



KINGSTON CITY COUNCIL

Regular Meeting
Tuesday, September 13, 2022
6:00 P.M.

A G E N D A

- 1. Call to Order**
- 2. Invocation and Pledge**
- 3. Roll Call**
- 4. Approval of Previous Minutes**
- 5. Citizens Comments/Persons to Appear/Proclamations**
 - A. None
- 6. Reports**
 - A. Mayor and Council
 - B. City Manager's Report
- 7. Addition of items to the meeting agenda received after close of agenda deadline (By unanimous consent of all members present)**
- 8. Unfinished Business**
 - A. None
- 9. New Business**
 - A. Consideration of Resolution 22-09-13-01, a resolution to accept American Rescue Plan Act (ARP) TDEC direct and conduit appropriations and approving the conditions imposed
 - B. Consideration of Ordinance 22-09-13-01, an ordinance amending the annual budget for the City of Kingston, Tennessee for fiscal year 2022 – 2023
 - C. Consideration of Ordinance 22-09-13-02, an ordinance amending the annual budget for the City of Kingston, Tennessee water / sewer fund for fiscal year 2022 – 2023
 - D. Consideration of applicants to the Beautification Committee to fill an expired term ending March 1, 2026

ALL CITY OF KINGSTON MEETINGS ARE OPEN TO THE PUBLIC. THIS MEETING WILL ALSO BE LIVESTREAMED ON OUR WEBSITE, WWW.KINGSTONTN.GOV AND POSTED TO YOUTUBE AND OUR FACEBOOK PAGE.

KINGSTON CITY COUNCIL PUBLIC HEARING
TUESDAY, AUGUST 9, 2022 – 5:45 P.M.
KINGSTON CITY HALL

The Kingston City Council held a Public Hearing on Tuesday, August 9, 2022 at 5:45 p.m. Mayor Neal called the Hearing to Order. City Council Members present include Council Member Randy Childs (5:58PM), Council Member Jeff Griffis (5:49PM), Vice-Mayor Becky Humphreys (5:47PM), Council Member Tara Stockton (5:52PM). Staff present: City Manager David Bolling, City Clerk Kelly Jackson and Finance Director Michelle Kelley (5:56PM). Others present include BBB Communications staff Dudley Evans (5:51pm) and Delia Box, 615 The Battery, Kingston, TN.

The hearing was for the purpose of:

Consideration of Ordinance 22-07-12-01, an ordinance amending the zoning map of the City of Kingston, Tennessee by rezoning property from R-1, residential district to R-2, residential district (Tax Map 058, Parcel 115.00)

Mayor Neal made three announcements inquiring if anyone wished to address Council regarding the above-listed Ordinance. Mayor Neal adjourned the Public Hearing at 6:00 P.M. after seeing there was no one present that wished to address Council.

Public Hearing

Tuesday, August 9, 2022

Ordinance 22-07-12-01 (5:45pm-6:00pm)

SIGN IN SHEET

PLEASE PRINT NAME/ADDRESS

NAME:

ADDRESS

Delia Box	615 The Battery, Kingston
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REGULAR MEETING KINGSTON CITY COUNCIL
TUESDAY, AUGUST 9, 2022 – 6:00 P.M.
KINGSTON CITY HALL

The Kingston City Council met in regular session on Tuesday, August 9, 2022 at 6:00 P.M. immediately following a Public Hearing at 5:45 P.M. Mayor Tim Neal called the meeting to order. Council Member Jeff Griffis gave the Invocation and Council Member Randy Childs led the pledge. Upon roll call the following members were present: Council Member Randy Childs, Council Member Jeff Griffis, Vice-Mayor Becky Humphreys, Council Member Tara Stockton, and Mayor Tim Neal. Staff present: City Manager David Bolling, City Clerk Kelly Jackson, Finance Director Michelle Kelley. Council Member Tony Brown and Council Member Stephanie Wright were absent.

APPROVAL OF PREVIOUS MINUTES

A motion was made by Member Childs, second by Member Stockton to waive the reading and approve as written the minutes of the regular meeting on July 12, 2022.

The motion passed with a unanimous roll call vote. 5 Ayes.

CITIZEN COMMENTS/PERSONS TO APPEAR/PROCLAMATIONS

- Delia Box, 615 The Battery, addressed Council showing support of changing the tennis courts at the City Park to pickleball courts. Her and her husband are both nationally certified pickleball teaching pros.

REPORTS-MAYOR AND COUNCIL-

- Member Brown-Absent.
- Member Childs-Nothing additional to report
- Member Griffis-The Library Board will meet this month and will welcome two new board members.
- Vice-Mayor Humphreys-Parks & Rec are currently planning upcoming events such as Fall Street Fest, Storm the Fort and the Christmas Tree Lighting/Bazaar.
- Mayor Neal-Nothing additional to report
- Member Stockton-Beautification committee has planned a "Help Day" on October 1 in the area of the Ladd Greenway.
- Member Wright-Absent.

REPORTS-CITY MANAGER'S REPORT

- STP Paving Project- He spoke with Arcadis and they are still working on the Right of Way and utility planning phase of the project. Hopefully they will have a draft next week for review and once approved they can move forward with the design and construction phase of the project.
- Plans to add the ARPA direct appropriation discussion to the September work session agenda
- The arrival of the new fire truck has been delayed until next month
- The South Kentucky Street portion of the sidewalk project has been delayed. We are waiting on AT&T to move a pole. Once it has been moved then we can proceed with the project.

ADDITION OF ITEMS TO THE MEETING AGENDA RECEIVED AFTER CLOSE OF AGENDA DEADLINE (BY UNANIMOUS CONSENT OF ALL MEMBERS PRESENT. - NONE

UNFINISHED BUSINESS:

- A. Consideration to authorize the City Manager to initiate professional services for the design, survey and application for gateway signage (will first require a motion, second and majority vote to remove the item from the table)**

A motion was made by Member Stockton, second by Member Childs to “Remove from the Table” agenda item “Consideration to authorize the City Manager to initiate professional services for the design, survey and application for gateway signage”

The motion to “Remove from the Table” passed with a unanimous roll call vote. 5 Ayes

A motion was made by Member Stockton, second by Member Griffis to authorize the City Manager to initiate professional services for gateway signage not to exceed \$20,000.

The motion passed with a unanimous roll call vote. 5 Ayes

(The City Manager explained that the new estimate was approximately \$20,000 per exit with two signs per exit)

B. Consideration of the second reading of Ordinance 22-07-12-01, an ordinance amending the zoning map of the City of Kingston, Tennessee by rezoning property from R-1, residential district to R-2, residential district. (Tax Map 058, Parcel 115.00)

A motion was made by Member Childs, second by Vice-Mayor Humphreys to approve the second reading of Ordinance 22-07-12-01, an ordinance amending the zoning map of the City of Kingston, Tennessee by rezoning property from R-1, residential district to R-2, residential district. (Tax Map 058, Parcel 115.00)

The motion passed with a unanimous roll call vote. 5 Ayes

NEW BUSINESS –

A. Consideration of Resolution 22-08-09-01, a resolution in opposition to the proposed long-term management and storage of elemental mercury within the city limits of Kingston, Tennessee

A motion was made by Member Childs, second by Member Griffis to adopt Resolution 22-08-09-01, a resolution in opposition to the proposed long-term management and storage of elemental mercury within the city limits of Kingston, Tennessee

The motion passed with a unanimous roll call vote. 5 Ayes.

B. Consideration of Resolution 22-08-09-02, a resolution in support of naming the courtroom at the old Roane County Courthouse after J. Polk Cooley

A motion was made by Vice-Mayor Humphreys, second by Member Stockton to adopt Resolution 22-08-09-02, a resolution in support of naming the courtroom at the old Roane County Courthouse after J. Polk Cooley

The motion passed with a unanimous roll call vote. 5 Ayes

C. Consideration to authorize the funding of \$661,896 for the required 50% local match of the Appalachian Regional Commission grant for Ladd Park improvements.

A motion was made by Member Stockton, second by Member Childs to authorize the funding of \$661,896 for the required 50% local match of the Appalachian Regional Commission grant for Ladd Park improvements.

The motion passed with a unanimous roll call vote. 5 Ayes.

D. Consideration of a recommendation by the Parks and Recreation Commission to convert the City Park tennis courts to pickleball courts.

A motion was made by Member Griffis, second by Vice-Mayor Humphreys to convert the City Park tennis courts to pickleball courts.

The motion passed with a unanimous roll call vote. 5 Ayes

E. Consideration to authorize the sale of surplus City property.

A motion was made by Member Childs, second by Member Stockton authorize the sale of surplus City property.

The motion passed with a unanimous roll call vote. 5 Ayes

Mayor Neal adjourned the meeting at 6:16 pm

APPROVED _____

Tim Neal, Mayor

ATTEST:

City Clerk

SPECIAL CALLED MEETING KINGSTON CITY COUNCIL

TUESDAY, AUGUST 23, 2022 – 5:30 P.M.

KINGSTON CITY HALL

The Kingston City Council met in a special called session on Tuesday, August 23, 2022 at 5:30 p.m. Mayor Tim Neal called the meeting to order. Council Member Tony Brown gave the Invocation and Council Member Jeff Griffis led the pledge. Upon roll call the following members were present: Council Member Tony Brown, Council Member Randy Childs, Council Member Jeff Griffis, Council Member Stephanie Wright and Mayor Tim Neal. Staff present: City Manager David Bolling, City Clerk Kelly Jackson, and City Attorney Jack McPherson. Vice-Mayor Becky Humphreys and Council Member Tara Stockton was absent.

CITIZEN COMMENTS: NONE

PROCLAMATIONS/RESOLUTIONS-NONE

UNFINISHED BUSINESS-NONE

NEW BUSINESS

- A. Consideration to authorize the Mayor to execute a sales contract between the City of Kingston and Robert L. Delaney for the purchase of two tracts of land, 047L-A-001.06 and 047L-A-001.07, in the amount of \$350,000 (with one-half of the purchase to be funded by Roane County)**

A motion was made by Member Wright, second by Member Brown to authorize the Mayor to execute a sales contract between the City of Kingston and Robert L. Delaney for the purchase of two tracts of land, 047L-A-001.06 and 047L-A-001.07, in the amount of \$350,000 (with one-half of the purchase to be funded by Roane County)

The motion passed with a unanimous roll call vote. 5 Ayes.

Mayor Neal adjourned the meeting at 5:32 p.m.

APPROVED _____

Tim Neal, Mayor

ATTEST:

City Clerk

RESOLUTION 22-09-13-01

A RESOLUTION TO ACCEPT AMERICAN RESCUE PLAN ACT (ARP) TDEC DIRECT AND CONDUIT APPROPRIATIONS AND APPROVING THE CONDITIONS IMPOSED

WHEREAS, funds have been authorized and appropriated by the federal American Rescue Plan Act (ARP) to be used for eligible drinking water, wastewater, or stormwater projects; and,

WHEREAS, the Tennessee Department of Environment and Conservation (TDEC) has been designated to administer these funds in Tennessee; and

WHEREAS, ARP guidelines stipulate that “Project Owners are those entities that may execute projects. Project owners must operate a drinking water or wastewater system or a permitted stormwater system or execute a project on behalf of a drinking water or wastewater system or a permitted stormwater system”; and

WHEREAS, the City of Kingston owns and operates a water and wastewater system that provides water and wastewater service to residents of Kingston and Roane County; and

WHEREAS, TDEC has appropriated \$1,091,202.26 in non-competitive ARP funds to the City of Kingston to be used for eligible water, sewer, and stormwater needs; and

WHEREAS, Roane County has also received an appropriation from TDEC of non-competitive ARP funds, a portion of which will be transferred to the City of Kingston as approved by the Roane County Commission.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Kingston that:

- 1) The City of Kingston accepts the appropriation of \$1,091,202.26 from TDEC to be used for water and/or wastewater improvements as allowed by the TDEC ARP grant guidelines.
- 2) The City of Kingston will accept the transfer of Roane County TDEC non-competitive ARP funds, along with the required matching funds, combined totaling \$789,000, also to be used for water and/or wastewater improvements as allowed by the TDEC ARP grant guidelines.
- 3) The City of Kingston will be responsible for the required 25% match, and accept the 5% match reduction if deemed eligible, for all City TDEC non-competitive ARP funding.
- 4) The City of Kingston will be responsible for the application process; administration; reporting; or contractual agreements with engineers, contractors, administrators, and any other parties necessary to carry out the program.

- 5) Tim Neal, Mayor, and his successor in title, is hereby authorized to execute and submit documents, forms, assurances, and agreements, as necessary to carry out the program.

ADOPTED, this ____ day of September 2022.

Mayor Timothy Neal

Attest:

City Clerk

ORDINANCE NO. 22-09-13-01

AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR THE CITY OF KINGSTON, TENNESSEE FOR
FISCAL YEAR 2022-2023

WHEREAS, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires funds first be appropriated before being expended and that no appropriations may exceed available funds;

WHEREAS, *Tennessee Code Annotated* Title 6 Chapter 56 Section 208 allows amendment of the budget ordinance in the same manner as any other ordinance may be amended;

WHEREAS, Appropriations are being made to cover unexpected changes in the current budget for the Library, Parks and Recreation, Capital Projects and American Rescue Plan management.

NOW, THEREFORE BE IT ORDAINED by the City Council for the City of Kingston, Tennessee, that:

SECTION 1: Appropriations. The governing body appropriates the following increases:

General Fund:

Revenues:

110-34761	Roane County Library MOE	\$2,500.00
110-33193	Grant American Rescue Plan	\$3,750.00
110-38000	Donations	\$7,500.00
110-36961	Transfer in from Capital Fund	\$8,717.50
110-34743	P&R TVA Partnership	\$1,750.00
110-36350	Insurance Recoveries	\$1,504.23

Assets:

110-27100	Fund Balance	\$52,737.76
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Liabilities:

110-34762	Library Donations	\$1,400.00
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Expenditures:

110-43750-946	Ladd Park Project	\$8,717.50
110-44400-260	P&R Repair & Maintenance	\$3,254.23
110-52130-250	ARPA Professional Services	\$3,750.00
110-44800-114	Library Part Time Salaries	\$2,500.00
110-44800-260	Library Repair & Maintenance	\$1,400.00
110-43750-911	Portable Bathroom	\$52,737.76
110-43750-914	Gateway Sign	\$7,500.00

Capital Fund:

Transfer out to Capital Fund:

300-51610-761		\$8,717.50
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Expenditures:

300-43750-944		\$8,717.50
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Section 2 : **Submission to the Director of Local Finance.** This amendment will be submitted to the Director of the Office of State and Local Finance as required by state statute to show continued compliance with the requirements of Tennessee Code Annotated Title 9 Chapter 21 Section 403 to maintain a balanced budget.

Tim Neal
Mayor

Kelly Jackson
City Clerk

Passed 1st Reading _____

Passed 2nd Reading _____

ORDINANCE NO. 22-09-13-02
AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR THE CITY OF KINGSTON, TN
WATER/SEWER FUND FOR FISCAL YEAR 2022-2023

WHEREAS, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires funds first be appropriated before being expended and that no appropriations may exceed available funds;

WHEREAS, *Tennessee Code Annotated* Title 6 Chapter 56 Section 208 allows amendment of the budget ordinance in the same manner as any other ordinance may be amended;

WHEREAS, Appropriations are being made to cover project management for Water department ARPA projects.

NOW, THEREFORE BE IT ORDAINED by the City Council for the City of Kingston, Tennessee, that:

SECTION 1: Appropriations. The governing body appropriates the following increases:

Water/Sewer Fund:

Revenues:

413-33193	Grant American Rescue Plan Act	\$8691.51
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Expenditures:

413-52130-250	ARPA Professional Services	\$8691.51
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Section 2 : Submission to the Director of Local Finance. This amendment will be submitted to the Director of the Office of State and Local Finance as required by state statute to show continued compliance with the requirements of Tennessee Code Annotated Title 9 Chapter 21 Section 403 to maintain a balanced budget.

Tim Neal
Mayor

Kelly Jackson
City Clerk

Passed 1st Reading _____

Passed 2nd Reading _____

PUBLIC NOTICE

The City of Kingston is seeking applicants
interested in serving on the

Kingston Beautification Committee

**We have one seat available to fill an unexpired term
ending on March 1, 2026**

Applicants must live within the City limits of
Kingston.

Those interested may submit a letter of interest,
along with a resume, to City Manager David L.
Bolling, 900 Waterford Place, Kingston, TN 37763
or email to humanresources@kingstontn.gov

ATTN: DAVID BOLING
CITY MANAGER KINGSTON, TN 37763

David,

My name is Kari Openshaw Hamilton and it was brought to my attention that you are seeking a person to serve on the Kingston Beautification Committee.

I would like to submit my resume for consideration of the position. I have lived in the Ladd Landing subdivision for 13 years and previous to moving to Ladd Landing I was employed as a designer for several clients since approximately 2007.

I feel privileged to live in such a beautiful community. I grew up in a small city in central California where travel was necessary to see the sights that I enjoy every single day. It is of upmost importance to me to sustain natural beauty while encouraging the benefits of sustaining reasonable standards of attractiveness. In my opinion any community where those standards exist businesses prosper and its citizens take pride their environment.

Thank you for your consideration.

Kari O. Hamilton
865-389-2635
kari.op@hotmail.com

KARI OPENSHAW HAMILTON

Address 420 HIGH ST KINGSTON. TN 865-389-2635 Phone

EXPERIENCE

1999-2006

DESIGNER PROP STYLIST , DIY HGTV NETWORKS

CREATED CONTENT/ PRODUCTION OF CABLE TV INTERIOR DESIGN CONTENT

2001-CURRENT

OWNER, DESIGNER KARI OPENSHAW INTERIORS

**RESIDENTIAL AND COMMERCIAL INTERIOR DESIGNER PROVIDING NEW
CONSTRUCTION, REMODELING AND DECORATIVE SERVICES**

EDUCATION

BRIDGERLAND APPLIED TECHNOLOGY 1997

BRIGHAM CITY UTAH INTERIOR DESIGN CERTIFICATE

PELLISSIPPT STATE TECH COLLEGE 2001

APPLIED ASSOCIATE OF SCIENCE INTERIOR DESIGN

SUMMA CUM LAUDE, INTERIOR DESIGN TECHNOLOGY OF MERIT,
GENERAL COURSEWORK INC COMPUTER AIDED DESIGN, ART HISTORY, DRAFTING, DESIGN
STUDIOS, ART, MATH, MATERIAL SCIENCE, GENERAL EDUCATION REQUIREMENTS

SKILLS

- SELF EMPLOYED AS AN INTERIOR DESIGNER
- FACILITATE DESIGN SERVICES TO BUILDERS, DEVELOPERS, HOMEOWNERS IN ALL AREAS OF CONSTRUCTION, MATERIALS, FINISHES
- TIME MANAGEMENT/DEADLINES
- TEAM ORIENTED, SEELF STARTER
- COMMITTED TO FUNCTIONAL AND WELL DESIGNED ENVIRONMENTS



HARRIET WALKER

Yesterday

To: TARASTOCKTON@comcast.net >

Kingston Beautification Committee

Tara,

I would like to be considered for an open position on the Kingston Beautification Committee, after volunteering for the last several months, I appreciate all that the committee had done and the wonderful projects that they are planning in the future.

Thank you,

Harriet Walker

1113 Brentwood Way

Kingston, TN 37763

865-387-3040



**KINGSTON BEER BOARD
REGULAR MEETING
Tuesday, September 13, 2022**

A G E N D A

- A. Call to Order**
- B. Roll Call**
- C. Previous Minutes**
- D. New Business**
 - 1. None

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WILL ALSO BE LIVESTREAMED ON OUR WEBSITE, WWW.KINGSTONTN.GOV AND
POSTED TO YOUTUBE AND OUR FACEBOOK PAGE.**

REGULAR MEETING – KINGSTON BEER BOARD
TUESDAY, AUGUST 9, 2022
KINGSTON CITY HALL

The Regular Meeting of the Kingston Beer Board was held on Tuesday August 9 2022. Chairman Tim Neal called the meeting to order with the following members present upon roll call: Member Randy Childs, Member Jeff Griffis, Vice-Chair Becky Humphreys, Member Tara Stockton and Chairman Tim Neal. Member Tony Brown and Member Stephanie Wright were absent.

PREVIOUS MINUTES

A motion made by Vice-Chair Humphreys, second by Member Stockton to waive the reading and approve as written the minutes of the regular meeting on July 12, 2022.

The motion passed with a unanimous roll call vote. 5 Ayes

Citizens Comments: None

New Business: None

Chairman Neal adjourned the meeting at 6:17 pm

APPROVED _____

Timothy Neal, Chairman

ATTEST:

City Clerk



**KINGSTON WATER BOARD
REGULAR MEETING
Tuesday, September 13, 2022**

A G E N D A

- A. Call to Order**
- B. Roll Call**
- C. Previous Minutes**
- D. Citizens' Comments**
- E. City Manager's Report**
- F. New Business**
 - 1. None

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WILL ALSO BE LIVESTREAMED ON OUR WEBSITE, WWW.KINGSTONTN.GOV AND
POSTED TO YOUTUBE AND OUR FACEBOOK PAGE.**

REGULAR MEETING – KINGSTON WATER BOARD
TUESDAY AUGUST 9, 2022
KINGSTON CITY HALL

The Regular Meeting of the Kingston Water Board was held on Tuesday, August 9, 2022. Chairman Tim Neal called the meeting to order with the following members present upon roll call: Member Randy Childs, Member Jeff Griffis, Vice-Chair Becky Humphreys, Member Tara Stockton and Chairman Tim Neal. Member Tony Brown and Member Stephanie Wright were absent.

PREVIOUS MINUTES

A motion made by Member Griffis, second by Member Childs to waive the reading and approve the minutes as written the minutes of the regular meeting on July 12, 2022.

The motion passed with a unanimous roll call vote. 5 Ayes

Citizen Comments – None

Board Comments – None

CITY MANAGER'S REPORT

- Kevin Hamilton, Utility Director, is working with engineers on project templates regarding ARPA
- It was discovered that Roane County will have to pass a different Resolution in order to appropriate ARPA funding to the City of Kingston. Roane County hired Community Development Partners for Administrative Services for ARPA.

New Business:

1. Consideration to authorize the sale of surplus Utility property.

A motion was made by Member Childs, second by Member Stockton to authorize the sale of surplus Utility property.

The motion passed with a unanimous roll call vote. 5 Ayes

Member Childs requested an estimate to run sewer services from Lawnville Road to the end of Ward Road and to have this for next month's work session meeting.

Chairman Neal adjourned the meeting. 6:21 pm

APPROVED _____

Timothy Neal, Chairman

ATTEST:

City Clerk