

REGULAR MEETING KINGSTON CITY COUNCIL
TUESDAY, OCTOBER 11, 2022 – 6:00 P.M.
KINGSTON CITY HALL

The Kingston City Council met in regular session on Tuesday, October 11, 2022 at 6:00 P.M. Mayor Tim Neal called the meeting to order. Council Member Tony Brown gave the Invocation and Council Member Jeff Griffis led the pledge. Upon roll call the following members were present: Council Member Tony Brown, Council Member Randy Childs, Council Member Jeff Griffis, Vice-Mayor Becky Humphreys, Council Member Stephanie Wright and Mayor Tim Neal. Staff present: City Manager David Bolling, City Clerk Kelly Jackson, Finance Director Michelle Kelley and City Attorney Jack McPherson. Council Member Tara Stockton was absent.

APPROVAL OF PREVIOUS MINUTES

A motion was made by Member Griffis, second by Member Childs to waive the reading and approve as written the minutes of the regular meeting on September 13, 2022

The motion passed with a unanimous roll call vote. 6 Ayes.

CITIZEN COMMENTS/PERSONS TO APPEAR/PROCLAMATIONS

- A proclamation in recognition of “National Prescription Drug Take Back Day”
- A proclamation in recognition of “Red Ribbon Week”
- A proclamation in recognition of “National Chiropractic Health Month”
- Toby Litsey (804 West Ridgecrest Drive) addressed council to request sewer extension to his residence (The Water Board will discuss this request during the Water Board meeting)
- Doug Clark (1112 Circle Drive) addressed council and requested a Resolution in support of public access to Fentanyl drug test kits. He also requested “stop signs” to be placed along with the “wrong way” signs on the interstate on/off ramps.
- Ashley Freeberg (Roane County Anti-Drug Coalition) Thanked council for their support and for the proclamations presented.
- Dr. Jan Hahn (Candidate for House of Representative District 32) addressed council to introduce himself.

REPORTS-MAYOR AND COUNCIL-

- Member Brown-Commented on the Bassmaster Tournament in 2023 which will be at least a week-long event and that local people will have an opportunity to participate. The 911 Board has resumed quarterly meetings and they hired Bryan Walker as the new 911 Director.
- Member Childs-The Watts Bar Kayakers had a tournament last Sunday at Ladd Landing Park
- Member Griffis-Library Board will meet this Thursday at 5pm
- Vice-Mayor Humphreys-Commented on the recent bluegrass concert at the Amphitheater and the upcoming Fall Street Fest on October 29th.
- Mayor Neal-Nothing additional to report
- Member Stockton-Absent
- Member Wright-Reported on the status of the BUILD Grant and the procurement process with the hopes of awarding the bid in December. The Bassmaster Open will be coming to

Kingston in September 2023 which should bring approximately 500 anglers to the city. This event will not only impact the City of Kingston but all of Roane County. This tournament will be live on FS1 which has a viewing audience of 12.1 million. She will attend the Yager Grants Conference tomorrow at Roane State. Congratulated City Manager David Bolling on his recent evaluation with an above average score of 4.125 out of 5 and thanked him for his leadership.

REPORTS-CITY MANAGER'S REPORT

- Updated on the Ladd Landing STP resurfacing project. The engineering firm has requested the State to streamline the Right-of-Way portion in hopes of expediting the project.
- Resurfacing at the Southwest Point Track is complete. We are just waiting for it to be striped
- We are waiting on the company to schedule the resurfacing of the pickle ball courts at the City Park.
- The new flooring at the Community Center will begin the day after the November election
- The Hwy 58 sidewalk project is ongoing. We are waiting on some curb and guttering molds to arrive
- He and the City Clerk will be attending the Yager Grants Conference tomorrow.

ADDITION OF ITEMS TO THE MEETING AGENDA RECEIVED AFTER CLOSE OF AGENDA DEADLINE (BY UNANIMOUS CONSENT OF ALL MEMBERS PRESENT. - NONE

UNFINISHED BUSINESS:

1. **Consideration of the second and final reading of Ordinance 22-09-13-01, an ordinance amending the annual budget for the City of Kingston, Tennessee for fiscal year 2022-2023**

A motion was made by Member Wright, second by Member Griffis to approve the second and final reading of Ordinance 22-09-13-01 as amended, an ordinance amending the annual budget for the City of Kingston, Tennessee for fiscal year 2022-2023

The motion passed with a unanimous roll call vote. 6 Ayes.

2. **Consideration of the second and final reading of Ordinance 22-09-13-02, an ordinance amending the annual budget for the City of Kingston, Tennessee water / sewer fund for fiscal year 2022-2023**

A motion was made by Member Childs, second by Vice-Mayor Humphreys to approve the second and final reading of Ordinance 22-09-13-02, an ordinance amending the annual budget for the City of Kingston, Tennessee water / sewer fund for fiscal year 2022-2023

The motion passed with a unanimous roll call vote. 6 Ayes

NEW BUSINESS:

A. Consideration of a one-time increase in employee bonuses through the use of ARPA direct appropriation funds (Resolution # 22-10-11-01)

A motion was made by Member Childs, second by Member Wright to adopt Resolution 22-10-11-01, a resolution prioritizing and approving the initial funding of the State and Local Fiscal Recovery Funds of the American Rescue Plan Act (ARPA) to make a one-time payment to all current full-time City personnel who were employed between March 3, 2021 and October 11, 2022.

The motion passed with a unanimous roll call vote. 6 Ayes.

B. Consideration to change the date of the November City Council meeting due to a conflict with the election

A motion was made by Member Griffis, second by Member Childs to change the date of the November City Council meeting to November 10, 2022 at 6pm due to a conflict with the election.

The motion passed with a unanimous roll call vote. 6 Ayes

C. Consideration of the first reading of Ordinance 22-10-11-01, and ordinance amending Section 11-1001 of the municipal zoning code regarding the fee to be charged to an applicant to defray costs resulting from the filing of the application for change in the zoning ordinance

A motion was made by Member Wright, second by Member Brown to approve the first reading of Ordinance 22-10-11-01, and ordinance amending Section 11-1001 of the municipal zoning code regarding the fee to be charged to an applicant to defray costs resulting from the filing of the application for change in the zoning ordinance.

The motion passed with a unanimous roll call vote. 6 Ayes

D. Consideration of the appointment of applicants to two expiring seats on the Board of Zoning Appeals

A motion was made by Member Wright, second by Member Griffis to reappoint Glenda Johnson and Levi Lankford to the Kingston Board of Zoning Appeals. Both terms to expire 10/31/2027.

The motion passed with a unanimous roll call vote. 6 Ayes

E. Consideration of approval to surplus equipment

A motion was made by Member Childs, second by Member Brown to approve the list of surplus equipment.

The motion passed with a unanimous roll call vote. 6 Ayes

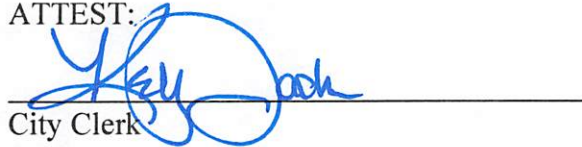
Mayor Neal adjourned the meeting at 6:40 pm

APPROVED 11-10-2022



Tim Neal, Mayor

ATTEST:



City Clerk

ORDINANCE NO. 22-09-13-01

**AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR THE CITY OF KINGSTON, TENNESSEE FOR
FISCAL YEAR 2022-2023**

WHEREAS, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires funds first be appropriated before being expended and that no appropriations may exceed available funds;

WHEREAS, *Tennessee Code Annotated* Title 6 Chapter 56 Section 208 allows amendment of the budget ordinance in the same manner as any other ordinance may be amended;

WHEREAS, Appropriations are being made to cover unexpected changes in the current budget for the Library, Parks and Recreation, Capital Projects and American Rescue Plan management.

NOW, THEREFORE BE IT ORDAINED by the City Council for the City of Kingston, Tennessee, that:

SECTION 1: Appropriations. The governing body appropriates the following increases:

General Fund:

Revenues:

110-34761	Roane County Library MOE	\$2,500.00
110-33193	Grant American Rescue Plan	\$3,750.00
110-38000	Donations	\$7,500.00
110-36961	Transfer in from Capital Fund	\$8,717.50
110-34743	P&R TVA Partnership	\$1,750.00
110-36350	Insurance Recoveries	\$1,504.23
110-34750	Police Department Auction Sales	\$11,700.00

Assets:

110-27100	Fund Balance	\$52,737.76
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Liabilities:

110-21918	Restricted Library Donations	\$1,400.00
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Expenditures:

110-43750-946	Ladd Park Project	\$8,717.50
110-44400-260	P&R Repair & Maintenance	\$3,254.23
110-52130-250	ARPA Professional Services	\$3,750.00
110-44800-114	Library Part Time Salaries	\$2,500.00
110-44800-260	Library Repair & Maintenance	\$1,400.00
110-43750-911	Portable Bathroom	\$52,737.76
110-43750-914	Gateway Sign	\$7,500.00
110-42100-320	Police Dept Operating Supplies	\$11,700.00

Capital Fund:

Transfer out to Capital Fund:

300-51610-761


\$8,717.50


Expenditures:

300-43750-944

\$8,717.50

Section 2 : **Submission to the Director of Local Finance.** This amendment will be submitted to the Director of the Office of State and Local Finance as required by state statute to show continued compliance with the requirements of Tennessee Code Annotated Title 9 Chapter 21 Section 403 to maintain a balanced budget.



Kelly Jackson
City Clerk

Tim Neal
Mayor

Passed 1st Reading 9-13-2022

Passed 2nd Reading 10-11-2022

ORDINANCE NO. 22-09-13-02
AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR THE CITY OF KINGSTON, TN
WATER/SEWER FUND FOR FISCAL YEAR 2022-2023

WHEREAS, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires funds first be appropriated before being expended and that no appropriations may exceed available funds;

WHEREAS, *Tennessee Code Annotated* Title 6 Chapter 56 Section 208 allows amendment of the budget ordinance in the same manner as any other ordinance may be amended;

WHEREAS, Appropriations are being made to cover project management for Water department ARPA projects.

NOW, THEREFORE BE IT ORDAINED by the City Council for the City of Kingston, Tennessee, that:

SECTION 1: Appropriations. The governing body appropriates the following increases:

Water/Sewer Fund:


Revenues:

413-33193	Grant American Rescue Plan Act	\$8691.51
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Expenditures:

413-52130-250	ARPA Professional Services	\$8691.51
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Section 2 : Submission to the Director of Local Finance. This amendment will be submitted to the Director of the Office of State and Local Finance as required by state statute to show continued compliance with the requirements of Tennessee Code Annotated Title 9 Chapter 21 Section 403 to maintain a balanced budget.



Kelly Jackson
City Clerk



Tim Neal
Mayor

Passed 1st Reading 9-13-2022

Passed 2nd Reading 10-11-2022

RESOLUTION 22-10-11-01

RESOLUTION prioritizing and approving the initial funding of the State and Local Fiscal Recovery Funds of the American Rescue Plan Act (ARPA).

WHEREAS, the City of Kingston has received \$889,250.24 and is expected to receive an additional \$889,250.25 of ARPA funds; and

WHEREAS, the City of Kingston has elected to accept the \$10,000,000 Revenue Loss allowance; and

WHEREAS, eligible fund uses include, but are not limited to, government services and premium payment to employees.

NOW, THEREFORE BE IT RESOLVED, the City recommends the use of ARPA funds to make a one-time payment to all current full-time City personnel who were employed between March 3, 2021 and October 11, 2022; and


BE IT FURTHER RESOLVED, that all current full-time City personnel who were employed between March 3, 2021 and October 11, 2022 will receive a one-time payment in the amount of \$2,000; and

BE IT FURTHER RESOLVED, that the anticipated Federal Income Tax for each payment is approximately \$165.67; and

BE IT FURTHER RESOLVED, that the total disbursement is anticipated to be approximately \$147,265.56.

READ AND ADOPTED this the 11 day of October 2022.

CITY of KINGSTON, TN:



MAYOR

ATTESTED:



CITY CLERK



Requests to Surplus
October 2022

Police:

- 30-foot camper (military) (S/N 1714252)
- 2010 Ford Crown Vic (VIN 2FABP7BV0AX145764)

Fire:

- 1997 Kawasaki KLF300-C ATV (VIN JKALF8C10VB561545)
- 2002 GMC Ferrara Fire Engine (VIN # 1GDP7H1C82J512468)

Public Works:

- Metal Rolling Equipment (5 pieces)
- Briggs/Stratton vertical shaft engine 12.5HP (S/N 07011ZA3245)
- Snow Chains
- Baldor Electric Motor 1HP, 1 phase
- Misc. Automotive parts
- Used Tires (not road worthy)
- 1997 Ford F-250 dump truck (VIN # 3FTHF26H3VMA17129)
- Metal light poles
- Box barrels
- Small orange trailer
- Fencing brackets
- Universal heater core
- Disassembled ice machine
- "Walk of Honor" banners and brackets
- Porter cable tools
- Time Clock punch system

Parks & Rec:

- 4 Used skid-steer tires