



# City Manager Report

April 2021



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Monthly reports of the City Manager and all departments as presented to the Kingston City Council and to the citizens of Kingston

## **Reporting Schedule:**

Published monthly on the City of Kingston website and distributed during the Kingston City Council meeting on the second Tuesday of each month

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To: Kingston City Council  
City Staff  
Residents of Kingston

This City Manager Monthly Report is to be distributed and published on the city website ([www.kingstontn.gov](http://www.kingstontn.gov)). We are producing this report in an effort to provide general and performance information to the Kingston City Council and the public regarding City services and programs and to enhance transparency in our local government. Information compiled by each department is analyzed and organized for presentation in this report.

Our goal is to become more transparent and more performance driven. The City staff and I will continue to make every effort to increase efficiencies in City services as we serve the citizens of Kingston.

It is our hope this report will help you become and stay informed regarding city issues and progress.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

David L. Bolling, City Manager  
City of Kingston

## **City Manager**

### **Management Report: April 2021**

#### **Legislative Accomplishments**

- A. Authorization for the purchase of a vehicle for the City Manager
- B. Approval to allocate up to \$50,000 from the Capital Fund for the purchase of new Christmas lights
- C. Appointment of Kelli Smith to the Library Board for an unexpired term ending December 21, 2021
- D. Appointment of Teresa Kirkham, Glenda Johnson, Judy Yeager, Sue Collins and Cole Silvers to the Beautification Committee for four year terms ending April 30, 2025
- E. Authorization for the City Manager to apply for the Tennessee Department of Economic and Community Development Infrastructure Planning Grant with a local match not to exceed \$2,500
- F. Passage of the first reading of Ordinance 21-04-13-01, an ordinance amending the zoning map of the City of Kingston, Tennessee by rezoning property located at 1112 Circle Drive, 1110 Circle Drive and 1106 Sevier Ferry Road as shown on Tax Map 047P, Group A, Parcels 027.00, 028.00 and 029.00 together with adjacent road rights of way from C-2 Highway Business to R-1 Residential District
- G. Consideration of the first reading of Ordinance 21-04-13-02, an ordinance to adopt a Fat-Oil-Grease (FOG) Reduction and Removal Policy for the Water Department

#### **Other Items Considered by the Council**

- A proclamation honoring the State Champion Calvary Lady Crusaders Basketball Team
- A proclamation honoring Hugh Johnson as a Hometown Hero and proclaiming April 25, 2021 to be Hugh Johnson Day
- **External Meetings (all external meetings were held virtually)**
  - Meeting with Michael Brady Incorporated regarding the Community Center roof
  - Meeting with Community Development Partners regarding grant opportunities
  - Tennessee RiverLine Local Leadership Team meeting
  - Meeting with TWRA regarding the replacement of the Ladd Park boat ramp
  - Meeting of the Bond Committee regarding new development in Center Farm
  - Meeting of the Community Center Feasibility Ad Hoc Committee
  - Other miscellaneous meetings
- **Internal Meetings**
  - Weekly conference calls and misc. meetings with Department Heads and WD Managers
  - Other miscellaneous staff meetings





**City of Kingston**  
Project Status Update  
April 2021

**BUILD Grant – Bridge to Bridge Corridor Master Plan**

Project Cost:	\$220,000	
Engineer/Architect/Consultant:	Community Development Partners	
Contractor:	N/A	
Status (Percent complete)	0%	
Estimated Completion Date	TBD	
Notable outstanding issues:	Preparing Grant Contract	

Notes:

1. Preparing contract and budget for submission to the FHWA

**TDEC Infrastructure Planning Grant – Water Dept. Mapping**

Project Cost:	\$50,000	
Engineer/Architect/Consultant:	Community Development Partners	
Contractor:	East TN GIS	
Status (Percent complete)	0%	
Estimated Completion Date	TBD	
Notable outstanding issues:	Application Pending	

Notes:

1. Application has been submitted

## FINANCE AND ADMINISTRATION REPORT 2020- 2021

	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
<b>Major City Revenue Streams</b>												
Property Taxes	\$0.00	\$0.00	\$0.00	\$11,305.00	\$261,966.00	\$900,606.50	\$170,822.64	\$593,836.50	\$87,670.28	\$22,468.00		
State Tax Revenues	\$87,888.20	\$98,822.32	\$63,692.92	\$69,581.54	\$88,122.70	\$71,119.77	\$85,639.40	\$92,102.11	\$93,140.37	\$82,898.81		
County Trustee	\$111,627.96	\$115,172.31	\$111,137.56	\$104,086.25	\$103,709.80	\$117,527.40	\$115,668.36	\$136,237.57	\$112,336.36	\$102,914.10		
<b>Utility Billing Detail Summary</b>												
Accounts Billed	3833	3846	3845	3847	3848	3852	3842	3836	3842	3852		
Billing Total	\$378,039.21	\$314,080.42	\$359,006.76	\$431,969.07	\$320,052.76	\$338,492.47	\$367,518.46	\$335,357.46	\$333,503.33	\$350,774.03		
New Service	34	61	54	44	41	42	33	31	40	57		
Finalled Accounts	33	49	35	38	29	42	33	33	32	35		
Past Due Accounts	238	143	108	180	136	231	98	124	76	102		
ACH Bank Drafts	853	859	860	857	857	858	861	863	867	870		
E-bill Accounts	349	342	340	346	349	346	348	357	363	383		
Online Payments	807	746	735	757	761	766	762	757	884	848		
Trash Pickup	2450	2455	2457	2459	2460	2461	2457	2450	2457	2467		
Phone Tree Calls	384	176	295	381	244	255	208	218	204	185		
NHN per month	\$3.00	\$2.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
NHN Balance	\$20,554.58	\$20,556.58	\$19,950.41	\$19,352.04	\$19,178.56	\$18,974.47	\$18,771.82	\$17,985.28	\$17,993.55	\$17,993.55		
NHN Disbursed	\$0.00	\$0.00	\$606.17	\$588.37	\$183.48	\$204.09	\$202.65	\$786.54	\$0.00	\$0.00		
Wtr/Swr Protection	2143	2150	2154	2167	2171	2169	2168	2160	2167	2174		
Water Loss Protection	1178	1181	1184	1183	1184	1190	1188	1185	1178	1184		
Water Line Protection	166	171	171	175	177	180	182	180	186	191		
Sewer Line Protection	38	42	43	43	42	42	44	45	49	54		
Commercial Single Protection	232	233	232	232	232	233	234	236	238	235		
Commercial Multi Protection	5	5	5	5	5	5	5	5	5	5		
Commercial Line Protection	2	2	2	2	2	2	2	2	2	2		

### NEW BUSINESS LICENSES ISSUED FOR APRIL 2021

Rick Cox Construction Co., (Gayle Cox or Rick Cox) 209 Emory Rd. Harriman, TN 37748  
 Royal Reign Custom Creations, (Cynthia Bazel) 1429 Mobile Dr., Kingston, TN 37763  
 Senyell Unique Styles, (Senyell Mims) 1429 Mobile Dr., Kingston, TN 37763  
 Jtreese Beautique, (Jtreese Westfield) 1429 Mobile Dr., Kingston, TN 37763  
 Creatter Beauty, (Shaquella Westfield) 1444 Mobile Dr. Kingston, TN 37763  
 Auto Zone #1225 (Brian Campbell) 615 N. Kentucky St., Kingston, TN 37763  
 AI Transport LLC., (Tyler Hughes) 315 Lynn St. Kingston, TN 37763  
 MQ Enterprises LLC. Dba The Spot (Meagan Dowdell and Quincy Sceates) 603 N. Kentucky St. Kingston, TN 37763

# CITY OF KINGSTON FUNDS

## FINANCIAL SUMMARY APRIL 2021

Cash in Bank	July	August	September	October	November	December	January	February	MARCH	APRIL	MAY	JUNE
General Fund	\$1,616,773	\$1,140,300	\$1,125,330	\$1,123,382	\$1,234,550	\$1,577,076	\$2,167,032	\$2,565,590	\$2,868,445	\$2,636,429		
CAPITAL RESERVE GF	\$307,369	\$307,369	\$70,595	\$70,595	\$70,595	\$70,595	\$70,595	\$70,595	\$70,595	\$70,595		
CAPITAL FUND LL	\$70,595	\$70,595	\$307,559	\$307,754	\$307,944	\$308,139	\$308,162	\$308,240	\$308,330	\$308,403		
Water/Sewer	\$974,090	\$1,048,174	\$1,085,575	\$856,737	\$890,756	\$675,943	\$842,214	\$1,451,605	\$1,248,952	\$1,322,473		
1999 Bond	\$713,723	\$236,037	\$259,599	\$283,026	\$306,545	\$330,087	\$353,535	\$377,248	\$400,835	\$424,307		
2004 Bond	\$146,731	\$150,769	\$154,893	\$159,031	\$163,176	\$167,389	\$171,427	\$175,651	\$179,791	\$183,930		
RDA Reserve Fund	\$713,723	\$763,723	\$814,241	\$864,543	\$915,100	\$965,703	\$1,016,038	\$516,088	\$516,236	\$516,357		
Drug Fund	\$9,694	\$10,395	\$10,715	\$11,131	\$10,276	\$10,282	\$10,303	\$10,309	\$10,564	\$10,861		
<b>Total BALANCES</b>	<b>\$4,552,699</b>	<b>\$3,727,363</b>	<b>\$3,828,508</b>	<b>\$3,676,199</b>	<b>\$3,898,943</b>	<b>\$4,105,215</b>	<b>\$4,939,307</b>	<b>\$5,475,326</b>	<b>\$5,603,748</b>	<b>\$5,473,355</b>	<b>\$0</b>	<b>\$0</b>



## **HUMAN RESOURCES REPORT APRIL 2021**

- MADE NEW HIRE CHECKLIST
- CONDUCTED HUMAN RESOURCE TRAINING ON NEW HIRE PROCESSES.
- CONDUCTED 4 INTERVIEWS FOR PUBLIC WORKS DEPARTMENT
- HIRED 2 FULL TIME PUBLIC WORKS LABORERS
- CONDUCTED 1 INTERVIEW FOR FIRE DEPARTMENT
- HIRED 1 FULL TIME FIRE FIGHTER
- COMPLETED HIPAA TRAINING
- CROSS TRAINING IN DUTIES OF THE UTILITY BILLING CLERK

**TOTAL FULL TIME EMPLOYEES: 63 TOTAL PART TIME EMPLOYEES: 25 TOTAL SEASONAL EMPLOYEES: 7**

		Year-To-Date			Monthly Comparative:		
110 General Fund					83.33%		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
<b>Revenues</b>							
31110	Property Taxes (Current)	1,976,000.00	(2,016,111.92)	102.03 %	164,666.67	(22,342.00)	13.57 %
31120	Public Utilities Property Tax (Current)	30,000.00	(34,958.00)	116.53 %	2,500.00	0.00	0.00 %
31211	Property Tax Delinquent - 1st Prior	68,000.00	(72,744.00)	106.98 %	5,666.67	0.00	0.00 %
31212	Property Tax Delinquent - 2nd Prior	40,000.00	(28,831.00)	72.08 %	3,333.33	0.00	0.00 %
31219	Property Tax Delinquent - Other Prior	16,000.00	(23,851.83)	149.07 %	1,333.33	0.00	0.00 %
31300	Interest And Court Cost On Prop Tax	35,000.00	(28,687.40)	81.96 %	2,916.67	(622.00)	21.33 %
31511	In Lieu Tax, Rockwood Electric Utility	84,000.00	(76,851.95)	91.49 %	7,000.00	0.00	0.00 %
31610	Local Sales Tax - Co. Trustee	1,210,000.00	(1,130,417.67)	93.42 %	100,833.33	(102,914.10)	102.06 %
31710	Wholesale Beer Tax	198,000.00	(172,488.82)	87.12 %	16,500.00	(16,728.31)	101.38 %
31720	Wholesale Liquor Tax	54,000.00	(50,237.19)	93.03 %	4,500.00	(4,960.18)	110.23 %
31800	Business Taxes	70,000.00	(31,740.16)	45.34 %	5,833.33	(3,789.23)	64.96 %
31912	Comcast Cable Tv Fees	75,000.00	(82,850.38)	110.47 %	6,250.00	(21,647.06)	346.35 %
31913	Bellsouth Cable Fees	10,000.00	(7,644.48)	76.44 %	833.33	(1,817.26)	218.07 %
31920	Hotel, Motel Tax	43,000.00	(32,983.52)	76.71 %	3,583.33	(3,803.69)	106.15 %
32210	Beer Permits	1,700.00	(1,808.33)	106.37 %	141.67	0.00	0.00 %
32220	Liquor Licenses	300.00	(528.33)	176.11 %	25.00	0.00	0.00 %
32600	Bza Hearing Fee	0.00	(100.00)	0.00 %	0.00	0.00	0.00 %
33202	FEMA Greenway Proceeds	64,947.00	0.00	0.00 %	5,412.25	0.00	0.00 %
33292	Library Grant Proceeds Rda	0.00	(3,040.00)	0.00 %	0.00	0.00	0.00 %
33430	Public Entity Partners Grant Proceeds	0.00	(1,798.68)	0.00 %	0.00	0.00	0.00 %
33479	State Grant	158,548.00	(245,923.00)	155.11 %	13,212.33	0.00	0.00 %
33490	Tema Grant	0.00	(76,751.53)	0.00 %	0.00	0.00	0.00 %
33500	Telecom Interstate Sales	5,000.00	(5,095.72)	101.91 %	416.67	(450.12)	108.03 %



					Monthly Comparative:		83.33%
110 General Fund		Year-To-Date			Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
33510	State Sales Tax	535,478.00	(489,541.29)	91.42 %	44,623.17	(43,402.18)	97.26 %
33520	State Income Tax	25,000.00	(36,159.92)	144.64 %	2,083.33	0.00	0.00 %
33530	State Beer Tax	2,800.00	(2,809.33)	100.33 %	233.33	(1,345.92)	576.82 %
33540	State Liquor Tax	6,000.00	(5,079.24)	84.65 %	500.00	(474.00)	94.80 %
33551	State Gasoline Fuel Tax	210,000.00	(173,217.19)	82.48 %	17,500.00	(14,193.72)	81.11 %
33552	State-City Streets And Transportation	11,800.00	(9,817.31)	83.20 %	983.33	(981.73)	99.84 %
33555	State Street Contract Maintenance	45,000.00	(16,491.92)	36.65 %	3,750.00	0.00	0.00 %
33580	Sportsbettin Revenue	0.00	(764.88)	0.00 %	0.00	0.00	0.00 %
33590	Tva Solar Energy James Ferry	1,000.00	(2,752.51)	275.25 %	83.33	(283.11)	339.73 %
33591	Gross Receipts - Tva	75,800.00	(52,986.30)	69.90 %	6,316.67	(17,662.10)	279.61 %
33593	Corporate Excise Tax	10,000.00	(20,497.03)	204.97 %	833.33	0.00	0.00 %
33730	Tml Full Pkg Bonus	4,000.00	(4,000.00)	100.00 %	333.33	0.00	0.00 %
34100	General Government - Charges For	2,500.00	(2,729.87)	109.19 %	208.33	(63.89)	30.67 %
34210	Police Service Supplements	9,600.00	(10,400.00)	108.33 %	800.00	0.00	0.00 %
34220	Special Fire Protection Fees	11,600.00	(8,800.00)	75.86 %	966.67	0.00	0.00 %
34230	Sex Offender Registry	500.00	(300.00)	60.00 %	41.67	0.00	0.00 %
34310	Highways And Streets Charges For	18,000.00	0.00	0.00 %	1,500.00	0.00	0.00 %
34420	Garbage Tip Fees	350,000.00	(281,641.24)	80.47 %	29,166.67	(28,282.05)	96.97 %
34720	Swimming Pool Charges	10,000.00	(2,707.51)	27.08 %	833.33	0.00	0.00 %
34730	Fort Charges & Donations	500.00	(860.00)	172.00 %	41.67	0.00	0.00 %
34740	Park & Recreation Charges	8,500.00	(10,547.50)	124.09 %	708.33	(942.50)	133.06 %
34741	Boat Slip Rental	25,000.00	(21,700.00)	86.80 %	2,083.33	(5,720.00)	274.56 %
34742	Fireworks Donations	20,000.00	(37,890.00)	189.45 %	1,666.67	(13,735.00)	824.10 %
34745	Softball Program	3,000.00	(3,875.00)	129.17 %	250.00	(725.00)	290.00 %

City of Kingston  
Summary Financial Statement - City  
April 2021

		Year-To-Date			Monthly Comparative:		
					83.33%		
110 General Fund					Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
34746	Fire Dept Donations	4,000.00	(6,204.19)	155.10 %	333.33	0.00	0.00 %
34751	Volleyball Program	3,000.00	(2,559.30)	85.31 %	250.00	(499.93)	199.97 %
34760	Library- Fines and Penalties	3,500.00	(168.20)	4.81 %	291.67	0.00	0.00 %
34761	Library - Fines And Penalties	0.00	0.00	0.00 %	0.00	0.00	0.00 %
35110	City Court Fines	22,000.00	(15,417.33)	70.08 %	1,833.33	(4,233.16)	230.90 %
35140	Drug Related Fines	2,500.00	(1,353.61)	54.14 %	208.33	(296.87)	142.50 %
35150	Traffic School Charges	2,000.00	(600.00)	30.00 %	166.67	0.00	0.00 %
36100	Interest Earnings	6,000.00	(4,469.45)	74.49 %	500.00	(518.60)	103.72 %
36350	Insurance Recoveries	0.00	(43,721.98)	0.00 %	0.00	0.00	0.00 %
36430	Pavillon Rental	2,000.00	0.00	0.00 %	166.67	0.00	0.00 %
36539	Sale Of Other Public Works Supps &	12,000.00	(11,689.25)	97.41 %	1,000.00	(6,015.00)	601.50 %
36967	Contract Natural Gas	21,500.00	(17,916.70)	83.33 %	1,791.67	(1,791.67)	100.00 %
36971	Contract Billing From Water Dept	485,168.00	(485,168.00)	100.00 %	40,430.67	0.00	0.00 %
<b>Total Revenues</b>		<b>6,089,241.00</b>	<b>(5,910,279.96)</b>	<b>97.06 %</b>	<b>507,436.75</b>	<b>(320,240.38)</b>	<b>63.11 %</b>
<b>Expenditures</b>							
41100	City Council	(75,005.00)	60,744.72	80.99 %	(6,250.42)	18,055.52	288.87 %
41210	City Court	(27,150.00)	15,246.88	56.16 %	(2,262.50)	834.71	36.89 %
41320	City Manager	(112,863.00)	89,722.46	79.50 %	(9,405.25)	8,935.05	95.00 %
41500	Financial Administration	(356,014.00)	232,570.18	65.33 %	(29,667.83)	36,519.76	123.10 %
41700	Planning And Zoning	(10,275.00)	10,212.60	99.39 %	(856.25)	0.00	0.00 %
41810	City Hall Buildings	(97,000.00)	89,937.77	92.72 %	(8,083.33)	17,115.05	211.73 %
41990	General Government	(228,778.00)	209,072.31	91.39 %	(19,064.83)	14,407.00	75.57 %
42100	Police	(1,045,176.00)	799,480.80	76.49 %	(87,098.00)	84,775.28	97.33 %
42152	Automotive Services	(95,000.00)	76,374.86	80.39 %	(7,916.67)	8,634.26	109.06 %

City of Kingston  
Summary Financial Statement - City  
April 2021

					Monthly Comparative:		83.33%
110 General Fund		Year-To-Date			Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
42200	Fire Protection	(1,081,527.00)	840,814.88	77.74 %	(90,127.25)	77,137.93	85.59 %
43100	Public Works	(886,482.00)	583,842.35	65.86 %	(73,873.50)	89,220.18	120.77 %
43190	State Street Aid	(161,500.00)	130,149.94	80.59 %	(13,458.33)	14,362.63	106.72 %
43240	Waste Disposal	(350,000.00)	264,723.90	75.64 %	(29,166.67)	27,024.42	92.66 %
44143	Animal Control/Codes Enforcement	(24,012.00)	11,732.27	48.86 %	(2,001.00)	1,240.19	61.98 %
44400	Parks & Recreation	(790,523.00)	614,004.97	77.67 %	(65,876.92)	81,634.79	123.92 %
44440	Swimming Pool	(40,450.00)	24,848.50	61.43 %	(3,370.83)	2,073.64	61.52 %
44800	Library	(208,294.00)	173,646.35	83.37 %	(17,357.83)	20,719.15	119.36 %
49000	Debt Service	(379,909.00)	198,403.98	52.22 %	(31,659.08)	91,969.76	290.50 %
51640	Operating Transfer To Capital Proj Fd	(158,548.00)	158,548.00	100.00 %	(13,212.33)	0.00	0.00 %
<b>Total Expenditures</b>		<b>(6,128,506.00)</b>	<b>4,584,077.72</b>	<b>74.80 %</b>	<b>(510,708.83)</b>	<b>594,659.32</b>	<b>116.44 %</b>
<b>Total</b>	<b>110 General Fund</b>	<b>(39,265.00)</b>	<b>(1,326,202.24)</b>	<b>-3,377.57 %</b>	<b>(3,272.08)</b>	<b>274,418.94</b>	<b>8,386.67</b>

					Monthly Comparative:		83.33%
122 Drug Fund		Year-To-Date			Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
<b>Revenues</b>							
35140	Drug Fines	16,000.00	(1,353.69)	8.46 %	1,333.33	(296.88)	22.27 %
	<b>Total Revenues</b>	<b>16,000.00</b>	<b>(1,353.69)</b>	<b>8.46 %</b>	<b>1,333.33</b>	<b>(296.88)</b>	<b>22.27 %</b>
<b>Expenditures</b>							
42122	Drug Fund	(16,000.00)	5,407.00	33.79 %	(1,333.33)	0.00	0.00 %
	<b>Total Expenditures</b>	<b>(16,000.00)</b>	<b>5,407.00</b>	<b>33.79 %</b>	<b>(1,333.33)</b>	<b>0.00</b>	<b>0.00 %</b>
<b>Total</b>	<b>122 Drug Fund</b>	<b>0.00</b>	<b>4,053.31</b>	<b>100.00 %</b>	<b>0.00</b>	<b>(296.88)</b>	<b>0.00 %</b>

City of Kingston  
Summary Financial Statement - City  
April 2021

					Monthly Comparative:		83.33%
300 Capital Fund		Year-To-Date			Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
<b>Revenues</b>							
36100	Interest Earnings	0.00	(1,034.08)	0.00 %	0.00	(73.55)	0.00 %
36961	Transfer in from General Fund	158,548.00	0.00	0.00 %	13,212.33	0.00	0.00 %
	<b>Total Revenues</b>	<b>158,548.00</b>	<b>(1,034.08)</b>	<b>0.65 %</b>	<b>13,212.33</b>	<b>(73.55)</b>	<b>0.56 %</b>
<b>Expenditures</b>							
43750	Capital Improvements	0.00	(158,548.00)	0.00 %	0.00	0.00	0.00 %
	<b>Total Expenditures</b>	<b>0.00</b>	<b>(158,548.00)</b>	<b>100.00 %</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>
<b>Total</b>	<b>300 Capital Fund</b>	<b>158,548.00</b>	<b>(159,582.08)</b>	<b>100.65 %</b>	<b>13,212.33</b>	<b>(73.55)</b>	<b>0.56 %</b>



City of Kingston  
Summary Financial Statement - City  
April 2021

		Year-To-Date			Monthly Comparative:		
					83.33%		
413 Water And Sewer					Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
<b>Revenues</b>							
36100	Interest Earnings	4,926.00	(6,265.85)	127.20 %	410.50	(204.65)	49.85 %
37110	Metered Water Sales	1,303,214.00	(1,047,863.93)	80.41 %	108,601.17	(100,171.08)	92.24 %
37114	Serveline Leak Protection	0.00	0.00	0.00 %	0.00	0.00	0.00 %
37117	Outside Water Sales	829,695.00	(691,983.35)	83.40 %	69,141.25	(65,021.79)	94.04 %
37191	Penalties	35,000.00	(27,213.90)	77.75 %	2,916.67	(2,434.08)	83.45 %
37194	Sales Of Materials	37,000.00	(50,399.02)	136.21 %	3,083.33	(11,300.00)	366.49 %
37195	Installation Charges	74,000.00	(60,055.00)	81.16 %	6,166.67	(8,320.00)	134.92 %
37196	Water User Fees	42,127.00	(34,977.00)	83.03 %	3,510.58	(15,696.00)	447.11 %
37199	Miscellaneous	5,000.00	(5,881.51)	117.63 %	416.67	0.00	0.00 %
37210	Sewer Service Charges	1,433,641.00	(1,186,915.52)	82.79 %	119,470.08	(114,885.74)	96.16 %
37296	Sewer User Fees	22,128.00	(19,720.00)	89.12 %	1,844.00	(12,200.00)	661.61 %
37299	Miscellaneous	3,500.00	(1,322.55)	37.79 %	291.67	(90.00)	30.86 %
	<b>Total Revenues</b>	<b>3,790,231.00</b>	<b>(3,132,597.63)</b>	<b>82.65 %</b>	<b>315,852.58</b>	<b>(330,323.34)</b>	<b>104.58 %</b>
<b>Expenditures</b>							
41500	Financial Administration	(485,168.00)	485,168.00	100.00 %	(40,430.67)	0.00	0.00 %
41990	General Government	(444,035.00)	343,478.46	77.35 %	(37,002.92)	21,382.19	57.79 %
43750	Capital Improvements	(40,000.00)	28,741.70	71.85 %	(3,333.33)	(7.82)	-0.23 %
49000	Debt Service	(645,551.00)	597,841.20	92.61 %	(53,795.92)	65,341.48	121.46 %
52113	Purification	(640,580.00)	455,169.10	71.06 %	(53,381.67)	49,340.58	92.43 %
52114	Transmission And Distribution	(809,336.00)	587,925.01	72.64 %	(67,444.67)	52,451.12	77.77 %
52117	Utility Director	(74,360.00)	57,323.02	77.09 %	(6,196.67)	5,564.38	89.80 %
52213	Sewer Treatment And Disposal	(661,502.00)	500,954.54	75.73 %	(55,125.17)	57,952.12	105.13 %
	<b>Total Expenditures</b>	<b>(3,800,532.00)</b>	<b>3,056,601.03</b>	<b>80.43 %</b>	<b>(316,711.00)</b>	<b>252,024.05</b>	<b>79.58 %</b>

			Year-To-Date			Monthly Comparative:		
413 Water And Sewer						83.33%		
			Month-To-Date					
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg	
Total 413	Water And Sewer	(10,301.00)	(75,996.60)	-737.76 %	(858.42)	(78,299.29)	-9,121.36	

# CITY OF KINGSTON – SAFETY NEWSLETTER

November 2020

## # SAFETY QUOTE

An incident is just the tip of the iceberg, a sign of a much larger problem below the surface.

- Don Brown



Michelle Kelly  
Emilee George  
Halley Brown  
Kari Todd  
Nashua Marshall

## CORONAVIRUS / VIRUS SAFETY

This newsletter is to inform briefly on current county statistics and what we can do to reduce the risk of contracting COVID 19.

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## CURRENT COUNTY STATISTICS

As of November 9<sup>th</sup> Roane County has had two additional deaths directly tied to COVID 19. Roane County has had 49% of the population test with 1,702 positives. Roane County has 309 active cases 1324 have recovered. There has been 2 hospitalizations since Sunday 8<sup>th</sup>. Roane County Mayor Ron Woody stated, "if you are out in public please wear a mask and if you are sick please stay at home."

## WHAT CAN WE DO?

As those who service and provide for the community it is our responsibility to ensure the safety of not only ourselves but our coworkers and residents inside the community.

Ensure that all departments make available mask, gloves and cleaning supplies that are easily acceptable to all employees. Mask should be worn within 6 feet of someone else and at all applicable times in public. Proper handwashing is another important factor that is normally forgotten. If handwashing is not available sanitizing gel or disinfectant should be used as soon as possible.

If you are feeling sick or have been around somebody testing positive for COVID go get tested yourself to help reduce the spread and keep all city employees at work.

## ADDITIONAL INFORMATION

Attached will be information directly from the CDC. If you have any question please discuss with your department head or myself directly.

Report for the citations issued, the disposition date for which was on  
April 2021

Monies outstanding from August 7, 2007 – April 30, 2021	\$ 65,343.64
Monies collected from August 7, 2007 – April 30, 2021	\$ 510,774.82

NO COURT IN APRIL 2021 BECAUSE OF COVID-19

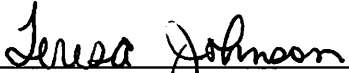
JUDGMENTS


COLLECTED

Total fines and costs billed in court	\$ .00	
Collected in court on fines and costs	\$	.00
Amount collected after April 2021 Court	\$	.00
Total collected for citations on April 2021	\$	.00
Amount outstanding for April 2021	\$ .00	
<u>11</u> Cash bond forfeitures	\$	1,251.25
Total amount collected for April 2021 Citations	\$	.00
Amount collected from previous months/FTA etc.	\$	1,229.52
Total collected in April 2021	<b>\$ 2,480.77</b>	

These amounts are based upon amounts collected by, and the records of, the clerk of the Municipal Court for the City of Kingston.

This the 30<sup>th</sup> of April 2021

  
TERESA JOHNSON  
Kingston City Court Clerk

  
BRENDA HALL MCDONALD  
Kingston City Judge

# KINGSTON POLICE DEPARTMENT -APRIL 2021

## TIBRS Group A Offenses

### Crimes Against Persons

Aggravated Assault  
Simple Assault  
Intimidation  
Stalking  
Murder/Non-Negligent Manslaughter  
Negligent Manslaughter  
Justifiable Homicide  
Commercial Sex Acts  
Involuntary Servitude  
Kidnapping/Abduction  
Rape  
Sodomy  
Sexual Assault with an Object  
Fondling  
Incest  
Statutory Rape

**Subtotal 0**

### Crimes Against Property

Arson  
Bribery  
Burglary/Breaking and Entering  
Counterfeiting/Forgery 1  
Embezzlement  
Extortion/Blackmail  
False Pretenses/Swindle/Confidence Game 1  
Credit Card/ATM Fraud  
Impersonation 1  
Welfare Fraud  
Wire Fraud  
Pocket-Picking  
Purse-Snatching  
Shoplifting  
Theft from a Building  
Theft from Coin Operated Machine/Device  
Theft from Motor Vehicle 2  
Theft of Motor Vehicle Parts/Accessories  
All Other Larceny 1  
Motor Vehicle Theft 1  
Robbery  
Stolen Property Offenses  
Vandalism 1

**Subtotal 8**

## Crimes Against Society

Drug/Narcotics Violations 2  
Drug Equipment Violations  
Betting/Wagering  
Operating/Promoting/Assisting Gambling  
Gambling Equipment Violation  
Sports Tampering  
Pornography/Obscene Material  
Prostitution  
Assisting or Promoting Prostitution  
Purchasing Prostitution  
Weapons Law Violations

**Total 2**

## TIBRS Group B Offenses

Bad Checks  
Curfew/Loitering/Vagrancy Violations  
Disorderly Conduct  
Driving Under the Influence  
Drunkenness 3  
Family Offenses, Non-Violent 1  
Liquor Law Violations 1  
Peeping Tom  
Trespass of Real Property  
All Other Offenses 6

**Total 11**



<b>Central Dispatch</b>		
Crash Reports		26
Traffic Stops		65
Investigator Needed on Scene		0
Domestic Complaints		10
Escorts Funeral/Other		10
Animal Calls		12
Vandalism		2
Fights		1
Burglar Alarms/Fire Alarms		2
Child Sexual Assaults		0
Forgery		0
Theft		10
Vehicle Theft		0
Public/Motorist Assist		8
Arson/Explosive Devices		0
Other Calls		300
	<b>Subtotal</b>	<b>81</b>
	<b>Total Calls</b>	<b>381</b>

<b>Municipal Codes</b>		
Animal Control Calls to Office		3
Animal Control Violations/Citations		0
Animal Control Letters Sent/notice given		0
Animals Transported to Shelter		1
Codes Concerns/warning notices given		0
Codes Violations/Citations		0
Codes Letters Sent		2
Property Maintenance Leins		0
Temporary Signs Removed		25

Patrol Mileage	18,981
Hours Worked	1,880
Reserve Hours Worked	128
Total Overtime Hours	109.75
Total Amount of Overtime Wages	3,084
City Court Citations	13
Warning Citations	15
General Sessions Citations	0
Arrest	10
Juvenile Arrest	0
Incident Reports	21

APRIL 2021 NEW CASES

[illegible]

## APRIL 2021 CASES PENDING

DATE	LOCATION	ISSUE	ACTION	STATUS
4/30/2021	1100, 1101, 1102, 1103, 1104, 1105 Pineywood	13-103 Stagnant water, 13-106 Health and Sanitation, 13-302 Junked vehicle, 13-402 Dangerous Building, 13-501 Declaratio of nuisances, 13-502 Duty of Maintenance of property, 17-109 Abatement of nuisances, 17-106 Pre- Collocation Pracactices Section 2 par 3	letter send 3/9/2021	Working on getting in complainces with the City. Owner is working on selling the properties
	308 W. Race St	13-502 Duty of Maintenance of private property	letter send 3/23/2021	working on property
	513 Highpoint Circle	13-104 Weeds 13-106 Health and Sanitation nuisance 13-302 abandoned vehicle 13-501 Declation of nuisances 13-502 Duty of maintenance of private property.	letter send 3/23/2021	working on property
	118 Hillcrest Lane	13-106 Health and sanitation nuisances 13-501 Declaration of nuisances	letter send 3/23/2021	working on property

	114 King St.	13-104 Weeds 13-106 Health and sanitation nuisances 13-302 wrecked junked vehicles 13-501 Declation of nuisances 13-502 Duty of maintenance of private property.	letter send 3/23/2021	very close to getting everthing clean-up
	731 Gallaher Rd	13-103 Stagnant water 13-106 Health and sanitation buisances 13-501 Declaration of nuisances 13-502 Duty of maintenance of property	letter send 3/24/2021	2nd letter send out, city will start clean-up work in 2 weeks if owner has not
	Harris Marine	13-102 Smoke, soot, cinder etc 13-103 Stagnant water 13-104 Weeds 13-106 Health & sanitaiton nuisances 13-501 Declaration of nuisances 13-502 Duty of maintenance of private property 13-503 Notificaiton 13-504 Hearing 13-505 Corrective action 13-506 storage of personal property 13-507 Payment of cost 13-508 Judical review 13-509 Penalty for failure of owner to abate		Owner still working on cleaning up the property has until July 1, 2021
	203 RidgeTrail Rd	13-302 Wrecked junked vehicles 13-502 Duty of maintenance of private property	send letter	still working on cleaning up will removed shed and cut trees this week
	816 Scenic Drive	502 Duty of maintenane of private proerty 13-106 Health & Sanitation nuisnces	sent letter	working with water dept on sewer issue



# Kingston Police Department

*Jim Washam, Chief*  
*Proverbs 20:7*



865/376-2081 Office  
865/354-8045 Dispatch

Fax: 865/376-8798  
E-Mail: [jim.washam@kingstontn.gov](mailto:jim.washam@kingstontn.gov)

To: Mayor, City Council, City Manager & Chief of Police

The Kingston Police Department has resumed our monthly training for the month of April 2021 and all officers was trained this month on Taser. All KPD officers was trained on the use of Taser and each officer had to qualify with a Taser. This training was done here at the police department and held in the downstairs meeting area. All officers went outside for live Taser firing at targets with all safety precautions taken. This was a 4 hour class and was held with P.O.S.T. commission approval.

Captain Roy Montgomery GDI/TO  
April 30, 2021

A handwritten signature in blue ink, appearing to read "Capt. R. Montgomery".



# Kingston Police Department

## April 2021 Safety Training

Topics: TOSHA Hazard Communications (2013)

Taser Training

Instructors: Captain Tony Guy    Captain Roy Montgomery

TOSHA Hazard Communications: Viewed 20-minute video on handling and  
Identifying hazardous chemicals. Open Discussion.

Taser Training: Power Point with videos as to operation, safe handling, when to  
use and the potential effects of using. Each person live discharged  
Taser at target.

### Attendees

Bradly Miller	Jim Washam	Jamie Melton
Garry Kerley	Dustin Arnold	James Moseley
Mark Warren	Daniel Nolan	David Choate
Cody Anderson	Danny Patterson	Caleb Strayer
Steven Dukes	Benny Ladd	Jon Sartin
Tony Guy	Roy Montgomery	

**Kingston Fire Department  
April 2021**

**Summary of Month's Activities**

**Fire Operations**

The Department responded to 84 calls for service during the month.

**Fire Administration**

- Weekly Conference Call
- Fire Dept is not currently running priority 3 medical calls
- Greater emphasis on responder safety during the pandemic
- FF. Dergosits Hired and will begin May 5<sup>th</sup>
- Station 2 addition

**Monthly Overtime**

OT Hours: 28

Cost:

The Training Room has been utilized this month for the following:

- Shift Training

	<b>This Month</b>	<b>YTD</b>
Fire Inspections	31	202

**Public Fire Education**

	<b>This Month</b>	<b>YTD</b>
Participants	0	0
Education Hours	0	0
Number of Occurrences	0	0

### **Firefighter Training**

- KFD is continuing shift training
- Driver Training continuing
- Automatic Aid Training with Harriman Fire Department
- A/C Goss obtained FO 3 certification

### **Implemented Performance Standards Plan**

- Continuing education for all KFD personnel
- On shift training is required each shift
- Testing for state certifications offered

### **Fleet Maintenance**

### **Special Projects**

- “Fit for Duty” program on going with work outs posted each shift

### **Outstanding Issues**

- Aging Fire Apparatus
- U6 aging and continues to need continuous repair. Unit 6 now displays over 180,000 miles.
- Medical, gas powered, and firefighting equipment affected by weather from units sitting outside in the elements

### **Cost Savings**

- Safety meeting

### **Safety**

- Combustable Dust Explosions

**Kingston Fire Department**  
Incident Report  
Incident Totals

**Jurisdiction**

April, 2021

**TOTAL CALLS**

**84**

Category	Total		Total
Structure Fires		Hazardous Calls	1
Vehicle Fires	3	Service Calls	16
Brush/Grass Fires		Good Intent Calls	12
Refuse/rubbish Fires	1	Unintentional False	6
Other Fires		Other False	
<b>Total Fires</b>	<b>4</b>	<b>Total False: Total</b>	<b>35</b>
Rescue and EMS	45	Overpressure Rupture/ Explosion - No Fire	
Mutual Aid Received		Incidents with Exposures	
Mutual Aid Given			
Fire Service Injuries		<b>Fire Dollar Loss</b>	
Non-Fire Service Injury		Property	
Fire Service Death		Contents	
Fire Civilian Injuries		<b>Non-Fire Dollar Loss</b>	
Non-Fire Civilian Injuries		Property	
Fire Civilian Death		Contents	
Non-Fire Civilian Death			



# Kingston Fire Department

## Combustible Dust Fires and Explosions

**Date & Time** 04/14/2021 08:00 - 04/14/2021 12:00

**Location** station 1

**Objective** Combustible dust fires and explosions is a call that many departments may have not had in their response area yet. These calls are very low frequency and contain a significant hazard that they are should be prepared for. This course discusses some of the NFPA and OSHA standards that relate to dust handling and fires in these facilities. It will also cover some firefighting tactics for handling a fire in a dust collection and storage systems with an emphasis on firefighting efforts not increasing the potential for an explosion. There is also an emphasis on and best tactics for maintaining firefighter safety during these calls.

**Instructors** Marsten, Ken (TFACA)

### Sign-In Sheet

Name	Agency	ID	Signature
Cloyd, Greg W (Captain)	Kingston Fire Department	1804	
Edmonds, Clint (Captain/ Training Officer)	Kingston Fire Department	1802	
Goss, Bradley (Assistant Chief)	Kingston Fire Department	1801	
Milne, Ryan (FF)	Kingston Fire Department	1810	
Munguia, Michael (FF/EMR)	Kingston Fire Department	1807	
Murrell, Jacob (Captain)	Kingston Fire Department	1803	
Settles, Jay (LT)	Kingston Fire Department	1805	
Williamson, Gary (FF/ Paramedic)	Kingston Fire Department	1809	
Williamson, Jordan (FF)	Kingston Fire Department	1811	
Woody, Josh D (FF/EMR)	Kingston Fire Department	1806	



# Kingston Fire Department

## Combustible Dust Fires and Explosions

### Class Information

<b>Date/Time</b>	04/14/2021 08:00 - 04/14/2021 12:00		
<b>Class Length</b>	4:00	<b>Category</b>	state class
<b>Station</b>	1 - Station 1	<b>Evaluation Method(s)</b>	Written
<b>Location</b>	station 1 station 1		
<b>Objective</b>	Combustible dust fires and explosions is a call that many departments may have not had in their response area yet. These calls are very low frequency and contain a significant hazard that they are should be prepared for. This course discusses some of the NFPA and OSHA standards that relate to dust handling and fires in these facilities. It will also cover some firefighting tactics for handling a fire in a dust collection and storage systems with an emphasis on firefighting efforts not increasing the potential for an explosion. There is also an emphasis on and best tactics for maintaining firefighter safety during these calls.		

### Instructors

Name	Instructor Type	Notes
Marsten, Ken (TFACA)	Lead Instructor	

### Resources

Name	Description
Computer	An electronic device for storing and processing data, typically in binary form, according to instructions given to it in a variable program.
PowerPoint	Slideshow made for presenting Information to be used during training or meetings
Smart Board	an interactive whiteboard that uses touch detection for user input (for example scrolling and right mouse-click) in the same way as normal PC input devices.

### Narrative

No narrative has been recorded.

### Training Codes

Category	Code	Description	Type
inservice	inservice	state required inservice	Agency
ISO	ISO	ISO approved training	Agency
Multi-Company	Multi-Co	Training with 1 or more shifts	Agency

### People

#### Name

Cloyd, Greg W  
Edmonds, Clint  
Goss, Bradley  
Milne, Ryan



## Kingston Fire Department

### Combustible Dust Fires and Explosions

Munguia, Michael
Murrell, Jacob
Settles, Jay
Williamson, Gary
Williamson, Jordan
Woody, Josh D

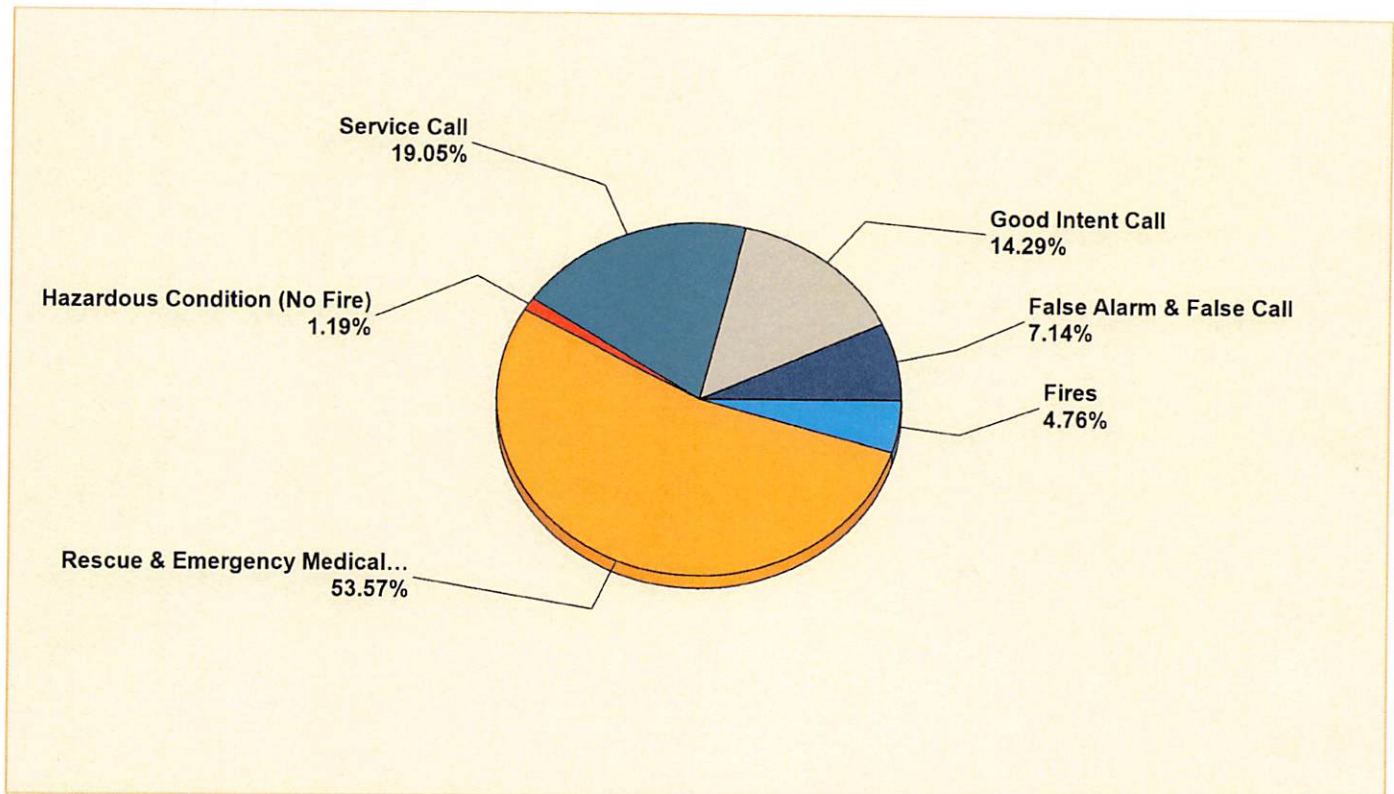
# Kingston Fire Department

Kingston, TN

This report was generated on 5/4/2021 8:31:47 AM

## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 04/01/2021 | End Date: 04/30/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	4.76%
Rescue & Emergency Medical Service	45	53.57%
Hazardous Condition (No Fire)	1	1.19%
Service Call	16	19.05%
Good Intent Call	12	14.29%
False Alarm & False Call	6	7.14%
<b>TOTAL</b>	<b>84</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.





Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
131 - Passenger vehicle fire	2	2.38%
132 - Road freight or transport vehicle fire	1	1.19%
150 - Outside rubbish fire, other	1	1.19%
311 - Medical assist, assist EMS crew	17	20.24%
321 - EMS call, excluding vehicle accident with injury	26	30.95%
322 - Motor vehicle accident with injuries	1	1.19%
324 - Motor vehicle accident with no injuries.	1	1.19%
462 - Aircraft standby	1	1.19%
551 - Assist police or other governmental agency	1	1.19%
553 - Public service	1	1.19%
554 - Assist invalid	9	10.71%
571 - Cover assignment, standby, moveup	5	5.95%
611 - Dispatched & cancelled en route	7	8.33%
621 - Wrong location	1	1.19%
622 - No incident found on arrival at dispatch address	1	1.19%
631 - Authorized controlled burning	2	2.38%
651 - Smoke scare, odor of smoke	1	1.19%
700 - False alarm or false call, other	1	1.19%
730 - System malfunction, other	1	1.19%
735 - Alarm system sounded due to malfunction	1	1.19%
740 - Unintentional transmission of alarm, other	1	1.19%
741 - Sprinkler activation, no fire - unintentional	1	1.19%
745 - Alarm system activation, no fire - unintentional	1	1.19%
<b>TOTAL INCIDENTS:</b>	<b>84</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

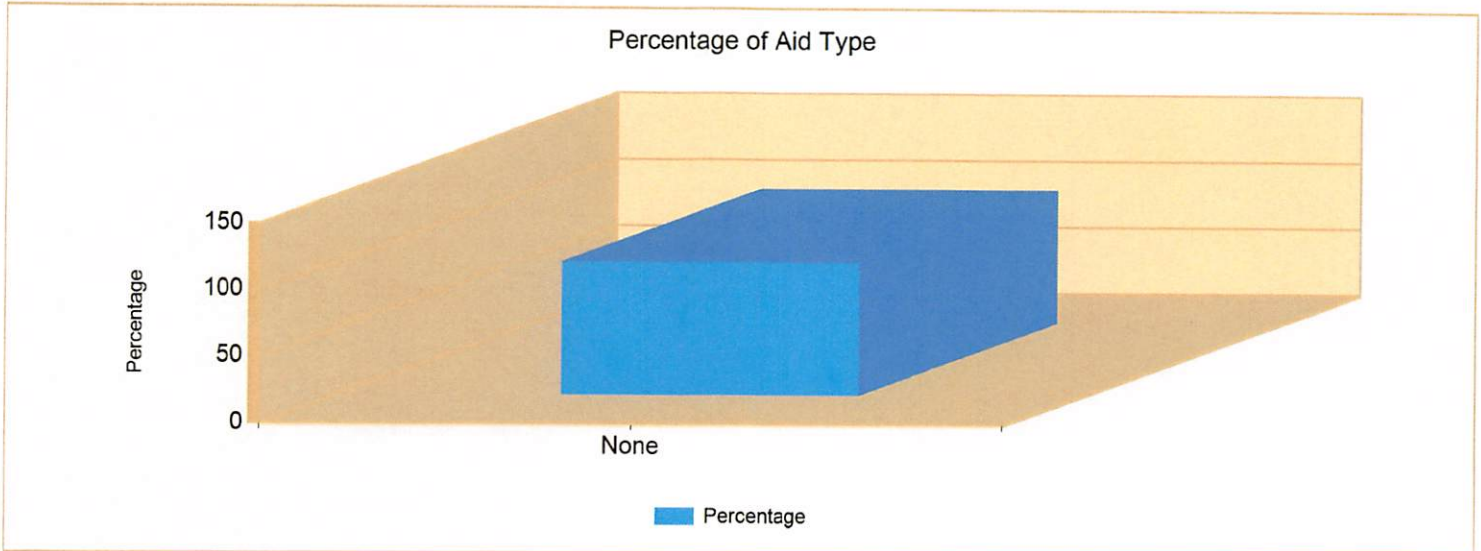
# Kingston Fire Department

Kingston, TN

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## Count of Aid Given and Received for Incidents for Date Range

Start Date: 04/01/2021 | End Date: 04/30/2021



AID TYPE	TOTAL	% of TOTAL
None	84	100.0%

Only REVIEWED incidents included



# Kingston Fire Department

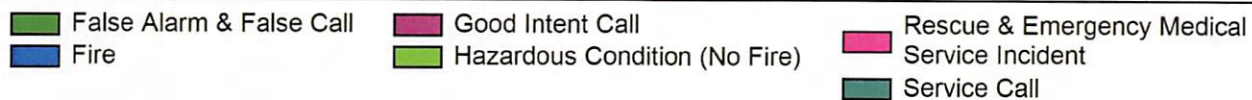
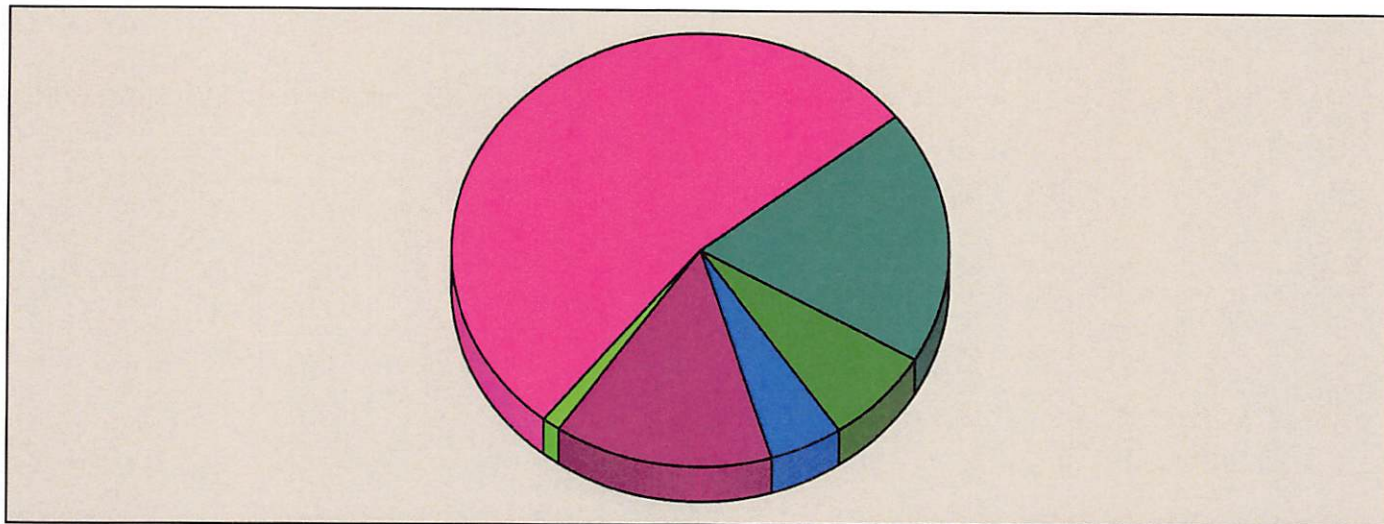


Kingston, TN

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## Major Incident Types by Month for Date Range

Start Date: 04/01/2021 | End Date: 04/30/2021



INCIDENT TYPE	APR	TOTAL
False Alarm & False Call	6	6
Fire	4	4
Good Intent Call	12	12
Hazardous Condition (No Fire)	1	1
Rescue & Emergency Medical Service Incident	45	45
Service Call	16	16
<b>Total</b>	<b>84</b>	<b>84</b>

Only REVIEWED incidents included





# Kingston Fire Department



Kingston, TN

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## Minor Incident Types by Month for Year

Year: 2021

INCIDENT TYPE	Jan	Feb	Mar	Apr	May	SUM
Accident, potential accident	1			1		2
Chemical release, reaction, or toxic condition		1				1
Controlled burning	1			2		3
Cover assignment, standby at fire station, move-up	6	3	5	5		19
Dispatched and canceled en route	13	8	7	7	1	36
Electrical wiring/equipment problem	1					1
Emergency medical service (EMS) Incident	20	27	31	28	3	109
False alarm and false call, other	1	2	2	1		6
Fire in mobile property used as a fixed structure			1			1
Good intent call, other	1		1			2
Medical assist	17	21	11	17	4	70
Mobile property (vehicle) fire	1	1		3		5
Outside rubbish fire				1	1	2
Person in distress	1	1	2			4
Public service assistance	6	7	3	11		27
Rescue or EMS standby		1	1		1	3
Steam, other gas mistaken for smoke	1		1	1		3
Structure Fire	1	1				2
System or detector malfunction			2	2		4
Unauthorized burning			1			1
Unintentional system/detector operation (no fire)	3	2		3	1	9
Wrong location, no emergency found	3	1		2		6
<b>Total</b>	<b>77</b>	<b>76</b>	<b>68</b>	<b>84</b>	<b>11</b>	<b>316</b>

Only REVIEWED incidents included



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## Public Works Report April 2021

### Solid Waste:

Convenience center solid waste collected:	None
Wood chips removed from lot:	None
Solid Waste Tonnage collected:	None
Street sweeping debris removed off streets:	_ Loads 76 _
Recycled materials collected:	trailer _____

Public Works Selected Performance Indicators	Total	YTD
Brush Pick-Up Areas Covered	32 loads	273 Loads
Culverts/Storm Drains Cleaned	8	495
Curb/Sidewalk Repair/Install/Remove	100 ft.	935ft
Drainage Inspection Requests	0	1
Excavation/Street Cut Permits Issued	None	None
Exemption/Back Door Route Requests	None	None
Graffiti Removal Requests	None	None
Land Disturbance Permits Issued	None	None
Sanitation – Bulk Item/Junk Pick-Up Request	0	26
Sanitation – Cart Repairs	None	None
Sanitation – Second Cart Request	None	None
Signs Repaired/Installed (Street or Name)	2	73
Storm water Inspections Performed	None	None
Stream and/or Tributary Clean-Up/Clean-Outs	None	None
Streets paved	None	None
Streets Repaired (e.g., pothole)	4	142
Streets Striped	0	3
Tennessee One Calls	2	42
Traffic Signal Repair	1	19
Tree Trimming Requests	0	13

Vehicle Maintenance – Routine	3	158
Vehicle Maintenance – Unscheduled	3	71
Water Quality – Related Outreach Events	NA	NA

#### **Public Works Facility, Outreach & Project Review:**

Residential meetings and work to assist with drainage-related projects –  
 Daily underground storage tank testing –N/A  
 Monthly fuel pump inspection and cleaning- N/A  
 Monthly safety meetings- 1  
 Weekly departmental meetings and monthly staff safety meetings-3  
 Sign repair, new sign installations- 2  
 Signal inspection, repair and timing adjustments- 0  
 Grant applications- 0  
 Participated in various weather calls- Sat. Sun. 0  
 Brine acquisition and street prep in advance of weather events-  
 Fleet software implementation –N/A  
 Storm water educational outreach webinar- None  
 Drainage law presentation- None  
 Street Lighting- 0

#### **Continuing Projects**

Fleet system software implementation -None  
 Bent sign inventory repair- None  
 Upgrades to City's fueling system- None





## **Parks and Recreation Monthly Report**

**CITY OF KINGSTON**

**DEPARTMENT: PARKS & RECREATION**

**MONTH: April 2021**

### **Completed Tasks:**

- Continue preparation for Smokin the Water. Received over \$30,000 in donations.
- Develop a wait list for potential boat slip renters to better track who last requested
- Hosted Cherokee Middle School District Baseball Tournament.
- Host multiple school and city league ball games including baseball, softball, AYSO soccer, and lacrosse.
- Install new garage doors at SWP Park.
- Complete Volleyball and Softball signups.
- Met with City Manager and other department heads regarding July 4<sup>th</sup>.

### **Ongoing Tasks**

- Continue preparing for July 4<sup>th</sup>.
- Continue work on indoor training facility.
- Continue fundraising efforts for July 4<sup>th</sup>.
- Softball and volleyball season

### **Tasks for May:**

- Complete improvements at SWP
- Complete indoor batting cages.
- Continue to work on July 4<sup>th</sup> fundraising and planning.



**KINGSTON PARKS AND RECREATION  
BOARD MINUTES  
April 7, 2021**

**PRESENT:** Ruth Thompson, Paul Rodgers, Jamie Davis, Chase Clem, Debbie Russell  
Becky Humphreys

**ABSENT:** Sue Collins, Sammy Frogg, Eric Clark

- **GUESTS:** Sonny Hunter
- The meeting called to order by
- Director Chase Clem 6:05 p.m.
- Chase gave an invocation.
- There were no minutes to approve

**UNFINISHED/OLD BUSINESS:**

1. **Batting Cage-** The roof has been almost completed by Quest Restorations the power will come off the garages at SWP, and lights should be on in the cages next week. Scandlyn Lumber donated the other door.
2. **Community Center Roof** – The roof is getting worse but council is preparing to start taking bids to get it repaired.

**NEW BUSINESS:**

1. **Volleyball-** Season in progress. Carissa has increased the program from 56 players to 76, since taking over in 2019
2. **Softball** – games to start Saturday, April 10<sup>th</sup>, Kingston will play Harriman, Midway and Rockwood.
3. **Dock Repairs** – New floating Docks at 58 Landing, City Park, and Ladd Landing. The Dock behind the apartments (Sailors Cove) are not repaired yet. Chase's idea is to build a t-dock behind the apartments. TWRA will be constructing a new boat ramp at Ladd Landing, they will be out within the next couple of weeks to access what needs to be done.
4. **Fort SWP** – still waiting for inmates to finish up stonework on new barracks, Ken has been finishing up inside and building furniture for it.
5. **Community Center Reopening** – was Monday April 5<sup>th</sup>, taking reservations for meetings, social events, classes etc.... Only one Senior program has returned so far, table tennis. Waiting on the approval from Mid-East to resume the other Senior Citizen programs
6. **July 4<sup>th</sup>** – Taking in donations, we've raised \$19,000 so far, and another \$9000 promised in the next couple of weeks. The hours of the event will be 4-10 p.m. Debbie is signing up vendors, securing entertainment and finalizing the events for the day.  
The Car Show will be held on Saturday, July 3<sup>rd</sup> starting at 9 a.m. at the RCHS parking lot.  
VOLUNTEERS NEEDED for the roadblock on Friday, June 3<sup>rd</sup>

**Dates to Remember: June 4<sup>th</sup> Roadblock for July 4<sup>th</sup>**

The meeting was adjourned at 6:45 p.m.

Submitted By: Debbie Russell





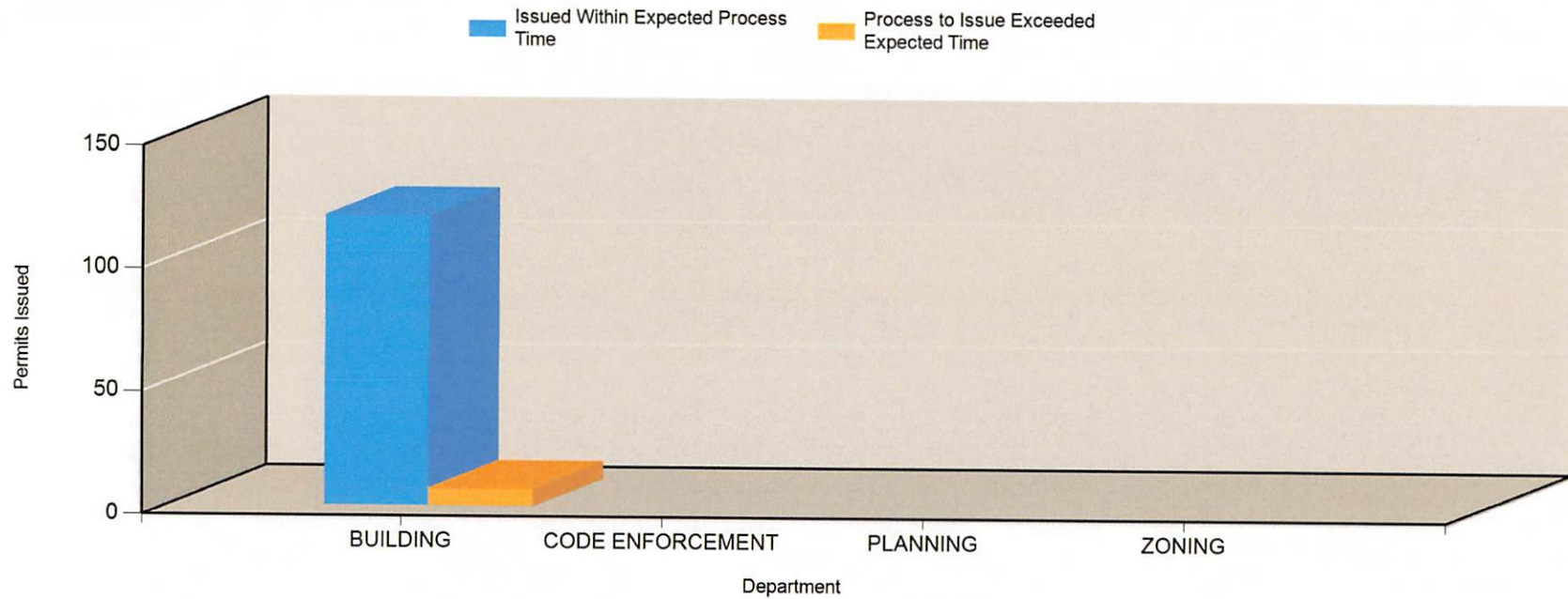
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### Permits Issued by Department



### Average Process Time

Department	Permit Type	Expected Process Time	Number Submitted	Number Issued	Mean Time to Issue	Standard Deviation	Average Cycles	Issued Within	Issued Over
BUILDING	BP	Same Day	97	94	Same Day	2.77 Days	1	89	5
	CM	Same Day	0	1	15 Days	0 Days	1	0	1
	PL	Same Day	17	17	Same Day	0 Days	1	17	0
	RM	Same Day	11	12	Same Day	0.29 Days	1	11	1



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BUILDING	VN	Same Day	1	1	Same Day	0 Days	1	1	0
CODE ENFORCEMENT	BK	Same Day	2	0	Same Day	0 Days	1	0	0
PLANNING	PLT	Same Day	13	0	Same Day	0 Days	1	0	0
ZONING	VAR	Same Day	1	0	Same Day	0 Days	1	0	0

### Issued Permit Details

Department	Permit Type	Permit Number (State) Project Name/Address	Dates	Number of Days
BUILDING	BP	BP2021-158 KC Commercial Remodel / Ace Hardware 615 N Kentucky St, Kingston, Tn 37763	Submitted: 03/15/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/08/2021	In Process: 24 Waiting: 0 Total Days: 24 Total Cycles: 1
		BP2021-211 Remodel 269 Lakeshore Vista Drive, Kingston, TN 37763	Submitted: 04/01/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/01/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-212 Deck 127 Lakescene Rd, Kingston, TN 377636	Submitted: 04/05/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/05/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-213 Storage Building 661 Sweetwater Road, Philadelphia, TN 37846	Submitted: 04/05/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/05/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-214 Dock 177 Walden Ln, Harriman, TN 37748	Submitted: 04/05/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/05/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1



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BUILDING	BP	BP2021-215 Storage Building 1401 Webster Road, Harriman, TN 37748	Submitted: 04/05/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/05/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-216 OS Addition 144 Midway Drive, Oliver Springs, TN 37840	Submitted: 04/05/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/05/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-217 OS Deck 518 Johnson Rd, Oliver Springs, TN 37840	Submitted: 04/05/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/05/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-218 Inground Pool & Retaining Wall 123 Emory Point Ln, Harriman, TN 37748	Submitted: 04/05/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/05/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-219 Garage 619 Country Lane, Lenoir City, TN 37771	Submitted: 04/05/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/05/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-220 Roof Repair 954 Cedar Grove Rd, Loudon, TN 37771	Submitted: 04/06/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/06/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-221 Inground Pool 137 Poplar Creek Rd, Harriman, TN 37748	Submitted: 04/06/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/06/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-222 Garage 182 BAYSIDE Dr., Ten Mile, TN37880	Submitted: 04/06/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/06/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1





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BUILDING	BP	BP2021-223	Submitted: 04/06/2021	In Process: 0
		HC Deck	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		315 Virginia Ave, Harriman, TN 37748	Ready to Issue:	Total Cycles: 1
			Issued: 04/06/2021	
		BP2021-224	Submitted: 04/07/2021	In Process: 0
		KC Commercial Remodel	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		731 E Race Street, Kingston, TN 37763	Ready to Issue:	Total Cycles: 1
			Issued: 04/07/2021	
		BP2021-225	Submitted: 04/08/2021	In Process: 0
		Lean to	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		205 Dogtown Road, Ten Mile, TN 37880	Ready to Issue:	Total Cycles: 1
			Issued: 04/08/2021	
		BP2021-226	Submitted: 04/08/2021	In Process: 0
		Garage	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		165 Tanglewood Ln, Kingston, TN 37763	Ready to Issue:	Total Cycles: 1
			Issued: 04/08/2021	
		BP2021-227	Submitted: 04/08/2021	In Process: 0
		Carport	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		272 Skyline Drive, Harriman, TN 37748	Ready to Issue:	Total Cycles: 1
			Issued: 04/08/2021	
		BP2021-228	Submitted: 04/08/2021	In Process: 0
		Deck	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		4271 Harriman Hwy., Harriman, TN 37748	Ready to Issue:	Total Cycles: 1
			Issued: 04/08/2021	
		BP2021-229	Submitted: 04/08/2021	In Process: 0
		Commercial Stroage Building / Sauter Timber	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		505 Cardiff Valley Rd., Rockwood, TN 37854	Ready to Issue:	Total Cycles: 1
			Issued: 04/08/2021	
		BP2021-230	Submitted: 04/09/2021	In Process: 0
		Deck	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		241 Pattie Gap Rd, Philadelphia, TN 37846	Ready to Issue:	Total Cycles: 1
			Issued: 04/09/2021	



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BUILDING	BP	BP2021-231	Submitted: 04/09/2021	In Process: 0
		Storage Building	Technically Complete:	Waiting: 0
		116 Martin Road, Harriman, TN 37748	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/09/2021	
		BP2021-232	Submitted: 04/09/2021	In Process: 0
		Deck & Steps	Technically Complete:	Waiting: 0
		221 Lakeshore Vista Drive, Kingston, TN 37763	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/09/2021	
		BP2021-233	Submitted: 04/12/2021	In Process: 0
		Porch	Technically Complete:	Waiting: 0
		392 Gordon Hollow Road, Ten Mile, TN 37880	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/12/2021	
		BP2021-234	Submitted: 04/12/2021	In Process: 0
		Carport	Technically Complete:	Waiting: 0
		111 Mariners Cove, Rockwood, TN 37854	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/12/2021	
		BP2021-235	Submitted: 04/12/2021	In Process: 0
		KC DW	Technically Complete:	Waiting: 0
		506 Patton Ferry Road, Kingston, TN 37763	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/12/2021	
		BP2021-236	Submitted: 04/12/2021	In Process: 0
		Porch Roof only & Deck	Technically Complete:	Waiting: 0
		312 Green Acres Rd, Kingston, Tn 37763	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/12/2021	
		BP2021-237	Submitted: 04/12/2021	In Process: 0
		KC Porch	Technically Complete:	Waiting: 0
		101 Brandau Dr, Kingston, TN 37763	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/12/2021	
		BP2021-238	Submitted: 04/12/2021	In Process: 0
		Storage Building	Technically Complete:	Waiting: 0
		105 Emory Point Ln, Harriman, TN 37748	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/12/2021	





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BUILDING	BP	BP2021-239	Submitted: 04/13/2021	In Process: 0
		Residential Home	Technically Complete:	Waiting: 0
		100 Docks of the Bay Dr, Harriman, TN 37748	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/13/2021	
		BP2021-240	Submitted: 04/13/2021	In Process: 0
		Residential Home	Technically Complete:	Waiting: 0
		309 Homestead Ct, Kingston, TN 37763	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/13/2021	
		BP2021-241	Submitted: 04/13/2021	In Process: 0
		Remodel	Technically Complete:	Waiting: 0
		750 Eagle Point Dr, Rockwood, TN 37854	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/13/2021	
		BP2021-242	Submitted: 04/13/2021	In Process: 0
		HC Remodel	Technically Complete:	Waiting: 0
		1320 S Roane St, Harriman, TN 37748	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/13/2021	
		BP2021-243	Submitted: 04/13/2021	In Process: 0
		Remodel	Technically Complete:	Waiting: 0
		118 Eblen LN, Kingston, TN 37763	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/13/2021	
		BP2021-244	Submitted: 04/13/2021	In Process: 6
		KC Sign / Subway	Technically Complete:	Waiting: 0
		520 N Kentucky St, Kingston, TN 37763	Approved:	Total Days: 6
			Ready to Issue:	Total Cycles: 1
			Issued: 04/19/2021	
		BP2021-245	Submitted: 04/13/2021	In Process: 6
		HC Sign / Subway	Technically Complete:	Waiting: 0
		1796 Roane State Hwy, Harriman, TN 37748	Approved:	Total Days: 6
			Ready to Issue:	Total Cycles: 1
			Issued: 04/19/2021	
		BP2021-246	Submitted: 04/13/2021	In Process: 0
		Residential Home	Technically Complete:	Waiting: 0
		271 Serenity Dr, Harriman, TN 37748	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/13/2021	



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BUILDING	BP	BP2021-247 Dock 175 Walden Lane, Kingston, TN 37763	Submitted: 04/13/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/13/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-248 Storage Building 392 Gordon Hollow Road, Ten Mile, TN 37880	Submitted: 04/13/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/13/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-249 Window Replacement 821 Paint Rock Ferry Rd, Kingston, TN 37763	Submitted: 04/13/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/13/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-250 Metal Garage 230 BLACK HAWK Dr., TEN MILE, TN 37880	Submitted: 04/14/2021 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 19 Waiting: 0 Total Days: 19 Total Cycles: 1
		BP2021-251 Storage Building & Retaining Wall 180 Squaw Valley Rd, Kingston, TN 37763	Submitted: 04/14/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/14/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-252 SW 919 Cedar Grove Rd, Loudon, TN 37774	Submitted: 04/14/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/14/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-253 HC Deck 391 Scenic Drive, Harriman, TN 37748	Submitted: 04/14/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/14/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-254 KC Residential Home 307 Homestead Ct, Kingston, Tn 37763	Submitted: 04/14/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/14/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1





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BUILDING	BP	BP2021-255 Porch 246 Pinoak Dr, Rockwood, TN 37854	Submitted: 04/14/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/14/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-256 Decks 146 LEFFEWE Dr., ROCKWOOD, TN 37854	Submitted: 04/15/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/15/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-257 Metal Garage 505 Dyllis Road, Harriman, TN 37748	Submitted: 04/15/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/15/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-258 Storage Building 764 Loudon Hwy, Kingston, TN 37763	Submitted: 04/15/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/15/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-259 Residential Home 118 Marble View Dr, Kingston, TN 37763	Submitted: 04/15/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/15/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-260 SW 281 Lawson Center Rd, Kingston, TN 37763	Submitted: 04/16/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/16/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-261 Residential Home 105 Kirkham Drive, Rockwood, TN 37854	Submitted: 04/16/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/16/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-262 OS Remodel 121 Midway Dr, Oliver Springs, TN 37840	Submitted: 04/16/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/16/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1





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BUILDING	BP	BP2021-263 Metal Garage 1638 Mountain View Road, Rockwood, TN 37854	Submitted: 04/16/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/16/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-264 Residential Home 473 Old Holderford Rd, Kingston, TN 37763	Submitted: 04/16/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/16/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-265 Storage Building 185 OAK Dr., KINGSTON, TN 37763	Submitted: 04/16/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/16/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-266 Closing in porch 607 Poplar Springs Road, Kingston, TN 37763	Submitted: 04/16/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/16/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-267 Separation Wall 124 Dale Ave, Oliver Springs, TN 37840	Submitted: 04/16/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/16/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-268 Above ground pool 180 Pickard Hollow Rd, Harriman, TN 37748	Submitted: 04/19/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/19/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-269 Porch 1097 Cave Creek Rd, Loudon, TN 37774	Submitted: 04/19/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/19/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-270 Lean to 1335 Gallaher Road, Kingston, TN 37763	Submitted: 04/19/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/19/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1



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BUILDING	BP	BP2021-271 HC Metal Garage 1328 Roane St, Harriman, TN 37748	Submitted: 04/19/2021 Technically Complete: Approved: Ready to Issue: Issued:	04/19/2021	In Process: 14 Waiting: 0 Total Days: 14 Total Cycles: 1
		BP2021-272 Carport 3971 Sugar Grove Valley Road, Harriman, TN 37748	Submitted: 04/19/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/19/2021	04/19/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-273 DW 1848 Swan Pond Rd, Harriman, TN 37748	Submitted: 04/19/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/27/2021	04/19/2021	In Process: 8 Waiting: 0 Total Days: 8 Total Cycles: 1
		BP2021-274 KC Residential Home 1452 Kingston Hwy, Kingston, TN 37763	Submitted: 04/19/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/19/2021	04/19/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-275 Addition 1232 Gallaher Rd, Kignston, Tn 37763	Submitted: 04/20/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/20/2021	04/20/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-276 SW 841 Dogwood Valley Road, Kingston, TN 37763	Submitted: 04/20/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/20/2021	04/20/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-277 Storage Building 943 Swan Pond Cir, Harriman, TN 37748	Submitted: 04/22/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/22/2021	04/22/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-278 Commerical Storage Buildings 2728 Roane State Hwy, Harriman, TN 37748	Submitted: 04/22/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/27/2021	04/22/2021	In Process: 5 Waiting: 0 Total Days: 5 Total Cycles: 1





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Report run on: 05/03/2021 10:54 AM

BUILDING	BP	BP2021-279 Residential Home 650 Enclave Point, Kingston, TN 37763	Submitted: 04/22/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/22/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-280 KC Deck 346 Sunrise Dr, Kingston, TN 37763	Submitted: 04/22/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/22/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-281 Storage Building 1209 Black Jack Road, Rockwood, TN 37854	Submitted: 04/22/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/22/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-282 Carport 120 Brownlow Circle, Rockwood, TN 37854	Submitted: 04/23/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/23/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-283 Pool with retaining wall 125 Deer Ridge Rd, Kingston, TN 37763	Submitted: 04/23/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/23/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-284 Slab for future metal building 219 highpoint Orchard Rd, Kingston, TN 37763	Submitted: 04/23/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/23/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-285 DW 3838 Buttermilk Road, Kingston, TN 37854	Submitted: 04/23/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/23/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-286 KC Window change out 209 Willowbrook Drive, Kingston, TN 37763	Submitted: 04/26/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/26/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1



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BUILDING	BP	BP2021-287	Submitted: 04/26/2021	In Process: 0
		Inground Pool	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		1051 Dogwood Valley Road, Kingston, TN 37763	Ready to Issue:	Total Cycles: 1
			Issued: 04/26/2021	
		BP2021-288	Submitted: 04/27/2021	In Process: 0
		KC Deck Repairs	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		108 Hartford Village Way, Kingston, TN 37763	Ready to Issue:	Total Cycles: 1
			Issued: 04/27/2021	
		BP2021-289	Submitted: 04/27/2021	In Process: 0
		Carport / Shed	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		1247 New Midway Rd, Kingston, Tn 37763	Ready to Issue:	Total Cycles: 1
			Issued: 04/27/2021	
		BP2021-290	Submitted: 04/27/2021	In Process: 0
		Residential Home	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/27/2021	
		BP2021-291	Submitted: 04/27/2021	In Process: 0
		Pool & Storage Building	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		503 Cave Creek Rd, Loudon, TN 37774	Ready to Issue:	Total Cycles: 1
			Issued: 04/27/2021	
		BP2021-292	Submitted: 04/28/2021	In Process: 0
		DW	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/28/2021	
		BP2021-293	Submitted: 04/28/2021	In Process: 0
		Carport	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		1837 James Ferry Road, Kingston, TN 3776	Ready to Issue:	Total Cycles: 1
			Issued: 04/28/2021	
		BP2021-294	Submitted: 04/28/2021	In Process: 0
		Handrails	Technically Complete:	Waiting: 0
			Approved:	Total Days: 0
		107 Shiloh Way N, Kingston, TN 37763	Ready to Issue:	Total Cycles: 1
			Issued: 04/28/2021	





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BUILDING	BP	BP2021-295 Storage Building 245 Indian Shores Dr, Ten Mile, TN 37880	Submitted: 04/29/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/29/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-296 Storage Building 208 Shady Drive, Harriman, TN 37748	Submitted: 04/29/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/29/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-297 Screen Porch 285 LAWSON CENTER Rd., Kingston, TN 37763	Submitted: 04/29/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/29/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-298 Remodel 304 Roddy Lane, Harriman, TN 37748	Submitted: 04/29/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/29/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-299 HC Bathroom Remodel 818 Clinton, Harriman, TN 37748	Submitted: 04/29/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/29/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-300 DW 341 Howard Road, Loudon, TN 37774	Submitted: 04/29/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/29/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-301 Dock Addition 4008 Long Cove Way, Rockwood, TN 37854	Submitted: 04/30/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/30/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-302 Dock 4009 Long Cove Way, Rockwood, TN 37854	Submitted: 04/30/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/30/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1



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BUILDING	BP	BP2021-303 Garage 258 Massengill Springs Rd, Harriman, TN 37748	Submitted: 04/30/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/30/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-304 Storage Building 3417 Buttermilk Road West, Lenior City, TN 37771	Submitted: 04/30/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/30/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2021-305 KC Sign / Tennessee River Realty 900 N Kentucky St, Kingston, TN 37763	Submitted: 04/30/2021 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 3 Waiting: 0 Total Days: 3 Total Cycles: 1
		BP2021-306 Screened porch 103 Mountain View Lane, Oliver Springs, TN 37840	Submitted: 04/30/2021 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 3 Waiting: 0 Total Days: 3 Total Cycles: 1
		BP2021-307 Carport 118 Glenwood Drive, Rockwood, TN 37854	Submitted: 04/30/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/30/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
	CM	CM2021-001 CM for BP2021-080 615 N Kentucky St, Kingston, Tn 37763	Submitted: 03/25/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/09/2021	In Process: 15 Waiting: 0 Total Days: 15 Total Cycles: 1
	PL	PL2021-040 PL for BP2021-211 269 Lakeshore Vista Drive, Kingston, TN 37763	Submitted: 04/01/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/01/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2021-041 PL for BP2021-014 174 Barnard Narrows Rd, Ten Mile, TN 37880	Submitted: 04/08/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/08/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1



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BUILDING	PL	PL2021-042 PL for BP2020-821 414 Squaw Valley Rd, Kingston, Tn 37763	Submitted: 04/08/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/08/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2021-043 PL for BP2021-080 615 N Kentucky St, Kingston, Tn 37763	Submitted: 04/14/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/14/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2021-044 PL for BP2021-259 118 Marble View Dr, Kingston, TN 37763	Submitted: 04/15/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/15/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2021-045 PL for BP2021-243 118 Eblen LN, Kingston, TN 37763	Submitted: 04/15/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/15/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2021-046 Plumbing Only 739 Hensley Rd, Oliver Springs, TN 37840	Submitted: 04/19/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/19/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2021-047 PL for BP2021-113 110 Windrock Road, Oliver Springs, TN 37840	Submitted: 04/19/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/19/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2021-048 PL for BP2020-747 166 Arnold Rd, Kingston, Tn 37763	Submitted: 04/21/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/21/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2021-049 KC Plumbing Only 603 N Kentucky Street, Kingston, TN 37763	Submitted: 04/22/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/22/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1





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BUILDING	PL	PL2021-050 PL for BP2021-145 249 Marble View Dr, Kingston, TN 37763	Submitted: 04/22/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/22/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2021-051 PL for BP2021-034 249 Serenity Dr, Harriman, TN 37748	Submitted: 04/27/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/27/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2021-052 PL for BP2021-107 130 Long Rd, Kingston, Tn 37763	Submitted: 04/27/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/27/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2021-053 PL for BP2020-688 732 Buck Creek Rd, Kingston, Tn 37763	Submitted: 04/28/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/28/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2021-054 PL for BP2021-130 3681 Buttermilk Road, Kingston, TN 37763	Submitted: 04/29/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/29/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2021-055 PL for BP2021-299 818 Clinton St, Harriman, TN 37748	Submitted: 04/29/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/29/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2021-056 HC Plumbing Only 815 Clifty St, Harriman, TN 37748	Submitted: 04/30/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/30/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
	RM	RM2021-035 RM for BP2021-011 2526 Lawnville Rd, Kingston, Tn 37763	Submitted: 03/31/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/01/2021	In Process: 1 Waiting: 0 Total Days: 1 Total Cycles: 1





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BUILDING	RM	RM2021-036	Submitted: 04/01/2021	In Process: 0
		RM for BP2021-211	Technically Complete:	Waiting: 0
		269 Lakeshore Vista Drive, Kingston, TN 37763	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/01/2021	
		RM2021-037	Submitted: 04/08/2021	In Process: 0
		RM for BP2020-600	Technically Complete:	Waiting: 0
		136 Greystone Way, Kingston, TN 37763	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/08/2021	
		RM2021-038	Submitted: 04/12/2021	In Process: 0
		RM for BP2021-113	Technically Complete:	Waiting: 0
		110 Windrock Road, Oliver Springs, TN 37840	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/12/2021	
		RM2021-039	Submitted: 04/12/2021	In Process: 0
		RM for BP2021-046	Technically Complete:	Waiting: 0
		110 Windrock Road, Oliver Springs, TN 37840	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/12/2021	
		RM2021-040	Submitted: 04/13/2021	In Process: 0
		RM for BP2020-721	Technically Complete:	Waiting: 0
		105 Mariners Cove, Rockwood, TN 37854	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/13/2021	
		RM2021-041	Submitted: 04/14/2021	In Process: 0
		RM for BP2020-216	Technically Complete:	Waiting: 0
		120 Holly Ln, Kingston, TN 37763	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/14/2021	
		RM2021-042	Submitted: 04/15/2021	In Process: 0
		RM for BP2021-107	Technically Complete:	Waiting: 0
		130 Long Rd, Kingston, Tn 37763	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/15/2021	
		RM2021-043	Submitted: 04/22/2021	In Process: 0
		RM for BP2021-124	Technically Complete:	Waiting: 0
		410 Kingston Ave, Oliver Springs, TN 37840	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
			Issued: 04/22/2021	



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BUILDING	RM	RM2021-044 RM for BP2020-755 305 Morgan Street, Harriman, TN 37748	Submitted: 04/22/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/22/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2021-045 RM for BP2020-829 150 Youngs Creek Way, Kingston, TN37763	Submitted: 04/26/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/26/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2021-046 RM for BP2020-364 298 East Shore Drive, Rockwood, TN 37854	Submitted: 04/26/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/26/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
	VN	VN2021-001 Firework Tent / June 22 - July 5 175 Hilltop Loop Rd., Kingston, TN 37763	Submitted: 04/08/2021 Technically Complete: Approved: Ready to Issue: Issued: 04/08/2021	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
CODE ENFORCEMENT	BK	BK-21-0007 Book & Card 308 N. 3rd St., Kingston, TN 37763	Submitted: 04/09/2021 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 24 Waiting: 0 Total Days: 24 Total Cycles: 1
		BK-21-0008 code book 308 N. 3rd St., Kingston, TN 37763	Submitted: 04/27/2021 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 6 Waiting: 0 Total Days: 6 Total Cycles: 1
PLANNING	PLT	PLT2021-023 Plat Review/Boundary Line 233 Williams Road, Philadelphia, TN 36846	Submitted: 04/06/2021 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 27 Waiting: 0 Total Days: 27 Total Cycles: 1
		PLT2021-024 Dry Hill Road, Rockwood, TN 37854	Submitted: 04/07/2021 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 26 Waiting: 0 Total Days: 26 Total Cycles: 1



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PLANNING	PLT	PLT2021-025 Plat Review/Boundary Line Dry Hill Road, Rockwood, TN 37854	Submitted: 04/07/2021 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 26 Waiting: 0 Total Days: 26 Total Cycles: 1
		PLT2021-026 Plat Review/5 Acres+ Oak Ridge Turnpike, Lenoir City, TN 37771	Submitted: 04/09/2021 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 24 Waiting: 0 Total Days: 24 Total Cycles: 1
		PLT2021-027 Plat Review/Boundary Line Point Vista Drive, Rockwood, TN 37854	Submitted: 04/14/2021 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 19 Waiting: 0 Total Days: 19 Total Cycles: 1
		PLT2021-028 Plat Review/2 Lots- 180 Paint Rock Creek Road, Philadelphia, TN 37846	Submitted: 04/14/2021 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 19 Waiting: 0 Total Days: 19 Total Cycles: 1
		PLT2021-029 Plat Review/Boundary Line 101 Thief Neck View Point, Rockwood, TN 37854	Submitted: 04/19/2021 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 14 Waiting: 0 Total Days: 14 Total Cycles: 1
		PLT2021-030 Plat Review/5 Acres+ Loudon Highway, Kingston, TN 37763	Submitted: 04/22/2021 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 11 Waiting: 0 Total Days: 11 Total Cycles: 1
		PLT2021-031 Plat Review/Boundary Line 624 Baumgartner Road, Harriman, TN 37748	Submitted: 04/27/2021 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 6 Waiting: 0 Total Days: 6 Total Cycles: 1
		PLT2021-032 Plat Review/5 Acres+ 4596 Kingston Highway, Lenoir City, TN 37771	Submitted: 04/28/2021 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 5 Waiting: 0 Total Days: 5 Total Cycles: 1





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PLANNING	PLT	PLT2021-033	Submitted: 04/28/2021	In Process: 5
		Plat Review/Boundary Line	Technically Complete:	Waiting: 0
		4168 Kingston Highway, Kingston, TN 37763	Approved:	Total Days: 5
			Ready to Issue:	Total Cycles: 1
			Issued:	
		PLT2021-034	Submitted: 04/29/2021	In Process: 4
		Plat Review/Boundary Line	Technically Complete:	Waiting: 0
		1846 Paint Rock Ferry Road, Kingaston, TN 37763	Approved:	Total Days: 4
			Ready to Issue:	Total Cycles: 1
			Issued:	
		PLT2021-035	Submitted: 04/30/2021	In Process: 3
		Plat Review/Boundary Line	Technically Complete:	Waiting: 0
		108 Hart Orchard Road, Kingston, TN 37763	Approved:	Total Days: 3
			Ready to Issue:	Total Cycles: 1
			Issued:	
ZONING	VAR	VAR2021-005	Submitted: 04/30/2021	In Process: 3
		Variance 15 foot from Webster Rd.	Technically Complete:	Waiting: 0
		394 Webster Rd, Harriman, TN 37748	Approved:	Total Days: 3
			Ready to Issue:	Total Cycles: 1
			Issued:	

# KINGSTON WATER TREATMENT PLANT



## APRIL OPERATIONS REPORT

2021

Water Treatment Plant		Current Month	Previous Month	% Change	Avg Day	Max Day	Min Day
G A L L O N S	Influent (Raw)	15,131,000	14,811,000	2.11%	488,000	681,000	282,000
	Effluent (Finish)	13,568,000	13,305,000	1.94%	438,000	575,000	276,000
	Spring Supply	14,375,000	12,748,000	11.32%	464,000	491,000	444,000
	Total Finish Prod.	27,943,000	26,053,000	6.76%	Distribution & WTP Report: 1,153,000		
Plant Efficiency		99.54%	99.94%	-0.40%	gals. usage flushing and Tank refilling.		
Distribution					Public Works: No Report		
G A L L O N S	Consumption	20,087,100	19,783,600	1.51%	Fire Dept: 1,320,000		
	Reported Usage	2,773,000	1,403,000	49.40%	Park & Rec: No Report		
	Water Loss	5,082,900	5,373,376	-5.71%	WWTP: No Report		
	%	18.19%	18.68%	-0.49%			

Note: The Water Production, Consumption and Loss data is for the March 2021 Meter Read Period.

- \* Multiple Agencies here throughout the Month collecting water samples.
- \* Drained and washed all Basins on two separate occasions.
- \* Completed (collected and analyzed) 2 rounds of Compliance Distribution Bacteriological Sampling.
- \* Performed regular maintenance at Plant and Spring Site.
- \* Performed (QA/QC) Quality Assurance and Quality Control Checks and In-House Laboratory Training.
- \* Completed all required regular monthly sampling.
- \* Working on Emergency Operations and Risk Assessments to Update our Emergency Operations and Drought Plan.
- \* Had regular Plant Safety Training on Hazard Communication.
- \* Facilities received daily and regular cleaning and disinfection.
- \* Scoured / flushed out Plant sampling and wash lines.
- \* Regular Chemical Feed Maintenance was performed.
- \* Mowing, trimming and spraying of grounds, Spring Pump House and Spring Site.
- \* Plant is dealing with higher than normal Raw Turbidity due to several rainfall / storm events.
- \* 2020 CCR was completed, sent to wholesale customers and submitted for notifications which were placed on Waterbills and a direct link to the City Website for customers to view.
- \* The AWIA Risk and Resilience Assessment was completed, submitted to the EPA and has been certified.
- \* The Emergency Response Plan Submittal and Certification has been completed.
- \* Had to replace the Cl17 sample Cell / Colorimeter Assembly.

Kingston Water Department  
Schedule of Unaccounted For Water  
April

*(All amounts in gallons)*

<b>A Water Treated and Purchased</b>		
<b>B</b>	Water Pumped (potable)	27,943,000
<b>C</b>	Water Purchased	<u>0</u>
<b>D</b>	<b>Total Water Treated and Purchased</b>	<u>27,943,000</u>
	<b>(Sum Lines B and C)</b>	
<b>E Accounted for Water:</b>		
<b>F</b>	Water Sold	20,087,100
<b>G</b>	Metered for Consumption (in house usage)	<u>1,153,000</u>
<b>H</b>	Fire Department(s) Usage	<u>1,320,000</u>
<b>I</b>	Flushing	<u>300,000</u>
<b>J</b>	Tank Cleaning/Filling	<u>0</u>
<b>K</b>	Street Cleaning	<u>0</u>
<b>L</b>	Bulk Sales	<u>0</u>
<b>M</b>	Water Bill Adjustments (+/-)	<u>0</u>
<b>N</b>	<b>Total Accounted for Water</b>	<u>22,860,100</u>
	<b>(Sum Lines F thru M)</b>	
<b>O</b>	<b>Unaccounted for Water</b>	<u>5,082,900</u>
	<b>(Line D minus Line N)</b>	
<b>P</b>	<b>Percent Unaccounted for Water</b>	<u>18.190%</u>
	<b>(Line O divided by Line D times 100)</b>	

**Q Other (explain)**

See Below

Explain Other:

Fire Dept. flowed 220 hydrants approx. 6 mins each. The flow is estimated between 1600 gpm and 750 gpm. each. Used 1,000 gpm as an average totaling 1,320,000 for this flow testing. They are to send paperwork asap.

All amounts included in this schedule are supported by documentation on file at the water system. If no support is on file for a line item or if line item is not applicable, a "0" is shown.



5/5/2021

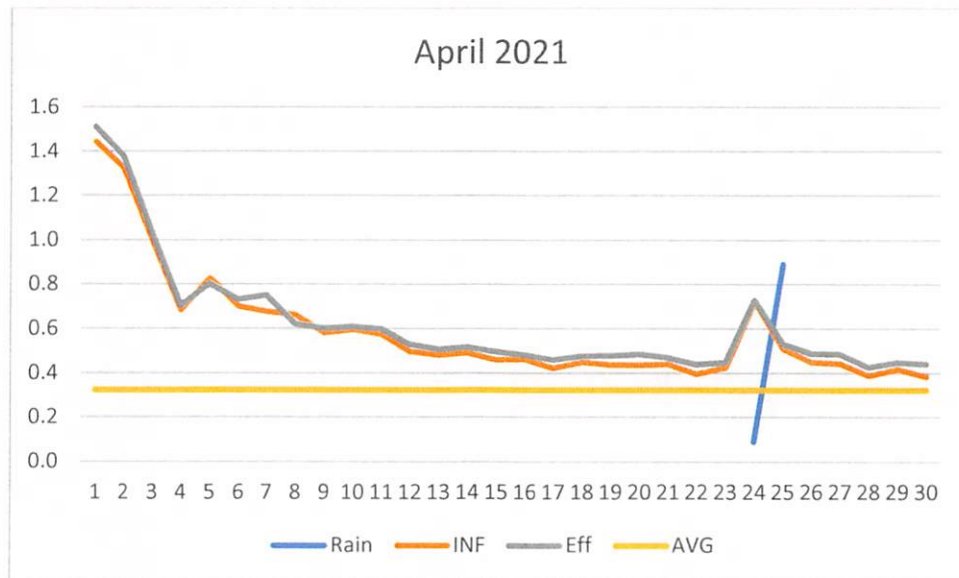
# KINGSTON WASTEWATER TREATMENT PLANT

TO: David Bolling, City Manager  
FROM: Tony Workman, WWTP Plant Manager  
RE: April 2021 Monthly Report  
DATE: May 5, 2021

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MONTHLY FLOW	AVERAGE FLOW	MAXIMUM FLOW	MINIMUM FLOW	TOTAL
INFLUENT	.5909	1.4420	.3850	17,726,000
EFFLUENT	.6215	1.5100	.4260	18,646,000

2512 Sewer customers 9,688,200 gallons billed. Daily average .3299 mgd.



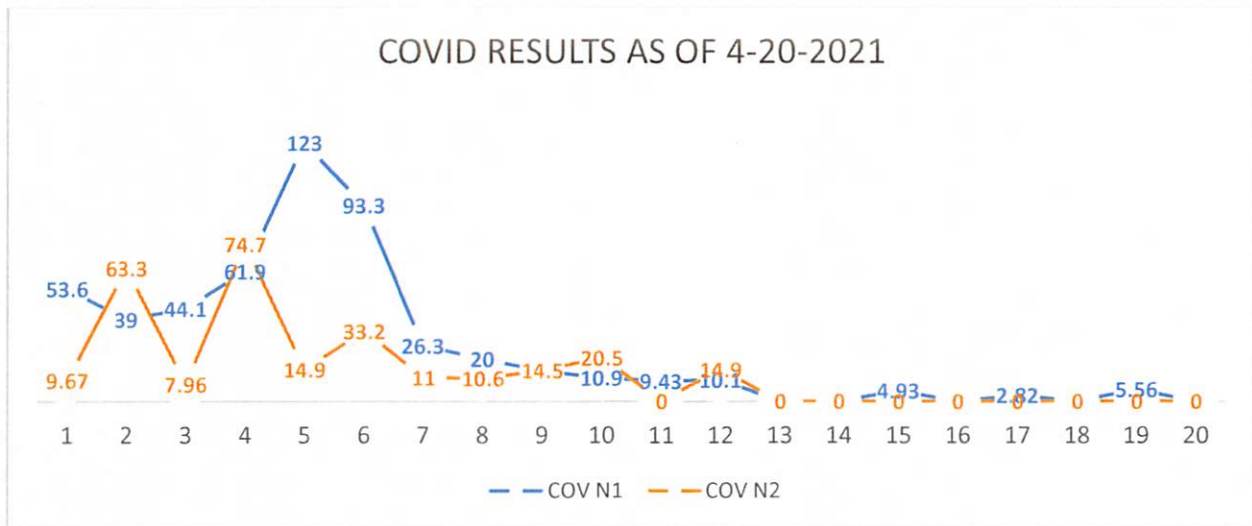
Total gallons of chlorine used was 390.83 @\$2.09 gallon = \$816.83.

We had 1.90 inches of rain. There was one reported overflows.

Page and Associates began repairing the pump room. Having the materials arrive has been the reason for the delay.

COVID 19 testing shows no major increases.

*\*0 indicates no detection.*



### Safety Meetings:

**April 14, 2021-**

Hazard Communication

City of Kingston

**April 22, 2021**

Biological Hazards- The hidden Transmitters of Infectious Diseases

OSHA Training Toolbox Talk





# Water Distribution/Collection

## April 2021

Services	Total
After Hours-Sewer	0
After Hours-Water	1
Door Hanger	2
Profile	1
Road Cut	0
Service Line Leak/Line Break	0
Sewer-Miscellaneous	3
Disconnect for Non-Payment	35
Water/Sewer Service Estimate	13
Water-Check for Leak	14
Water-Miscellaneous	60
Water-Hydrant	0
Water-Re-Read/Manual Read	23
Yard Work	10
Connect Order	45
Disconnect Order	42
Water Tap-New Account Number	17
811 Locates	104

**Kingston Public Library (KPL)**  
1004 Bradford Way  
Kingston Tennessee 37763  
865-376-9905  
[WWW.kingstonpubliclibrarytn.org](http://WWW.kingstonpubliclibrarytn.org)  
[WWW.facebook.com/KingstonPublicLibrary](https://WWW.facebook.com/KingstonPublicLibrary)

1 May 2021

**TO: Honorable Tim Neal**  
**Mayor, City of Kingston**  
**Mr. David Bolling**  
**Manager, City of Kingston**  
**Members of the City Council**  
**Library Board**

**FR: Barbara Thorbjornsen**  
**Library Director**

**RE: Monthly Director's Report**

The following sums up library activities for the month of April 2021

**Summary**

The Library opened in April and we still offer curbside to those who want it. Due to tax season we helped a lot of computer users doing taxes this last month.

We will continue to ask our patrons to wear a mask as a courtesy to other patrons, as will the staff. The computers will be limited to an hour use, with only a few in operation to have space for social distancing. Inter library loans are now available.

The new cameras have been installed and will cover the parking area and the back patio. Our old system was obsolete. I will also be able to reset the system from an app.

The new LED lights have been installed. The difference is amazing! We may need to wear sunscreen. The Library looks so much better and brighter.

We have a new service at the Library called NEWSBANK. This service allows anyone who has a Library card to read local and different state newspapers. Just go to our website ([www.kingstonpubliclibrarytn.org](http://www.kingstonpubliclibrarytn.org)) and click on resources and scroll down to News bank, enter

your Library card number and enjoy daily newspapers at your leisure. This service has been very popular and I have received wonderful feedback.

I have planned my summer reading program for this summer as I do not want to cancel again this year. Since I usually have 80 to 100 children attend, I will conduct these events outside this year. I have reserved the park area by the fort. The Library backyard is not a sufficient in size or safety to accommodate the amount of children that attend.

We have a new board member that was selected by council.

Books and other items are still to be quarantined when returned for 3 days. Due to vaccine's becoming more available I am hoping we can start to have programs again at our Library in the near future.

Any questions can be emailed to me at: [kpldirector@gmail.com](mailto:kpldirector@gmail.com)

Stay Safe.

This is all subject to change as we go forward.

Respectfully submitted

Barbara T.

**ROANE COUNTY EMERGENCY COMMUNICATIONS DISTRICT  
P.O. BOX 236, 330 CARDIFF VALLEY ROAD  
ROCKWOOD, TENNESSEE 37854  
865-354-0704 FAX 865-354-8481**

April 15, 2021

TO: All Board Members

FROM: Cody Anderson, Kim Tharp

The regular monthly E-911 Board meeting will be Thursday, April 22, 2021 at 1:00 P.M., at 4390 Roane State Highway, Arvel McNelly Training Room.

Enclosed please find:

The Agenda for the Board meeting  
March 25, 2021 Board Minutes  
March 2021 financial report  
Fund Balances as of March 31, 2021  
Budget Committee Minutes  
Proposed Budget F/Y 21/22  
Additional dispatcher research  
Release of Liens  
Monolith Liability Ins. Verification  
AIA Document G706  
AIA Document G707  
Contractor Certificate for payment request  
Loudon transfer of property  
March Dispatch Statistics

**"REMOTE ACCESS INFORMATION"**

**TO CALL IN TO CONFERENCE BRIDGE - PHONE #865-245-1033 PIN # 0911**

AGENDA  
RCECD 911 MONTHLY BOARD MEETING  
APRIL 22, 2021 1:00 PM

CALL TO ORDER

APPROVAL OF MINUTES OF MARCH 25, 2021  
APPROVAL OF MARCH FINANCIAL REPORTS

PUBLIC COMMENT

COMPTROLLER

MARCH FUND BALANCES

PERSONNEL COMMITTEE

HASN'T MET

BUDGET AND FINANCE COMMITTEE

REPORT ON MEETING/MINUTES  
PROPOSED BUDGET F/Y 21/22

BUILDING/ EQUIPMENT COMMITTEE

HASN'T MET

DIRECTOR'S REPORT

MARCH STATS  
GENERAL REPORT  
CONTRACTOR UPDATE  
TRANSFER OF PROPERTY

CHAIRMAN

GENERAL REPORT

OLD BUSINESS

CERTIFICATE OF DEPOSIT

NEW BUSINESS

APPROVE TCRS RATE  
REGIONS ACCOUNT CUSTODIAN PER FDIC



**MINUTES OF MARCH 25, 2021**  
**ROANE COUNTY E-911 BOARD MEETING**

The Roane County Emergency Communications District (E-911) Board met Thursday, March 25, 2021 at 1:00 pm. at the New E-911 Center, 4390 Roane State Highway, Arvel McNelly Training Room.

**MEMBERS PRESENT:** Tim Suter, Tony Brown, Jason Jolly, Cecil Crowe, Marilyn Calfee-Remote

**MEMBERS ABSENT:** Jack Stockton, Brad Daniels, Keith Farmer, Randy Ellis

**EMPLOYEES PRESENT:** Cody Anderson, Eric Franks, Kim Tharp

**OTHERS PRESENT:** None

**CALL TO ORDER:**

Vice Chairman Suter called the meeting to order at 1:10 pm with a quorum of 5 declared. Four members in person and one on remote access.

**APPROVAL OF MINUTES:**

Mr. Crowe made a motion to accept the minutes of February 25, 2021 Ms. Calfee by remote access second the motion. There was no discussion. All in person and on remote access voted Aye. Motion carried.

**FINANCIAL STATEMENT:**

Mr. Crowe made a motion to accept the February 2021 financial report. Mr. Jolly second the motion. There were no questions. All present and remote access voted Aye. Motion carried.

**PUBLIC COMMENT:** Tried to call Allen Hill with Upland Design but there was no answer.

**FUND BALANCE:**

Report given, no questions.

**COMMITTEE REPORTS:**

**PERSONNEL/TRAINING COMMITTEE:**

Hasn't met

**BUDGET COMMITTEE:**

Budget committee meeting minutes were presented. Chairwoman Ms. Calfee and the committee recommended that the board vote to approve a three percent revenue increase and a two percent employee pay increase for the next budget year. Mr. Jolly made a motion to approve the 3% revenue increase, Mr. Crowe second the motion. After much discussion a roll call vote was taken. Mr. Jolly-Aye, Mr. Crowe-Aye, Ms. Calfee (remote access) -Aye, Mr. Suter-Aye, Mr. Brown-No. Motion failed due to lack of majority vote. This will be sent back to the budget committee for the next meeting in April.

**BUILDING/EQUIPMENT COMMITTEE:**

Building/Equipment committee minutes were presented. Mr. Suter mentioned that the 2 radios that he had hoped might be able to be used for our center weren't able to be set up for this so the \$16,000 on the list for radios would have to be reinstated which would bring the New Center additional furniture and equipment total back to the original amount requested of \$51,363.

Mr. Jolly made a motion to set aside \$139,226.64 in revenue funds requested to add 4 additional dispatch positions as recommended by the budget and building committees. This will increase our annual maintenance costs by \$4,390 also. Ms. Calfee (remote access) second the motion. All present and on remote access voted Aye. Motion carried.

Mr. Crowe made a motion to set aside \$51,363 in revenue funds to purchase additional equipment and furniture needed for the new 911 center as recommended by the budget and building committees. Ms. Calfee (remote access) second the motion. All present and remote voted Aye. Motion carried.

**DIRECTORS REPORT:**

Director Anderson has met with Upland Design and Monolith regarding the grass substantial status. It was concluded by all that there is more work needed to be able to reach substantial on this. There has been a letter mailed from Mr. Leffew to Monolith and Upland Design regarding the additional liquidated damage costs being accrued. Director Anderson will touch base with Upland Design for an update and send information to the Board. The storage shed was moved to the new center last week and the Command Truck is now at the new center. AT&T has started to install some of the phone equipment in the new center. In moving items from the current center to the new center there has been some mold discovered in the basement area and Director Anderson has contacted a company to give us a price on cleanup. Mr. Crowe asked the board if anything had been discussed previously about the possible sale of the current center. It was recommended to send this discussion to the building committee.

**CHAIRMAN REPORT**

Vice Chairman Suter had nothing else to add.

**OLD BUSINESS:**

Mr. Crowe has spoken to One Bank about what they can offer us to move all of our current accounts to them from Regions in addition to our CD with US Bank. They would give us .35% interest on our CD and they offer no service fees on the accounts. Mr. Brown recommended this go to the Budget committee for research. Ms. Calfee (remote access) stated she will get with the committee and would like Mr. Crowe to head the research for this.

**NEW BUSINESS:**

Director Anderson has emailed Mr. Morris with USDA and he said we could put an amount of money of our choosing down and we were also able to pay additional money throughout the course of the loan with no penalties.

**ADJOURNMENT:**

With no other business to address, Mr. Crowe made a motion to dismiss, Mr. Jolly second. All present and remote voted Aye. Meeting dismissed at 2:40 p.m. March meeting will be held on Thursday, April 22, 2021 at 1:00 p.m. at 4390 Roane State Highway in the Arvel McNelly Training Room.

Regular February 25, 2021 minutes were approved at the Board Meeting of Roane County Emergency Communications District Board of Directors. Date : March 25, 2021.

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Tony Brown / Secretary-Treasurer

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Randy Ellis/Chairman

BUDGET F/Y 2020-2021	APPROVED BY BOARD					
	2020-2021	BUDGET	ACTUAL	OVER(UNDER)	ACTUAL	OVER(UNDER)
	BUDGET	MONTHLY	REC/PAY OUT	MONTH	YEAR	YEAR
<b>REVENUES</b>				MARCH		
3010 TCA Section 7-86-303 Receipts	640,518	53,376.50	0.00	(53,376.50)	427,012.00	(213,506.00)
3020 TCA Section 7-86-130 Receipts	35,000	2,916.67	0.00	(2,916.67)	75,136.00	40,136.00
3060 Local Government Contracts	674,373	56,197.75	63,490.17	7,292.42	505,779.75	(168,593.25)
3070 Contracted Services	47,387	3,948.92	7,897.84	3,948.92	35,540.28	(11,846.72)
3080 Sales & Fees	250	20.83	0.00	(20.83)	35.85	(214.15)
5002 Interest Income	950	79.17	18.79	(60.38)	343.90	(606.10)
5006 TECB Subsidies	125,061	10,421.75	0.00	(10,421.75)	166,748.00	41,687.00
5099 Other Non-Operating Revenue	37,303	3,108.58	144.84	(2,963.74)	69,090.34	31,787.34
<b>TOTAL ESTIMATED REVENUE</b>	<b>1,560,842</b>	<b>130,070.17</b>	<b>71,551.64</b>	<b>(58,518.53)</b>	<b>1,279,686.12</b>	<b>(281,155.88)</b>
=====						
<b>SALARIES AND WAGES</b>						
4001 Director	64,000	5,333.33	4,923.08	(410.25)	47,400.25	(16,599.75)
4002 Administrative Personnel	123,067	10,255.58	9,466.08	(789.50)	89,775.47	(33,291.53)
4004 Telecommunicators	304,762	25,396.83	28,530.43	3,133.60	264,053.84	(40,708.16)
4005 Dispatch Supervisor Personnel	117,728	9,810.67	3,081.60	(6,729.07)	28,970.12	(88,757.88)
4006 Mapping/Addressing Personel	50,219	4,184.92	3,918.38	(266.54)	36,864.61	(13,354.39)
4007 Janitor	4,160	346.67	0.00	(346.67)	0.00	(4,160.00)
4012 I.T. Personel	50,000	4,166.67	3,846.16	(320.51)	36,538.52	(13,461.48)
4099 Other Payroll Costs	31,759	2,646.58	556.48	(2,090.10)	22,508.76	(9,250.24)
4101 Social Security	46,295	3,857.92	3,351.26	(506.66)	32,468.34	(13,826.66)
4102 Medicare	10,827	902.25	783.77	(118.48)	7,593.40	(3,233.60)
4104 Medical Insurance	147,714	12,309.50	11,505.45	(804.05)	100,392.92	(47,321.08)
4106 Other Insurance	1,122	93.50	93.50	0.00	836.00	(286.00)
4107 Unemployment Compensation	560	46.67	0.00	(46.67)	111.29	(448.71)
4108 Pension Expense	41,133	3,427.75	3,012.45	(415.30)	28,640.61	(12,492.39)
4109 Other Postemployment Benefits	8,137	678.08	731.00	52.92	5,860.80	(2,276.20)
<b>ADMINISTRATION</b>						
4203 Audit Services	9,398	783.17	9,400.00	8,616.83	9,400.00	2.00
4204 Accounting/Bookkeeping Services	3,936	328.00	320.00	(8.00)	2,880.00	(1,056.00)
4208 Contracts with Vendors	1,252	104.33	21.00	(83.33)	199.50	(1,052.50)
4217 Legal Services	7,500	625.00	0.00	(625.00)	0.00	(7,500.00)
4218 Maintenance & Warranty Contracts	0	0.00	0.00	0.00	0.00	0.00
4229 Lease/Rental-Admin. Equip/furn/fixt	1,900	158.33	150.00	(8.33)	1,296.26	(603.74)
4232 Advertising	1,000	83.33	0.00	(83.33)	0.00	(1,000.00)
4233 Awards to Employees and Others	1,500	125.00	0.00	(125.00)	521.25	(978.75)
4237 Dues and Memberships - Admin.	5,135	427.92	0.00	(427.92)	5,135.00	0.00
4239 Equipment - General (non-capitalized)	2,500	208.33	0.00	(208.33)	1,410.60	(1,089.40)
4240 Insurance - Liability	6,727	560.58	0.00	(560.58)	7,388.00	661.00
4241 Insurance - Worker's Compensation	1,300	108.33	0.00	(108.33)	946.00	(354.00)
4242 Maintenance and Repairs - Admin.	500	41.67	0.00	(41.67)	0.00	(500.00)
4245 Software & Licensing - Admin.	1,098	91.50	36.00	(55.50)	1,010.00	(88.00)
4246 Supplies & Materials - Admin.	3,290	274.17	115.67	(158.50)	1,607.04	(1,682.96)
4247 Training Costs - Administrative	700	58.33	80.00	21.67	889.95	189.95
4248 Travel - Administrative	3,900	325.00	201.10	(123.90)	985.48	(2,914.52)
4250 Telephone Costs - Administrative	2,400	200.00	193.66	(6.34)	1,527.79	(872.21)
4251 Telecomm cell phones/pagers-Admin	650	54.17	37.96	(16.21)	457.24	(192.76)
4253 Vehicle Expenses - Administrative	4,390	365.83	12.00	(353.83)	1,475.12	(2,914.88)
4254 Vehicle Fuel - Administrative	1,600	133.33	95.03	(38.30)	785.71	(814.29)
4299 Misc. Admin Services and Expenses	750	62.50	0.00	(62.50)	0.00	(750.00)

<b>BUILDING AND FACILITIES</b>						
4305 Equipment-Facilities (non capitalized)	10,000	833.33	0.00	(833.33)	5,759.21	(4,240.79)
4307 Utilities	22,586	1,882.17	2,412.15	529.98	15,977.70	(6,608.30)
4333 Maint. And Repairs - Build/Facilities	1,000	83.33	0.00	(83.33)	351.55	(648.45)
4338 Insurance - Buildings and Contents	24,057	2,004.75	0.00	(2,004.75)	12,978.00	(11,079.00)
4339 Maintenance & Warranty Contracts	2,800	233.33	0.00	(233.33)	965.00	(1,835.00)
4340 Supplies and Materials-Build/Facilit.	10,000	833.33	778.70	(54.63)	2,735.31	(7,264.69)
4399 Misc. Building and Facilities Costs	750	62.50	217.50	155.00	252.65	(497.35)
<b>COMMUNICATIONS - OPERATIONS</b>						
4406 Employee Testing/ Exams- Operations	3,000	250.00	220.00	(30.00)	1,530.00	(1,470.00)
4410 Insurance - Equipment (non admin)	318	26.50	0.00	(26.50)	318.00	0.00
4413 Communications License and Fees	40,000	3,333.33	34.24	(3,299.09)	29,139.90	(10,860.10)
4418 Training Expenses - Commun. Oper.	1,500	125.00	12.00	(113.00)	1,086.85	(413.15)
4419 Travel Expenses - Commun. Operation	2,100	175.00	0.00	(175.00)	1,133.03	(966.97)
4423 Addressing/mapping/data supplies	100	8.33	0.00	(8.33)	0.00	(100.00)
4424 Cable/Internet Charges - Commun.	14,115	1,176.25	1,583.43	407.18	17,896.85	3,781.85
4427 Equipment - Commun.(not capitalized)	10,000	833.33	696.12	(137.21)	3,403.32	(6,596.68)
4430 Language Interpreting	150	12.50	0.00	(12.50)	34.25	(115.75)
4431 Maintenance & Warranty Contracts	29,220	2,435.00	98.00	(2,337.00)	8,191.05	(21,028.95)
4432 Maint. And Repairs - Communication	2,000	166.67	0.00	(166.67)	540.26	(1,459.74)
4433 NCIC/TBI/TIES Expenses	6,060	505.00	0.00	(505.00)	5,100.00	(960.00)
4434 Software & License - Communictions	750	62.50	0.00	(62.50)	0.00	(750.00)
4435 Supplies, Materials & Serv. - Comm.	1,300	108.33	11.99	(96.34)	343.36	(956.64)
4437 Telephone Costs (Call Center Lines)	18,264	1,522.00	827.00	(695.00)	11,577.85	(6,686.15)
4438 Telecom. Cell Phones/Pagers-Com/Op	1,200	100.00	80.02	(19.98)	735.25	(464.75)
4439 Vehicle Expenses - Operations	700	58.33	0.00	(58.33)	2,502.00	1,802.00
4440 Vehicle Fuel - Operations	600	50.00	0.00	(50.00)	69.79	(530.21)
<b>NONOPERATING EXPENSES</b>						
5010 INTEREST EXPENSE	104,500	8,708.33	0.00	(8,708.33)	0.00	(104,500.00)
<b>TOTAL ESTIMATED EXPENSE</b>	<b>1,369,979</b>	<b>114,164.92</b>	<b>91,433.21</b>	<b>(22,731.71)</b>	<b>862,551.05</b>	<b>(507,427.95)</b>
<b>ESTIMATED RECEIPTS</b>	<b>1,560,842</b>		<b>71,551.64</b>			
<b>ESTIMATED EXPENDITURE</b>	<b>1,369,979</b>		<b>91,433.21</b>			
<b>OVER (UNDER)</b>	<b>190,863</b>					
<b>DEPRECIATION</b>	<b>58,465</b>					
<b>OVER(UNDER)AFTER DEPRECIATION</b>	<b>132,398</b>		<b>-19,881.57</b>			
<b>Less Building Payment Principal</b>	<b>28,824</b>					
<b>OVER (UNDER) AFTER PRINCIPAL</b>	<b>103,574</b>					



## FUND BALANCES

AS OF MARCH 31, 2021 FOLLOWING ARE THE FUNDS WE HAVE ON HAND NOT INCLUDING THE CERTIFICATE OF DEPOSIT OR BUILDING PROJECT ACCOUNT

REVENUE FUND	\$1,906,704.88
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OPERATING ACCOUNT	\$ 140,703.04
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TOTAL FUNDS	\$2,047,407.92
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LESS CAPITAL EQUIPMENT (Set aside 5/28/2020)	\$- 61,386.11
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LESS CAPITAL ADD 4 DISPATCH POSITIONS (3/25/21)	\$- 139,226.64
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LESS CAPITAL NEW CENTER ITEMS (3/25/21)	\$- 51,363.00
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LESS 800 MHZ SYSTEM MAINTENANCE	\$- 30,480.90
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LESS METRO COMM. MOVING RADIOS	\$- 10,796.47
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LESS USDA RESERVE ACCOUNT	\$- 173,771.56
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<u>LESS EST. 3 MONTH RESERVE</u>	<u>\$- 350,000.00</u>
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TOTAL DESIGNATED	<u>\$-817,024.68</u>
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TOTAL UN-DESIGNATED	\$1,230,383.24
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WE ARE RECEIVING THE ECB PAYMENT OF \$106,753 EVERY TWO MONTHS

WE ARE RECEIVING ECB SURCHARGE SUBSIDY OF \$41,687 EVERY TWO MONTHS

THE ECB STATUTE 130 FUNDS DISTRIBUTION IS ONCE A YEAR AMOUNT VARIES

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CERTIFICATE OF DEPOSIT	\$ 63,867.48
------------------------	--------------

BUILDING PROJECT ACCOUNT	\$ 1,086.33
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Proposed E-911 Budget 2021-2022			
3% Revenue Increase			
	2020-2021	2021-2022	
REVENUES	BUDGET	PROPOSED	DIFFERENCE
3010 TCA Section 7-86-303 Receipts	640,518	640,518	-
3020 TCA Section 7-86-130 Receipts	35,000	35,000	-
3060 Local Government Contracts	674,373	694,604	20,231
3070 Contracted Services	47,387	48,809	1,422
3080 Sales & Fees	250	250	-
5002 Interest Income	950	515	(435)
5006 TECB Subsidies	125,061	250,122	125,061
5099 Other Non-Operating Revenue	37,303	38,785	1,482
<b><u>TOTAL ESTIMATED REVENUE</u></b>	<b>1,560,842</b>	<b>1,708,603</b>	<b>147,761</b>
SALARIES AND WAGES	2% SALARY INCREASE + LONGEVITY		
4001 Director	64,000	65,280	1,280
4002 Administrative Personnel (3)	123,067	125,521	2,454
4004 Telecommunicators (9+OT)	304,762	364,704	59,942
4005 Dispatch Supervisor Personnel (3+OT)	117,728	123,630	5,902
4006 Mapping/Addressing Personnel (1.5)	50,219	51,259	1,040
4007 Janitor	4,160	6,240	2,080
4012 IT Personnel	50,000	51,000	1,000
4013 Compensated Absences	-	19,856	19,856
4099 Other Payroll Costs	31,759	2,100	(29,659)
4101 Social Security	46,295	50,443	4,148
4102 Medicare	10,827	11,797	970
4104 Medical Insurance	146,997	151,373	4,376
4106 Other Insurance	1,122	1,300	178
4107 Unemployment Compensation	560	1,596	1,036
4108 Pension Expense	41,133	44,770	3,637
4109 Other Postemployment Benefits	8,098	8,590	492
<b>ADMINISTRATION</b>			
4203 Audit Services	9,398	9,917	519
4204 Accounting/Bookkeeping Services	3,936	3,936	-
4208 Contracts with Vendors	1,252	500	(752)
4217 Legal Services	7,500	10,000	2,500
4229 Lease/Rental-Admin Equip/furniture/fixt.	1,900	1,900	-
4232 Advertising	1,000	1,000	-
4233 Awards to Employees and Others	1,500	1,500	-
4237 Dues and Memberships - Administrative	5,135	5,150	15
4238 Employee Test/Exams - Administrative	-	500	500
4239 Equipment- General (non-capitalized)	2,500	2,500	-
4240 Insurance - Liability	6,727	10,555	3,828
4241 Insurance - Worker's Compensation	1,300	2,600	1,300
4242 Maintenance and Repairs - Administrative	500	500	-
4243 Prem. On Surety/Fidelity Bonds	-	369	369

4245 Software & Licensing - Administration	1,098	1,100	2
4246 Supplies & Materials-Administration	3,290	3,290	-
4247 Training Costs - Administrative	700	1,200	500
4248 Travel -Administrative	3,900	6,500	2,600
4250 Telephone Costs - Administrative	2,400	3,000	600
4251 Telecomm cell phones/pagers- Admin.	650	660	10
4253 Vehicle Expenses - Administrative	4,390	3,000	(1,390)
4254 Vehicle Fuel - Administrative	1,600	2,500	900
4299 Misc. Admin Services and Expenses	750	750	-
<b>BUILDING AND FACILITIES</b>			
4305 Equipment -Facilities (non capitalized)	10,000	7,000	(3,000)
4307 Utilities	22,586	27,980	5,394
4333 Maint. and Repairs-Buildings and Facilities	1,000	5,900	4,900
4337 Building and Facilities Costs		500	500
4338 Insurance - Buildings and Contents	24,057	13,627	(10,430)
4339 Maintenance & Warranty Contracts	2,800	1,500	(1,300)
4340 Supplies and Materials-Build. and Facilities	10,000	7,000	(3,000)
4399 Misc. Building and Facilities Costs	750	750	-
<b>COMMUNICATIONS - OPERATIONS</b>			
4406 Employee Testing and Exams - Operations	3,000	3,000	-
4410 Insurance - Equipment (non-administrative)	318	334	16
4413 Communications License and Fees	40,000	41,612	1,612
4418 Training Expenses - Communicat. Operat.	1,500	1,500	-
4419 Travel Expenses - Communicat. Operat.	2,100	2,100	-
4423 Addressing/mapping/database supplies	100	800	700
4424 Cable/Internet Charges - Communications	14,115	24,500	10,385
4427 Equipment - Communications (not capital)	10,000	7,000	(3,000)
4430 Language Interpreting	150	150	-
4431 Maintenance & Warranty Contracts	29,220	26,700	(2,520)
4432 Maintenance and Repairs - Communications	2,000	4,000	2,000
4433 NCIC/TBI/TIES Expenses	6,060	6,352	292
4435 Supplies, Materials, & Services - Comm.	1,300	2,000	700
4437 Telephone Costs (Call Center Lines)	18,264	13,000	(5,264)
4438 Telecom. Cell Phones & Pagers- Comm/OPS	1,200	1,200	-
4439 Vehicle Expenses - Operations	700	4,000	3,300
4440 Vehicle Fuel - Operations	600	1,000	400
<b>NONOPERATING EXPENSE</b>			
5010 Interest Expense	104,500	104,500	-
DEPRECIATION	63,115	174,195	
<b><u>TOTAL ESTIMATED EXPENSE</u></b>	<b><u>1,431,588</u></b>	<b><u>1,634,586</u></b>	<b>202,998</b>
ESTIMATED RECEIPTS	1,560,842	1,708,603	
ESTIMATED EXPENDITURE	1,431,588	1,634,586	
OVER (UNDER)	129,254	74,017	
Less Building Payment Principal	28,824	29,500	
OVER (UNDER) AFTER PRINCIPAL	100,430	44,517	

TO OWNER: Roane County 911  
330 Cardiff Road  
Rockwood TN 37854

PROJECT: E911 Roane County  
Rockwood TN 37854

APPLICATION NO: 13  
PERIOD TO: 04/06/2021  
PROJECT NO: 19024  
CONTRACT DATE:

Distribution to:  
\_\_\_\_ OWNER  
\_\_\_\_ ARCHITECT  
\_\_\_\_ CONTRACTOR  
\_\_\_\_  
\_\_\_\_  
\_\_\_\_

FROM CONTRACTOR: Monolith Construction LLC  
210 N. Seven Oaks Drive  
Knoxville TN 37922

VIA ARCHITECT:

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM	\$ 2,148,000.00
2. Net change by Change Orders	\$ 11,840.63
3. CONTRACT SUM TO DATE	\$ 2,159,840.63
4. TOTAL COMPLETED AND STORED TO DATE	\$ 2,159,840.63
5. RETAINAGE:	
0.00 % Completed Work	\$ 0.00
0.00 % Stored Materials	\$ 0.00
Total Retainage	\$ 0.00
6. TOTAL EARNED LESS RETAINAGE	\$ 2,159,840.63
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$ 2,049,216.49
8. CURRENT PAYMENT DUE	\$ 110,624.14
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$ 0.00

CHANGE ORDER SUMMARY		ADDITIONS	DEDUCTIONS
Total Changes approved in previous months		0.00	0.00
Total Approved this Month		12,500.63	-660.00
TOTALS		12,500.63	-660.00
NET CHANGES BY CHANGE ORDER		\$11,840.63	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

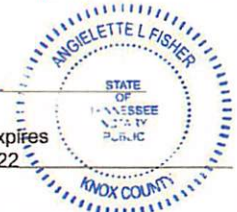
CONTRACTOR:

By: [Signature] Date: 4/6/21

State of: Tennessee  
County of:

Subscribed and sworn to before me this 6 day of April

Notary Public: [Signature]  
My Commission expires: October 30, 2022



## ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... \$ .....

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



To Owner: Roane County 911  
330 Cardiff Road  
Rockwood TN 37854

From: Contractor: Monolith Construction LLC  
9080 Barbee Lane #101  
Knoxville, TN 37923  
(865) 245-4300

CONTINUATION SHEET

Page: 2

APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use Col I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 13  
APPLICATION DATE: 04/08/2021  
PERIOD TO: 04/08/2021  
ARCHITECT'S PROJECT NO:

A	B	C	D	E	F	G	H	I
ITEM NO	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED Previous	COMPLETED This Period	MATERIALS STORED	TOTAL COMPLETED & STORED TO DATE	BALANCE TO FINISH	RETAINAGE
1	General Conditions	349,195.98	349,195.98			349,195.98 100.00		
2	Concrete	119,574.00	119,574.00			119,574.00 100.00		
3	Masonry	199,279.62	199,279.62			199,279.62 100.00		
4	Structural Steel	22,640.00	22,640.00			22,640.00 100.00		
5	Light Gauge Trusses	48,980.00	48,980.00			48,980.00 100.00		
6	Custom Casework	9,472.00	9,472.00			9,472.00 100.00		
7	Rough Carpentry	43,146.15	43,146.15			43,146.15 100.00		
8	Metal Roofing and Wall Pa	149,567.00	149,567.00			149,567.00 100.00		
9	Insulation	18,851.00	18,851.00			18,851.00 100.00		
10	Dampproofing and Air Barri	11,400.00	11,400.00			11,400.00 100.00		
11	Firestopping	7,000.00	7,000.00			7,000.00 100.00		
12	Caulking	9,820.00	9,820.00			9,820.00 100.00		
13	Aluminum Windows and S	48,450.00	48,450.00			48,450.00 100.00		

To Owner: Roane County 911  
330 Cardiff Road  
Rockwood TN 37854

From: Contractor: Monolith Construction LLC  
9080 Barbee Lane #101  
Knoxville, TN 37923  
(885) 245-4300

CONTINUATION SHEET

Page: 3

APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use Col I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 13  
APPLICATION DATE: 04/08/2021  
PERIOD TO: 04/08/2021  
ARCHITECT'S PROJECT NO:

A	B	C	D	E	F	G		H	I
ITEM NO	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED Previous	COMPLETED This Period	MATERIALS STORED	TOTAL COMPLETED & STORED TO DATE		BALANCE TO FINISH	RETAINAGE
14	Doors, Frames and Hardw	50,445.75	50,445.75			50,445.75	100.00		
15	Coiling Doors	11,448.00	11,448.00			11,448.00	100.00		
16	Framing and Drywall	116,839.86	116,839.86			116,839.86	100.00		
17	Flooring	54,667.95	54,667.95			54,667.95	100.00		
18	Acoustical Ceilings	38,640.00	38,640.00			38,640.00	100.00		
19	Painting	19,225.00	19,225.00			19,225.00	100.00		
20	Specialties	27,261.92	27,261.92			27,261.92	100.00		
21	Central Vac System	7,162.25	7,162.25			7,162.25	100.00		
22	Window Blinds	2,401.00	2,401.00			2,401.00	100.00		
23	Plumbing								
24	Underground	15,000.00	15,000.00			15,000.00	100.00		
25	Above Grade Piping	25,000.00	25,000.00			25,000.00	100.00		
26	Fixtures	25,000.00	25,000.00			25,000.00	100.00		

To Owner: Roane County 911  
330 Cardiff Road  
Rockwood TN 37854

From: Contractor: Monolith Construction LLC  
9080 Barbee Lane #101  
Knoxville, TN 37923  
(885) 245-4300

CONTINUATION SHEET

Page: 4

APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use Col I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 13  
APPLICATION DATE: 04/08/2021  
PERIOD TO: 04/08/2021  
ARCHITECT'S PROJECT NO:

A	B	C	D	E	F	G	H	I
ITEM NO	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED Previous	WORK COMPLETED This Period	MATERIALS STORED	TOTAL COMPLETED & STORED TO DATE	BALANCE TO FINISH	RETAINAGE
27	Gas Piping	16,290.00	16,290.00			16,290.00 100.00		
28	HVAC							
29	Administration	15,000.00	15,000.00			15,000.00 100.00		
30	Equipment	50,000.00	50,000.00			50,000.00 100.00		
31	Air Distribution	18,800.00	18,800.00			18,800.00 100.00		
32	Devices	30,000.00	30,000.00			30,000.00 100.00		
33	Test and Balance	4,000.00	4,000.00			4,000.00 100.00		
34	Electrical							
35	Mobilization	5,000.00	5,000.00			5,000.00 100.00		
36	Site and Slab Rough In	85,000.00	85,000.00			85,000.00 100.00		
37	Interior Rough In	107,884.00	107,884.00			107,884.00 100.00		
38	Lighting	63,500.00	63,500.00			63,500.00 100.00		
39	Switchgear	15,000.00	15,000.00			15,000.00 100.00		

To Owner: Roane County 911  
330 Cardiff Road  
Rockwood TN 37854

From: Contractor: Monolith Construction LLC  
9080 Barbee Lane #101  
Knoxville, TN 37923  
(865) 245-4300

CONTINUATION SHEET

Page: 5

APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use Col I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 13  
APPLICATION DATE: 04/08/2021  
PERIOD TO: 04/08/2021  
ARCHITECT'S PROJECT NO:

A	B	C	D	E	F	G	H	I
ITEM NO	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED Previous	COMPLETED This Period	MATERIALS STORED	TOTAL COMPLETED & STORED TO DATE	BALANCE TO FINISH	RETAINAGE
40	Low Voltage	16,710.00	16,710.00			16,710.00 100.00		
41	Wiring	20,000.00	20,000.00			20,000.00 100.00		
42	Generator	32,000.00	32,000.00			32,000.00 100.00		
43	Trim out and Termination	6,500.00	6,500.00			6,500.00 100.00		
44	Firestopping	3,000.00	3,000.00			3,000.00 100.00		
45	Lightning Protection	7,500.00	7,500.00			7,500.00 100.00		
46	Earthwork							
47	Site Water	5,980.00	5,980.00			5,980.00 100.00		
48	Site Preparation	88,051.00	88,051.00			88,051.00 100.00		
49	Septic System	10,100.00	10,100.00			10,100.00 100.00		
50	Roof Drains	9,800.00	9,800.00			9,800.00 100.00		
51	Termite Treatment	1,115.00	1,115.00			1,115.00 100.00		
52	Asphalt Paving	67,330.00	67,330.00			67,330.00 100.00		



To Owner: Roane County 911  
330 Cardiff Road  
Rockwood TN 37854

From: Contractor: Monolith Construction LLC  
9080 Barbee Lane #101  
Knoxville, TN 37923  
(865) 245-4300

CONTINUATION SHEET

Page: 6 of 6

APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use Col I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 13  
APPLICATION DATE: 04/08/2021  
PERIOD TO: 04/08/2021  
ARCHITECT'S PROJECT NO:

A	B	C	D	E	F	G	H	I
ITEM NO	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED Previous	WORK COMPLETED This Period	MATERIALS STORED	TOTAL COMPLETED & STORED TO DATE	BALANCE TO FINISH	RETAINAGE
53	Fencing	64,325.00	64,325.00			64,325.00	100.00	
54	Landscaping	7,086.94	4,200.00	2,886.94		7,086.94	100.00	
55	Communications Tower	38,120.58	38,120.58			38,120.58	100.00	
56	Alternate 5	-76,500.00	-76,500.00			-76,500.00	100.00	
57	Change Order# 1	-660.00	-660.00			-660.00	100.00	
58	Change Order# 2	577.50	577.50			577.50	100.00	
59	Change Order# 4	6,826.85	6,826.85			6,826.85	100.00	
60	Change Order# 3	400.00	400.00			400.00	100.00	
61	Change Order# 5	1,738.03	1,738.03			1,738.03	100.00	
62	Change Order# 9	578.36	578.36			578.36	100.00	
63	Change Order# 15	2,379.89	2,379.89			2,379.89	100.00	
64								
	Final Total:	2,159,840.63	2,156,973.69	2,866.94		2,159,840.63	100.00	



April 5, 2021

Roane County E911 – Emergency Communications Center  
4390 Roane State Highway  
Rockwood, TN 37854

Re: Monolith Construction – Project: Roane County E911 – Emergency  
Communications Center

To Whom It May Concern:

I have been honored to work with Monolith Construction, LLC for several years with regards to their Risk Management and Insurance Program.

Regarding the above named project, we would like to confirm that Monolith Construction, LLC does currently have the insurance coverage in effect in accordance with the contract conditions. They have a very strong and broad program that is supported by their Liability and Builders Risk carriers – FCCI Insurance Co., Hanover Insurance Company, and Builders Mutual. There is no known reason that the insurance will not be renewed to cover the period required by the contract documents.

We highly recommend Monolith Construction, LLC to any project owner, and we would be glad to provide any additional information regarding their insurance program. Thank you so much for your consideration.

Sincerely,

*Stuart*

Stuart F. Oakes  
President  
TIS Construction Division

# AIA® Document G706™ - 1994

## Contractor's Affidavit of Payment of Debts and Claims

PROJECT: (Name and address)

Roane County E911/ Emergency Communications 1701

4390 Roane State Hwy

Rockwood, TN 37854

ARCHITECT'S PROJECT NUMBER:

OWNER: ☐

ARCHITECT: ☐

CONTRACTOR: ☒

SURETY: ☐

OTHER: ☐

TO OWNER: (Name and address)

Roane County E911/ Emergency Communications

330 Cardiff Valley Rd.

Rockwood, TN 37854

CONTRACT FOR: General Construction

CONTRACT DATED: September 3, 2019

STATE OF: Tennessee

COUNTY OF: Knox

The undersigned hereby certifies that, except as listed below, payment has been made in full and all obligations have otherwise been satisfied for all materials and equipment furnished, for all work, labor, and services performed, and for all known indebtedness and claims against the Contractor for damages arising in any manner in connection with the performance of the Contract referenced above for which the Owner or Owner's property might in any way be held responsible or encumbered.

### EXCEPTIONS:

#### SUPPORTING DOCUMENTS ATTACHED HERETO:

1. Consent of Surety to Final Payment. Whenever Surety is involved, Consent of Surety is required. AIA Document G707, Consent of Surety, may be used for this purpose

Indicate Attachment ☒ Yes ☐ No

The following supporting documents should be attached hereto if required by the Owner:

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.
3. Contractor's Affidavit of Release of Liens (AIA Document G706A).

CONTRACTOR: (Name and address)

Monolith Construction, LLC

210 N. Seven Oaks Dr.

Knoxville, TN 37922

BY:

(Signature of authorized representative)

Jake Pinkston - Chief Operating Officer

(Printed name and title)

Subscribed and sworn to before me on this date:

Notary Public: *Angie L. Fisher*  
My Commission Expires  
October 30, 2022



# AIA® Document G706A™ - 1994

## Contractor's Affidavit of Release of Liens

PROJECT: (Name and address)

Roane County E911/ Emergency Communications  
4390 Roane State Hwy  
Rockwood, TN 37854

ARCHITECT'S PROJECT NUMBER:

1701

OWNER: ☐

ARCHITECT: ☐

CONTRACTOR: ☒

SURETY: ☐

OTHER: ☐

TO OWNER: (Name and address)

Roane County E911/ Emergency Communications  
330 Cardiff Valley Rd.  
Rockwood, TN 37854

CONTRACT FOR: General Construction

CONTRACT DATED: September 3, 2019

STATE OF: Tennessee

COUNTY OF: Knox

The undersigned hereby certifies that to the best of the undersigned's knowledge, information and belief, except as listed below, the Releases or Waivers of Lien attached hereto include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of Work, labor or services who have or may have liens or encumbrances or the right to assert liens or encumbrances against any property of the Owner arising in any manner out of the performance of the Contract referenced above.

### EXCEPTIONS:

None

### SUPPORTING DOCUMENTS ATTACHED HERETO:

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.

CONTRACTOR: (Name and address)

Monolith Construction, LLC  
210 N. Seven Oaks Dr.  
Knoxville, TN 37923

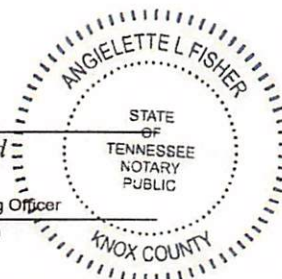
BY:



(Signature of authorized representative)

Jake Pinkston - Chief Operating Officer

(Printed name and title)



Subscribed and sworn to before me on this date:

Notary Public:

My Commission Expires:

My Commission Expires  
October 30, 2022



# AIA<sup>®</sup> Document G707<sup>™</sup> – 1994

## Consent Of Surety to Final Payment

Bond No.: 045444K

PROJECT: *(Name and address)*  
Roane County E-911 / Emergency  
Communications

ARCHITECT'S PROJECT NUMBER:  
CONTRACT FOR: Construction

OWNER: ☒  
ARCHITECT: ☒  
CONTRACTOR: ☒  
SURETY: ☒  
OTHER: ☒

TO OWNER: *(Name and address)*  
Roane County E-911 Emergency Communications  
330 Cardiff Valley Road  
Rockwood, TN 37854

CONTRACT DATED: 9/3/2019

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the  
*(Insert name and address of Surety)*

Westfield Insurance Company  
P.O. Box 5001  
Westfield Center, OH 44251-5001

on bond of  
*(Insert name and address of Contractor)*

Monolith Construction, LLC  
210 N. Seven Oaks Drive  
Knoxville, TN 37922

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the  
Surety of any of its obligations to  
*(Insert name and address of Owner)*

Roane County E-911 Emergency Communications  
330 Cardiff Valley Road  
Rockwood, TN 37854

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: **05 April 2021**  
*(Insert in writing the month followed by the numeric date and year.)*

**Westfield Insurance Company**

*(Surety)*

*Lavonne Sherrod*

*(Signature of authorized representative)*

**Lavonne Sherrod, Attorney-in-Fact**

*(Printed name and title)*

Attest:  
(Seal):

*Katherine Ratan*





THIS POWER OF ATTORNEY SUPERCEDES ANY PREVIOUS POWER BEARING THIS SAME POWER # AND ISSUED PRIOR TO 02/10/21, FOR ANY PERSON OR PERSONS NAMED BELOW.

General  
Power  
of Attorney

CERTIFIED COPY

POWER NO. 4111212 04

Westfield Insurance Co.  
Westfield National Insurance Co.  
Ohio Farmers Insurance Co.  
Westfield Center, Ohio

Know All Men by These Presents, That WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, corporations, hereinafter referred to individually as a "Company" and collectively as "Companies," duly organized and existing under the laws of the State of Ohio, and having its principal office in Westfield Center, Medina County, Ohio, do by these presents make, constitute and appoint  
CHARLES C. MARTIN, JAMES F. OAKES, LAVONNE SHERROD, HEATHER RUTAN, LINDA M. HOWARD, JOINTLY OR SEVERALLY

of KNOXVILLE and State of TN its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings, or other instruments or contracts of suretyship-

**LIMITATION:** THIS POWER OF ATTORNEY CANNOT BE USED TO EXECUTE NOTE GUARANTEE, MORTGAGE DEFICIENCY, MORTGAGE GUARANTEE, OR BANK DEPOSITORY BONDS.

and to bind any of the Companies thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the applicable Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of each of the WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY:

"Be It Resolved, that the President, any Senior Executive, any Secretary or any Fidelity & Surety Operations Executive or other Executive shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

The Attorney-in-Fact may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary."

"Be It Further Resolved, that the signature of any such designated person and the seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signatures or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached." (Each adopted at a meeting held on February 8, 2000).

In Witness Whereof, WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY have caused these presents to be signed by their National Surety Leader and Senior Executive and their corporate seals to be hereto affixed this 10th day of FEBRUARY A.D., 2021.

Corporate  
Seals  
Affixed



WESTFIELD INSURANCE COMPANY  
WESTFIELD NATIONAL INSURANCE COMPANY  
OHIO FARMERS INSURANCE COMPANY

By:   
Gary W. Stumper, National Surety Leader and  
Senior Executive

State of Ohio  
County of Medina ss.:

On this 10th day of FEBRUARY A.D., 2021, before me personally came Gary W. Stumper to me known, who, being by me duly sworn, did depose and say, that he resides in Hartford, CT; that he is National Surety Leader and Senior Executive of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, the companies described in and which executed the above instrument; that he knows the seals of said Companies; that the seals affixed to said instrument are such corporate seals; that they were so affixed by order of the Boards of Directors of said Companies; and that he signed his name thereto by like order.

Notarial  
Seal  
Affixed



David A. Kotnik, Attorney at Law, Notary Public  
My Commission Does Not Expire (Sec. 147.03 Ohio Revised Code)

State of Ohio  
County of Medina ss.:

I, Frank A. Carrino, Secretary of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; and furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Westfield Center, Ohio, this 5th day of February A.D., 2021.



Frank A. Carrino, Secretary



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
04/05/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> TIS Insurance Services, Inc. 1900 Winston Road, Suite 100 P.O. Box 10328 Knoxville TN 37939-0328		<b>CONTACT NAME:</b> Jan Melton-Cate <b>PHONE (A/C, No, Ext):</b> (865) 824-3792 <b>E-MAIL ADDRESS:</b> jmelton-cate@tisins.com <b>FAX (A/C, No):</b> (865) 694-4847	
<b>INSURED</b> Monolith Construction, LLC 210 N. Seven Oaks Drive Knoxville TN 37922		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> FCCI Insurance Company <b>INSURER B:</b> Builders Premier Ins Co/Builders Mutual <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	
		<b>NAIC #</b> 10178 13036	

## COVERAGES

CERTIFICATE NUMBER: 20/21 Gen

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			CPP10005256501	10/23/2020	10/23/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			CPP10005256501	10/23/2020	10/23/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Hired & NonOwned Liab \$ 1,000,000
	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			CPP10005256501	10/23/2020	10/23/2021	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	WCP104130105	10/23/2020	10/23/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project: Roane County E911 / Emergency Communications. Roane County E911 / Emergency Communications (Owner), Architect and Architect's Consultants are additional insureds under the General Liability as required by written contract - Form #CGL0880115. Waiver of Subrogation is applicable as allowed by law and required by written contract under the General Liability - Form#CGL0880115.

## CERTIFICATE HOLDER

## CANCELLATION

Roane County E911 / Emergency Communications  
330 Cardiff Valley Rd.

Rockwood

TN 37854

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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## Loudon County Homeland Security & Emergency Management

Kelli Branam  
Director

Brittany Langley  
Admin. Assistant

April 1, 2021

Roane County E911  
Attn: Director Cody Anderson  
P.O. Box 236  
Rockwood, TN 37854

Congratulations on your new E911 Communications Center. We share in the excitement for your new facility.

Loudon County would like to request a donation of the surplus radio equipment for use with the UHF ARES repeater at the Centerville tower. Loudon County appreciates your consideration for this request.

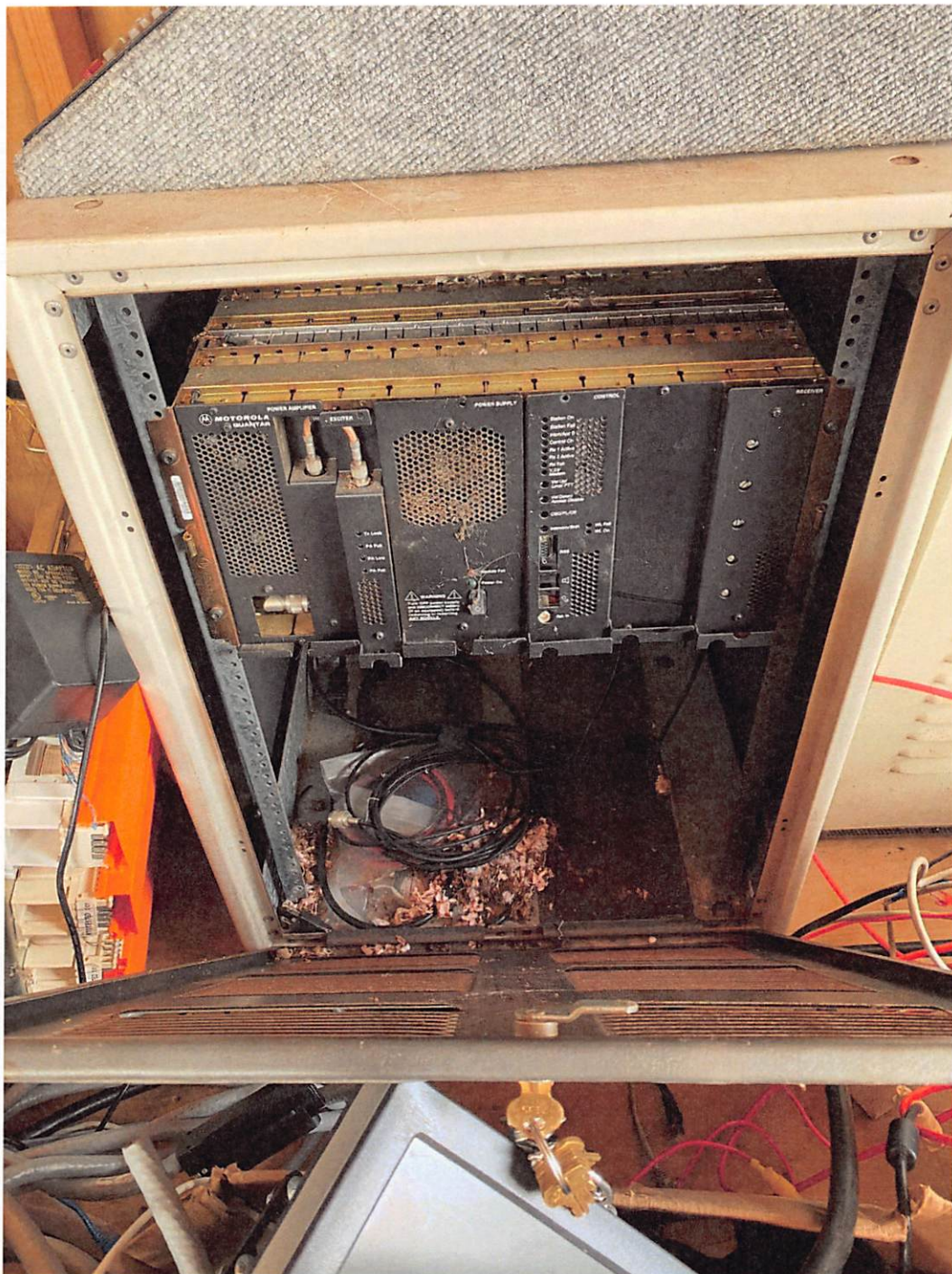
Kindest Regards.

A handwritten signature in blue ink that reads "Kelli Branam". The signature is stylized with a large, looping "K" and a cursive "Branam".

Kelli Branam, Director

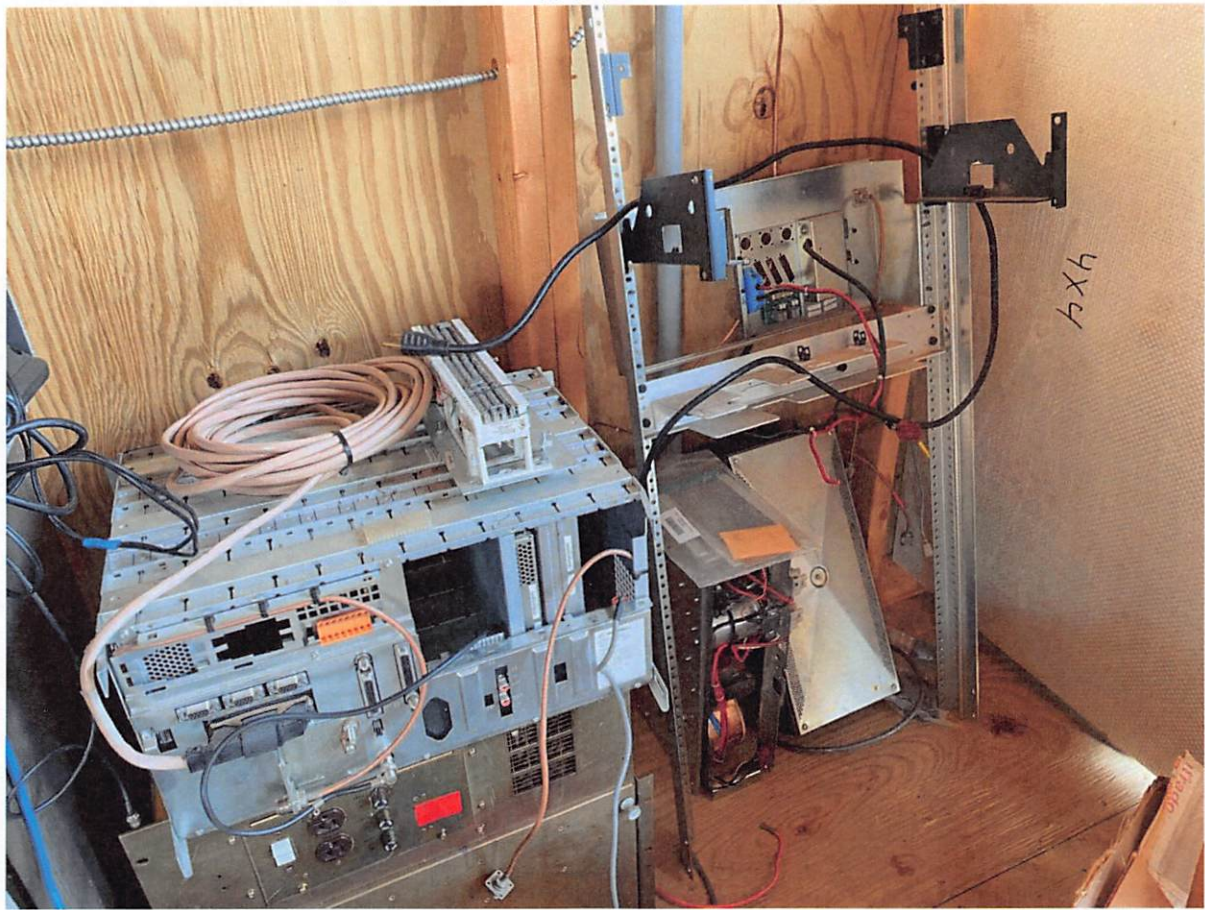
Cc: David Weikert. ARES Coordinator

Item #1: Motorola Quantar repeater with equipment cabinet

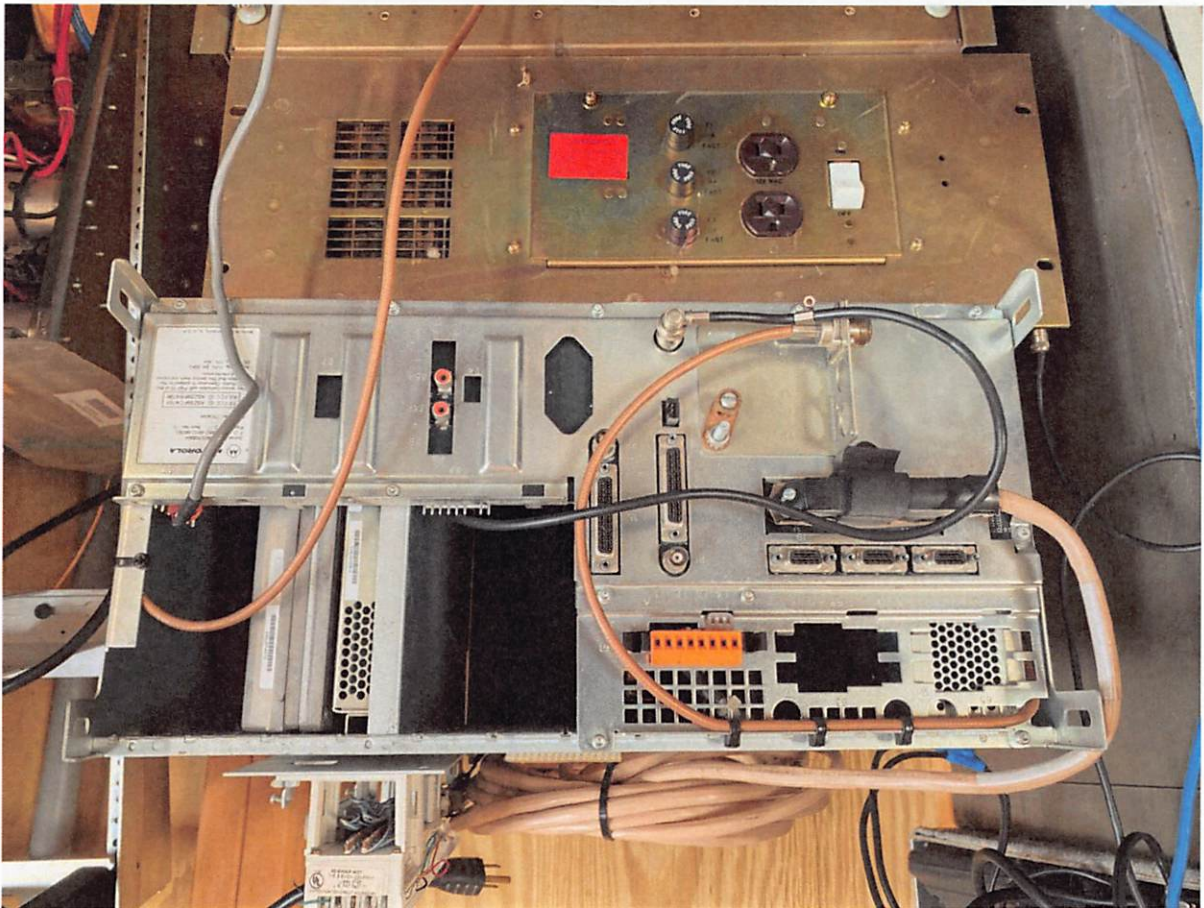


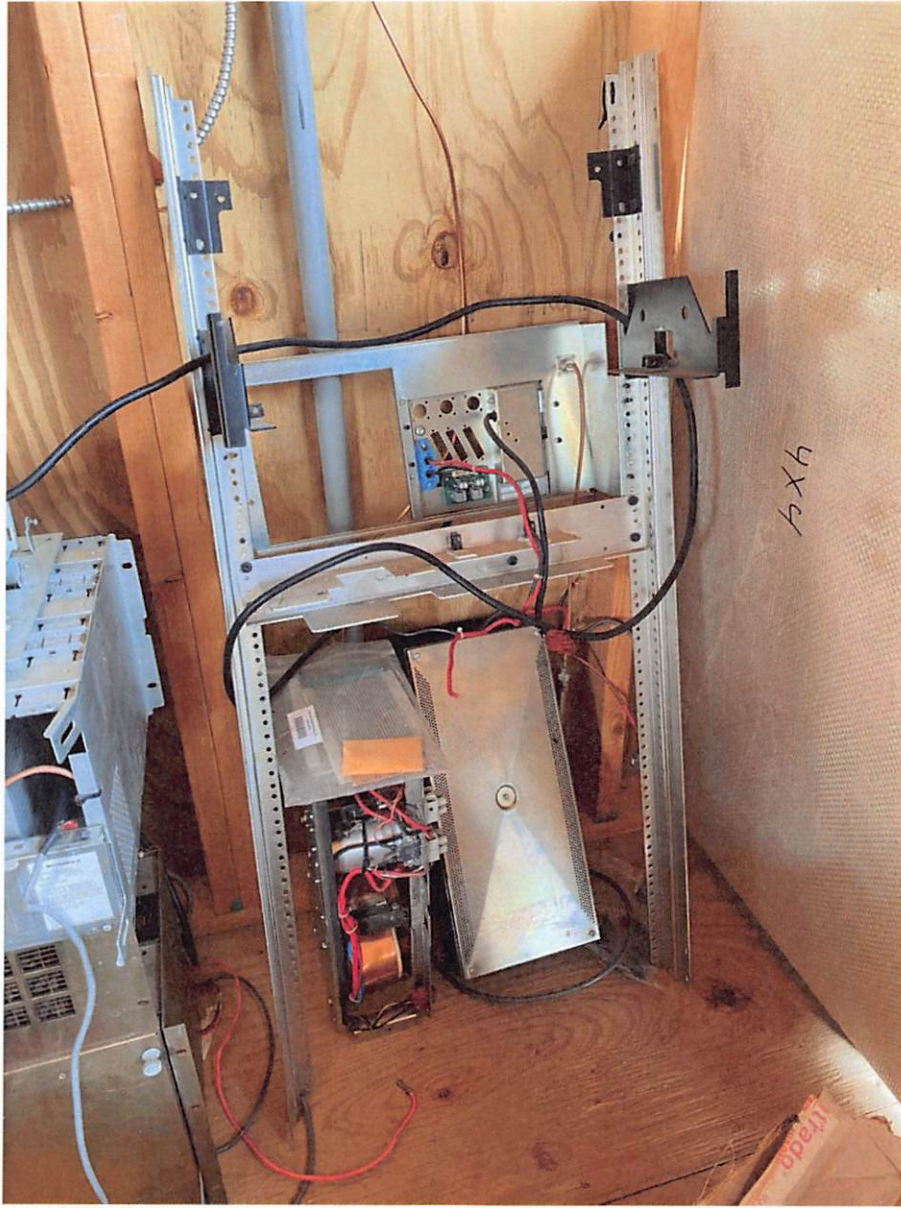


Item #2: Motorola Quantar repeater, power supply, power distribution, power amplifier









Increasing our dispatch staffing from 11 (3 supervisors & 8 dispatchers) to 12 (3 supervisors & 9 dispatchers) during our busiest times (11:00am until 7:00pm) would allow for better service to the citizens and visitors of Roane County, as well as the served agencies.

**Current staffing:**

6:45am – 2:45pm        3  
 2:45pm – 10:45pm      3  
 10:45pm – 6:45am       2  
 Rotating shift            3

**Current Schedule**

S	M	T	W	T	F	S
A	A	A	A	A	A	D
D	A	A	A	A	A	D
	A	A	A	A		D
D	D	B	B	B	B	B
D	D	B	B	B	B	B
	D	B	B	B	B	B
C	C	D	D	C	C	C
C	C	D	D	C	C	C

**Proposed Schedule**

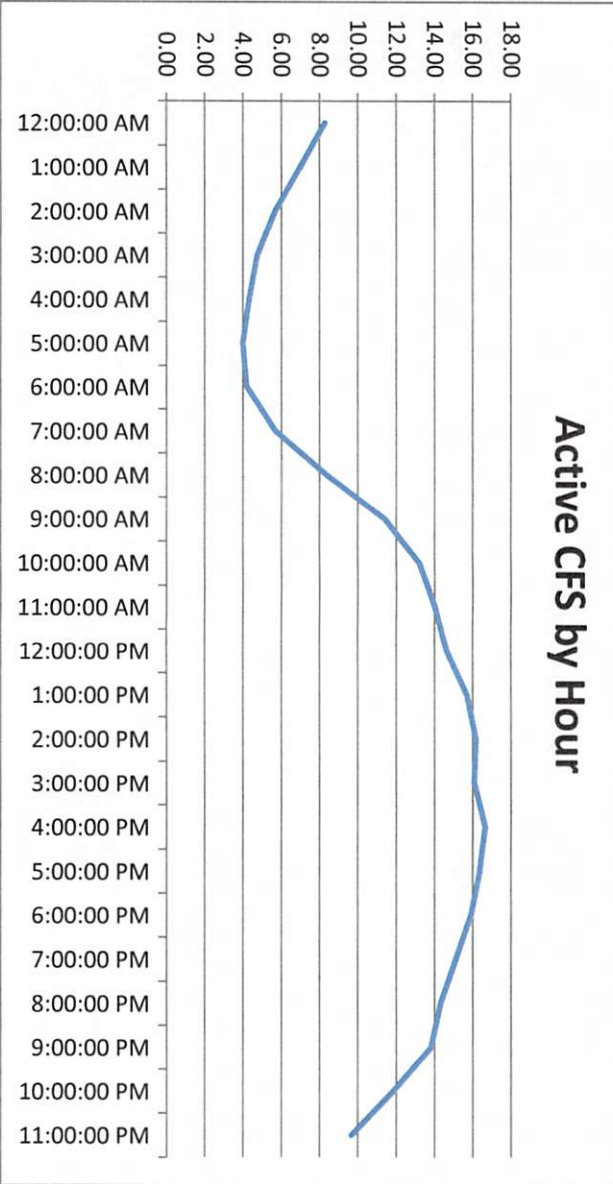
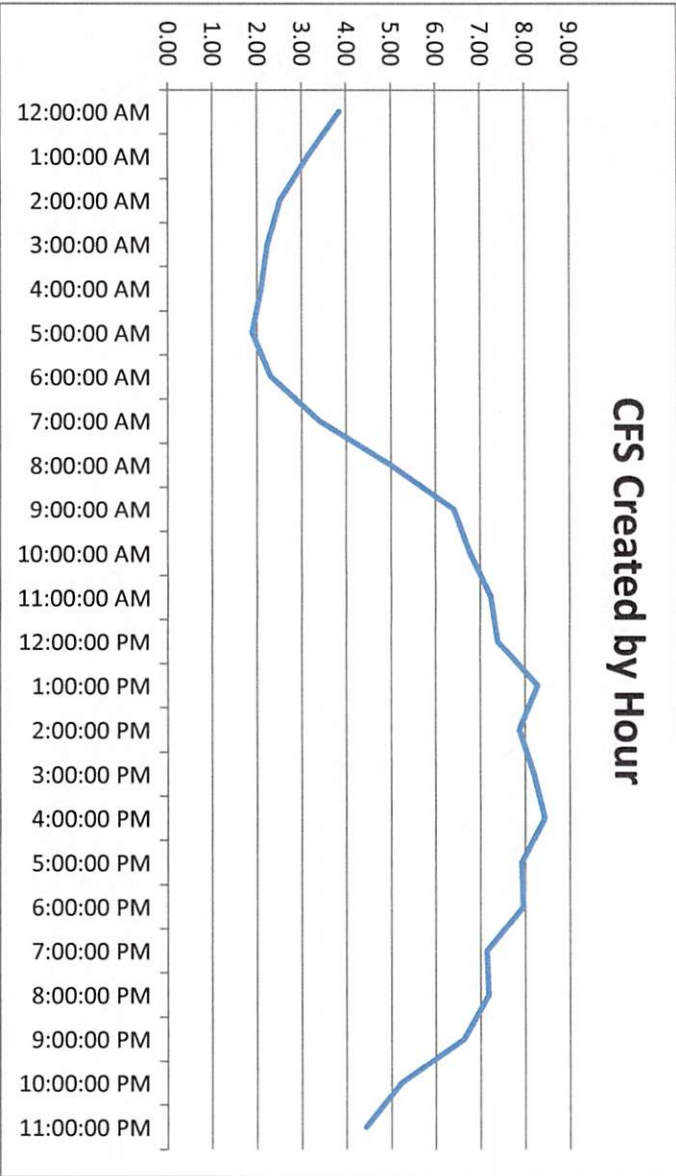
S	M	T	W	T	F	S
New	A	A	A	A	A	D
D	A	A	A	A	A	D
	A	A	A	A	A	D
	New (11-3)	New (11-3)	New (11-3)	New (11-3)		
D	New (3-7)	New (3-7)	New (3-7)	New (3-7)	B	B
D	D	B	B	B	B	B
	D	B	B	B	B	B
	D	B	B	B		
C	C	D	D	C	C	C
C	C	D	D	C	C	C

A = first shift

B = second shift

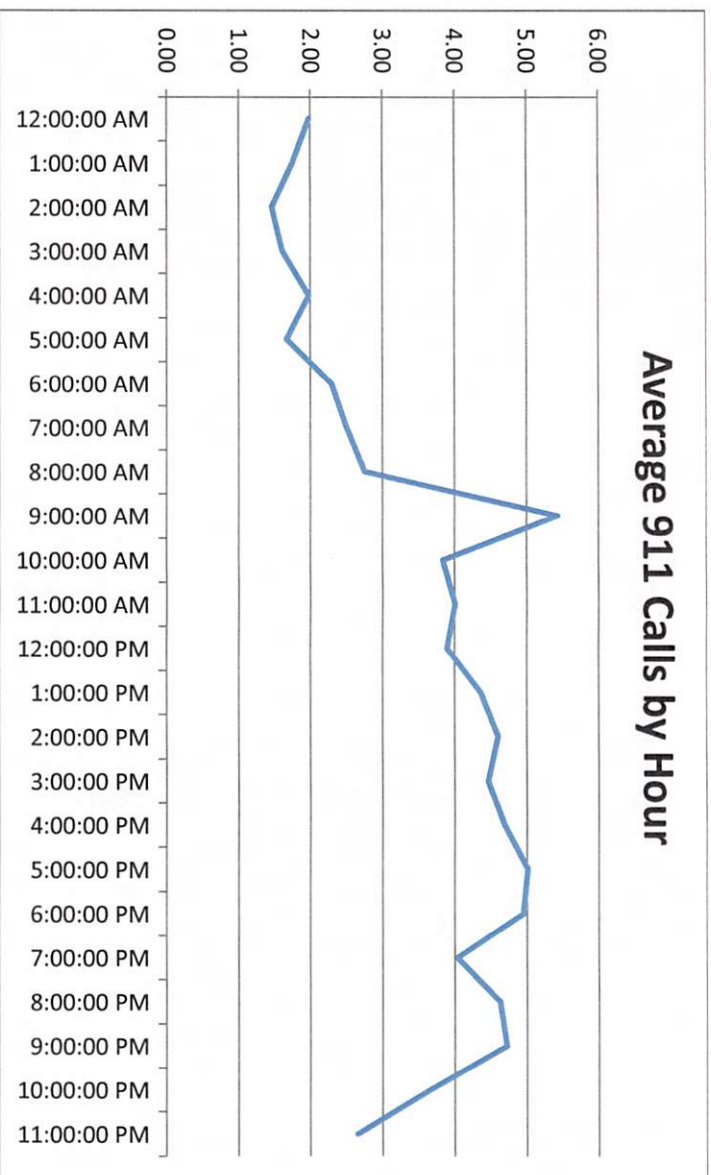
C = third shift

D = rotating shift

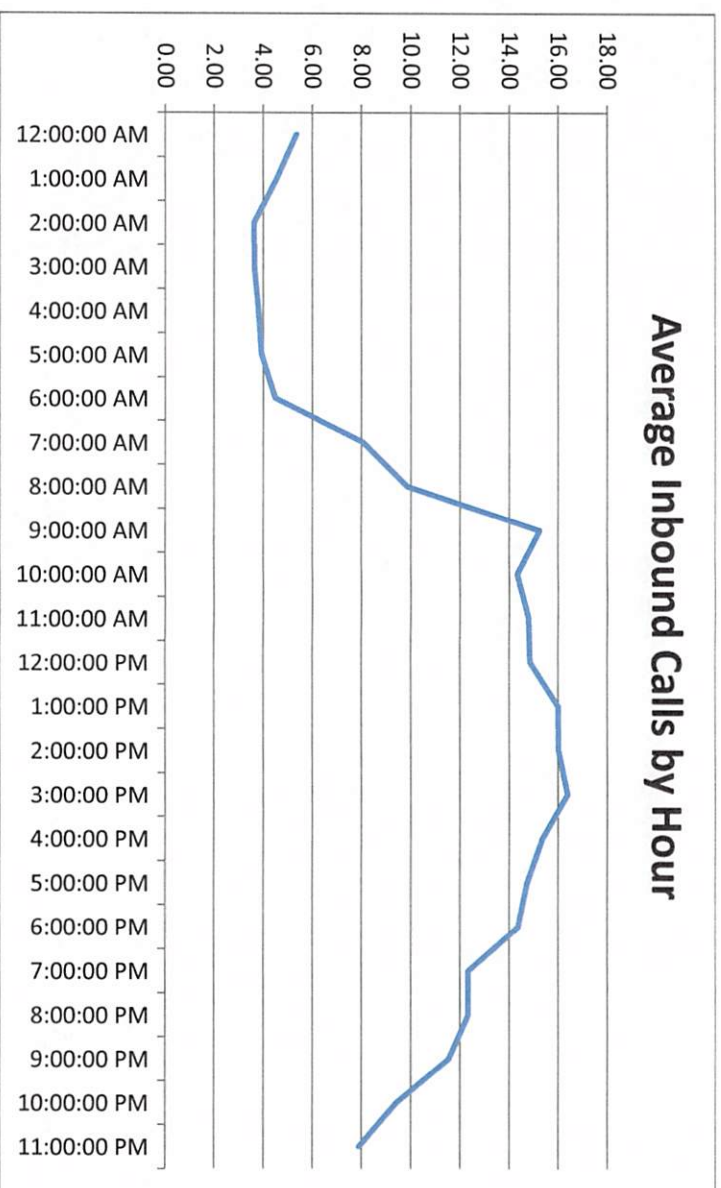


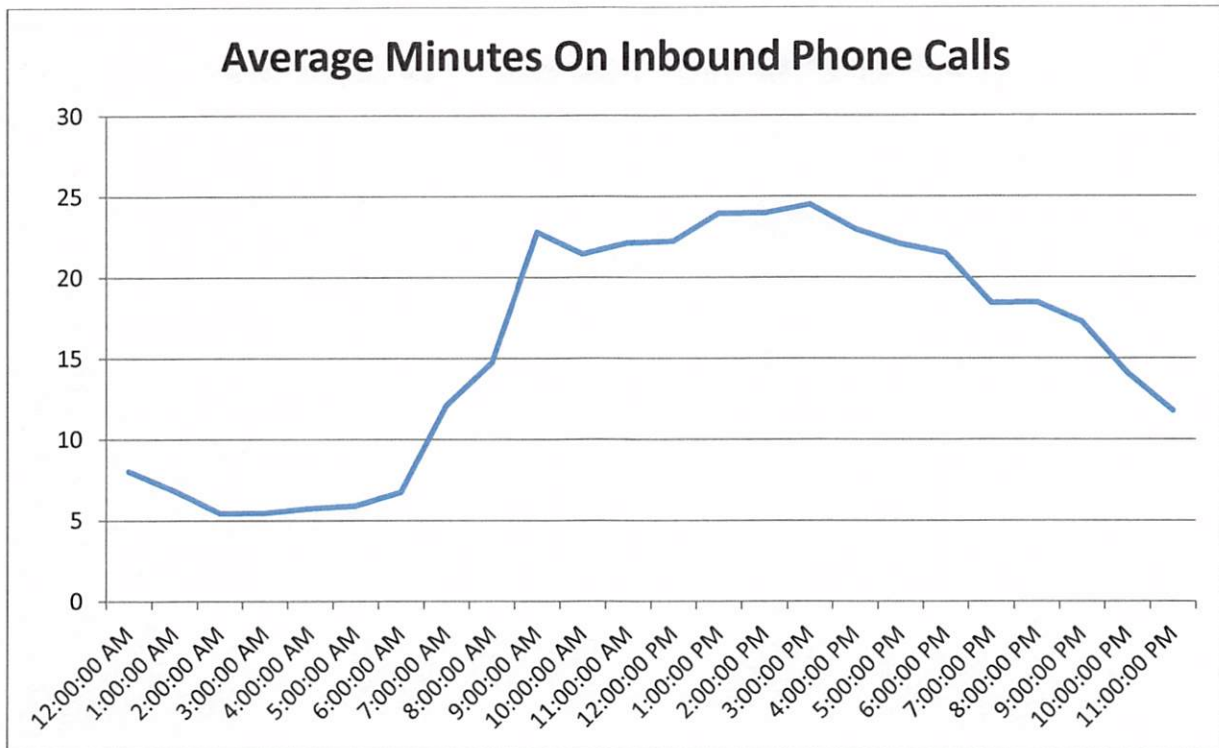
Average CFS remains active for ~90 minutes.



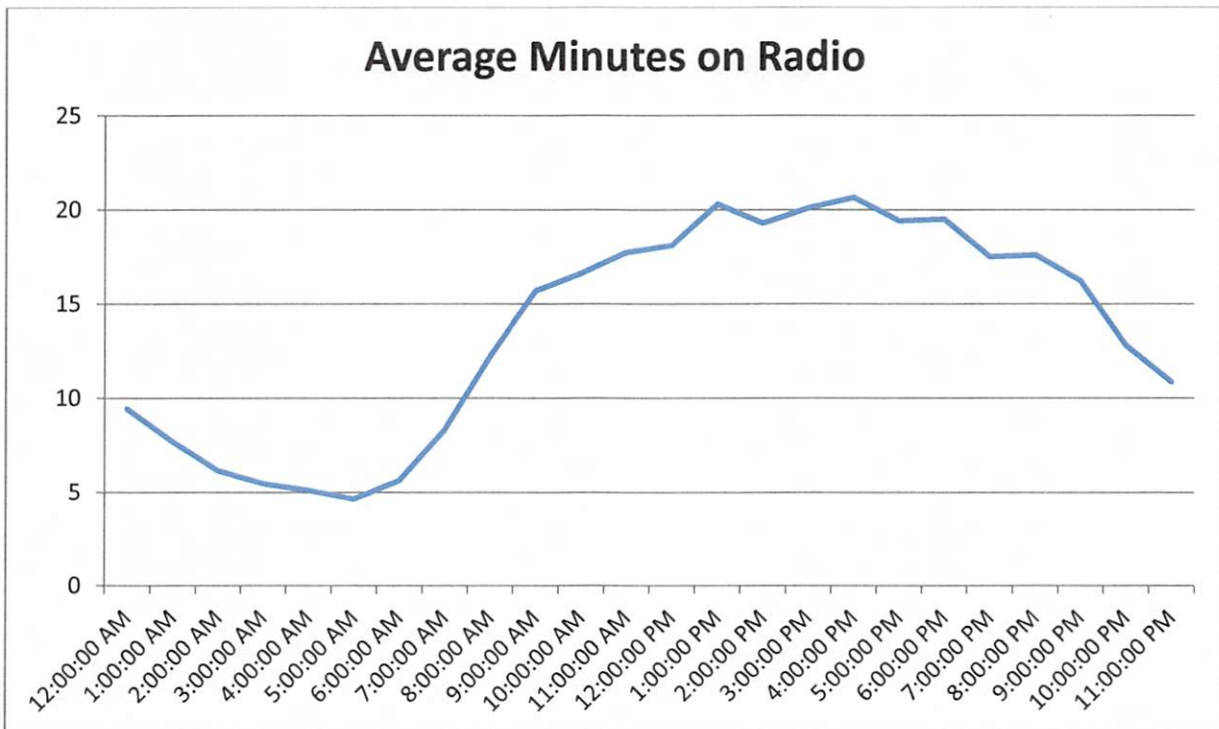


9:00am hour shows erroneous data reported





Average phone call duration = ~90 seconds



Average radio time per CFS = ~2.5 minutes

# ROANE COUNTY E-911

## Mar. 2021 Statistics

	Mar. 2021	2021 YTD	2020
Calls for service entered into CAD system	4,527	12,181	48,696
Average call for service duration (minutes)	65.9	66.9	86.4
<b>TELEPHONE</b>			
911 calls received	2,258	6,213	25,032
Administrative calls inbound	4,778	13,063	53,186
Administrative calls outgoing	3,013	8,310	31,497
<b>TOTAL:</b>	<b>10,049</b>	<b>27,586</b>	<b>109,715</b>
Total phone duration (minutes)	16,107	44,103	165,731
<b>RADIO AIRTIME (MINUTES)</b>			
MAIN D	6,010	15,818	56,717
HR DSP	2,182	6,538	18,032
FD DSP	1,033	2,759	8,980
EMS	1,029	3,297	11,514
HWY OP	390	1,039	5,229
Ro NET	1	12	25
PSAP NET 2	17	59	186
<b>TOTAL:</b>	<b>10,662</b>	<b>29,522</b>	<b>100,683</b>

# **MEH MITCHELL EMERT & HILL, P.C.**

---

CERTIFIED PUBLIC ACCOUNTANTS

February 18, 2021

Board of Directors  
Roane County Emergency Communications District  
P.O. Box 236  
Rockwood, TN 37854

We have audited the financial statements of Roane County Emergency Communications District for the year ended June 30, 2020, which comprise the statement of net position and the related statement of revenue, expenses and change in net position and statement of cash flows for the year then ended, and the related notes to the financial statements. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in the engagement letter. Professional standards also require that we communicate to you the following information related to our audit.

## Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Roane County Emergency Communications District are described in Note B to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year ended June 30, 2020. We noted no transactions entered into by Roane County Emergency Communications District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

## Supplementary Information

We applied certain limited procedures to the management's discussion and analysis, schedule of changes in net pension liability(asset), schedule of pension contributions, schedule of changes in total OPEB liability and schedule of OPEB contributions, which supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the required supplementary information and do not express an opinion or provide any assurance on it.



Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to Roane County Emergency Communications District's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as Roane County Emergency Communications District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Internal Control

In planning and performing our audit, we considered the internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the internal control. Accordingly, we do not express such an opinion.

We previously reported on the internal control and compliance of Roane County Emergency Communications District in our report dated February 18, 2021. This letter does not affect our report dated February 18, 2021, on the financial statements of Roane County Emergency Communications District.

*Financial Statements*

**ROANE COUNTY EMERGENCY  
COMMUNICATIONS DISTRICT**

**Year Ended June 30, 2020**

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INDEPENDENT ACCOUNTANTS' AUDIT REPORT

Board of Directors  
Roane County Emergency Communications District  
Rockwood, Tennessee

**Report on the Financial Statements**

We have audited the accompanying financial statements of Roane County Emergency Communications District, a component unit of Roane County, Tennessee, which comprise the statement of net position as of June 30, 2020 and the related statement of revenue, expenses and change in net position and statement of cash flows for the year then ended, and the related notes to the financial statements.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditors' Responsibility***

Our responsibility is to express an opinion on the financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.



We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### ***Opinion***

In our opinion, the financial statements referred to in the first paragraph present fairly, in all material respects, the financial position of Roane County Emergency Communications District as of June 30, 2020 and the changes in its financial position and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### ***Other Matters***

#### ***Required Supplementary Information/Management's Discussion and Analysis***

Accounting principles generally accepted in the United States of America require that management's discussion and analysis on pages 4 to 6, the schedule of changes in net pension liability(asset) on pages 31 to 34, the schedule of pension contributions on pages 35 and 36, the schedule of changes in total OPEB liability on page 37 and the schedule of OPEB contributions on pages 38 and 39 be presented to supplement the financial statements. Such information, although not a part of the financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other information we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### ***Other Supplementary Information***

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise Roane County Emergency Communications District's financial statements. The statement of revenue and expenses – actual and budget, and the schedules of changes in long-term debt by individual issue and the board of directors are presented for purposes of additional analysis and are not a required part of the financial statements.

The statement of revenue and expenses – actual and budget and the schedule of changes in long-term debt by individual issue are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

The schedule of the board of directors has not been subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we do not express an opinion or provide any assurance on it.

#### **Other Reporting Required by *Governmental Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated February 18, 2021 on our consideration of Roane County Emergency Communications District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to solely describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the operating effectiveness of Roane County Emergency Communication District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Roane County Emergency Communications District's internal control over financial reporting and compliance.

*Mitchell Emert & Hill*

February 18, 2021

**ROANE COUNTY EMERGENCY  
COMMUNICATIONS DISTRICT**

330 CARDIFF VALLEY ROAD  
ROCKWOOD, TN 37854  
PHONE (865) 354-0704 FAX (865) 354-4983

**MANAGEMENT'S DISCUSSION AND ANALYSIS**

As management of Roane County Emergency Communications District (the District), we offer readers of the District's financial statements this narrative overview and analysis of the District's performance during the fiscal year ended June 30, 2020. Please read it in conjunction with the District's financial statements, as listed in the table of contents.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

This annual report includes this management's discussion and analysis report, the independent accountants' audit report and the basic financial statements of the District. The financial statements also include notes that explain in more detail some of the information in the financial statements.

**REQUIRED FINANCIAL STATEMENTS**

The financial statements of the District report information of the District using accounting methods similar to those used by private sector companies. These statements offer both short-term and long-term financial information about its activities. The statement of net position includes all of the District's assets and liabilities and provides information about where the District has invested its resources (assets) and the obligations to the District's creditors (liabilities).

All of the current year's revenue and expenses are accounted for in the statement of revenue, expenses and change in net position. This statement measures the success of the District's operations over the past year and can be used to determine whether the District has successfully recovered all its costs through surcharges and fees.

The final required financial statement is the statement of cash flows. This statement reports cash receipts, cash payments, and net changes in cash resulting from operations, investing, and financing activities and provides answers to such questions as where did cash come from, what was cash used for, and what was the change in the cash balances during the reporting period.

**FINANCIAL ANALYSIS OF THE DISTRICT**

One of the most important questions asked about the District's finances is "Is the District better off or worse off as a result of this year's activities?" The statement of net position and the statement of revenue, expenses and change in net position report information about the District's activities in a way that will help answer this question. The two statements report the net position of the District and the change in it. One can think of the District's net position, the difference between assets and liabilities, as one way to measure financial health. Over time, increases or decreases in the District's net position is one indicator of whether its financial health is improving or deteriorating. A summary of the District's net position and change in it is presented below.

## **SUMMARIZED FINANCIAL INFORMATION**

	<u>2020</u>	<u>2019</u>
<b>NET POSITION</b>		
Current assets	\$ 2,094,392	\$ 2,062,366
Capital assets, net of accumulated depreciation	2,041,716	520,373
Other assets	451,513	340,195
Deferred outflow of resources	<u>75,446</u>	<u>85,953</u>
	<u>\$ 4,663,067</u>	<u>\$ 3,008,888</u>
Current liabilities	\$ 43,642	\$ 22,597
Noncurrent liabilities	1,319,779	0
Other liability	23,233	27,969
Deferred inflow of resources	144,758	89,753
Net position:		
Net investment in capital assets	721,937	520,373
Restricted	450,448	339,130
Unrestricted	<u>1,959,271</u>	<u>2,009,065</u>
	<u>3,131,656</u>	<u>2,868,568</u>
	<u>\$ 4,663,067</u>	<u>\$ 3,008,888</u>

## **CHANGE IN NET POSITION**

Operating revenue	\$ 674,660	\$ 756,605
Operating expenses	<u>1,164,781</u>	<u>1,189,905</u>
(Loss) from operations	(490,121)	(433,300)
Non-operating revenue	771,118	752,538
Non-operating expenses	<u>(17,908)</u>	<u>(122,915)</u>
Change in net position	263,088	196,323
Beginning net position	<u>2,868,568</u>	<u>2,672,245</u>
Ending net position	<u>\$ 3,131,656</u>	<u>\$ 2,868,568</u>

## **ANALYSIS OF FINANCIAL POSITION AND RESULTS OF OPERATIONS**

The District completed the year ended June 30, 2020 with net position of \$3,131,656, which is \$263,088 more than last year's restated ending net position of \$2,868,568, an increase of 10% compared to last year. Unrestricted net position, the portion of net position that can be used to finance day-to-day operations, decreased by \$49,794 or 2% during the year ended June 30, 2020. The difference in the current year's change in net position compared to last year's change in net position was due primarily to decreased operating revenue and non-operating expenses.



The operations of the District (a component unit of Roane County, Tennessee) are primarily funded as follows:

	<u>2020</u>	<u>2019</u>
TECB - other grants and reimbursements	\$ 0	\$ 6,093
TECB - base amount distributions	640,518	646,611
TECB - distribution of excess revenue	32,885	99,497
Contributions from primary government	478,422	464,488
Contributions from other governments	290,633	280,674

### **CAPITAL ASSETS**

At June 30, 2020, the District had investment in capital assets of \$2,041,716; an increase of \$1,521,343 or 342% compared to the prior year. This change was a result of the purchase of capital assets totaling \$1,573,005 primarily due to the new building construction and an increase in accumulated depreciation of \$51,663. Additional information on capital assets can be found in Note D.

### **LONG-TERM LIABILITIES**

As of June 30, 2020, the District had total long-term debt outstanding of \$1,319,779. Principal and interest are deferred until 2021. Repayment terms will be implemented once the underlying capital project is completed.

### **BUDGETARY HIGHLIGHTS**

The District adopts an annual operating budget, which includes proposed expenses and the means for paying those expenses. As conditions change during the year, the budget may be amended to prevent budget overruns. Total actual operating revenue did not exceed total budgeted operating revenue and total actual operating expenses did not exceed total budgeted operating expenses.

### **ECONOMIC FACTORS AND FUTURE NEEDS**

The main economic factor facing the District is the change in funding from the Tennessee Emergency Communications Board (TECB). Beginning in January 2015, TECB began collecting all amounts due to the emergency communication districts and sending each district a check every two months for one sixth of their predetermined base amount. TECB will also no longer be distributing grants to emergency communications districts. Beginning in January 2021, the monthly rate for the emergency communications service charge will be increasing to \$1.50 from \$1.16 to ensure adequate funding for the essential life-saving service. This could result in increased revenue compared to prior years.

### **CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT**

This financial report is designed to provide our citizens with a general view of the District's finances and to show the District's accountability to the money it receives. If you have any questions about this report or need additional financial information, please contact Cody Anderson, Director of Roane County Emergency Communications District, 330 Cardiff Valley Road, Rockwood, TN 37854.

**CURRENT LIABILITIES**

Payroll taxes payable	\$	10,991
Interest payable		17,908
Accrued compensated absences		<u>14,743</u>
		43,642

**NONCURRENT LIABILITIES**

Long-term note payable		1,319,779
------------------------	--	-----------

**OTHER LIABILITY**

Net other postemployment benefits		23,233
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**DEFERRED INFLOWS OF RESOURCES**

Deferred inflows related to pension	\$	128,922
Deferred inflows related to other postemployment benefits		<u>15,836</u>
		144,758

**NET POSITION**

Net investment in capital assets	721,937	
Restricted for pension	450,448	
Unrestricted	<u>1,959,271</u>	<u>3,131,656</u>
		<u>\$ 4,663,067</u>

ROANE COUNTY EMERGENCY  
COMMUNICATIONS DISTRICT

**STATEMENT OF REVENUE, EXPENSES AND CHANGE IN NET POSITION**

Year Ended June 30, 2020

**OPERATING REVENUE**

TECB - base amount distributions	\$ 640,518
TECB - distribution of excess revenue	32,885
Other operating revenue	<u>1,257</u>

<b>TOTAL OPERATING REVENUE</b>	674,660
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**OPERATING EXPENSES**

Salaries and wages:

Director	\$ 55,879	
Administrative personnel	85,715	
Dispatchers	<u>574,939</u>	716,532

Employee benefits:

Medical insurance	128,271	
Retirement	(16,351)	
Life insurance	1,534	
Unemployment	1,610	
Social security	45,493	
Medicare	<u>10,640</u>	171,197

Contracted services:

Audit services	8,950	
Accounting services	3,840	
Legal	6,866	
Maintenance agreements	33,165	
NCIC/TBI/TIES	4,521	
Lease/rental - repeater site	237	
Maintenance and repairs - communications equipment	58,122	
Maintenance and repairs - miscellaneous	2,821	
Maintenance and repairs - vehicle	1,463	
Fuel - vehicles	<u>1,542</u>	121,526

See the accompanying notes to the financial statements.

ROANE COUNTY EMERGENCY  
COMMUNICATIONS DISTRICT

**STATEMENT OF REVENUE, EXPENSES AND CHANGE IN NET POSITION**

(continued)

Year Ended June 30, 2020

Supplies and materials:		
Custodial supplies	1,312	
Data processing supplies	1,377	
Office supplies	12,892	
Postage	682	
Small equipment purchases	3,148	
Utilities - electric	12,657	
Utilities - gas	1,327	
Utilities - water and sewer	2,904	
Utilities - cell phones and pager	1,523	
Utilities - general telephone	<u>25,703</u>	63,523
Other charges:		
Dues and memberships	5,435	
Insurance - liability	24,706	
Insurance - workers' compensation	2,267	
Training	1,620	
Travel	4,358	
Premiums on surety bonds	93	
Miscellaneous	<u>1,861</u>	40,340
Depreciation		<u>51,662</u>
<b>TOTAL OPERATING EXPENSES</b>		<u><b>1,164,781</b></u>
<b>(LOSS) FROM OPERATIONS</b>		<b>(490,121)</b>



ROANE COUNTY EMERGENCY  
COMMUNICATIONS DISTRICT

**STATEMENT OF REVENUE, EXPENSES AND CHANGE IN NET POSITION**  
(continued)

Year Ended June 30, 2020

**NONOPERATING REVENUE(EXPENSE)**

Contributions from primary government	478,422	
Contributions from other governments	290,633	
Interest income	2,063	
Interest expense	<u>(17,908)</u>	<u>753,210</u>

**CHANGE IN NET POSITION**

263,088

**NET POSITION AT THE BEGINNING OF THE YEAR**

2,868,568

**NET POSITION AT THE END OF THE YEAR**

\$ 3,131,656

ROANE COUNTY EMERGENCY  
COMMUNICATIONS DISTRICT

**STATEMENT OF CASH FLOWS**

Year Ended June 30, 2020

**CASH PROVIDED(USED) BY  
OPERATING ACTIVITIES**

Cash received from customers	\$ 674,660
Cash paid to employees	(716,532)
Cash paid to suppliers	<u>(435,917)</u>

**NET CASH (USED) BY  
OPERATING ACTIVITIES**

(477,789)

**CASH PROVIDED(USED) BY CAPITAL AND  
RELATED FINANCING ACTIVITIES**

Acquisition of property and equipment	\$ (1,573,005)
Proceeds from issuance of long-term debt	<u>1,319,779</u>

**NET CASH (USED) BY CAPITAL AND  
RELATED FINANCING ACTIVITIES**

(253,226)

**CASH PROVIDED(USED) BY NONCAPITAL AND  
RELATED FINANCING ACTIVITIES**

Contributions from primary government	478,422
Contributions from other governments	<u>293,783</u>

**NET CASH PROVIDED BY NONCAPITAL AND  
RELATED FINANCING ACTIVITIES**

772,205

**CASH PROVIDED(USED) BY  
INVESTING ACTIVITIES**

Increase in certificate of deposit	(1,074)
Interest expense	(17,908)
Interest received	<u>2,063</u>

**NET CASH (USED) BY INVESTING ACTIVITIES**

(16,919)

See the accompanying notes to the financial statements.

ROANE COUNTY EMERGENCY  
COMMUNICATIONS DISTRICT

**STATEMENT OF CASH FLOWS**  
(continued)

Year Ended June 30, 2020

<b>NET INCREASE IN CASH</b>		24,271
<b>CASH AT THE BEGINNING OF THE YEAR</b>		<u>1,984,367</u>
<b>CASH AT THE END OF THE YEAR</b>		<u><u>\$ 2,008,639</u></u>
<b>RECONCILIATION OF INCOME(LOSS) FROM OPERATIONS TO NET CASH PROVIDED(USED) BY OPERATING ACTIVITIES</b>		
(Loss) from operations		\$ (490,121)
Adjustments to reconcile (loss) from operations to net cash (used) by operating activities:		
Depreciation	\$ 51,662	
Pension expense	(16,351)	
Other postemployment benefits expense	1,789	
(Increase)decrease in:		
Prepaid expenses	(9,830)	
Deferred outflows related to pension	(35,727)	
Deferred outflows related to other postemployment benefits	(255)	
Increase(decrease) in:		
Accounts payable	(85)	
Accrued compensated absences	(3,434)	
Interest payable	17,908	
Payroll taxes payable	<u>6,655</u>	<u>12,332</u>
<b>NET CASH (USED) BY OPERATING ACTIVITIES</b>		<u><u>\$ (477,789)</u></u>

ROANE COUNTY EMERGENCY  
COMMUNICATIONS DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS**

June 30, 2020

**NOTE A - DESCRIPTION OF ORGANIZATION**

Roane County Emergency Communications District (the District) was established January 1, 1991, pursuant to the provisions of Chapter 867 of the Public Acts of 1984 of the State of Tennessee. The District is responsible for the installation and maintenance of the emergency communications network of Roane County, Tennessee (Enhanced 911 Service).

The District is considered a component unit of Roane County, Tennessee because the Roane County Board of Commissioners appoints all of the District's Board of Directors and must approve any debt issued by the District.

**NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Basis of Accounting**

The District's financial statements are reported using the economic resources measurement focus and accrual basis of accounting. Accordingly, all assets and liabilities (whether current or noncurrent) are included on the statement of net position. The statement of revenue, expenses and change in net position presents increases (revenue) and decreases (expenses) in total net position. Under the accrual basis of accounting, revenue is recognized in the period in which it is earned while expenses are recognized in the period in which the liability is incurred.

Operating revenue is revenue that is generated from the primary operations of the District. All other revenue is reported as nonoperating revenue. Operating expenses are those expenses that are essential to the primary operations of the District. All other expenses are reported as nonoperating expenses.

GASB Statement No. 34, *Basic Financial Statements-and Management's Discussion and Analysis-for State and Local Governments* establishes standards for external financial reporting for state and local governments and requires that resources be classified for accounting and reporting purposes into the following three net position groups:

ROANE COUNTY EMERGENCY  
COMMUNICATIONS DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS**  
(continued)

June 30, 2020

**Net Investment in Capital Assets:** This category includes capital assets, net of accumulated depreciation and the related debt. Net investment in capital assets at June 30, 2020 has been calculated as follows:

Capital assets	\$ 3,614,987
Accumulated depreciation	(1,573,271)
Principal balance on long-term debt	<u>(1,319,779)</u>
	<u>\$ 721,937</u>

**Restricted:** This category includes net position whose use is subject to externally imposed stipulations that can be fulfilled by actions of the District pursuant to those stipulations or that expire by the passage of time. When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as needed. The District had restricted net position for pension of \$450,448 as of June 30, 2020.

**Unrestricted:** This category includes net position that is not subject to externally imposed stipulations and that does not meet the definition of "restricted" or "Net investment in capital assets". Unrestricted net position may be designated for specific purposes by action of management or the Board of Directors or may otherwise be limited by contractual agreements with outside parties.

**Capital Assets**

Capital assets, which include property and equipment, are recorded at cost. Capital assets are defined by the District as assets with an initial, individual cost of \$1,500 or more. Depreciation is computed using the straight-line method over the estimated useful lives, which range from five to forty years.

**Accounts Receivable**

Accounts receivable that are deemed uncollectible based upon a periodic review of the accounts are charged to revenue. At June 30, 2020 no allowance for uncollectible accounts was considered necessary.

**Compensated Absences**

The District's full-time employees are granted vacation leave in varying amounts. In the event of termination, the employee is paid for any unused vacation leave. Unused vacation leave as of June 30, 2020 in the amount of \$14,743 is included as a liability in the statement of net position.



ROANE COUNTY EMERGENCY  
COMMUNICATIONS DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS**  
(continued)

June 30, 2020

**Operating Budget**

The District is required by state law to adopt an annual operating budget. The Board of Directors approves the original budget and any amendments, and maintains the legal level of control at the line item level. The budget is prepared on the accrual basis of accounting. All appropriations lapse at the end of the year.

**Pension**

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions and pension expense, information about the fiduciary net position of the District's participation in the Public Employee Retirement Plan of the Tennessee Consolidated Retirement System (TCRS), and additions to/deductions from the District's fiduciary net position have been determined on the same basis as they are reported by the TCRS for the Public Employee Retirement Plan. For this purpose, benefits (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms of the Public Employee Retirement Plan of TCRS. Investments are reported at fair value.

**NOTE C - CASH**

Cash and the certificate of deposit represent money on deposit in various banks. The District considers all highly liquid investments with an original maturity date of three months or less when purchased to be cash equivalents.

State of Tennessee law authorizes the District to invest in obligations of the United States of America or its agencies, nonconvertible debt securities of certain federal agencies, other obligations guaranteed as to principal and interest by the United States of America or any of its agencies, secured certificates of deposit and other evidences of deposit in state and federal banks and savings and loan associations, and the Tennessee Department of Treasury Local Government Investment Pool (the LGIP). The LGIP contains investments in certificates of deposit, U.S. Treasury securities and repurchase agreements, backed by the U.S. Treasury securities. The Treasurer of the State of Tennessee administers the investment pool.

ROANE COUNTY EMERGENCY  
COMMUNICATIONS DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS**

(continued)

June 30, 2020

All deposits with financial institutions in excess of Federal Deposit Insurance Corporation (FDIC) limits are required to be secured by one of two methods. Excess funds can be deposited with a financial institution that participates in the State of Tennessee Bank Collateral Pool. For deposits with financial institutions that do not participate in the State of Tennessee Bank Collateral Pool, state statutes require that all deposits be collateralized with collateral whose market value is equal to 105 percent of the uninsured amount of the deposits.

All of the District's cash and cash equivalent balances at June 30, 2020 were either insured through the Federal Deposit Insurance Corporation or through the State of Tennessee Bank Collateral Pool.

**NOTE D - CAPITAL ASSETS**

Capital assets activity for the year ended June 30, 2020 was as follows:

	<u>Balance 7/1/19</u>	<u>Additions</u>	<u>Retirements</u>	<u>Balance 6/30/20</u>
<b><u>Capital assets not being depreciated</u></b>				
Land	\$ 206,805	\$ 0	\$ 0	\$ 206,805
Construction in progress	<u>0</u>	<u>1,460,907</u>	<u>0</u>	<u>1,460,907</u>
	206,805	1,460,907	0	1,667,712
<b><u>Capital assets being depreciated</u></b>				
Buildings and improvements	409,783	0	0	409,783
Furniture and equipment	47,019	0	0	47,019
Office equipment	53,023	0	0	53,023
Communications equipment	1,123,576	8,732	0	1,132,308
Vehicle	30,893	0	0	30,893
Mapping system	<u>170,884</u>	<u>103,365</u>	<u>0</u>	<u>274,249</u>
	1,835,178	112,097	0	1,947,275

ROANE COUNTY EMERGENCY  
COMMUNICATIONS DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS**  
(continued)

June 30, 2020

**Accumulated depreciation**

Buildings and improvements	(236,078)	(9,442)	0	(245,520)
Furniture and equipment	(27,555)	(4,702)	0	(32,257)
Office equipment	(51,041)	(588)	0	(51,629)
Communications equipment	(1,034,507)	(19,964)	0	(1,054,471)
Vehicle	(1,545)	(6,179)	0	(7,724)
Mapping system	(170,884)	(10,788)	0	(181,672)
	<u>(1,521,609)</u>	<u>(51,663)</u>	<u>0</u>	<u>(1,573,271)</u>
	<u>\$ 520,373</u>	<u>\$ 1,521,341</u>	<u>\$ 0</u>	<u>\$ 2,041,716</u>

**NOTE E - LONG-TERM DEBT**

Long-term debt at June 30, 2020 consisted of the following:

USDA Note Payable, interest rate 3.00%, principal and interest due in monthly installments on or before September 30, 2058 secured by the gross income and revenue to be derived from the operation of the facility \$ 1,319,779

Repayment terms will be implemented once the underlying capital project has been completed.

**NOTE F - RISK MANAGEMENT**

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The District carries commercial insurance for all risks of loss, including general liability and workers' compensation coverage. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years

ROANE COUNTY EMERGENCY  
COMMUNICATIONS DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS**  
(continued)

June 30, 2020

**NOTE G - PENSION PLAN**

**Plan Description**

Employees of the District are provided a defined benefit pension plan through the Public Employee Retirement Plan, an agent multiple-employer pension plan administered by the TCRS. The TCRS was created by state statute under Tennessee Code Annotated Title 8, Chapters 34-37. The TCRS Board of Trustees is responsible for the proper operation and administration of the TCRS. The Tennessee Treasury Department, an agency in the legislative branch of state government, administers the plans of the TCRS. The TCRS issues a publically available financial report that can be obtained at <https://treasury.tn.gov/Retirement/Boards-and-Governance/Reporting-and-Investment-Policies>.

**Benefits Provided**

Tennessee Code Annotated Title 8, Chapters 34-37 establishes the benefit terms and can be amended only by the Tennessee General Assembly. The chief legislative body may adopt the benefit terms permitted by statute. Members are eligible to retire with an unreduced benefit at age 60 with 5 years of service credit or after 30 years of service credit regardless of age. Benefits are determined by a formula using the member's highest five consecutive year average compensation and the member's years of service credit. Reduced benefits for early retirement are available at age 55 and vested. Members vest with five years of service credit. Service related disability benefits are provided regardless of length of service. Five years of service is required for non-service related disability eligibility. The service related and non-service related disability benefits are determined in the same manner as a service retirement benefit but are reduced 10% and include projected service credits. A variety of death benefits are available under various eligibility criteria.

**Employees Covered by Benefit Terms**

At the measurement date of June 30, 2019, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefits	6
Inactive employees entitled to but not yet receiving benefits	15
Active employee	<u>16</u>
	<u>37</u>

ROANE COUNTY EMERGENCY  
COMMUNICATIONS DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS**  
(continued)

June 30, 2020

**Contributions**

Contributions for employees are established in the statutes governing the TCRS and may only be changed by the Tennessee General Assembly. Employees contribute 5% of salary. The District makes employer contributions at the rate set by the TCRS Board of Trustees as determined by an actuarial valuation. For the year ended June 30, 2020, the actuarially determined contribution (ADC) for the District were \$35,727 based on a rate of 5.62% of covered payroll. By law, employer contributions are required to be paid. The TCRS may intercept the District's state shared taxes if required contributions are not remitted. The employer's ADC and member contributions are expected to finance the costs of benefits earned by members during the year, the cost of administration, as well as an amortized portion of any unfunded liability.

**Net Pension Liability (Asset)**

The District's net pension liability (asset) was measured as of June 30, 2019, and the total pension liability used to calculate net pension liability (asset) was determined by an actuarial valuation as of that date.

**Actuarial Assumptions**

The total pension liability as of June 30, 2019 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.5%
Salary increases	Graded salary ranges from 8.72% to 3.44% based on age, including inflation, averaging 4.00%
Investment rate of return	7.25%, net of pension plan investment expenses, including inflation

Mortality rates were based on actual experience including an adjustment for some anticipated improvement.

The actuarial assumptions used in the June 30, 2019 actuarial valuation were based on the results of an actuarial experience study performed for the period July 1, 2012 through June 30, 2016. The demographic assumptions were adjusted to more closely reflect actual and expected future experience.



ROANE COUNTY EMERGENCY  
COMMUNICATIONS DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS**

(continued)

June 30, 2020

The long-term expected rate of return on pension plan investments was established by the TCRS Board of Trustees in conjunction with the June 30, 2016 actuarial experience study. A blend of future capital market projections and historical market returns was used in a building-block method in which a best-estimate of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) is developed for each major asset class. These best-estimates are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation of 2.5%. The best-estimates of geometric real rates of return and the TCRS investment policy target asset allocation for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Long-Term Expected Real Rate of Return</u>	<u>Target Allocation</u>
U.S. equity	5.69%	31%
Developed market international equity	5.29%	14%
Emerging market international equity	6.36%	4%
Private equity and strategic lending	5.79%	20%
U.S. fixed income	2.01%	20%
Real estate	4.32%	10%
Short-term equities	0.00%	<u>1%</u>
		<u>100%</u>

he long-term expected rate of return on pension plan investments was established by the TCRS Board of Trustees as 7.25% based on a blending of the three factors described above.

**Discount Rate**

The discount rate used to measure the total pension liability was 7.25%. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current rate and that contributions from the District will be made at the actuarially determined contribution rate pursuant to an actuarial valuation in accordance with the funding policy of the TCRS Board of Trustees and as required to be paid by state statute. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make projected future benefit payments of current active and inactive members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

ROANE COUNTY EMERGENCY  
COMMUNICATIONS DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS**  
(continued)

June 30, 2020

**Changes in the Net Pension Liability (Asset)**

	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability(Asset) (a) - (b)
Changes for the year ended June 30, 2019:			
Increase(decrease):			
Service cost	\$ 56,911	\$ 0	\$ 56,911
Interest	101,338	0	101,338
Differences between expected and actual experience	(71,121)	0	(71,121)
Changes in assumptions	0	0	0
Contributions - employer	0	38,212	(38,212)
Contributions - employees	0	33,997	(33,997)
Net investment income	0	127,723	(127,723)
Benefit payments, including refunds of employee contributions	(34,364)	(34,364)	0
Administrative expense	0	(1,486)	1,486
Net changes for the year ended June 30, 2019	52,764	164,082	(111,318)
Balances at June 30, 2018	1,358,030	1,697,160	(339,130)
Balances at June 30, 2019	<u>\$ 1,410,794</u>	<u>\$ 1,861,242</u>	<u>\$ (450,448)</u>

**Sensitivity of the Net Pension Liability (Asset) to Changes in the Discount Rate**

The following presents the net pension liability (asset) of the District calculated using the discount rate of 7.25%, as well as what the net pension liability (asset) would be if it were calculated using a discount rate that is 1-percentage-point lower (6.25%) or 1-percentage-point higher (8.25%) than the current rate:

ROANE COUNTY EMERGENCY  
COMMUNICATIONS DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS**  
(continued)

June 30, 2020

	<u>1% Decrease 6.25%</u>	<u>Current Discount Rate 7.25%</u>	<u>1% Increase 8.25%</u>
Net pension liability(asset)	\$ (225,955)	\$ (450,448)	\$ (631,290)

**Negative Pension Expense**

For the year ended June 30, 2020, the District recognized negative pension expense in the amount of \$16,351.

**Deferred Outflows of Resources and Deferred Inflows of Resources**

For the year ended June 30, 2020, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 23,482	\$ 108,496
Net difference between projected and actual earnings on pension plan investments	0	20,726
Changes in assumptions	14,449	0
Contributions subsequent to the measurement date of June 30, 2019	<u>35,727</u>	<u>not applicable</u>
Totals	<u>\$ 73,658</u>	<u>\$ 128,922</u>

The amount shown above for "Contributions subsequent to the measurement date of June 30, 2019," will be recognized as a reduction (expense) to net pension liability (asset) in the following measurement period.

ROANE COUNTY EMERGENCY  
COMMUNICATIONS DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS**  
(continued)

June 30, 2020

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ending June 30:

2020	
2021	\$ (28,291)
2022	(34,542)
2023	(9,771)
2024	(6,531)
Thereafter	(11,854)
	0

In the table shown above, positive amounts will increase pension expense while negative amounts will decrease pension expense.

**NOTE H – OTHER POSTEMPLOYMENT BENEFITS PLAN**

Plan Description

Employees of the District are provided with pre-65 retiree health insurance benefits through the closed Local Government OPEB Plan (LGOP) administered by the Tennessee Department of Finance and Administration. This plan is considered to be multiple-employer defined benefit plan that is used to provide postemployment benefits other than pensions (OPEB). However, for accounting purposes, this plan will be treated as a single-employer plan. All eligible pre-65 retired employees and disability participants of local governments, who choose coverage, participate in the LGOP.

ROANE COUNTY EMERGENCY  
COMMUNICATIONS DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS**

(continued)

June 30, 2020

**Benefits Provided**

The District offers the LGOP to provide health insurance coverage to eligible pre-65 retirees and disabled participants of local governments. Insurance coverage is the only postemployment benefit provided to retirees. An insurance committee created in accordance with TCA 8-27-701 establishes and amends the benefit terms of the LGOP. All members have the option of choosing between the premier preferred provider organization (PPO), standard PPO, limited PPO or the wellness health savings consumer-driven health plan (CDHP) for healthcare benefits. Retired plan members, of the LGOP, receives the same plan benefits as active employees, at a blended premium rate that considers the cost of all participants. This creates an implicit subsidy for retirees. Participating employers determine their own policy related to direct subsidies provided for the retiree premiums. The LGOP is funded on a pay-as-you-go basis and there are no assets accumulating in a trust that meets the criteria of paragraph 4 of GASB Statement No. 75.

**Employees Covered by Benefit Terms**

At the measurement date of July 1, 2019, the following employees were covered by the benefit terms:

Active employees

14

An insurance committee, created in accordance with TCA 8-27-701, establishes the required payments to the LGOP by member employers and employees through the blended premiums established for active and retired employees. Claims liabilities of the plan are periodically computed using actuarial and statistical techniques to establish premium rates. For the fiscal year ended June 30, 2020, the District paid \$201 to the LGOP for OPEB benefits as they came due.



ROANE COUNTY EMERGENCY  
COMMUNICATIONS DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS**  
(continued)

June 30, 2020

**Actuarial Assumptions**

The total OPEB liability in the June 30, 2019 actuarial valuation was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.25%
Salary increases	Graded salary ranges from 3.44 to 8.72 percent based on age, including inflation, averaging 4 percent
Healthcare cost trend rates	6.03% for pre-65 in 2019, decreasing annually over a 10-year period to an ultimate rate of 4.50%. 5.20% for post-65 in 2019, decreasing annually over a 4-year period to an ultimate rate of 4.50%.
Retiree's share of benefit-related costs	Members are required to make monthly contributions in order to maintain their coverage. For the purpose of this Valuation a weighted average has been used with weights derived from the current distribution of members among plans offered.

Unless noted otherwise, the actuarial demographic assumptions used in the June 30, 2019, valuations were the same as those employed in the July 1, 2018 Pension Actuarial Valuation of the Tennessee Consolidated Retirement System (TCRS). These assumptions were developed by TCRS based on the results of an actuarial experience study for the period July 1, 2012 - June 30, 2016. The demographic assumptions were adjusted to more closely reflect actual and expected future experience. Mortality tables are used to measure the probabilities of participants dying before and after retirement. The mortality rates employed in this valuation are taken from the RP-2014 Healthy Participant Mortality Table for Annuitants for non-disabled post-retirement mortality, with mortality improvement projected to all future years using Scale MP-2016. Post-retirement tables are Blue Collar and adjusted with a 2% load for males and a -3% load for females. Mortality rates for impaired lives are the same as those used by TCRS and are taken from a gender distinct table published in the IRS Ruling 96-7 for disabled lives with a 10% load.

ROANE COUNTY EMERGENCY  
COMMUNICATIONS DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS**  
(continued)

June 30, 2020

**Discount Rate**

The discount rate used to measure the total OPEB liability was 3.51%. This rate reflects the interest rate derived from yields on 20-year, tax-exempt general obligation municipal bonds, prevailing on the measurement date, with an average rating of AA/Aa as shown on the Fidelity 20-Year Municipal GO AA index.

**Changes in Net OPEB Liability(Asset)**

	Total OPEB Liability (a)	Plan Fiduciary Net Position (b)	Net OPEB Liability/(Asset) (a) – (b)
Changes for the year ended June 30, 2019:			
Increase(decrease)			
Service cost	\$ 2,425	\$ 0	\$ 2,425
Interest	1,097	0	1,097
Changes of benefit terms	0	0	0
Differences between expected and actual actual experience	(9,654)	0	(9,654)
Change in assumptions	1,596	0	1,596
Benefit payments	(201)	0	(201)
Net changes for the year ended June 30, 2019	(4,737)	0	(4,737)
Balances at June 30, 2018	27,970	0	27,970
Balances at June 30, 2019	<u>\$ 23,233</u>	<u>\$ 0</u>	<u>\$ 23,233</u>

**Changes in Assumptions**

The discount rate was changed from 3.62% as of the beginning of the measurement period to 3.51% as of June 30, 2019. This change in assumption decreased the total OPEB liability. Other changes in assumptions include adjustments to initial per capita costs and slight changes to the near term health trend rates.

ROANE COUNTY EMERGENCY  
COMMUNICATIONS DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS**  
(continued)

June 30, 2020

**Sensitivity of the Net OPEB Liability(Asset) to Changes in the Discount Rate**

The following presents the total OPEB liability related to the Local Government OPEB Plan, as well as what the total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.51%) or 1-percentage-point higher (4.51%) than the current discount rate:

	1% Decrease 2.51%	Current Discount Rate 3.51%	1% Increase 4.51%
Total OPEB liability	\$ 25,464	\$ 23,233	\$ 21,173

**Sensitivity of the Net OPEB Liability (Asset) to Changes in the Trend Rate**

The following presents the total OPEB liability related to the Local Government OPEB Plan, as well as what the total OPEB liability would be if it were calculated using the healthcare cost trend rate that is 1-percentage-point lower (5.03%/4.20% to 3.50%) or 1-percentage-point higher (7.03%/6.20% to 5.50%) than the current healthcare cost trend rate:

	1% Decrease (5.03%/4.20% to 3.50%)	Current Trend Rate (6.03%/5.20% to 4.50%)	1% Increase (7.03%/6.20% to 5.50%)
Total OPEB liability	\$ 20,225	\$ 23,233	\$ 26,830

**OPEB Expense**

For the year ended June 30, 2020, the District recognized OPEB expense of \$1,789.

**Deferred Outflows of Resources and Deferred Inflows of Resources**

For the year ended June 30, 2020, the District reported deferred outflows of resources and deferred inflows of resources related to the other postemployment benefits from the following sources:

ROANE COUNTY EMERGENCY  
COMMUNICATIONS DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS**  
(continued)

June 30, 2020

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between actual and expected experience	\$ 0	\$ 14,496
Changes of assumptions	1,533	1,340
Contributions subsequent to the measurement date of June 30, 2020	<u>255</u>	<u>not applicable</u>
	<u>\$ 1,788</u>	<u>\$ 15,836</u>

The amount shown above for "Contributions subsequent to the measurement date of June 30, 2020," will be recognized as a reduction (increase) to total OPEB liability in the following measurement period.

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to other postemployment benefits will be recognized in OPEB expense as follows:

Year Ending June 30:

2021	
2022	\$ (1,733)
2023	(1,733)
2024	(1,733)
2025	(1,733)
Thereafter	(5,638)

In the table shown above, positive amounts will increase OPEB expense while negative amounts will decrease OPEB expense.

ROANE COUNTY EMERGENCY  
COMMUNICATIONS DISTRICT

**NOTES TO THE FINANCIAL STATEMENTS**  
(continued)

June 30, 2020

**NOTE I – COMMITMENTS AND CONTINGENCIES**

Beginning in March 2020, a public health crisis related to the rapidly growing outbreak of a novel strain of coronavirus (COVID-19) gained momentum, significantly impacting the national, state and local economies. The current situation is rapidly changing and District's management is in the process of evaluating the financial position, liquidity and results of operations of the District for the year ending June 30, 2021.

During the year ended June 30, 2020 the District contracted construction services related to the construction of a new building. The contract totaled \$2,155,144 and \$1,319,779 was expended as of June 30, 2020.



REQUIRED SUPPLEMENTARY INFORMATION

Measurement Date at June 30,		
2016	2015	2014
\$ 38,783	\$ 41,602	\$ 37,701
75,701	76,784	73,200
46,966	(101,283)	(42,272)
0	0	0
<u>(22,837)</u>	<u>(34,624)</u>	<u>(14,857)</u>
138,613	(17,521)	53,772
<u>981,979</u>	<u>999,500</u>	<u>945,728</u>
1,120,592	981,979	999,500
37,485	31,985	35,760
33,350	28,456	28,839
33,627	36,808	165,702
(22,837)	(34,624)	(14,857)
<u>(1,411)</u>	<u>(853)</u>	<u>(635)</u>
80,214	61,772	214,809
<u>1,244,380</u>	<u>1,182,608</u>	<u>967,799</u>
<u>1,324,594</u>	<u>1,244,380</u>	<u>1,182,608</u>
<u>\$ (204,002)</u>	<u>\$ (262,401)</u>	<u>\$ (183,108)</u>

Measurement Date at June 30,		
2016	2015	2014
118.20%	126.72%	118.32%
\$ 666,691	\$ 569,120	\$ 576,775
30.59%	46.11%	31.75%

<u>2016</u>	<u>2015</u>	<u>2014</u>
\$ 37,485	\$ 31,985	\$ 35,760
<u>(37,485)</u>	<u>(31,985)</u>	<u>(35,760)</u>
<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
\$ 666,991	\$ 569,120	\$ 576,775
5.62%	5.62%	6.20%

#### Changes of Assumptions

In 2017 the following assumptions were changed: decreased inflation rate from 3.00% to 2.50%; decreased the investment rate of return from 7.50% to 7.25%; decreased the cost of living adjustment from 2.50% to 2.25%; decreased salary growth graded ranges from an average of 4.25% to an average of 4.00%; and modified mortality assumptions.

GASB 68 requires a 10-year schedule for this data to be presented starting with the implementation of GASB 68. The information in this schedule is not required to be presented retroactively prior to the implementation date. Please refer to previously supplied data from the TCRS GASB website from prior years' data, if needed.

ROANE COUNTY EMERGENCY  
COMMUNICATIONS DISTRICT

**CHANGES IN TOTAL OPEB LIABILITY**

June 30, 2020

	Measurement Date at June 30,		
	2019	2018	2017
<b><u>Total OPEB liability</u></b>			
Service cost	\$ 2,425	\$ 2,425	\$ 2,594
Interest	1,097	1,210	952
Changes of benefit terms	0	0	0
Differences between actual and expected experience	(9,654)	(7,272)	0
Changes in assumptions	1,596	138	(1,868)
Benefit payments	(201)	(216)	0
Net change in total OPEB liability	(4,737)	(3,715)	1,678
Total OPEB liability - beginning	27,970	31,685	30,007
 Total OPEB liability - ending	 <u>\$ 23,233</u>	 <u>\$ 27,970</u>	 <u>\$ 31,685</u>
 Covered employee payroll	 715,736	 720,742	 322,425
 Net OPEB liability(asset) as a percentage of covered employee payroll	 3.25%	 3.88%	 9.83%

**Notes to Schedule**

There are no assets accumulating in a trust that meets the criteria in paragraph 4 of GASB Statement No 75 related to this OPEB plan.

The amounts reported for each fiscal year were determined as of the prior fiscal year-end.

This schedule is intended to display ten year of information. Additional years will be displayed as they become available.

See the accompanying independent accountants' audit report.



<u>2018</u>
\$ 216
<u>(216)</u>
<u>\$ 0</u>
 \$ 720,742
0.03%

This is a 10-year schedule; however, the information in this schedule is not required to be presented retroactively. Years will be added to this schedule in future fiscal years until 10 years of information is available.

OTHER SUPPLEMENTARY INFORMATION

ROANE COUNTY EMERGENCY  
COMMUNICATIONS DISTRICT

**STATEMENT OF REVENUE AND EXPENSES - ACTUAL AND BUDGET**

Year Ended June 30, 2020

	<u>Actual</u>	<u>Budget</u>	<u>Variance Over(Under)</u>
<b>OPERATING REVENUE</b>			
TECB - base amount distributions	\$ 640,518	\$ 640,518	\$ 0
TECB - distribution of excess revenue	32,885	37,000	(4,115)
Other operating revenue	<u>1,257</u>	<u>2,208</u>	<u>(951)</u>
<b>TOTAL OPERATING REVENUE</b>	674,660	679,726	(5,066)
<b>OPERATING EXPENSES</b>			
Salaries and wages:			
Director	55,879	65,276	(9,397)
Administrative personnel	85,715	99,559	(13,844)
Dispatchers	<u>574,939</u>	<u>625,371</u>	<u>(50,432)</u>
	716,532	790,206	(73,674)
Employee benefits:			
Medical insurance	128,271	135,177	(6,906)
Retirement	(16,351)	39,567	(55,918)
Life insurance	1,534	1,500	34
Unemployment	1,610	826	784
Social security	45,493	45,295	198
Medicare	<u>10,640</u>	<u>10,822</u>	<u>(182)</u>
	171,197	233,187	(61,990)
Contracted services:			
Audit services	8,950	8,950	0
Accounting services	3,840	3,858	(18)
Legal	6,866	7,500	(634)
Maintenance agreements	33,165	44,238	(11,073)
NCIC/TBI/TIES	4,521	5,500	(979)
Lease/rental - repeater site	<u>237</u>	<u>0</u>	<u>237</u>

See the accompanying independent accountants' audit report.

ROANE COUNTY EMERGENCY  
COMMUNICATIONS DISTRICT

**STATEMENT OF REVENUE AND EXPENSES - ACTUAL AND BUDGET**  
(continued)

Year Ended June 30, 2020

	<u>Actual</u>	<u>Budget</u>	<u>Variance Over(Under)</u>
Maintenance and repairs - communications equipment	58,122	57,890	232
Maintenance and repairs - miscellaneous	2,821	5,650	(2,829)
Maintenance and repairs - vehicles	1,463	1,800	(337)
Fuel - vehicles	1,542	2,400	(858)
	<u>121,526</u>	<u>137,786</u>	<u>(16,260)</u>
Supplies and materials:			
Custodial supplies	1,312	1,600	(288)
Data processing supplies	1,377	1,400	(23)
Office supplies	12,892	14,095	(1,203)
Postage	682	706	(24)
Small equipment purchases	3,148	5,000	(1,852)
Utilities - electric	12,657	14,790	(2,133)
Utilities - gas	1,327	1,860	(533)
Utilities - water and sewer	2,904	3,424	(520)
Utilities - cell phones and pager	1,523	1,814	(291)
Utilities - general telephone	25,703	26,895	(1,192)
	<u>63,523</u>	<u>71,584</u>	<u>(8,061)</u>
Other charges:			
Dues and memberships	5,435	5,635	(200)
Insurance - liability	24,706	25,004	(298)
Insurance - workers' compensation	2,267	1,200	1,067
Training	1,620	2,500	(880)
Travel	4,358	6,090	(1,732)

ROANE COUNTY EMERGENCY  
COMMUNICATIONS DISTRICT

**STATEMENT OF REVENUE AND EXPENSES - ACTUAL AND BUDGET**  
(continued)

Year Ended June 30, 2020

	<u>Actual</u>	<u>Budget</u>	<u>Variance Over(Under)</u>
Premiums on surety bonds	93	21	72
Miscellaneous	1,861	3,987	(2,126)
	<u>40,340</u>	<u>44,437</u>	<u>(4,097)</u>
Depreciation	51,662	0	51,662
<b>TOTAL OPERATING EXPENSES</b>	<u>1,164,781</u>	<u>1,277,200</u>	<u>(112,419)</u>
<b>(LOSS) FROM OPERATIONS</b>	(490,121)	(597,474)	107,353
<b>NONOPERATING REVENUE(EXPENSE)</b>			
Contributions from other governments	290,633	298,877	(8,244)
Contributions from primary government	478,422	478,422	0
Interest income	2,063	888	1,175
Interest expense	(17,908)	(5,000)	(12,908)
	<u>753,210</u>	<u>773,187</u>	<u>(19,977)</u>
<b>CHANGE IN NET POSITION</b>	263,088	175,713	87,375
<b>NET POSITION AT THE BEGINNING OF THE YEAR</b>	<u>2,868,568</u>	<u>2,868,568</u>	<u>0</u>
<b>NET POSITION AT THE END OF THE YEAR</b>	<u><u>\$ 3,131,656</u></u>	<u><u>\$ 3,044,281</u></u>	<u><u>\$ 87,375</u></u>



<u>Last Maturity Date</u>	<u>Outstanding 7/1/2019</u>	<u>Issued During Period</u>	<u>Paid and/or Matured During Period</u>	<u>Refunded During Period</u>	<u>Outstanding 6/30/2020</u>
TBD	<u>\$ 0</u>	<u>\$ 1,319,779</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 1,319,779</u>

TBD - maturity will be determined when the final loan documents are prepared.

ROANE COUNTY EMERGENCY  
COMMUNICATIONS DISTRICT

**BOARD OF DIRECTORS**

June 30, 2020

Keith Farmer  
Arvel McNelly  
John Harvey  
Marilyn Calfee  
Tony Brown  
Randy Ellis  
Jack Stockton  
Tim Suter  
Brad Daniels

See the accompanying independent accountants' audit report.

INTERNAL CONTROL

AND

COMPLIANCE

INDEPENDENT ACCOUNTANTS' REPORT ON INTERNAL CONTROL  
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND  
OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors  
Roane County Emergency Communications District  
Rockwood, Tennessee

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States of America, the financial statements of Roane County Emergency Communications District, which comprise the statement of net position as of June 30, 2020 and the related statement of revenue, expenses and change in net position and statement of cash flows for the year then ended and the related notes to the financial statements, and have issued our report thereon dated February 18, 2021.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Roane County Emergency Communications District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing an opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Roane County Emergency Communications District's internal control. Accordingly, we do not express an opinion on the effectiveness of Roane County Emergency Communications District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of Roane County Emergency Communications District's financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Roane County Emergency Communications District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain other matters that we have reported to management of Roane County Emergency Communications District in a separate letter dated February 18, 2021.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Roane County Emergency Communications District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Roane County Emergency Communications District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Mitchell Emert & Hill*

February 18, 2021



ROANE COUNTY EMERGENCY  
COMMUNICATIONS DISTRICT

**SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS**

Year Ended June 30, 2020

There were no prior year findings reported.

**Kingston Planning Commission**  
**Bonding Committee Minutes**  
**4/6/21 - 4/8/21**

**4/6/21**

Attending: David Bolling, Tim Clark, Bo Pickel, Kevin Hamilton

Bonding Committee met to Discuss Bond for Matt Caldwell / D.R. Horton additional development in The Villages at Center Farms. Improvements include grading, storm sewer, water, wastewater, electrical, seeding & stabilization. Discussion of Horton estimate of improvements cost raised several questions. Group decided to reconvene at a later date with project representatives in order to clarify questions so that Tim and Kevin could more accurately know exactly what was being done and make their estimates of cost to the city should Kingston be forced to take up bonded improvements.

**4/8/21**

Attending: David Bolling (City Manager), Tim Clark (Street Superintendent), Bo Pickel (Planning Commission Secretary), Kevin Hamilton (Head of Water Dept), Matt Caldwell, Hayden Horton

- Mr. Hamilton stated that there are three places where utilities will cross Franklin Village Trace and one place where utilities will cross Bradford Village Way. He assumes they will try to bore under the road wherever possible to keep from making road cuts.
- Mr. Clark requested some BM in the E mix in patches to the roads.
- Mr. Clark also requested that they plan to patch any damage to neighborhood roads caused by heavy equipment during construction, and Mr. Caldwell and Mr. Horton agreed.
- Mr. Hamilton asked about estimates of relocating of some low-pressure sewer lines between lots 23 & 24, and also stated that he thinks they should be 4", not 2" as shown on the estimate.
- Mr. Hamilton also discussed with Mr. Horton details regarding easements in the development for water and sewer and some suggestions about line placement.
- Mr. Bolling and Mr. Pickel explain that per the subdivision regs, it needs to be stated on the bond that the improvements must be completed within 18 months unless they come back for further approval, as sub-regs Article IV, sub-section M.2 state: *"The conditions of such guarantees shall provide for the installation of the secured improvements within a period not to exceed eighteen (18) months; provided however, that such period may be extended by the planning commission with the consent of the parties thereto, if the planning commission finds that the public interest will not be adversely affected by such extension."*
- It is agreed that once the city provides its estimates of the improvements cost and those are acceptable to Mr. Caldwell and Mr. Horton and reflected in the bond delivered to the City of Kingston, the bond will require no further approvals from Planning Commission, the Bonding Committee, or City Council for the project to begin.



**KINGSTON BOARD OF ZONING APPEALS  
CALLED MEETING  
Wednesday, April 8, 2021**

**MINUTES**

The City of Kingston Board of Zoning Appeals met in a Special Called Meeting on Wednesday, April 8, 2021 at 6:00 p.m. Chair Glenda Johnson called the meeting to order. Upon roll call the following members were present: Chair Glenda Johnson, Mayor Tim Neal, Member Tim Suter and Member Tori May. Staff present: City Clerk Kelly Jackson and Roane County Building Official Glen Cofer.

**A. New Business**

1. Variance Request by Applicant Egon Hillerman. Property Location: 300 West Race Street. Variance requested: Placement of a residential accessory building

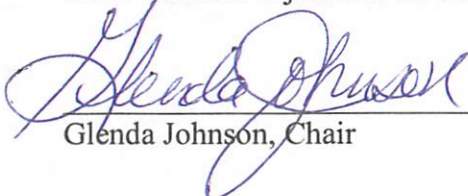
Motion made by Mayor Tim Neal, Second by Member Tim Suter to grant a Variance Request to approve the addition of an accessory building. Motion passed unanimously

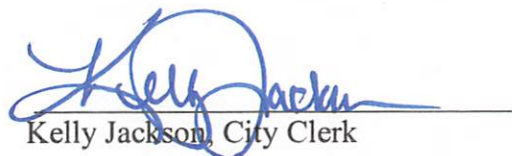
2. Variance Request by Applicant Wes Parks. Property Location: 425 East Church Street Variance requested: Front Variance for an addition.

Motion made by Mayor Tim Neal, Second by Member Tori May to approve the Variance for an addition. Motion passed unanimously

\*\*The addition was already completed by Contractor John King with Magnolia Windows & Doors. Applicant was under the impression that said contractor received proper building permits prior to beginning the project. Building Official will ensure that the contractor knows the rules.

Chair Johnson adjourned the meeting

  
Glenda Johnson, Chair

  
Kelly Jackson, City Clerk

KINGSTON COMMUNITY CENTER FEASIBILITY AD HOC COMMITTEE  
MONDAY, APRIL 26, 2021  
KINGSTON CITY HALL

The Initial Meeting of the Kingston Community Center Feasibility Ad Hoc Committee was held on Monday April 26, 2021. Mayor Tim Neal called the meeting to order with the following members present Member David Bolling (City Manager), Member Randy Childs (Council Member), Member Chase Clem (Parks & Rec Director), Member Jamey Davis (Parks & Rec Board Member), Member Becky Humphreys (Vice-Mayor), Member Paul Rogers (Parks & Rec Board Member), Member Stephanie Wright (Council Member)

Others in attendance: Hugh Willett (Roane County News), Kelly Jackson (City Clerk)

**Overview of Committee Intent (Mayor Neal)**

Mayor Neal addressed the Committee and outlined the objectives of the Committee in studying the feasibility of a new community center to include: Identifying the needs of the community, Possible locations and Funding sources.

**Election of a Committee Chair**

A motion was made by Member Wright, second by Member Childs to nominate and elect Vice-Mayor Becky Humphreys as the Chairman of this Committee.

Motion passed with a unanimous vote.

**Selection of day / time for future meetings**

Committee agreed that future meeting will be held on the fourth Monday of each month at 6:00 PM at Kingston City Hall. The meeting date / time will be publicized in the Roane Co. News, City of Kingston website ([www.kingstontn.gov](http://www.kingstontn.gov)) and the City of Kingston Facebook page. The meetings will open to the public and also livestreamed on our website.

**New Business: Open Discussion**

Topics

- Needs for a community center such as gymnasium, indoor and/or outdoor pool, indoor walking track, workout facilities, outdoor fields.
- Possible locations in the City
- Funding Sources
- Visiting other facilities such as Dandridge, Crossville, Morristown

Tasks for May 2021 meeting

- David Bolling-develop funding scenarios
- Chase Clem-initiate survey to determine public opinion re: a new community center
- Randy Childs-solicit opinions/feedback from other agencies on their experiences with similar projects
- Jamey Davis-solicit opinions/feedback from community re: sports
- Paul Rogers-investigate possible locations

Meeting Adjourned 6:49pm

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## **Roane County Department of Solid Waste**

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**Solid Waste Advisory Board Meeting  
Thursday, April 22, 2021 @ 11:00 AM  
Location: Roane County Recycling Center**

### **AGENDA**

*Sally R. Hight*

- **Call to Order**
- **Election of Chairperson**
- **Review and approval of March 17, 2020 SWAB Meeting Minutes**
- **Review of 2020 Annual Progress Report**
- **Approval or rejection of 2020 Annual Progress Report**
- **Invitation to annual Household Hazardous Waste Event**
- **Dismissal**

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## **Roane County Department of Solid Waste**

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**Solid Waste Advisory Board Meeting  
Tuesday, March 17, 2020 @ 11:00 AM  
Location: Roane County Recycling Center**

### **AGENDA**

- **Call to Order**
- **Election of Chairperson**
- **Review and approval of April 8, 2019 SWAB Meeting Minutes**
- **Review of 2019 Annual Progress Report**
- **Approval or rejection of 2019 Annual Progress Report**
- **Invitation to annual Household Hazardous Waste Event**
- **Dismissal**



## **Roane County Department of Solid Waste**

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**Solid Waste Advisory Board Meeting  
Tuesday, March 17, 2020 – 11:00 A.M.  
Location: Roane County Recycling Center**

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### **MINUTES**

**Member Present:** David Brashears, Tony Brown, Mary Anne Koltowich, Darrell Langley, Becky Ruppe

**Members Absent:** Dan Hyder, Darryl Mayton

**Others Present:** Solid Waste Director Ralph Stewart, Melinda Ferrell, Tony Brashears

**Agenda:** See attached

**Call to Order:** Chairman Tony Brown at 11:00 A.M.

**Election of Chairperson:**

**Motion to nominate Tony Brown:** David Brashears

**Second:** Mary Anne Koltowich

**Motion passed upon unanimous voice vote by all present members**

**Approval of April 8, 2019 Solid Waste Advisory Board Meeting Minutes:**

**Motion:** Mary Anne Koltowich

**Second:** David Brashears

**Motion passed upon unanimous voice vote by all present members**

**Review, discuss, and vote on approval or rejection of the 2019 Annual Progress Report**

**Motion to Approve:** Tony Brown

**Second: David Brashears**

**Invitation to Household Hazardous Waste Event at the Recycling Center on Saturday, May 2, 2020  
from 9:00 A.M until 1:00 P.M.**

**Adjournment:**

**Motion: David Brashears**

**Second: Drack Langley**

**Time: 11:21**

**Minutes submitted by: Melinda Ferrell**

# 10 YEAR PLAN UPDATE

ANNUAL | 2020

Roane

Each Region submitted an original 10 Year Plan detailing the roles and responsibilities of those who provide solid waste and materials management services. Tennessee Code Annotated §68-211-814(a)(3) and Rule 0400-11-01-.09(3)(j) require each Region to submit an annual progress report covering the next ten (10) years that serves as routine update to the Region's original 10 Year Plan. Similarly, Rule 0400-11-01-.09(3)(d) requires each county to develop a comprehensive integrative municipal solid waste management plan consistent with the 2015 – 2025 Solid Waste and Materials Management State Plan. Each county comprehensive integrative municipal solid waste management plan then modifies, updates and contributes to each Regions' Plan, Rules 0400-11-01-.09(3)(e). Information provided in the following fields will serve as the county's comprehensive integrative municipal solid waste management plan which informs updates to each Region's annual progress report.

The Department understands that not all elements of the Plan change year to year. We encourage the Region to review all of the sections below and think about its plans for the next 10 Years, and the updates needed to amend its original plan.

In the past reporting year, have there been any changes or update to the region's Plan? If so, enter the updates/changes/amendments in the appropriate section.

Thinking over the next 10 years, will any of the contents of the current Regional Plan need to be updated? The contents of the Municipal Solid Waste Region Plans, described in §68-211-815(b), are listed below. By checking the box for that section, there will be an opportunity to review and amend the section. Tennessee Code Annotated requires Region plan amendments shall be consistent with the state solid waste plan.

Select each section(s) the Region would like to amend:

☐ Demographics

☐ Current System Analysis

☐ Adoption of the uniform financial accounting system required by §68-211-874

☐ Anticipated growth trends for the next ten-year period

☐ Anticipated waste capacity needs

☐ Planned capacity assurance, including descriptions of planned or needed facilities

☐ A recycling plan, including a description of current public and private recycling efforts and planned efforts to enhance recycling within the county or region

☒ A plan for the disposal of household hazardous wastes

☐ A description of waste reduction and recycling activities designed to attain the goal required by §68-211-861

☒ A description of education initiatives aimed at businesses, industries, schools, citizens and others; which addresses recycling, waste reduction, collection and other goals

☐ An evaluation of multi-county solid waste disposal region options with an explanation of the reasons for adopting or failing to adopt a multi-county regional approach

☐ A timetable for implementation of the plan

☐ A description of the responsibilities of the various participating jurisdictions

☐ A plan for managing solid waste generated as a result of disasters or emergencies, based upon the FEMA 325 Public Assistance Program

## A Plan for the Disposal of Household Hazardous Wastes

Previous Year's HHW Event Pounds: \* 0

Previous Year's Participation: \* 0

Are there any new collection sites added for Batteries, Oil, Paint, Antifreeze and Electronics? For temporary HHW infrastructure collection sites, please provide the number of households that utilized the service. \*

No new facilities. Roane County did not host a HHW event in 2020 due to the COVID pandemic.

Additional Information:

RMW confirmed or modified 4/2/20

## A Description of Education Initiatives Aimed at Businesses, Industries, Schools, Citizens and Others; which Addresses Recycling, Waste Reduction, Collection and Other Goals

Describe specific actions the county and municipalities will take to promote sustainable materials management to the businesses, industries, schools, citizens and others. \*

With the cost of waste disposal increasing and landfill space getting scarce, we are hoping the cities will be working with us on moving forward with a curbside recycling program.

Additional Information:

Roane County is making an effort to expand its recycling services within the community and at the convenience centers. Roane County is in conversation about a second recycling facility to help with the influx of materials.

## Complaints

Is a method provided to receive complaints from the public related to solid waste issues? \*

☒ Yes

☐ No

Provide the total number of reported solid waste complaints: \*

2

Provide the number of solid waste complaints resolved: \*

2

Describe the nature of the complaints. What education and outreach initiatives is the Region taking to reduce the number of complaints for the related issues? \*

Residential garbage increased due to COVID-19 and stay at home order. This caused a large influx of recyclable materials and residential garbage at the centers. Roane County worked with the contractor who services these centers to have extra pick ups at all convenience centers. The second complaint was from residents coming into convenience centers at 5:25 pm or 5:27 pm to unload several bags of garbage when the centers are scheduled to close at 5:30 pm. Roane County placed signs at all centers stating no large loads are accepted after 5:25 pm. This ensures the operators are able to clean up and lock the gates at 5:30 pm.

## Roadside Dumps

List the locations of the largest five roadside dumps and the materials that make up these dumps.

	LOCATIONS *	MATERIALS *	DUMP TONS *
1	0	0	0.0
2	0	0	0.0
3	0	0	0.0
4	0	0	0.0
5	0	0	0.0

What education and outreach initiatives is the Region taking to reduce the number of roadside dumps? \*

NA

By checking this box and entering my name, I certify that all of the plan updates are current and correct. \*



Name: \* Ralph Stewart

Response created on: Apr 15, 2021 at 02:52 PM CDT by Ralph.Stewart@roanecountytn.gov

Response last updated on: Apr 16, 2021 at 09:32 AM CDT by Ralph.Stewart@roanecountytn.gov

# RESIDENTIAL RECYCLING, DIVERSION AND DISPOSAL REPORT

ANNUAL | 2020

Roane

Date Entered: \* 02/10/2021

A separate recycling, diversion and disposal report will be completed for each jurisdiction within the County who provide recycling services either through contract or residential program. Please complete this survey once for each jurisdiction.

[Click here to view previous year's recycling metrics for reference.](#)

Contact Name: \* Roane County Recycling Center - Ralph Stewart

Jurisdiction: \* Roane County

Address: \* 215 White Pine Road

City: \* Harriman

State: \* Tennessee

Zip Code: \* 37748

Phone: \* 865-590-7779 (###)###-#### ext. ####

Email: \* ralph.stewart@roanecountyttn.gov

## Comments:

Reporting for all materials processed in the Roane County Solid Waste and Recycling bay. We collect cardboard from Roane Medical Center, 11 schools, and multiple industries and small businesses. We also process cardboard, aluminum cans, aluminum cans, and #1 and #2 plastic bottles from our four cities recycling trailers.

## Recycling Survey:

**Recycling:** Means the process by which recovered materials are transformed into new products, including the collection, separation, processing, and reuse of recovered materials either directly or as raw materials for the manufacture of new products.

**Recyclable materials:** Means those materials which have been diverted or removed from the solid waste stream for sale, use, reuse or recycling, whether or not requiring subsequent separation processing. Such recovered materials are not solid waste.

## Metal



COMMODITY	UNITS - CURBSIDE	AMOUNT - CURBSIDE	CONVERTED TO TONS - CURBSIDE	UNITS - DROP-OFF	AMOUNT - DROP-OFF	CONVERTED TO TONS - DROP-OFF	TOTAL TONS
Steel	Tons			Tons	806.81	806.81	806.81
Tin	Tons			Tons			
Iron	Tons			Tons			
Copper	Tons			Tons			
Aluminum Beverage Containers	Tons			Tons			
Other Aluminum	Tons			Tons	15.64	15.64	15.64
Bronze & Brass	Tons			Tons			
Mixed Metal	Tons			Tons			
Auto Body Scrap	Tons			Tons			
Oil Filters	Tons			Tons			
Total Metal						822	822.45

## Fiber

COMMODITY	UNITS - CURBSIDE	AMOUNT - CURBSIDE	CONVERTED TO TONS - CURBSIDE	UNITS - DROP-OFF	AMOUNT - DROP-OFF	CONVERTED TO TONS - DROP-OFF	TOTAL TONS
Sorted Office Paper	Tons			Tons	9.75	9.75	9.75
Mixed Office Paper	Tons			Tons	35.69	35.69	35.69
Old Newsprint Paper	Tons			Tons	107.78	107.78	107.78
Old Corrugated Cardboard	Tons			Tons	1,104.85	1,104.85	1,104.85
Mixed Paper	Tons			Tons			
All other grades	Tons			Tons	17.19	17.19	17.19
Total Fiber						1,275.26	1,275.26

## Plastics

COMMODITY	UNITS - CURBSIDE	AMOUNT - CURBSIDE	CONVERTED TO TONS - CURBSIDE	UNITS - DROP-OFF	AMOUNT - DROP-OFF	CONVERTED TO TONS - DROP-OFF	TOTAL TONS
PET #1	Tons			Tons	58.14	58.14	58.14
HDPE #2	Tons			Tons	43.26	43.26	43.26
PVC #3	Tons			Tons			
LDPE #4	Tons			Tons			
PP #5	Tons			Tons			
PS #6	Tons			Tons			
Other #7	Tons			Tons			
ABS	Tons			Tons			
Mixed 1&2	Tons			Tons	2.49	2.49	2.49
Mixed 3-7	Tons			Tons			
Mixed All Plastic	Tons			Tons			
Total Plastics						103.89	103.89

Total tons reported on page: 2,201.60

## Recycling Survey (Continued)

[Click here to view previous year's recycling metrics for reference.](#)

## Glass

COMMODITY	UNITS - CURBSIDE	AMOUNT - CURBSIDE	CONVERTED TO TONS - CURBSIDE	UNITS - DROP-OFF	AMOUNT - DROP-OFF	CONVERTED TO TONS - DROP-OFF	TOTAL TONS
Clear (Flint)	Tons			Tons			
Green	Tons			Tons			
Amber	Tons			Tons			
Blue	Tons			Tons			
Non-ABC	Tons			Tons			
Mixed Glass	Tons			Tons			
Total Glass							

### Batteries

COMMODITY	UNITS - CURBSIDE	AMOUNT - CURBSIDE	CONVERTED TO TONS - CURBSIDE	UNITS - DROP-OFF	AMOUNT - DROP-OFF	CONVERTED TO TONS - DROP-OFF	TOTAL TONS
Lead-Acid	Tons			LBS	5,700.00	2.85	2.85
Dry Cell	Tons			Tons			
Total Batteries						2.85	2.85

### Automotive Fluid

COMMODITY	UNITS - CURBSIDE	AMOUNT - CURBSIDE	CONVERTED TO TONS - CURBSIDE	UNITS - DROP-OFF	AMOUNT - DROP-OFF	CONVERTED TO TONS - DROP-OFF	TOTAL TONS
Used Oil	Tons			Gallons	8,907.00	32.96	32.96
Antifreeze	Tons			Gallons	462.00	1.71	1.71
Transmission Fluid	Tons			Tons			
Other	Tons			Tons			
Total Automotive Fluid						34.67	34.67

### Single Stream

COMMODITY	UNITS - CURBSIDE	AMOUNT - CURBSIDE	UNITS - DROP-OFF	AMOUNT - DROP-OFF	TOTAL TONS
Single Stream Recycling	Tons		Tons		
Total Single Stream					

### Other Recyclables

COMMODITY	UNITS - CURBSIDE	AMOUNT - CURBSIDE	CONVERTED TO TONS - CURBSIDE	UNITS - DROP-OFF	AMOUNT - DROP-OFF	CONVERTED TO TONS - DROP-OFF	TOTAL TONS
Latex Paint	Tons			Tons			
White Goods/Appliances	Tons			Tons			
Textiles	Tons			Tons			
Pallets	Tons			Tons	20.00	20.00	20.00
Electronics	Tons			Tons			
Mattresses	Tons			Tons			
Cooking Oil/Grease	Tons			Tons			
Carpet and Padding	Tons			Tons			
Recycled C & D (not III/IV landfilled)	Tons			Tons			
Total Other Recyclables						20.00	20.00

Total tons reported on page: 57.52

### Diversion Survey:

Diversion: Items Diverted away from Class I or III/IV landfills but do not fit the definition of recycling in the previous section. State credit will still be given to this material.

[Click here to view previous year's diversion metrics for reference.](#)

### Organics

COMMODITY	UNITS - CURBSIDE	AMOUNT - CURBSIDE	CONVERTED TO TONS - CURBSIDE	UNITS - DROP-OFF	AMOUNT - DROP-OFF	CONVERTED TO TONS - DROP-OFF	TOTAL TONS
Food Waste (composted)	Tons			Tons			
Food Waste (donated)	Tons			Tons			
Yard Trimmings (composted)	Tons			Tons			
Yard Trimmings (mulched)	Tons			Cubic Yards	1,800.00	534.12	534.12
Total Organics						534.12	534.12

### Bio-Solids

COMMODITY	UNITS - CURBSIDE	AMOUNT - CURBSIDE	CONVERTED TO TONS - CURBSIDE	UNITS - DROP-OFF	AMOUNT - DROP-OFF	CONVERTED TO TONS - DROP-OFF	TOTAL TONS
Bio-Solids (land applied)	Tons			Tons			
Bio-Solids (composted)	Tons			Tons			
Total Bio- Solids							

### Alternative Daily Cover

COMMODITY	UNITS - CURBSIDE	AMOUNT - CURBSIDE	CONVERTED TO TONS - CURBSIDE	UNITS - DROP-OFF	AMOUNT - DROP-OFF	CONVERTED TO TONS - DROP-OFF	TOTAL TONS
Alternate Daily Cover	Tons			Tons			
Total Alternative Daily Cover							

### HHW Material

COMMODITY	UNITS - CURBSIDE	AMOUNT - CURBSIDE	CONVERTED TO TONS - CURBSIDE	UNITS - DROP-OFF	AMOUNT - DROP-OFF	CONVERTED TO TONS - DROP-OFF	TOTAL TONS
Permanent HHW Facilities	Tons			Tons			
Temporary HHW Collection Sites	Tons			Tons			
HHW Collection Events/Milkr uns	Tons			Tons			
Total HHW Material							

### Construction and Demolition Debris

COMMODITY	UNITS - CURBSIDE	AMOUNT - CURBSIDE	CONVERTED TO TONS - CURBSIDE	UNITS - DROP-OFF	AMOUNT - DROP-OFF	CONVERTED TO TONS - DROP-OFF	TOTAL TONS
C & D (not landfilled, not recycled)	Tons			Tons			
Crushed Glass for civil engineering projects (not landfilled, not recycled)	Tons			Tons			
Total Construction and Demolition Debris							

Total tons reported on page: 534.12

### Disposal Survey:

Landfill: Means a facility where solid wastes are disposed of by burial in excavated pits or trenches or by placement on land and covering with soil or other approved material.

Class I Disposal Facility: Refers to a sanitary landfill which serves a municipal institutional, and/or rural population and is used or to be used for disposal of domestic wastes, commercial wastes, institutional wastes, municipal solid wastes, bulky wastes, landscaping and land clearing wastes, industrial wastes, construction/demolition wastes, farming wastes, shredded automotive tires, dead animals, and special wastes.

Class III Disposal Facility: refers to a landfill which is used or to be used for the disposal of farming wastes, landscaping and land clearing wastes, demolition/construction waste, shredded automotive tires, and/or certain wastes having similar characteristics and approved in writing by the



Department.

**Class IV Disposal Facility:** refers to a landfill which is used or to be used for the disposal of demolition/construction wastes, shredded automotive tires, and certain wastes having similar characteristics and approved in writing by the Department.

TDEC will enter total solid waste disposal tonnages in the "All Municipal Solid Waste Disposal Generated within the Region Survey". These tonnages will be used towards the Region's 25% Waste Reduction and Diversion Goal.

[Click here to view current year's disposal metrics for reference.](#)

If applicable, the report author may comment on the landfills tonnages reported by TDEC in the "All Municipal Solid Waste Disposal Generated within the Region Survey".

The tonnages reported are hauled from the 12 rural convenience centers and the main convenience center located at the Recycling Center.

The report author should enter calendar year data for the current jurisdiction that generates waste from publicly operated or contracted services. If the jurisdiction did not provide these services or relies on the county to provide such services, then disregard this section and report those tonnages under the county recycling, diversion and disposal – residential report.

Do you utilize in-state disposal? \*

☒ Yes

☐ No

Do you utilize out-of-state disposal? \*

☒ Yes

☐ No

Comments:

Total tons reported on page:

Total tons reported on ALL pages: 2,793.24

Response created on: Feb 10, 2021 at 11:12 AM CST by Ralph.Stewart@roanecountytn.gov

Response last updated on: Apr 20, 2021 at 10:57 AM CDT by Ralph.Stewart@roanecountytn.gov

# ANNUAL PROGRESS REPORT

ANNUAL | 2020

Roane

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- Publicly operated municipal solid waste curbside programs

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- Program Funding
- Program Costs

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- Contracting Out of Services
- Solid Waste and Recycling Services
- Additional Reports or Documents

## 1. Convenience Centers

Are there permitted convenience centers in the county or its municipalities? \*

☒ Yes

☐ No

### 1. Convenience Center

Permitted Convenience Center Name: \*

Blue Springs Convenience Center

Name not listed on the permit (Common Name):

Blue Springs Convenience Center

Address: \*

3910 River Road

City: \*

Kingston

Zip: \*

37763

Permit: \*

CCC731030218 CCCxxxxxxxxxx

Phone Number: \*

865-590-7779 (xxx) xxx-xxxx

Select days of operation: \*

☐ Sunday

☒ Monday

☒ Tuesday

☐ Wednesday

☒ Thursday

☒ Friday

☒ Saturday

Enter hours of operation, and include if there are split times and/or mid-day closures: \*

7:30 AM TO 5:30 PM.

Does this site collect materials beside household garbage? \*

☒ Yes

☐ No

What materials are collected? \*

☒ Metals

☒ Paper

☐ Glass

☐ Batteries

☒ Plastic

☐ Textiles

☐ Pallets

☐ Tires

☒ Used Oil

☒ Antifreeze

☐ E-Scrap

☐ Paint

☐ Other

If material is collected as 'single stream', please describe the specific materials that are included:

Number of residents that used the convenience center in 2020:

## 2. Convenience Center

Permitted Convenience Center Name: \*

Bradbury Convenience Center

Name not listed on the permit (Common Name):

Bradbury Convenience Center

Address: \*

3345 Buttermilk Road

City: \*

Kingston

Zip: \*

37763

Permit: \*

CCC730000220 CCCxxxxxxxxxx

Phone Number: \*

865-590-7779 (xxx) xxx-xxxx

Select days of operation: \*

☐ Sunday

☒ Monday

☒ Tuesday

☐ Wednesday

☒ Thursday

☒ Friday

☒ Saturday

Enter hours of operation, and include if there are split times and/or mid-day closures: \*

7:30 AM TO 5:30 PM

Does this site collect materials beside household garbage? \*

☒ Yes

☐ No

What materials are collected? \*

☒ Metals

☒ Paper

☐ Glass

☐ Batteries

☒ Plastic

☐ Textiles

☐ Pallets

☐ Tires

☒ Used Oil

☒ Antifreeze

☐ E-Scrap

☐ Paint

☐ Other

If material is collected as 'single stream', please describe the specific materials that are included:

Number of residents that used the convenience center in 2020:

### 3. Convenience Center

Permitted Convenience Center Name: \*

Cave Creek Convenience Center

Name not listed on the permit (Common Name):

Cave Creek Convenience Center

Address: \*

329 Cave Creek Road

City: \*

Loudon

Zip: \*

37774

Permit: \*

CCC730000221 CCCxxxxxxxx

Phone Number: \*

865-590-7779 (xxx) xxx-xxxx

Select days of operation: \*

☐ Sunday

☒ Monday

☒ Tuesday

☐ Wednesday

☒ Thursday

☒ Friday

☒ Saturday

Enter hours of operation, and include if there are split times and/or mid-day closures: \*

7:30 AM TO 5:30 PM

Does this site collect materials beside household garbage? \*

☒ Yes

☐ No

What materials are collected? \*

☒ Metals

☒ Paper

☐ Glass

☐ Batteries

☒ Plastic

☐ Textiles

☐ Pallets

☐ Tires

☒ Used Oil

☒ Antifreeze

☐ E-Scrap

☐ Paint

☐ Other

If material is collected as 'single stream', please describe the specific materials that are included:

Number of residents that used the convenience center in 2020:

#### 4. Convenience Center

Permitted Convenience Center Name: \*

Glen Alice Convenience Center

Name not listed on the permit (Common Name):

Glen Alice Convenience Center

Address: \*

1913 Spring City Highway

City: \*

Rockwood

Zip: \*

37854

Permit: \*

730000224 CCCXXXXXXXXX

Phone Number: \*

865-590-7779 (xxx) xxx-xxxx

Select days of operation: \*

☐ Sunday

☒ Monday

☒ Tuesday

☐ Wednesday

☒ Thursday

☒ Friday

☒ Saturday

Enter hours of operation, and include if there are split times and/or mid-day closures: \*

7:30 AM TO 5:30 PM

Does this site collect materials beside household garbage? \*

☒ Yes

☐ No

What materials are collected? \*

☒ Metals

☒ Paper

☐ Glass

☐ Batteries

☒ Plastic

☐ Textiles

☐ Pallets

☐ Tires

☒ Used Oil

☒ Antifreeze

☐ E-Scrap

☐ Paint

☐ Other

If material is collected as 'single stream', please describe the specific materials that are included:

Number of residents that used the convenience center in 2020:

#### 5. Convenience Center

Permitted Convenience Center Name: \*

Gallaher Road Convenience Center

Name not listed on the permit (Common Name):

Gallaher Convenience Center

Address: \*

1470 Gallaher Road

City: \*

Kingston

Zip: \*

37763

Permit: \*

CCC730000223 CCCxxxxxxxx

Phone Number: \*

865-590-7779 (xxx) xxx-xxxx

Select days of operation: \*

☐ Sunday

☒ Monday

☒ Tuesday

☐ Wednesday

☒ Thursday

☒ Friday

☒ Saturday

Enter hours of operation, and include if there are split times and/or mid-day closures: \*

7:30 AM TO 5:30 PM

Does this site collect materials beside household garbage? \*



☒ Yes

☐ No

What materials are collected? \*

☒ Metals

☒ Paper

☐ Glass

☐ Batteries

☒ Plastic

☐ Textiles

☐ Pallets

☐ Tires

☒ Used Oil

☒ Antifreeze

☐ E-Scrap

☐ Paint

☐ Other

If material is collected as 'single stream', please describe the specific materials that are included:

Number of residents that used the convenience center in 2020:

#### 6. Convenience Center

Permitted Convenience Center Name: \*

Orchard View Convenience Center

Name not listed on the permit (Common Name):

Orchard View Convenience Center

Address: \*

123 Orchard View Road

City: \*

Oliver Springs

Zip: \*

37840

Permit: \*

CCC730000226 CCCxxxxxxxxxx

Phone Number: \*

865-590-7779 (xxx) xxx-xxxx

Select days of operation: \*

☐ Sunday

☒ Monday

☒ Tuesday

☐ Wednesday

☒ Thursday

☒ Friday

☒ Saturday

Enter hours of operation, and include if there are split times and/or mid-day closures: \*

7:30 AM to 5:30 PM

Does this site collect materials beside household garbage? \*

☒ Yes

☐ No

What materials are collected? \*

☒ Metals

☒ Paper

☐ Glass

☐ Batteries

☒ Plastic

☐ Textiles

☐ Pallets

☐ Tires

☒ Used Oil

☒ Antifreeze

☐ E-Scrap

☐ Paint

☐ Other

If material is collected as 'single stream', please describe the specific materials that are included:

Number of residents that used the convenience center in 2020:

#### 7. Convenience Center

Permitted Convenience Center Name: \*

Paint Rock Comm Center

Name not listed on the permit (Common Name):

Paint Rock Convenience Center

Address: \*

125 Paint Rock Road

City: \*

Kingston

Zip: \*

37763

Permit: \*

CCC730000227 CCCXXXXXXXXXX

Phone Number: \*

865-590-7779 (xxx) xxx-xxxx

Select days of operation: \*

☐ Sunday

☒ Monday

☒ Tuesday

☐ Wednesday

☒ Thursday

☒ Friday

☒ Saturday

Enter hours of operation, and include if there are split times and/or mid-day closures: \*

7:30 AM to 5:30 PM

Does this site collect materials beside household garbage? \*

☒ Yes

☐ No

What materials are collected? \*

☒ Metals

☒ Paper

☐ Glass

☐ Batteries

☒ Plastic

☐ Textiles

☐ Pallets

☐ Tires

☒ Used Oil

☒ Antifreeze

☐ E-Scrap

☐ Paint

☐ Other

If material is collected as 'single stream', please describe the specific materials that are included:

Number of residents that used the convenience center in 2020:

## 8. Convenience Center

Permitted Convenience Center Name: \*

Post Oak Convenience Center

Name not listed on the permit (Common Name):

Post Oak Convenience Center

Address: \*

123 Post Oak Valley Road

City: \*

Rockwood

Zip: \*

37854

Permit: \*

CCC730000228 CCCXXXXXXXX

Phone Number: \*

865-590-7779 (xxx) xxx-xxxx

Select days of operation: \*

☐ Sunday

☒ Monday

☒ Tuesday

☐ Wednesday

☒ Thursday

☒ Friday

☒ Saturday

Enter hours of operation, and include if there are split times and/or mid-day closures: \*

7:30 AM TO 5:30 PM

Does this site collect materials beside household garbage? \*

☒ Yes

☐ No

What materials are collected? \*

- ☒ Metals
 ☒ Paper
 ☐ Glass
 ☐ Batteries
- ☒ Plastic
 ☐ Textiles
 ☐ Pallets
 ☐ Tires
- ☒ Used Oil
 ☒ Antifreeze
 ☐ E-Scrap
 ☒ Paint
- ☐ Other

If material is collected as 'single stream', please describe the specific materials that are included:

Number of residents that used the convenience center in 2020:

9. Convenience Center

Permitted Convenience Center Name: \*                      Pumphouse Road Convenience Center

Name not listed on the permit (Common Name):                      Pumphouse Convenience Center

Address: \*                      1239 Pumphouse Road

City: \*                      Rockwood

Zip: \*                      37854

Permit: \*                      CCC730000229 CCCxxxxxxxxxx

Phone Number: \*                      865-590-7779 (xxx) xxx-xxxx

Select days of operation: \*

- ☐ Sunday
- ☒ Monday
- ☒ Tuesday
- ☐ Wednesday
- ☒ Thursday
- ☒ Friday
- ☒ Saturday

Enter hours of operation, and include if there are split times and/or mid-day closures: \*

7:30 AM TO 5:30 PM

Does this site collect materials beside household garbage? \*

- ☒ Yes
- ☐ No

What materials are collected? \*

- ☒ Metals
 ☒ Paper
 ☐ Glass
 ☐ Batteries

☒ Plastic

☐ Textiles

☐ Pallets

☐ Tires

☒ Used Oil

☒ Antifreeze

☐ E-Scrap

☐ Paint

☐ Other

If material is collected as 'single stream', please describe the specific materials that are included:

Number of residents that used the convenience center in 2020:

#### 10. Convenience Center

Permitted Convenience Center Name: \* South Highway 58 Convenience Center

Name not listed on the permit (Common Name): South 58

Address: \* 107 Walnut Grove Road

City: \* Kingston

Zip: \* 37763

Permit: \* CCC730000230 CCCxxxxxxxxxx

Phone Number: \* 865-590-7779 (xxx) xxx-xxxx

Select days of operation: \*

☐ Sunday

☒ Monday

☒ Tuesday

☐ Wednesday

☒ Thursday

☒ Friday

☒ Saturday

Enter hours of operation, and include if there are split times and/or mid-day closures: \*

7:30 AM TO 5:30 PM

Does this site collect materials beside household garbage? \*

☒ Yes

☐ No

What materials are collected? \*

☒ Metals

☒ Paper

☐ Glass

☐ Batteries

☒ Plastic

☐ Textiles

☐ Pallets

☐ Tires

☒ Used Oil

☒ Antifreeze

☐ E-Scrap

☐ Paint

☐ Other

If material is collected as 'single stream', please describe the specific materials that are included:

Number of residents that used the convenience center in 2020:

#### 11. Convenience Center

Permitted Convenience Center Name: \* Swan Pond Convenience Center

Name not listed on the permit (Common Name): Swan Pond Center

Address: \* 1040 Swan Pond Road

City: \* Harriman

Zip: \* 37748

Permit: \* CCC730000231 CCCxxxxxxxxxx

Phone Number: \* 865-590-7779 (xxx) xxx-xxxx

Select days of operation: \*

☐ Sunday

☒ Monday

☒ Tuesday

☐ Wednesday

☒ Thursday

☒ Friday

☒ Saturday

Enter hours of operation, and include if there are split times and/or mid-day closures: \*

7:30 AM TO 5:30 PM

Does this site collect materials beside household garbage? \*

☒ Yes

☐ No

What materials are collected? \*

☒ Metals

☒ Paper

☐ Glass

☐ Batteries

☒ Plastic

☐ Textiles

☐ Pallets

☐ Tires

☒ Used Oil

☒ Antifreeze

☐ E-Scrap

☐ Paint



☐ Other

If material is collected as 'single stream', please describe the specific materials that are included:

Number of residents that used the convenience center in 2020:

## 12. Convenience Center

Permitted Convenience Center Name: \* Roane County Landfill Convenience Center

Name not listed on the permit (Common Name): Roane County Landfill Convenience Center

Address: \* 215 White Pine Road

City: \* Harriman

Zip: \* 37748

Permit: \* CCC730000288 CCCxxxxxxxx

Phone Number: \* 865-590-7779 (xxx) xxx-xxxx

Select days of operation: \*

☐ Sunday

☒ Monday

☒ Tuesday

☒ Wednesday

☒ Thursday

☒ Friday

☒ Saturday

Enter hours of operation, and include if there are split times and/or mid-day closures: \*

9:00 AM TO 5:00 PM. The scale house closes at 4:30 PM for any paying loads, but residents may still use trash compactors for regular household garbage disposal until 5:00 PM.

Does this site collect materials beside household garbage? \*

☒ Yes

☐ No

What materials are collected? \*

☒ Metals

☒ Paper

☐ Glass

☒ Batteries

☒ Plastic

☐ Textiles

☒ Pallets

☒ Tires

☒ Used Oil

☒ Antifreeze

☐ E-Scrap

☐ Paint

☐ Other

If material is collected as 'single stream', please describe the specific materials that are included:

Number of residents that used the convenience center in 2020:

## 2. Public Collection with Green Box (Rule 0400-11-01-.10(5)(a))

Does the county or its municipalities operate and use unmanned county collection containers or green boxes for municipal solid waste collection? \*

☒ Yes

☐ No

## 3. List publicly operated curbside municipal solid waste programs

Do residents in the county or each municipality have access to municipal solid waste curbside service(s)? \*

☒ Yes

☐ No

COUNTY/MUNICIPALITY *	HOW IS COLLECTION MANAGED? *	FREQUENCY COLLECTED *	COLLECTION METHOD *	ASIDE FROM HOUSEHOLD GARBAGE ARE RESIDENTS ABLE TO DISPOSE OF THE FOLLOWING AT THE CURB? *	HOUSEHOLDS SERVED
City of Rockwood     1	<input type="checkbox"/> Publicly	<input checked="" type="radio"/> Twice a week	<input type="checkbox"/> Fully Automat ed	<input type="checkbox"/> E-Scrap	
	<input type="checkbox"/> Open Market	<input checked="" type="radio"/> Once a week		<input checked="" type="checkbox"/> Bulky Waste	
	<input type="checkbox"/> Nonexclusive Franchise	<input checked="" type="radio"/> Every other week	<input type="checkbox"/> Semi-automat ed	<input type="checkbox"/> White Goods	
	<input checked="" type="checkbox"/> Contract		<input checked="" type="checkbox"/> Manual	<input checked="" type="checkbox"/> Brush	
	<input type="checkbox"/> Managed Com petition			<input type="checkbox"/> Tires	
				<input type="checkbox"/> No	

2	City of Kingston	<input type="checkbox"/> Publicly	<input type="radio"/> Twice a week	<input type="checkbox"/> Fully Automat ed	<input type="checkbox"/> E-Scrap
		<input type="checkbox"/> Open Market	<input checked="" type="radio"/> Once a week		<input checked="" type="checkbox"/> Bulky Waste
		<input type="checkbox"/> Nonexclusive Franchise	<input type="radio"/> Every other week	<input type="checkbox"/> Semi-automat ed	<input type="checkbox"/> White Goods
		<input checked="" type="checkbox"/> Contract		<input checked="" type="checkbox"/> Manual	<input checked="" type="checkbox"/> Brush
		<input type="checkbox"/> Managed Com petition			<input type="checkbox"/> Tires  <input type="checkbox"/> No
3	Town of Oliver Springs	<input type="checkbox"/> Publicly	<input type="radio"/> Twice a week	<input type="checkbox"/> Fully Automat ed	<input type="checkbox"/> E-Scrap
		<input type="checkbox"/> Open Market	<input checked="" type="radio"/> Once a week		<input checked="" type="checkbox"/> Bulky Waste
		<input type="checkbox"/> Nonexclusive Franchise	<input type="radio"/> Every other week	<input type="checkbox"/> Semi-automat ed	<input type="checkbox"/> White Goods
		<input checked="" type="checkbox"/> Contract		<input checked="" type="checkbox"/> Manual	<input type="checkbox"/> Brush
		<input type="checkbox"/> Managed Com petition			<input type="checkbox"/> Tires  <input type="checkbox"/> No
4	City of Harriman	<input type="checkbox"/> Publicly	<input type="radio"/> Twice a week	<input type="checkbox"/> Fully Automat ed	<input type="checkbox"/> E-Scrap
		<input type="checkbox"/> Open Market	<input checked="" type="radio"/> Once a week		<input checked="" type="checkbox"/> Bulky Waste
		<input type="checkbox"/> Nonexclusive Franchise	<input type="radio"/> Every other week	<input type="checkbox"/> Semi-automat ed	<input type="checkbox"/> White Goods
		<input checked="" type="checkbox"/> Contract		<input checked="" type="checkbox"/> Manual	<input checked="" type="checkbox"/> Brush
		<input type="checkbox"/> Managed Com petition			<input type="checkbox"/> Tires  <input type="checkbox"/> No

Provide additional explanation, if necessary:

#### 4. List publicly operated curbside recycling programs

Do residents in the county or each municipality have access to curbside recycling service(s)? \*

☐ Yes      ☒ No

#### 5. List publicly operated recycling drop-off locations

Are there publicly operated recycling drop-off locations in the county or its municipalities not associated with convenience centers? \*

Yes

	SITE NAME *	ADDRESS AND CITY *	LATITUDE *	LONGITUDE *	MATERIALS COLLECTED *	RESTRICTED ACCESS *	MANNED LOCATION *
1	Town of Oliver Springs	Oliver Springs	36.0446	84.3444	<input checked="" type="checkbox"/> Paper <input type="checkbox"/> Glass <input checked="" type="checkbox"/> Plastics <input checked="" type="checkbox"/> Metals	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
2	City of Harriman	Harriman, TN 37748	35.9365	84.5491	<input checked="" type="checkbox"/> Paper <input type="checkbox"/> Glass <input checked="" type="checkbox"/> Plastics <input checked="" type="checkbox"/> Metals	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
3	City of Rockwood	Rockwood, TN 37854	35.8656	84.6849	<input checked="" type="checkbox"/> Paper <input type="checkbox"/> Glass <input checked="" type="checkbox"/> Plastics <input checked="" type="checkbox"/> Metals	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
4	City of Kingston	Kingston, TN 37763	35.8778	84.5246	<input checked="" type="checkbox"/> Paper <input type="checkbox"/> Glass <input checked="" type="checkbox"/> Plastics <input checked="" type="checkbox"/> Metals	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No

Provide additional explanation, if necessary:

These drop off locations recycling trailers (owned by the cities) with dividers for cardboard, papers, aluminum cans, and plastic bottles. The cities bring the trailers to Roane County Recycling Center for processing.

6. List any recovery businesses that accept, buy, or process recyclable materials for the county or its municipalities.

Does the county or municipalities have recovery businesses that accept, buy, or process recyclable materials for the county or its municipalities? \*

Yes

FACILITY NAME *	ADDRESS AND CITY *	ZIP CODE *	WHAT RECYCLABLE MATERIALS ARE ACCEPTED, BOUGHT, OR PROCESSED? *	HOW ARE RECYCLABLE MATERIALS SORTED BEFORE BEING SENT TO SPECIFIC RECOVERY BUSINESS? *	HOW ARE RECYCLABLE MATERIALS PRICED? *
-----------------	--------------------	------------	---	--	--

1	West Rock	1323 Proctor St NW, Knoxville, TN	37921	<input checked="" type="checkbox"/> Paper	<input checked="" type="checkbox"/> Plastic	In-house manual	Via broker
				<input checked="" type="checkbox"/> Metals	<input type="checkbox"/> Glasses		
				<input type="checkbox"/> Other			
2	Roane Metals Group	284 Cardiff Valley Rd, Rockwood, TN	37854	<input type="checkbox"/> Paper	<input type="checkbox"/> Plastic	In-house manual	Via spot pricing
				<input checked="" type="checkbox"/> Metals	<input type="checkbox"/> Glasses		
				<input type="checkbox"/> Other			
3	Southeast Recycling Technologies	108 Kwickway Lane, Johnson City, TN	37615	<input type="checkbox"/> Paper	<input type="checkbox"/> Plastic	In-house manual	Via spot pricing
				<input type="checkbox"/> Metals	<input type="checkbox"/> Glasses		
				<input checked="" type="checkbox"/> Other			
				PLEASE SPECIFY: Bulbs			
4	Noble Oil Services	5617 Clyde Rhyne Dr, Sanford, NC	27330	<input type="checkbox"/> Paper	<input type="checkbox"/> Plastic	In-house manual	Via spot pricing
				<input type="checkbox"/> Metals	<input type="checkbox"/> Glasses		
				<input checked="" type="checkbox"/> Other			
				PLEASE SPECIFY: Batteries			
5	Plastic Kept Simple	9632 Brunswick Dr. Brentwood, TN	37027	<input type="checkbox"/> Paper	<input checked="" type="checkbox"/> Plastic	In-house manual	Via spot pricing
				<input type="checkbox"/> Metals	<input type="checkbox"/> Glasses		
				<input type="checkbox"/> Other			

Provide additional explanation, if necessary:

There is no money exchanged for Bulbs picked up by Southeast Recycling Technologies. Not paid for oil when price is down.

## 7. List any restrictions or bans placed on wastes collected in the county or each municipality

Does the county or municipalities have any restrictions or bans placed on wastes collected? \*

No

## 8. Check all obstacles that apply to expanding recycling in the county or its municipalities.

### 1. Obstacle

County or Municipality: \* Roane

Select obstacles: \*

☒ Funding

☒ Citizen apathy

☐ Lack of support

☒ Education

☒ Markets

☒ Staff

☐ Other

Provide additional explanation, if necessary:

Lack of funding is the largest obstacle for Roane County.

## 9. Management of Organics

Does the county or its municipalities manage organics? \*

☐ Yes

☒ No

## 10. Assistance for Backyard Composting

Does the county or its municipalities offer assistance for backyard composting? \*

☐ Yes

☒ No

## 11. Disaster Debris or Storm Event

In the last year, did a disaster debris or storm event increase the tonnage of organics diversion or disposal for the county or its municipalities? \*

☐ Yes

☒ No

Does your local government have a disaster debris plan? \*

☒ Yes

☐ No

### 1. Disaster Debris Plan



County/Municipality: \*      Roane

Has the County submitted a draft to TEMA to file? \*

☒ Yes      ☐ No

Has the County submitted a draft to FEMA to file? \*

☒ Yes      ☐ No

Provide additional information, if necessary:

## 12. Recycling Services for Other Entities Beside Residents

Does the county or its municipalities offer recycling services to other entities besides residents? \*

☒ Yes      ☐ No

COUNTY OR MUNICIPALITY *	SERVICE(S) PROVIDED (CHECK ALL THAT APPLY) *	MATERIAL(S) COLLECTED (CHECK ALL THAT APPLY) *	NUMBER OF COMMERCIAL ENTITIES SERVED *	NUMBER OF INDUSTRIAL ENTITIES SERVED *	NUMBER OF INSTITUTIONAL ENTITIES SERVED *	NUMBER OF SPECIAL EVENTS SERVED *
Roane	<input type="checkbox"/> Curbside	<input checked="" type="checkbox"/> Paper	3	4	18	5
	<input checked="" type="checkbox"/> Containers	<input checked="" type="checkbox"/> Plastic				
1	<input type="checkbox"/> Drop-off Locations	<input checked="" type="checkbox"/> Metals				
		<input type="checkbox"/> Glass				
		<input type="checkbox"/> Other				

Provide additional information, if necessary:

## 13. What methods do the county and each municipality use to collect, transport and dispose of their municipal solid waste?

### 1. County/Municipality

County/Municipality: \*      Roane

Who is the primary collector: (Check all that apply) \*

☒ Publicly

☐ Open Market

☐ Nonexclusive Franchise

☒ Contract

☐ Managed Competition

Collection-Transportation Equipment: (Check all that apply) \*

☐ Side Load Refuse Trucks

☐ Front Load Trucks

☐ Rear Load Trucks

☒ Roll-off Trucks

Please specify the # of Roll-off Trucks: \* 1

Hauling and Transportation Destination: (Check all that apply) \*

☐ Materials sent to Transfer Station

☒ Direct haul to landfill (No Transfer Station)

☐ Materials sent to Solid Waste Processor

☐ Materials sent to Mixed Waste Processor

☐ Materials sent to Waste-to-Energy

☐ Materials sent to Incineration

Provide additional explanation, if necessary:

14. What methods do the county and each municipality use to collect, transport, process or recycle their commodities?

1. County/Municipality

County/Municipality: \* Roane

Who is the primary collector: (Check all that apply) \*

☒ Publicly

☐ Open Market

☐ Nonexclusive Franchise

☒ Contract

☐ Managed Competition

Collection-Transportation Equipment: (Check all that apply) \*

☐ Side Load Recycling Trucks

☐ Front Load Trucks

☐ Rear Load Trucks

☒ Roll-off Trucks

Please specify the # of Roll-off Trucks: \* 1

Hauling and Transportation Destination: (Check all that apply) \*

☐ Materials sent to Transfer Station

☐ Direct haul to private processing facility (No Transfer Station)

☒ Materials sent to public processing facility

☐ Materials sent directly to end user as feedstock (minimal processing)

Provide additional explanation, if necessary:

## 15. Education Efforts

### 1. Program

Program Name: \* Household Hazardous Waste Event

Program Sponsor: \* TDEC

Program Objective: \* Persuade and Inform

Number Served: \* County-Wide

Program Type: \*

☐ Signage

☐ Brochures

☐ Classroom

☒ Community Outreach

☐ Mailings

☒ Newspaper

☐ Public Access TV

☐ Radio

☒ Special Events

☐ Social Media

☒ Website

☐ Workshops

☐ Other

Focus Area: \*

☐ Solid Waste

☐ Recycling

☐ Diversion

☐ Source Reduction

☐ Organics

☒ Operational Functions (use of CCC, HHW Events, etc.)

Program Target Audience: \*

- ☒ Adult/General Public
 ☐ Business/Industry
 ☐ Government/Institutional
- ☐ Children/Educators
 ☐ Media
 ☐ Civic/Environment

## 2. Program

Program Name: \* Keep Roane Litter Free

Program Sponsor: \* TDOT

Program Objective: \* Persuade and Inform

Number Served: \* County-Wide

Program Type: \*

- ☒ Signage
 ☒ Brochures
 ☒ Classroom
 ☒ Community Outreach
- ☒ Mailings
 ☒ Newspaper
 ☒ Public Access TV
 ☒ Radio
- ☒ Special Events
 ☒ Social Media
 ☒ Website
 ☒ Workshops

☐ Other

Focus Area: \*

- ☒ Solid Waste
 ☒ Recycling
 ☒ Diversion
- ☒ Source Reduction
 ☐ Organics
 ☐ Operational Functions (use of CCC, HHW Events, etc.)

Program Target Audience: \*

- ☒ Adult/General Public
 ☒ Business/Industry
 ☒ Government/Institutional
- ☒ Children/Educators
 ☒ Media
 ☒ Civic/Environment

Provide additional information, if necessary:

16. Check all that apply and complete funding options that the county and its municipalities use to fund their programs.

### 1. County/Municipality

County/Municipality: \* Roane

How is the program funded? (Check all that apply) \*

- ☐ Tipping Fees (\$68-211-835)
 ☐ Surcharge (\$68-211-835)
 ☐ Disposal Fee (\$68-211-835)
 ☐ Property Taxes/General Fund

☐ Per Household Charges

☐ Pay-As-You-Throw

☐ Sale of Recyclables

☒ Grants

☐ Other Taxes

Specify 3 Year Average Grants amount: \* 58,000.00 \$

Provide additional information, if necessary:

## 17. Contracting Out of Services

Does the county or its municipalities contract out its services? \*

☒ Yes

☐ No

Please complete the following table for the county or each municipality:

COUNTY/MUNICIPALITY	CONTRACTOR *	BUDGETED CONTRACT AMOUNT *	CONTRACT START (MM/YYYY)	CONTRACT END (MM/YYYY)	TYPE OF CONTRACT *	SERVICES PROVIDED *
Roane	Santek Waste Services	565,000.00	07/2016	06/2021	<input type="checkbox"/> Nonexclusive <input type="checkbox"/> Exclusive Franchise <input checked="" type="checkbox"/> Contract <input type="checkbox"/> Managed Competition	<input checked="" type="checkbox"/> Disposal <input type="checkbox"/> Recycling <input type="checkbox"/> Organics Collection <input type="checkbox"/> Convenience Center Operations <input type="checkbox"/> Transfer Station Operations <input type="checkbox"/> Refuse Collection <input type="checkbox"/> Bulky Item Collection

Roane

Michael  
Dunn

55,000.00

01/1999

12/2021

☐ Nonexclusi  
ve☐ Disposal☐ Exclusive F  
ranchise☒ Recycling☒ Contract☐ Organics C  
ollection☐ Managed C  
ompetition☐ Convenien  
ce Center Ope  
rations☐ Transfer St  
ation Operati  
ons☐ Refuse Coll  
ection☐ Bulky Item  
Collection

2

Are any of the above contracts considered an exclusive franchise? \*

☐ Yes☒ No

Provide additional information, if necessary:

Michael Dunn could be considered an exclusive franchise.

18. Complete the following section for the county and its municipalities that provide solid waste and/or recycling services.

## 1. County/Municipality

County/Municipality: \* Roane

Municipal Solid Waste Services:

How many part-time? *	How many Full Time Equivalents (FTE)? *	Total Staff
28	5	33

Recycling Services:

How many part-time? *	How many Full Time Equivalents (FTE)? *	Total Staff
1	8	9

Provide a brief explanation of employee roles noted above, if necessary:

28 part time center operators. 5 call-in as needed center operators. 1 part time sorting line worker. 2 truck drivers. 2 bay operators. 2 scale house operators. 1 maintenance man. 1 foreman. 1 secretary. 1 director.



## 19. Budget and other optional uploads (Must save to see file attachments option)

Please upload a copy of last Fiscal Year's Solid Waste and Sanitation Fund expenses, revenues, assets and liabilities for the county below by clicking on "Upload File" under A. Solid Waste and Sanitation Fund. Please use options B-J to upload the Solid Waste and Sanitation Fund expenses, revenues, assets and liabilities of the municipalities within the county. There are also upload options for any other additional reports, documents, and files deemed relevant to this Annual Progress Report.

Provide additional information, if necessary:

Additional financing information available on request.

### File Attachments

---

Click the 'Upload File' button to attach supporting documents as required.

\* Maximum file size is 10 MB.

A. Solid Waste and Sanitation Fund for the county (Max file size = 5MB). \*

[ROANE COUNTY FINANCIAL.pdf](#)

B. Additional Solid Waste and Sanitation Fund expenses, revenues, assets and liabilities (Max file size = 5MB).

C. Additional Solid Waste and Sanitation Fund expenses, revenues, assets and liabilities (Max file size = 5MB).

D. Additional Solid Waste and Sanitation Fund expenses, revenues, assets and liabilities (Max file size = 5MB).

E. Additional Solid Waste and Sanitation Fund expenses, revenues, assets and liabilities (Max file size = 5MB).

F. Additional Solid Waste and Sanitation Fund expenses, revenues, assets and liabilities (Max file size = 5MB).

G. Additional Solid Waste and Sanitation Fund expenses, revenues, assets and liabilities (Max file size = 5MB).

H. Additional Solid Waste and Sanitation Fund expenses, revenues, assets and liabilities (Max file size = 5MB).

I. Additional Solid Waste and Sanitation Fund expenses, revenues, assets and liabilities (Max file size = 5MB).

J. Additional Solid Waste and Sanitation Fund expenses, revenues, assets and liabilities (Max file size = 5MB).

Optional upload for additional reports or documents (Max file size = 5MB):

Optional upload for additional reports or documents (Max file size = 5MB):

Optional upload for additional reports or documents (Max file size = 5MB):

Response created on: Apr 16, 2021 at 09:34 AM CDT by Ralph.Stewart@roanecountytn.gov

Response last updated on: Apr 21, 2021 at 07:41 AM CDT by Ralph.Stewart@roanecountytn.gov

# TDEC SURVEY QUESTIONS

ANNUAL | 2020

Roane

1. Are there any policies, statutes, rules, protocols or ordinances that inhibit the county and municipalities from having effective programs? Reference specific statutes, rules, policies or documents when answering the question.

County or Municipality Name: \* Roane County

Describe inhibitors: \*

Roane County

2. Are there any parts or utility of the 10 Year Solid Waste and Materials Management Statewide Plan, Plan Update or Annual Progress Report the county and municipalities do not understand?

County or Municipality Name: \* Roane County

Please describe: \*

No.

3. What role can Materials Management play to be the biggest resource to the county and its municipalities?

County or Municipality Name: \* Roane County

Please explain: \*

Materials Management has been a great help to Roane County by providing services such as milk-runs for paint and fluorescent bulb pick up and sponsoring the annual household hazardous waste event. The grants received, such as purchasing with the sorting line and baler, have drastically increased production levels. TDEC also sends oil spill kits for each Roane County convenience center. The funding has been, and continues to be, definitely helpful to Roane County's needs.

4. What is needed in the county and municipalities to further waste reduction, recycling, diversion or end markets in Tennessee?

County or Municipality Name: \* Roane County

Describe needs: \*

Continued community participation.

5. §68-211-871(b) requires an annual progress report on the implementation of the regional comprehensive integrated municipal solid waste management plan. What steps are the county and municipalities taking locally to contribute to regional plan implementation?

County or Municipality Name: \* Roane County

Describe steps the county and municipalities are taking: \*

Roane County is implementing the regional plan by attending meetings and utilizing any advice given.

6. What areas would you like to see the Division of Solid Waste Management focus on in coming years to help the county and municipalities be

successful implementing the Region's plan and programs?

County or Municipality Name: \*                      Roane County

Describe areas: \*

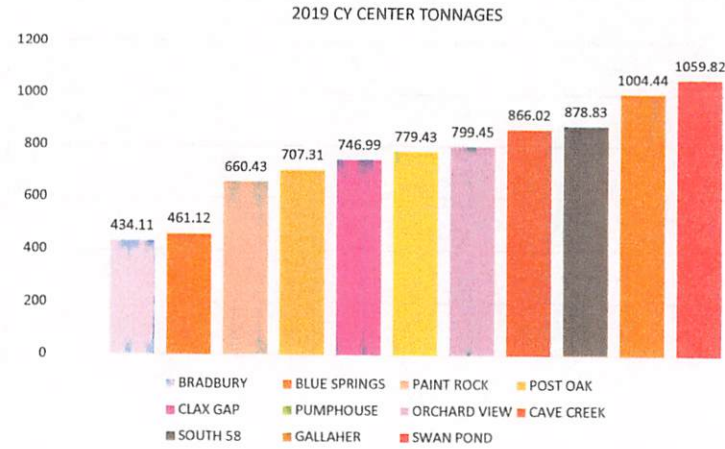
Roane County would like access to Recycling Equipment Grants and Educational efforts.

Response created on: Apr 16, 2021 at 12:32 PM CDT by Ralph.Stewart@roanecountytn.gov

Response last updated on: Apr 20, 2021 at 11:35 AM CDT by Ralph.Stewart@roanecountytn.gov

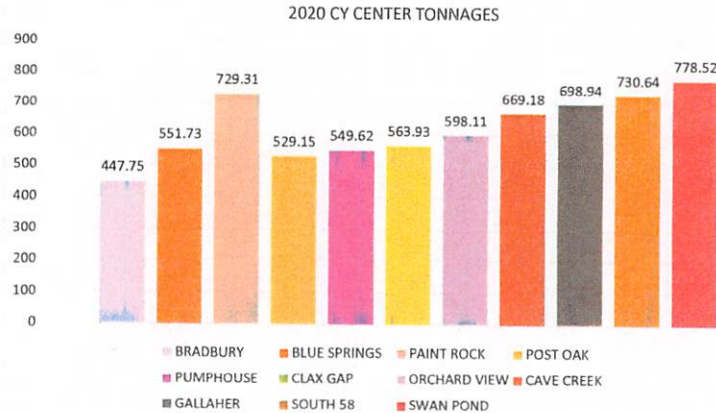
Roane County Convenience Center Tonnages  
2019 CY

BRADBURY	434.11
BLUE SPRINGS	461.12
PAINT ROCK	660.43
POST OAK	707.31
CLAX GAP	746.99
PUMPHOUSE	779.43
ORCHARD VIEW	799.45
CAVE CREEK	866.02
SOUTH 58	878.83
GALLAHER	1004.44
SWAN POND	1059.82
TOTAL	8397.95

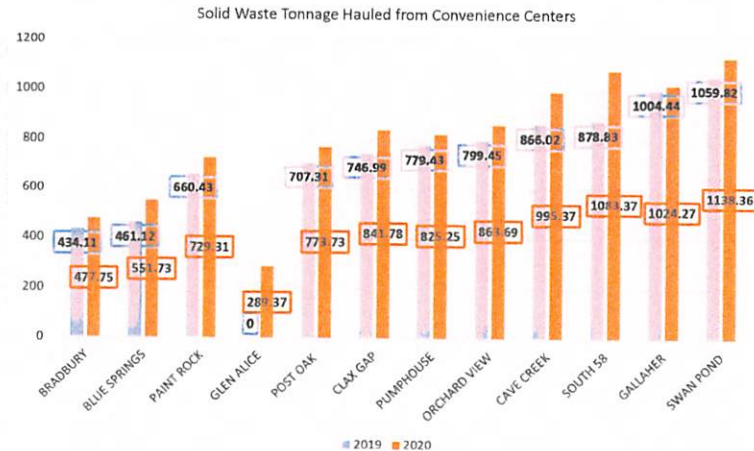


2020 CY

BRADBURY	447.75
BLUE SPRINGS	551.73
PAINT ROCK	729.31
GLEN ALICE	289.37
POST OAK	529.15
PUMPHOUSE	549.62
CLAX GAP	563.93
ORCHARD VIEW	598.11
CAVE CREEK	669.18
GALLAHER	698.94
SOUTH 58	730.64
SWAN POND	778.52
TOTAL	7136.25



	2019	2020
BRADBURY	434.11	477.75
BLUE SPRINGS	461.12	551.73
PAINT ROCK	660.43	729.31
GLEN ALICE	0	289.37
POST OAK	707.31	773.73
CLAX GAP	746.99	841.78
PUMPHOUSE	779.43	825.25
ORCHARD VIEW	799.45	863.69
CAVE CREEK	866.02	995.37
SOUTH 58	878.83	1083.4
GALLAHER	1004.44	1024.3
SWAN POND	1059.82	1138.4
TOTAL	8397.95	9593.98



## Exhibit G-2

Roane County, Tennessee  
Combining Statement of Revenues, Expenditures,  
and Changes in Fund Balances  
Nonmajor Governmental Funds  
For the Year Ended June 30, 2020

	Special Revenue Funds				
	Solid Waste / Sanitation	Ambulance Service	Special Purpose	Drug Control	Other Special Revenue
<b>Revenues</b>					
Local Taxes	\$ 1,066,545	\$ 130,811	\$ 747,800	\$ 0	\$ 392,418
Fines, Forfeitures, and Penalties	0	0	0	13,612	0
Charges for Current Services	0	2,290,960	36,164	0	191,505
Other Local Revenues	86	1,045	40,262	12,475	147,469
State of Tennessee	200,000	0	105,900	0	65,383
Federal Government	36	258,395	0	0	0
Total Revenues	\$ 1,266,667	\$ 2,681,211	\$ 930,126	\$ 26,087	\$ 796,775
<b>Expenditures</b>					
Current:					
Finance	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Public Safety	0	0	526,913	45,003	0
Public Health and Welfare	1,002,429	2,756,416	328,798	0	764,919
Debt Service:					
Principal on Debt	0	0	0	0	0
Interest on Debt	0	0	0	0	0
Other Debt Service	0	0	0	0	0
Capital Projects	0	0	0	0	0
Total Expenditures	\$ 1,002,429	\$ 2,756,416	\$ 855,711	\$ 45,003	\$ 764,919
Excess (Deficiency) of Revenues Over Expenditures	\$ 264,238	\$ (75,205)	\$ 74,415	\$ (18,916)	\$ 31,856

(Continued)

Exhibit G-2

Roane County, Tennessee  
Combining Statement of Revenues, Expenditures,  
and Changes in Fund Balances  
Nonmajor Governmental Funds (Cont.)

	Special Revenue Funds				
	116				128
	Solid Waste / Sanitation	Ambulance Service	Special Purpose	Drug Control	Other Special Revenue
Other Financing Sources (Uses)					
Other Loans Issued	\$ 0	\$ 0	\$ 0	\$ 0	0
Proceeds from Sale of Capital Assets	0	0	0	0	0
Transfers In	0	0	0	0	0
Transfers Out	(100,000)	0	0	0	(100,000)
Total Other Financing Sources (Uses)	\$ (100,000)	\$ 0	\$ 0	\$ 0	(100,000)
Net Change in Fund Balances	\$ 164,238	\$ (75,205)	\$ 74,415	\$ (18,916)	\$ (68,144)
Fund Balance, July 1, 2019	440,376	1,155,020	513,466	116,912	654,429
Fund Balance, June 30, 2020	\$ 604,614	\$ 1,079,815	\$ 587,881	\$ 97,996	\$ 586,285

(Continued)



## Exhibit L-6

Roane County, Tennessee  
 Schedule of Detailed Revenues -  
 All Governmental Fund Types  
 For the Year Ended June 30, 2020

	Special Revenue Funds					
	General	Solid Waste / Sanitation	Ambulance Service	Special Purpose	Drug Control	Other Special Revenue
<u>Local Taxes</u>						
<u>County Property Taxes</u>						
Current Property Tax	\$ 8,790,947	\$ 0	\$ 124,692	\$ 517,166	\$ 0	\$ 374,081
Trustee's Collections - Prior Year	192,756	0	2,740	8,490	0	8,203
Circuit Clerk/Clerk and Master Collections - Prior Years	185,755	0	2,635	15,809	0	7,904
Interest and Penalty	42,713	0	606	2,224	0	1,816
Pickup Taxes	9,728	0	138	960	0	414
Payments in-Lieu-of Taxes - T.V.A.	78,726	0	0	0	0	0
Payments in-Lieu-of Taxes - Local Utilities	73,417	0	0	0	0	0
Payments in-Lieu-of Taxes - Other	147,113	0	0	0	0	0
<u>County Local Option Taxes</u>						
Local Option Sales Tax	0	1,066,545	0	203,151	0	0
Hotel/Motel Tax	92,926	0	0	0	0	0
Litigation Tax - General	347,038	0	0	0	0	0
Litigation Tax - Jail, Workhouse, or Courthouse	227,710	0	0	0	0	0
Business Tax	641,683	0	0	0	0	0
Mixed Drink Tax	3,419	0	0	0	0	0
Mineral Severance Tax	0	0	0	0	0	0
<u>Statutory Local Taxes</u>						
Bank Excise Tax	128,651	0	0	0	0	0
Wholesale Beer Tax	180,115	0	0	0	0	0
Total Local Taxes	\$ 11,142,697	\$ 1,066,545	\$ 130,811	\$ 747,800	\$ 0	\$ 392,418
<u>Licenses and Permits</u>						
<u>Licenses</u>						
Cable TV Franchise	\$ 303,769	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

(Continued)

## Exhibit L-6

Roane County, Tennessee  
 Schedule of Detailed Revenues -  
 All Governmental Fund Types (Cont.)

116

128

Special Revenue Funds

	General	Solid Waste / Sanitation	Ambulance Service	Special Purpose	Drug Control	Other Special Revenue
Licenses and Permits (Cont.)						
Permits						
Beer Permits	\$ 3,230	\$ 0	\$ 0	\$ 0	\$ 0	0
Building Permits	325,894	0	0	0	0	0
Total Licenses and Permits	\$ 632,893	\$ 0	\$ 0	\$ 0	\$ 0	0
Fines, Forfeitures, and Penalties						
Circuit Court						
Fines	\$ 2,811	\$ 0	\$ 0	\$ 0	\$ 0	0
Officers Costs	8,816	0	0	0	0	0
Drug Control Fines	0	0	0	0	2,846	0
Drug Court Fees	869	0	0	0	0	0
Jail Fees	3,634	0	0	0	0	0
DUI Treatment Fines	380	0	0	0	0	0
Data Entry Fee - Circuit Court	972	0	0	0	0	0
Courtroom Security Fee	180	0	0	0	0	0
General Sessions Court						
Fines	13,575	0	0	0	0	0
Fines for Littering	95	0	0	0	0	0
Officers Costs	58,940	0	0	0	0	0
Game and Fish Fines	117	0	0	0	0	0
Drug Control Fines	0	0	0	0	0	0
Drug Court Fees	2,964	0	0	0	4,451	0
Jail Fees	4,303	0	0	0	0	0
DUI Treatment Fines	7,627	0	0	0	0	0
Data Entry Fee - General Sessions Court	17,514	0	0	0	0	0
Courtroom Security Fee	103	0	0	0	0	0

(Continued)

## Exhibit L-6

Roane County, Tennessee  
 Schedule of Detailed Revenues -  
 All Governmental Fund Types (Cont.)

	Special Revenue Funds					
	General	Solid Waste / Sanitation	Ambulance Service	Special Purpose	Drug Control	Other Special Revenue
<u>Fines, Forfeitures, and Penalties (Cont.)</u>						
<u>Juvenile Court</u>						
Fines	\$ 10	\$ 0	\$ 0	\$ 0	\$ 0	0
<u>Chancery Court</u>						
Officers Costs	4,186	0	0	0	0	0
Data Entry Fee - Chancery Court	10,753	0	0	0	0	0
Courtroom Security Fee	287	0	0	0	0	0
<u>Judicial District Drug Program</u>						
Drug Task Force Forfeitures and Seizures	0	0	0	0	6,315	0
<u>Other Fines, Forfeitures, and Penalties</u>						
Other Fines, Forfeitures, and Penalties	1,090	0	0	0	0	0
<b>Total Fines, Forfeitures, and Penalties</b>	<b>\$ 139,226</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 13,612</b>	<b>\$ 0</b>
<u>Charges for Current Services</u>						
<u>General Service Charges</u>						
Transfer Waste Stations Collection Charge	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	35,817
Solid Waste Disposal Fee	0	0	0	0	0	155,688
Patient Charges	0	0	2,258,611	0	0	0
Past Due Collections - Ambulance	0	0	32,229	0	0	0
Other General Service Charges	22,796	0	0	36,164	0	0
<u>Fees</u>						
Recreation Fees	167,633	0	0	0	0	0
Copy Fees	5,896	0	120	0	0	0
Archives and Records Management Fee	33,002	0	0	0	0	0
Greenbelt Late Application Fee	350	0	0	0	0	0
Telephone Commissions	90,666	0	0	0	0	0
Constitutional Officers' Fees and Commissions	0	0	0	0	0	0

(Continued)

## Exhibit L-6

Roane County, Tennessee  
 Schedule of Detailed Revenues -  
 All Governmental Fund Types (Cont.)

	Special Revenue Funds					
	General	Solid Waste / Sanitation	Ambulance Service	Special Purpose	Drug Control	Other Special Revenue
<u>Charges for Current Services (Cont.)</u>						
<u>Fees (Cont.)</u>						
Data Processing Fee - Register	\$ 19,050	\$ 0	\$ 0	\$ 0	\$ 0	0
Probation Fees	5,847	0	0	0	0	0
Data Processing Fee - Sheriff	3,509	0	0	0	0	0
Sexual Offender Registration Fee - Sheriff	5,575	0	0	0	0	0
Data Processing Fee - County Clerk	3,135	0	0	0	0	0
Vehicle Insurance Coverage and Reinstatement Fees	1,535	0	0	0	0	0
Education Charges						
Other Charges for Services	326,133	0	0	0	0	0
Total Charges for Current Services	\$ 685,127	\$ 0	\$ 2,290,960	\$ 36,164	\$ 0	191,505
<u>Other Local Revenues</u>						
<u>Recurring Items</u>						
Investment Income	\$ 3,973	\$ 86	\$ 1,045	\$ 256	\$ 205	171
Lease/Rentals	4,500	0	0	0	0	0
Sale of Materials and Supplies	0	0	0	0	0	0
Commissary Sales	23,699	0	0	0	0	0
Sale of Recycled Materials	0	0	0	0	0	0
Miscellaneous Refunds	1,286	0	0	0	0	147,278
Expenditure Credits	7,909	0	0	0	0	0
<u>Nonrecurring Items</u>						
Sale of Equipment	1,135	0	0	0	0	0
Sale of Property	82,784	0	0	0	0	0
Contributions and Gifts	0	0	0	0	0	0
<u>Other Local Revenues</u>						
Other Local Revenues	20,168	0	0	37,989	12,270	20
Total Other Local Revenues	\$ 145,454	\$ 86	\$ 1,045	\$ 40,262	\$ 12,475	147,469

(Continued)

## Exhibit L-6

Roane County, Tennessee  
Schedule of Detailed Revenues -  
All Governmental Fund Types (Cont.)

	Special Revenue Funds					
	General	Solid Waste / Sanitation	Ambulance Service	Special Purpose	Drug Control	Other Special Revenue
<b>Fees Received From County Officials</b>						
<b>Fees In-Lieu-of Salary</b>						
County Clerk	\$ 462,405	\$ 0	\$ 0	\$ 0	\$ 0	0
Circuit Court Clerk	66,086	0	0	0	0	0
General Sessions Court Clerk	370,159	0	0	0	0	0
Clerk and Master	343,841	0	0	0	0	0
Register	299,262	0	0	0	0	0
Sheriff	35,962	0	0	0	0	0
Trustee	1,092,059	0	0	0	0	0
<b>Total Fees Received From County Officials</b>	<b>\$ 2,669,774</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0</b>
<b>State of Tennessee</b>						
<b>General Government Grants</b>						
Juvenile Services Program	\$ 9,000	\$ 0	\$ 0	\$ 0	\$ 0	0
Solid Waste Grants	0	0	0	0	0	50,383
<b>Public Safety Grants</b>						
Law Enforcement Training Programs	32,800	0	0	0	0	0
<b>Public Works Grants</b>						
State Aid Program	0	0	0	0	0	0
Litter Program	0	0	0	0	0	0
<b>Other State Revenues</b>						
Income Tax	70,067	0	0	0	0	0
Beer Tax	18,175	0	0	0	0	0
Alcoholic Beverage Tax	107,613	0	0	0	0	0
State Revenue Sharing - T.V.A.	622,315	200,000	0	100,000	0	15,000
State Revenue Sharing - Telecommunications	115,217	0	0	0	0	0
Contracted Prisoner Boarding	743,553	0	0	0	0	0

(Continued)

## Exhibit L-6

Roane County, Tennessee  
Schedule of Detailed Revenues -  
All Governmental Fund Types (Cont.)

	Special Revenue Funds					
	General	Solid Waste / Sanitation	Ambulance Service	Special Purpose	Drug Control	Other Special Revenue
<b>State of Tennessee (Cont.)</b>						
Other State Revenues (Cont.)						
Gasoline and Motor Fuel Tax	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0
Petroleum Special Tax	0	0	0	0	0	0
Registrar's Salary Supplement	18,955	0	0	0	0	0
Other State Grants	330,344	0	0	2,700	0	0
Other State Revenues	29,072	0	0	3,200	0	0
<b>Total State of Tennessee</b>	<b>\$ 2,097,111</b>	<b>\$ 200,000</b>	<b>\$ 0</b>	<b>\$ 105,900</b>	<b>\$ 0</b>	<b>65,383</b>
<b>Federal Government</b>						
Federal Through State						
Community Development	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0
Civil Defense Reimbursement	16,000	0	0	0	0	0
Homeland Security Grants	0	0	0	0	0	0
Medicaid	0	0	191,097	0	0	0
COVID-19 Grant #1	412	0	0	0	0	0
COVID-19 Grant #2	3,814	0	0	0	0	0
COVID-19 Grant #3	14,637	0	0	0	0	0
COVID-19 Grant #4	0	0	67,298	0	0	0
COVID-19 Grant #5	0	0	0	0	0	0
COVID-19 Grant B	0	36	0	0	0	0
Other Federal through State	314,702	0	0	0	0	0
Direct Federal Revenue						
Other Direct Federal Revenue	361,057	0	0	0	0	0
<b>Total Federal Government</b>	<b>\$ 710,622</b>	<b>\$ 36</b>	<b>\$ 258,395</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>0</b>

(Continued)

Exhibit L-6

Roane County, Tennessee  
Schedule of Detailed Revenues -  
All Governmental Fund Types (Cont.)

	Special Revenue Funds					
	General	Solid Waste / Sanitation	Ambulance Service	Special Purpose	Drug Control	Other Special Revenue
Other Governments and Citizens Groups						
Other Governments						
Contributions	\$ 27,751	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total Other Governments and Citizens Groups	\$ 27,751	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 18,250,655	\$ 1,266,667	\$ 2,681,211	\$ 930,126	\$ 26,087	\$ 796,775

(Continued)



Exhibit L-8

Roane County, Tennessee  
Schedule of Detailed Expenditures -  
All Governmental Fund Types (Cont.)

General Fund (Cont.)

Other Operations (Cont.)

COVID-19 Grant A

Other Charges	\$ 7,432	
Total COVID-19 Grant A		\$ 7,432

COVID-19 Grant B

Other Charges	\$ 7,883	
Total COVID-19 Grant B		7,883

COVID-19 Grant C

Other Supplies and Materials	\$ 5,085	
Total COVID-19 Grant C		5,085

Miscellaneous

Advertising	\$ 1,565	
Contracts with Government Agencies	35,589	
Dues and Memberships	14,368	
Maintenance Agreements	34	
Pauper Burials	2,400	
Postal Charges	67,974	
Printing, Stationery, and Forms	16,181	
Rentals	2,204	
Duplicating Supplies	5,336	
Office Supplies	12,822	
Trustee's Commission	241,435	
Other Charges	47,231	
Total Miscellaneous		447,139

Total General Fund

\$ 17,799,503

Solid Waste/Sanitation Fund

Public Health and Welfare

Convenience Centers

Foremen	\$ 8,011
Part-time Personnel	296,945
Overtime Pay	629
Bonus Payments	4,500
Other Salaries and Wages	79,882
Social Security	29,599
Pensions	5,759
Life Insurance	199
Medical Insurance	22,640
Dental Insurance	981
Unemployment Compensation	357
Other Fringe Benefits	480
Communication	1,237
Engineering Services	200
Maintenance and Repair Services - Buildings	1,747
Maintenance and Repair Services - Equipment	12,303

(Continued)

## Exhibit L-8

Roane County, Tennessee  
Schedule of Detailed Expenditures -  
All Governmental Fund Types (Cont.)

116 <u>Solid Waste/Sanitation Fund (Cont.)</u>		
<u>Public Health and Welfare (Cont.)</u>		
<u>Convenience Centers (Cont.)</u>		
Maintenance and Repair Services - Vehicles	\$	300
Postal Charges		143
Disposal Fees		484,128
Concrete		989
Crushed Stone		2,072
Diesel Fuel		7,551
Electricity		12,057
Gasoline		1,966
Road Signs		304
Liability Insurance		2,241
Refunds		1,328
Trustee's Commission		12,863
Workers' Compensation Insurance		11,160
Other Charges		358
Total Convenience Centers		<u>\$ 1,002,429</u>
Total Solid Waste/Sanitation Fund		\$ 1,002,429
<u>Ambulance Service Fund</u>		
<u>Public Health and Welfare</u>		
<u>Ambulance/Emergency Medical Services</u>		
Supervisor/Director	\$	56,987
Clerical Personnel		69,000
Attendants		821,546
Educational Incentive - Other County Employees		1,000
Longevity Pay		2,500
Overtime Pay		496,712
Bonus Payments		34,500
Other Per Diem and Fees		1,200
Social Security		107,740
Pensions		84,816
Life Insurance		1,763
Medical Insurance		230,143
Dental Insurance		8,608
Other Fringe Benefits		6,980
Communication		17,312
Contracts with Government Agencies		59,000
Contracts with Private Agencies		161,250
Dues and Memberships		745
Legal Services		25,000
Licenses		2,520
Maintenance Agreements		11,614
Maintenance and Repair Services - Buildings		7,094
Maintenance and Repair Services - Equipment		6,663
Maintenance and Repair Services - Vehicles		35,072
Postal Charges		110
Printing, Stationery, and Forms		429

(Continued)

Roane County, Tennessee  
 Schedule of Detailed Expenditures -  
 All Governmental Fund Types (Cont.)

Special Purpose Fund (Cont.)

Public Health and Welfare (Cont.)

Rabies and Animal Control (Cont.)

Workers' Compensation Insurance	\$	3,120	
In Service/Staff Development		3,073	
Other Charges		4,691	
Total Rabies and Animal Control			\$ 328,798

Total Special Purpose Fund \$ 855,711

Drug Control Fund

Public Safety

Sheriff's Department

Communication	\$	748	
Maintenance Agreements		3,884	
Travel		993	
Law Enforcement Supplies		2,633	
Other Supplies and Materials		330	
Trustee's Commission		199	
In Service/Staff Development		550	
Other Charges		3,352	
Motor Vehicles		32,314	
Total Sheriff's Department			\$ 45,003

Total Drug Control Fund 45,003

Other Special Revenue Fund

Public Health and Welfare

Recycling Center

Assistant(s)	\$	25,759	
Supervisor/Director		56,400	
Part-time Personnel		7,266	
Bonus Payments		10,500	
Other Salaries and Wages		150,591	
Other Per Diem and Fees		1,540	
Social Security		18,158	
Pensions		14,438	
Life Insurance		491	
Medical Insurance		54,708	
Dental Insurance		2,424	
Other Fringe Benefits		1,440	
Communication		3,702	
Contracts with Government Agencies		10,850	
Contracts with Private Agencies		32,156	
Dues and Memberships		323	
Licenses		75	
Maintenance Agreements		4,214	
Maintenance and Repair Services - Buildings		1,150	
Maintenance and Repair Services - Equipment		32,415	
Maintenance and Repair Services - Vehicles		1,640	

(Continued)

## Exhibit L-8

Roane County, Tennessee  
Schedule of Detailed Expenditures -  
All Governmental Fund Types (Cont.)

128

<u>Other Special Revenue Fund (Cont.)</u>			
<u>Public Health and Welfare (Cont.)</u>			
<u>Recycling Center (Cont.)</u>			
Travel	\$	39	
Disposal Fees		163,781	
Drug Treatment		152	
Custodial Supplies		1,127	
Data Processing Supplies		348	
Diesel Fuel		20,903	
Drugs and Medical Supplies		199	
Electricity		13,539	
Food Supplies		204	
Gasoline		1,519	
Office Supplies		668	
Road Signs		187	
Tires and Tubes		10,766	
Uniforms		4,248	
Water and Sewer		8,531	
Other Supplies and Materials		3,792	
Building and Contents Insurance		5,758	
Liability Insurance		2,342	
Trustee's Commission		11,107	
Vehicle and Equipment Insurance		10,691	
Workers' Compensation Insurance		5,000	
In Service/Staff Development		1,323	
Other Charges		26,065	
Other Equipment		3,400	
Total Recycling Center			\$ 725,929
<u>Postclosure Care Costs</u>			
Engineering Services	\$	18,925	
Penalties		1,100	
Contracts for Postclosure Care Costs		8,330	
Electricity		1,301	
Fertilizer, Lime, and Seed		4,104	
Water and Sewer		5,230	
Total Postclosure Care Costs			38,990
Total Other Special Revenue Fund			\$ 764,919
<u>Constitutional Officers - Fees Fund</u>			
<u>Finance</u>			
<u>County Clerk's Office</u>			
Constitutional Officers' Operating Expenses	\$	236	
Total County Clerk's Office			\$ 236
Total Constitutional Officers - Fees Fund			236

(Continued)

# ADMINISTRATIVE CONTACT INFORMATION

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Roane

## Regional Planning Contacts

### Planning Region Report Author

Report Author: \* Ralph

Author Title: Stewart

Organization: \* Roane County Government - Solid Waste

Address: \* 215 White Pine Road

City: Harriman

Zip: \* 37748

Phone: \* 8655907779 (###)###-#### ext. ####

Mobile: (###)###-#### ext. ####

Email: \* ralph.stewart@roanecountyttn.gov

### Solid Waste Regional Planning Board or Part 9 Authority

Chair: \* Tony Brown

Address: \* 209 Suzanne Place

City: Kingston

Zip: \* 37763

Phone: \* 865-882-9782 (###)###-#### ext. ####

Mobile: (###)###-#### ext. ####

Email: \* tony.brown@roanecountyttn.gov

Term Expires: 03/31/2021

### 1. Planning Board

#### Solid Waste Regional Planning Board Member or Part 9 Board Member \*

Tony Brown

Jurisdiction \*

Kingston

Term Expires

03/31/2022

Contact Method:

☐ Phone ☒ Email ☐ Address

Email:

tony.brown@roanecountytn.gov

## 2. Planning Board

Solid Waste Regional Planning Board Member or Part 9 Board Member \*

Darrell Mayton

Jurisdiction \*

Rockwood

Term Expires

03/31/2024

Contact Method:

☒ Phone ☐ Email ☐ Address

Phone #:

865-809-8640

## 3. Planning Board

Solid Waste Regional Planning Board Member or Part 9 Board Member \*

David Brashears

Jurisdiction \*

Kingston

Term Expires

03/31/2021

Contact Method:

☐ Phone ☒ Email ☐ Address

Email:

davidconfused01@gmail.com

## 4. Planning Board

Solid Waste Regional Planning Board Member or Part 9 Board Member \*

Mary Anne Koltowich

Jurisdiction \*

Kingston

Term Expires

03/31/2026

Contact Method:

☐ Phone ☒ Email ☐ Address

Email:

#### 5. Planning Board

Solid Waste Regional Planning Board Member or Part 9 Board Member \*

Dan Hyder

Jurisdiction \*

Harriman

Term Expires

03/31/2026

Contact Method:

☒ Phone

☐ Email

☐ Address

Phone #:

865-354-3000

#### 6. Planning Board

Solid Waste Regional Planning Board Member or Part 9 Board Member \*

Darrell Langley

Jurisdiction \*

Harriman

Term Expires

03/31/2024

Contact Method:

☒ Phone

☐ Email

☐ Address

Phone #:

865-882-6770

#### 7. Planning Board

Solid Waste Regional Planning Board Member or Part 9 Board Member \*

Becky Ruppe

Jurisdiction \*

Rockwood

Term Expires

03/31/2026

Contact Method:

☒ Phone

☐ Email

☐ Address



Local Government Mayor or Executive: \* Ronald Woody

Title:

Address: \* 215 White Pine Road

City: Harriman

Zip: \* 37748

Phone: \* 8655907779 (###)###-#### ext. ####

Mobile: (###)###-#### ext. ####

Email: \* melinda.ferrell@roanecountytn.gov

Solid Waste Director: Ralph Stewart

Title: Director

Organization: Roane County Government - Solid Waste

Address: 215 White Pine Road

City: Harriman

Zip: 37748

Phone: 8655907779 (###)###-#### ext. ####

Mobile: (###)###-#### ext. ####

Email: ralph.stewart@roanecountytn.gov

Recycling Coordinator: Ralph Stewart

Title: Director

Organization: Roane County Government - Solid Waste

Address: 215 White Pine Road

City: Harriman

Zip: 37748

Phone: 8655907779 (###)###-#### ext. ####

Mobile: (###)###-#### ext. ####

Email: ralph.stewart@roanecountytn.gov

## 1. Other Key Contacts

Name: Tony Brown

Title:

Organization: Roane County Government - Highway Department

Address:

Address 2:

City: Harriman

State: Tennessee

Zip: 37748

Email:

Work Phone:

Cell Phone:

Area of Responsibility (Check all that apply):

☒ Recycling

☐ Solid Waste

☒ Education and Outreach

☐ Tires

☐ HHW

☐ Elected Official

Response created on: Jan 26, 2021 at 07:35 AM CST by Ralph.Stewart@roanecountytn.gov

Response last updated on: Apr 20, 2021 at 10:57 AM CDT by Ralph.Stewart@roanecountytn.gov

# TIRE REPORT

ANNUAL | 2020

Roane

## Tire Report Module

Amount of Tires managed: \* 395.78 tons

Amount of Tires sent to beneficial use: \* 395.78 tons

Amount of Tires landfilled: \* 0.00 tons

Response created on: Apr 20, 2021 at 12:48 PM CDT by Ralph.Stewart@roanecountytn.gov

Response last updated on: Apr 20, 2021 at 12:48 PM CDT by Ralph.Stewart@roanecountytn.gov