



KINGSTON CITY COUNCIL
Regular Meeting
Tuesday, January 12, 2021
6:00 P.M.

A G E N D A

- 1. Call to Order**
- 2. Invocation and Pledge**
- 3. Roll Call**
- 4. Approval of Previous Minutes**
- 5. Citizens Comments/Persons to Appear/Proclamations**
 - A. Richard Hill of Mitchell, Emert and Hill, P.C. to formally present the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2020
- 6. Reports**
 - A. Mayor and Council
 - B. City Manager's Report
- 7. Addition of items to the meeting agenda received after close of agenda deadline (By unanimous consent of all members present)**
- 8. Unfinished Business**
 - A. None
- 9. New Business**
 - A. Consideration to accept the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2020
 - B. Consideration to appoint a member of Council to fill the vacant City Council representative seat on the Library Board
 - C. Consideration to appoint Robert Sparks to the Beautification Committee to fill an unexpired term ending March 1, 2022
 - D. Consideration to approve the first reading of Ordinance 21-1-12-01, an ordinance establishing policies and procedures for the Water Department
 - E. Consideration to select either PATH or TRANE to conduct a no-cost / no-obligation comprehensive energy efficiency audit for the City of Kingston, and to authorize the City Manager to enter in to an agreement with the selected company for the performance of said audit.
 - F. Consideration of approval for the Fire Department to apply for the 2021 Assistance to Firefighters Grant and to authorize the commitment of 5% local matching funds.

IN AN EFFORT TO HELP REDUCE THE SPREAD OF COVID-19, THIS MEETING WILL TAKE PLACE VIA ZOOM. THE MEETING WILL BE OPEN TO THE PUBLIC AND ALSO LIVESTREAMED ON OUR WEBSITE, WWW.KINGSTONTN.GOV AND POSTED TO OUR FACEBOOK PAGE.

REGULAR MEETING KINGSTON CITY COUNCIL

TUESDAY, DECEMBER 8, 2020 – 6:00 P.M.

KINGSTON CITY HALL

IN AN EFFORT TO HELP REDUCE THE SPREAD OF COVID-19, THIS MEETING WAS CONDUCTED THROUGH ZOOM AND WAS LIVESTREAMED ON OUR WEBSITE, WWW.KINGSTONTN.GOV AND WAS POSTED TO OUR FACEBOOK PAGE.

The Kingston City Council met in regular session on Tuesday, December 8, 2020 at 6:00 p.m. Mayor Neal called the meeting to order. Council Member Tony Brown gave the Invocation and Mayor Tim Neal led the pledge. Upon roll call the following members were present: Council Member Brown, Council Member Childs, Council Member Humphreys, Vice Mayor Stockton, Council Member Wright and Mayor Neal. Staff present: City Manager David Bolling, City Clerk Kelly Jackson, Finance Director Michelle Kelley and City Attorney Jack McPherson.

PREVIOUS MINUTES

A motion was made by Member Brown, second by Member Wright to waive the reading and approve as written the minutes of the regular meeting on November 17, 2020.

The motion passed with a unanimous roll call vote. 6 Ayes

PERSONS TO APPEAR/CITIZEN COMMENTS: NONE

REPORTS – MAYOR AND COUNCIL –

- Member Humphreys gave updates on the following: Virtual Christmas Tree Lighting, Completion of Block work at the Batting Facility at SWP, Donation by Quest Restoration for installation of roof at the Batting Facility which is approximately 20K in savings to the City, End of the Flag Football Season

CITY MANAGER – Mr. Bolling provided updates on the following topics:

- Due to the increasing positive COVID cases in the area, City Hall, Community Center and Southwest Point Visitor Center is closed to the public. Operational Protocols remain in place.
- Temple Inc. adjusted the timing of the traffic signal at McDonalds and will send a report. Only other options would be to replace the loops or add a camera system
- Recent application for a \$55,000 TDOT Traffic Signal Modernization Grant
- Police Department collected for the Annual Food Drive and distributed 500 food baskets. Thanks to area businesses and churches for their donations
- Captain Jacob Murrell named as Firefighter of the year

ADDITION OF ITEMS TO THE MEETING AGENDA RECEIVED AFTER CLOSE OF AGENDA DEADLINE (BY UNANIMOUS CONSENT OF ALL MEMBERS PRESENT). NONE

UNFINISHED BUSINESS –

- A. Consideration of the second reading to adopt Ordinance 20-11-10-1, an ordinance of the City of Kingston, Tennessee to amend the general fund budget appropriation ordinance for the fiscal year beginning July 1, 2020 and ending June 30, 2021.**

A motion was made by Council Member Brown, second by Council Member Wright to adopt Ordinance 20-11-10-1, an ordinance of the City of Kingston, Tennessee to amend the general fund budget appropriation ordinance for the fiscal year beginning July 1, 2020 and ending June 30, 2021

The motion passed with a unanimous roll call vote. 6 Ayes

NEW BUSINESS –

A. Confirmation of the appointment of Councilmember Becky Humphreys as Vice-Mayor.

A motion was made by Council Member Brown, second by Vice-Mayor Stockton to confirm the appointment of Councilmember Becky Humphreys as Vice-Mayor.

Roll call vote

Council Member Brown – Yes

Council Member Childs – Yes

Council Member Humphreys – Abstain

Vice Mayor Stockton- – Yes

Council Member Wright – Yes

Mayor Neal-Yes

Motion passed with 5 Ayes and 1 Abstain

B. Consideration to rescind Council action from May 2, 1985 regarding infrastructure at 615 N. Kentucky Street and authorize the City Attorney and City Manager to negotiate with the interested parties of said property to secure any necessary easement assurances, maintenance guarantees and hold harmless agreements.

A motion was made by Council Member Brown, second by Council Member Wright to rescind Council action from May 2, 1985 regarding infrastructure at 615 N. Kentucky Street and authorize the City Attorney and City Manager to negotiate with the interested parties of said property to secure any necessary easement assurances, maintenance guarantees and hold harmless agreements.

The motion passed with a unanimous roll call vote. 6 Ayes

C. Consideration of Resolution 20-12-08-01, a resolution authorizing the City of Kingston to participate in Public Entity Partners property conservation matching grant program.

A motion was made by Council Member Stockton, second by Vice-Mayor Humphreys to adopt Resolution 20-12-08-01, a resolution authorizing the City of Kingston to participate in Public Entity Partners property conservation matching grant program.

The motion passed with a unanimous roll call vote. 6 Ayes

D. Consideration to authorize the installation of petition requested speed humps on Sunrise Drive.

A motion was made by Vice-Mayor Humphreys, second by Council Member Childs to authorize the installation of requested speed humps on Sunrise Drive.

The motion passed with a unanimous roll call vote. 6 Ayes

E. Consideration of appointment to fill three vacancies due to expiring terms on the Historic Zoning Commission.

A motion was made by Council Member Wright, second by Council Member Stockton to re-appoint Robert Bailey, Bruce Cantrell and Hugh Willett to another 5-year term on the Historic Zoning. Terms expiring 12-31-2025

The motion passed with a unanimous roll call vote. 6 Ayes

F. Consideration of an appointment to fill a term limited vacancy on the Library Board.

A motion was made by Council Member Wright, second by Council Member Childs to appoint Kerry Willett to a three-year term on the Library Board. Term expiring on 12-31-2023

The motion passed with a unanimous roll call vote. 6 Ayes

Mayor Neal adjourned the meeting at 6:18 pm

APPROVED _____

Tim Neal, Mayor

ATTEST:

City Clerk

A		B		C	D	E	F
1	Name (Original Name)	User Email	Join Time	Leave Time	Duration (Minutes)		
2	Kelly Jackson	kelly.jackson@kingstontn.gov	12/8/2020 17:46	12/8/2020 18:25	39		
3	david		12/8/2020 17:47	12/8/2020 17:47	1		
4	david		12/8/2020 17:47	12/8/2020 18:25	39		
5	Tim Neal		12/8/2020 17:47	12/8/2020 17:48	1		
6	Tim Neal		12/8/2020 17:48	12/8/2020 18:25	37		
7	Randy Childs		12/8/2020 17:49	12/8/2020 17:49	1		
8	Randy Childs		12/8/2020 17:49	12/8/2020 18:25	37		
9	Tony Brown		12/8/2020 17:50	12/8/2020 18:25	36		
10	Tony Brown		12/8/2020 17:51	12/8/2020 17:51	1		
11	stephaniewright		12/8/2020 17:51	12/8/2020 18:25	35		
12	stephaniewright		12/8/2020 17:54	12/8/2020 17:54	1		
13	Marsha		12/8/2020 17:54	12/8/2020 18:25	32		
14	Marsha		12/8/2020 17:54	12/8/2020 17:55	1		
15	Becky		12/8/2020 17:55	12/8/2020 18:25	31		
16	Becky		12/8/2020 17:55	12/8/2020 17:55	1		
17	Jack's iPad		12/8/2020 17:55	12/8/2020 17:55	1		
18	michelle kelley		12/8/2020 17:55	12/8/2020 18:25	31		
19	Jack's iPad		12/8/2020 17:55	12/8/2020 18:25	31		
20	michelle kelley		12/8/2020 18:00	12/8/2020 18:00	1		
21	Tara Stockton		12/8/2020 18:00	12/8/2020 18:01	1		
22	Tara Stockton		12/8/2020 18:01	12/8/2020 18:25	24		
23	Tara Stockton	tara.stockton@us.stores.mcd.com	12/8/2020 18:08	12/8/2020 18:08	1		
24	Tara Stockton	tara.stockton@us.stores.mcd.com	12/8/2020 18:08	12/8/2020 18:25	18		
25	Hugh Willett		12/8/2020 18:10	12/8/2020 18:10	1		
26	Hugh Willett		12/8/2020 18:10	12/8/2020 18:15	5		
27	Felicia		12/8/2020 18:15	12/8/2020 18:15	1		
28	Felicia		12/8/2020 18:15	12/8/2020 18:25	11		
29	Felicia Brackett	feliciabrackett84@gmail.com	12/8/2020 18:15	12/8/2020 18:25	11		
30	Felicia Brackett	feliciabrackett84@gmail.com	12/8/2020 18:15	12/8/2020 18:25	11		

SPECIAL CALLED MEETING KINGSTON CITY COUNCIL
THURSDAY, DECEMBER 17, 2020 – 6:00 P.M.
KINGSTON CITY HALL

IN AN EFFORT TO HELP REDUCE THE SPREAD OF COVID-19, THIS MEETING WAS CONDUCTED THROUGH ZOOM AND WAS LIVESTREAMED ON OUR WEBSITE, WWW.KINGSTONTN.GOV AND WAS POSTED TO OUR FACEBOOK PAGE.

The Kingston City Council met in a Special Called session on Thursday, December 17, 2020 at 6:00 p.m. Mayor Neal called the meeting to order. Council Member Tony Brown gave the Invocation and Mayor Tim Neal led the pledge. Upon roll call the following members were present: Council Member Brown, Vice-Mayor Humphreys, Council Member Stockton, Council Member Wright and Mayor Neal. Staff present: City Manager David Bolling, City Clerk Kelly Jackson and City Attorney Jack McPherson. Council Member Childs logged on at 6:08 PM.

A. Interviewing of applicants for the City Council seat vacated by the passing of Councilmember Wiley Brackett

The following applicants were present on the Zoom meeting and presented to Council in alphabetical order and answered the following questions which were provided to them prior to the meeting.

- a. David Doonan
- b. Bruce Eltzroth
- c. Carolyn Granger
- d. Jeff Griffis
- e. Levi Lankford
- f. Jody Tipton
- g. Don White

- Each applicant was given up to three minutes to make introductory comments and answered the following questions from the Mayor and City Council:
 1. Are you 18 years of age?
 2. Have you lived in the City of Kingston for at least one year?
 3. Are you a registered voter?
 4. Do you have any relatives employed by the City of Kingston?
 5. Will your schedule permit you to attend at least 2 meetings per month?
 6. Do you have any business interests with the City of Kingston?
 7. What is your position on selling or serving alcoholic beverages on City property?
 8. Do you plan on running for City Council in 2 years?
 9. The City of Kingston has 2 large developments in the planning stages, Southwest Point Golf Course and the property off of Interstate 40. What is your position on both?
 10. Why do you want to be on City Council?
 11. What is your position on changing the Kingston Regional Planning Commission to the Kingston City Planning Commission?
 12. What experience do you have that would make you the best candidate for this position?

**B. Discussion of the process for voting on applicants at the special called meeting on the 21st
(Mayor and City Council)**

Mayor Neal adjourned the meeting at 7:03 pm

APPROVED _____

Tim Neal, Mayor

ATTEST:

City Clerk

A		B		C	D	E	F
1	Name (Original Name)	User Email	Join Time	Leave Time	Duration (Minutes)		
2	Kelly Jackson	kelly.jackson@kingston.tn.gov	12/17/2020 16:55	12/17/2020 19:03	129		
3	david		12/17/2020 16:55	12/17/2020 19:03	128		
4	Hugh Willett		12/17/2020 16:55	12/17/2020 16:56	1		
5	stephaniewright		12/17/2020 17:18	12/17/2020 17:19	2		
6	Jeff		12/17/2020 17:21	12/17/2020 17:56	35		
7	Levi Lankford	lvank34@gmail.com	12/17/2020 17:23	12/17/2020 19:03	101		
8	Carolyn Granger		12/17/2020 17:27	12/17/2020 19:03	97		
9	Brad		12/17/2020 17:27	12/17/2020 17:29	2		
10	Brad		12/17/2020 17:29	12/17/2020 19:03	94		
11	stephaniewright		12/17/2020 17:29	12/17/2020 19:03	94		
12	sog strange		12/17/2020 17:32	12/17/2020 17:41	9		
13	Tony Brown		12/17/2020 17:35	12/17/2020 19:03	89		
14	Tim Neal		12/17/2020 17:47	12/17/2020 19:03	77		
15	Hugh Willett		12/17/2020 17:47	12/17/2020 19:03	76		
16	David Doonan	dwdphoto@gmail.com	12/17/2020 17:48	12/17/2020 19:03	76		
17	Becky		12/17/2020 17:48	12/17/2020 19:03	76		
18	Tara Stockton		12/17/2020 17:48	12/17/2020 19:03	76		
19	Felicia Brackett	feliciabrackett84@gmail.com	12/17/2020 17:48	12/17/2020 17:49	1		
20	Jack's iPad		12/17/2020 17:55	12/17/2020 19:03	69		
21	Jody Tipton		12/17/2020 17:56	12/17/2020 19:03	67		
22	Bruce Eltzroth (Brue Eltzroth)		12/17/2020 17:57	12/17/2020 19:03	67		
23	Felicia Brackett	feliciabrackett84@gmail.com	12/17/2020 17:58	12/17/2020 19:03	66		
24	sog strange		12/17/2020 18:00	12/17/2020 19:03	63		
25	Sharon		12/17/2020 18:01	12/17/2020 18:08	7		
26	Randy Childs		12/17/2020 18:08	12/17/2020 19:03	56		
27	CHERYL's iPhone		12/17/2020 18:14	12/17/2020 19:03	49		
28	Felicia		12/17/2020 18:35	12/17/2020 18:36	2		
29	Carol	carol.doonan@ceridian.com	12/17/2020 18:40	12/17/2020 19:03	24		
30	sog strange		12/17/2020 17:41	12/17/2020 17:42	2		
31	sog strange		12/17/2020 17:43	12/17/2020 17:54	12		
32	Jeff		12/17/2020 17:56	12/17/2020 19:03	67		

SPECIAL CALLED MEETING KINGSTON CITY COUNCIL
THURSDAY, DECEMBER 21, 2020 – 6:00 P.M.
KINGSTON CITY HALL

IN AN EFFORT TO HELP REDUCE THE SPREAD OF COVID-19, THIS MEETING WAS CONDUCTED THROUGH ZOOM AND WAS LIVESTREAMED ON OUR WEBSITE, WWW.KINGSTONTN.GOV AND WAS POSTED TO OUR FACEBOOK PAGE.

The Kingston City Council met in a Special Called session on Monday, December 21, 2020 at 6:00 p.m. Mayor Neal called the meeting to order. Council Member Tony Brown gave the Invocation and Mayor Tim Neal led the pledge. Upon roll call the following members were present: Council Member Brown, Council Member Childs, Vice-Mayor Humphreys, Council Member Stockton, Council Member Wright and Mayor Neal. Staff present: City Manager David Bolling, City Clerk Kelly Jackson and City Attorney Jack McPherson.

A. Consideration of adopting the procedure for accepting nominations and voting on Council Vacancy.

PROPOSED PROCEDURE FOR NOMINATIONS AND VOTING

- The Mayor will open the floor to nominations
- A Councilmember may move to nominate the candidate of his/her choice. Nominations do not require a second or vote to nominate.
- With no objection, a Councilmember may nominate multiple candidates. If an objection is made, each Councilmember must have the opportunity to nominate someone if they so choose before another may nominate again.
- At any time, A Councilmember may move that the nominations cease. This motion does not require a second, but does require a majority vote at approve. If approved, a subsequent motion and majority approval would be required to re-open the nominations.
- If no motion is made to cease the nominations, and it becomes apparent that there are no more to be made, the Mayor will make a final call for nominations. Upon hearing none, he will declare the nominations closed, and ask the Clerk to read the names of all nominated candidates and then call the roll for a vote.
- To be appointed, a candidate must receive four votes in a voting round.
- Any candidate(s) receiving zero votes in a voting round will be automatically dropped from consideration.
- In the event that no candidate receives four votes in a voting round, the person receiving the lowest number of votes (above zero) will also be dropped from consideration.
- If there is a tie among low vote getters (above zero), a tie breaking vote will be held among those candidates only. The candidate receiving the most votes in the tie breaking round will return to the next voting round, and the other candidate(s) in the tie breaking round will be dropped from consideration. If the tie breaking round results in a tie as well, all candidates in that round will be dropped from consideration.
- After no candidate receives four votes in the first voting round, and after a tie breaking round if necessary, a second voting round will be held among the remaining candidates. This process will continue until someone receives four votes in a voting round.
- Once a candidate receives four votes in a voting round, the Mayor will officially declare that person the winner and adjourn the meeting.

Motion by Council Member Wright, second by Council Member Childs to adopt the above listed procedure for accepting nominations and voting on Council Vacancy.

Motion by Council Member Brown to amend the above listed procedure for accepting nominations and voting on Council by adding that a tie-breaker may not be used in any voting round when someone else has been eliminated. Further discussion ensued. Council Member Brown withdrew his Motion.

Mayor Neal Yielded the floor to Applicant Levi Lankford to clarify Voting Procedures.

The original motion passed with a unanimous roll call vote. 6 Ayes.

B. Consideration of nominations and appointment to fill the City Council seat vacated by the passing of Councilmember Wiley Brackett

Motion by Councilmember Brown to nominate David Doonan, Bruce Eltzroth, Carolyn Granger, Jeff Griffis, Levi Lankford, Jody Tipton and Don White. *(A SECOND MOTION IS NOT NEEDED IF THERE ARE NO OBJECTIONS FROM OTHER COUNCIL MEMBERS)*

Hearing no Objections, Mayor Neal opened the floor for any additional Nominations. Hearing no further nominations, the Mayor ceased nominations.

The motion passed with a unanimous roll call vote. 6 Ayes

Vice-Mayor Humphreys requested clarification re: Council Vacancy Applicants who currently serve on other City Boards and their status on those Boards if they were elected to Council.

First Round Vote Roll Call:

	David Doonan	Bruce Eltzroth	Carolyn Granger	Jeff Griffis	Levi Lankford	Jody Tipton	Don White
Councilmember Brown							X
Councilmember Childs	X						
Vice-Mayor Humphreys				X			
Councilmember Stockton				X			
Councilmember Wright					X		
Mayor Neal						X	
Totals	1			2	1	1	1

*****No votes were cast for Bruce Eltzroth and Carolyn Granger therefore both were eliminated from the Ballot.***

*****A Tie-Breaker Round will now be held between David Doonan, Levi Lankford, Jody Tipton and Don White. The applicant receiving a majority of the votes in the tie-breaker round will proceed to the second round.***

Tie-Breaker Vote from the First Round Vote

	David Doonan	Levi Lankford	Jody Tipton	Don White
Councilmember Brown				X
Councilmember Childs				X
Vice-Mayor Humphreys				X
Councilmember Stockton				X
Councilmember Wright		X		
Mayor Neal			X	
Totals		1	1	4

Second Round Vote Roll Call

	Jeff Griffis	Don White
Councilmember Brown	X	
Councilmember Childs		X
Vice-Mayor Humphreys	X	
Councilmember Stockton	X	
Councilmember Wright	X	
Mayor Neal	X	
Totals	5	1

Having received a Majority Vote by Council, Mr. Jeff Griffis was duly elected and will take the Oath of Office to assume the Council seat vacated by the passing of Wiley Brackett.

Mayor Neal adjourned the meeting at 6:29 pm

APPROVED _____

Tim Neal, Mayor

ATTEST:

City Clerk

	A	B	C	D	E	F
1	Name (Original Name)	User Email	Join Time	Leave Time	Duration	Guest
2	Kelly Jackson	kelly.jackson@kingstontn.gov	12/21/2020 17:17	12/21/2020 17:51	34	No
3	David Bolling		12/21/2020 17:20	12/21/2020 18:29	70	Yes
4	Hugh Willett		12/21/2020 17:29	12/21/2020 18:30	61	Yes
5	Levi Lankford	lvlank34@gmail.com	12/21/2020 17:38	12/21/2020 17:40	2	Yes
6	Tony Brown		12/21/2020 17:40	12/21/2020 18:29	49	Yes
7	Carolyn Granger		12/21/2020 17:42	12/21/2020 18:29	48	Yes
8	Levi Lankford	lvlank34@gmail.com	12/21/2020 17:42	12/21/2020 18:29	48	Yes
9	stephaniewright		12/21/2020 17:43	12/21/2020 18:29	46	Yes
10	David Doonan		12/21/2020 17:46	12/21/2020 18:29	44	Yes
11	Jeff		12/21/2020 17:47	12/21/2020 18:30	43	Yes
12	Tim Neal		12/21/2020 17:48	12/21/2020 18:29	42	Yes
13	Carol Doonan	carol.doonan@ceridian.com	12/21/2020 17:48	12/21/2020 18:29	41	Yes
14	RE (Randy Ellis)		12/21/2020 17:51	12/21/2020 18:27	37	Yes
15	Kelly Jackson	kelly.jackson@kingstontn.gov	12/21/2020 17:51	12/21/2020 18:30	39	No
16	Bruce Eltzroth		12/21/2020 17:53	12/21/2020 18:28	36	Yes
17	Jody Tipton		12/21/2020 17:54	12/21/2020 18:28	35	Yes
18	Kevin Hamilton (April Hamilton)		12/21/2020 17:55	12/21/2020 18:30	35	Yes
19	Ricky Neu		12/21/2020 17:55	12/21/2020 18:25	31	Yes
20	Jack's iPad		12/21/2020 17:55	12/21/2020 18:29	35	Yes
21	Tara Stockton		12/21/2020 17:55	12/21/2020 18:29	35	Yes
22	Becky		12/21/2020 17:57	12/21/2020 18:30	33	Yes
23	Cheryl Duncan	cduncan82@gmail.com	12/21/2020 17:57	12/21/2020 18:30	33	Yes
24	Randy Childs		12/21/2020 18:00	12/21/2020 18:30	30	Yes
25	Kelly's iPhone		12/21/2020 18:23	12/21/2020 18:26	4	Yes



CITY OF KINGSTON

CITY COUNCIL

AGENDA INFORMATION SHEET

AGENDA DATE: 1/12/21
DEPARTMENT: Legislative
SUBMITTOR: City Manager David Bolling

AGENDA CAPTION: Consideration to appoint a member of Council to fill the vacant City Council representative seat on the Library Board

SUMMARY: Section 2-202(1) of the Municipal Code states that the City Council representative on the Library Board shall serve during his or her term of office. Councilmember Wright's term expired on November 30th and she has indicated that she does wish to be reappointed. A new Councilmember will need to be appointed to serve for the duration of his or her term.

OPTIONS: Appointment of a Councilmember to serve as the City Council representative on the Library Board

CITY MANAGER'S RECOMMENDATION: N/A

IMPLEMENTATION PROCESS: The seat is currently vacant and the appointed Councilmember's term will begin upon appointment.

FISCAL NOTE / FUNDING SOURCE: N/A

ATTACHMENT(S): None



CITY OF KINGSTON

CITY COUNCIL

AGENDA INFORMATION SHEET

AGENDA DATE: 1/12/21
DEPARTMENT: Legislative
SUBMITTOR: City Manager David Bolling

AGENDA CAPTION: Consideration to appoint Robert Sparks to the Beautification Committee to fill an unexpired term ending March 1, 2022

SUMMARY: We have a vacancy on the Beautification Committee due to the resignation of a member. The opening was advertised but has not been filled. Robert Sparks is a City resident and has volunteered to serve. He is the only applicant.

OPTIONS: Appointment of Robert Sparks to the Beautification Committee

CITY MANAGER'S RECOMMENDATION: N/A

IMPLEMENTATION PROCESS: If appointed, Mr. Sparks' term will assume the seat immediately and serve until the unexpired term ends.

FISCAL NOTE / FUNDING SOURCE: N/A

ATTACHMENT(S): Email from Mr. Sparks expressing his interest in serving

Kelly Jackson

From: David Bolling
Sent: Monday, January 4, 2021 9:37 AM
To: Kelly Jackson
Subject: FW: Beautification Committee

From: Tara Stockton [mailto:tarastockton@comcast.net]
Sent: Friday, January 1, 2021 8:28 PM
To: David Bolling <David.Bolling@kingstontn.gov>
Subject: Fwd: Beautification Committee

****EXTERNAL ****

Thank you,
Tara Stockton

Begin forwarded message:

From: R Sparks <rsparks@roanesherriff.org>
Date: January 1, 2021 at 7:49:09 PM EST
To: Tarastockton@comcast.net
Subject: Beautification Committee

Mr David Bolling and Council,
My name is Robert Sparkes I am interested in the open seat on the committee(beautification) . I would like to be considered as I love my community in the city of Kingston and would like to serve on the board that meets 1st of the month on Monday.

Sincerely,Robert Sparkes
1097 Pineywood Road
Kingston,TN 37763

Sent from my iPhone

****This is an EXTERNAL email. Please exercise caution. DO NOT open attachments or click links from unknown senders or unexpected emails.****



CITY OF KINGSTON

CITY COUNCIL

AGENDA INFORMATION SHEET

AGENDA DATE: 1/12/21

DEPARTMENT: Fire

SUBMITTOR: City Manager David Bolling

AGENDA CAPTION: Consideration of approval for the Fire Department to apply for the 2021 Assistance to Firefighters Grant and to authorize the commitment of 5% local matching funds

SUMMARY: The Fire Department would like to apply for the Assistance to Firefighters Grant to purchase fourteen new portable radios, five mobile radios for vehicles, and two base units. The radios they have in service are over ten years old and no longer in production. This makes maintenance and repairs more difficult and expensive. Further, the radios they currently use are not waterproof. The new units they hope to get would be a high visibility color, more firefighter friendly in terms of design and waterproof. Obviously replacing radios is very expensive and, before we look at trying to fund replacements in house (whether that be all at once or phased in over time), we'd like to pursue grant funding in hopes of minimizing the cost to our taxpayers. The total amount of the grant would be \$96,934, of which we would be required to fund \$4,846.72 as our local match. The applications are due February 12th, and they anticipate starting to announce awards in May. As such, while we would be committing to the match now, the funds most likely would come from next year's budget.

OPTIONS: Approval or denial for the Fire Department to apply for the grant.

CITY MANAGER'S RECOMMENDATION: Approval

IMPLEMENTATION PROCESS: If approved, the Fire Department will proceed with having the application finished by next month's deadline.

FISCAL NOTE / FUNDING SOURCE: \$4,846.72

ATTACHMENT(S): Copies of the quotes from Motorola



KINGSTON FIRE DEPT

14 APX6000XE portable radios

01/07/2021



01/07/2021

KINGSTON FIRE DEPT
125 W CUMBERLAND ST
Kingston, TN 37763

RE: Motorola Quote for 14 APX6000XE portable radios
Dear Chief Willie Gordon,

Motorola Solutions is pleased to present KINGSTON FIRE DEPT with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide KINGSTON FIRE DEPT with the best products and services available in the communications industry. Please direct any questions to Jimmy Hayes, Jr. at jimmy.hayes@metrocomm2way.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Jimmy Hayes, Jr.

Motorola Solutions Manufacturer's Representative



Billing Address:
KINGSTON FIRE DEPT
125 W CUMBERLAND ST
Kingston, TN 37763
US

Quote Date:01/07/2021
Expiration Date:04/01/2021
Quote Created By:
Jimmy Hayes, Jr.
jimmy.hayes@metrocomm2way.com

End Customer:
KINGSTON FIRE DEPT
Chief Willie Gordon
865-388-9678

Contract: 21424 - TENNESSEE

Summary:

This quote is for 14 APX6000XE portable radios with AES and ADP encryption as required when using Federal Grant dollars. We have also included the Impact Green housings, TDMA operation, two tone paging over P25 system, 14 speaker microphones and 3 year warranties on all radios. Programming is included as well.

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 6000 Series	APX6000 XE				
1	H98UCF9PW6BN	APX6000 700/800 MODEL 2.5 PORTABLE	14	\$3,026.00	\$1,863.69	\$26,091.66
1a	H869BZ	ENH: MULTIKEY	14	\$330.00	\$203.24	\$2,845.36
1b	Q361AR	ADD: P25 9600 BAUD TRUNKING	14	\$300.00	\$184.77	\$2,586.78
1c	QA02006AA	ENH: APX6000XE RUGGED RADIO	14	\$800.00	\$492.71	\$6,897.94
1d	QA00580AC	ADD: TDMA OPERATION	14	\$450.00	\$277.15	\$3,880.10
1e	QA09000AA	ADD: DIGITAL TONE SIGNALING	14	\$150.00	\$92.38	\$1,293.32
1f	H38BT	ADD: SMARTZONE OPERATION	14	\$1,200.00	\$739.07	\$10,346.98
1g	QA01427AB	ALT: IMPACT GREEN HOUSING	14	\$25.00	\$15.40	\$215.60
1h	Q806BM	ADD: ASTRO DIGITAL CAI OPERATION	14	\$515.00	\$317.18	\$4,440.52
1i	Q58AL	ADD: 3Y ESSENTIAL SERVICE	14	\$115.00	\$115.00	\$1,610.00



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Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
2	NNTN8860A	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 115VAC, US/NA	14	\$165.00	\$105.86	\$1,482.04
3	LSV00Q00202A	DEVICE PROGRAMMING	14	\$121.43	\$121.43	\$1,700.02
1j	Q629AK	AES encryption is mandatory when purchased with Federal Grant dollars.	14	\$475.00	\$292.55	\$4,095.70
4	PMMN4065AL	MICROPHONE,IMPRES RSM, IP57	14	\$106.70	\$68.46	\$958.44

Grand Total

\$68,444.46(USD)**Notes:**

- **PLEASE BE ADVISED:** Motorola Solutions is moving towards being more environmentally green and emailing invoices. You may receive an email invoice instead of a mailed invoice, depending on the purchase. In addition, the invoice may have a new address for submitting payments. If you have any questions or would like to change where your electronic invoices will be delivered, please contact your credit analyst or dial 800-422-4210.



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KINGSTON FIRE DEPT

5 APX4500 mobiles and 2 APX1500 base radios

01/07/2021



01/07/2021

KINGSTON FIRE DEPT
125 W CUMBERLAND ST
Kingston, TN 37763

RE: Motorola Quote for 5 APX4500 mobiles and 2 APX1500 base radios
Dear Chief Willie Gordon,

Motorola Solutions is pleased to present KINGSTON FIRE DEPT with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide KINGSTON FIRE DEPT with the best products and services available in the communications industry. Please direct any questions to Jimmy Hayes, Jr. at jimmy.hayes@metrocomm2way.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Jimmy Hayes, Jr.
Vice President

Motorola Solutions Manufacturer's Representative

**MOTOROLA SOLUTIONS**

QUOTE-1395682
5 APX4500 mobiles and 2 APX1500
base radios

Billing Address:
KINGSTON FIRE DEPT
125 W CUMBERLAND ST
Kingston, TN 37763
US

Quote Date:01/07/2021
Expiration Date:04/07/2021
Quote Created By:
Jimmy Hayes, Jr.
Vice President
jimmy.hayes@metrocomm2way.com
865-661-1707

End Customer:
KINGSTON FIRE DEPT
Chief Willie Gordon
865-388-9678

Summary:

This quote is for 5 APX4500 mobile radios and 2 APX1500 base radios with new power supplies. Each of the radios come with AES and ADP encryption as required when using Federal Grant dollars. We have also included TDMA operation, two tone paging over P25 system, and 3 year warranties on all radios. Programming is included as well. This quote assumes customer to install radios.

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
APX™ 4500 Enhanced						
1	M22URS9PW1BN	5 mobile radios for vehicles	5	\$1,714.00	\$1,234.08	\$6,170.40
1a	G24AX	ENH: 3 YEAR ESSENTIAL SVC	5	\$137.55	\$137.55	\$687.75
1b	G66BF	ADD: DASH MOUNT O2 APXM	5	\$125.00	\$90.00	\$450.00
1c	GA00580AA	ADD: TDMA OPERATION	5	\$450.00	\$324.00	\$1,620.00
1d	QA02756AD	ADD: 3600 OR 9600 TRUNKING BAUD SINGLE SYSTEM	5	\$1,570.00	\$1,130.40	\$5,652.00
1e	GA09000AA	ADD: DIGITAL TONE SIGNALING	5	\$150.00	\$108.00	\$540.00
1f	GA01606AA	ADD: NO GPS/WI-FI ANTENNA NEEDED	5	\$0.00	\$0.00	\$0.00
1g	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	5	\$60.00	\$43.20	\$216.00
1h	G843AH	ADD: AES ENCRYPTION AND ADP	5	\$475.00	\$342.00	\$1,710.00



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Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1i	GA00804AA	ADD: APX O2 CH (GREY)	5	\$492.00	\$354.24	\$1,771.20
1j	G444AH	ADD: APX CONTROL HEAD SOFTWARE	5	\$0.00	\$0.00	\$0.00
1k	W22BA	ADD: STD PALM MICROPHONE APX	5	\$72.00	\$51.84	\$259.20
1l	W969BG	ADD: MULTIKEY OPERATION	5	\$330.00	\$237.60	\$1,188.00
1m	G174AD	ADD: ANT 3DB LOW-PROFILE 762-870	5	\$43.00	\$30.96	\$154.80
2	LSV00Q00202A	DEVICE PROGRAMMING	5	\$121.43	\$121.43	\$607.15
	APX™ 1500 Enhanced					
3	M36URS9PW1BN	2 base station radios	2	\$1,564.00	\$1,126.08	\$2,252.16
3a	G24AX	ENH: 3 YEAR ESSENTIAL SVC	2	\$137.55	\$137.55	\$275.10
3b	GA01574AA	ENH: AES 256 SW ENCRYPTION	2	\$475.00	\$342.00	\$684.00
3c	W665BF	ADD: BASE STATION OP W/PS APX	2	\$70.00	\$50.40	\$100.80
3d	G91AF	ADD: CNTRL STATION PWR SUPPLY	2	\$269.00	\$193.68	\$387.36
3e	GA00235AA	ADD: NO GPS ANTENNA NEEDED APX	2	\$0.00	\$0.00	\$0.00
3f	G66BF	ADD: DASH MOUNT O2 APXM	2	\$125.00	\$90.00	\$180.00
3g	GA00580AA	ADD: TDMA OPERATION	2	\$450.00	\$324.00	\$648.00
3h	G142AD	ADD: NO SPEAKER APX	2	\$0.00	\$0.00	\$0.00
3i	GA09000AA	ADD: DIGITAL TONE SIGNALING	2	\$150.00	\$108.00	\$216.00
3j	GA00804AA	ADD: APX O2 CH (GREY)	2	\$492.00	\$354.24	\$708.48
3k	W969BQ	ADD: MULTIKEY OPERATION	2	\$86.25	\$62.10	\$124.20
3l	G89AC	ADD: NO RF ANTENNA NEEDED	2	\$0.00	\$0.00	\$0.00
3m	GA01339AA	ENH: SW P25 TRUNKING	2	\$1,070.00	\$770.40	\$1,540.80
3n	G444AH	ADD: APX CONTROL HEAD SOFTWARE	2	\$0.00	\$0.00	\$0.00



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**MOTOROLA SOLUTIONS**QUOTE-1395682
5 APX4500 mobiles and 2 APX1500
base radios

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
3o	W22BA	ADD: STD PALM MICROPHONE APX	2	\$72.00	\$51.84	\$103.68
4	LSV00Q00202A	DEVICE PROGRAMMING	2	\$121.43	\$121.43	\$242.86

Grand Total

\$28,489.94(USD)**Notes:**

- **PLEASE BE ADVISED:** Motorola Solutions is moving towards being more environmentally green and emailing invoices. You may receive an email invoice instead of a mailed invoice, depending on the purchase. In addition, the invoice may have a new address for submitting payments. If you have any questions or would like to change where your electronic invoices will be delivered, please contact your credit analyst or dial 800-422-4210.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

ORDINANCE NO. 21-01-12-01

**AN ORDINANCE ADOPTING AND ENACTING A COMPREHENSIVE
CODIFICATION AND REVISION OF THE POLICIES AND PROCEDURES FOR THE
BOARD OF WATERWORKS AND SEWERAGE OF THE CITY OF KINGSTON**

WHEREAS, the City Council of the City of Kingston has heretofore adopted certain policies and procedures for use by the Board of Waterworks and Sewerage in the performance of its duties pursuant to T.C.A. 7-35-412; and,

WHEREAS, the various policies and procedures are in need of revision; and,

WHEREAS, the City Council of the City of Kingston deems it to be in the best interest of the City to enact and adopt a comprehensive manual of policies and procedures for the operation of the department of waterworks and sewerage,

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KINGSTON THAT:

Section 1. Board of Waterworks and Sewerage Policies and Procedure Manual Adopted. The Waterworks and Sewerage policy and procedure manual attached hereto as Exhibit A is hereby adopted in its entirety.

Section 2. Ordinances Repealed. All ordinances inconsistent with this ordinance and the rules and regulations hereby adopted are repealed to the extent of any such conflict.

Section 3. Severability Clause. The invalidity of any section, subsection, paragraph, sentence or clause in the Waterworks and Sewerage policy and procedure manual of the City of Kingston shall not affect the validity of any other portion of said Rules and Regulations and only any portion declared to be invalid by a court of competent jurisdiction shall be deleted therefrom.

Section 4. Date of Effect. This ordinance shall take effect from and after its final passage, the public welfare requiring it.

Mayor

ATTEST:

City Clerk

Passed first reading _____

Passed second reading _____



**KINGSTON BEER BOARD
REGULAR MEETING
Tuesday, January 12, 2021**

A G E N D A

- A. Call to Order**
- B. Roll Call**
- C. Previous Minutes**
- D. New Business**
 - 1. None

IN AN EFFORT TO HELP REDUCE THE SPREAD OF COVID-19, THIS MEETING WILL TAKE PLACE VIA ZOOM. THE MEETING WILL BE OPEN TO THE PUBLIC AND ALSO LIVESTREAMED ON OUR WEBSITE, WWW.KINGSTONTN.GOV AND POSTED TO OUR FACEBOOK PAGE.

REGULAR MEETING – KINGSTON BEER BOARD
TUESDAY, DECEMBER 8, 2020
KINGSTON CITY HALL

IN AN EFFORT TO HELP REDUCE THE SPREAD OF COVID-19, THIS MEETING WAS CONDUCTED THROUGH ZOOM AND WAS LIVESTREAMED ON OUR WEBSITE, WWW.KINGSTONTN.GOV AND WAS POSTED TO OUR FACEBOOK PAGE.

The Regular Meeting of the Kingston Beer Board was held on Tuesday December 8, 2020. Chairman Neal called the meeting to order with the following members present upon roll call: Member Brown, Member Childs, Vice-Chair Humphreys, Member Stockton, Member Wright and Chairman Neal.

PREVIOUS MINUTES

A motion made by Member Childs, second by Member Humphreys to waive the reading and approve as written the minutes of the regular meeting on November 17, 2020.

The motion passed with a unanimous roll call vote. 6 Ayes

Citizens Comments: None

New Business: NONE

Chairman Neal adjourned the meeting. 6:19 pm

APPROVED _____

Timothy Neal, Chairman

ATTEST:

City Clerk



**KINGSTON WATER BOARD
REGULAR MEETING
Tuesday, January 12, 2021**

A G E N D A

- A. Call to Order**
- B. Roll Call**
- C. Previous Minutes**
- D. Citizens' Comments**
- E. Utility Director's Report**
- F. New Business**
 - 1. None

IN AN EFFORT TO HELP REDUCE THE SPREAD OF COVID-19, THIS MEETING WILL TAKE PLACE VIA ZOOM. THE MEETING WILL BE OPEN TO THE PUBLIC AND ALSO LIVESTREAMED ON OUR WEBSITE, WWW.KINGSTONTN.GOV AND POSTED TO OUR FACEBOOK PAGE.

**REGULAR MEETING – KINGSTON WATER BOARD
TUESDAY DECEMBER 8, 2020
KINGSTON CITY HALL**

IN AN EFFORT TO HELP REDUCE THE SPREAD OF COVID-19, THIS MEETING WAS CONDUCTED THROUGH ZOOM AND WAS LIVESTREAMED ON OUR WEBSITE, WWW.KINGSTONTN.GOV AND WAS POSTED TO OUR FACEBOOK PAGE.

The Regular Meeting of the Kingston Water Board was held on Tuesday, December 8, 2020. Chairman Neal called the meeting to order with the following members present upon roll call: Member Brown, Member Childs, Vice-Chair Humphreys, Member Stockton, Member Wright and Chairman Neal.

PREVIOUS MINUTES

A motion made by Member Wright, second by Vice-Chair Humphreys to waive the reading and approve the minutes as written the minutes of the regular meeting on November 17, 2020

The motion passed with a unanimous roll call vote. 6 Ayes

Citizen Comments – None

Board Comments – Member Wright requested the results of the 2020 Census when they are received.

UTILITY DIRECTOR'S REPORT – Mr. Bolling gave updates on the following:

- Spring Street Paving Complete after the recent water main break. Thanks to the Roane County Highway Department for the use of equipment to complete this project.
- Upcoming CDBG Grant Cycle.

New Business:

1. **Consideration to adopt TDEC mandated water and sewer specifications for the City of Kingston.**

A motion was made by Member Brown, second by Member Wright to adopt TDEC mandated water and sewer specifications for the City of Kingston.

The motion passed with a unanimous roll call vote. 6 Ayes

Chairman Neal adjourned the meeting. 6:23 pm

APPROVED _____

Timothy Neal, Chairman

ATTEST:

City Clerk