



**KINGSTON CITY COUNCIL  
PUBLIC HEARING**

**Tuesday, July 14, 2020**

**5:30 P.M.**

**COUNCIL MEETING TO BE HELD AT THE CONCLUSION OF PUBLIC HEARING**

**A G E N D A**

- 1. Call to Order**
- 2. Invocation and Pledge**
- 3. Roll Call**
- 4. Approval of Previous Minutes**
- 5. Citizens Comments/Persons to Appear/Proclamations**
  - A. None
- 6. Reports**
  - A. Mayor and Council
  - B. City Manager's Report
- 7. Addition of items to the meeting agenda received after close of agenda deadline (By unanimous consent of all members present)**
- 8. Unfinished Business**
  - A. None
- 9. New Business**
  - A. Consideration of the second reading of Ordinance 20-06-09-01, an ordinance amending the municipal zoning code to increase the fee for appeals to the Board of Zoning Appeals
  - B. Consideration of the second reading of Resolution 20-03-10-2, a resolution annexing territory (Parcels 109.00, 110.00, 114.00, 114.01 and 118.00, Roane County Tax map 057) and incorporating said territory into the corporate limits of the City of Kingston, Tennessee
  - C. Consideration of the second reading of Resolution 20-03-10-3, a resolution establishing a plan of services for annexation resolution 20-03-10-2 for the City of Kingston
  - D. Consideration of the second reading of Ordinance 20-03-10-1, an ordinance amending the zoning map of Kingston Tennessee by zoning certain territory annexed by Resolution 20-03-10-2 as C-4, Control Commercial District
  - E. Consideration of Resolution 20-07-14-1, a resolution to request that the Tennessee Valley Authority cooperate in the development of the former Southwest Point Golf Course property
  - F. Consideration of approval for the City Manager to apply for acceptance in to the TN Riverline RiverTowns program

**TO BETTER OBSERVE SOCIAL DISTANCING RECOMMENDATIONS RELATED TO THE SPREAD OF COVID-19, THIS PUBLIC HEARING AND MEETING WILL BE HELD IN THE AUDITORIUM OF ROANE COUNTY HIGH SCHOOL, LOCATED AT 540 W. CUMBERLAND STREET IN KINGSTON.**

**REGULAR MEETING KINGSTON CITY COUNCIL**  
**TUESDAY, JUNE 9, 2020 – 6:00 P.M.**  
**KINGSTON CITY HALL**

**IN KEEPING WITH SOCIAL DISTANCING RECOMMENDATIONS RELATED TO THE SPREAD OF COVID-19, THIS MEETING WAS OPENED TO THE PUBLIC UNDER THE GUIDELINES OUTLINED IN EXECUTIVE ORDER 38. IN ADDITION, IT WAS LIVESTREAMED ON OUR WEBSITE, [WWW.KINGSTONTN.GOV](http://WWW.KINGSTONTN.GOV), AND A LINK TO THE VIDEO WILL BE POSTED TO OUR FACEBOOK PAGE.**

The Kingston City Council met in regular session on Tuesday, June 9, 2020 at 6:00 p.m. Mayor Neal called the meeting to order. City Attorney Jack McPherson gave the Invocation and Council Member Childs led the pledge. Upon roll call the following members were present: Council Member Brackett, Council Member Brown, Council Member Childs, Council Member Humphreys, Vice Mayor Stockton, Council Member Wright and Mayor Neal. Staff present: City Manager David Bolling, City Clerk Kelly Jackson, Finance Director Michelle Kelley and City Attorney Jack McPherson.

**PREVIOUS MINUTES**

A motion was made by Member Childs, second by Vice Mayor Stockton to waive the reading and approve as written the minutes of the regular meeting on May 12, 2020.

The motion passed with a unanimous roll call vote. 7 Ayes

**PERSONS TO APPEAR/CITIZEN COMMENTS:**

Mayor Neal presented a plaque to Carolyn Brewer recognizing her 41 ½ years of dedicated service to the City of Kingston. Congratulations to Carolyn on her Retirement at the end of June 2020 !! The City of Kingston will honor Carolyn at a retirement party.

**REPORTS – MAYOR AND COUNCIL –**

- Member Childs-Commented on the good work of the City Employees
- Vice Mayor Stockton-updated progress of the new arbors constructed at Fort Paws Dog Park
- Member Brown-introduced Resolution 06-20-05 passed by the Roane County Commission in support of the proposed development located at the Southwest Point Golf Course property. Member Brown requested this copy become a part of our Minutes.

**CITY MANAGER** – Mr. Bolling recognized the dedicated work of the Kingston Police Department and neighboring law enforcement agencies during the protest on June 6, 2020. He also gave updates on the following:

- Continued implementation of the new Attendance on Demand Time Keeping software
- Kingston Fire Department held their fundraising Golf Tournament which raised money for equipment
- Annexation hearing will be held next month for the Kingston Point property
- Upcoming 5% Increase in Insurance Premiums

**ADDITION OF ITEMS TO THE MEETING AGENDA RECEIVED AFTER CLOSE OF AGENDA DEADLINE (BY UNANIMOUS CONSENT OF ALL MEMBERS PRESENT).** – NONE

**UNFINISHED BUSINESS – NONE**

**NEW BUSINESS –**

**1. Consideration to hold a concert at the Fort Southwest Point Amphitheater on July 4<sup>th</sup> and to authorize the expenditure of the necessary funding**

A motion was made by Council Member Humphreys, second by Vice Mayor Stockton to have the Grand Opening at the Amphitheater with the Concert on July 4<sup>th</sup> to be funded by donations that have already been pledged to cover the event.

Roll call vote

Council Member Brackett – Yes  
Council Member Brown – No  
Council Member Childs – Yes  
Council Member Humphreys – Yes

Vice Mayor Stockton – Yes  
Council Member Wright – Yes  
Mayor Neal – No

Motion passed with 5 Ayes and 2 Nay Vote

**2. Consideration to authorize the City Manager to withdraw from the TDOT Local Interstate Connector project for the expansion of Dogwood Drive**

A motion was made by Member Brown, second by Member Childs authorize the City Manager to withdraw from the TDOT Local Interstate Connector project for the expansion of Dogwood Drive

Roll call vote

Council Member Brackett – No  
Council Member Brown – Yes  
Council Member Childs – Yes  
Council Member Humphreys – No

Vice Mayor Stockton – Yes  
Council Member Wright – Yes  
Mayor Neal – Yes

Motion passed with 5 Ayes and 2 Nay Vote

**3. Consideration to approve the FY 20-21 E-911 contract**

A motion was made by Member Brown, second by Member Brackett to approve the FY 20-21 E-911 contract

The motion passed with a unanimous roll call vote. 7 Ayes

**4. Consideration of Resolution 20-06-09-01, a resolution requesting that the State of Tennessee Local Government Planning Advisory Committee remove the designation and authority of the Kingston Planning Commission to administer and provide planning services and subdivision regulations outside the city limits of the City of Kingston**

A motion was made by Member Wright, second by Member Childs to approve Resolution 20-06-09-01, a resolution requesting that the State of Tennessee Local

Government Planning Advisory Committee remove the designation and authority of the Kingston Planning Commission to administer and provide planning services and subdivision regulations outside the city limits of the City of Kingston

The motion passed with a unanimous roll call vote. 7 Ayes

**5. Consideration of nominations to fill two seats on the Parks and Recreation Board due to expiring terms.**

Member Brown nominated Ruth Thompson. Member Humphreys nominated Paul Rogers.

The nominations passed with a unanimous roll call vote. 7 Ayes

**6. Consideration to approve the FY 20-21 animal shelter contract.**

A motion was made by Member Brown, second by Vice Mayor Stockton to approve the FY 20-21 animal shelter contract

The motion passed with a unanimous roll call vote. 7 Ayes

**7. Consideration to approve the first reading of Ordinance 20-06-09-01, an ordinance amending the municipal zoning code to increase the fee for appeals to the Board of Zoning Appeals.**

A motion was made by Member Wright, second by Member Brackett to approve the first reading of Ordinance 20-06-09-01, an ordinance amending the municipal zoning code to increase the fee for appeals to the Board of Zoning Appeals.

The nominations passed with a unanimous roll call vote. 7 Ayes

**8. Consideration of Resolution 20-06-09-02, a resolution to temporarily continue the fiscal year 2020 annual operating budget of the City of Kingston, Tennessee for fiscal year 2021.**

A motion was made by Member Brackett, second by Member Humphreys to approve Resolution 20-06-09-02, a resolution to temporarily continue the fiscal year 2020 annual operating budget of the City of Kingston, Tennessee for fiscal year 2021.

The nominations passed with a unanimous roll call vote. 7 Ayes

**9. Consideration to authorize the City Manager to apply for the 2020 State of Tennessee Tourism Enhancement Grant**

A motion was made by Member Wright, second by Vice Mayor Stockton to authorize the City Manager to apply for the 2020 State of Tennessee Tourism Enhancement Grant.

The nominations passed with a unanimous roll call vote. 7 Ayes

Mayor Neal adjourned the meeting at 6:25 pm

APPROVED \_\_\_\_\_

\_\_\_\_\_  
Tim Neal, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**ORDINANCE NO. 20-06-09-01**

**AN ORDINANCE AMENDING THE MUNICIPAL ZONING CODE TO INCREASE  
THE FEE FOR APPEALS TO THE BOARD OF ZONING APPEALS**

WHEREAS, the City Council of the City Kingston, in accordance with Chapter 7, Section 13-7-203 and 13-7-204 of the Tennessee Code Annotated, may, from time to time, amend the zoning ordinance; and,

WHEREAS, the City Council has determined that an increase in the fees to be charged for filing an appeal to the Board of Zoning Appeals is needed to cover the costs of hearings, notices, and other expenses incident to the appeal.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KINGSTON THAT:

**Section 1.** Section 11-804 of the Kingston Zoning Ordinance is hereby amended to increase the fee charged to cover any costs of the hearings, notices, and other expenses incident to the appeal from twenty-five (\$25.00) dollars to fifty (\$50.00) dollars.

**Section 2.** All other provisions of **Section 11-804** of the Kingston Zoning Ordinance are hereby ratified and confirmed.

This ordinance shall take effect upon final passage, the public welfare requiring it.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

Passed first reading 6-9-2020

Passed second reading \_\_\_\_\_

**RESOLUTION 20-03-10-2**

**A RESOLUTION ANNEXING TERRITORY (PARCELS 109.00, 110.00, 114.00, 114.01 AND 118.00, ROANE COUNTY TAX MAP 057) AND INCORPORATING SAID TERRITORY INTO THE CORPORATE LIMITS OF THE CITY OF KINGSTON, TENNESSEE**

**WHEREAS**, the owners of the Southwest Point Golf course have requested that their property lying outside the city be annexed into the City of Kingston, Tennessee; and

**WHEREAS**, Section 6-51-104 of the Tennessee Code Annotated allows municipalities to annex property by resolution provided all affected property owners provide letters agreeing to the annexation; and

**WHEREAS**, said property is adjacent to the corporate limits of the City of Kingston, Tennessee and city services can be provided to the property.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City OF Kingston, Tennessee hereby annexes the following described territory and incorporates said territory into the City of Kingston, Tennessee. Said property is shown on ordinance attachment.

- Parcels 109.00, 110.00, 114.00, 114.01 and 118.00, Roane County Tax Map 057.
- That portion of the Highway 58 right-of -way from the corporate limits to the southernmost point in Parcel 114.00, Roane County Tax Map 57,

**CERTIFIED** by the Kingston Planning commission: January 21, 2020.

Passed on first reading: March 10, 2020

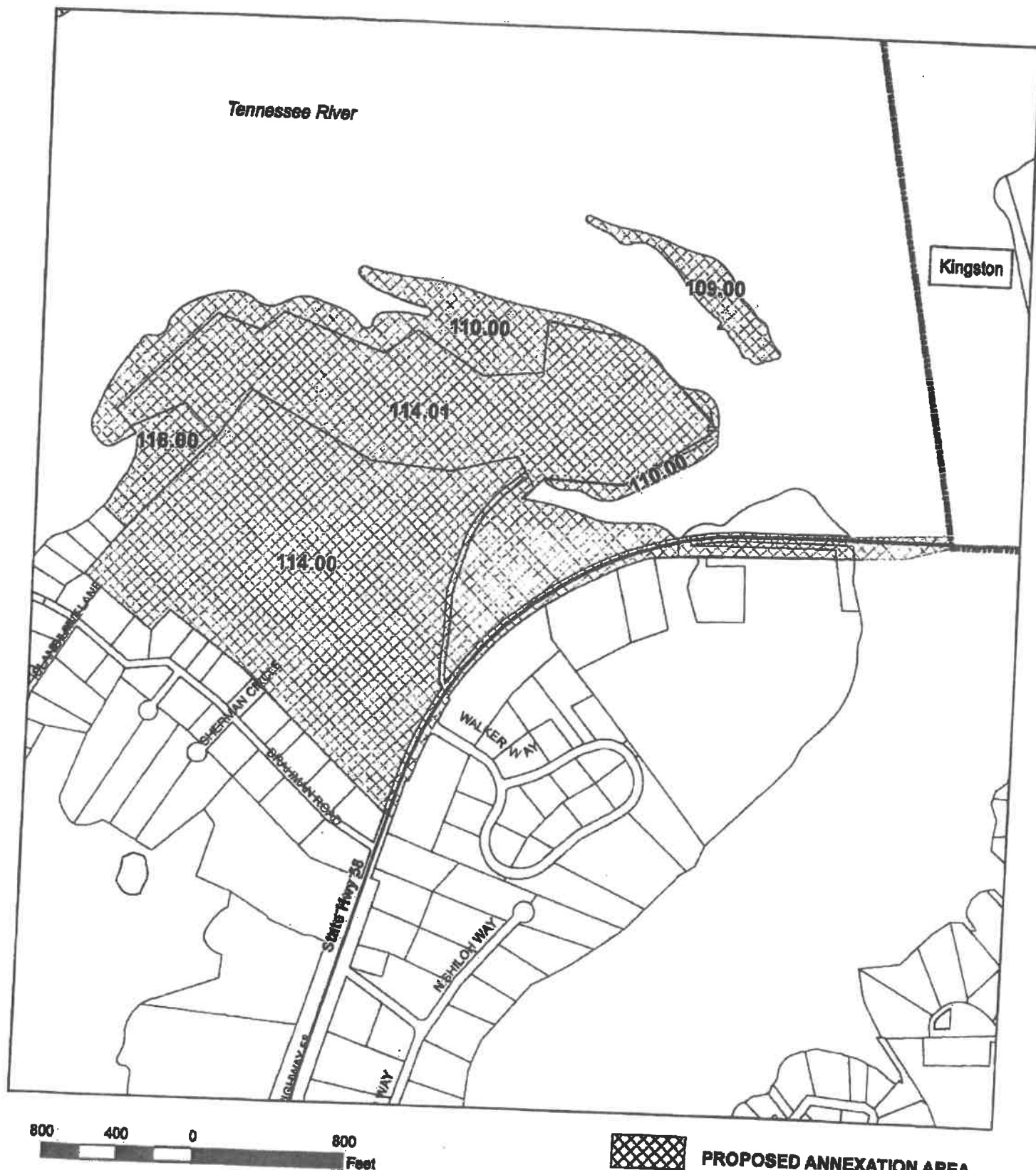
Passed on second reading: \_\_\_\_\_, 2020

Public hearing held: \_\_\_\_\_, 2020

**RESOLVED**, this the \_\_\_\_\_ day of \_\_\_\_\_, 2020

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Recorder



Map Prepared by:  
East Tennessee Development District  
Planning Advisory Service  
Alcoa, TN  
Geographic Information Systems  
Map Printed: February 18, 2020  
This is not an engineering map.

# **PROPOSED ANNEXATION** **Kingston, Tennessee**

Map Attachment For Resolution # \_\_\_\_\_





## **RESOLUTION 20-03-10-3**

### **A PLAN-OF-SERVICES FOR ANNEXATION RESOLUTION 20-03-10-2 FOR THE CITY OF KINGSTON, TENNESSEE**

**WHEREAS**, the owners of the Southwest Point Golf Course have requested by letter that certain property that she owns be annexed into the City of Kingston, Tennessee; and

**WHEREAS**, Section 6-51-102(b) of the Tennessee Code Annotated requires that there be a plan-of-services for territory proposed for annexation.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City OF Kingston, Tennessee hereby adopts this resolution which serves as the plan-of-services for the territory to be annexed by Resolution 20-03-10-2 into the City of Kingston, Tennessee

#### **PLAN-OF-SERVICES**

The annexation area is Parcels 109.00, 110.00, 114.00, 114.01 and 118.00, Roane County Tax Map 057 and the Highway 58 right-of-way from the corporate limits to the southernmost point in Parcel 114.00, Roane County Tax Map 57,

**Police Protection:** Police protection services will be provided to the annexation area beginning on the effective date of annexation using existing equipment and personnel.

**Fire Protection:** Fire protection services will be provided to the annexation area beginning on the effective date of annexation using existing equipment and personnel.

**Water Service:** Public water service will continue to be available to the area from the Watts Bar Utility District.

**Electrical Service:** Electric service will continue to be available from Volunteer Electric Cooperative.

**Sanitary Sewer Service:** Sanitary sewer service will continue to be within jurisdiction of the Watts Bar Utility District.

**Solid Waste Collection:** Solid waste collection service will be available from the City of Kingston of the effective date of annexation, in accordance with existing city policies.

**Brush Removal:** Brush removal services will be available to the annexed property on the effective date of annexation provided in accordance with existing city policies.

**Street Construction, Maintenance, and Repair:** No street construction, maintenance, nor repair are proposed for the annexation area since the only public street is State Highway 58.

**Recreation Facilities and Programs:** Existing recreation facilities and programs will be available on the effective date of annexation.

**Street Lighting:** Street lighting is not proposed for the annexation area.

**Planning Services:** Planning services will continue to be provided by the Kingston Planning Commission.

**Zoning Services:** The property will be appropriately zoned as C-4, Controlled Commercial District, on the effective date of annexation.

**Codes Enforcement:** Codes enforcement will continue on the effective date of annexation.

Passed on first reading: March 10 2020

Passed on second reading: \_\_\_\_\_ 2020

Public hearing held: \_\_\_\_\_ 2020

**RESOLVED**, this the \_\_\_\_\_ day of \_\_\_\_\_, 2020

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Recorder

**ORDINANCE 20-03-10-1**

**AN ORDINANCE AMENDING "THE ZONING MAP OF KINGSTON, TENNESSEE" BY  
ZONING CERTAIN TERRITORY ANNEXED BY RESOLUTION 20-03-10-2 AS C-4,  
CONTROLLED COMMERCIAL DISTRICT**

**WHEREAS**, THE Kingston City Council, in accordance with Section 13-7-204 of the Tennessee Code Annotated, may amend the zoning ordinance and the "Zoning Map of Kingston, Tennessee", and

**WHEREAS**, The Kingston Municipal-Regional Planning Commission has forwarded its recommendation to the Kingston City Council regarding the amendment to the "Zoning Map of Kingston, Tennessee",

**NOW, THEREFORE, BE IT ordained** by the City Council of the City of Kingston, Tennessee:

Section 1. As shown on the attached map, parcels 109.00, 110.00, 114.00, 114.01 and 118.00, Roane County Tax Map 057, and the right-of -way of Highway 58, from the existing corporate limits to the southernmost point in parcel 114.00, Roane County Tax Map 057, are hereby zoned as C-4, controlled Commercial District.

Section 2. This ordinance shall be effective from and after its passage, the public welfare requiring it.

Passed on first reading: March 10, \_\_\_\_\_, 2020

Public hearing held: \_\_\_\_\_, 2020

Passed on second reading: \_\_\_\_\_, 2020

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Recorder

RESOLUTION NO. 20-07-14-1

A RESOLUTION TO REQUEST THAT THE TENNESSE VALLEY AUTHORITY COOPERATE  
IN THE DEVELOPMENT OF THE FORMER SOUTHWEST POINT GOLF COURSE PROPERTY

WHEREAS, the Southwest Point Golf Course property was recently transferred to a new owner, which owner has proposed a development plan which includes a potential marina as well as residential and commercial uses; and,

WHEREAS, the city council of the city of Kingston finds it to be in the best interest of the city, it's citizens and the larger community to encourage the development of the property and, by the adoption of this resolution, intends to join the Roane County Commission in seeking the favorable support and cooperation of the Tennessee Valley Authority in the development of the waterfront.

NOW, THEREFORE BE IT RESOLVED by the city council of the city of Kingston that it encourages the Tennessee Valley Authority and other governmental agencies to cooperate with and support the landowners for the successful development of the former Southwest Point Golf Course Property and its waterfront property for marina, commercial and residential uses.

Adopted this \_\_\_\_\_ day of July, 2020

Attested:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor



**CITY OF KINGSTON**

**CITY COUNCIL**

**AGENDA INFORMATION SHEET**

**AGENDA DATE:** 07/14/20  
**DEPARTMENT:** General Government  
**SUBMITTOR:** City Manager Bolling

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**AGENDA CAPTION:** Consideration of approval for the City Manager to apply for acceptance in to the TN Riverline RiverTowns program

**SUMMARY:** As you know, Roane County was one of five communities along the 652 mile Tennessee River to be chosen as a pilot community for the TN Riverline. Since that time, we have been actively engaged in the beginning stages of this process, with the end goal of creating a multimodal system of trail experiences along the Tennessee River from its formation in Knoxville, TN, to its confluence with the Ohio River in Paducah, KY. The next step in the evolution of the TN Riverline's journey from concept to reality is the designation of communities along the Tennessee River as Tennessee RiverTowns. The Tennessee RiverTowns program is a voluntary, three-stage program which establishes benchmarks and provides support to participating Tennessee River communities. Over time, each community's effort, driven by its unique opportunities, priorities, and relationship with the Tennessee River, will help create America's next great regional trail system. The economic impact that other extensive trail systems, such as the Appalachian and Pacific Coast Trails, have on adjacent communities is significant. Some towns have literally built their economies around access to the trails. While this in the very early stages, the potential benefit of an established TN Riverline to Kingston and Roane County is undeniable. We would like to be among the first communities selected to this program so that we can continue to help drive this effort going forward. There is a \$750 contribution required to be a designated RiverTown, but the technical support, planning assistance, event inclusion and future grant opportunities related to the development of the TN Riverline will more than offset the cost of joining.

**OPTIONS:** Approval for the City Manager to apply for the TN RiverTowns program or decline to participate

**CITY MANAGER'S RECOMMENDATION:** Approval

**IMPLEMENTATION PROCESS:** If approved, I will begin working on this immediately and will submit an application by the deadline in mid-August

**FISCAL NOTE / FUNDING SOURCE:** \$750

**ATTACHMENT(S):** Copy of information related to the TN RiverTowns program



a program of the



Tennessee River communities are the beating heart of the Tennessee RiverLine. Tennessee RiverTowns is your community's opportunity to become a part of the Tennessee RiverLine: North America's next great regional trail system! Realizing this bold vision that offers so many benefits to our communities and the Tennessee River landscape will require the effort, investment and commitment from a range of stakeholders over a sustained period of time. This program is designed to inspire, coordinate and accelerate local initiatives in a manner that is aligned with the Tennessee RiverLine vision, the "River as Park" concept, and its guiding principles.

A voluntary, three-stage program, Tennessee RiverTowns is a flexible system of achievable benchmarks and reciprocal benefits for participating Tennessee River communities that cultivates collaboration between the Tennessee RiverLine Partnership and communities in this shared pursuit. The support and creative capacity offered by Tennessee RiverLine Partnership, along with the valuable insights, effort and creative ideas brought forward by each community propels the vision forward and empowers participating communities of all sizes and capacities to establish their own reach of the Tennessee RiverLine. Over time, each local effort - driven by a community's unique opportunities, priorities, and relationship with the Tennessee River - connects to become North America's next great regional trail system.

### Tennessee RiverTowns Program Stages

Whereas many Trail Towns programs seek to optimize user experiences and maximize shared benefits of existing trails, Tennessee RiverTowns is designed fulfill a vision incrementally over time. Its strategic and deliberate progression through stages of discovery, visioning, and trail development enable communities to offer new and exciting Tennessee River experiences for residents and visitors alike.



**Stage 1: Celebrate** - Together, we build awareness of your community's relationship with the Tennessee River and the Tennessee RiverLine vision over a two-year period. Programming organized by a local leadership team, with Partnership support, develops a culture of safe paddling and river stewardship, and builds an understanding of your community's existing river amenities and experiences that informs future planning and development of a local vision.



**Stage 2: Connect** - The established momentum, discoveries and audience help sustain river recreation and stewardship initiatives, allowing the focus of the local leadership team and the Partnership to shift to capturing an inclusive vision for an enhanced relationship between your community and the Tennessee River. Specific effort and investment is directed to the development of a local water trail, earning your community official designation as a Tennessee RiverTown.



**Stage 3: Catalyze** - With a local water trail now providing new Tennessee River experiences for community residents and visitors, the focus of local leadership and the Partnership pivots to water trail promotion, management and enhancement, as well as the development of connecting trails and greenways, complementary amenities, and supporting services that optimize the Tennessee RiverLine experience for all of its users in your community.



## The Tennessee RiverLine Offers Your Community

Opportunities for local entrepreneurship and regional economic development as part of a resilient and renewable economy

Enhanced quality of life that distinguishes your community to potential residents, businesses and visitors

Healthy lifestyle opportunities that promote physical and mental wellness in an era of social distancing

New generations of Tennessee River advocates and active river stewards

## As a Tennessee RiverTown your community is

Marketed as a featured destination within the Tennessee RiverLine system. Local services and destinations, and attractions are featured in experience guides, trip planning tools and mobile applications

Eligible for exclusive grant and programming opportunities, technical and grant writing support, and collaborative grant applications

Granted representation on councils that inform Partnership initiatives

Integral to a historic initiative of local, regional and national significance

Part of an invested regional network of collaborative project stakeholders

## How Can My Community Become a Tennessee RiverTown?

All communities, regardless of size, type or capacity can enroll in the Tennessee RiverTowns Program and become a part of the Tennessee RiverLine as a Tennessee RiverTown. To do so, one must:

- 1) **Apply** - complete an application questionnaire and submit letters of support
- 2) **Enroll** - invitation to enroll is based on the merits of each application
- 3) **Satisfy** - meet annual activity and reporting requirements
- 4) **Contribute** - support the RiverLine with a minimum financial contribution

## Stage 1: Celebrate Criteria Categories and Requirements

Below are the activities each enrolled community must complete in order to advance to the Stage 2: Connect. Detailed explanations of these criteria, recommendations on how they may be satisfied efficiently and strategically, required documentation, and other resources to support your community on this journey can be found in the Tennessee RiverTowns reference guide.

- ☐ **Local Leadership Development and Volunteer Engagement**
- ☐ **Tennessee River Animation**
- ☐ **Tennessee River Stewardship**
- ☐ **Tennessee RiverLine Advocacy**
- ☐ **Local Tennessee RiverLine Development**

## OUR VISION: THE NEXT GREAT REGIONAL TRAIL SYSTEM

The Tennessee RiverLine is a continuous system of paddling, hiking and biking experiences along the Tennessee River from Knoxville, TN, to Paducah, KY, that

**Celebrates** the scenic beauty, rich diversity and storied history of the Tennessee River and the Tennessee River Valley,

**Connects** people and communities to each other, their river heritage and the Tennessee River landscape, and

**Catalyzes** new investments in economic opportunity, social health and ecological stewardship

Visit [tnriverline.org](https://tnriverline.org)  
to learn more or start an application!

   [tnRiverLine.org](https://tnRiverLine.org)



## Tennessee RiverTowns Frequently Asked Questions (FAQs)

### What is the Tennessee RiverTowns Program?

The Tennessee RiverTowns Program is your community's opportunity to become a part of the Tennessee RiverLine! Realizing this bold vision will require the effort, investment and commitment from a range of stakeholders over a sustained period of time. This program is designed to inspire, coordinate and accelerate local initiatives in a manner that is aligned with the Tennessee RiverLine vision, the "River as Park" concept and its guiding principles.

### Are communities still able to apply for the Pilot Community Program, and how is that different from participating in the Tennessee RiverTowns Program?

The Pilot Community Program offered in 2019 was a one-time, one year initiative to understand the Tennessee RiverLine vision from the vantage point of communities of varying sizes and means around the region. The feedback and ideas gained during this program has motivated the Tennessee RiverLine Partnership's development of the Tennessee RiverTowns Program. Where as the Pilot Community Program was a one-year community engagement and feedback initiative, Tennessee RiverTowns is an indefinite framework of collaboration between communities and the Partnership to discover, implement, manage and promote local reaches of the Tennessee RiverLine for generations to come.

### How is the Tennessee RiverTowns related to the Tennessee RiverLine?

The support and creative capacity offered by Tennessee RiverLine Partnership, and the valuable insights, effort and creative ideas brought forward by each community through the Tennessee RiverTowns Program, propels the Tennessee RiverLine vision forward. Tennessee RiverTowns empowers participating communities of all sizes and capacities to establish their own reach of the Tennessee RiverLine. Over time, each local effort - driven by a community's unique opportunities, priorities and relationship with the Tennessee River - connects to become North America's next great regional trail system.

### How can my community become a Tennessee RiverTown?

Tennessee River communities - counties, cities, towns or consortium thereof - of all sizes, means and capacities can enroll in the Program and become a part of the Tennessee RiverLine as a Tennessee RiverTown. To do so, one must: **1) Apply** - complete a application questionnaire and submit letters of support; **2) Enroll** - invitations to enroll are based on the merits of each application; **3) Satisfy** - meet annual activity and reporting requirements; and **4) Contribute** - support the Tennessee RiverLine with minimum annual financial contributions.

### What support will be available to my community to achieve Tennessee RiverTowns Program benchmarks?

- Exclusive access to Tennessee RiverLine Event Toolkits and additional planning resources
- Technical assistance in the planning of RiverTown programs and events
- Assistance in establishing connections with neighboring communities, state and federal agencies, and/or allied organizations to support local programming and local Tennessee RiverLine development





## Tennessee RiverTowns FAQs continued

- Access to examples, templates and tools for event feedback collection
- A start-up package of printed materials and Tennessee RiverLine gear for Local Leadership Team members
- Event promotion on [tnriverline.org](http://tnriverline.org) and through Tennessee RiverLine social media channels
- Technical assistance and writing support for individual and collective grant applications related to Tennessee RiverLine development
- Eligibility for 652 to YOU Programming beginning in summer 2021

### How long will it take for my community to become a Tennessee RiverTowns?

Whereas many trail towns programs seek to optimize user experiences and maximize shared benefits of existing trails, Tennessee RiverTowns is designed to be a guiding framework to fulfill a vision incrementally over time. Communities progress through Program stages to first discover, then develop, and ultimately manage and promote Tennessee RiverLine experiences for residents and visitors alike. Stage 1: Celebrate is a two year stage of discovery, programming and capacity building. Stage 2: Connect will vary in length depending on each community's pace of investment in a local water trail. The RiverTowns designation is earned at the completion of Stage 2. Designated RiverTowns then progress to Stage 3: Catalyze where effort is focused on water trail management and promotion, as well as establishing connecting systems between the community and the Tennessee River. The Tennessee RiverLine will be experienced for generations to come, making Stage 3 an indefinite period of time.

### How long is my community's commitment to the Tennessee RiverTowns Program?

Tennessee RiverTowns is a three stage program. Communities earn the Tennessee RiverTown designation upon the successful completion of Stage 2: Connect. The program does not end with becoming a designated Tennessee RiverTown. Through Stage 3: Catalyze, communities and the Tennessee RiverLine Partnership will collaborate indefinitely to manage, enhance and promote Tennessee RiverLine experiences for generations to come, as well as invest in connecting systems between the community and the Tennessee River.

### What does my community's financial contribution support?

To offset expenses associated with offering the Tennessee RiverTowns Program, each enrolled community is asked to contribute \$750 (minimum) to the Tennessee RiverLine Development Fund each year during Stage 1: Celebrate. Your investment in the Tennessee RiverLine will be returned to your community in the form of technical assistance and planning resources provided by Partnership staff, as well as a kit of branded promotional materials provided to each leadership team for use during Stage 1 initiatives.

### Why will my community's financial contribution increase during future Program stages?

The requested minimum contribution is likely to increase in future program stages as the Partnership assumes additional roles and expenses to support communities and promote the Tennessee RiverLine. Any increases will be the result of transparent conversation between the Partnership, enrolled communities and other project stakeholders regarding the Tennessee RiverLine Partnership's known expenses and evolving funding model. Effort during Stage 1: Celebrate will also be focused on developing local, state, regional and federal project patrons.

### Why is my community's financial contribution paid to the University of Tennessee Foundation?

The Tennessee RiverLine is a collaboration between the University of Tennessee, Knoxville, and the Tennessee RiverLine Partnership. As a part of its leadership role in this transformative initiative, the University of Tennessee is the financial agent for the Tennessee RiverLine. Its non-profit arm, the University of Tennessee Foundation, manages a fund through which supporters can contribute to the Tennessee RiverLine and administrates the contribution portal. 100% of your contribution is dedicated to the Tennessee RiverLine Partnership to support community engagement initiatives and Tennessee RiverTowns operating expenses.

### Is the Tennessee RiverTowns Program Finished?

Not to put too fine a point on it, but no. Through feedback from enrolled communities, technical experts and other Tennessee RiverLine stakeholders, the Tennessee RiverTowns program will change over time as we discover and learn from the opportunities and challenges encountered on our shared journey.

## Tennessee RiverTowns FAQs continued

### When can my community apply for the Tennessee RiverTowns Program?

The Tennessee RiverTowns Program will be accepting applications for 2021 enrollment June 29 through August 14, 2020. The application can be found on our website: [tnriverline.org](http://tnriverline.org).

### Do 2019 Pilot Communities need to apply to the Tennessee RiverTowns Program?

No. 2019 Pilot Communities will be enrolled in the Tennessee RiverTowns Program upon executing a letter of understanding with the Partnership and agreeing to required minimum financial contributions.

### My community applied to 2019 Pilot Community Program but was not selected. Do we need reapply to the Tennessee RiverTowns Program?

Yes. The Tennessee RiverTowns program is substantially different from the Pilot Community Program in terms of its duration and the responsibilities of the Partnership and participating communities. Some language from the Pilot Community application may be updated and used as your community's responses to the Tennessee RiverTowns questionnaire. New letters of support should also be secured from organizations and individuals committed to supporting your community's participation in the Tennessee RiverTowns Program.

### What if my community is not able to apply for the Tennessee RiverTowns program this year?

We understand there are many reasons why your community may not be able to apply to the Tennessee RiverTowns program this year. If this is the case and you are willing to share why, please let us know at [info@tnriverline.org](mailto:info@tnriverline.org) so we can plan accordingly in the future. The Tennessee RiverTowns Program will accept applications for enrollment each year. The application period will be advertised at [tnriverline.org](http://tnriverline.org) for future enrollment cycles. Over time, it is our intention to enroll all Tennessee River communities in the Tennessee RiverTowns Program.

### Where can I learn more about the Tennessee RiverTowns Program?

A Tennessee RiverTowns informational webinar will be held on Monday, June 29 at 1:00 p.m. Those unable to attend may watch the webinar recording at [tnriverline.org](http://tnriverline.org). You can stay up-to-date with information about the Tennessee RiverTowns Program by registering for our newsletter on [tnriverline.org](http://tnriverline.org), visiting our website frequently and following us on Facebook, Instagram and Twitter (@tnriverline).

## Tennessee RiverLine FAQs

### What is the Tennessee RiverLine?

The Tennessee RiverLine is North America's next great regional trail system! A vision for a continuous, multi-modal system of trail experiences, including paddling, hiking and biking along the 652-mile Tennessee River from its formation in Knoxville, TN, to its confluence with the Ohio River in Paducah, KY; the Tennessee RiverLine reframes the Tennessee River and adjacent communities and public lands as a 1.2 million acre 'River Park.'

### What is the Tennessee Riverline Partnership?

The Tennessee RiverLine Partnership is a diverse group of river advocates committed to building a shared vision for the Tennessee RiverLine and stewarding it toward implementation.

### How does my organization get involved with the Tennessee RiverLine?

The Tennessee RiverLine is a long-term initiative that will require time, effort and financial backing from a range of stakeholders, as well as engagement and commitment from the states, counties and communities it will touch. The Tennessee RiverLine Partnership welcomes your organization's support to: **Share** the project concept with others; **Communicate** your own ideas, insights and suggestions by emailing us at [info@tnriverline.org](mailto:info@tnriverline.org); **Connect** us with allied initiatives & potential partners; **Participate** in outreach meetings and events; **Contribute** financially; **Encourage** your community to become a Tennessee RiverTown. Is your organization interested in shaping the future of the Tennessee RiverLine as a member of the Tennessee RiverLine Partnership? Email us at [director@tnriverline.org](mailto:director@tnriverline.org).



**KINGSTON BEER BOARD  
REGULAR MEETING  
Tuesday, July 14, 2020**

**A G E N D A**

- A. Call to Order**
- B. Roll Call**
- C. Previous Minutes**
- D. New Business**
  - 1. None

**TO BETTER OBSERVE SOCIAL DISTANCING RECOMMENDATIONS RELATED TO  
THE SPREAD OF COVID-19, THIS PUBLIC HEARING AND MEETING WILL BE HELD  
IN THE AUDITORIUM OF ROANE COUNTY HIGH SCHOOL, LOCATED AT 540 W.  
CUMBERLAND STREET IN KINGSTON.**

REGULAR MEETING – KINGSTON BEER BOARD  
TUESDAY, JUNE 9, 2020  
KINGSTON CITY HALL

IN KEEPING WITH SOCIAL DISTANCING RECOMMENDATIONS RELATED TO THE SPREAD OF COVID-19, THIS MEETING WAS OPENED TO THE PUBLIC UNDER THE GUIDELINES OUTLINED IN EXECUTIVE ORDER 38. IN ADDITION, IT WAS LIVESTREAMED ON OUR WEBSITE, [WWW.KINGSTONTN.GOV](http://WWW.KINGSTONTN.GOV), AND A LINK TO THE VIDEO WILL BE POSTED TO OUR FACEBOOK PAGE.

The Regular Meeting of the Kingston Beer Board was held on Tuesday June 9, 2020. Chairman Neal called the meeting to order with the following members present upon roll call: Member Brackett, Member Brown, Member Childs, Member Humphreys, Vice Chairman Stockton, Member Wright and Chairman Neal.

PREVIOUS MINUTES

A motion made by Member Humphreys, second by Member Wright to waive the reading and approve as written the minutes of the regular meeting on May 12, 2020.

The motion passed with a unanimous roll call vote. 7 Ayes

Citizens Comments: None

New Business: None

Chairman Neal adjourned the meeting. 6:26 pm

APPROVED \_\_\_\_\_

\_\_\_\_\_  
Timothy Neal, Chairman

ATTEST:

\_\_\_\_\_  
City Clerk



**KINGSTON WATER BOARD  
REGULAR MEETING  
Tuesday, July 14, 2020**

**A G E N D A**

- A. Call to Order**
- B. Roll Call**
- C. Previous Minutes**
- D. Citizens Comments**
- E. Utility Director's Report**
- F. New Business**

1. Consideration of approval to write off water accounts 009-3220-04, 0012-003827-01 and 0007-003190-20

**TO BETTER OBSERVE SOCIAL DISTANCING RECOMMENDATIONS RELATED TO THE SPREAD OF COVID-19, THIS PUBLIC HEARING AND MEETING WILL BE HELD IN THE AUDITORIUM OF ROANE COUNTY HIGH SCHOOL, LOCATED AT 540 W. CUMBERLAND STREET IN KINGSTON.**

REGULAR MEETING – KINGSTON WATER BOARD  
TUESDAY JUNE 9, 2020  
KINGSTON CITY HALL

IN KEEPING WITH SOCIAL DISTANCING RECOMMENDATIONS RELATED TO THE SPREAD OF COVID-19, THIS MEETING WAS OPENED TO THE PUBLIC UNDER THE GUIDELINES OUTLINED IN EXECUTIVE ORDER 38. IN ADDITION, IT WAS LIVESTREAMED ON OUR WEBSITE, [WWW.KINGSTONTN.GOV](http://WWW.KINGSTONTN.GOV), AND A LINK TO THE VIDEO WILL BE POSTED TO OUR FACEBOOK PAGE.

The Regular Meeting of the Kingston Water Board was held on Tuesday, June 9, 2020. Chairman Neal called the meeting to order with the following members present upon roll call: Member Brackett, Member Brown, Member Childs, Member Humphreys, Vice Chairman Stockton, Member Wright and Chairman Neal.

PREVIOUS MINUTES

A motion made by Member Wright, second by Member Childs to waive the reading and approve the minutes as written the minutes of the regular meeting on May 12, 2020.

The motion passed with a unanimous roll call vote. 7Ayes

Citizen Comments – None

Board Comments – None

UTILITY DIRECTOR'S REPORT – Mr. Bolling gave an update on the upcoming repair on the Gallaher Road/70 Lift Station after July 1, 2020 in the approximate amount of \$5,000

New Business:

1. Consideration of Resolution 20-06-09-01, a resolution to temporarily continue the fiscal year 2020 annual operating budget of the Kingston Water Department for fiscal year 2021.

A motion was made by Member Wright, Second by Member Childs to Approve Resolution 20-06-09-01, a resolution to temporarily continue the fiscal year 2020 annual operating budget of the Kingston Water Department for fiscal year 2021.

The motion passed with a unanimous roll call vote. 7 Ayes

Chairman Neal adjourned the meeting. 6:29 pm

APPROVED \_\_\_\_\_

\_\_\_\_\_  
Timothy Neal, Chairman

ATTEST:

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City Clerk



**CITY OF KINGSTON**

**CITY COUNCIL**

**AGENDA INFORMATION SHEET**

**AGENDA DATE:** 07/14/20

**DEPARTMENT:** Water

**SUBMITTOR:** Utility Director Bolling

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**AGENDA CAPTION:** Consideration of approval to write off water accounts 009-3220-04, 00012-00382701-01 and 0007-003190-20

**SUMMARY:** We are submitting the three accounts listed above for approval to write off due to the deaths of the customers.

**OPTIONS:** Approve or deny to write off.

**CITY MANAGER'S RECOMMENDATION:** Approval

**IMPLEMENTATION PROCESS:** The will be written off immediately upon approval

**FISCAL NOTE / FUNDING SOURCE:** \$294.56

**ATTACHMENT(S):** Copies of the account summaries



Account Number: 0012 003827 01 << >>

Status: 05 CLOSED  
Cycle: 01 CYCLE 1

-----Service Address-----

KINGSTON TN 37763

-----Mailing Address-----

HARRIMAN TN 37748

-----Dates-----

Opened: 04/16/2019  
Final: 10/17/2019  
Closed: 10/17/2019  
Cutoff:  
Write Off:  
Billed: 09/26/2019  
Due: 10/15/2019  
Last Payment: 06/19/2019

Carrier Code:   
Previous Acct:   
Type:   
Resident:   
Mail Code:   
Group Code:   
Notes:   
Budget Bill:   
Race Code:   
Misc Code:   
DIB:   
E-Bill: 02 NO

01 RESIDENTIAL  
01 IN CITY  
02 CUST MAIL ADDR  
1 STEP SYSTEM  
01 YES  
02 NO  
01 WHITE

	-----Budget-----	-----Actual-----
Total Due:	0.00	70.00
Current Due:		
Due 31 - 60:		
Due 61 - 90:		
Due 91 - 120:		
Due Over 121:		70.00

Deceased 7-3-2019

Account Number: 0009 3220 04 << >>

Service Address

KINGSTON TN 37763

Mailing Address

KINGSTON TN 37763-4339

Status: 05 CLOSED  
Cycle: 01 CYCLE 1

-----Dates-----  
Opened: 06/03/2008  
Final: 12/27/2019  
Closed: 01/23/2020  
Cutoff:  
Write Off:  
Billed: 01/23/2020  
Due: 02/15/2020  
Last Payment: 07/05/2019

Carrier Code: Dtt: E-Bill: 02 NO

Previous Acct:  
Type: 01 RESIDENTIAL  
Resident: 02 IN COUNTY  
Mail Code: 02 CUST MAIL ADDR  
Group Code:  
Notes: 01 YES  
Budget Bit: 02 NO  
Race Code: 07 UNKNOWN  
Misc Code:

	-----Budget-----	-----Actual-----
Total Due:	0.00	156.14
Current Due:		
Due 31 - 60:		
Due 61 - 90:		
Due 91 - 120:		20.78
Due Over 121:		135.36

Deceased

Account Number: 0007 003190 20 << >>

Status: 02 ACTIVE  
Cycle: 01 CYCLE 1

Service Address

KINGSTON TN 37763

Mailing Address

KINGSTON TN 37763

Dates

Opened: 01/16/2019  
Final:  
Closed:  
Cutoff:  
Write Off:  
Billed: 05/20/2020  
Due: 06/15/2020  
Last Payment: 12/16/2019

Carrier Code:   
Previous Acct:   
Type: 01 RESIDENTIAL  
Resident: 01 IN CITY  
Mail Code: 02 CUST MAIL ADDR  
Group Code:   
Notes: 01 YES  
Budget Bill: 02 NO  
Race Code: 01 WHITE  
Misc Code:   
D#:   
E-Bill: 02 NO

	Budget	Actual
Total Due:	0.00	272.69
Current Due:		72.62
Due 31 - 60:		36.31
Due 61 - 90:		36.31
Due 91 - 120:		38.25
Due Over 121:		89.20

Deceased 6-27-2020