
Good Intent Call	Rescue & Emergency Medical Service Incident	

INCIDENT TYPE	APR	TOTAL
False Alarm & False Call	2	2
Good Intent Call	8	8
Hazardous Condition (No Fire)	1	1
Rescue & Emergency Medical Service Incident	58	58
Service Call	11	11
Total	80	80

Only REVIEWED incidents included

Public Works Report April 2019

Solid Waste:

Convenience center solid waste collected:	None _____
Wood chips removed from lot:	None _____
Solid Waste Tonnage collected:	None _____
Street sweeping debris removed off streets:	3 Loads 34 _____
Recycled materials collected:	None 1 trailer _____

Public Works Selected Performance Indicators	Total	YTD
Brush Pick-Up Areas Covered	33loads	96 Loads
Culverts/Storm Drains Cleaned	26	2112
Curb/Sidewalk Repair/Install/Remove	70 ft	705 ft
Drainage Inspection Requests	2	3
Excavation/Street Cut Permits Issued	None	None
Exemption/Back Door Route Requests	None	None
Graffiti Removal Requests	None	None
Land Disturbance Permits Issued	None	None
Sanitation – Bulk Item/Junk Pick-Up Request	3	20
Sanitation – Cart Repairs	None	None
Sanitation – Second Cart Request	None	None
Signs Repaired/Installed (Street or Name)	4	35
Storm water Inspections Performed	None	None
Stream and/or Tributary Clean-Up/Clean-Outs	None	None
Streets paved	None	None
Streets Repaired (e.g., pothole)	7	91
Streets Striped	0	3
Tennessee One Calls	2	23
Traffic Signal Repair	2	10
Tree Trimming Requests	1	4

Vehicle Maintenance – Routine	5	66
Vehicle Maintenance – Unscheduled	4	42
Water Quality – Related Outreach Events	NA	NA

Public Works Facility, Outreach & Project Review:

Residential meetings and work to assist with drainage-related projects –2
 Daily underground storage tank testing –N/A
 Monthly fuel pump inspection and cleaning- N/A
 Storm water manager's meeting- N/A
 Weekly departmental meetings and monthly staff safety meetings-2
 Sign repair, new sign installations- 4
 Signal inspection, repair and timing adjustments- None
 Grant applications- None
 Participated in various weather calls- Sat. Sun. 1
 Brine acquisition and street prep in advance of weather events-
 Fleet software implementation –N/A
 Storm water educational outreach webinar- None
 Drainage law presentation- None
 Street Lighting- None

Continuing Projects

Fleet system software implementation -None
 Bent sign inventory repair- None
 Upgrades to City's fueling system- None



DRAFT

PARKS AND RECREATION

**PARKS AND RECREATION
BOARD MINUTES
May 6, 2019**

PRESENT: Paul Rogers, Sue Collins, Sammy Frogg, Becky Humphreys, Eric Clark, Josh Igou, Chase Clem and Debbie Russell

ABSENT: Keenon Hethcoat, Jody Tipton and Ruth Thompson.
Meeting called to order by Chairman Paul Rogers at 6:05 p.m. Chase gave an invocation. Paul made a motion to approve March and April's minutes, Eric seconded. Motion carried.

GUESTS: Sonny Hunter

UNFINISHED BUSINESS:

1. Dog Park Update –All the fencing is up except for front gate and a few more posts are needed for front gate.
2. Boat Slip Repair – Slips are repaired and opened, and all slips are rented. It was brought up by Chase that Parks & Rec will be purchasing a used pontoon boat to do dock repair.
3. Amphitheater Update – Ground breaking ceremony on Friday May 10th.
4. Girls Softball- About half way through going well. Girls Volleyball also going well, Chase commented how there are some extremely skilled girls on the team.
5. Ladd Greenway- Reopened with the exception of the area where the mud slide was.
6. Roane County Special Olympics – We assisted with the kids, and was a good time for all.
7. Pickleball – One court was opened at City Park.
8. Star Wars Movie- was scheduled for Sat. May 4th but, was cancelled due to rain, and will be rescheduled.

NEW BUSINESS:

1. July 4th fundraiser at Gondolier Restaurant on Thurs. May 9th; 10% of each receipt will be donated to the "Smokin' the Water" fund.
2. Hardship Hill – Run and obstacle course on May 18th at Southwest Point. Hosted by Dirty Bird events raising money for the Wounded Warrior Project.



PARKS AND RECREATION

3. Kingston Pool – Now booking pool parties, and the pool opens on Tuesday, May 28th with five new lifeguards being hired and eight returning from last year.
4. July 4th Roadblock – The roadblock is scheduled for June 7th from 3-6 p.m. volunteers are needed to help.
5. Jaws the Movie - will be shown on June 22, on the water at City Park. Tubes will be available for rental for \$15 & \$2. Proceeds will go towards the "Smokin' the Water" fund.
6. TVA fee for Fishing Tournaments – Paul mentioned that TVA is considering charging boat ramp fees for large fishing tournaments which could affect Parks & Recreation's boat ramps.

Paul made a motion to adjourn and Eric seconded. Motion carried. Meeting ended at 7:15 P.M.

Submitted by Debbie Russell

Dates to Remember –

May 9th – fundraising dinner at Gondolier for July 4th.

June 3rd – Parks & Rec Board Meeting

June 7th – July 4th Roadblock



PARKS AND RECREATION

APRIL COMMUNITY CENTER MONTHLY REPORT

These are the regularly scheduled on-going meetings and events that were held at the Center during the month of April.

Senior Luncheon
Senior Bridge
Senior Quilting
Cultural Arts
Senior Executive Board
Senior Pinochle (2 groups)
Senior Card Games
American Red Cross
Kingston Parks & Rec Committee
Adult Table Tennis
Antique Tractor Club
Girl Scouts Troops & Leaders

Anybody Can Exercise
Zumba Classes
Roane County Retired Teaches
Roane Country Sewing Club
Salvation Army
Roane County Foster Care
Krafty Korner - FCE
Senior Bingo
Roane Co. Autism Support Group
N.A.M.I.
Kingston Beautification Committee

Groups and Events held in addition to the regularly scheduled ones at the Center during the month of April.

AARP Tax Assist
Class of 1958 Reunion Mtg
Class of 1980 Reunion Mtg
RCHS Boys Soccer Team Mtg

Roane Co. Republicans
Kingston Swim Team Board
Kingston Swim Team Official's Training

Community Center Rentals - \$600
Boat Slip Rentals - \$4,500
Pool Parties - \$400



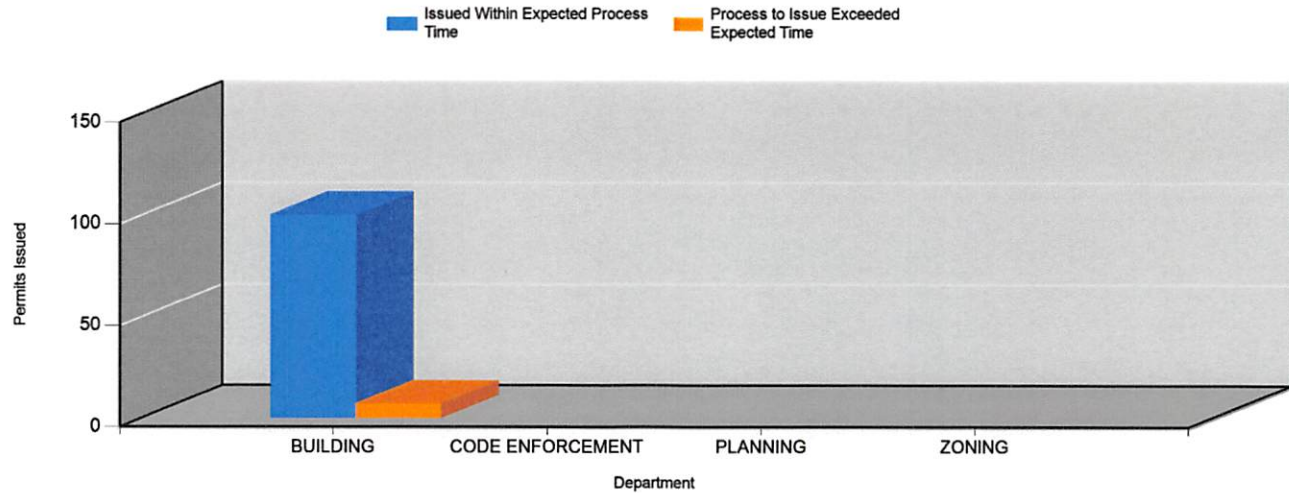
Issued Permits By Department

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ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
04/01/2019 AND 04/30/2019

Report run on: 05/01/2019 11:26 AM

Permits Issued by Department



Average Process Time

Department	Permit Type	Expected Process Time	Number Submitted	Number Issued	Mean Time to Issue	Standard Deviation	Average Cycles	Issued Within	Issued Over
BUILDING	BP	Same Day	84	84	Same Day	2.88 Days	1	77	7
	PL	Same Day	15	14	Same Day	0 Days	1	14	0
	RM	Same Day	9	9	Same Day	0 Days	1	9	0
CODE ENFORCEMENT	BK	Same Day	2	0	Same Day	0 Days	1	0	0



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ALL DEPARTMENTS
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Report run on: 05/01/2019 11:26 AM

PLANNING	PLT	Same Day	6	0	Same Day	0 Days	1	0	0
ZONING	VAR	Same Day	1	0	Same Day	0 Days	1	0	0

Issued Permit Details

Department	Permit Type	Permit Number (State) Project Name/Address	Dates	Number of Days
BUILDING	BP	BP2019-137 Addition 139 Bendamere Dr, Kingston, Tn 37763	Submitted: 03/20/2019 Technically Complete: Approved: Ready to Issue: Issued: 04/11/2019	In Process: 22 Waiting: 0 Total Days: 22 Total Cycles: 1
		BP2019-156 Residential Home 197 Tanglewood Lane, Kingston, TN 37763	Submitted: 03/28/2019 Technically Complete: Approved: Ready to Issue: Issued: 04/01/2019	In Process: 4 Waiting: 0 Total Days: 4 Total Cycles: 1
		BP2019-160 Remodel & Deck 823 New Hope Road, Rockwood, TN 37854	Submitted: 04/01/2019 Technically Complete: Approved: Ready to Issue: Issued: 04/01/2019	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2019-161 KC Storage Building 820 S Kentucky Street, Kingston, TN 37763	Submitted: 04/01/2019 Technically Complete: Approved: Ready to Issue: Issued: 04/01/2019	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2019-162 KC Porch/Deck 1450 Mobile Drive, Kingston, TN 37763	Submitted: 04/01/2019 Technically Complete: Approved: Ready to Issue: Issued: 04/01/2019	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2019-163 Sunroom & Deck 300 Lake Harbor Dr, Kingston, TN 37763	Submitted: 04/01/2019 Technically Complete: Approved: Ready to Issue: Issued: 04/01/2019	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1



Issued Permits By Department

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ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
04/01/2019 AND 04/30/2019

Report run on: 05/01/2019 11:26 AM

BUILDING	BP	BP2019-164 Garage/ Storage 4654 Hall Road, Loudon, TN 37774	Submitted: 04/01/2019 Technically Complete: Approved: Ready to Issue: Issued: 04/01/2019	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2019-165 Storage Building 214 Bluff Pointe Rd, Harriman, TN 37748	Submitted: 04/01/2019 Technically Complete: Approved: Ready to Issue: Issued: 04/01/2019	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2019-166 Porch Roof Only 165 Davis Road, Harriman, TN 37748	Submitted: 04/01/2019 Technically Complete: Approved: Ready to Issue: Issued: 04/01/2019	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2019-167 DW 198 Shady Dr, Harriman, TN 37748	Submitted: 04/01/2019 Technically Complete: Approved: Ready to Issue: Issued: 04/01/2019	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2019-168 Handrails 4071 Buttermilk Rd West, Kingston, TN 37763	Submitted: 04/01/2019 Technically Complete: Approved: Ready to Issue: Issued: 04/01/2019	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2019-169 Dock 625 Colonial Dr, Harriman, TN 37748	Submitted: 04/02/2019 Technically Complete: Approved: Ready to Issue: Issued: 04/02/2019	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2019-170 OS Carport 106 Edmond Drive, Oliver Springs, TN 37840	Submitted: 04/02/2019 Technically Complete: Approved: Ready to Issue: Issued: 04/02/2019	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2019-171 Carport 125 DANIELS Lane, Ten Mile, TN 37880	Submitted: 04/02/2019 Technically Complete: Approved: Ready to Issue: Issued: 04/02/2019	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1



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ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
04/01/2019 AND 04/30/2019

Report run on: 05/01/2019 11:26 AM

BUILDING	BP	BP2019-172	Submitted: 04/02/2019	In Process: 0
		KC Carport	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		693 Highland St, Kingston, TN 37763	Ready to Issue:	Total Cycles: 1
			Issued: 04/02/2019	
		BP2019-173	Submitted: 04/02/2019	In Process: 0
		Attached Garage	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		217 Dogtown Rd, Ten Mile, TN 37880	Ready to Issue:	Total Cycles: 1
			Issued: 04/02/2019	
		BP2019-174	Submitted: 04/02/2019	In Process: 0
		Residential Home	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		2276 Buttermilk Rd W, Lenoir City, TN 37771	Ready to Issue:	Total Cycles: 1
			Issued: 04/02/2019	
		BP2019-175	Submitted: 04/02/2019	In Process: 0
		Garage	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		2276 Buttermilk Road, Lenoir City, TN 37771	Ready to Issue:	Total Cycles: 1
			Issued: 04/02/2019	
		BP2019-176	Submitted: 04/03/2019	In Process: 0
		Dock	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		110 Sylvan Way, Kingston, TN 37763	Ready to Issue:	Total Cycles: 1
			Issued: 04/03/2019	
		BP2019-177	Submitted: 04/03/2019	In Process: 0
		Porch	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		3496 River Road, Ten Mile, TN 37880	Ready to Issue:	Total Cycles: 1
			Issued: 04/03/2019	
		BP2019-178	Submitted: 04/03/2019	In Process: 0
		DW	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		200 Chestnut Ridge Rd, Kingston, TN 37763	Ready to Issue:	Total Cycles: 1
			Issued: 04/03/2019	
		BP2019-179	Submitted: 04/03/2019	In Process: 0
		Sign Replacement	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		319 Roddy Ln, Harriman, TN 37748	Ready to Issue:	Total Cycles: 1
			Issued: 04/03/2019	



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ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
04/01/2019 AND 04/30/2019

Report run on: 05/01/2019 11:26 AM

BUILDING	BP	BP2019-180	Submitted: 04/04/2019	In Process: 0
		Storage Building	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		3970 Sugar Grove Valley Road, Harriman, TN 37748	Ready to Issue:	Total Cycles: 1
			Issued: 04/04/2019	
		BP2019-181	Submitted: 04/04/2019	In Process: 0
		Dock	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		420 De Armond Rd, Kingston, TN 37763	Ready to Issue:	Total Cycles: 1
			Issued: 04/04/2019	
		BP2019-182	Submitted: 04/08/2019	In Process: 0
		Inground Pool	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		131 Maple Lane, Kingston, TN 37763	Ready to Issue:	Total Cycles: 1
			Issued: 04/08/2019	
		BP2019-183	Submitted: 04/08/2019	In Process: 0
		OS Patio	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		1233 E. Tri County Blvd, Oliver Springs, TN 37840	Ready to Issue:	Total Cycles: 1
			Issued: 04/08/2019	
		BP2019-184	Submitted: 04/08/2019	In Process: 0
		Inground Pool	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		5783 Harriman Hwy., Oliver Springs, TN 37840	Ready to Issue:	Total Cycles: 1
			Issued: 04/08/2019	
		BP2019-185	Submitted: 04/08/2019	In Process: 0
		DW	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		1945 Dry Fork Valley Road, Philadelphia, TN 3	Ready to Issue:	Total Cycles: 1
			Issued: 04/08/2019	
		BP2019-186	Submitted: 04/08/2019	In Process: 0
		Residential Home	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		179 Bayside Drive, Ten Mile, TN 37880	Ready to Issue:	Total Cycles: 1
			Issued: 04/08/2019	
		BP2019-187	Submitted: 04/08/2019	In Process: 0
		HC Fence	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		1015 Sevier Ave, Harriman, TN 37748	Ready to Issue:	Total Cycles: 1
			Issued: 04/08/2019	



Issued Permits By Department

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ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
04/01/2019 AND 04/30/2019

Report run on: 05/01/2019 11:26 AM

BUILDING	BP	BP2019-188	Submitted: 04/09/2019	In Process: 0
		DW	Technically Complete:	Waiting: 0
		112 Collier Drive, Kingston, TN 37763	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/09/2019	
		BP2019-189	Submitted: 04/09/2019	In Process: 0
		Carport	Technically Complete:	Waiting: 0
		623 Anglers Cove Road, Kingston, TN 37763	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/09/2019	
		BP2019-190	Submitted: 04/09/2019	In Process: 0
		Metal Garage	Technically Complete:	Waiting: 0
		198 Peninsula Road, Harriman, TN 37748	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/09/2019	
		BP2019-191	Submitted: 04/10/2019	In Process: 0
		KC Deck	Technically Complete:	Waiting: 0
		129 Hart Circle, Kingston, TN 37763	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/10/2019	
		BP2019-192	Submitted: 04/12/2019	In Process: 0
		Deck	Technically Complete:	Waiting: 0
		134 Bayside Dr., Ten Mile, TN 37880	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/12/2019	
		BP2019-193	Submitted: 04/12/2019	In Process: 0
		Roof Only	Technically Complete:	Waiting: 0
		350 Kirkham Drive, Rockwood, TN 37854	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/12/2019	
		BP2019-194	Submitted: 04/12/2019	In Process: 0
		Garage	Technically Complete:	Waiting: 0
		2281 Bluff Road, Harriman, TN 37748	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/12/2019	
		BP2019-195	Submitted: 04/12/2019	In Process: 0
		SW	Technically Complete:	Waiting: 0
		376 Shenandoah Drive, Rockwood, TN 37854	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/12/2019	



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Report run on: 05/01/2019 11:26 AM

BUILDING	BP	BP2019-196	Submitted: 04/12/2019	In Process: 0
		Pole Barn	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		2918 Roane St. Hwy., Harriman, TN 37748	Ready to Issue:	Total Cycles: 1
			Issued: 04/12/2019	
		BP2019-197	Submitted: 04/12/2019	In Process: 0
		Residential Home	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		691 Irwinton Drive, Ten Mile, TN 37880	Ready to Issue:	Total Cycles: 1
			Issued: 04/12/2019	
		BP2019-198	Submitted: 04/12/2019	In Process: 11
		HC DW	Technically Complete:	Waiting: 0
			Approved:	Total Days: 11
		501 Fiske Road, Harriman, TN 37748	Ready to Issue:	Total Cycles: 1
			Issued: 04/23/2019	
		BP2019-199	Submitted: 04/15/2019	In Process: 0
		Porch Roof (2)	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		237 Bluff Road, Kingston, TN 37763	Ready to Issue:	Total Cycles: 1
			Issued: 04/15/2019	
		BP2019-200	Submitted: 04/15/2019	In Process: 0
		Barn/ Tax Exempt Certification	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		1007 Swan Pond Circle Road, Harriman, TN 37748	Ready to Issue:	Total Cycles: 1
			Issued: 04/15/2019	
		BP2019-201	Submitted: 04/15/2019	In Process: 0
		KC Residential Home	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		250 Vera St., Kingston, TN 37763	Ready to Issue:	Total Cycles: 1
			Issued: 04/15/2019	
		BP2019-202	Submitted: 04/15/2019	In Process: 0
		Repair to Mobile Home	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		281 Skyline Drive, Harriman, TN 37748	Ready to Issue:	Total Cycles: 1
			Issued: 04/15/2019	
		BP2019-203	Submitted: 04/15/2019	In Process: 0
		Inground Pool	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		832 Post Oak Valley Road, Rockwood, TN 37854	Ready to Issue:	Total Cycles: 1
			Issued: 04/15/2019	



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BUILDING	BP	BP2019-204	Submitted: 04/16/2019	In Process: 6
		SW	Technically Complete:	Waiting: 0
		3840 Buttermilk Rd. W., Kingston, TN 37763	Approved:	Total Days: 6
			Ready to Issue:	Total Cycles: 1
			Issued: 04/22/2019	
		BP2019-205	Submitted: 04/16/2019	In Process: 0
		Carport	Technically Complete:	Waiting: 0
		190 Culton Lane, Kingston, TN 37763	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/16/2019	
		BP2019-206	Submitted: 04/16/2019	In Process: 0
		Addition to Home	Technically Complete:	Waiting: 0
		1541 DOGTOWN Rd., Ten Mile, TN 37880	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/16/2019	
		BP2019-207	Submitted: 04/16/2019	In Process: 0
		Garage	Technically Complete:	Waiting: 0
		256 Cates Road, Rockwood, TN 37854	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/16/2019	
		BP2019-208	Submitted: 04/17/2019	In Process: 0
		Carport	Technically Complete:	Waiting: 0
		977 Poplar Creek Road, Oliver Springs, TN 37840	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/17/2019	
		BP2019-209	Submitted: 04/17/2019	In Process: 0
		HC Sign	Technically Complete:	Waiting: 0
		521 Devonia St, Harriman, TN 37748	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/17/2019	
		BP2019-210	Submitted: 04/17/2019	In Process: 0
		Shed	Technically Complete:	Waiting: 0
		834 Cedar Grove Road, Loudon, TN 37774	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/17/2019	
		BP2019-211	Submitted: 04/17/2019	In Process: 1
		Awning & Breezeway	Technically Complete:	Waiting: 0
		276 PATTON Lane, HARRIMAN, TN 37748	Approved:	Total Days: 1
			Ready to Issue:	Total Cycles: 1
			Issued: 04/18/2019	



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BUILDING	BP	BP2019-212	Submitted: 04/18/2019	In Process: 0
		Inground-Semi Pool	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		634 Old Poplar Springs Road, Kingston, TN 37763	Ready to Issue:	Total Cycles: 1
			Issued: 04/18/2019	
		BP2019-213	Submitted: 04/18/2019	In Process: 0
		Change of Door	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		114 Allison Drive, Harriman, TN 37748	Ready to Issue:	Total Cycles: 1
			Issued: 04/18/2019	
		BP2019-214	Submitted: 04/18/2019	In Process: 0
		Shed/Pole Barn	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		155 Foremast Rd., Kingston, TN 37763	Ready to Issue:	Total Cycles: 1
			Issued: 04/18/2019	
		BP2019-215	Submitted: 04/22/2019	In Process: 9
		HC Carport	Technically Complete:	Waiting: 0
			Approved:	Total Days: 9
		1490 Old Roane St, Harriman, TN 37748	Ready to Issue:	Total Cycles: 1
			Issued:	
		BP2019-216	Submitted: 04/22/2019	In Process: 9
		Cell Tower Antennas	Technically Complete:	Waiting: 0
			Approved:	Total Days: 9
		390 FIRE TOWER Rd., ROCKWOOD, TN 37854	Ready to Issue:	Total Cycles: 1
			Issued:	
		BP2019-217	Submitted: 04/22/2019	In Process: 8
		Cell Tower Upgrade	Technically Complete:	Waiting: 0
			Approved:	Total Days: 8
		386 Loudon Hwy, Kingston, TN 37763	Ready to Issue:	Total Cycles: 1
			Issued: 04/30/2019	
		BP2019-218	Submitted: 04/23/2019	In Process: 0
		Storage Building to Living Space	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		136 Bayside Drive, Ten Mile, TN 37880	Ready to Issue:	Total Cycles: 1
			Issued: 04/23/2019	
		BP2019-219	Submitted: 04/23/2019	In Process: 0
		Retaining Wall	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		934 Race St., Kingston, TN 37763	Ready to Issue:	Total Cycles: 1
			Issued: 04/23/2019	



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BUILDING	BP	BP2019-220	Submitted: 04/23/2019	In Process: 0
		Porch	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		145 Leisure Lane, Kingston, TN 37763	Ready to Issue:	Total Cycles: 1
			Issued: 04/23/2019	
		BP2019-221	Submitted: 04/23/2019	In Process: 0
		Addition to Storage Building	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		3445 Decatur Hwy, Kingston, TN 37763	Ready to Issue:	Total Cycles: 1
			Issued: 04/23/2019	
		BP2019-222	Submitted: 04/23/2019	In Process: 0
		KC Residential Home	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		157 Newport Way, Kingston, TN 37763	Ready to Issue:	Total Cycles: 1
			Issued: 04/23/2019	
		BP2019-223	Submitted: 04/23/2019	In Process: 0
		SW	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		3972 Sugar Grove Valley Road, Harriman, TN 37748	Ready to Issue:	Total Cycles: 1
			Issued: 04/23/2019	
		BP2019-224	Submitted: 04/24/2019	In Process: 0
		Inground Pool	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		399 Ellis Road, Kingston, TN 37763	Ready to Issue:	Total Cycles: 1
			Issued: 04/24/2019	
		BP2019-225	Submitted: 04/24/2019	In Process: 0
		Garage	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		945 Buck Creek Road, Kingston, TN 37763	Ready to Issue:	Total Cycles: 1
			Issued: 04/24/2019	
		BP2019-226	Submitted: 04/24/2019	In Process: 0
		Carport with slab	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		147 Orchard View Road, Oliver Springs, TN 37840	Ready to Issue:	Total Cycles: 1
			Issued: 04/24/2019	
		BP2019-227	Submitted: 04/24/2019	In Process: 0
		Inground Pool	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		339 Ladd Ridge Road, Kingston, TN 37763	Ready to Issue:	Total Cycles: 1
			Issued: 04/24/2019	



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BUILDING	BP	BP2019-228	Submitted: 04/25/2019	In Process: 0
		Finishing Out Basement	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		184 Brabson Court, Kingston, TN 37763	Ready to Issue:	Total Cycles: 1
			Issued: 04/25/2019	
		BP2019-229	Submitted: 04/25/2019	In Process: 0
		OS Carport	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		102 Edmonds Dr., Oliver Springs, TN 37840	Ready to Issue:	Total Cycles: 1
			Issued: 04/25/2019	
		BP2019-230	Submitted: 04/25/2019	In Process: 0
		Retaining Wall	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		362 Marble Bluff Dr., Kingston, Tn 37763	Ready to Issue:	Total Cycles: 1
			Issued: 04/25/2019	
		BP2019-231	Submitted: 04/25/2019	In Process: 0
		Repair To Dock	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		134 Nodding Pine Way, Ten Mile, TN 37880	Ready to Issue:	Total Cycles: 1
			Issued: 04/25/2019	
		BP2019-232	Submitted: 04/25/2019	In Process: 0
		OS Carport	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		648 Butlermill Road, Oliver Springs, TN 37840	Ready to Issue:	Total Cycles: 1
			Issued: 04/25/2019	
		BP2019-233	Submitted: 04/26/2019	In Process: 0
		SW	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		203 Circle Lane, Harriman, TN 37748	Ready to Issue:	Total Cycles: 1
			Issued: 04/26/2019	
		BP2019-234	Submitted: 04/26/2019	In Process: 0
		Dock	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		500 Emory River Road, Harriman, TN 37748	Ready to Issue:	Total Cycles: 1
			Issued: 04/26/2019	
		BP2019-235	Submitted: 04/26/2019	In Process: 0
		Garage	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		1492 Paint Rock Valley Road, Kingston, TN 37763	Ready to Issue:	Total Cycles: 1
			Issued: 04/26/2019	



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Report run on: 05/01/2019 11:26 AM

BUILDING	BP	BP2019-236	Submitted: 04/26/2019	In Process: 0
		Deck Addition to Existing Porch	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		144 Marney Cove Road, Kingston, TN 37763	Ready to Issue:	Total Cycles: 1
			Issued: 04/26/2019	
		BP2019-237	Submitted: 04/26/2019	In Process: 0
		Dock	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		507 Gunters Way, Harriman, TN 37748	Ready to Issue:	Total Cycles: 1
			Issued: 04/26/2019	
		BP2019-238	Submitted: 04/29/2019	In Process: 0
		Above ground pool	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		210 Ollis Rd, Oliver Springs, TN 37840	Ready to Issue:	Total Cycles: 1
			Issued: 04/29/2019	
		BP2019-239	Submitted: 04/29/2019	In Process: 0
		Deck	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		210 Ollis Rd, Oliver Springs, TN 37840	Ready to Issue:	Total Cycles: 1
			Issued: 04/29/2019	
		BP2019-240	Submitted: 04/29/2019	In Process: 0
		KC Deck	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		616 E Race Street, Kingston, TN 37763	Ready to Issue:	Total Cycles: 1
			Issued: 04/29/2019	
		BP2019-241	Submitted: 04/29/2019	In Process: 1
		Porch Roof Only	Technically Complete:	Waiting: 0
			Approved:	Total Days: 1
		203 Walnut Grove Rd., Kingston, TN 37763	Ready to Issue:	Total Cycles: 1
			Issued: 04/30/2019	
		BP2019-242	Submitted: 04/29/2019	In Process: 0
		KC Deck	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		126 Bradford Village Way, Kingston, TN 37763	Ready to Issue:	Total Cycles: 1
			Issued: 04/29/2019	
		BP2019-243	Submitted: 04/30/2019	In Process: 0
		Inground Pool	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		406 Pansey Hill Road, Harriman, TN 37748	Ready to Issue:	Total Cycles: 1
			Issued: 04/30/2019	



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BUILDING	PL	PL2019-045	Submitted: 04/01/2019	In Process: 0
		PL for BP2019-156	Technically Complete:	Waiting: 0
		197 Tanglewood Lane, Kingston, TN 37763	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/01/2019	
		PL2019-046	Submitted: 04/01/2019	In Process: 0
		PL for BP2019-144	Technically Complete:	Waiting: 0
		102 Davis Drive, Harriman, TN 37748	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/01/2019	
		PL2019-047	Submitted: 04/02/2019	In Process: 0
		PL for BP2019-075	Technically Complete:	Waiting: 0
		380 Ellis Rd, Kingston, TN 37763	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/02/2019	
		PL2019-048	Submitted: 04/03/2019	In Process: 0
		Plumbing Permit for BP2019-134	Technically Complete:	Waiting: 0
		1043 Paint Rock Valley Road, Philadelphia, TN 37846	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/03/2019	
		PL2019-049	Submitted: 04/05/2019	In Process: 0
		PL for BP2018-567	Technically Complete:	Waiting: 0
		580 CARDIFF VALLEY Rd., ROCKWOOD, TN 37854	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/05/2019	
		PL2019-050	Submitted: 04/12/2019	In Process: 0
		PL for BP2018-314	Technically Complete:	Waiting: 0
		133 Hart Cir, Kingston, TN 37763	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/12/2019	
		PL2019-051	Submitted: 04/15/2019	In Process: 0
		KC PL for BP2019-116	Technically Complete:	Waiting: 0
		1142 Circle Drive, Kingston, TN 37763	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/15/2019	
		PL2019-052	Submitted: 04/15/2019	In Process: 0
		KC PL for BP2019-201	Technically Complete:	Waiting: 0
		250 Vera St., Kingston, TN 37763	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/15/2019	



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BUILDING	PL	PL2019-053 PL for BP2019-206 1541 DOGTOWN Rd., Ten Mile, TN 37880	Submitted: 04/16/2019 Technically Complete: Approved: Ready to Issue: Issued: 04/16/2019	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2019-054 PL for BP2019-207 256 Cates Road, Rockwood, TN 37854	Submitted: 04/16/2019 Technically Complete: Approved: Ready to Issue: Issued: 04/16/2019	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2019-055 PL for BP2019-153 245 Willow Dr, Kignston, Tn 37763	Submitted: 04/18/2019 Technically Complete: Approved: Ready to Issue: Issued: 04/18/2019	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2019-056 PL for BP2019-218 136 Bayside Drive, Ten Mile, TN 37880	Submitted: 04/23/2019 Technically Complete: Approved: Ready to Issue: Issued: 04/23/2019	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2019-057 KC PL for BP2019-222 157 Newport Way, Kingston, TN 37763	Submitted: 04/23/2019 Technically Complete: Approved: Ready to Issue: Issued: 04/23/2019	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2019-058 PL for BP2019-228 184 Brabson Court, Kingston, TN 37763	Submitted: 04/25/2019 Technically Complete: Approved: Ready to Issue: Issued: 04/25/2019	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2019-059 Plat Review/2 Lots- 294 Charles Butler Road, Oliver Springs, TN 37840	Submitted: 04/26/2019 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 5 Waiting: 0 Total Days: 5 Total Cycles: 1
		RM		
		RM2019-037 RM for BP2018-624 323 Marble Bluff Dr, Kingston, TN 37763	Submitted: 04/05/2019 Technically Complete: Approved: Ready to Issue: Issued: 04/05/2019	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1



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BUILDING	RM	RM2019-038 Mechanical Permit for BP2019-102 161 Old Hen Valley RD, Oliver Springs, TN 37840	Submitted: 04/12/2019 Technically Complete: Approved: Ready to Issue: Issued: 04/12/2019	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2019-039 RM for BP2018-109 250 Old Poplar Springs Rd, Kingston, Tn 37763	Submitted: 04/17/2019 Technically Complete: Approved: Ready to Issue: Issued: 04/17/2019	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2019-040 KC RM for BP2019-016 650 High Point Orchard, Kingston, TN 37763	Submitted: 04/24/2019 Technically Complete: Approved: Ready to Issue: Issued: 04/24/2019	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2019-041 KC RM for BP2019-044 654 High Point Orchard, Kingston, Tn 37763	Submitted: 04/24/2019 Technically Complete: Approved: Ready to Issue: Issued: 04/24/2019	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2019-042 KC RM for BP2019-015 404 Cottage Place, Kingston, TN 37763	Submitted: 04/24/2019 Technically Complete: Approved: Ready to Issue: Issued: 04/24/2019	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2019-043 RM for BP2019-141 825 Alma LN, Kingston, TN 37763	Submitted: 04/24/2019 Technically Complete: Approved: Ready to Issue: Issued: 04/24/2019	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2019-044 Mechanical Permit for BP2018-326 2120 Paint Rock Ferry Road, Kingston, TN 37763	Submitted: 04/26/2019 Technically Complete: Approved: Ready to Issue: Issued: 04/26/2019	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2019-045 Mechanical Permit for BP2019-153 245 Willow Dr, Kignston, Tn 37763	Submitted: 04/26/2019 Technically Complete: Approved: Ready to Issue: Issued: 04/26/2019	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1



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CODE ENFORCEMENT	BK	BK-19-0001 Code Check Book 179 Bayside Drive, Ten Mile, TN 37880	Submitted: 04/08/2019 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 23 Waiting: 0 Total Days: 23 Total Cycles: 1
		BK-19-0002 Book 184 Brabson Court, Kingston, TN 37763	Submitted: 04/25/2019 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 6 Waiting: 0 Total Days: 6 Total Cycles: 1
PLANNING	PLT	PLT2019-027 Plat Review/2 Lots- 1981 Loudon Highway, Loudon, TN 37774	Submitted: 04/01/2019 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 30 Waiting: 0 Total Days: 30 Total Cycles: 1
		PLT2019-028 Plat Review/5 Acres+ 401 Ledgerwood Lane, Rockwood, TN 37854	Submitted: 04/05/2019 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 26 Waiting: 0 Total Days: 26 Total Cycles: 1
		PLT2019-029 Plat Review/Boundary Line 691 Dickey Valley Road, Harriman, TN 37748	Submitted: 04/12/2019 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 19 Waiting: 0 Total Days: 19 Total Cycles: 1
		PLT2019-030 Plat Review/Boundary Line 212 Channel Drive, Loudon, TN 37774	Submitted: 04/23/2019 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 8 Waiting: 0 Total Days: 8 Total Cycles: 1
		PLT2019-031 Plat Review/5+Acres 696 & 694 Cedar Grove, Loudon, TN 37774	Submitted: 04/25/2019 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 6 Waiting: 0 Total Days: 6 Total Cycles: 1
		PLT2019-032 Plat Review/2 Lots- 294 Charles Butler Road, Oliver Springs, TN 37840	Submitted: 04/26/2019 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 5 Waiting: 0 Total Days: 5 Total Cycles: 1



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ZONING	VAR	VAR2019-002	Submitted: 04/24/2019	In Process: 7
		Variance	Technically Complete:	Waiting: 0
			Approved:	Total Days: 7
			Ready to Issue:	Total Cycles: 1
		898 Laurel Bluff Road, Kingston, TN 37763	Issued:	

KINGSTON WATER TREATMENT PLANT



APRIL OPERATIONS REPORT

2019

<i>Water Treatment Plant</i>		Current Month	Previous Month	% Change	Avg Day	Max Day	Min Day
GALLONS	Influent (Raw)	15,127,000	15,858,000	-4.83%	488,000	812,000	383,000
	Effluent (Finish)	12,910,000	13,535,000	-4.84%	416,000	517,000	350,000
	Spring Supply	14,577,000	12,776,000	12.36%	470,000	505,000	422,000
	Total Finish Prod.	27,487,000	26,311,000	4.28%	Distribution & WTP Report: 1,259,000		
Plant Efficiency		99.63%	99.36%	0.27%	gals. usage flushing and Tank refilling.		
<i>Distribution</i>					Public Works: No Report		
GALLONS	Consumption	22,456,100	20,171,900	10.17%	Fire Dept: No Report		
	Reported Usage	1,259,000	1,489,000	-18.27%	Park & Rec: No Report		
	Water Loss	3,771,900	4,650,100	-23.28%	WWTP: No Report		
	%	13.72%	17.67%	-3.95%			

Note: The Water Production, Consumption and Loss data is for the March 2019 Meter Read Period.

- * Multiple Agencies here throughout the Month collecting water samples.
- * Drained and washed all Basins on two separate occasions.
- * Completed (collected and analyzed) 2 rounds of Compliance Distribution Bacteriological Sampling.
- * Performed regular maintenance at Plant and Spring Site.
- * Performed (QA/QC) Quality Assurance and Quality Control Checks and In-House Laboratory Training.
- * Completed all required regular monthly sampling.
- * Mowed ,trimmed & Sprayed the Waterplant grounds five times, at the Spring Pump House , Spring Site twice and Spring Gravity Feed Line right-of-way.
- * Oliver Springs Schools TAG Students toured the Plant, explained our process, answered questions and performed some testing, etc.
- * Removed and rebuilt a Forklift lift cylinder, replaced and put back into service.
- * Performed maintenance on the Spring Pump House and Bleach House chemical feeders.
- * TDEC sent Jellico Water Treatment Plant to us to assist them with TOC, TTHM & THAA5 removal process assistance and guidance in setting up, dosing and using our oxidation and removal processes.
- * Began Power Generator installation for Ladd PumpStation. Site was prepared for the electrical entrance and conduit installation etc.
- * Researching and gathering info on adding solar / battery back-up options for all of the Tanks etc. to eliminate issues experienced during disruptions and long term power outages, etc.
- * Received the new Tennessee Dept. of Environment and Conservation Water Supply Regulations with 27 new additional pages of rules, additions and amendments to the already 353 pages of Public Water System / Water Supply Rules and Regulations.

Kingston Water Department
Schedule of Unaccounted For Water
April

(All amounts in gallons)

A Water Treated and Purchased		
B	Water Pumped (potable)	27,487,000
C	Water Purchased	<u>0</u>
D	Total Water Treated and Purchased (Sum Lines B and C)	<u>27,487,000</u>
E Accounted for Water:		
F	Water Sold	22,456,100
G	Metered for Consumption (in house usage)	<u>1,059,000</u>
H	Fire Department(s) Usage	<u>0</u>
I	Flushing	<u>200,000</u>
J	Tank Cleaning/Filling	<u>0</u>
K	Street Cleaning	<u>0</u>
L	Bulk Sales	<u>0</u>
M	Water Bill Adjustments (+/-)	<u>0</u>
N	Total Accounted for Water (Sum Lines F thru M)	<u>23,715,100</u>
O	Unaccounted for Water (Line D minus Line N)	<u>3,771,900</u>
P	Percent Unaccounted for Water (Line O divided by Line D times 100)	<u>13.722%</u>

Q Other (explain)

See Below

Explain Other:

All amounts included in this schedule are supported by documentation on file at the water system. If no support is on file for a line item or if line item is not applicable, a "0" is shown.

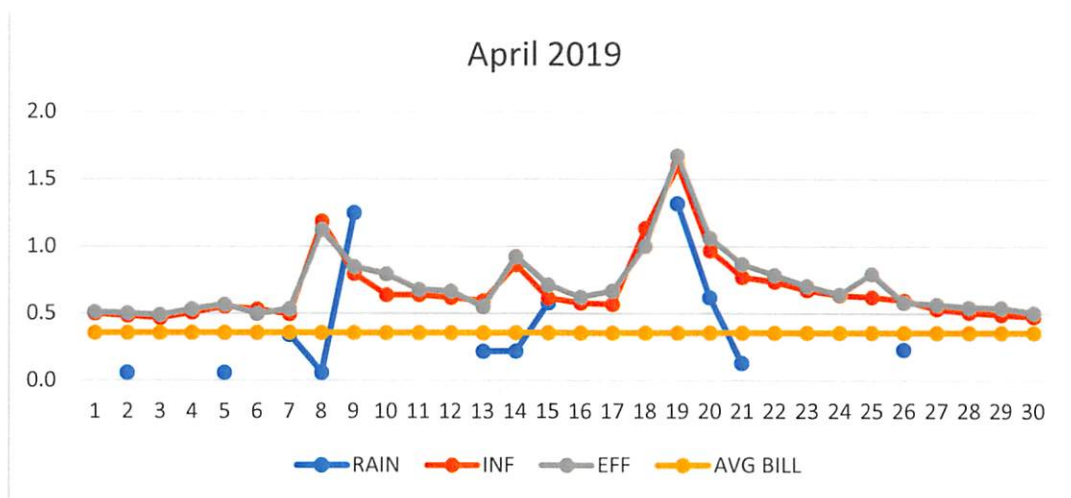


KINGSTON WASTEWATER TREATMENT PLANT

TO: David Bolling, City Manager
FROM: Tony Workman, WWTP Plant Manager
RE: April 2019 Monthly Report
DATE: May 4, 2019

MONTHLY FLOW	AVERAGE FLOW	MAXIMUM FLOW	MINIMUM FLOW	TOTAL
INFLUENT	.6798	1.6010	.4660	20,394,000
EFFLUENT	.7147	1.6780	.4900	21,518,000

2478 Sewer Customers 10,722,200 gallons billed. Daily average .3574 mgd.



Total gallons of chlorine used was 192.38 @\$2.09 gallon = \$732.19

There was 5.09 inches of rain. There were no overflows this month.

The #5 pump station is still having issues with the #2 pump. Tekwell came out and helped troubleshoot the problem. Both pumps are up and running.

There are several repairs that replacements were ordered for and should be arriving soon. The RAS screen control panel and transducer were ordered along with the replacement pump for the Weigel's pump station.

Safety Fest was held April 29- May 3 in Oak Ridge. The safety committee informed the departments of this opportunity. I will give a more detailed report of the sessions later but wanted to THANK this committee for letting me know about these courses. Michelle Kelley was a HUGE help in getting us registered.

WATER DEPARTMENT MONTHLY REPORT

To: David Bolling

Month of: April 2019

From: Jimmy Agee

RE: Monthly Work Orders

PAGE 1

TASK	RESOLVED	PENDING
INSTALL NEW METER	7	
Read-out	35	
RE- READS	8	
WATER TAP NEW ACCT.	7	
CLOSED ACCT WITH COMSUMPTION	9	
READ INS	38	
CHECK FOR HUNG METER	4	
CHANGE OUT HUNG / BROKEN METER		
CHECK FOR LEAK AT METER	18	
METER LEAKS	2	
AFTER HOURS - WATER	8	
SERVICE LINE LEAK	16	2
LINE LOCATES	198	
TURN OFF FOR NON PAYMENT	25	
TURN WATER BACK ON	23	
YARD WORK	4	
DOOR HANGERS	2	
MANUAL READ	8	
AFTER HOURS - SEWER	2	
SEWER- TAP NEW ACCOUNT	2	
LOCATE SEWER TAP		
SEWER BACK UP	4	
CHECK TO SEE IF STILL OFF	6	
TAP ESTIMATES	7	
PROFILE REQUESTED	1	
TAP-EXISTING ACCT		
SEWER-TAP EXISTING ACCT		
WATER MAIN BREAKS		

WATER DEPARTMENT MONTHLY REPORT

Month of: April 2019

PAGE 2

TASK	RESOLVED	PENDING
MISC SERVICE ORDERS		
ESTIMATES RELOCATE METER		
CHECK FOR TAMPERED METER		
REPLACE SEWER TAP		
CHECK MANHOLE COVER		
WATER TASTE BAD		
CHECK WATER PRESSURE	2	
SEWER BAD SMELL		
CHECK FOR FROZEN METER		
REPLACE MAN HOLE COVER		
REPLACE CLEAN-OUT CAP	1	
REPLACE METER /METER BOX/LID	3	
REPLACE TAMPERED METER		
REPLACE VALVE		
FLUSH LINES	3	
RUN 10 GAL WATER THRU		
TURN OFF FOR INSPECTIONS		
INSPECT SEWER CONNECTION		
TURN OFF DUE TO LEAK	3	
REPLACE CUT-OFF VALVE	2	
Install flotting meter		
LOCATE WATER METER		
Total		463
OVER-TIMES HOURS	67	
FIRE HYDRANTS REPLACED		
ROAD PATCHES	6	
PULL OR LOCK METER	9	


 WATER DISTRIBUTION & COLLECTION
 MANAGER-JIM AGEE

Kingston Public Library (KPL)

1004 Bradford Way
Kingston Tennessee 37763
865-376-9905

3 May 2019

**TO: The Honorable Tim Neal
Mayor, City of Kingston
Mr. David Bolling
Manager, City of Kingston
Members of the City Council**

**FR: Emily Steele, MLIS
Director**

RE: Monthly Director's Report

The following sum up library activities for the month of April, 2019:

Programs: We had ten people at craft night and nine for board games.

Children's programs: We had four storytimes this month, with 79 attending.

We had extra afternoon programs two afternoons a week, in which kids put together a Batman and a Harry Potter Lego set.

Training: The children's librarian attended a training on using NASA STEAM kits, which the library can borrow from the Ocoee Regional Library this summer.

Staff: This will be my last director's report for the library. I'm moving back to Kentucky to work in a library near my hometown. I'm very grateful to have had the opportunity to work here in Kingston for the last few years.

Summary

Patron count for the month totaled 1362. We answered 94 computer and reference questions. There were 2,103 checkouts and renewals for the month for adults and 294 for children. The READS circulation for ebooks was 2351 for adults and 115 for kids.

Respectfully submitted,
ERS

Kingston Beautification Committee

Meeting Minutes - Monday, April 1, 2019

I. Call to order

The regular meeting of the Kingston Beautification Committee was called to order at 5:00 p.m. on April 1, 2019, at Kingston Community Center.

II. Roll call

Attendees: S. Collins, C. Ward, J. Brown, J. Yeager, T. Nichols, T. Stockton, J. Washam
Guest: K. Jackson, City of Kingston; S. Hunter, Kingston Parks & Rec.

III. Approval of minutes from last meeting

The minutes from the March meeting were approved. Motion to Approve – T. Stockton; Seconded by S. Collins

IV. Open issues

⇒ April 5th Litter Pickup

- J. Yeager attended the Kingston Sprint Street Fest to promote the April 5th Litter Pickup.
 - Two persons agreed to join the pickup.
 - Of the two that volunteered, one was a young man who suggested that Midway football team would want to volunteer

ACTION: T. Nichols to call football coach to discuss
- We need vests and trash pickers/grabbers
ACTION: J. Brown to contact Roane County Hwy department to borrow vests and pickers
- Chief Washam will perform safety talk on Friday morning
ACTION: K. Jackson to speak to City Manager per liability waivers; S. Hunter will look for waivers as well
- Three police cars will help with traffic during litter pickup
- The locations for litter pickup will be:
 - Highway 70 starting at western city limits (in front of Bunch Marine) and headed back into town, stopping at bridge. Two police cars will be needed here.
 - Around the old court house.

⇒ Status Updates

- Interstate Exit 352 trimming going well. We may be able to incorporate the water feature (newly uncovered) as an attribute to any plantings or other efforts here (flag poles)
- Downtown Planters:
 - Bushes were donated two weeks ago.
 - Bushes that have been planted are living in planters.
 - Logos have not been painted on planters yet.
 - Logo stencil to be provided by volunteers.
 - Leland cypresses to be planted in front of apartments.
 - Soft touch hollies to be placed in front of the mural.

- New Parking area enhancements were completed prior to the Street Festival.
 - Still trying to reach Apartment owners to discuss their future plans for external area
- Pallet projects are on hold for now until labor available.
- Dog Park
 - Dog park final touches being added including landscaping
 - Landscaping includes river rock and bushes
 - 100 box woods will be planted along roadway
- Downtown street light installation to start in two weeks.
 - Light cost is approximately \$800/light including sponsorship plaque
 - Two sponsorship plaques will be added to each of these lights (\$400 donation for plaque)
 - Lights are 12 feet tall and match other downtown lights
 - 8 lights will be installed at Kingston Dog Park
 - The City is seeking a grant to connect downtown sidewalks to the river walk sidewalk
- Signs for downtown (made from pallets) are being painted by volunteers

⇒ Code Enforcement

- Updates provided on a couple of issues.

V. New business

- NONE

VI. Adjournment

Motion to Adjourn – J. Brown, Seconded by J. Yeager

Next meeting scheduled for May 6, 2019.

Minutes submitted by Jason Brown