

REGULAR MEETING KINGSTON CITY COUNCIL

TUESDAY, FEBRUARY 8, 2022 – 6:00 P.M.

KINGSTON CITY HALL

The Kingston City Council met in regular session on Tuesday, February 8, 2022 at 6:00 P.M. Mayor Tim Neal called the meeting to order. Council Member Tony Brown gave the Invocation and Council Member Randy Childs led the pledge. Upon roll call the following members were present: Council Member Tony Brown, Council Member Randy Childs, Council Member Jeff Griffis, Vice-Mayor Becky Humphreys, Council Member Tara Stockton, Council Member Stephanie Wright and Mayor Tim Neal. Staff present: City Manager David Bolling (via phone), City Clerk Kelly Jackson, Finance Director Michelle Kelley (via phone) and City Attorney Jack McPherson.

APPROVAL OF PREVIOUS MINUTES

A motion was made by Member Griffis, second by Member Stockton to waive the reading and approve as written the minutes of the regular meeting and public hearing on January 11, 2022.

The motion passed with a unanimous roll call vote. 7 Ayes.

CITIZEN COMMENTS/PERSONS TO APPEAR/PROCLAMATIONS-None

REPORTS-MAYOR AND COUNCIL-

- Member Brown-Advised that the contractors will be setting two towers at SWP on February 9th at 8:30 A.M. in relation to the lighting project
- Member Childs-Commented that the sidewalk project on West Race Street is ongoing. City Manager advised that we are delayed due to the availability of concrete.
- Member Griffis-Advised that the Library Board will meet this Thursday.
- Vice-Mayor Humphreys-Advised that the lighting project at SWP and the boat ramp project at Ladd Park are ongoing.
- Member Stockton-Advised that the Beautification Committee has a "help-day" scheduled for March 19, 2022. She will advise more details as available.
- Member Wright-Requested additional information on the grant available from the Health Department which was brought to our attention just prior to the meeting time. Mr. Bolling will send out more information.
- Mayor Neal- Announced the appointment of Dana West and J.R. Best to the Riverline Committee and also the appointment of Mike Farmer to the Kingston Municipal Planning Commission to fill the unexpired term of Lou Qualls who recently resigned from the commission.

REPORTS-CITY MANAGER'S REPORT

- Announced preliminary information about a grant available through the Health Department which was sent to him just prior to the meeting time. This grant has no match and a letter of intent is due by March 1, 2022. He will send out more information.
- Advised that the lighting project at SWP is on schedule with the pole bases being set. They are trenching. The contractors have disconnected power and requested the public's patience while this work is being completed.

- Commented that Public Works is waiting on the availability of concrete to complete the sidewalk project on West Race Street.
- Advised that the Fire Department is planning their annual golf tournament on July 30th to raise funds for extrication equipment.
- Advised that the Police Department has an ongoing investigation related to the house at 414 West Ridgecrest where there have been several complaints about suspected drug activity. They recently executed search warrants and approximately 20 grams of Methamphetamine, 13 grams of Heroin and two loaded handguns were located. Charges will be pending.

ADDITION OF ITEMS TO THE MEETING AGENDA RECEIVED AFTER CLOSE OF AGENDA DEADLINE (BY UNANIMOUS CONSENT OF ALL MEMBERS PRESENT. -NONE

UNFINISHED BUSINESS-NONE

NEW BUSINESS –

- A. Consideration of adoption of Resolution 22-02-08-01, a resolution supporting the restoration of the historical state shared sales tax relationship and the increased single-article cap revenue sharing relationship between the State of Tennessee and local governments**

A motion was made by Member Wright, second by Member Griffis to adopt Resolution 22-02-08-01, a resolution supporting the restoration of the historical state shared sales tax relationship and the increased single-article cap revenue sharing relationship between the State of Tennessee and local governments.

The motion passed with a unanimous roll call vote. 7 Ayes.

- B. Consideration to authorize the City Manager to purchase a portable restroom trailer in lieu of constructing permanent restrooms at the Southwest Point amphitheater**

A motion was made by Member Griffis, second by Member Childs to authorize the City Manager to purchase a portable restroom trailer in lieu of constructing permanent restrooms at the Southwest Point amphitheater in an amount not to exceed \$80,000.

The motion passed with a unanimous roll call vote. 7 Ayes.

- C. Consideration of approval of the City Manager's recommendation to enter engage the firms of Community Development Partners and Fulghum Macindoe for administrative and engineering services**

A motion was made by Member Wright, second by Member Stockton to approve the City Manager to engage the firms of Community Development Partners and Fulghum Macindoe for administrative and engineering services

The motion passed with a unanimous roll call vote. 7 Ayes

D. Consideration to authorize the disposal of surplus property as requested by Finance, Parks and Recreation, Police and Public Works

A motion was made by Member Childs, second by Member Stockton to authorize the disposal of surplus property as requested by Finance, Parks and Recreation, Police and Public Works.

The motion passed with a unanimous roll call vote. 7 Ayes.

E. Consideration of appointments to fill two expiring term vacancies on the Beautification Committee for four-year terms ending 3/1/2026

A motion was made by Member Stockton, second by Member Humphreys to appoint Robert Sparkes and Susan Whitlock to another term on the Beautification Committee for four-year terms ending 3/1/2026.

The motion passed with a unanimous roll call vote. 7 Ayes

F. Consideration to rescind Resolution 14-9-9-2 and adopt Resolution 22-02-08-02, a resolution requiring all Board and Commission openings to be advertised

A motion was made by Member Brown, second by member Childs to rescind Resolution 14-9-9-2.

The motion passed with a unanimous roll call vote. 7 Ayes

A motion was made by Member Brown, second by Member Wright to adopt Resolution 22-02-08-02, a resolution requiring all Board and Commission opening to be advertised

The motion passed with a unanimous roll call vote. 7 Ayes

G. Consideration to require that all City Boards and Commissions meet in the Council room at City Hall and that all meetings are livestreamed, recorded and posted online.

A motion was made by Member Brown, second by Member Childs to require that all City Boards and Commissions meet in the Council room at City Hall and that all meetings are livestreamed, recorded and posted online.

Further discussion ensued where Member Humphreys stated that the Parks & Recreation Commission had discussed this topic in their last meeting and they were not in favor of moving the meeting location nor it being recorded/live-streamed. Member Stockton advised that the Beautification Committee had also discussed the topic and they were not in favor because they are considered an advisory committee only and not elected officials. She relayed that they wouldn't feel they would be as "open" in their discussions. She mentioned that their discussions involved specific addresses related to Codes Enforcement and the members would not feel comfortable discussing issues. Discussion ensued related to whether this would apply to the Library Board since they are governed by the State even though the City Council appointed the members and the city provides funding for the library. Member Wright was in favor of the motion for memorialization purposes and the ability to supplement the minutes recorded.

Member Brown withdrew his motion and Member Childs withdrew his second on this agenda item. Member Brown requested that this item be placed on the next work session agenda for further discussion.

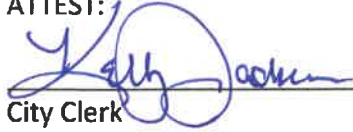
Mayor Neal adjourned the meeting at 6:25 pm

APPROVED 3-8-2022

A handwritten signature in blue ink, appearing to read "Timothy Neal", written over a horizontal line.

Tim Neal, Mayor

ATTEST:

A handwritten signature in blue ink, appearing to read "Kelly Jackson", written over a horizontal line.

City Clerk

RESOLUTION 22-2-08-01

A RESOLUTION SUPPORTING THE RESTORATION OF THE HISTORICAL STATE SHARED SALES TAX RELATIONSHIP AND THE INCREASED SINGLE-ARTICLE CAP REVENUE-SHARING RELATIONSHIP BETWEEN THE STATE OF TENNESSEE AND LOCAL GOVERNMENTS

WHEREAS, cities throughout the state of Tennessee are the economic engine of the state and today, 92% of the state's total sales tax collections are generated within city limits; and

WHEREAS, in 1947, the state began sharing 4.6% of each year's total state sales tax collections with cities for the purposes of recognizing the collective contribution of cities as the state's economic engine; thereby acknowledging that city residents incur a local tax burden that is directly attributable to financing, developing, and maintaining an economic environment that continues to generate a healthy portion of the sales tax revenue accruing to the state; and

WHEREAS, when confronting serious fiscal challenges in 2002, the state of Tennessee increased the state sales tax rate from 6% to 7%; however, cities were precluded from receiving their share of the 1% increase in sales tax revenue; and

WHEREAS, as a result of this change to the historical sharing relationship of state sales tax revenue, municipalities are only receiving a share of the state sales tax generated by 5.5% of the state sales tax rate rather than the full 7%; and

WHEREAS, because of this altered sharing relationship, the City of Kingston was denied an estimated \$93,805 in shared sales tax revenue in fiscal year 2021, and cities across Tennessee have been denied approximately \$835 million in shared sales tax revenues since its adoption; and

WHEREAS, at the same time in 2002, the state also doubled the amount of the purchase price of individual sale items (single-article cap items) subject to the combined state and local option sales tax of 9.75% from \$1,600.00 to \$3,200.00; and

WHEREAS, in addition to the state continuing to retain 100% of its 7% levy on the sale of single-article cap items, the state also captured, and continues to capture, 100% of the 2.75% portion of the sales tax levy that is customarily reserved for local government on the added sale of items with a purchase price above \$1,600.00; and

WHEREAS, since the adoption of the single-article cap increase in 2002, the state has received more than \$951 million in sales tax collections that would have benefitted cities, counties and school systems where these purchases occurred; and

WHEREAS, the returned revenue to cities, including Kingston, would (1) provide relief to local taxpayers and assist local governments in meeting the increasing demand for services, (2) provide an environment that has enabled existing businesses and industries to succeed, (3) promote further economic expansion, and (4) afford residents a high quality of life that has allowed the state of Tennessee to prosper.

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Kingston, on behalf of its residents, formally supports the restoration of the historical revenue-sharing relationship of recurring state shared sales taxes in order for cities to once again receive 4.6% of all state general fund sales tax revenue. The Council also formally supports the allowance of local governments to receive sales tax revenues realized on items with a purchase price above \$1,600.00.

ADOPTED, this 8th day of February, 2022.



Mayor Timothy Neel

Attest:



City Clerk



Community Development Partners, LLC

PROJECT **PROPOSAL**

for the City of Kingston



American Rescue Plan Act (**ARPA**
CONSULTANT SERVICES)



Community Development
Partners, LLC

CDP

Proposal to Provide (ARPA) Consultant Services City of Kingston

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American Rescue Plan Act (ARPA) Consultant Services for the City of Kingston

Community Development Partners, LLC (CDP) was formed in 1994. We are approaching our 28th year of providing project development, grant writing, project management, and planning services for city and county governments, nonprofit organizations, and private entities. We are a solid administrative consulting firm with the experience and qualifications necessary to advise the City of Kingston on compliance with ARPA requirements for all City ARPA activity. CDP is pleased to present a statement of qualifications. We look forward to working with the City of Kingston as partners and providing professional services for ARPA.

CAPABILITIES/EXPERIENCE

Program/Project Development Experience

CDP has a very successful track record across the broad spectrum of federal programs: including but not limited to CDBG - (Housing and Urban Development), LPRF and SRF (Environmental Protection Agency), TEP and MULTIMODAL- (Federal Highway Administration), Economic Development Administration, Rural Development Administration, and Health and Human Services projects. CDP has prepared and successfully funded grant and loan projects in multiple states. Experience and knowledge of a variety of programs and funding enable CDP to assist and advise communities with respect to regulation, funding opportunities, and coordination.

Our deep familiarity with project development guides our commitment to work with partners and stakeholders, to generate community-based visions and solutions. Our team closely examines grant and program guidance and communicates across funding agencies, to evaluate project eligibility and make strategic recommendations. Over our decades of service, we have become familiar with a range of engagement strategies and specifically tailor strategies to each community to obtain the broadest and most diverse participation possible. Our range of outreach and engagement activities, combined with a keen eye for adopting federal, state and local guidelines, will support the development of spend plans and projects that meet ARPA requirements.

Program/Project Implementation Experience

CDP has a wealth of experience in project administration. We have been very fortunate to have participated in professional management of over 1,000 projects funded through various agencies. Projects included, master plan, comprehensive plans, expansion and improvements to water, wastewater and electrical utilities, storm drainage, public facilities, community livability, and equipment acquisition.

The CDP team has tested processes based on over 27 years of experience for effective and efficient project implementation that corresponds with state and federal processes. Projects are assigned to a senior project manager; however, a team is formed for all projects to provide expert skills and information. Project managers and support personnel monitor projects from development to close-out. CDP closely examines and monitors program guidance to ensure the proper processes are followed and compliance is at the forefront.

Coordination and communication among key project stakeholders are crucial to successful implementation. CDP is the link between the City and other project consultants like engineers and architects, contractors, vendors, and funding agencies.

PROJECT TEAM

Community Development Partners, LLC is staffed by nine project managers and two technical support staff with extensive experience in the development and administration of federal and state grant and loan programs. Personnel available to assist in the planning, development and management of all aspects of the City of Kingston's ARPA funds and projects include:

Mr. Evan Sanders, President

Bachelor of Arts in Business Management
31 years in the planning, development and management of federal, state and local funded programs/projects

Ms. Mattie Cushman, Vice President

Bachelor of Arts in Political Science
Masters Public Policy and Administration
35 years in the planning, development, and management of federal, state and local funded programs/projects

Ms. Sarah Vanoy, Director of Operations

Bachelor of Science in Social Sciences
21 years project and grants management experience

Ms. Laralee Page, Project Manager

Bachelor of Science in
Social Entrepreneurship
9 years of project and grants management experience

Ms. Davina Gurschick, Project Manager

Associates of Science in Pre-Engineering
Associates of Applied Science in Computer Information Systems
14 years project and grants management experience

Mr. Chris Oelgoetz, Project Manager

Bachelor of Arts in Urban Studies
Master of Science in Planning
10 years project and grants management experience and planning

Mr. Bryan Hill, Chief Planner

Bachelor of Arts in Environmental Policy
Master of Arts in Planning & Development
8 years project and grants management experience and planning

Resumes attached

METHOD OF APPROACH

PLANNING

- A. Community and stakeholder outreach/engagement
- B. Review City master plan, comprehensive or other plans to identify projects or activities that may be eligible for ARPA funding
- C. Formulate goals, recommendations, and establish priority of eligible activities per Interim/Final Rule and Guidance for State and Local Fiscal Recovery Funds, best practices, local context and community need
- D. Develop documentation for eligible projects, activities, and uses of funds
- E. Draft and coordinate with City Staff to formulate an initial spend plan

REPORTING AND MONITORING

- A. Create filing system and maintain complete documentation, data for use of funds
- B. Prepare and coordinate with City staff to submit Performance and Financial Reports to the US Treasury as required by the Interim/Final Rule, and Compliance and Reporting Guidance for State and Local Fiscal Recovery Funds
- C. Prepare and coordinate with City staff to submit annual spend plan updates
- D. Provide monthly or periodic status report regarding use and status of funds for officials and staff
- E. Electronic and other communications with local, state, federal entities
- F. Assist with education and training of staff that may be involved with various aspects of ARPA

EQUAL OPPORTUNITY/TITLE VI

- A. Civil Rights compliance and reporting
- B. DBE Solicitation for competitive bid
- C. On site poster documentation

PROJECT MANAGEMENT

- A. Develop and manage procedures and practices for determination of subrecipient, contractor, and beneficiary eligibility
- B. Procurement, Suspension & Debarment monitoring to ensure procurement/payments are consistent with federal, state, local guidelines
- C. Coordinate with City staff, technical consultants/engineers to formulate front end bid

manual that are consistent with local purchasing requirements, Uniform Guidance, and compliance guidance for ARPA

D. Review, proposals, contracts, requests for payments and other purchasing documentation to ensure compliance using federal funds

E. Collect, evaluate and manage programmatic documents and data on each project

F. For any Infrastructure project, assist in establishing applicable labor standards, establish contractor reporting requirements and monitor contractors for compliance

FINANCIAL MANAGEMENT

A. Work with City staff to establish reporting and internal methods to record, disburse track funds in accordance with Uniform Guidance and Compliance and Interim/Final Rule for ARPA

B. Coordinate pre-reimbursement set up

C. Work with City staff to review payment request for each eligible project

D. Propose corrective action to ensure compliance

E. Perform internal control/risk assessment as needed or required

F. Provide other assistance/oversight to ensure funding is retained

AUDIT AND CLOSEOUT

A. Work with City staff to prepare for single audits of expenditures and work with City auditors as needed

B. Final Closeout/Performance Reports

UNDERSTANDING OF REQUESTED SERVICES and EXPERIENCE WITH COMPARABLE MUNICIPALITIES

The Coronavirus State and Local Fiscal Recovery Funds (ARPA) established under the American Rescue Plan Act (ARPA) is a novel federal funding program. Our methods and approach and understanding of ARPA is based on the Interim Final Rule Compliance and Reporting Guidance and other uniform guidance and training. Our approach may be modified upon publication of the Final Rule.

Our understanding of municipal and county government, state and federal agencies, and the vast federal guidance, regulations, and compliance requirements that accompany federal funds, will help CDP to hit the ground running with providing ARPA management services for the City of Kingston.

The project administrative services offered by CDP encompasses management and compliance with all aspects for state and federal funds including, but not limited to: uniform administrative requirements, strategic planning; project development and implementation; public input coordination; environmental review record, civil rights, fair housing and equal opportunity; financial management and reporting; uniform property acquisition and relocation act; Davis Bacon and related acts (labor standards); bidding/procurement procedures and award; contract document review; project files set up and maintenance; reporting; coordination of activities with grant partners/stakeholders; close-out activities.

Community Development Partners, LLC staff have worked with numerous communities and non-profit organizations across Tennessee, Mississippi and North Carolina on various planning, utility, public facilities community livability, social services and housing projects. Project familiarity includes all aspects of project development for water, wastewater, drainage, housing, recreation, community facilities, transportation enhancement, energy, and emergency services equipment projects.

Key CDP staff previously worked for the Tennessee Department of Economic and Community Development and were responsible for establishing policies and procedures for implementing federal and state regulations, guidance, and codes, evaluating and prioritizing projects for funding, as well as providing technical assistance and implementation oversight to communities receiving federal funds.

We have a client list of roughly 200 municipalities, counties and utility districts and implement a broad range of state and federal projects and activities.

COMPREHENSIVE CDP CLIENT LIST

CDP has been involved in a wide range of planning projects for clients in the region, including the following:

- Cherokee NC, *Cherokee Master Plan*
- Wilkes County NC, *Cielo Falls Master Plan*
- Sylva NC, *Mill Street Improvements Project and Passive Park Design*
- Kingston TN; *Kingston ADA Self-Evaluation and Transition Plan*
- Harriman TN; *Harriman ADA Self-Evaluation and Transition Plan*
- Rockwood TN; *Rockwood ADA Self-Evaluation and Transition Plan*
- Athens TN; *City of Athens Comprehensive 20-Year Land Use Plan Update*
- Bean Station TN; *Bean Station Wastewater Treatment Master Plan*
- Cumberland Gap TN; *Cumberland Gap Master Plan and Trailhead Development Plan*
- Claiborne Co. TN; *Claiborne County Regional Ten-Year Parks and Recreation Master Plan*
- Campbell Co. TN; *Campbell County Regional 10 Year Parks and Recreation Master Plan*
- Cocke County TN; *Cocke County and City of Newport Regional Ten-Year Parks and Recreation Master Plan*
- Hancock County TN; *Hancock County Parks and Recreation Ten-Year Master Plan*
- McNairy Co. TN; *McNairy County Regional Ten-Year Parks and Recreation Master Plan*
- Huntsville and Oneida, TN; *Huntsville and Oneida Ten-Year Parks and Recreation Master Plan*
- Vonore TN; *Town of Vonore 10-Year Parks and Recreation Master Plan*
- Bradley County TN; *Cleveland, Charleston, and Bradley County Comprehensive Plans*
- Chattanooga TN; *Third to Riverside Area-Wide Plan*
- Bristol VA; *Aquatics Facility Feasibility Study and Master Plan*
- Knoxville TN; *Downtown North Redevelopment Plan*

In addition to the above clients, we have provided project management, development, and project implementation services for the following clients:

City of Asheville	First Utility District	Town of Maury City	City of Trenton
Town of Banner Elk	City of Friendship	City of Maynardville	Town of Trezevant
Town of Murphy	City of Friendsville	City of McEwen	Town of Troy
Town of Sylva	Town of Gadsden	City of McKenzie	Tipton County
Town of Robbinsville	City of Gallaway	McNairy County	Upper E. TN Housing Dev. Agency
Town of Waynesville	Town of Garland	City of Middleton	Union County
Town of Maggie Valley	Town of Gates	City of Milan	Town of Vonore
Haywood County	City of Gatlinburg	Town of Milledgeville	City of Wartburg
Swain County	Town of Gilt Edge	Monroe County	Washington County
Graham County	City of Goodlettsville	City of Moscow	City of Waverly
Cherokee County	Grainger County	Town of Mount Pleasant	Town of White Bluff
Wilkes County	City of Grand Junction	City of Munford	City of White House
Jackson County	Town of Graysville	Nashville/Forest Hills	Williamson County
Eastern Band of Cherokee Indians	City of Greenbrier	National Storytelling Association	City of Williston
Town of Adamsville	Greene County	City of New Johnsonville	Wilson County Civic League
City of Alamo	Town of Halls	City of Newport	Town of Winfield
Town of Atoka	Hancock County	Town of New Tazewell	Alcorn County
City of Bean Station	Hardeman County	City of Nolensville	City of Ashland
City of Bells	Hardin County	Town of Oakdale	Benton County
Benton County	City of Harriman	Town of Oakland	Town of Beulah
Bethel University	Hawkins County	Town of Obion	Town of Booneville
Town of Bethel Springs	Haywood County	Obion County	Town of Burnsville
City of Blaine	City of Henderson	Town of Oliver Springs	Town of Centreville
City of Bolivar	Hendersonville Utility District	Town of Oneida	Town of Coldwater
Town of Brighton	City of Hendersonville	Town of Pegram	Town of Crosby
Brownsville Housing Authority	Town of Henning	Town of Pittman Center	Town of Crowder
City of Brownsville	Hosanna	City of Plainview	Town of Falkner
Town of Bruceton	Humboldt Utilities	Town of Pleasant View	Town of Farmington
City of Camden	Humphreys County	City of Puryear	Town of Glen
Carroll Co. Watershed Auth.	Town of Huntingdon	Town of Ridgely	Town of Gloster
Town of Caryville	Huntingdon Industrial Board	City of Ripley	City of Hernando
Cheatham County	City of Huntsville	City of Rives	Town of Jumpertown
Chester County	City of Jackson/Madison County	Town of Rogersville	Town of Marietta
City of Church Hill	Jackson Energy Authority	Town of Rossville	Town of Merigold
City of Clarksburg	City of Jellico	Town of Rutledge	City of Pope
City of Clifton	Town of Jonesborough	City of Samburg	Town of Renova
Cocke County	City of Kingston	Scott County	City of Renzi
Town of Collierville	Town of Kingston Springs	Town of Selmer	Town of Senatobia
City of Covington	City of LaFollette	Sevier County	Town of Snowlake
Crockett County	Lake County	City of Sevierville	City of Southaven
City of Crossville	Lauderdale County	Town of Somerville	TN Valley Community Development
Town of Dandridge	City of Lebanon	City of South Fulton	Town of Tishomingo
Decatur County	City of Lenoir City	SW TN Human Resource Agency	Town of Walnut
Dyer County	City of Lexington	City of Springfield	Town of Woodville
City of Dyersburg	City of Loudon	Town of Stanton	Wilson County
Town of Erville	City of Luttrell	Sumner County	
City of Fairview	City of Martin	City of Sunbright	
Fayette County	Martin Housing Authority	Town of Tazewell	
City of Fayetteville	Town of Mason	Town of Tellico Plains	
Williamson County Housing Partnership	Hope Opp. and People Enterprises, Inc.		

REFERENCES

Community Development Partners, LLC has worked with multiple Cities, Counties, State and Federal Agencies. The persons that are most acquainted with the experience and expertise of Ms. Cushman, Mr. Sanders, and the staff of Community Development Partners, LLC are listed below. Please do not hesitate to contact any of these references.

TENNESSEE

Mr. Scott Ball
City of Dyersburg
425 West Court Street
Dyersburg, Tennessee 38025 (731) 288-7610

Mayor Rhea Taylor
Fayette County
P.O. Box 218
Somerville, Tennessee 38068 (901) 465-5202

Mr. Terry Sweat
City of LaFollette
207 South Tennessee Ave
LaFollette, Tennessee 37766 (423) 562-4961

MISSISSIPPI

Mayor Judy Ramey
Town of Marietta
P.O. Box 88
Marietta, Mississippi 38856 (662) 728-9320

Mayor James F. Tennyson
Town of Tishomingo
P.O. Box 70
Tishomingo, MS 38873-0070 (662) 438-6402

Mayor Vicki Skinner
Town of Walnut
P.O. Box 540
Walnut, Mississippi 38683-0540 (662) 223-4405

Questions or requests for additional information, should be directed to William Evan Sanders:

Community Development Partners, LLC
P.O. Box 210437
Nashville, TN 37221
(615) 386-0222
esanders@cdpllc.com



Evan Sanders, President

January 11, 2022

Date

ATTACHMENT

COMMUNITY DEVELOPMENT PARTNERS, LLC PROJECT TEAM RESUMES

EVAN SANDERS, President

Education	Bachelor of Arts in Business Administration Birmingham-Southern College
Employment	President Community Development Partners, LLC 1994 – present Public Systems, Inc. 1990 – 1994 Grant Analyst TN Dept. of Economic & Community Development 1988 – 1990

Relevant Experience

Community Development and Enhancement Programs

Experienced in multiple federal and state program areas, including Community Development Block Grant Program (CDBG), HOME Program, State Revolving Loan Fund, Local Parks and Recreation Fund, Economic Development Administration, Tennessee Department of Transportation, and Rural Development Administration Programs.

Responsible for rating and ranking Community Development Block Grant (CDBG) applications, providing technical assistance to small cities receiving CDBG funds, monitoring regulations, and assisting with CDBG workshops on application preparation and grant administration while working at the Tennessee Department of Economic and Community Development. Provided technical assistance and project representation to numerous elected officials; administration and engineering firms; and various development districts throughout Tennessee.

Fasttrack Infrastructure Development Program (FIDP)

Served as the FIDP labor compliance specialist for the Tennessee Department of Economic and Community Development. Worked with FIDP grant preparation, program administration, and program activities through close-out.

HomeInvestment Partnership Program (HOME)

Prepared and successfully funded projects since the inception of the HOME program. Assisted in the implementation of these funded HOME projects.

MATTIE CUSHMAN, Vice President

Education

Master of Public Administration
Mississippi State University

B.A. Political Science
Mississippi State University

Employment

1994 – present

Vice President
Community Development Partners, LLC

1992 – 1994

Senior Project Manager
Public Systems, Inc.

1987 – 1992

Grant analyst
Tennessee Dept. of Economic and Community Development

1986 – 1987

Grant analyst
Tennessee Dept. of Human Services.

1984 – 1986

Program Review Administrator
Mississippi Dept. of Economic and Community Development

Relevant Experience

Community Development and Enhancement Programs

Has a thorough understanding of the regulations that govern programs administered by CDP. Manage all aspects of the community development related programs, including the Community Development Block Grant Program (CDBG), State Revolving Loan Fund, Local Parks and Recreation Fund, Tennessee Department of Transportation, and Rural Development Administration Programs.

Assisted in developing criteria for rating projects to determine suitability for funding, and ranking CDBG applications. Experienced in administering the Davis-Bacon Wage Act; providing technical assistance for industrial as well as community development projects; consulting with elected officials, engineering and administration firms, and industry officials; managing infrastructure, industrial development, and housing projects.

Management of 11 disaster recovery projects in compliance with state, federal and municipal policies, procedures and guidelines.

Davis Bacon Labor Standards – Contract

Managed a contract with the Tennessee Housing Development Agency for the provision of Davis Bacon Labor Standards oversight and reviews for Tax Credit Assisted Projects.

SARAH D. VANOY, Director of Operations

Education

Bachelor of Science in Social Sciences
Belmont University

Employment

Project Manager
Community Development Partners, LLC
2000 – present

Relevant Experience

Community Development and Related Programs

Trained extensively in state and federal regulatory requirements, including intense training in fair housing, labor standards, and environmental review. Some of training programs completed include:

Davis-Bacon & Related Acts – Revisiting Federal Labor Regulations in the New Millennium, presented by ICF Consulting for Indiana Association for Community Economic Development.

Environmental and Historic Reviews – sponsored by Indiana Association for Community Economic Development.

2009 Tennessee Fair Housing Matters Conference – sponsored by the Tennessee Human Rights Commission

2008 Tennessee Fair Housing Matters Conference – sponsored by the Tennessee Human Rights Commission

Landlord and Tenant Law

Local Public Agency Workshop – sponsored by the TN Dept. of Transportation
Solving Water Intrusion and Mold Problems in Tennessee

LARALEE PAGE, Project Manager

Education

Bachelor of Science in Social Entrepreneurship
Belmont University

Employment

Project Manager
Community Development Partners, LLC
2012 – present

Relevant Experience

Community Development Block Grant Program

Trained in state and federal regulatory requirements. Knowledgeable in application preparation, Davis-Bacon and related acts, state monitoring, financial management and grant implementation. Assisted in the environmental reviews and acquisition processes.

Tennessee Department of Transportation Local Programs

Assisted in development and implementation of Transportation Enhancement (TEP), Transportation Alternatives (TA), and Multimodal Access (MA) projects. Obtained Local Government Guidelines Certification, Right-of-Way Certification, and Construction Engineering Inspection training certificate. Responsible for application preparation, project management, financial management, Davis-Bacon, and local programs compliance.

Tennessee Department of Environment and Conservation Local Parks and Recreation Fund Program

Assisted in the development, preparation, and successful funding of LPRF projects. Well versed in LPRF guidelines, requirements, and procedures. Responsible for financial management, project management, and grant compliance.

Other Related Programs

Extensive experience with the implementation of Rural Development and State Revolving Loan Fund projects. Responsible for preliminary funding agency inquiry, application preparation, loan package preparation, financial management, and project management.

DAVINA GURSCHICK, Project Manager

Education

Associates of Science – Pre-Engineering
Associates of Applied Science – Computer Information Systems
Jackson State Community College

Employment

2014 – present	Project Manager Community Development Partners, LLC
2012 – 2014	Engineering Assistant TLM Associates, Inc. / Jackson, Tennessee
2001 – 2012	Office Administrator / Pretreatment Coordinator / IT manager J. R. Wauford & Company, Consulting Engineers, Inc.

Relevant Experience

Community Development Block Grant Program

Trained in state and federal regulatory requirements. Knowledgeable in application preparation, Davis-Bacon & related acts, state monitoring, financial management, and grant implementation. Assisted in the environmental reviews and fair housing requirements.

Tennessee Department of Transportation (TDOT) Local Programs

Assisted in the development and implementation Transportation Enhancement (TEP), Transportation Alternatives (TA), and Multimodal Access (MA) projects. Obtained Local Government Guidelines Certification; Right-of-Way Certification; Construction Engineering Inspection Training Certificate; and TDOT Materials and Test Division Concrete Field Certification. Responsible for application preparation, project management, financial management, Davis-Bacon and local programs compliance.

Other Related Programs

Ms. Gurschick also has experience with the implementation of Rural Development, State Revolving Loan Fund (SRF) and Fasttrack Infrastructure Development (FIDP) projects. Responsible for preliminary funding agency inquiry, application preparation, loan package preparation, financial management, and project management.

CHRIS OELGOETZ, Project Manager

Education

Master of Science in Planning
University of Tennessee

Bachelor of Arts in Urban Studies
University of Tennessee

Employment

2016 – present Project Manager
Community Development Partners, LLC

2011 – 2016 Project Planner / Project Manager
BPR, LLC / Knoxville, Tennessee

Relevant Experience

Tennessee Housing Development Agency (THDA) HOME Program

Managed and assisted over a dozen HOME programs over the course of eight years. These programs consist of the rehabilitation of single-family, owner-occupied homes of low-income families. Responsible for application preparation; completing environmental review statutory checklists; conducting public meetings; adhering to all laws outlined in the project manual and in policies and procedures; coordinating rehabilitation efforts between inspectors, risk assessors, homeowners and clients; completing pay requests and project close out.

Community Development Block Program

Assisted in the administration of CDBG programs for eight years. Duties included application preparation, environmental reviews, preparation of bid packages, employee interviews, payroll review, financial management, and fair housing requirements.

Davis Bacon Labor Standards – Contract

Assisted in the management of a contract with the Tennessee Housing Development Agency to provide labor standards services for developments of multi-million dollar tax credit assisted multi-family housing units.

Other Related Programs

Mr. Oelgoetz also has experience managing and assisting in the management of a variety of grant funded projects, including programs under the Economic Development Administration, the Environmental Protection Agency, and the Tennessee Department of Economic and Community Development.

BRYAN HILL, AICP Chief Planner

Education

Master of Arts in Community Planning and Development
University of Southern Maine

Bachelor of Arts in Environmental Policy
Warren Wilson College

Employment

2017 – present Planner
Community Development Partners, LLC,

2016 – 2017 Transportation Planner
Transpo Group

2013 – 2016 Land Use Planner
PDC Engineers

Relevant Experience

Bean Station Wastewater Treatment Master Plan

Coordinated work with engineers and planners to identify wastewater infrastructure improvements. Secured Three Star Grant funding for project.

City of Athens Land Use Plan Update

Led effort to assess existing land use regulations and policies. Generated maps and recommendations to guide future growth and development.

Cumberland Gap Master Plan and Trailhead Plan

Led process to generate policies and investment strategies to guide growth, promote public health, and create opportunities for economic development.

Park Master Plan Consulting Services

Developed regional Ten-Year Parks and Recreation Master Plans for seven Tennessee communities to provide a blueprint for future project funding and development.

ADA Transition Plan Consulting Services

Reviewed a wide spectrum of policies and plans, analyzed current data, assisted in identifying project priorities, led documentation process, and provided thorough, critical summaries of public feedback.

Awards

Transportation Plan of the Year — American Planning Assoc./ Alaska Chapter, 2015

Student Planner of the Year — Maine Association of Planners, 2013



**STATEMENT OF QUALIFICATIONS
FOR PROFESSIONAL ENGINEERING SERVICES
IN CONJUNCTION WITH THE AMERICAN
RESCUE PLAN ACT**

CITY OF KINGSTON

JANUARY 21, 2022



FULGHUM, MACINDOE & ASSOCIATES, LLC, an Ardurra Group Company
10330 Hardin Valley Road, Suite 201
Knoxville, TN 37932
865.690.6419
www.fulghummacindoe.com

January 21, 2022

City of Kingston
Attn: City Manager David Bolling
900 Waterford Place
Kingston, TN 37763

Dear Mr. Bolling,

I am pleased to submit the Fulghum, MacIndoe & Associates, Inc. (FMA) Statement of Qualifications for ARPA Professional Engineering Services.

We encourage you to visit our website at www.fulghummacindoe.com, which provides additional background information on FMA, our employees, capabilities and project history. We're certain you'll find us to be unique.

If you have any questions regarding the enclosed Statement of Qualifications, please call or email:

Michael S. MacIndoe, P.E.
Fulghum, MacIndoe & Associates, LLC, an Ardurra Group Company
10330 Hardin Valley Road, Suite 201
Knoxville, TN 37932
Direct: 865.251.5076 Main: 865.690.6419
Email: mmacindoe@ardurra.com

Sincerely,

A handwritten signature in blue ink, appearing to read "Michael S. MacIndoe".

Michael S. MacIndoe, P.E.
Group Leader

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“

Fulghum, MacIndoe & Associates have a strong commitment to anticipating and exceeding client expectations. We have been most pleased with their quality of work along with their desire to deliver an excellent product in a timely fashion and on budget.

We will continue to use FMA exclusively in Tennessee for all of our civil engineering needs.”

WILL WHITE
MANAGING MEMBER
GREYSTONE PROPERTIES



**STATEMENT OF QUALIFICATIONS
FOR PROFESSIONAL ENGINEERING SERVICES
IN CONJUNCTION WITH THE AMERICAN
RESCUE PLAN ACT**

CITY OF KINGSTON

GENERAL INFORMATION

GENERAL INFORMATION



BIG FIRM EXPERIENCE. SMALL FIRM AGILITY.

Fulghum, MacIndoe & Associates, Inc. (FMA) was founded in Knoxville, TN in 2003 by William Fulghum Jr., P.E. and Michael MacIndoe, P.E., who combined their expertise gained with one of the world's largest engineering firms.

Billy and Mike quickly discovered a common theme: people want a firm that will do what they say, finish on time, and charge a fair fee. From this not-so-surprising discovery, they developed the operating principle of being On Time with No Surprises. Every aspect of the business (from people to processes to strategy) reflects this principle. Today FMA is a multi-discipline engineering firm with 21 FTEs and a strong set of core values.

■ CIVIL

- stormwater and flood studies
- commercial
- industrial
- residential
- recreational
- traffic
- substations
- religious & educational
- municipal & government

■ STRUCTURAL

- bridges
- commercial
- industrial
- residential
- wastewater treatment
- recreational
- substations
- religious & educational
- municipal & government

■ ENVIRONMENTAL

- water distribution
- wastewater treatment
- sanitary sewer
- collection gas lines
- grant funding

■ ELECTRICAL

- transmission lines
- distribution lines
- substations
- system improvements
- joint use pole counts

■ CONSTRUCTION SERVICES

- environmental / utility
- civil / site

■ GIS MAPPING

- water line
- sanitary sewer

WHY FMA?

COMMUNICATION

From the first meeting, we listen actively, respond quickly and keep you informed.

CLEAR DIRECTION

We set clear objectives for the project, and those objectives drive our decisions.

QUALITY CONTROL

We devote a Principal Engineer to specifically oversee QC start to finish.

PRODUCTIVITY

Our employee utilization rate is 35% higher than the industry average.

COST EFFECTIVENESS

Our clear plans, quality control, and high productivity levels save on construction costs.

EXPERIENCE

With decades of experience among senior FMA staff, we can meet any challenge.

ON TIME. NO SURPRISES.

This is a promise of respect, and we keep it.

GENERAL INFORMATION



GENERAL EXPERIENCE AND APPROACH

Billy and Mike created a company that engages all employees in project execution and client responsibility. They want their employees on the front line and to have face-to-face contact with clients. They chose not to divide the company into groups; or to give employees titles. Instead, they created a culture based on "all for one; one for all". There is no hierarchy; there's no vertical structure; there are no titles. Such an approach has allowed team members to feel equal; to be empowered to do their job – to take care of their client. The culture is built around empowerment and trust. Employees are empowered to take responsibility; to get their work done in conformance with the client's needs and in conformance with FMA core values.

The project team members assigned to your project have successfully completed numerous projects together. Everybody understands their assignments. Everybody knows what needs to be done to keep a project moving. The FMA team will work together with the City's team during the planning, field work, design, bid, and construction administration phases of work.

Current Work Capacity - Our team is currently working on projects that are in all phases – some projects are in planning; others are in design; and others are in construction. Our internal challenge is to ensure we maintain a workflow balance as we integrate new projects with existing projects. Our company culture, project management tools and internal processes ensure we'll keep your projects moving. Completion of our 17th year of business is a testament to a system that's working. Repeat business greater than 90% is a testament that our system is working.

We encourage you to visit our website (www.fulghummacindoe.com). We're confident our website will show you a collection of Ninjaneers that are eager to take on your projects.

95%

EMPLOYEE RETENTION
OVER 10 YEARS

35%

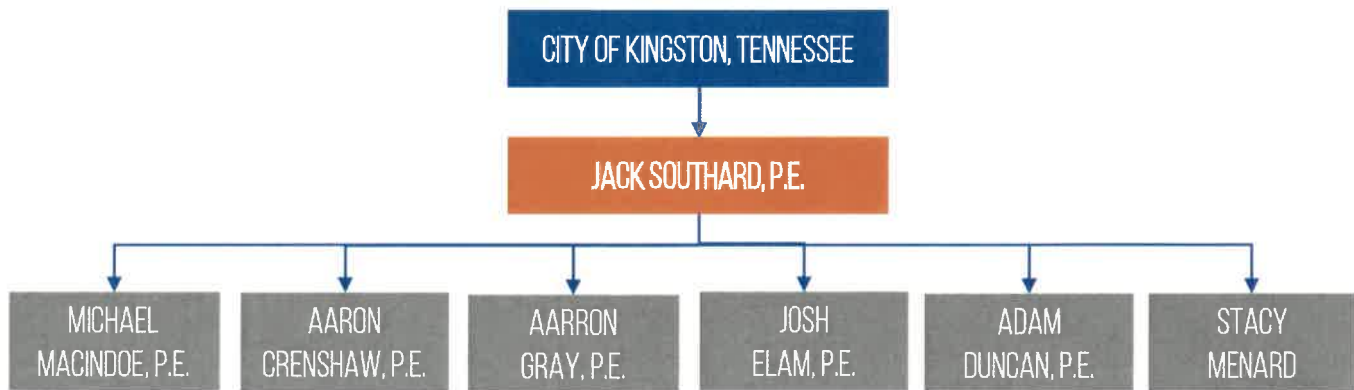
HIGHER PRODUCTIVITY
PER EMPLOYEE THAN
OUR INDUSTRY PEERS

GENERAL INFORMATION



CONSULTANT PROJECT TEAM

As a **Small Business** with strong emphasis on core values, FMA has grown into a multi-discipline engineering firm in one, central office with 25 FTEs, including 12 Professional Engineers, 7 Engineer Interns, 4 designers, and 2 RPRs. FMA is unique in that Billy and Mike created a company where all employees have project responsibility and client interaction. There are no overhead positions in FMA. Overhead tasks are outsourced which allow Billy and Mike to focus on their passions: clients and project management & engineering. **FMA is now part of The Ardurra Group**, which allows us to access the expertise from a pool of more than 800 employees located in 40 offices. This vast group of engineers accounts for approximately 65% of water and wastewater work performed by Ardurra. Please refer to the subsequent pages which presents an overview of Ardurra's expertise.



- Jack Southard, P.E. – Project Manager. As Project Manager, Jack will be your primary point of contact.
- Michael MacIndoe, P.E. – Mike will support Jack throughout the process, and will conduct Quality Control review
- Aaron Crenshaw – will assist Jack with design
- Aarron Gray – will provide support with tasks associated with Civil Site Design
- Josh Elam – will provide support with tasks associated with Structural Design
- Adam Duncan – will provide support with tasks associated with Electrical Design
- Stacy Menard – will provide onsite representation during construction
- Subconsultant – Figura Land Surveying

Another integral part of the team is the Project Administrator. It's our understanding the City has partnered with Community Development Partners on past projects. **FMA has a 20-year partnership with CDP on numerous past and current projects** with several East Tennessee Cities and Counties including Lenoir City, Town of Huntsville, Town of Oakdale, City of LaFollette, LaFollette Utilities Board, City of Jellico, City of Bean Station, City of Wartburg, Grainger County, City of Rutledge, City of Blaine, and the Town of Vonore. We're positioned to partner with several of these same communities on upcoming ARPA and SRF funded projects.

Services:

LAND DEVELOPMENT

Ardurra can provide detailed site evaluation and due diligence support as well as design, permitting, and construction administration. We have an extensive understanding of regulatory requirements within our geographic service areas and maintain a strong and respected relationship with local agencies.

- Land Use Evaluation & Due Diligence Assistance
- Entitlement and Regulatory Planning
- Conceptual Master Planning
- Civil Site Design & Permitting
- Ecological Sciences
- Landscape Architecture
- Single & Multi-Family Residential
- Urban In-Fill / Redevelopment
- Mixed Use Development
- Commercial, Office, Retail
- Industrial
- Healthcare
- Education
- Government

STORMWATER

Ardurra's stormwater experts support our clients in preventing erosion and minimizing flood damage. We support our clients' with permitting, flood risk analysis, erosion and sediment control, and sustainability.

- Erosion Control
- Flood Risk Assessment and Mitigation
- FEMA No-Rise Analyses
- CLOMR and LOMR Floodplain Studies
- Water Quality Assessments
- SWPPP
- SWMP
- LEED Certifications

TRANSPORTATION

Ardurra works with our clients to develop customized, sustainable, and cost-effective designs for building and maintaining infrastructure. With a portfolio of over 500 transportation projects from roadway maintenance designs for grass roots roadways to full complete street reconstruction, our clients have relied on our expertise in comprehensive planning, engineering design, and construction management to provide safe and efficient transportation solutions.

- Transportation Planning, Route Studies, and Schematic Design
- Bridge Layouts, Pavement, and Geometric Design
- Minor, Major/Complex Roadway, and Interchange Design
- Hydrology and Hydraulic Designs for Channels and Crossings
- Storm Drain System Analysis and Design
- Intersection Improvements and Safety Enhancements
- Bicycle/Pedestrian Trails and Facilities
- Roadway Construction Management and Inspection
- Construction Plans, Specifications, and Estimates
- Signing, Pavement Markings, Channelization, and Traffic Signal Design
- Stormwater Pollution Prevention Plan Design (SWPPP)

ELECTRICAL SERVICES

We recognize that consumers expect electrical and communications infrastructure to operate without interruption. Whether you are upgrading existing facilities or developing new infrastructure, Ardurra can assist with the planning, design, permitting, and construction oversight needed for a successful installation.

- Transmission & Distribution Design
- Pole Loading Analysis
- Street & Site Lighting
- Communications Distribution
- Construction Oversight
- Pole Attachment Audits
- Joint Use Compliance Assessment
- "Make-Ready" Analysis
- DOT Utility Relocations
- Utility Permitting
- Storm Damage Assessment

For further information on our new capabilities, please contact:



Mike MacIndoe, PE
macindoe@fulhummacindoe.com



Billy Fulghum, PE
fulghum@fulhummacindoe.com



ARDURRA

FMA is now a part of Ardurra



ARDURRA

Familiar Faces. More Resources.
Same Great Service.

With 600+ employees in over 30 offices across the country, Ardurra is a Top 500 ENR-ranked, rapidly growing company of experts, engineers, and design professionals committed to delivering quality services and practical solutions in the fields of:

- ~ Engineering
 - Water & Wastewater
 - Aquatics
 - Public Works
 - Structural
 - Land Development
 - Electrical
 - Solid Waste
- ~ Landscape Architecture
- ~ Ecological Services
- ~ Disaster Management
- ~ Surveying
- ~ Transportation

Over the last year we have tripled in size through involvement in major projects and strategic acquisitions that have expanded our resources, capabilities and geographic reach. We would love to meet with you to provide more details about our growing organization and discuss how these exciting changes can benefit you!



Please visit our website at
WWW.ARDURRA.COM
 for more information.

Services:

WATER & WASTEWATER

Water supply, wastewater treatment, effluent disposal and reuse will continue to be critical issues for municipalities, private utilities and businesses.

Ardurra's water group consists of seasoned engineers, hydrologists and environmental scientists. We leverage the latest computer modeling programs combined with traditional engineering and business solutions to find the right solutions for our clients.

- Water & Wastewater Treatment
- Water & Wastewater Conveyance
- SES Studies
- Sewer Rehabilitation/Replacement
- SFP Facilities Plans
- Grant Funding (SFR, CDBG, ARC, EDA, etc.)
- Water Reuse
- Water Supply Planning & Reuse
- Hydrologic & Hydraulic Modeling
- Regulatory Permitting & Compliance
- Resilience
- Master Planning



AQUATICS

Ardurra brings more than 30 years of experience designing aquatic life support systems for zoos, aquariums and marine parks. Focusing on quality functional designs that incorporate innovative strategies to lower operational costs, reduce energy consumption, provide operational flexibility and minimize construction costs.

- Wet Infrastructure
- Aquatic Life Support Systems
- Aquatic Exhibits
- Aquarium Design
- Zoos
- Marine Parks
- Marine Research Laboratories
- Educational Facilities
- Water Balance Modeling



PUBLIC WORKS

Ardurra recognizes the very diverse and unique needs of our municipal clients and works closely alongside local, state, and federal regulatory agencies to find economical and environmentally balanced solutions.

- Municipal Utility Planning & Design
- Urban & Rural Stormwater Management
- Hydraulic & Hydrologic Engineering
- Flood Control
- Coastal Engineering
- Solid Waste
- Transportation, Roadways/Bridges
- Geographic Information Systems



ECOLOGICAL SERVICES

Ardurra's full service environmental and ecological capabilities include cost-effective services in the areas of municipal and private development, utilities, agricultural activities permitting, and ecosystems management services.

- Permitting & Compliance
- Agricultural
- Technical
- Ecosystem Management
- Wildlife



STRUCTURAL

Ardurra provides comprehensive structural engineering for a broad range of commercial, public, civil works and institutional projects. We work across a variety of building types including office, education, industrial, residential, government, pharmaceutical and healthcare as well as transportation, flood control/hydraulic and public works facilities.

- Planning & Design
- Condition Assessment
- Forensic Evaluation
- Foundations
- Bridges & Transportation Facilities
- Flood Control/Drainage Structures
- Pumping Stations
- Public Works Facilities
- Buildings
- Bridges



DISASTER MANAGEMENT

Ardurra's in-house civil, structural, environmental, mechanical and hydraulic engineers have extensive experience in modeling, planning and hazard mitigation design. We understand the specific issues involved in assessments, emergency repairs, design, construction and closeout services as they relate to federal authorities and funding mechanisms.

- Planning & Training
- Emergency Management Plan Development
- Emergency Recovery
- Disaster Engineering
- Grant Application Development & Management
- IT / Database Development & Management
- Compliance & Reporting
- Financial, Payroll & Grant Management
- Procurement & Contract Monitoring
- Insurance Support
- Alternative Funding Sources Support



GENERAL INFORMATION



CLIENT SERVICES AND SATISFACTION

We use a unique manpower loading approach by focusing our resources (manpower) on bottlenecks. Such an approach eliminates project constraints (weakest links) and ensures projects stay on schedule. Staff meetings are conducted every Friday morning with all employees. Prior to the staff meeting, Project Managers are required to determine their project specific resource requirements for the coming week(s). Such an approach allows PMs to allocate the necessary resources required to keep projects on schedule.

We are not departmentalized. In other words, we don't have a "civil department" or an "environmental department". Instead, we train our engineers to be proficient in all aspects of civil engineering, whether sewer rehabilitation, sewer conveyance, permitting, grading, drainage, etc. This allows us to fully utilize the capabilities and skill sets of each employee. More importantly, it allows us to efficiently utilize resources on projects to ensure we deliver projects on time and within budget.

PERFORMANCE PLAN

FMA utilizes a proven and effective project management process. Planning the project is the most important activity influencing successful project execution. We use Microsoft Project as a tool to define the major tasks and subtasks, resources assigned to those tasks, work duration, and schedule (start/finish) as well as track our work. These files are imported and exported to and from Deltek Vision. We will share this plan with you before the project begins.

BUDGET CONTROLS

Billy and Mike chose Deltek Vision to use as their software platform for total integration of all project elements: Planning – Resource Management – Scheduling - Financial Management – Project Accounting – Billing/Invoicing – Time/Expense. All projects begin with the Project Plan. The Project Plan is created parallel with the proposal. As the Plan is prepared, the project team is assembled; tasks are defined; resources (labor) and cost are allocated; and a schedule is created. This process forms the baseline management tools that are used to monitor projects through completion.

Billy and Mike use an all-hands approach to review projects. This is done with all employees every Friday. All active projects are discussed and reviewed during a weekly staff meeting. Resource allocations are reviewed so each employee knows their exact project assignments for the following week. Adjustments of resources are made as needed to ensure project constraints are eliminated. This is a schedule focused approach, mindful of the NO SURPRISES core value.

Mike MacIndoe will manage all cost elements of your project, including weekly tracking of labor cost vs. budget and monthly invoices. Deltek Vision provides all the monitoring tools needed to track cost vs. budget vs. invoices.

GENERAL INFORMATION



APPROACH TO MAINTAINING POSITIVE DAILY WORKING EXPERIENCE WITH CITY OF KINGSTON

When Mike and Billy started their firm from scratch, they designed it with an emphasis on the employee culture, figuring that if the employees enjoy a positive working experience, the clients will win, too. And that's how it has worked out. We enjoy what we do. And we're passionate about doing a good job. So, we're sensitive about our clients' experiences, as well. If our clients are not having a positive experience, we want to know. We want to fix it.

For the past nineteen years, FMA has managed to keep their founding principles front and center with the maxim: "On time with no surprises." That's the company's DNA, the very essence of who we are and what we do. It comes down to respect. We respect our clients enough to keep our promises. To not play games. And to communicate directly and frequently.

Many firms sacrifice these ideals in order to do business the way they always have. But MacIndoe and Fulghum decided to challenge the status quo and build their vision around simple principles that their clients wanted to see in a firm. The proof is in the pudding; our clients seem to appreciate this strict adherence to budgets and deadlines. Other engineers - or "Ninjaneers," as we like to call them - have joined us, and they have helped to establish a culture that both feeds and reinforces the founders' passion for respect and kept promises. **As a result, FMA has won several distinctions and awards:**

- One of Inc. 5000's "Fastest Growing Private Companies in America"
- On CE News' Top 40 List of The Best Civil Engineering Firms to Work For in the U.S.
- On Zweig White Hot Firm List 2008
- In Open Ratings Top 20%
- A recognized Green Business by the Knoxville Chamber





**STATEMENT OF QUALIFICATIONS
FOR PROFESSIONAL ENGINEERING SERVICES
IN CONJUNCTION WITH THE AMERICAN
RESCUE PLAN ACT**

CITY OF KINGSTON

TECHNICAL EXPERTISE AND EXPERIENCE

TECHNICAL EXPERTISE AND EXPERIENCE



SPECIALIZED EXPERIENCE OR TECHNICAL EXPERTISE OF THE FIRM IN CONNECTION WITH THE TYPE OF SERVICE TO BE PROVIDED

As presented in this SOQ, FMA is a multi-discipline firm with vast experience in water, wastewater, civil site, structural, electrical and traffic engineering. Our experience in water includes water treatment, raw water pumping, water transmission and distribution, water storage, water system pumping, water loss GIS Mapping and Asset Management and hydraulic modeling. Our experience in sewer includes wastewater treatment, pump station and force main conveyance, Inflow and Infiltration reduction through sewer rehabilitation and replacement, SSES studies, GIS Mapping and Asset Management, and Hydraulic Modeling.

CAPACITY OF THE FIRM TO PERFORM WITHIN THE TIME LIMITATIONS ESTABLISHED BY ARPA, TAKING INTO CONSIDERATION CURRENT AND PLANNED WORKLOAD OF FIRM

Our Team is positioned to take on a variety of opportunities presented by local and State allocated ARPA funding. Your projects will be assigned to a single point of contact. This senior project manager (PM) will be responsible for day-to-day communications with your team. Before the project begins, the PM will develop a project Plan that will include a schedule with labor resource allocations. The schedule will include all project tasks which will be integrated with labor for each task. Such an approach allows us to plan your project from beginning to end.

FMA conducts weekly updates to the project plan and labor/resource allocation to ensure projects stay on track. Each week, the PM will review resources allocated to the project and adjust as needed.

We will share this Plan with you so you can see how we have planned out the project and allocated our resources to ensure timely completion.

PAST RECORD OF PERFORMANCE ON ANY LOCAL, STATE OR FEDERALLY FUNDED PROJECTS

FMA has been involved in numerous water and wastewater projects funded by either State and/or Federal funds. Such funding sources have included SRF, CDBG, ARC, EDA and RD. We routinely have CDBG projects for local communities that are repetitive 2-year funding cycles.

Past projects have included Wastewater Plant Expansion and Upgrades; Sewer Pump Station and Force Main Conveyance replacement; SSES Studies including smoke testing, CCTV inspections, manhole inspections, flow monitoring and hydraulic modeling; and water loss reduction through waterline replacement.

We have recently submitted several Clean Water and Drinking Water SRF Questionnaires for Towns that are pursuing SRF to fund their projects. We will also be working with several Cities, Counties and Utilities who received ARPA funds. *A list of these projects is included on the following page:*

TECHNICAL EXPERTISE AND EXPERIENCE



CITY OF LAFOLLETTE/LAFOLLETTE UTILITIES BOARD

- 2006 CDBG - Pump Station/Force Main Replacement
- 2008 CDBG - Pump Station/Force Main Replacement
- 2010 CDBG - Sewer System Rehabilitation/Replacement
- 2012 CDBG - Sewer System Rehabilitation/Replacement
- 2014 CDBG - Sewer System Rehabilitation/Replacement
- 2016 CDBG - WWTP Sludge Dewatering System
- 2018 CDBG - WWTP Influent Pump Station Upgrade
- 2020 CDBG - Sewer Rehabilitation/Replacement

CITY OF LENOIR CITY/LENOIR CITY UTILITIES BOARD

- WWTP Expansion Phase 1: Sludge Dewatering; 2006 CDBG
- WWTP Expansion Phase 2: Oxidation Ditch; 2006 SRF
- WWTP Expansion Phase 3: Projects A and B: Digester and Trickling Filter Rehabilitation; 2009 SRF
- WWTP Expansion Phase 3: Project C – Miscellaneous Rehabilitation (Sludge Heater and Drying Beds Modifications); 2012 CDBG
- WWTP Expansion Phase 3: Project D – Miscellaneous Rehabilitation (Headworks); 2014 CDBG
- WWTP Expansion Phase 3: Project E – Miscellaneous Rehabilitations (Grit Removal); 2016 CDBG
- Lenoir City Main Pump Station #1 Replacement; 2015 SRF

TOWN OF HUNTSVILLE

- 2012 CDBG – Wastewater Treatment Plant Upgrade
- 2015 ARC – Wastewater Treatment Plant Upgrade
- 2017 ARC – Sewer System SSES Investigations and Study
- 2020 ARC – Sewer Pump Station Replacement
- 2015 CDBG – Wastewater Treatment Plant Upgrade
- 2016 LPRF – Flat Creek Park Restroom Facility
- 2017 CDBG – Sewer System Rehabilitation/Replacement
- 2019 CDBG – Sewer System Rehabilitation/Replacement
- 2020 ARC – Pump Station Replacement

CITY OF BLAINE

- 2020 CDBG – Low Pressure Sewer System Extension

CITY OF WARTBURG

- 2020 ARC, 2020 EDA – Brushy Mountain Redevelopment Sewer System Collection and Wastewater Treatment Plant

CITY OF RUTLEDGE

- 2020 ARC – Sewer Pump Station/Force Main Conveyance Replacement
- 2020 CDBG – Wastewater Treatment Plant Influent Pump Station Replacement

TOWN OF VONORE

- Vonore City Hall Pump Station Replacement; 2020 CDBG

TOWN OF JELICO

- 2016 CDBG – Water line Replacement for Water Loss Reduction

GRAINGER COUNTY

- 2021 ARPA Funds – Upgrade to Bean Station Elementary School Sewer System

TECHNICAL EXPERTISE AND EXPERIENCE



LCUB WWTP EXPANSION - PHASE 1 SLUDGE DEWATERING

Lenoir City Utilities Board (LCUB) retained FMA to provide professional engineering design and resident project representative services in conjunction with design of a new sludge dewatering facility for the LCUB wastewater treatment plant (WWTP) expansion project. The project consisted of a 2.0 meter belt filter press (BFP) which was be installed in a new building on the plant site. The building is a slab on grade, metal framed with metal siding and roofing systems. Ancillary systems consist of digested sludge pumping, polymer storage, mixing, and feed, spray water system, a dewatered cake conveyor, and appurtenances. The project was partially funded by a Community Development Block Grant (CDBG).

CONTACT

Shannon Littleton, P.E.
865.986.6591
slittleton@lcub.com

SERVICES

Environmental Engineering

PROJECT TYPE

Municipal

YEAR COMPLETE

2008

CONSTRUCTION COSTS

\$1,000,000



TECHNICAL EXPERTISE AND EXPERIENCE



LCUB WWTP EXPANSION – PHASE 2 OXIDATION DITCH

Knoxville Lenoir City Utilities Board (LCUB) retained FMA to provide professional engineering design and resident project representative services in conjunction with expanding their WWTP from 2.0 mgd to 3.0 mgd. Design included one oxidation ditch, three submersible pump stations, one primary effluent splitter box, one combination mixed liquor/ final effluent splitter box, two final clarifiers, final clarifier scum pumps, waste activated sludge thickening equipment (including pumps and gravity belt thickener), chlorination equipment, a new chlorination building, a new CMU electrical building, and all piping and ancillary items. This project was partially funded and financed by the Economic Development Administration (EDA) and State Revolving Fund (SRF).

CONTACT

Greg Jones, P.E.
865.988.0729
gjones@lcub1.com

SERVICES

Civil Engineering

PROJECT TYPE

Municipal

YEAR COMPLETE

Under Construction

CONSTRUCTION COSTS

\$10,616,000



TECHNICAL EXPERTISE AND EXPERIENCE



LENOIR CITY UTILITIES BOARD WASTEWATER TREATMENT PLANT UPGRADE

FMA completed the design, permitting, and general construction administration services for a 10.6-million-dollar upgrade for the LCUB WWTP. This upgrade required increasing plant capacity from a 2 mgd trickling filter to a 3 mgd aeration plant. The Project required an evaluation of numerous process improvements. The expansion improvements included the rehabilitation of sludge processing, the use of an oxidation ditch and submersible pumps, and the completion of a new sludge dewatering building. One major challenge was determining how to integrate the existing processes with the new expansion. The final design incorporated an effective and efficient method leveraging the existing facilities in conjunction with our proposed expansion.

CONTACT

Shannon Littleton, P.E.
865.986.6591
slittleton@lcub.com

SERVICES

Design & Construction Administration

DATES OF PROJECT

2008 - 2012

DOLLAR VALUE (TOTAL)

\$10,600,000



2.8 MG Aerobic Reactor



Two 75' diameter Clarifiers

TECHNICAL EXPERTISE AND EXPERIENCE



LAFOLLETTE UTILITIES BOARD WASTEWATER PLANT UPGRADE AND EXPANSION

FMA completed the design and construction administration of a major WWTP upgrade and expansion for LUB. The \$6.7 million project upgraded and expanded the plant capacity from 1.25 mgd to 1.875 mgd. LUB, which received a TDEC Directors Order in 2004, was required to develop a process capable of meeting stringent nutrient removal requirements due to the nutrient enriched 303d listed stream. Process upgrades included rotary screening, grit removal system upgrade, and a new 0.148-million-gallon anaerobic reactor, 0.862 anoxic reactor, 0.862 aerobic reactor, one new clarifier, filtration using cloth media rotating discs, composting of biosolids, ancillary pump systems, and ultraviolet disinfection.

CONTACT

Kenny Baird, General Manager
423.562.3316
kenny.baird@lub.org

SERVICES

Planning, Design, TDEC, Permitting, Procurement,
and Construction Administration

DATES OF PROJECT

2007 - 2012

DOLLAR VALUE (TOTAL)

\$6,924,910



Anaerobic, Anoxic, and Aerobic Reactors



Tertiary Filtration



UV Disinfection

TECHNICAL EXPERTISE AND EXPERIENCE



LCUB - PUMP STATION #1 REPLACEMENT

Lenoir City's Pump Station #1 is their main pump station that delivers all flow from the collection system to the wastewater treatment plant. The new pump station is being constructed on a very challenging site which is adjacent to the existing pump station, a creek, railroad, and private properties. The site is underlain with rock. The new built-in place station will replace the existing pump station and will be capable of delivering peak flows up to 5 mgd.

FMA designed a dry pit/wet pit pump station that included three dry-pit submersible pumps. The combined pump capacity of two pumps is approximately 5 mgd. Other work associated with the project included approximately 60 linear feet of 36-inch gravity sewer and 900 linear feet of 18-inch force main. The built-in place pump station is 22 feet deep.

CONTACT

Leon Shields
865.740.9104
lshields@lcub.com

DATES OF PROJECT

July 2016 - Current

CONSTRUCTION COST

\$2,417,000



TECHNICAL EXPERTISE AND EXPERIENCE



ROCKWOOD WATER, SEWER AND GAS – FRONT STREET TRUNK SEWER LINE

Rockwood Water, Sewer and Gas commissioned FMA to provide design, bid and construction administration services for replacement of their main sewer trunk line conveying flow to the wastewater plant. The existing 18-inch pipe had collapsed. FMA quickly mobilized to ascertain the extent of damage and consider alternatives for replacement. Ultimately, it was determined the best approach was to combine flow from the collapsed 18-inch pipe and an existing 15-inch pipe into a common 30-inch pipe.

FMA provided design, bid and construction phase services for the installation of 1,520 linear feet of new 30-inch sewer and 230 linear feet of new 18-inch diameter sewer. Pipe material was PVC.

Site challenges included establishing temporary pump around pump system to convey all influent flow to the wastewater treatment plant; saturated ground conditions due to low lying area adjacent to a creek; and installation parallel to existing railroad right-of-way.

Procurement general contractor used an evaluated bid process based on several criteria.

CONTACT

Kimberly Ramsey, P.E.
865.354.0163
kramsey@rwsg.net

DATES OF PROJECT

January 2017 – July 2017

CONSTRUCTION COST

\$897,859



TECHNICAL EXPERTISE AND EXPERIENCE



ROCKWOOD WATER, SEWER AND GAS – FRONT STREET TRUNK SEWER LINE

Rockwood Water, Sewer and Gas commissioned FMA to provide planning, design, bid and construction administration services for replacement of their Front Street sewer trunk line. The Front Street trunk sewer is an aging 15-inch clay pipe found to be riddled with cracks and sags and a significant contributor to infiltration. FMA worked with Rockwood during the SSES phase of work and provided testing and flow monitoring.

FMA provided design, bid and construction phase services for the realignment of 1,680 linear feet of new 18-inch sewer and 1,400 linear feet of new 24-inch diameter sewer. Pipe materials used were Ductile Iron and PVC. The pipe was located within City streets and unimproved areas. The flow in the pipe is directly conveyed to the wastewater treatment plant.

CONTACT

Kimberly Ramsey, P.E.
865.354.0163
kramsey@rwsg.net

DATES OF PROJECT

August 2015 – August 2017

CONSTRUCTION COST

\$740,000





**STATEMENT OF QUALIFICATIONS
FOR PROFESSIONAL ENGINEERING SERVICES
IN CONJUNCTION WITH THE AMERICAN
RESCUE PLAN ACT**

CITY OF KINGSTON

TEAM BIOS

TEAM BIOS



JACK SOUTHARD, P.E.

EDUCATION AND SPECIALIZATION

BS / Civil Engineering / Tennessee Technological University (1990)

PROFESSIONAL REGISTRATION AND OTHER QUALIFICATIONS

Professional Engineer in the State of Tennessee

Affiliations: TSPE, ASCE

EXPERIENCE

Mr. Southard has more than thirty years of combined experience in the engineering and construction industry. As a licensed civil engineer, he brings exceptional practicality to design having worked for a construction contractor. Mr. Southard maintains a strong background in water distribution and transmission, sanitary sewer collection, and gas line design.

RELEVANT EXPERIENCE

- 2006 – Current: Numerous Water and Grant Funded Sewer Projects with Lenoir City Utilities Board
- 2021 – West Knox Utility District Flying J Sewer Pump Station at Watt Road
- Town of Vonore 2020 CDBG Sewer Pump Station Replacement Project
- Depot Avenue 36-inch Water Transmission Main
- Enrichment Street Water Line Replacement
- Perimeter Road Water Line Replacement
- Kingston Pike 12-inch Water Transmission Main
- Highway 321 Water Line Replacement
- Diggs Road Water Line Replacement
- Beaver Ridge Road 16-inch Water Line
- George Lovelace Lane Water Line Replacement
- Park West Boulevard Water Line Replacement
- Pittman Drive Water Line Replacement
- Yarnell Road Water Line Replacement

TEAM BIOS



MICHAEL S. MACINDOE, P.E.

EDUCATION AND SPECIALIZATION

MS / Civil Engineering / University of Tennessee (1993)
BS / Civil Engineering / Tennessee Technological University (1984)

PROFESSIONAL REGISTRATION AND OTHER QUALIFICATIONS

Professional Engineer in the State of Tennessee
Affiliations: TSPE, ASCE, AWWA, WEA

EXPERIENCE

Michael MacIndoe has over thirty-seven years of environmental engineering experience, which ranges from surveying in the field to managing the design and construction administration for multi-million-dollar projects. Mr. MacIndoe has worked with numerous municipalities and utilities supporting their various engineering needs. These projects have included water and wastewater treatment design, water line replacement projects, force main design, lift station design, and gas and electrical design.

RELEVANT EXPERIENCE

- 2020-2021: Metro Nashville 28th Avenue Sewer Rehabilitation – Area 2-Batavia Street Sewer Rehabilitation by CIPP. 35,000 LF.
- 2002-Current: Numerous Water and Grant Funded Sewer Projects with City of LaFollette/LaFollette Utilities Board
- 2006-Current: Numerous Sewer Projects with City of Huntsville, TN
- 2021-2022: City of Chattanooga Riverview Park/Chattanooga Golf and Country Club 24" Sewer Replacement Project to Eliminate Chronic Overflows. Construction Cost \$3.5M.
- LaFollette Utilities Board Wastewater Treatment Plan Upgrade and Expansion, LaFollette, TN
- Rockwood Wastewater Treatment Plan Expansion, Rockwood, TN
- Deane Hill/West Hills Water Main Replacement, Knoxville, TN
- KUB Water Main Replacement Program, Knoxville, TN
- State Route 129 Water Transmission Main, South Blount County, TN
- Rose Hall Water Reclamation Facility Expansion and Sewer Transmission System, Saint James Parrish, Jamaica
- Town of Huntsville Wastewater Treatment Plant, Huntsville, TN
- Lenoir City Utilities Board Wastewater Treatment Plant Expansion, Lenoir City, TN
- West Knox Utility District Water Line Replacements, Knoxville, TN

TEAM BIOS



AARON CRENSHAW P.E.

EDUCATION AND SPECIALIZATION

BS / Biosystems Engineering / University of Tennessee (2004)

PROFESSIONAL REGISTRATION AND OTHER QUALIFICATIONS

Professional Engineer in the State of Tennessee

Affiliations: TSPE, AWWA

EXPERIENCE

Mr. Crenshaw has been with FMA since January 2006. His civil and environmental design experience (design, calculations, and CADD) includes stormwater, residential and commercial site development, infrastructure development, water, sanitary sewer, gas, and roadway design.

RELEVANT EXPERIENCE

- ORNL 7000 Area Infrastructure Modernization - design for parking, water lines, and storm system improvements
- ORNL Research Operations Support Center - layout, grading, drainage and utilities for new building
- ORNL 7018 Renovation - engineering design with grading, drainage and utilities for renovated building
- ORNL Chestnut Ridge Maintenance Shop - engineering design with grading, drainage, and utilities for new building
- ORNL HFIR Access Road and Parking - grading, drainage for new drive and parking lot
- ORAU SC-200 Expansion - engineering design with grading, drainage, and utilities for building expansion
- ORNL/K-25 ED-19 Utility Run - engineering design for water line replacement
- ORNL K-25 ETPP Site Interpretation - engineering design of layout, grading, drainage utilities for new K-25 building and museum renovation
- ORNL Steam Plan Regulator - CAD for gas regulator station
- Y-12 Gas Distribution - CAD for gas line and regulator station

TEAM BIOS



AARRON M. GRAY, P.E.

EDUCATION AND SPECIALIZATION

BS / Civil Engineering / University of Tennessee (1999)

PROFESSIONAL REGISTRATION AND OTHER QUALIFICATIONS

Professional Engineer in the State of Tennessee #108410

Affiliations: TSPE, ASCE

EXPERIENCE

Aarron Gray has over twenty-one years of civil site design experience. Mr. Gray's vast civil experience includes government, stormwater, flood & drainage analysis, industrial, residential, recreational, commercial site development, infrastructure development, water, sanitary sewer, underground electrical, gas, and roadway design.

RELEVANT EXPERIENCE

- Island Home Riverwalk, Knoxville, TN
- Cross Park Drainage, Knoxville, TN
- Williams Creek Drainage Improvements, Knoxville, TN
- Scott County Industrial Park, Scott County, TN
- Local Motors, Knoxville, TN
- BridgeMore Subdivision, Knoxville, TN
- Cumberland Avenue Streetscapes, Knoxville, TN
- ETSU Football Stadium, Johnson City, TN
- Knoxville Convention Center Improvements, Knoxville, TN
- Brookview Drainage Improvements, Knoxville, TN
- Tennessee School for the Deaf - Access Road, Knoxville, TN
- Tennessee School for the Deaf High School and Dining Hall, Knoxville, TN

TEAM BIOS



JOSH ELAM, P.E.

EDUCATION AND SPECIALIZATION

BS / Civil Engineering / University of Tennessee (2012)

MS / Structural Engineering / University of Tennessee (2013)

PROFESSIONAL REGISTRATION AND OTHER QUALIFICATIONS

Professional Engineer #119625

Affiliations: TSPE, ASCE, SEI

EXPERIENCE

Josh Elam has over seven years of structural design experience. Mr. Elam's extensive structural experience includes foundation design for Pre-Engineered Metal Buildings and top to bottom design of commercial, residential, religious, educational, and health facilities.

RELEVANT EXPERIENCE

- ORNL Uranium Processing Facility Design Team, 2014
- University of Tennessee Heart Hospital Connector – 4-story building at UT Hospital campus in Knoxville, TN
- University of Tennessee Heart Hospital Vertical Expansion – 4-story addition to existing steel-frame building at UT Hospital campus in Knoxville, TN
- Summitt Internal Medical Associates – Single-story steel frame medical building in Knoxville, TN
- Mews 2 – 26,000 s.f. 3-story multi-use building in Knoxville, TN
- KOSC Expansion – 4,700 steel-frame expansion in Knoxville, TN
- Spartanburg Assisted living Facility – 60,000 s.f. single story wood framed building
- Boot Barn – New 7,500 s.f. retail steel-framed building in Knoxville, TN
- J1 Visa Dormitory Housing – (2) 4-story wood-framed apartment buildings in Gatlinburg, TN
- Riverwalk Commons – 21,000 s.f., 2-story multi-use steel-framed building in Sevierville, TN
- Smoky Mountain Gateway – 88,000 s.f. steel-framed commercial space in Pigeon Forge, TN

TEAM BIOS



ADAM DUNCAN, P.E.

EDUCATION AND SPECIALIZATION

BS / Biosystems Engineering / University of Tennessee (2010)

MS / Biosystems Engineering / University of Tennessee (2012)

PROFESSIONAL REGISTRATION AND OTHER QUALIFICATIONS

Professional Engineer in the State of Tennessee

Affiliations: TSPE, Distribution Line Design and Staking (TVPPA)

EXPERIENCE

Adam Duncan has been with FMA since 2012. His design experience encompasses primary and secondary electrical distribution (overhead and underground), 69kV and 161kV overhead sub-transmission with distribution under-build, self-supported and messenger supported fiber optic distribution, site lighting, TDOT utility relocations, facility permitting (e.g., TVA, and railroads), and joint use compliance assessment. His modeling proficiency with PLS-CADD and PLS-POLE includes single pole replacements, full circuit rebuild and re-conductor projects, roadway relocations, and joint use loading analysis.

RELEVANT EXPERIENCE

- Pole Loading Analysis for Y-12 Bear Creek 13.8kV power line
- Pole loading analysis of proposed joint use attachments for City of Oak Ridge permitting
- Primary electrical distribution design for Knoxville, Lenoir City, Sweetwater, and LaFollette Utilities Boards
- Sub-transmission electrical design (69kV and 161kV) for Knoxville Utilities Board (GL Line, H-Line, and U-Line); single structure replacements for Knoxville and Lenoir City Utilities Boards
- Designed and permitted electrical relocation plans TDOT projects (S.R. 33 Maynardville Hwy, S.R. 62 Western Ave., and S.R. 115 Alcoa Hwy in Knox County; S.R. 73 in Loudon County; S.I.A. Road to Matix in Campbell County).
- Joint use attachment application review and approval for Knoxville and Lenoir City Utilities Boards
- Fiber optic distribution design for Athens Utilities Board (Englewood to Niota Substation Loops, Etowah to FLEC)

TEAM BIOS



STACY MENARD

EDUCATION AND SPECIALIZATION

BS / Industrial Technology / University of Louisiana at Lafayette (1992)

PROFESSIONAL REGISTRATION AND OTHER QUALIFICATIONS

TN EPSC Level 1, Distribution Line Design and Staking, PLS CADD

EXPERIENCE

Mr. Menard has more than 20 years of combined experience in the engineering and consulting industry. Approximately 15 of these years have been spent managing projects. Mr. Menard has been with FMA since February 2007. His experience (design, calculations, and CADD) includes support on residential and commercial site development, infrastructure development, water, sanitary sewer, gas, stormwater, roadway design, electric power design support, GIS field data collection, and electrical power line staking.

RELEVANT EXPERIENCE

- RPR for Town of Huntsville 2020 ARC Sewer Rehabilitation Project using pipe burst and CIPP. Construction Cost \$0.5M.
- RPR for City of LaFollette/LaFollette Utilities Board 2020 CDBG Sewer Rehabilitation Project using pipe burst and CIPP. Construction Cost \$0.55M.
- RPR for LCUB Harper Village 2020 - 2021 Water and Sewer Extensions.
- RPR for 2021-2022 City of Chattanooga Riverview Park/Chattanooga Golf and Country Club 24" Sewer Replacement Project to Eliminate Chronic Overflows. Construction Cost \$3.5M
- RPR for the relocation and reconductor of approximately 6 miles of 13.2kV distribution lines along TDOT S.R. 33
- RPR for TDOT Western Avenue/SR62 electric relocation, including 161kV, 13.2 kV and 7.6 kV primary distribution
- RPR for TDOT I-640 at Broadway Interchange. Work included rerouting three phase 795 conductors.



MASTERS OF OUR CRAFT

WWW.FULGHUMMACINDOE.COM
KNOXVILLE, TENNESSEE

FMA CORE VALUES

HONESTY, INTEGRITY, HUMILITY | HARD WORK | TEAMWORK | MASTER YOUR CRAFT | HAVE FUN
DO WHAT YOU SAY YOU'RE GOING TO DO | NO SURPRISES | TAKE THE HIGH ROAD | NO DRAMA



FEBRUARY 2022
SURPLUS ITEMS

Finance:

- 6 Computer Towers (20090110, 20090717, 20030803, 20130524, 20150503, 20150504)
- 1 Computer Monitor
- Wood hanging file cabinet
- 1 laser printer

Parks & Recreation:

- 2004 Ford Crown Vic (VIN: 2FAFP73W44X150169)

Police:

- Motorola XTL Radios (Serial #'s 775CKF1791, 775CKF1792, 775CKF1793, 775CKF1794, 775CKF1795, 775CKF1796, 775CKF1797, 775CKF1798, 775CKF1799, 775CKF1800, 775CKF1801, 775CKF1802, 775CKX0020, 775CKX0021)
- Motorola XTS Radios (Serial #'s 687CKH2642, 687CKH2643, 687CKH2644, 687CKH2645, 687CKH2646, 687CKH2650, 687CKH2653, 687CKX0084, 687CKX0085, 687CKX0086, 687CKX0090, 687CKX0091, 687CKX0092, 775CKX0027, 687CNF7218)
- 3 Vertex Mobile Radios w/ 2 microphones (S/N's: 3K020001, 3K020003, 2F010172)
- 2 Motorola Mobile Radios w/ 1 microphone (SN's: 103THA8120, 103TFC1530)
- 13 Motorola Portable Charging Docks w/ 9 Charging Cords
- 9 Motorola Shoulder Mics

Public Works:

- Galion Grader K5 Model 2030-480hr (not used in 2 years)
- Mauldin Small Orange roller-141 hours (bad tires, not used in 2 years)
- Badger Grade-all 670 Hydro-scopic-2500 hr (not used in 2 years)
- 12 Peek Intersection cameras
- Striping machine model GM3500 (engine runs but not operational)
- 1995 Ford Bronco (VIN/ 1FMEU15H1SLB06422)-203,273 miles-runs and drives
- Used tires (miscellaneous)
- Blue metal roofing
- Bobcat snow plow
- Season Greetings Banners
- Miscellaneous parts (transmission, axle, bed covers)
- Sand Blaster

RESOLUTION 22-2-08-02

A RESOLUTION REQUIRING ALL BOARD AND COMMISSION OPENING TO BE ADVERTISED

WHEREAS, pursuant to the provisions of Title II of the Kingston Municipal Code as well as other provisions of the state and local law, the mayor and/or council is charged with the responsibility of appointing members of various boards and commissions organized for the benefit of the city and its citizens; and,

WHEREAS, the City Council deems it to be in the best interest of the city and the citizens thereof that proper notice be afforded to the general public of the pendency of any appointment to a board or commission in order to attract qualified candidates to fill any vacancy occasioned by the expiration of a term or the resignation or vacation of the position.

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Kingston, that the City Clerk is directed to properly post a notice of vacancy on any board or commission of the City of Kingston at the City Hall, as well as on social media, and on the city's website. Such posting shall occur at least thirty days prior to the meeting at which an appointment is ether made or confirmed. The notice shall invite all interested parties to make written application evidencing such applicant's interest in serving on the board or commission for which the notice is posted.

ADOPTED, this 8th day of February, 2022.



Mayor Timothy Neal

Attest:



City Clerk