



KINGSTON CITY COUNCIL

Regular Meeting
Tuesday, September 14, 2021
6:00 P.M.

A G E N D A

- 1. Call to Order**
- 2. Invocation and Pledge**
- 3. Roll Call**
- 4. Approval of Previous Minutes**
- 5. Citizens Comments/Persons to Appear/Proclamations**
 - A. A proclamation proclaiming the week of September 17th – 23rd as Constitution Week
- 6. Reports**
 - A. Mayor and Council
 - B. City Manager's Report
- 7. Addition of items to the meeting agenda received after close of agenda deadline (By unanimous consent of all members present)**
- 8. Unfinished Business**
 - A. None
- 9. New Business**
 - A. Consideration of the first reading of Ordinance 21-09-14-01, an ordinance amending the annual budget for the City of Kingston, Tennessee for fiscal year 2021-2022
 - B. Consideration of Resolution 21-09-14-01, a resolution authorizing the City of Kingston to participate in the James L. Richardson Driver Safety Matching Grant Program
 - C. Consideration of a request from Jason Taylor to close sections of Cumberland Street and Patton Ferry Road on November 6th for a car show

ALL CITY OF KINGSTON MEETINGS ARE OPEN TO THE PUBLIC. THIS MEETING WILL ALSO BE LIVESTREAMED ON OUR WEBSITE, WWW.KINGSTONTN.GOV AND POSTED TO YOUTUBE AND OUR FACEBOOK PAGE.

REGULAR MEETING KINGSTON CITY COUNCIL
TUESDAY, AUGUST 10, 2021 – 6:00 P.M.
KINGSTON CITY HALL

The Kingston City Council met in regular session on Tuesday, July 13, 2021 at 6:00 p.m. Mayor Tim Neal called the meeting to order. City Attorney Jack McPherson gave the Invocation and Council Member Jeff Griffis led the pledge. Upon roll call the following members were present: Council Member Randy Childs, Council Member Jeff Griffis, Vice-Mayor Becky Humphreys, Council Member Tara Stockton, Council Member Stephanie Wright and Mayor Tim Neal. Staff present: City Manager David Bolling, City Clerk Kelly Jackson, Finance Director Michelle Kelley and City Attorney Jack McPherson. Council Member Tony Brown was absent.

PREVIOUS MINUTES

A motion was made by Member Griffis, second by Vice Mayor Humphreys to waive the reading and approve as written the minutes of the regular meeting on July 13, 2021.

The motion passed with a unanimous roll call vote. 6 Ayes

PERSONS TO APPEAR/CITIZEN COMMENTS:

- None

REPORTS – MAYOR AND COUNCIL –

- Member Stockton-Announced that Outdoor Kingston has a scheduled roadblock on September 24, 2021 to raise money for the new Veterans Mural on Court Street.
- Member Childs- complimented the Parks & Recreation Dept. and Public Works Dept. Stated that the City looks good.
- Vice Mayor Humphreys- Parks & Recreation is busy planning for the Fall Street Fest. More discussion to ensue as listed on the agenda.

CITY MANAGER – Mr. Bolling provided updates on the following topics:

- Ladd Landing Blvd Project-Received the report from Arcadis. Plans to place this topic on next month's Work Session agenda.
- Attended the Pre-Construction meeting today regarding the Community Center Roof project. Plans to start some work within the next 7-10 days. May have to complete the project in phases due to materials being back-ordered.
- Resumed discussions with Harriman Utility Board regarding additional street lighting in the Midtown area.

ADDITION OF ITEMS TO THE MEETING AGENDA RECEIVED AFTER CLOSE OF AGENDA DEADLINE (BY UNANIMOUS CONSENT OF ALL MEMBERS PRESENT). NONE

UNFINISHED BUSINESS: NONE

NEW BUSINESS –

A. Consideration of Resolution 21-08-10-01, a resolution formalizing the details of the 2021 bond issue for the re-financing of existing debt and the funding of capital improvements

A motion was made by Member Childs, second by Member Griffis to adopt Resolution 21-08-10-01 Option #1 formalizing the details of the 2021 bond issue for the re-financing of existing debt and the funding of capital improvements

The motion passed with a unanimous roll call vote. 6 Ayes

B. Consideration of Resolution 21-08-10-02, a resolution for the appointment of a property maintenance and codes enforcement Board of Appeals for the City of Kingston, Tennessee

A motion was made by Member Wright, second by Member Stockton to adopt Resolution 21-08-10-02, a resolution for the appointment of a property maintenance and codes enforcement Board of Appeals for the City of Kingston, Tennessee

The motion passed with a unanimous roll call vote. 6 Ayes

C. Discussion of the location for the Fall Festival

Discussion included the following topics: \$500 fee requested from the Roane County Heritage Commission for electricity costs during the event (Member Stockton advised on August 7, 2021 the Heritage Commission met and voted to waive this fee), Approximately \$2500 of electrical improvements being made on the grounds of the Heritage Commission provided by the City to prevent us from having to install temporary electrical service for each event (This work will benefit not only the City during the festivals but also the Heritage Commission for their future events), Construction timeline for the brick patio project and previous verbal agreements.

Council requested that the City Manager begin discussions with the Brian Collins, Chairman of the Heritage Commission, about implementing a user agreement between the two entities.

Mayor Neal adjourned the meeting at 6:34 p.m.

APPROVED _____

Tim Neal, Mayor

ATTEST:

City Clerk

CITY OF

T E N N E S S E E
P R O C L A M A T I O N

WHEREAS: September 17, 2021 marks the two hundred and thirty-fourth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS: It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate the occasion; and

WHEREAS: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,

NOW, THEREFORE I, Timothy F. Neal by virtue of the authority vested in me as Mayor of the City of Kingston in the state of Tennessee do hereby proclaim the week of September 17 through 23 as

CONSTITUTION WEEK

AND ask our citizens to reaffirm the ideals of the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City to be affixed this 14th day of September 2021.

Timothy F. Neal, Mayor
City of Kingston, TN

Memorandum

The Finance Department for the City of Kingston would like to ask the City Council to vote on the Ordinance No. 21-09-14-01, amending the Annual Budget for the 2021-2022 fiscal year. This amendment will allow for capital expenditures to be allocated from the upcoming loan proceeds that the City is due to receive as well as allocate money to be used by the fund balance for capital items.

The first part of the amendment is for the loan proceeds we are to receive in the amount of \$2,500,000. The Finance Department would like to add that revenue to our budget to off-set the new allocations for capital. Those capital items will include ballfield lighting; track resurfacing; a fire truck; traffic light improvements; a community center roof; Fort South West Point, T-dock and Foot bridge improvements; a Fire Hall roof; a Bobcat for Public Works and sidewalk additions and improvements. As you have discussed many times before, these are projects that must be done and were agreed upon when making the agreement with Cumberland Securities.

The second part of this amendment is to allocate \$350,000 of the fund balance to use for the agreed upon capital projects of three Park & Rec trucks, three vehicles for the Police Department and radios for both the Police and Fire Departments.

The third part of this amendment is to include the Direct Appropriations Grant proceeds of \$80,579 to the Capital Fund to be set aside for use to be determined at a later date.

The last and final portion of this amendment is for a grant the Police Department received from Tennessee Highway Safety Office in the amount of \$6,244. The purpose of the grant is to provide extra money to staff officers for writing citations for safety violations as well as equipment used. The money needs to be allocated to cover additional salary expenses and radars purchased by the Police department as a reimbursement to those expenditures used.

The Finance Department would like to ask for your vote on this amendment so that we can continue to conduct our business as we move forward with these new allocated funds to make great strides and improvements for many of our city's departmental needs.

ORDINANCE NO. 21-09-14-01

AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR THE CITY OF KINGSTON, TENNESSEE FOR FISCAL YEAR 2021-2022

WHEREAS, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires funds first be appropriated before being expended and that no appropriations may exceed available funds;

WHEREAS, *Tennessee Code Annotated* Title 6 Chapter 56 Section 208 allows amendment of the budget ordinance in the same manner as any other ordinance may be amended;

WHEREAS, sufficient funds were not appropriated for the library, and new funds have been received for fire and park expenditures for the fiscal year as noted below;

NOW, THEREFORE BE IT ORDAINED by the City Council for the City of Kingston, Tennessee, that:

SECTION 1: **Appropriations.** The governing body appropriates the following increases:

General Fund:

Revenue:

110-36900	Loan Proceeds	\$2,500,000
110-33479	State Grant DA	\$80,579
110-33479	State Grant Police Reimbursement	\$6,244

Transfer In from Capital Fund:

110-36961	Money assigned for Banner Brackets	\$10000
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Expenditures:

110-43100-329	Banner Brackets	\$10000
110-43750-936	Ballfield Lighting	\$650,000
110-43750-937	Track Resurfacing	\$500,000
110-43750-942	Fire Truck	\$375,000
110-43750-952	Traffic Light Improvement	\$300,000
110-43750-924	Community Center Roof	\$200,000
110-43750-939	Fort Southwest Point Improvements	\$150,000
110-43750-938	T-dock and Foot Bridge	\$125,000
110-43750-925	Fire Hall Roof	\$100,000
110-43750-943	Public Works Bobcat	\$60,000
110-43750-931	Sidewalk additions/Improvements	\$40,000
110-43750-947	P&R Trucks (3)	\$104,000
110-43750-941	Police Vehicles	\$115,000
110-43750-949	Fire Dept. Radios	\$70,000
110-43750-945	Police Dept. Radios	\$61,000
110-51640-931	Transfer out to Capital Fund	\$80,579
110-42100-112	Police Department Overtime refunded	\$1,244
110-42100-262	Police Department Equip Maintenance Refund for Radars	\$5,000

Use of Fund Balance \$350,000

Capital Fund:

Transfer in from General Fund:

\$80,579

Transfer out to General Fund:

300-51610-761

\$10,000

Expenditures:

300-43750-944

\$10,000

Section 2 : **Submission to the Director of Local Finance.** This amendment will be submitted to the Director of the Office of State and Local Finance as required by state statute to show continued compliance with the requirements of Tennessee Code Annotated Title 9 Chapter 21 Section 403 to maintain a balanced budget.

Tim Neal
Mayor

Kelly Jackson
City Clerk

Passed 1st Reading _____

Passed 2nd Reading _____

Resolution: 21-09-14-01
A RESOLUTION AUTHORIZING
THE CITY OF KINGSTON
TO PARTICIPATE IN

James L. Richardson “Driver Safety” Matching Grant Program

WHEREAS, the safety and well-being of the employees of the City of Kingston is of the greatest importance; and

WHEREAS, all efforts shall be made to provide a safe and hazard-free workplace for the City of Kingston employees; and

WHEREAS, Public Entity Partners seeks to encourage the establishment of a safe workplace by offering a “Driver Safety” Matching Grant Program; and

WHEREAS, the City of Kingston now seeks to participate in this important program.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KINGSTON, TENNESSEE the following:

SECTION 1. That the City of Kingston is hereby authorized to submit application for a “Driver Safety” Matching Grant Program through Public Entity Partners.

SECTION 2. That the City of Kingston is further authorized to provide a matching sum to serve as a match for any monies provided by this grant.

Resolved this _____ day of _____ in the year of _____.

Mayor

ATTEST:

City Clerk

David Bolling

From: Jim Washam
Sent: Monday, August 9, 2021 3:59 PM
To: David Bolling
Subject: Fwd: Street close request

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From: Jason Taylor <tmckingston@gmail.com>
Sent: Monday, August 9, 2021 1:57:50 PM
To: Jim Washam <Jim.Washam@kingstontn.gov>
Subject: Street close request

****EXTERNAL ****

It looks like November 6th is the date for our next cruise in/car show event. I am looking at having it at the high school again. The request I have is if we could close down Cumberland St and Patton Ferry Rd from 10-5 that day as well as the street in front of the community center and tennis courts. So if there is a way to close it from the driveway on Cumberland next to Sisco's all the way around to the tennis courts that would be great. We are anticipating a much larger crowd and turnout than the previous show!

Thank you as always!!

--

Jason Taylor
Taylor Motor Company
Kingston, TN

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**KINGSTON BEER BOARD
REGULAR MEETING
Tuesday, September 14, 2021**

A G E N D A

- A. Call to Order**
- B. Roll Call**
- C. Previous Minutes**
- D. New Business**
 - 1. None

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LIVESTREAMED ON OUR WEBSITE, WWW.KINGSTONTN.GOV AND POSTED
TO OUR FACEBOOK PAGE.**

REGULAR MEETING – KINGSTON BEER BOARD
TUESDAY, AUGUST 10, 2021
KINGSTON CITY HALL

The Regular Meeting of the Kingston Beer Board was held on Tuesday August 10, 2021. Chairman Tim Neal called the meeting to order with the following members present upon roll call: Member Randy Childs, Member Jeff Griffis, Vice-Chair Becky Humphreys, Member Tara Stockton, Member Stephanie Wright and Chairman Tim Neal. Member Tony Brown was absent.

PREVIOUS MINUTES

A motion made by Member Childs, second by Vice Mayor Humphreys to waive the reading and approve as written the minutes of the regular meeting on July 13, 2021.

The motion passed with a unanimous roll call vote. 6 Ayes

Citizens Comments: None

New Business: None

Chairman Neal adjourned the meeting. 6:35 pm

APPROVED _____

Timothy Neal, Chairman

ATTEST:

City Clerk



**KINGSTON WATER BOARD
REGULAR MEETING
Tuesday, September 14, 2021**

A G E N D A

- A. Call to Order**
- B. Roll Call**
- C. Previous Minutes**
- D. Citizens' Comments**
- E. Utility Director's Report**
- F. New Business**
 - 1. None

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LIVESTREAMED ON OUR WEBSITE, WWW.KINGSTONTN.GOV AND POSTED
TO OUR FACEBOOK PAGE.**

REGULAR MEETING – KINGSTON WATER BOARD
TUESDAY AUGUST 10, 2021
KINGSTON CITY HALL

The Regular Meeting of the Kingston Water Board was held on Tuesday, August 10, 2021. Chairman Tim Neal called the meeting to order with the following members present upon roll call: Member Randy Childs, Member Jeff Griffis, Vice-Chair Becky Humphreys, Member Tara Stockton, Member Stephanie Wright and Chairman Tim Neal. Member Tony Brown was absent

PREVIOUS MINUTES

A motion made by Member Griffis, second by Member Childs to waive the reading and approve the minutes as written the minutes of the regular meeting on July 13, 2021

The motion passed with a unanimous roll call vote. 6 Ayes

Citizen Comments – None

Board Comments – None

UTILITY DIRECTOR’S REPORT – Mr. Bolling gave updates on the following:

- American Rescue Plan-Expects a portion of the disbursement in the near future (possibly next month); Also, the possibility of disbursements from the State and County
- Kingston Point Development will be discussed in this month’s Planning Commission meeting. Plans to meet with WBUD to begin preliminary discussions about the project.

New Business: None

Chairman Neal adjourned the meeting. 6:41 pm

APPROVED _____

Timothy Neal, Chairman

ATTEST:

City Clerk