



KINGSTON CITY COUNCIL

Regular Meeting
Tuesday, March 8, 2022
6:00 P.M.

A G E N D A

- 1. Call to Order**
- 2. Invocation and Pledge**
- 3. Roll Call**
- 4. Approval of Previous Minutes**
- 5. Citizens Comments/Persons to Appear/Proclamations**
 - A. None
- 6. Reports**
 - A. Mayor and Council
 - B. City Manager's Report
- 7. Addition of items to the meeting agenda received after close of agenda deadline (By unanimous consent of all members present)**
- 8. Unfinished Business**
 - A. None
- 9. New Business**
 - A. Consideration to approve the first reading of Ordinance 22-03-08-01, an ordinance amending the annual budget for the City of Kingston, Tennessee for fiscal year 2021-2022
 - B. Consideration to approve the first reading of Ordinance 22-03-08-02, an ordinance establishing the meeting date and time for the Board of Zoning Appeals
 - C. Consideration to authorize the City Manager to solicit sealed bids for repairs to the Southwest Point walking track and the City Park tennis courts
 - D. Consideration to authorize the City Manager to solicit sealed bids for the replacement of the flooring at the Community Center
 - E. Consideration to authorize the disposal of surplus items

ALL CITY OF KINGSTON MEETINGS ARE OPEN TO THE PUBLIC. THIS MEETING WILL ALSO BE LIVESTREAMED ON OUR WEBSITE, WWW.KINGSTONTN.GOV AND POSTED TO YOUTUBE AND OUR FACEBOOK PAGE.

REGULAR MEETING KINGSTON CITY COUNCIL

TUESDAY, FEBRUARY 8, 2022 – 6:00 P.M.

KINGSTON CITY HALL

The Kingston City Council met in regular session on Tuesday, February 8, 2022 at 6:00 P.M. Mayor Tim Neal called the meeting to order. Council Member Tony Brown gave the Invocation and Council Member Randy Childs led the pledge. Upon roll call the following members were present: Council Member Tony Brown, Council Member Randy Childs, Council Member Jeff Griffis, Vice-Mayor Becky Humphreys, Council Member Tara Stockton, Council Member Stephanie Wright and Mayor Tim Neal. Staff present: City Manager David Bolling (via phone), City Clerk Kelly Jackson, Finance Director Michelle Kelley (via phone) and City Attorney Jack McPherson.

APPROVAL OF PREVIOUS MINUTES

A motion was made by Member Griffis, second by Member Stockton to waive the reading and approve as written the minutes of the regular meeting and public hearing on January 11, 2022.

The motion passed with a unanimous roll call vote. 7 Ayes.

CITIZEN COMMENTS/PERSONS TO APPEAR/PROCLAMATIONS-None

REPORTS-MAYOR AND COUNCIL-

- Member Brown-Advised that the contractors will be setting two towers at SWP on February 9th at 8:30 A.M. in relation to the lighting project
- Member Childs-Commented that the sidewalk project on West Race Street is ongoing. City Manager advised that we are delayed due to the availability of concrete.
- Member Griffis-Advised that the Library Board will meet this Thursday.
- Vice-Mayor Humphreys-Advised that the lighting project at SWP and the boat ramp project at Ladd Park are ongoing.
- Member Stockton-Advised that the Beautification Committee has a "help-day" scheduled for March 19, 2022. She will advise more details as available.
- Member Wright-Requested additional information on the grant available from the Health Department which was brought to our attention just prior to the meeting time. Mr. Bolling will send out more information.
- Mayor Neal- Announced the appointment of Dana West and J.R. Best to the Riverline Committee and also the appointment of Mike Farmer to the Kingston Municipal Planning Commission to fill the unexpired term of Lou Qualls who recently resigned from the commission.

REPORTS-CITY MANAGER'S REPORT

- Announced preliminary information about a grant available through the Health Department which was sent to him just prior to the meeting time. This grant has no match and a letter of intent is due by March 1, 2022. He will send out more information.
- Advised that the lighting project at SWP is on schedule with the pole bases being set. They are trenching. The contractors have disconnected power and requested the public's patience while this work is being completed.

- Commented that Public Works is waiting on the availability of concrete to complete the sidewalk project on West Race Street.
- Advised that the Fire Department is planning their annual golf tournament on July 30th to raise funds for extrication equipment.
- Advised that the Police Department has an ongoing investigation related to the house at 414 West Ridgecrest where there have been several complaints about suspected drug activity. They recently executed search warrants and approximately 20 grams of Methamphetamine, 13 grams of Heroin and two loaded handguns were located. Charges will be pending.

ADDITION OF ITEMS TO THE MEETING AGENDA RECEIVED AFTER CLOSE OF AGENDA DEADLINE (BY UNANIMOUS CONSENT OF ALL MEMBERS PRESENT. -NONE

UNFINISHED BUSINESS-NONE

NEW BUSINESS –

- A. Consideration of adoption of Resolution 22-02-08-01, a resolution supporting the restoration of the historical state shared sales tax relationship and the increased single-article cap revenue sharing relationship between the State of Tennessee and local governments**

A motion was made by Member Wright, second by Member Griffis to adopt Resolution 22-02-08-01, a resolution supporting the restoration of the historical state shared sales tax relationship and the increased single-article cap revenue sharing relationship between the State of Tennessee and local governments.

The motion passed with a unanimous roll call vote. 7 Ayes.

- B. Consideration to authorize the City Manager to purchase a portable restroom trailer in lieu of constructing permanent restrooms at the Southwest Point amphitheater**

A motion was made by Member Griffis, second by Member Childs to authorize the City Manager to purchase a portable restroom trailer in lieu of constructing permanent restrooms at the Southwest Point amphitheater in an amount not to exceed \$80,000.

The motion passed with a unanimous roll call vote. 7 Ayes.

- C. Consideration of approval of the City Manager's recommendation to enter engage the firms of Community Development Partners and Fulghum Macindoe for administrative and engineering services**

A motion was made by Member Wright, second by Member Stockton to approve the City Manager to engage the firms of Community Development Partners and Fulghum Macindoe for administrative and engineering services

The motion passed with a unanimous roll call vote. 7 Ayes

D. Consideration to authorize the disposal of surplus property as requested by Finance, Parks and Recreation, Police and Public Works

A motion was made by Member Childs, second by Member Stockton to authorize the disposal of surplus property as requested by Finance, Parks and Recreation, Police and Public Works.

The motion passed with a unanimous roll call vote. 7 Ayes.

E. Consideration of appointments to fill two expiring term vacancies on the Beautification Committee for four-year terms ending 3/1/2026

A motion was made by Member Stockton, second by Member Humphreys to appoint Robert Sparkes and Susan Whitlock to another term on the Beautification Committee for four-year terms ending 3/1/2026.

The motion passed with a unanimous roll call vote. 7 Ayes

F. Consideration to rescind Resolution 14-9-9-2 and adopt Resolution 22-02-08-02, a resolution requiring all Board and Commission openings to be advertised

A motion was made by Member Brown, second by member Childs to rescind Resolution 14-9-9-2.

The motion passed with a unanimous roll call vote. 7 Ayes

A motion was made by Member Brown, second by Member Wright to adopt Resolution 22-02-08-02, a resolution requiring all Board and Commission opening to be advertised

The motion passed with a unanimous roll call vote. 7 Ayes

G. Consideration to require that all City Boards and Commissions meet in the Council room at City Hall and that all meetings are livestreamed, recorded and posted online.

A motion was made by Member Brown, second by Member Childs to require that all City Boards and Commissions meet in the Council room at City Hall and that all meetings are livestreamed, recorded and posted online.

Further discussion ensued where Member Humphreys stated that the Parks & Recreation Commission had discussed this topic in their last meeting and they were not in favor of moving the meeting location nor it being recorded/live-streamed. Member Stockton advised that the Beautification Committee had also discussed the topic and they were not in favor because they are considered an advisory committee only and not elected officials. She relayed that they wouldn't feel they would be as "open" in their discussions. She mentioned that their discussions involved specific addresses related to Codes Enforcement and the members would not feel comfortable discussing issues. Discussion ensued related to whether this would apply to the Library Board since they are governed by the State even though the City Council appointed the members and the city provides funding for the library. Member Wright was in favor of the motion for memorialization purposes and the ability to supplement the minutes recorded.

Member Brown withdrew his motion and Member Childs withdrew his second on this agenda item. Member Brown requested that this item be placed on the next work session agenda for further discussion.

Mayor Neal adjourned the meeting at 6:25 pm

APPROVED _____

Tim Neal, Mayor

ATTEST:

City Clerk

ORDINANCE NO. 22-03-08-01
AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR THE CITY OF KINGSTON, TENNESSEE FOR
FISCAL YEAR 2021-2022

WHEREAS, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires funds first be appropriated before being expended and that no appropriations may exceed available funds;

WHEREAS, *Tennessee Code Annotated* Title 6 Chapter 56 Section 208 allows amendment of the budget ordinance in the same manner as any other ordinance may be amended;

WHEREAS, funds need to be assigned for Public Works and allocated for Parks and Recreation and new funds have been received for Parks and Recreation for the fiscal year as noted below;

NOW, THEREFORE BE IT ORDAINED by the City Council for the City of Kingston, Tennessee, that:

SECTION 1: Appropriations. The governing body appropriates the following increases:

General Fund:

Revenues:

110-34744	Parks & Rec Donation	\$50,000
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Liabilities:

110-26450	Assigned Public Works Bucket Truck	\$101,790
110-27100	Fund Balance	\$28,582

Expenditures:

110-49000-925	TMBF St Paving Note	\$99,601	
110-49000-931	N. Kentucky St Improvements	\$71,962	
110-49000-940	Capital Equipment	\$5,191	
110-49000-944	TMBF Porter Park	\$27,550	
110-49000-946	TMBF City Hall Loan	\$87,322	
110-49000-942	Capital Improvements Loan		\$170,000
110-43750-631	Interest		\$19,836
110-43750-911	P&R Capital-Portable Bathroom		<u>\$78,582</u>
		\$370,208	\$370,208

Section 2 : **Submission to the Director of Local Finance.** This amendment will be submitted to the Director of the Office of State and Local Finance as required by state statute to show continued compliance with the requirements of Tennessee Code Annotated Title 9 Chapter 21 Section 403 to maintain a balanced budget.

Tim Neal
Mayor

Kelly Jackson
City Clerk

Passed 1st Reading _____

Passed 2nd Reading _____



MARCH 2022
SURPLUS ITEMS

Public Works

- Brother Fax Machine
- Topcon Model GPT8203A Positioning System

Finance

- Miscellaneous computer peripherals
(Cords, adaptors, switch, battery backups, speakers, etc)



**KINGSTON BEER BOARD
REGULAR MEETING
Tuesday, March 8, 2022**

A G E N D A

- A. Call to Order**
- B. Roll Call**
- C. Previous Minutes**
- D. New Business**
 - 1. None

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POSTED TO YOUTUBE AND OUR FACEBOOK PAGE.**

REGULAR MEETING – KINGSTON BEER BOARD
TUESDAY, FEBRUARY 8, 2022
KINGSTON CITY HALL

The Regular Meeting of the Kingston Beer Board was held on Tuesday February 8, 2022. Chairman Tim Neal called the meeting to order with the following members present upon roll call: Member Tony Brown, Member Randy Childs, Member Jeff Griffis, Vice-Chair Becky Humphreys, Member Tara Stockton, Member Stephanie Wright and Chairman Tim Neal.

PREVIOUS MINUTES

A motion made by Member Griffis, second by Vice-Chair Humphreys to waive the reading and approve as written the minutes of the regular meeting on January 11, 2022.

The motion passed with a unanimous roll call vote. 7 Ayes

Citizens Comments: None

New Business: None

Chairman Neal adjourned the meeting. 6:26 pm

APPROVED _____

Timothy Neal, Chairman

ATTEST:

City Clerk



**KINGSTON WATER BOARD
REGULAR MEETING
Tuesday, March 8, 2022**

A G E N D A

- A. Call to Order**
- B. Roll Call**
- C. Previous Minutes**
- D. Citizens' Comments**
- E. City Manager's Report**
- F. New Business**
 - 1. Consideration to approve the extension of sewer service on Orchard Road

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REGULAR MEETING – KINGSTON WATER BOARD
TUESDAY FEBRUARY 8, 2022
KINGSTON CITY HALL

The Regular Meeting of the Kingston Water Board was held on Tuesday, February 8, 2022. Chairman Tim Neal called the meeting to order with the following members present upon roll call: Member Tony Brown, Member Randy Childs, Member Jeff Griffis, Vice-Chair Becky Humphreys, Member Tara Stockton, Member Stephanie Wright and Chairman Tim Neal.

PREVIOUS MINUTES

A motion made by Member Wright, second by Member Childs to waive the reading and approve the minutes as written the minutes of the regular meeting on January 11, 2022.

The motion passed with a unanimous roll call vote. 7 Ayes

Citizen Comments – None

Board Comments – Member Childs mentioned a flyer he received regarding increased coverage for water/sewer loss coverage. *(Later discovered that the flyer was distributed from an outside company and not associated with our existing insurance company)*

CITY MANAGER’S REPORT – Mr. Bolling gave updates on the following:

- He and Utility Director Kevin Hamilton will attend a Utility Meeting hosted by the City of Kingston on February 9th regarding ARPA funding and are scheduled for another meeting on Harriman as well
- Requested a work session with Council to begin discussions regarding ARPA funding.

New Business: None

Chairman Neal adjourned the meeting. 6:31 pm

APPROVED _____

Timothy Neal, Chairman

ATTEST:

City Clerk



3/3/2022

Re: Sewer extension for Orchard Rd
(Estimate of material)

Core & booting of manhole	500.00
4" SDR IPS PVC pipe (1,440ft @ \$4.95/ ft)	7,128.00
2 - 4" valves w/MJ ends (\$674.89 each)	1,349.78
2 - Valve boxes w/lids (\$73.34 each)	146.88

Total	\$9,124.66

Note: These prices are good only for 5 business days. All material is currently in stock but can change at any time.

KEVIN HAMILTON

KINGSTON WATER DEPT.
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