



## **KINGSTON CITY COUNCIL**

**Regular Meeting**  
**Tuesday, June 8, 2021**  
**6:00 P.M.**

### **A G E N D A**

- 1. Call to Order**
- 2. Invocation and Pledge**
- 3. Roll Call**
- 4. Approval of Previous Minutes**
- 5. Citizens Comments/Persons to Appear/Proclamations**
  - A. None
- 6. Reports**
  - A. Mayor and Council
  - B. City Manager's Report
- 7. Addition of items to the meeting agenda received after close of agenda deadline (By unanimous consent of all members present)**
- 8. Unfinished Business**
  - A. Consideration of the second reading of Ordinance 21-05-11-01, an ordinance amending the annual budget for the City of Kingston, Tennessee for fiscal year 2020-2021
- 9. New Business**
  - A. Consideration to award the Community Center roof replacement bid to B&B Roofing, Inc. in the amount of \$167,200 for the base bid and \$13,400 for bid alternate #1
  - B. Consideration of approval for the City Manager for begin the process of obtaining funding for identified capital projects
  - C. Consideration to renew the planning services contract with East Tennessee Development District for FY 21-22 in the amount of \$10,175
  - D. Consideration to approve the surplus of two vehicles from Parks and Recreation
  - E. Consideration of the first reading of Ordinance 21-06-08-01, and ordinance of the City of Kingston, Tennessee adopting the annual general fund operating budget and setting the property tax rate for the fiscal year beginning July 1, 2021 and ending June 30, 2022
  - F. Consideration of the first reading of Ordinance 21-06-08-02, an ordinance of the City of Kingston, Tennessee adopting the annual water / sewer fund operating budget and setting the rates and fees for the fiscal year beginning July 1, 2021 and ending June 30, 2022

**ALL CITY OF KINGSTON MEETINGS ARE OPEN TO THE PUBLIC. THIS MEETING  
WILL ALSO BE LIVESTREAMED ON OUR WEBSITE, [WWW.KINGSTONTN.GOV](http://WWW.KINGSTONTN.GOV) AND  
POSTED TO YOUTUBE AND OUR FACEBOOK PAGE.**

**KINGSTON CITY COUNCIL PUBLIC HEARING**  
**TUESDAY, MAY 11, 2021 – 5:45 P.M.**  
**KINGSTON CITY HALL**

The Kingston City Council held a Public Hearing on Tuesday, May 11, 2021 at 5:45 p.m. Mayor Neal called the Hearing to Order. City Council Members present include Council Member Tony Brown, Council Member Randy Childs, Council Member Jeff Griffis (5:52pm), Vice-Mayor Becky Humphreys (5:55pm), Council Member Tara Stockton (5:53pm), Council Member Stephanie Wright (5:49pm). Staff present: City Manager David Bolling, City Clerk Kelly Jackson, Finance Director Michelle Kelley and City Attorney Jack McPherson (5:54pm). Roane County News Staff Hugh Willett and BBB Communications Staff Dudley Evans were also present.

The hearing was for the purpose of Consideration of the second reading of Ordinance 21-04-13-01, an ordinance amending the zoning map of the City of Kingston, Tennessee by rezoning property located at 1112 Circle Drive, 1110 Circle Drive and 1106 Sevier Ferry Road as shown on Tax Map 047P, Group A, Parcels 027.00, 028.00 and 029.00 together with adjacent road rights of way from C-2 Highway Business to R-1 Residential District.

The following citizens were present during the hearing:

**SIGN IN SHEET**

**PLEASE PRINT YOUR NAME AND ADDRESS**

NAME	ADDRESS
Zack Williamson	1110 Circle Dr.
Doug & Judy Davies	154 Broadford Village Way

Zack Williamson addressed Council to verify that his residence was being rezoned to R-1. He was in favor of the rezoning.

Mayor Neal adjourned the hearing at 6:00 pm after confirming that no others present wished to address Council.

## **REGULAR MEETING KINGSTON CITY COUNCIL**

TUESDAY, MAY 11, 2021 – 6:00 P.M.

KINGSTON CITY HALL

The Kingston City Council met in regular session on Tuesday, May 11, 2021 at 6:00 p.m. Mayor Tim Neal called the meeting to order. Council Member Tony Brown gave the Invocation and Vice Mayor Becky Humphreys led the pledge. Upon roll call the following members were present: Council Member Tony Brown, Council Member Randy Childs, Council Member Jeff Griffis, Vice-Mayor Becky Humphreys, Council Member Tara Stockton, Council Member Stephanie Wright and Mayor Tim Neal. Staff present: City Manager David Bolling, City Clerk Kelly Jackson, Finance Director Michelle Kelley and City Attorney Jack McPherson.

### **PREVIOUS MINUTES**

A motion was made by Member Griffis, second by Vice Mayor Humphreys to waive the reading and approve as written the minutes of the regular meeting on April 13, 2021.

The motion passed with a unanimous roll call vote. 7 Ayes

### **PERSONS TO APPEAR/CITIZEN COMMENTS:**

- A proclamation honoring the 2021 Kingston Yellow Jackets Boys Basketball Team was read by Mayor Neal and will be presented to the team.

### **REPORTS – MAYOR AND COUNCIL –**

- Vice-Mayor Humphreys- Smokin' the Water Fundraising is ongoing. The annual fundraising roadblock is scheduled for June 4<sup>th</sup> and everyone is welcome to help. We are needing participants in the Homemade Raft Race.
- Member Stockton- The Beautification Committee's Bethel Cemetery Clean-Up Project is ongoing.
- Member Brown- The 911 Board Minutes along with financial reports are included the City Manager's report. The Solid Waste Committee reports are included in the City Manager's Report. Roane Central Emergency 911 are scheduled to move to their new building on May 18, 2021

### **CITY MANAGER –** Mr. Bolling provided updates on the following topics:

- The Parks & Recreation Director position has been posted on our website, Facebook page, TML, TPRA and is scheduled to run in tomorrow's edition of the Roane County News. Plans to accept applications through June 4, 2021 and will schedule interviews.
- New Businesses-Dollar General moved to the Rite-Aid building; ACE Hardware and Autozone tentatively scheduled to open in July.
- DR Horton tentatively scheduled to begin the expansion in Center Farms in 2-3 weeks. Plans indicate 45 additional lots.
- Greenway repair is ongoing and the Spring Brush Collection just completed.

**ADDITION OF ITEMS TO THE MEETING AGENDA RECEIVED AFTER CLOSE OF AGENDA DEADLINE (BY UNANIMOUS CONSENT OF ALL MEMBERS PRESENT)**. NONE

## **UNFINISHED BUSINESS:**

1. **Consideration of the second reading of Ordinance 21-04-13-01, an ordinance amending the zoning map of the City of Kingston, Tennessee by rezoning property located at 1112 Circle Drive, 1110 Circle Drive and 1106 Sevier Ferry Road as shown on Tax Map 047P, Group A, Parcels 027.00, 028.00 and 029.00 together with adjacent road rights of way from C-2 Highway Business to R-1 Residential District**

A motion was made by Vice Mayor Humphreys, second by Member Childs to approve the second reading of Ordinance 21-04-13-01, an ordinance amending the zoning map of the City of Kingston, Tennessee by rezoning property located at 1112 Circle Drive, 1110 Circle Drive and 1106 Sevier Ferry Road as shown on Tax Map 047P, Group A, Parcels 027.00, 028.00 and 029.00 together with adjacent road rights of way from C-2 Highway Business to R-1 Residential District.

The motion passed with a unanimous roll call vote. 7 Ayes.

2. **Consideration of the second reading of Ordinance 21-04-13-02, an ordinance to adopt a Fat-Oil-Grease (FOG) Reduction and Removal Policy for the Water Department**

A motion was made by Member Griffis, second by Vice Mayor Humphreys to approve the second reading of Ordinance 21-04-13-02, an ordinance to adopt a Fat-Oil-Grease (FOG) Reduction and Removal Policy for the Water Department.

The motion passed with a unanimous roll call vote. 7 Ayes.

## **NEW BUSINESS –**

1. **Consideration of the first reading of Ordinance 21-05-11-01, an ordinance amending the annual budget for the City of Kingston, Tennessee for fiscal year 2020-2021**

A motion was made by Vice Mayor Humphreys, second by Member Stockton to approve the first reading of Ordinance 21-05-11-01, an ordinance amending the annual budget for the City of Kingston, Tennessee for fiscal year 2020-2021.

The motion passed with a unanimous roll call vote. 7 Ayes.

Mayor Neal adjourned the meeting at 6:11 pm

APPROVED \_\_\_\_\_

\_\_\_\_\_  
Tim Neal, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

ORDINANCE NO. 21-05-11-01

AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR THE CITY OF KINGSTON, TENNESSEE FOR  
FISCAL YEAR 2020-2021

**WHEREAS**, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires funds first be appropriated before being expended and that no appropriations may exceed available funds;

**WHEREAS**, *Tennessee Code Annotated* Title 6 Chapter 56 Section 208 allows amendment of the budget ordinance in the same manner as any other ordinance may be amended;

**WHEREAS**, sufficient funds were not appropriated for the library, and new funds have been received for fire and park expenditures for the fiscal year as noted below;

**NOW, THEREFORE BE IT ORDAINED** by the City Council for the City of Kingston, Tennessee, that:

**SECTION 1: Appropriations.** The governing body appropriates the following increases:

**General Fund:**

**Revenue:**

110-31110	\$10258.30
-----------	------------

**Transfer In from Capital Fund:**

110-36961	\$82000.00
-----------	------------

**Expenditures:**

110-41810-260	\$8655.19
110-44200-266	\$7928.38
110-42100-255	\$ 547.07
110-44400-260	\$6629.40
110-49000-944	\$2258.30
110-41810-260	\$8000.00
110-41990-250	\$32000.00
110-44400-733	\$50000.00

Use of Reserved and Restricted Fund Balance	\$23760.04
---	------------

**Capital Fund:**

**Transfer out to General Fund:**

300-51610-761	\$82000.00
---------------	------------

**Expenditures:**

300-43750-944	\$82000.00
---------------	------------

**Section 2 : Submission to the Director of Local Finance.** This amendment will be submitted to the Director of the Office of State and Local Finance as required by state statute to show continued compliance with the requirements of Tennessee Code Annotated Title 9 Chapter 21 Section 403 to maintain a balanced budget.

---

Tim Neal  
Mayor

---

Kelly Jackson  
City Clerk

Passed 1<sup>st</sup> Reading May 11, 2021

Passed 2<sup>nd</sup> Reading \_\_\_\_\_



**CITY OF KINGSTON**

**CITY COUNCIL**

**AGENDA INFORMATION SHEET**

**AGENDA DATE:** 06/08/21  
**DEPARTMENT:** Parks and Recreation  
**SUBMITTOR:** City Manager David Bolling

---

**AGENDA CAPTION:** Consideration to award the Community Center roof replacement bid to B&B Roofing, Inc. in the amount of \$167,200 for the base bid and \$13,400 for bid alternate #1

**SUMMARY:** We received one bid for the replacement of the Community Center roof. B&B Roofing's base bid came in at \$167,200, with an additional \$13,400 alternate for the removal of the metal screening. MBI reviewed the bid documents and they are compliant.

**OPTIONS:** Award the base bid in the amount of \$167,200 and bid alternate #1 in the amount of \$13,400, award the base bid only or reject the bid altogether.

**CITY MANAGER'S RECOMMENDATION:** Awarding of the base bid and alternate to cover the replacement of the roof and the removal of the screening, as recommended by MBI.

**IMPLEMENTATION PROCESS:** If the bid is awarded, the City will work with MBI and the B&B Roofing to determine a start date for the project. Because of the availability of materials, B&B estimates that it may be August before they can begin.

**FISCAL NOTE / FUNDING SOURCE:** TBD by which action Council takes

**ATTACHMENT(S):** A copy of the letter of recommendation from MBI

May 26, 2021

David Bolling, City Manager  
Kingston City Hall  
900 Waterford Place  
Kingston, TN 37763

Re: Kingston Community Center Roof Replacement  
MBI Comm. No.: 200822

Dear Mr. Bolling:

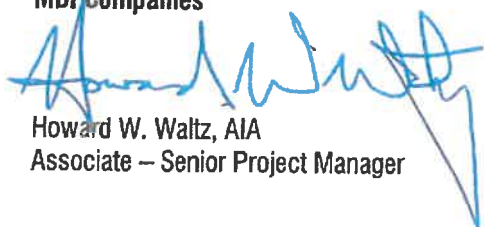
We received bids for the above referenced project on May 19, 2021 at 2PM. One bid was received from a licensed contractor, please see attached bid tabulation.

The bid was by B & B Roofing of Tennessee, Inc. with a base bid of \$167,200.00. Their Bid Alternate #1 is \$13,400.00.

We have discussed the project scope with B & B Roofing of Tennessee, Inc., and they are confident in their bid. Their bid amount was below the MBI Companies' Report and Pricing Breakdowns, dated March 19, 2021.

It is our recommendation that a contract be executed with B & B Roofing of Tennessee, Inc. for the amount of \$180,600.00, which includes the base bid and accepting Bid Alternate #1.

Sincerely,  
**MBI Companies**



Howard W. Waltz, AIA  
Associate – Senior Project Manager

Attachment: Bid Tabulation

**Chattanooga**  
University Tower  
651 E. Fourth Street, Suite 500  
Chattanooga, TN 37403  
(o) 423.756.5046

**Knoxville**  
299 N. Weisgarber Road  
Knoxville, TN 37919  
(o) 865.584.0999

[www.mbicompanies.com](http://www.mbicompanies.com)

**Florida**  
100 Colonial Center Parkway, Suite 230  
Lake Mary, FL 32746  
(o) 407.585.0330  
Architecture: AA26000828  
Interiors: IB26000665





**CITY OF KINGSTON**

**CITY COUNCIL**

**AGENDA INFORMATION SHEET**

**AGENDA DATE:** 06/08/21  
**DEPARTMENT:** Legislative  
**SUBMITTOR:** Councilmember Randy Childs

---

**AGENDA CAPTION:** Consideration of approval for the City Manager for begin the process of obtaining funding for identified capital projects

**SUMMARY:** As we discussed at length in the workshop, we're looking at the possibility of paying off two existing loans and borrowing money to address some of the capital needs that we have. I have reached out to both the TML Bond Fund and Cumberland Securities to get rate quotes, but doubt seriously that I'll have those by the time the packets go out. I will have them for you by the meeting on Tuesday, if not before. All of this, of course, depends on our fund balance ending the year in a strong enough position to pay the two existing loans off (approximately \$477,000). We won't know that for sure for a couple of months. That said, if we can get approval to at least begin working with whichever firm offers the lowest rate, we can start doing the behind the scenes work that will need to be done prior to obtaining the funds. Obviously, further Council action would be required prior to any debt actually being incumbered. We would just like to avoid unnecessary work by City staff and the lender if there isn't adequate support for the project.

**OPTIONS:** Authorize the City Manager to begin the process of obtaining funding for identified capital projects or deny.

**CITY MANAGER'S RECOMMENDATION:** Authorization

**IMPLEMENTATION PROCESS:** If approved, I will begin working to obtain the necessary funding

**FISCAL NOTE / FUNDING SOURCE:** TBD

**ATTACHMENT(S):** Copy of the spreadsheet outlining estimated project costs

**PROPOSED CAPITAL EXPENDITURES (ESTIMATED COSTS)**

Ballfield lighting	\$ 650,000
Track resurfacing	\$ 500,000
Fire truck	\$ 375,000
Community Center roof	\$ 200,000
Traffic light improvements	\$ 100,000
Sidewalk Additions / Improvements	\$ 20,000
T-dock and foot bridge	\$ 75,000
Fire Dept. radios	\$ 70,000
Parks and Rec. trucks	\$ 67,000
Police Dept. radios	\$ 61,000
Public Works Bobcat	\$ 60,000
Fire Hall roof	\$ 45,000

**TOTAL** \$ **2,223,000**

**Annual debt service** \$ **158,964**

(\$2,500,000 @ 2.5% / 20 yrs)

**Approximate payoff of N. Kentucky and 2008 paving loans** \$ **477,000**

**Annual debt service for loans to be paid off**

N. Kentucky Street improvements \$ 70,000

2008 paving \$ 96,000

**TOTAL** \$ **166,000**

**ANNUAL SAVINGS** \$ **7,036**



**CITY OF KINGSTON**

**CITY COUNCIL**

**AGENDA INFORMATION SHEET**

**AGENDA DATE:** 06/08/21

**DEPARTMENT:** Planning

**SUBMITTOR:** City Manager David Bolling

---

**AGENDA CAPTION:** Consideration to renew the planning services contract with East Tennessee Development District for FY 21-22 in the amount of \$10,175

**SUMMARY:** Our annual contract with ETDD for planning services expires on June 30<sup>th</sup>. The cost will remain unchanged for the coming year, at \$10,175.

**OPTIONS:** Authorize the Mayor to enter in to the agreement or denial

**CITY MANAGER'S RECOMMENDATION:** Authorization

**IMPLEMENTATION PROCESS:** If approved, the new agreement will go in to effect on July 1<sup>st</sup> and run through the end of the upcoming fiscal year

**FISCAL NOTE / FUNDING SOURCE:** \$10,175 / GF budget

**ATTACHMENT(S):** Copy of the letter from Terry Bobrowski of ETDD and the proposed agreement



February 23, 2021

Honorable Tim Neal, Mayor  
City of Kingston  
900 Waterford Place  
Kingston, TN 37763

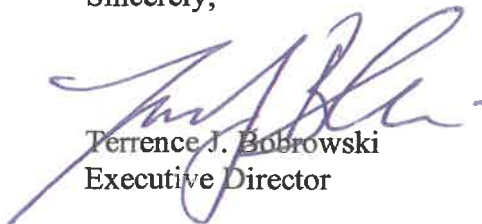
Dear Mayor Neal,

The East Tennessee Development District (ETDD) has been pleased to provide local planning services to the City of Kingston for the past eleven years. I am pleased to report that ETDD will be able to provide the City of Kingston with planning services for the same annual fee that was charged last year.

The contract period for FY 2022 will begin on July 1, 2021 and continue through June 30, 2022. For budgetary purposes, the 2022 planning contract amount will be \$10,175 for the City of Kingston. Two copies of the new planning services contract for the City of Kingston are enclosed. Please sign both contracts, retain one for your records and return the second contract to the attention of Beth Lazar, ETDD, P.O. Box 249, Alcoa, TN 37701-0249. An invoice for the first installment of the total contract amount will be mailed to you on July 1, 2021.

Thank you for the opportunity to serve your community in this regard. Please do not hesitate to contact me at [tbobrowski@etdd.org](mailto:tbobrowski@etdd.org) or (865) 273-6003 should you have any questions or concerns.

Sincerely,



Terrence J. Bobrowski  
Executive Director

Enclosures

**A Contract Between the**  
**EAST TENNESSEE DEVELOPMENT DISTRICT**  
**AND**  
**CITY OF KINGSTON, TENNESSEE**  
**PROVIDING FOR LOCAL PLANNING ADVISORY SERVICES**

This **CONTRACT**, entered into as of the first day of July, 2021 by the East Tennessee Development District, an agency composed of member governments in mid-east Tennessee, and the City of Kingston, Tennessee.

**I. FINDINGS & DECLARATIONS**

**A.** Tennessee Code Annotated, §13-14-101 and the following sections establish a delineation of regions deemed viable to the economic development of the state, and allow for the creation of development districts for these regions, encompassing one (1) or more counties or parts of counties, so they are conducive to efficient planning and orderly economic development of the state.

**B.** Tennessee Code Annotated, §13-14-101 to 13-14-114 established the East Tennessee Development District (ETDD), a public body on behalf of the counties of Anderson, Blount, Campbell, Claiborne, Cocke, Grainger, Hamblen, Jefferson, Knox, Loudon, Monroe, Morgan, Roane, Scott, Sevier, and Union and all incorporated municipalities and metropolitan governments located within these counties.

**C.** ETDD is empowered, among other duties, “to receive and expend funds from any sources for staffing, for research, planning, coordination, economic development, demonstration projects and other activities deemed necessary to promote the efficient, harmonious and economic development of the region.”

**D.** the City of Kingston, Tennessee, requests ETDD to provide planning advisory services, and agrees to appropriate the necessary funds for these services.

## II. CONTRACT

In consideration of these findings and declarations and other valuable considerations, the parties agree as follows:

- A. During the twelve (12) month period beginning July 1, 2021, and ending June 30, 2022, ETDD agrees to furnish the services of professionally trained planning advisors who will confer with the local planning commission, board of zoning appeals and other local officials with respect to all phases of the comprehensive planning program. Planning recommendations are advisory only; local communities and their appropriate representatives have the sole authority to enact and enforce ordinances and other regulatory tools. A work program derived from the elements listed below will be developed jointly between ETDD and contracting community within 30 days of the signing of the planning contract by both parties. Other activities may be included depending on the scope and nature of the desired services and ETDD capacity. All activities must be agreed upon mutually by the community and ETDD. Planning services may include but are not limited to the following activities:
1. Attendance at planning commission and/or boards of zoning appeals meetings; assistance in the preparation or review of the long range work program of the planning commission; preparation of comprehensive plans, Public Chapter 1101 Growth Management Plans and amendments, and other planning studies and documents.
  2. Preparation of land use controls for adoption, implementation, and enforcement by local community officials, including but not limited to zoning ordinances, subdivision regulations, flood plain management regulations, or other land use controls; review of development proposals; advice and assistance to administrators of zoning, subdivision regulations, and other land use controls.
  3. Access to the resources of a regional office including drafting, mapping, and geographic information systems support; planning related research.
  4. Specialty training for planning commissions, boards of zoning appeal and local administrators; assistance in providing information on planning activities and interpreting planning programs and activities to the public through meetings and conferences, news releases and presentations before various groups.
  5. Advice and assistance on all matters relating to state, federal, and regional programs that affect planning and implementation for the locality.
- B. Payment for services provided by ETDD to the City of Kingston, Tennessee, will be based on the agreed-upon activities requested in Section II.A. For the purpose of providing funds necessary to carry out the provisions of this contract, **IT IS AGREED** that the chief legislative body will pay to ETDD the sum of **\$10,175.00** annually, payable in total upon the effective date of this contract, or in bi-annual installments of **\$5,087.50**,

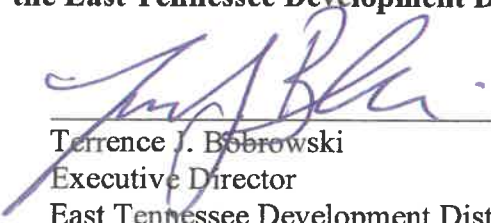
due and payable on the first day of July 2021 and the first day of January 2021. The contracting community hereby authorizes ETDD to apply on the community's behalf for any eligible funds from State sources to supplement the planning contract amount and to use such grant funds to cover the cost of providing planning services to the community.

- C. Either party may terminate this contract by giving written notice to the other party specifying the date of termination, at least ninety (90) days before the termination date. Upon termination of the contract, the obligation of ETDD to conduct and carry on the program agreed to under this Contract shall cease, the financial obligation of the chief legislative body as described in this Contract above likewise ceases. If prepayment has been made by the chief legislative body, ETDD will determine, by prorating, the amount to be refunded.
- D. This contract is for a period of twelve (12) months. A new twelve (12) month contract and fee schedule will be presented for FY 2022. Local governments are under no obligation to continue ETDD planning services beyond the dates specified in this contract.
- E. In all matters relating to the performance of this contract, the ETDD Executive Director acts for ETDD, and the Mayor acts for the City of Kingston, Tennessee.

The parties execute this contract through their duly authorized representatives.

**For the East Tennessee Development District:**

By: \_\_\_\_\_

  
Terrence J. Bobrowski  
Executive Director  
East Tennessee Development District

**For the City of Kingston, Tennessee:**

By: \_\_\_\_\_

Honorable Tim Neal  
Mayor, City of Kingston



**CITY OF KINGSTON**

**CITY COUNCIL**

**AGENDA INFORMATION SHEET**

**AGENDA DATE:** 06/08/21  
**DEPARTMENT:** Parks and Recreation  
**SUBMITTOR:** City Manager David Bolling

---

**AGENDA CAPTION:** Consideration to approve the surplus of two vehicles from Parks and Recreation

**SUMMARY:** Parks and Rec. has requested authority to dispose of these two vehicles.

**OPTIONS:** Authorize the City Manager to surplus these vehicles or deny the request.

**CITY MANAGER'S RECOMMENDATION:** Authorization

**IMPLEMENTATION PROCESS:** If approved, both will be listed on govdeals.com

**FISCAL NOTE / FUNDING SOURCE:** N/A

**ATTACHMENT(S):** Copy of the identifying information on the two vehicles





### **Surplus Equipment**

1. 2004 Ford Explorer VIN # 1FMZU73W25UA74567 (Parks and Recreation)
2. 1997 Dodge Truck VIN # 3B7HF13Y5VG789581 (Parks and Recreation)

**ORDINANCE No. 21-06-08-01**

**AN ORDINANCE OF THE  
CITY OF KINGSTON, TENNESSEE  
ADOPTING THE ANNUAL GENERAL FUND OPERATING BUDGET AND  
SETTING THE PROPERTY TAX RATE FOR THE FISCAL YEAR  
BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022**

WHEREAS, Tennessee Code Annotated § 9-1-116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, the Governing Body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the Board will consider final passage of the budget.

**NOW THEREFORE BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF KINGSTON, TENNESSEE AS FOLLOWS:**

SECTION 1: That the governing body projects anticipated revenues from all sources and appropriates planned expenditures for each department, board, office or other agency of the municipality, herein presented together with the actual annual receipts and expenditures of the last preceding fiscal year and the estimated annual expenditures for the current fiscal year, and from those revenues and unexpended and unencumbered funds as follows for fiscal year 2022, and including the projected ending balances for the budget year, the actual ending balances for the most recent ended fiscal year and the estimated ending balances for the current fiscal years:

GENERAL FUND		Actual	Est. Actual	Budget
		FY 2020	FY 2021	FY 2022
<b>Cash Receipts</b>				
Local Taxes		\$ 3,880,734	\$ 3,909,000	\$ 4,055,300
Licenses And Permits		2,333	2,000	2,275
Intergovernmental		1,304,379	1,086,426	967,600
Charges For Services		393,854	436,200	422,500
Fines And Forfeitures		26,050	24,500	24,000
Debt Proceeds		-	-	-
Other Revenues		267,334	79,000	96,500
Transfers In - from other funds		485,168	485,168	485,168
<b>Total Cash Receipts</b>		<b>\$ 6,359,851</b>	<b>\$ 6,022,294</b>	<b>\$ 6,053,343</b>
<b>Appropriations</b>				
Legislative		\$ 61,856	\$ 75,005	\$ 77,335
City Court		27,569	27,150	27,105
City Manager and Assistant		110,954	112,863	113,087
Financial Administration		438,280	356,014	397,625
Planning and Zoning		10,175	10,275	10,275
City Hall Buildings		99,523	97,000	89,000
General Government		203,329	229,078	242,600
Police		1,014,104	1,045,176	1,068,600
Automotive Services		64,944	95,000	90,000
Fire Protection		1,044,523	1,081,527	1,112,900
Public Works		701,125	821,535	842,619
State Street Aid		155,693	161,500	161,500
Waste Disposal		311,934	350,000	350,000
Capital Improvements		182,806	0	0
Animal Control/Codes Enforcement		19,989	24,012	25,781
Parks and Recreation		984,909	790,523	786,150
Swimming Pool		26,308	40,450	40,450
Library		196,624	208,294	208,294
Debt Service		395,460	379,909	410,023
Transfers Out to Capital Fund		148,821	158,548	0
<b>Total Appropriations</b>		<b>\$ 6,050,106</b>	<b>\$ 6,063,859</b>	<b>\$ 6,053,343</b>
<b>Change in Cash (Receipts - Appropriations)</b>		<b>309,744</b>	<b>(41,565)</b>	<b>(0)</b>
<b>Beginning Cash Balance July 1</b>		<b>1,237,936</b>	<b>1,561,105</b>	<b>1,519,540</b>
<b>Ending Cash Balance June 30</b>		<b>\$ 1,561,105</b>	<b>\$ 1,519,540</b>	<b>\$ 1,519,540</b>
<b>Ending Cash as a % of Total Cash Payments/Approp.</b>		<b>25.8%</b>	<b>25.1%</b>	<b>25.1%</b>

			Estimated	
DRUG FUND		Actual	Actual	Budget
		FY 2020	FY 2021	FY 2022
<b>Cash Receipts</b>				
Fines And Forfeitures		\$ 8,187	\$ 1,354	\$ 15,000
Other Revenue		-	-	-
<b>Total Cash Receipts</b>		\$ 8,187	\$ 1,354	\$ 15,000
<b>Appropriations</b>				
Drug Enforcement		4,903	1,182	15,000
<b>Total Appropriations</b>		\$ 4,903	\$ 1,182	\$ 15,000
<b>Change in Cash (Receipts - Appropriations)</b>		<b>3,284</b>	<b>172</b>	<b>-</b>
<b>Beginning Cash Balance July 1</b>		7,408	10,692	10,864
<b>Ending Cash Balance June 30</b>		<b>\$ 10,692</b>	<b>\$ 10,864</b>	<b>\$ 10,864</b>
<b>Ending Cash as a % of Total Cash Payments/Approp.</b>		218.1%	919.1%	72.4%

			Estimated	
CAPITAL FUND		Actual	Actual	Budget
		FY 2020	FY 2021	FY 2022
<b>Cash Receipts</b>				
Transfers In		\$ 148,821	\$ 158,548	\$ -
Interest Income			944	
<b>Total Cash Receipts</b>		\$ 148,821	\$ 159,492	\$ -
<b>Appropriations</b>				
Transfers Out		-	-	-
Capital Improvements				
<b>Total Appropriations</b>		\$ -	\$ -	\$ -
<b>Change in Cash (Receipts - Appropriations)</b>		<b>148,821</b>	<b>308,313</b>	<b>-</b>
<b>Beginning Cash Balance July 1</b>		-	-	308,313
<b>Ending Cash Balance June 30</b>		<b>\$ -</b>	<b>\$ 308,313</b>	<b>\$ 308,313</b>
<b>Ending Cash as a % of Total Cash Payments/Approp.</b>				

SECTION 2: At the end of the fiscal year 2020, the governing body states fund balances or deficits as follows:

<b>Funds</b>	<b>Balance at June 30, 2020</b>
General Fund	\$2,817,642.90
Drug Fund	\$10,864.10
Capital Fund	\$308,313.00
Water & Sewer Fund	\$15,104,226.78

SECTION 3: That the governing body herein certifies that the condition of its sinking funds, if applicable, are compliant pursuant to its bond covenants, and recognizes that the municipality has outstanding bonded and other indebtedness as follows:

<b>Bond or Other Indebtedness</b>	<b>Debt Authorized and Unissued</b>	<b>Principal Outstanding at June 30, 2020</b>	<b>FY 2022 Principal Payment</b>	<b>FY 2022 Interest Payment</b>
<b>Notes</b>				
TMBF Loan, Series 2003	\$ -	\$208,310.00	\$64,000.00	\$5,910.00
TMBF Loan, Series 2009	\$ -	\$384,700.00	\$79,000.00	\$17,050.00
TMBF Loan, Series 2017	\$ -	\$1,767,633.00	\$69,000.00	\$36,643.50
TMBF Loan, Series 2016	\$ -	\$144,652.20	\$25,000.00	\$3,458.38
TMBF Loan, Fire Truck	\$ -	\$347,260.80	\$48,000.00	\$9,695.40

SECTION 4: During the coming fiscal year (2022) the governing body has no pending and planned capital projects..

SECTION 5: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 (TCA § 6-56-208). In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Tennessee Code Annotated § 6-56-205.

SECTION 6: Money may be transferred from one appropriation to another in the same department by the City Manager, subject to such limitations and procedures as set by the Governing Body pursuant to Tennessee Code Annotated § 6-56-209. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 7: A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full time equivalent employees required by Tennessee Code Annotated § 6-56-206 will be attached.

SECTION 8: There is hereby levied a property tax of \$1.31 per \$100 of assessed value on all real and personal property.

SECTION 9: This annual operating and capital budget ordinance and supporting documents shall be submitted to the Comptroller of the Treasury or Comptroller's Designee for approval if the City has debt issued pursuant to Title 9, Chapter 21 of the Tennessee Code Annotated within fifteen (15) days of its adoption. This budget shall not become the official budget for the fiscal year until such budget is approved by the Comptroller of the Treasury or Comptroller's Designee in accordance with Title 9, Chapter 21 of the Tennessee Code Annotated (the "Statutes".) If the Comptroller of the Treasury or Comptroller's Designee determines that the budget does not comply with the Statutes, the Governing Body shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes or as directed by the Comptroller of the Treasury or Comptroller's Designee. If the City does not have such debt outstanding, it will file this annual operating and capital budget ordinance and supporting documents with the Comptroller of the Treasury or Comptroller's Designee.

SECTION 10: All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 11: All ordinances or parts of ordinances in conflict with any provision of this ordinance are hereby repealed.

SECTION 12: This ordinance shall take effect July 1, 2021, the public welfare requiring it.

Passed 1<sup>st</sup> Reading: \_\_\_\_\_

Passed 2<sup>nd</sup> Reading: \_\_\_\_\_

\_\_\_\_\_  
Tim Neal, Mayor

ATTESTED:

\_\_\_\_\_  
Kelly Jackson, City Clerk

**ORDINANCE No. 21-06-08-02**

**AN ORDINANCE OF THE  
CITY OF KINGSTON, TENNESSEE  
ADOPTING THE ANNUAL WATER / SEWER FUND OPERATING  
BUDGET AND SETTING THE RATES AND FEES FOR THE FISCAL YEAR  
BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022**

WHEREAS, Tennessee Code Annotated § 9-1-116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, the Governing Body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the Board will consider final passage of the budget.

**NOW THEREFORE BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF KINGSTON, TENNESSEE AS FOLLOWS:**

SECTION 1: That the governing body projects anticipated revenues from all sources and appropriates planned expenditures for each department, board, office or other agency of the municipality, herein presented together with the actual annual receipts and expenditures of the last preceding fiscal year and the estimated annual expenditures for the current fiscal year, and from those revenues and unexpended and unencumbered funds as follows for fiscal year 2022, and including the projected ending balances for the budget year, the actual ending balances for the most recent ended fiscal year and the estimated ending balances for the current fiscal years:

		Estimated	
WATER & SEWER FUND	Actual	Actual	Budget
	FY 2020	FY 2021	FY 2022
<b>Cash Receipts</b>			
Water Sales	\$ 1,987,542	\$ 2,132,909	\$ 2,085,849
Sewer Fees	1,271,772	1,433,641	1,568,888
Installation Charges and User Fees	106,220	138,255	103,000
Other Revenue	68,577	85,426	66,000
<b>Total Cash Receipts</b>	<b>\$ 3,434,112</b>	<b>\$ 3,790,231</b>	<b>\$ 3,823,737</b>
<b>Appropriations</b>			
General Government	419,653	444,035	477,083
Capital Improvement	42,430	40,000	-
Debt Service	832,360	645,551	800,000
Purification	570,380	640,580	654,215
Transmission and Distribution	672,947	809,336	1,073,801
Utility Director	67,265	74,360	82,240
Sewer Treatment and Disposal	523,667	661,502	511,732
Transfers Out - to other funds (PILOT)	485,168	485,168	485,168
<b>Total Appropriations</b>	<b>\$ 3,613,870</b>	<b>\$ 3,800,532</b>	<b>\$ 4,084,239</b>
<b>Change in Cash (Receipts - Approp.)</b>	<b>(179,758)</b>	<b>(10,301)</b>	<b>(260,502)</b>
<b>Beginning Cash Balance July 1</b>	<b>1,422,263</b>	<b>1,242,505</b>	<b>1,232,204</b>
<b>Ending Cash Balance June 30</b>	<b>\$ 1,242,505</b>	<b>\$ 1,232,204</b>	<b>\$ 971,702</b>
<b>Ending Cash as a % of Total Cash Appr.</b>	<b>34.4%</b>	<b>32.4%</b>	<b>23.8%</b>



SECTION 2: At the end of the fiscal year 2021, the governing body states fund balances or deficits as follows:

<b>Fund</b>	<b>Balance at June 30, 2021</b>
Water & Sewer Fund	\$15,311,534.00

SECTION 3: That the governing body herein certifies that the condition of its sinking funds, if applicable, are compliant pursuant to its bond covenants, and recognizes that the municipality has outstanding bonded and other indebtedness as follows:

<b>Bonded or Other Indebtedness</b>	<b>Debt Authorized and Unissued</b>	<b>Principal Outstanding at June 30, 2020</b>	<b>FY 2022 Principal Payment</b>	<b>FY 2022 Interest Payment</b>
Bonds-	\$ -			
TMBF, Series 1999	\$ -	\$1,884,950.00	\$388,000.00	\$83,550.00
TMBF, Series 2004	\$ -	\$1,475,450.00	\$77,000.00	\$54,950.00
USDA Rural Development, Series 2010	\$ -	\$693,611.00	\$12,516.00	\$28,080.00
USDA Rural Development, Series 2010A	\$ -	\$784,625.00	\$15,708.00	\$20,400.00
USDA Rural Development, Series 2010B	\$ -	\$1,091,377.00	\$23,916.00	\$28,800.00

SECTION 4: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 (TCA § 6-56-208). In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Tennessee Code Annotated § 6-56-205.

SECTION 5: Money may be transferred from one appropriation to another in the same department by the City Manager, subject to such limitations and procedures as set by the Governing Body pursuant to Tennessee Code Annotated § 6-56-209. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 6: A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full time equivalent employees required by Tennessee Code Annotated § 6-56-206 will be attached.

Passed 1<sup>st</sup> Reading: \_\_\_\_\_

Passed 2<sup>nd</sup> Reading: \_\_\_\_\_

\_\_\_\_\_  
Tim Neal, Mayor

ATTESTED:

\_\_\_\_\_  
Kelly Jackson, City Clerk



**KINGSTON BEER BOARD  
REGULAR MEETING  
Tuesday, June 8, 2021**

**A G E N D A**

- A. Call to Order**
- B. Roll Call**
- C. Previous Minutes**
  
- D. New Business**
  - 1. None

**THIS MEETING WILL BE OPEN TO THE PUBLIC. IT WILL ALSO BE  
LIVESTREAMED ON OUR WEBSITE, [WWW.KINGSTONTN.GOV](http://WWW.KINGSTONTN.GOV) AND POSTED  
TO OUR FACEBOOK PAGE.**

REGULAR MEETING – KINGSTON BEER BOARD  
TUESDAY, MAY 11, 2021  
KINGSTON CITY HALL

The Regular Meeting of the Kingston Beer Board was held on Tuesday May 11, 2021. Chairman Tim Neal called the meeting to order with the following members present upon roll call: Member Tony Brown, Member Randy Childs, Member Jeff Griffis, Vice-Chair Becky Humphreys, Member Tara Stockton, Member Stephanie Wright and Chairman Tim Neal.

**PREVIOUS MINUTES**

A motion made by Member Childs, second by Vice Mayor Humphreys to waive the reading and approve as written the minutes of the regular meeting on April 13, 2021.

The motion passed with a unanimous roll call vote. 7 Ayes

**Citizens Comments: None**

**New Business: None**

Chairman Neal adjourned the meeting. 6:12 pm

APPROVED \_\_\_\_\_

\_\_\_\_\_  
Timothy Neal, Chairman

ATTEST:

\_\_\_\_\_  
City Clerk



**KINGSTON WATER BOARD  
REGULAR MEETING  
Tuesday, June 8, 2021**

**A G E N D A**

- A. Call to Order**
- B. Roll Call**
- C. Previous Minutes**
- D. Citizens' Comments**
- E. Utility Director's Report**
- F. New Business**
  - 1. None

**THIS MEETING WILL BE OPEN TO THE PUBLIC. IT WILL ALSO BE  
LIVESTREAMED ON OUR WEBSITE, [WWW.KINGSTONTN.GOV](http://WWW.KINGSTONTN.GOV) AND POSTED  
TO OUR FACEBOOK PAGE.**

REGULAR MEETING – KINGSTON WATER BOARD  
TUESDAY MAY 11, 2021  
KINGSTON CITY HALL

The Regular Meeting of the Kingston Water Board was held on Tuesday, May 11, 2021. Chairman Tim Neal called the meeting to order with the following members present upon roll call: Member Tony Brown, Member Randy Childs, Member Jeff Griffis, Vice-Chair Becky Humphreys, Member Tara Stockton, Member Stephanie Wright and Chairman Tim Neal.

**PREVIOUS MINUTES**

A motion made by Member Griffis, second by Member Childs to waive the reading and approve the minutes as written the minutes of the regular meeting on April 13, 2021

The motion passed with a unanimous roll call vote. 7 Ayes

**Citizen Comments** – None

**Board Comments** – None

**UTILITY DIRECTOR’S REPORT** – Mr. Bolling gave updates on the following:

- Distribution/Collection Department continued study of I&I. Roane County High School is currently addressing the infiltration problem around the school.

**New Business:** None

Chairman Neal adjourned the meeting. 6:14 pm

APPROVED \_\_\_\_\_

\_\_\_\_\_  
Timothy Neal, Chairman

ATTEST:

\_\_\_\_\_  
City Clerk