

KINGSTON CITY COUNCIL PUBLIC HEARING
TUESDAY, JUNE 22, 2021 – 5:15 P.M.
KINGSTON CITY HALL

The Kingston City Council held a Public Hearing on Tuesday, June 22, 2021 at 5:15 p.m. Mayor Neal called the Hearing to Order. City Council Members present include Council Member Tony Brown, Council Member Randy Childs, Council Member Jeff Griffis, Vice-Mayor Becky Humphreys, Council Member Tara Stockton. Staff present: City Manager David Bolling, City Clerk Kelly Jackson, Finance Director Michelle Kelley and City Attorney Jack McPherson. Council Member Stephanie Wright was absent.

The hearing was for the purpose of Consideration of the second reading of Ordinance 21-06-08-01, an ordinance of the City of Kingston, Tennessee adopting the annual general fund operating budget and setting the property tax rate for the fiscal year beginning July 1, 2021 and ending June 30, 2022; and Consideration of the second reading of Ordinance 21-06-08-02, an ordinance of the City of Kingston, Tennessee adopting the annual water / sewer fund operating budget and setting the rates and fees for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

There were no citizens in attendance during the hearing. Mayor Neal made two announcements inquiring if anyone wished to address Council regarding the above-listed Ordinances. Mayor Neal adjourned the Public Hearing at 5:30 P.M. after seeing there was no one present that wished to address Council.

SPECIAL CALLED MEETING KINGSTON CITY COUNCIL
TUESDAY, JUNE 22, 2021 – 5:30 P.M.
KINGSTON CITY HALL

The Kingston City Council met for a Special Called session on Tuesday, June 22, 2021 at 5:30 P.M. immediately following a Public Hearing at 5:15 P.M. Mayor Tim Neal called the meeting to order. Council Member Tony Brown gave the Invocation and Council Member Randy Childs led the pledge. Upon roll call the following members were present: Council Member Tony Brown, Council Member Randy Childs, Council Member Jeff Griffis, Vice-Mayor Becky Humphreys, Council Member Tara Stockton, and Mayor Tim Neal. Staff present: City Manager David Bolling, City Clerk Kelly Jackson, Finance Director Michelle Kelley and City Attorney Jack McPherson. Council Member Stephanie Wright was absent.

CITIZEN COMMENTS: NONE

UNFINISHED BUSINESS:

- A. **Consideration of the second reading of Ordinance 21-06-08-01, and ordinance of the City of Kingston, Tennessee adopting the annual general fund operating budget and setting the property tax rate for the fiscal year beginning July 1, 2021 and ending June 30, 2022**

A motion was made by Member Brown, second by Member Childs to approve as amended the second reading of Ordinance 21-06-08-01, an ordinance of the City of Kingston, Tennessee adopting the annual general fund operating budget and setting the property tax rate for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

The motion passed with a unanimous roll call vote. 6 Ayes

(Michelle Kelley, Finance Director, explained the amendments made)

B. Consideration of the second reading of Ordinance 21-06-08-02, an ordinance of the City of Kingston, Tennessee adopting the annual water / sewer fund operating budget and setting the rates and fees for the fiscal year beginning July 1, 2021 and ending June 30, 2022

A motion was made by Member Griffis, second by Member Childs to approve as amended the second reading of Ordinance 21-06-08-02, an ordinance of the City of Kingston, Tennessee adopting the annual water / sewer fund operating budget and setting the rates and fees for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

The motion passed with a unanimous roll call vote. 6 Ayes.

(Michelle Kelley, Finance Director, explained the amendments made)

NEW BUSINESS –

A. Consideration of Resolution 21-06-22-01, a resolution of intent by City Council to accept for maintenance and upkeep the roadways denominated as Franklin Village Way and Franklin Village Trace in the Villages of Center Farms upon completion of developer improvements of said roadways to conform to all Kingston Planning and Zoning requirements and standards

A motion was made by Member Brown, second by Member Childs to adopt Resolution 21-06-22-01, a resolution of intent by City Council to accept for maintenance and upkeep the roadways denominated as Franklin Village Way and Franklin Village Trace in the Villages of Center Farms upon completion of developer improvements of said roadways to conform to all Kingston Planning and Zoning requirements and standards.

The motion passed with a unanimous roll call vote. 6 Ayes.

B. Consideration to authorize the City Manager and Finance Director to enter in to an agreement with One Bank of Tennessee for banking services

A motion was made by Member Stockton, second by Member Griffis to authorize the City Manager and Finance Director to enter in to an agreement with One Bank of Tennessee for banking services.

The motion passed with a unanimous roll call vote. 6 Ayes.

Mayor Neal adjourned the meeting at 5:36 pm

APPROVED July 13, 2021



Tim Neal, Mayor

ATTEST:



City Clerk

ORDINANCE No. 21-06-08-01

**AN ORDINANCE OF THE
CITY OF KINGSTON, TENNESSEE
ADOPTING THE ANNUAL GENERAL FUND OPERATING BUDGET AND
SETTING THE PROPERTY TAX RATE FOR THE FISCAL YEAR
BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022**

- WHEREAS, Tennessee Code Annotated § 9-1-116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and
- WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and
- WHEREAS, the Governing Body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the Board will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF KINGSTON, TENNESSEE AS FOLLOWS:

- SECTION 1: That the governing body projects anticipated revenues from all sources and appropriates planned expenditures for each department, board, office or other agency of the municipality, herein presented together with the actual annual receipts and expenditures of the last preceding fiscal year and the estimated annual expenditures for the current fiscal year, and from those revenues and unexpended and unencumbered funds as follows for fiscal year 2022, and including the projected ending balances for the budget year, the actual ending balances for the most recent ended fiscal year and the estimated ending balances for the current fiscal years:

GENERAL FUND**Cash Receipts**

Local Taxes
 Licenses And Permits
 Intergovernmental
 Charges For Services
 Fines And Forfeitures
 Debt Proceeds
 Other Revenues
 Transfers In - from other funds

Total Cash Receipts**Appropriations**

Legislative
 City Court
 City Manager and Assistant
 Financial Administration
 Planning and Zoning
 City Hall Buildings

 General Government
 Police
 Automotive Services
 Fire Protection
 Public Works
 State Street Aid
 Waste Disposal
 Capital Improvements
 Animal Control/Codes Enforcement
 Parks and Recreation
 Swimming Pool
 Library
 Debt Service
 Transfers Out to Capital Fund

Total Appropriations**Change in Cash (Receipts - Appropriations)****Beginning Cash Balance July 1****Ending Cash Balance June 30****Ending Cash as a % of Total Cash Payments/Approp.**

Actual	Est. Actual	Budget
FY 2020	FY 2021	FY 2022
\$ 3,880,734	\$ 3,909,000	\$ 4,055,300
2,333	2,000	2,275
1,304,379	1,086,426	967,600
393,854	436,200	422,500
26,050	24,500	24,000
-	-	-
267,334	79,000	96,500
485,168	485,168	485,168
\$ 6,359,851	\$ 6,022,294	\$ 6,053,343
\$ 61,856	\$ 75,005	\$ 77,335
27,569	27,150	27,105
110,954	112,863	113,087
438,280	356,014	397,625
10,175	10,275	10,275
99,523	97,000	89,000
203,329	229,078	242,600
1,014,104	1,045,176	1,068,600
64,944	95,000	90,000
1,044,523	1,081,527	1,112,900
701,125	821,535	842,619
155,693	161,500	161,500
311,934	350,000	350,000
182,806	0	0
19,989	24,012	25,781
984,909	790,523	786,150
26,308	40,450	40,450
196,624	208,294	208,294
395,460	379,909	410,023
148,821	158,548	0
\$ 6,050,106	\$ 6,063,859	\$ 6,053,343
309,744	(41,565)	(0)
1,134,538	1,444,282	1,402,717
\$ 1,444,282	\$ 1,402,717	\$ 1,402,717
23.9%	23.1%	23.2%

			Estimated	
DRUG FUND		Actual	Actual	Budget
		FY 2020	FY 2021	FY 2022
Cash Receipts				
Fines And Forfeitures		\$ 8,187	\$ 1,973	\$ 15,000
Other Revenue		-	-	-
Total Cash Receipts		\$ 8,187	\$ 1,973	\$ 15,000
Appropriations				
Drug Enforcement		4,903	5,407	15,000
Total Appropriations		\$ 4,903	\$ 5,407	\$ 15,000
Change in Cash (Receipts - Appropriations)		3,284	(3,434)	-
Beginning Cash Balance July 1		6,407	9,691	6,257
Ending Cash Balance June 30		\$ 9,691	\$ 6,257	\$ 6,257
Ending Cash as a % of Total Cash Payments/Approp.		197.7%	115.7%	41.7%

			Estimated	
CAPITAL FUND		Actual	Actual	Budget
		FY 2020	FY 2021	FY 2022
Cash Receipts				
Transfers In		\$ 148,821	\$ 158,548	\$ -
Interest Income			944	
Total Cash Receipts		\$ 148,821	\$ 159,492	\$ -
Appropriations				
Transfers Out		-	82,000	-
Capital Improvements				
Total Appropriations		\$ -	\$ 82,000	\$ -
Change in Cash (Receipts - Appropriations)		148,821	77,492	-
Beginning Cash Balance July 1		-	148,821	226,313
Ending Cash Balance June 30		\$ 148,821	\$ 226,313	\$ 226,313
Ending Cash as a % of Total Cash Payments/Approp.				

SECTION 2: At the end of the fiscal year 2021, the governing body states fund balances or deficits as follows:

Funds	Estimated Beginning Fund Balance 07/01/2021
General Fund	\$ 2,842,001
Drug Fund	7,258
Capital Fund	226,313
Water & Sewer Fund	15,194,187

SECTION 3: That the governing body herein certifies that the condition of its sinking funds, if applicable, are compliant pursuant to its bond covenants, and recognizes that the municipality has outstanding bonded and other indebtedness as follows:

Bond or Other Indebtedness	Debt Authorized and Unissued	Principal Outstanding at June 30, 2020	FY 2022 Principal Payment	FY 2022 Interest Payment
Notes				
TMBF Loan, Series 2003	\$ -	\$208,310.00	\$64,000.00	\$5,910.00
TMBF Loan, Series 2009	\$ -	\$384,700.00	\$79,000.00	\$17,050.00
TMBF Loan, Series 2017	\$ -	\$1,767,633.00	\$69,000.00	\$36,643.50
TMBF Loan, Series 2016	\$ -	\$144,652.20	\$25,000.00	\$3,458.38
TMBF Loan, Fire Truck	\$ -	\$347,260.80	\$48,000.00	\$9,695.40

SECTION 4: During the coming fiscal year (2022) the governing body has no pending and planned capital projects..

SECTION 5: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 (TCA § 6-56-208). In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Tennessee Code Annotated § 6-56-205.

SECTION 6: Money may be transferred from one appropriation to another in the same department by the City Manager, subject to such limitations and procedures as set by the Governing Body pursuant to Tennessee Code Annotated § 6-56-209. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 7: A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full time equivalent employees required by Tennessee Code Annotated § 6-56-206 will be attached.

SECTION 8: There is hereby levied a property tax of \$1.31 per \$100 of assessed value on all real and personal property.

SECTION 9: This annual operating and capital budget ordinance and supporting documents shall be submitted to the Comptroller of the Treasury or Comptroller's Designee for approval if the City has debt issued pursuant to Title 9, Chapter 21 of the Tennessee Code Annotated within fifteen (15) days of its adoption. This budget shall not become the official budget for the fiscal year until such budget is approved by the Comptroller of the Treasury or Comptroller's Designee in accordance with Title 9, Chapter 21 of the Tennessee Code Annotated (the "Statutes".) If the Comptroller of the Treasury or Comptroller's Designee determines that the budget does not comply with the Statutes, the Governing Body shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes or as directed by the Comptroller of the Treasury or Comptroller's Designee. If the City does not have such debt outstanding, it will file this annual operating and capital budget ordinance and supporting documents with the Comptroller of the Treasury or Comptroller's Designee.

SECTION 10: All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 11: All ordinances or parts of ordinances in conflict with any provision of this ordinance are hereby repealed.

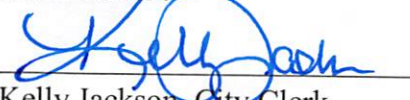
SECTION 12: This ordinance shall take effect July 1, 2021, the public welfare requiring it.

Passed 1st Reading: June 8, 2021

Passed 2nd Reading: June 22, 2021


Tim Neal, Mayor

ATTESTED:


Kelly Jackson, City Clerk

ORDINANCE No. 21-06-08-02

**AN ORDINANCE OF THE
CITY OF KINGSTON, TENNESSEE
ADOPTING THE ANNUAL WATER / SEWER FUND OPERATING
BUDGET AND SETTING THE RATES AND FEES FOR THE FISCAL YEAR
BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022**

WHEREAS, Tennessee Code Annotated § 9-1-116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, the Governing Body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the Board will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF KINGSTON, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body projects anticipated revenues from all sources and appropriates planned expenditures for each department, board, office or other agency of the municipality, herein presented together with the actual annual receipts and expenditures of the last preceding fiscal year and the estimated annual expenditures for the current fiscal year, and from those revenues and unexpended and unencumbered funds as follows for fiscal year 2022, and including the projected ending balances for the budget year, the actual ending balances for the most recent ended fiscal year and the estimated ending balances for the current fiscal years:

		Estimated	
WATER & SEWER FUND	Actual	Actual	Budget
	FY 2020	FY 2021	FY 2022
Cash Receipts			
Water Sales	\$ 1,987,542	\$ 2,132,909	\$ 2,085,849
Sewer Fees	1,271,772	1,433,641	1,568,888
Installation Charges and User Fees	106,220	138,255	103,000
Other Revenue	68,577	85,426	66,000
Total Cash Receipts	\$ 3,434,112	\$ 3,790,231	\$ 3,823,737
Appropriations			
General Government	419,653	444,035	477,083
Capital Improvement	42,430	40,000	-
Debt Service	832,360	645,551	800,000
Purification	570,380	640,580	654,215
Transmission and Distribution	672,947	809,336	1,073,801
Utility Director	67,265	74,360	82,240
Sewer Treatment and Disposal	523,667	661,502	511,732
Transfers Out - to other funds (PILOT)	485,168	485,168	485,168
Total Appropriations	\$ 3,613,870	\$ 3,800,532	\$ 4,084,239
Change in Cash (Receipts - Approp.)	(179,758)	(10,301)	(260,502)
Beginning Cash Balance July 1	1,025,907	846,149	835,848
Ending Cash Balance June 30	\$ 846,149	\$ 835,848	\$ 575,346
Ending Cash as a % of Total Cash Appr.	23.4%	22.0%	14.1%

SECTION 2: At the end of the fiscal year 2021, the governing body states fund balances or deficits as follows:

Fund	Balance at June 30, 2021
Water & Sewer Fund	\$15,194,187.39

SECTION 3: That the governing body herein certifies that the condition of its sinking funds, if applicable, are compliant pursuant to its bond covenants, and recognizes that the municipality has outstanding bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Debt Authorized and Unissued	Principal Outstanding at June 30, 2020	FY 2022 Principal Payment	FY 2022 Interest Payment
Bonds-	\$ -			
TMBF, Series 1999	\$ -	\$1,884,950.00	\$388,000.00	\$83,550.00
TMBF, Series 2004	\$ -	\$1,475,450.00	\$77,000.00	\$54,950.00
USDA Rural Development, Series 2010	\$ -	\$693,611.00	\$12,516.00	\$28,080.00
USDA Rural Development, Series 2010A	\$ -	\$784,625.00	\$15,708.00	\$20,400.00
USDA Rural Development, Series 2010B	\$ -	\$1,091,377.00	\$23,916.00	\$28,800.00

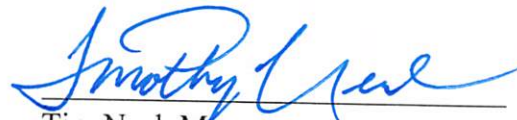
SECTION 4: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 (TCA § 6-56-208). In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Tennessee Code Annotated § 6-56-205.

SECTION 5: Money may be transferred from one appropriation to another in the same department by the City Manager, subject to such limitations and procedures as set by the Governing Body pursuant to Tennessee Code Annotated § 6-56-209. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.


SECTION 6: A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full time equivalent employees required by Tennessee Code Annotated § 6-56-206 will be attached.

Passed 1st Reading: June 8, 2021

Passed 2nd Reading: June 22, 2021


Tim Neal, Mayor

ATTESTED:


Kelly Jackson, City Clerk

RESOLUTION NO. 21-06-22-01 _____

A RESOLUTION OF INTENT BY CITY COUNCIL TO ACCEPT FOR MAINTENANCE AND UPKEEP THE ROADWAYS DENOMINATED AS FRANKLIN VILLAGE WAY AND FRANKLIN VILLAGE TRACE IN THE VILLAGES OF CENTER FARMS UPON COMPLETION OF DEVELOPER IMPROVEMENTS OF SAID ROADWAYS TO CONFORM TO ALL KINGSTON PLANNING AND ZONING REQUIREMENTS AND STANDARDS.

WHEREAS, the developers of the Villages of Center Farms have heretofore platted and dedicated as streets within said subdivision certain roads denominated as Franklin Village Way and Franklin Village Trace; and,

WHEREAS, as currently constructed, said roadways do not conform to requirements and standards of Kingston planning and zoning codes; and,

WHEREAS, the developer now proposes to transfer certain lots served by said roadways and the proposed purchaser desires assurances from the city council that it will accept said roadways for public maintenance and upkeep if said roadways are brought into compliance with city requirements and standards; and,

WHEREAS, the city council deems it to be in the best interest of the city and its citizens to offer such assurance.

NOW, THEREFORE, BE IT RESOLVED by the city council of the city of Kingston that it will accept the maintenance and upkeep as city streets the roadways denominated as Franklin Village Way and Franklin Village Trace when such roadways are first brought into compliance with all city planning and zoning requirements and standards.

Adopted this 22nd day of June, 2021.

Attested:



City Clerk



Mayor