City Manager Report

December 2022

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Monthly reports of the City Manager and all departments as presented to the Kingston City Council and to the citizens of Kingston

Reporting Schedule:

Published monthly on the City of Kingston website and distributed during the Kingston City Council meeting on the second Tuesday of each month

This report is dedicated to City Attorney Jack (Sandy) McPherson in honor of his retirement after 54 years of service to the City of Kingston

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To: Kingston City Council
City Staff
Residents of Kingston

This City Manager Monthly Report is to be distributed and published on the city website (www.kingstontn.gov). We are producing this report in an effort to provide general and performance information to the Kingston City Council and the public regarding City services and programs and to enhance transparency in our local government. Information compiled by each department is analyzed and organized for presentation in this report.

Our goal is to become more transparent and more performance driven. The City staff and I will continue to make every effort to increase efficiencies in City services as we serve the citizens of Kingston.

It is our hope this report will help you become and stay informed regarding city issues and progress.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

David L. Bolling, City Manager
City of Kingston

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City Manager

Management Report: Dec. 2022

Legislative Accomplishments

A. Approval of the second and final reading of Ordinance 22-11-10-0 1, an ordinance amending the zoning map of the City of Kingston, Tennessee by rezoning property from C¬ l general business district to R-2 residential district
B. Approval of the second and final reading of Ordinance 22-11-10-03, an ordinance amending the annual budget for the City of Kingston, Tennessee for fiscal year 2022-2023
C. Approval of the second and final reading of Ordinance 22-11-10-04, an ordinance amending the annual budget for the City of Kingston, Tennessee water / sewer fund for fiscal year 2022-2023
D. Confirmation of Councilmember Tara Stockton to a two-year term as Vice-Mayor
E. Approval of the first reading of Ordinance 22-12-13-01, an ordinance to amend the Kingston Municipal Code to increase the competitive bidding amount from $25,000 to $50,000
F. Approval to award a bid from DWR Aquatics in the amount of $64,876 from previously appropriated funding to replace the liner at the swimming pool
G. Approval of the first reading of Ordinance 22-12-13-02, an ordinance amending section 11-407 of the Municipal Zoning Code regarding permitted uses and structures within the C-1 district in the City of Kingston
H. Approval of the first reading of Ordinance 22-12-13-03, and ordinance to amend the Kingston Municipal Code relative to the number of members on the Municipal Planning Commission and the terms of office for the Commission members
I. Approval to award a bid from Kustom Signals in the amount of $85,900.25 for body and in-car cameras and related equipment for the Police Department
J. Approval of Resolution 22-12-13-01, a resolution prioritizing and approving the initial funding of the State and Local Fiscal Recovery Funds of the American Rescue Plan Act (ARPA)
K. Approval of Resolution 22-12-13-02, a resolution to request the legislative delegation for
L. the Roane County, Tennessee to submit an act to amend the Charter of the City of Kingston relative to the submission by the City Manager of a proposed annual budget
M. Approval of Resolution 22-12-13-03, a resolution authorizing the City of Kingston to
N. participate in the Cyber Security Partners matching grant program
O. Approval to fill two expiring term vacancies on the Library Board
P. Approval to surplus equipment
Q. Approval of Council appointments to Boards and Commissions
R. Approval to authorize the City Manager and Utility Director to enter in to an agreement with Gary Mullins to provide sewer service on Warren Lane

Other Items Considered by the Council

- Recognition of City Attorney Jack (Sandy) McPherson in honor of his retirement after 54 years of service to the City of Kingston
- A public hearing on the proposed rezoning of tax map 058G, parcels 013.00 and 014.00

- **External Meetings**
  - Bassmaster fishing tournament meeting
  - Meetings of the City Attorney Hiring Committee
  - Ladd Landing STP project right of way field review (virtual)
  - Other miscellaneous meetings
- **Internal Meetings**
  - Department Head meetings
  - Other miscellaneous staff meetings

City of Kingston

Project Status Update

December 2022

BUILD Grant – Bridge to Bridge Corridor Master Plan

Project Cost:	$220,000	
Engineer/Architect/Consultant:	Community Development Partners	
Contractor:	N/A	
Status (Percent complete)	0%	
Estimated Completion Date	TBD	
Notable outstanding issues:	Procurement of professional services	

Notes:

1. Procurement of professional services in process.

TDEC Infrastructure Planning Grant – Water Dept. Mapping

Project Cost:	$50,000	
Engineer/Architect/Consultant:	Community Development Partners	
Contractor:	East TN GIS	
Status (Percent complete)	0%	
Estimated Completion Date	TBD	
Notable outstanding issues:	Application pending	

Notes:

1. Application has been submitted.

ARC Grant – Ladd Park Improvements

Project Cost:	TBD	
Engineer/Architect/Consultant:	Thompson Engineering / Community Development Partners	
Contractor:	N/A	
Status (Percent complete)	0%	
Estimated Completion Date	TBD	
Notable outstanding issues:	Regulatory notifications	

Notes:

1. Regulatory notifications in process.

Ladd Park Ramp Replacement

Project Cost:	$65,000 (Estimate)	
Engineer/Architect/Consultant:	N/A	
Contractor:	TWRA	
Status (Percent complete)	80%	
Estimated Completion Date	January 2023	
Notable outstanding issues:	Installation underway	

Notes:

1. TWRA plans to complete ramp work in January 2023.

Ladd Blvd. Resurfacing (STP)

Project Cost:	$400,000 (Estimate)	
Engineer/Architect/Consultant:	Arcadis	
Contractor:	TBD	
Status (Percent complete)	10%	
Estimated Completion Date	Summer 2023	
Notable outstanding issues:	Approval of ROW plans	

Notes:

1. ROW plans submitted to TDOT for approval.

FINANCE AND ADMINISTRATION REPORT 2022- 2023

	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
Major City Revenue Streams												
Property Taxes	$0.00	$0.00	$12,665.00	$267,306.62	$172,508.84	$834,631.84						
State Tax Revenues	$88,566.65	$86,190.62	$84,313.76	$81,433.39	$133,418.48	$79,879.84						
County Trustee	$145,627.96	$154,233.21	$151,140.82	$153,764.82	$148,486.12	$145,082.00						
Utility Billing Detail Summary												
Accounts Billed	3931	3922	3943	3955	3937	3954						
Billing Total	$393,917.80	$421,852.43	$383,165.53	$411,863.58	$383,090.23	$363,824.30						
New Service	43	32	48	46	33	47						
Finalled Accounts	49	30	39	49	40	40						
Past Due Accounts	85	93	95	104	98	200						
ACH Bank Drafts	956	965	967	952	952	949						
E-bill Accounts	440	438	438	439	440	434						
Online Payments	1012	815	1022	1019	1033	1076						
Trash Pickup	2488	2484	2494	2510	2510	2528						
Phone Tree Calls	192	247	215	161	280	134						
NHN per month	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00						
NHN Balance	$18,109.25	$18,109.25	$18,109.25	$18,109.25	$18,109.25	$18,109.25						
NHN Disbursed	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00						
Wtr/Swr Protection	2210	2210	2224	2225	2219	2250						
Water Loss Protection	1245	1236	1239	1237	1225	1211						
Water Line Protection	232	235	259	242	245	246						
Sewer Line Protection	81	79	81	81	84	86						
Commercial Single Protection	259	259	259	275	275	274						
Commercial Multi Protection	6	6	0	6	7	7						
Commercial Line Protection	4	4	0	0	4	4						
Master Meter Protection	53	53	53	53	59	59						
Combined Master Meter Multi	332	332	332	332	332	332						
Combined Water Sewer 4 inch	1	1	1	1	1	1						
Residential w/ Irrigation	42	42	42	44	44	44						
Residential Combined w/ Irrigati	2	2	2	2	2	3						

Buisiness License

Anytime Plumbing LLC 504 Kings Close

CITY OF KINGSTON FUNDS

FINANCIAL SUMMARY 2022-2023

Cash in Bank	July	August	September	October	November	December	January	February	MARCH	APRIL	MAY	JUNE
General Fund	$4,345,107	$4,075,283	$3,330,054	$3,760,571	$4,018,496	$4,867,506						
ARPA	$862,683	$862,683	$862,982	$706,961	$1,596,645	$1,365,517						
CAPITAL RESERVE GF	$70,595	$70,595	$70,595	$70,595	$70,595	$70,595						
CAPITAL FUND LL	$147,293	$147,318	$147,318	$147,375	$147,416	$147,460						
Water/Sewer	$2,041,776	$2,008,816	$2,240,334	$2,251,884	$1,835,571	$1,824,440						
2021 Series Bond	$160,180	$202,208	$244,245	$286,298	$286,298	$370,473						
RDA Reserve Fund	$516,831	$516,919	$517,010	$517,120	$517,265	$517,418						
Drug Fund	$7,667	$7,667	$4,534	$4,543	$4,704	$5,144						
Total BALANCES	**$8,152,132**	**$7,891,489**	**$7,417,072**	**$7,745,347**	**$8,476,989**	**$9,168,555**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

HUMAN RESOURCES REPORT DECEMBER 2022

- *Conducted three Fire Fighter Interviews*
- *Was part of the hiring committee for the city attorney*

TOTAL FULL TIME EMPLOYEES: 63 TOTAL PART TIME EMPLOYEES: 19 TOTAL SEASONAL EMPLOYEES:0

Monthly Comparative: 50.00%

110 General Fund

Account	Description	Budget Estimate	Year-To-Date Actual	% of Budget	Month-To-Date Estimate Avg/Mth	Month-To-Date Actual	% of Avg
Revenues							
31110	Property Taxes (Current)	2,026,500.00	(1,284,609.30)	63.39 %	168,875.00	(833,618.84)	493.63 %
31120	Public Utilities Property Tax (Current)	31,500.00	0.00	0.00 %	2,625.00	0.00	0.00 %
31211	Property Tax Delinquent - 1st Prior	65,000.00	(13,570.00)	20.88 %	5,416.67	(1,972.00)	36.41 %
31212	Property Tax Delinquent - 2nd Prior	15,000.00	(4,321.00)	28.81 %	1,250.00	(487.00)	38.96 %
31219	Property Tax Delinquent - Other Prior	11,000.00	(1,903.16)	17.30 %	916.67	(750.11)	81.83 %
31300	Interest And Court Cost On Prop Tax	25,000.00	(3,235.70)	12.94 %	2,083.33	(748.15)	35.91 %
31500	Payment in Liey of Property Tax Earl	13,064.00	0.00	0.00 %	1,088.67	0.00	0.00 %
31511	In Lieu Tax, Rockwood Electric Utility	76,500.00	(38,290.29)	50.05 %	6,375.00	0.00	0.00 %
31610	Local Sales Tax - Co. Trustee	1,523,098.00	(898,335.89)	58.98 %	126,924.83	(145,082.96)	114.31 %
31710	Wholesale Beer Tax	205,000.00	(123,440.16)	60.21 %	17,083.33	(20,736.44)	121.38 %
31720	Wholesale Liquor Tax	62,000.00	(19,972.45)	32.21 %	5,166.67	(2,742.37)	53.08 %
31800	Business Taxes	75,000.00	(17,248.97)	23.00 %	6,250.00	(124.36)	1.99 %
31912	Comcast Cable Tv Fees	80,000.00	(42,736.89)	53.42 %	6,666.67	0.00	0.00 %
31913	Bellsouth Cable Fees	7,500.00	(2,591.38)	34.55 %	625.00	0.00	0.00 %
31920	Hotel, Motel Tax	45,000.00	(26,785.62)	59.52 %	3,750.00	(3,350.70)	89.35 %
32210	Beer Permits	1,500.00	(900.00)	60.00 %	125.00	(700.00)	560.00 %
32220	Liquor Licenses	500.00	(300.00)	60.00 %	41.67	(300.00)	720.00 %
32600	Bza Hearing Fee	75.00	(150.00)	200.00 %	6.25	0.00	0.00 %
33193	Grant American Rescue Plan Act	200,341.96	(317,821.92)	158.64 %	16,695.16	(196,591.96)	1,177.54 %
33430	Public Entity Partners Grant Proceeds	2,000.00	(5,125.00)	256.25 %	166.67	(3,625.00)	2,175.00 %
33479	State Grant	1,751.62	(9,644.07)	550.58 %	145.97	(7,892.45)	5,406.96 %
33490	Tema Grant	0.00	(64,462.19)	0.00 %	0.00	0.00	0.00 %
33500	Telecom Interstate Sales	5,000.00	(3,057.52)	61.15 %	416.67	(481.28)	115.51 %

Monthly Comparative: 50.00%

110 General Fund

		Year-To-Date			Month-To-Date		
Account	**Description**	**Budget Estimate**	**Actual**	**% of Budget**	**Estimate Avg/Mth**	**Actual**	**% of Avg**
33510	State Sales Tax	650,000.00	(348,395.29)	53.60 %	54,166.67	(58,721.34)	108.41 %
33520	State Income Tax	0.00	(2,548.35)	0.00 %	0.00	0.00	0.00 %
33530	State Beer Tax	2,800.00	(1,478.43)	52.80 %	233.33	0.00	0.00 %
33540	State Liquor Tax	6,000.00	(5,853.88)	97.56 %	500.00	(870.18)	174.04 %
33551	State Gasoline Fuel Tax	220,000.00	(106,891.00)	48.59 %	18,333.33	(17,640.24)	96.22 %
33552	State-City Streets And Transportation	11,800.00	(5,453.59)	46.22 %	983.33	(908.83)	92.42 %
33555	State Street Contract Maintenance	45,000.00	(18,893.16)	41.98 %	3,750.00	(9,446.58)	251.91 %
33580	Sportsbettin Revenue	2,000.00	(3,529.71)	176.49 %	166.67	0.00	0.00 %
33590	Tva Solar Energy James Ferry	2,000.00	(2,153.34)	107.67 %	166.67	(208.41)	125.05 %
33591	Gross Receipts - Tva	75,000.00	(18,598.45)	24.80 %	6,250.00	0.00	0.00 %
33592	Special Impact Area Funds	0.00	(31,715.11)	0.00 %	0.00	0.00	0.00 %
33593	Corporate Excise Tax	20,000.00	0.00	0.00 %	1,666.67	0.00	0.00 %
33730	Tml Full Pkg Bonus	4,000.00	(4,000.00)	100.00 %	333.33	0.00	0.00 %
34100	General Government - Charges For	2,500.00	(5,095.06)	203.80 %	208.33	747.21	-358.66 %
34210	Police Service Supplements	10,400.00	0.00	0.00 %	866.67	0.00	0.00 %
34220	Special Fire Protection Fees	11,600.00	0.00	0.00 %	966.67	0.00	0.00 %
34230	Sex Offender Registry	500.00	(150.00)	30.00 %	41.67	0.00	0.00 %
34290	Public Safety Donations	1,318.72	(1,445.40)	109.61 %	109.89	0.00	0.00 %
34420	Garbage Tip Fees	350,000.00	(172,422.26)	49.26 %	29,166.67	(29,065.83)	99.65 %
34720	Swimming Pool Charges	10,000.00	(1,613.10)	16.13 %	833.33	0.00	0.00 %
34730	Fort Charges & Donations	500.00	(277.00)	55.40 %	41.67	(58.00)	139.20 %
34740	Park & Recreation Charges	16,000.00	(13,525.00)	84.53 %	1,333.33	225.00	-16.88 %
34741	Boat Slip Rental	25,000.00	(12,520.00)	50.08 %	2,083.33	(2,200.00)	105.60 %
34742	Fireworks Donations	45,000.00	(4,684.00)	10.41 %	3,750.00	0.00	0.00 %

Monthly Comparative: 50.00%

110 General Fund

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date % of Budget	Month-To-Date Estimate Avg/Mth	Month-To-Date Actual	Month-To-Date % of Avg
34743	TVA Partnership	1,750.00	(1,750.00)	100.00 %	145.83	0.00	0.00 %
34745	Softball Program	4,500.00	0.00	0.00 %	375.00	0.00	0.00 %
34746	Fire Dept Donations	7,500.00	(35,465.00)	472.87 %	625.00	(22,422.00)	3,587.52 %
34750	Police Dept Auction Sales	11,700.00	(15,220.00)	130.09 %	975.00	0.00	0.00 %
34751	Volleyball Program	4,500.00	0.00	0.00 %	375.00	0.00	0.00 %
34760	Library- Fines and Penalties	4,500.00	(1,338.13)	29.74 %	375.00	(162.08)	43.22 %
34761	Roane County Library MOE	5,000.00	(2,512.00)	50.24 %	416.67	0.00	0.00 %
34762	Library - Donations	0.00	(1,029.14)	0.00 %	0.00	(371.58)	0.00 %
35110	City Court Fines	22,000.00	(38,268.98)	173.95 %	1,833.33	(4,453.90)	242.94 %
35140	Drug Related Fines	2,000.00	(2,286.83)	114.34 %	166.67	(1,263.50)	758.10 %
35150	Traffic School Charges	2,000.00	(1,825.00)	91.25 %	166.67	(175.00)	105.00 %
36100	Interest Earnings	5,000.00	(6,579.10)	131.58 %	416.67	(1,715.80)	411.79 %
36350	Insurance Recoveries	24,199.23	(15,570.28)	64.34 %	2,016.60	(1,131.00)	56.08 %
36539	Sale Of Other Public Works Supps &	2,000.00	(1,742.87)	87.14 %	166.67	0.00	0.00 %
36720	Contributions from Roane County	175,000.00	(175,000.00)	100.00 %	14,583.33	0.00	0.00 %
36961	Transfer in from Capital Fund	8,717.50	0.00	0.00 %	726.46	0.00	0.00 %
36967	Contract Natural Gas	21,500.00	(10,750.02)	50.00 %	1,791.67	(1,791.67)	100.00 %
36971	Contract Billing From Water Dept	485,168.00	(485,168.00)	100.00 %	40,430.67	0.00	0.00 %
38000	Donations	7,500.00	(7,500.00)	100.00 %	625.00	0.00	0.00 %
	Total Revenues	**6,778,284.03**	**(4,441,748.99)**	**65.53 %**	**564,857.00**	**(1,370,837.35)**	**242.69 %**
Expenditures							
41100	Legislative	(95,328.00)	47,942.93	50.29 %	(7,944.00)	4,051.90	51.01 %
41210	City Court	(27,595.00)	18,621.36	67.48 %	(2,299.58)	3,899.26	169.56 %
41320	City Manager	(121,337.00)	59,254.49	48.83 %	(10,111.42)	8,847.11	87.50 %

Monthly Comparative: 50.00%

110 General Fund

Account	Description	Budget Estimate	Year-To-Date Actual	% of Budget	Month-To-Date Estimate Avg/Mth	Month-To-Date Actual	% of Avg
41500	Financial Administration	(424,174.00)	215,907.19	50.90 %	(35,347.83)	24,864.53	70.34 %
41700	Planning And Zoning	(10,875.00)	10,175.00	93.56 %	(906.25)	5,087.50	561.38 %
41810	City Hall Buildings	(93,000.00)	46,772.84	50.29 %	(7,750.00)	6,326.66	81.63 %
41990	General Government	(245,100.00)	185,538.72	75.70 %	(20,425.00)	8,212.09	40.21 %
42100	Police	(1,172,711.34)	619,400.29	52.82 %	(97,725.95)	99,831.79	102.15 %
42152	Automotive Services	(90,000.00)	45,524.66	50.58 %	(7,500.00)	935.95	12.48 %
42200	Fire Protection	(1,180,696.00)	570,262.16	48.30 %	(98,391.33)	82,496.70	83.85 %
43100	Public Works	(914,422.00)	412,664.33	45.13 %	(76,201.83)	55,809.12	73.24 %
43190	State Street Aid	(161,500.00)	88,252.56	54.65 %	(13,458.33)	14,355.85	106.67 %
43240	Waste Disposal	(350,000.00)	148,597.56	42.46 %	(29,166.67)	0.00	0.00 %
43750	Capital Improvements	(1,521,955.26)	907,691.01	59.64 %	(126,829.61)	18,398.81	14.51 %
44143	Animal Control/Codes Enforcement	(26,012.00)	9,137.71	35.13 %	(2,167.67)	1,031.49	47.59 %
44400	Parks & Recreation	(867,876.23)	429,382.63	49.48 %	(72,323.02)	47,525.13	65.71 %
44440	Swimming Pool	(49,438.00)	16,312.81	33.00 %	(4,119.83)	0.00	0.00 %
44800	Library	(227,955.80)	120,476.34	52.85 %	(18,996.32)	13,718.17	72.21 %
49000	Debt Service	(350,700.00)	55,350.00	15.78 %	(29,225.00)	0.00	0.00 %
52130	American Rescue Plan Act	(200,341.96)	200,341.96	100.00 %	(16,695.16)	0.00	0.00 %
	Total Expenditures	**(8,131,017.59)**	**4,207,606.55**	**51.75 %**	**(677,584.80)**	**395,392.06**	**58.35 %**
Total 110	General Fund	**(1,352,733.56)**	**(234,142.44)**	**-17.31 %**	**(112,727.80)**	**(975,445.29)**	**-865.31**

Monthly Comparative: 50.00%

122 Drug Fund

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date % of Budget	Month-To-Date Estimate Avg/Mth	Month-To-Date Actual	Month-To-Date % of Avg
Revenues							
35140	Drug Fines	15,000.00	(2,286.82)	15.25 %	1,250.00	(1,263.50)	101.08 %
	Total Revenues	**15,000.00**	**(2,286.82)**	**15.25 %**	**1,250.00**	**(1,263.50)**	**101.08 %**
Expenditures							
42122	Drug Fund	(15,000.00)	4,508.11	30.05 %	(1,250.00)	823.11	65.85 %
	Total Expenditures	**(15,000.00)**	**4,508.11**	**30.05 %**	**(1,250.00)**	**823.11**	**65.85 %**
Total 122	Drug Fund	**0.00**	**2,221.29**	**100.00 %**	**0.00**	**(440.39)**	**0.00 %**

Monthly Comparative: 50.00%

300 Capital Fund

Account	Description	Year-To-Date Budget Estimate	Year-To-Date Actual	Year-To-Date % of Budget	Month-To-Date Estimate Avg/Mth	Month-To-Date Actual	Month-To-Date % of Avg
Revenues							
36100	Interest Earnings	0.00	(192.36)	0.00 %	0.00	(43.82)	0.00 %
	Total Revenues	**0.00**	**(192.36)**	**100.00 %**	**0.00**	**(43.82)**	**0.00 %**
Expenditures							
43750	Capital Improvements	8,717.50	0.00	0.00 %	726.46	0.00	0.00 %
51610	Operating Transfers To General Fund	(8,717.50)	0.00	0.00 %	(726.46)	0.00	0.00 %
	Total Expenditures	**0.00**	**0.00**	**100.00 %**	**0.00**	**0.00**	**0.00 %**
Total 300	Capital Fund	**0.00**	**(192.36)**	**100.00 %**	**0.00**	**(43.82)**	**0.00 %**

Monthly Comparative: 50.00%

413 Water And Sewer

		Year-To-Date			Month-To-Date		
Account	**Description**	**Budget Estimate**	**Actual**	**% of Budget**	**Estimate Avg/Mth**	**Actual**	**% of Avg**
Revenues							
33193	Grant American Rescue Plan Act	43,661.68	(69,940.34)	160.19 %	3,638.47	(34,970.17)	961.12 %
36100	Interest Earnings	5,000.00	(3,798.53)	75.97 %	416.67	(829.10)	198.98 %
37110	Metered Water Sales	1,560,000.00	(766,112.42)	49.11 %	130,000.00	(116,180.76)	89.37 %
37114	Serveline Leak Protection	0.00	0.00	0.00 %	0.00	(4.95)	0.00 %
37117	Outside Water Sales	639,500.00	(359,345.45)	56.19 %	53,291.67	(43,911.42)	82.40 %
37191	Penalties	30,000.00	(17,221.76)	57.41 %	2,500.00	(2,851.86)	114.07 %
37194	Sales Of Materials	30,000.00	(16,703.00)	55.68 %	2,500.00	(275.00)	11.00 %
37195	Installation Charges	58,000.00	(43,687.00)	75.32 %	4,833.33	(4,616.00)	95.50 %
37196	Water User Fees	38,000.00	(15,024.00)	39.54 %	3,166.67	(983.00)	31.04 %
37199	Miscellaneous	5,000.00	(31,887.07)	637.74 %	416.67	0.00	0.00 %
37210	Sewer Service Charges	1,660,000.00	(856,430.41)	51.59 %	138,333.33	(132,381.35)	95.70 %
37296	Sewer User Fees	15,000.00	(19,379.00)	129.19 %	1,250.00	(1,388.00)	111.04 %
37299	Miscellaneous	1,000.00	(7,660.90)	766.09 %	83.33	(5,400.00)	6,480.00 %
	Total Revenues	**4,085,161.68**	**(2,207,189.88)**	**54.03 %**	**340,430.14**	**(343,791.61)**	**100.99 %**
Expenditures							
41500	Financial Administration	(485,168.00)	485,168.00	100.00 %	(40,430.67)	0.00	0.00 %
41990	General Government	(1,883,497.00)	988,416.48	52.48 %	(156,958.08)	125,355.85	79.87 %
49000	Debt Service	(808,000.00)	64,850.00	8.03 %	(67,333.33)	4,100.00	6.09 %
52113	Purification	0.00	0.00	0.00 %	0.00	0.00	0.00 %
52130	American Rescue Plan Act	(43,661.68)	46,059.18	105.49 %	(3,638.47)	2,397.50	65.89 %
52213	Sewer Treatment And Disposal	0.00	0.00	0.00 %	0.00	0.00	0.00 %
52310	Water & Sewer Operating Expenses	(864,835.00)	510,801.73	59.06 %	(72,069.58)	61,224.81	84.95 %
	Total Expenditures	**(4,085,161.68)**	**2,095,295.39**	**51.29 %**	**(340,430.14)**	**193,078.16**	**56.72 %**

Monthly Comparative: 50.00%

413 Water And Sewer

			Year-To-Date			Month-To-Date		
Account		**Description**	**Budget Estimate**	**Actual**	**% of Budget**	**Estimate Avg/Mth**	**Actual**	**% of Avg**
Total	**413**	Water And Sewer	**0.00**	**(111,894.49)**	**100.00 %**	**0.00**	**(150,713.45)**	**0.00 %**

Kingston Police Department

Office of the Chief of Police
Codes Enforcement and Animal Control

Jim Washam, Chief
Proverbs 22:6

865/376-2081 Office
865/354-8045 Dispatch

Fax: 865/376-8798
E-Mail: jim.washam@kingstontn.gov

January 3, 2023

Due to inclement weather, we were not able to have city court for the month of December. Any funds collected in December will be reflected in the January end of the month report.

Thank you,

Tiffany Moore
Court Clerk

Tiffany Moore

900 Waterford Place
Kingston, TN 37763

ROANE COUNTY E 9-1-1
4390 ROANE STATE HWY ROCKWOOD , TN 37854

CFS By Department - Select Department By Date
For KINGSTON POLICE DEPARTMENT 12/1/2022 - 12/31/2022

KINGSTON POLICE DEPARTMENT	Count	Percent
911 HANG UP OR OPEN LINE	1	0.30%
ALARM	18	5.33%
ALARM - FIRE	5	1.48%
ALARM - MEDICAL	1	0.30%
ANIMAL PROBLEM	18	5.33%
ARMED SUSPECT	1	0.30%
ASSAULT	1	0.30%
AUTO ACCIDENT NO INJURY	16	4.73%
AUTO ACCIDENT WITH INJURY	6	1.78%
AUTO VS ANIMAL	3	0.89%
AUTO VS PEDESTRIAN	1	0.30%
B&E	3	0.89%
BOLO	4	1.18%
BREATHING PROBLEMS	2	0.59%
BUSY	4	1.18%
CALL THIS STATION	18	5.33%
CHECK WANTED	3	0.89%
CHEST PAIN	3	0.89%
COMPLAINT FILED	1	0.30%
COUNTERFIET MONEY	1	0.30%
DISORDERLY PERSON	5	1.48%
DISPUTE/NEIGHBOR/LAND	1	0.30%
DISTURBING THE PEACE	1	0.30%
DOMESTIC	10	2.96%
DRUNK DRIVER	3	0.89%
ESCORT	12	3.55%
FALL	1	0.30%
FIRE	1	0.30%
FOLLOW UP	4	1.18%
HARASSMENT/THREATS MADE	1	0.30%
HIT AND RUN	3	0.89%
INFORMATION	2	0.59%
JUVENILE PROBLEM	6	1.78%
LARCENY/THEFT	2	0.59%
LITTERING/DUMPING	1	0.30%
MENTAL STATUS CHANGE	1	0.30%
MISSING PERSON	1	0.30%
MOTORIST ASSIST	3	0.89%
OVERDOSE	1	0.30%
PATIENT DISCHARGE	1	0.30%
POSSIBILITY OF DRUGS PRESENT	4	1.18%
PROPERTY/VEHICLE DAMAGE	3	0.89%

KINGSTON POLICE DEPARTMENT	Count		Percent
PROWLER	1		0.30%
PSYCHIATRIC	1		0.30%
PUBLIC ASSISTANCE	11		3.25%
RECKLESS DRIVER OR 4 WHEELER CALL	14		4.14%
RECOVERY/VEH/LIC PLATE/ARTICLE	1		0.30%
REQUEST BACK UP	2		0.59%
ROAD/TRAFFIC HAZARD	6		1.78%
RUNAWAY JUVENILE	2		0.59%
SHOPLIFTER	1		0.30%
SHOTS HEARD	3		0.89%
STOLEN VEHICLE	1		0.30%
SUSPICIOUS ACTIVITY	11		3.25%
SUSPICIOUS PERSON	7		2.07%
SUSPICIOUS VEHICLE	13		3.85%
THEFT OF PROPERTY	3		0.89%
TRAFFIC STOP	43		12.72%
TREE HAZARD	1		0.30%
UNKNOWN MEDICAL	2		0.59%
UNWELCOME PERSON	4		1.18%
VANDELISM	1		0.30%
VEHICLE PROBLEMS	9		2.66%
WALK IN	6		1.78%
WELFARE CHECK	17		5.03%
X PATROL	1		0.30%
Total Records For KINGSTON POLICE DEPARTMENT	338	Dept Calls/Total Calls	100.00%
Total Records	**338**		

Kingston Police Department

Jim Washam, Chief
Proverbs 20:7

865/376-2081 Office
865/354-8045 Dispatch

Fax: 865/376-8798
E-Mail: jim.washam@kingstontn.gov

To: Mayor, City Council, City Manager & Chief of Police
From: Captain Roy Montgomery GDI/TO

The Kingston Police has completed all its yearly training for the calendar year 2022. We did not have training for the month of December all the training was completed in November. The training all our officers received this year was approved through the Tennessee P.O.S.T. Commission.
We will start in January 2023 with our monthly training and all this training will also be approved by the P.O.S.T. Commission.

Captain Roy Montgomery GDI/TO
January 1, 2023

KINGSTON POLICE MONTHLY RESERVE REPORT

TO CITY COUNCIL

		TRAINING	RIDE TIME	EVENT	TOTAL
JAN	Hours				
	Number of Officers				
	Notes:				
FEB	Hours				
	Number of Officers				
	Notes:				
MAR	Hours				
	Number of Officers				
	Notes:				
APR	Hours				
	Number of Officers				
	Notes:				
MAY	Hours				
	Number of Officers				
	Notes:				
JUNE	Hours				
	Number of Officers				
	Notes:				
JULY	Hours				
	Number of Officers				
	Notes:				
AUG	Hours				
	Number of Officers				
	Notes:				
SEPT	Hours	2 HR			
	Number of Officers	11			
	Notes:				
OCT	Hours				
	Number of Officers				
	Notes:				
NOV	Hours				
	Number of Officers				
	Notes:				
DEC	Hours	0	108	0	108 Hours
	Number of Officers	0	9	0	9 Officers
	Notes:				
	APPROVED BY Capt. R. Mtg				

Activity Detail Summary (by Category)

Kingston Police Department

(12/01/2022 - 12/31/2022)

Incident\Investigations

13A - Aggravated Assault	1
13B - Simple Assault	2
220 - Burglary/Breaking & Entering	1
23C - Shoplifting	1
23D - Theft From Building	1
23H - All Other Larceny	1
250 - Counterfeiting/Forgery	1
35A - Drug/Narcotic Violations	2
35B - Drug Equipment Violations	1
90D - Driving Under the Influence	1
90E - Drunkenness	1
39-13-526 - Violation of probation/ Community Supervision	3
90Z - All Other Offenses	2
Information Only - Information Only	7
Missing Person - Missing Person	1
Other Agency Warrant - Other Agency Warrant	2
Overdose - Suspected Overdose	1
PPC - Private Property Crash	7
Runaway Juv - Runaway Juvenile	1
Unatt/ Death - Unattended Death	2

Total Offenses	39
Total Incidents	37

Arrests

13B - Simple Assault	1
35A - Drug/Narcotic Violations	1
35B - Drug Equipment Violations	1
90D - Driving Under the Influence	1
90E - Drunkenness	1
39-13-526 - Violation of probation/ Community Supervision	1
39-16-609 - Failure to Appear	1

Activity Detail Summary (by Category)

Kingston Police Department

(12/01/2022 - 12/31/2022)

Arrests

90Z - All Other Offenses	1

Total Charges	8
Total Arrests	5

Accidents

Total Accidents	15

Citations

Total Violations	11
Total Citations	9

Warning Tickets

Improper Passing	1
Light Law	3
Other	1
Registration Law	3
Seatbelt Law	1
Speeding	13
Traffic Control Device	2

Total Charges	24
Total Warning Tickets	22

Ordinance Tickets

Parking in Roadway	1

Total Ordinance Tickets	1

Criminal Papers

Total Criminal Papers Served	0

Activity Detail Summary (by Category)

Kingston Police Department

(12/01/2022 - 12/31/2022)

Criminal Papers

Total Criminal Papers	0

Civil Papers

Total Civil Papers Served	0
Total Civil Papers	0

2022 PENDING CASES				
DATE	LOCATION	ISSUE	ACTION	STATUS
7/30/2021	1100, 1101, 1102, 1103, 1104, 1105 Pineywood	13-103 Stagnant water, 13-106 Health and Sanitation, 13-302 Junked vehicle, 13-402 Dangerous Building, 13-501 Declaratio of nuisances, 13-502 Duty of Maintenance of property, 17-109 Abatement of nuisances, 17-106 Pre-Collecation Pracatices Section 2 part 3	In progress	Per Cofer: Waiting for chancery court date.
7/13/2022	162 E. Race St.	16-107 Littering streets, alleys or sidewalks prohibited, 16-109 Abutting occupants to keep sidewalks clear, ect., and 13-502 Duty of maintenance of private property.	Letter Sent twice certified with no acceptance. Letter sent again not certified.	Working with Owner
10/18/2022	320 N. Kentucky St.	13-104 Weeds and 13-502 Duty of maintenance of private property	Notice posted on building and Letter Sent	Owner has landscapers scheduled.
11/7/2022	118 Sunny Springs Lane	10-205 Noisy Dog and Cats Prohibited	Letter Sent and Refused to sign from mail carrier.	Will be hand delivering a letter.
December 2022 NEW CASES				
DATE	LOCATION	ISSUE	ACTION	STATUS
		NO NEW CASES FOR DECEMBER 2022		
		3 Dogs Collected		
		2 Racoons		

Kingston Fire Department
December 2022

Summary of Month's Activities

Fire Operations

The Department responded to **76** calls for service during the month.

Fire Administration

- Weekly Conference Call
- Fire Dept is not currently running priority 3 medical calls
- Greater emphasis on responder safety during the pandemic

The Training Room has been utilized this month for the following:

- Shift Training

	This Month	YTD
Fire Inspections	0	203

Public Fire Education

	This Month	YTD
Participants	0	160
Education Hours	0	8
Number of Occurrences	0	2

Firefighter Training

- KFD is continuing shift training
- Driver Training continuing
- Automatic Aid Training with Harriman Fire Department
- Fire Chief Gordon went to Fire Inspector Conference

Implemented Performance Standards Plan

- Continuing education for all KFD personnel
- On shift training is required each shift
- Testing for state certifications offered

Fleet Maintenance

- U4 got towed to city garage for oil cooler that needed replaced

Special Projects

- Remodel Station 1 mens bathroom
- Remodel upstairs hallway

Outstanding Issues

- Aging Fire Apparatus
- U6 aging and continues to need continuous repair. Unit 6 now displays over 180,000 miles.
- Medical, gas powered, and firefighting equipment affected by weather from units sitting outside in the elements
- U4 needs constant repairs due to age
- Roof leaking on station 1
- Hydraulic combination tool out of service and unrepairable on U3

Cost Savings

- Safety meeting

Safety

Terrorism Awareness

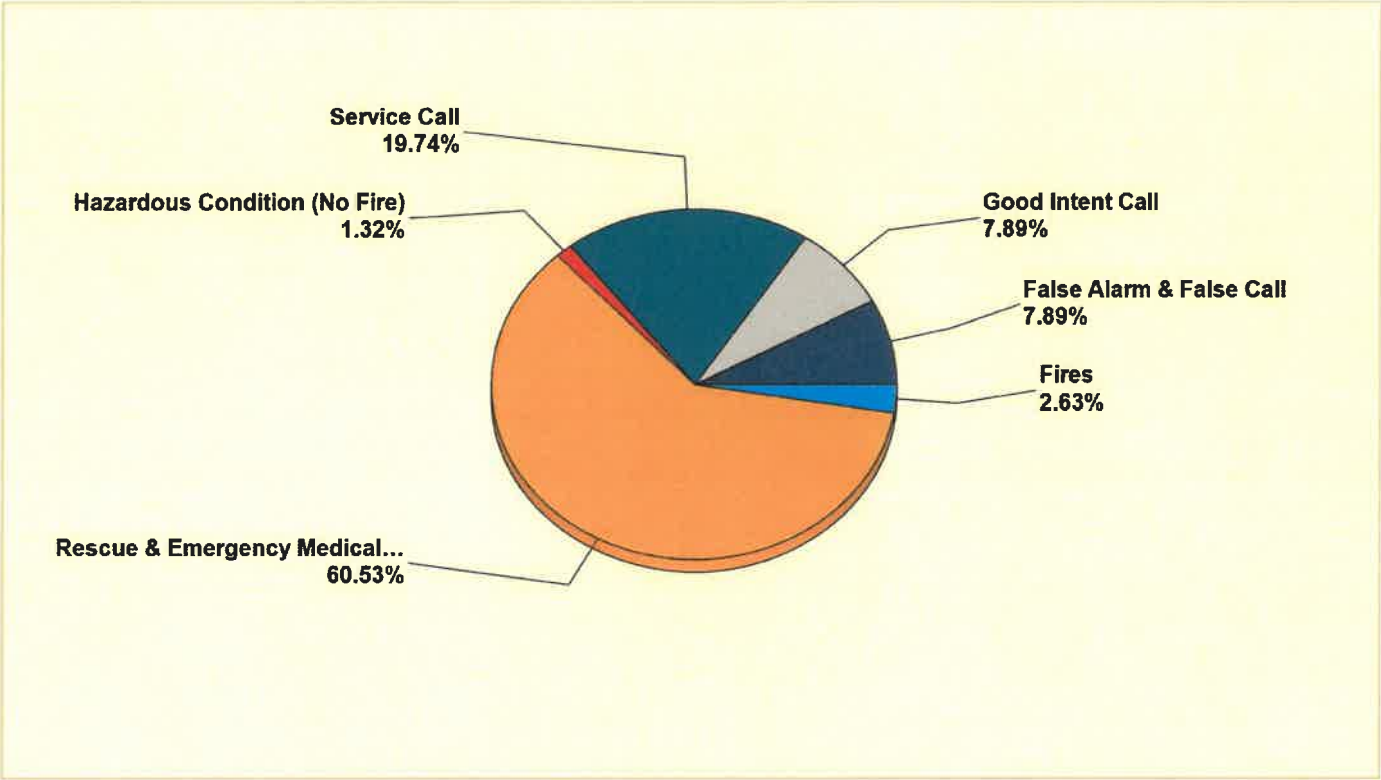
Kingston Fire Department

Kingston, TN

This report was generated on 1/4/2023 1:36:22 PM

Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 12/01/2022 | End Date: 12/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	2.63%
Rescue & Emergency Medical Service	46	60.53%
Hazardous Condition (No Fire)	1	1.32%
Service Call	15	19.74%
Good Intent Call	6	7.89%
False Alarm & False Call	6	7.89%
TOTAL	76	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
112 - Fires in structure other than in a building	1	1.32%
132 - Road freight or transport vehicle fire	1	1.32%
311 - Medical assist, assist EMS crew	14	18.42%
321 - EMS call, excluding vehicle accident with injury	26	34.21%
322 - Motor vehicle accident with injuries	4	5.26%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	1.32%
324 - Motor vehicle accident with no injuries.	1	1.32%
441 - Heat from short circuit (wiring), defective/worn	1	1.32%
500 - Service Call, other	1	1.32%
510 - Person in distress, other	2	2.63%
553 - Public service	1	1.32%
554 - Assist invalid	4	5.26%
571 - Cover assignment, standby, moveup	7	9.21%
600 - Good intent call, other	1	1.32%
611 - Dispatched & cancelled en route	4	5.26%
651 - Smoke scare, odor of smoke	1	1.32%
700 - False alarm or false call, other	1	1.32%
731 - Sprinkler activation due to malfunction	1	1.32%
735 - Alarm system sounded due to malfunction	1	1.32%
741 - Sprinkler activation, no fire - unintentional	1	1.32%
743 - Smoke detector activation, no fire - unintentional	1	1.32%
745 - Alarm system activation, no fire - unintentional	1	1.32%
TOTAL INCIDENTS:	76	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Kingston Fire Department

Kingston, TN

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Minor Incident Types by Month for Year

Year: 2022

INCIDENT TYPE	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	SUM
Accident, potential accident					1						2		3
Animal problem or rescue							1						1
Chemical release, reaction, or toxic condition				1					1				2
Citizen complaint						1							1
Combustible/flammable spills & leaks	1							2		1	1		5
Controlled burning	1								1				2
Cover assignment, standby at fire station, move-up	9	10	9	5	10	5	8	9	7	3	9	7	91
Dispatched and canceled en route	8	14	6	8	5	5	8	7		4	4	4	73
Electrical wiring/equipment problem			1							1		1	3
Emergency medical service (EMS) Incident	33	36	36	46	43	50	38	27	44	38	38	32	461
Excessive heat, scorch burns with no ignition				2									2
False alarm and false call, other	1	2	2	2	2		2		3	2	2	1	19
Fire, other						1			1				2
Flammable gas or liquid condition, other		1											1
Good intent call, other			1									1	2
Malicious, mischievous false alarm		1											1
Medical assist	15	23	17	6	10	10	15	15	15	14	23	14	177
Mobile property (vehicle) fire		1	1	1		1		1			1	1	7
Natural vegetation fire		1				1	4						6
Outside rubbish fire						1							1
Person in distress						1	1		1	1		2	6
Public service assistance	6	9	16	11	7	8	6	9	10	7	9	5	103
Rescue or EMS standby						1	1	1		1			4
Rescue, emergency medical call (EMS), other			1										1
Service call, other										1		1	2
Smoke, odor problem		1											1
Special type of incident, other				3									3
Steam, other gas mistaken for smoke	1		2		1		1		4		1	1	11
Structure Fire		1	1	1		2	1	1		1		1	9
System or detector malfunction	4	1	1	2			1			1		2	12
Unauthorized burning		1		1	1			1					4
Unintentional system/detector operation (no fire)	2	3		1	4	1	2	4	3	1	2	3	26
Water or ice-related rescue							1						1
Wrong location, no emergency found	2	2	1	3	1	2	1	6	2	1	4		25
Total	83	107	95	93	85	90	91	83	92	77	96	76	1068

Only REVIEWED incidents included

City of Kingston
Public Works

"For I know the thoughts that I think toward you, saith the LORD, thoughts of peace, and not of evil, to give you an expected end."(Jeremiah 29:11 KJV)

December 2022

Director Tim Clark

Employees

Greg Leach	Randy Collins
Logan Bell	Kim Rue
David Harrison	Robert Miller
Daniel Fine	Jonathan Bodanza
Tad DePriest	

Street Maintenance/Drainage

- Install/Repair 1 sidewalk
- Install/Repair 1 Curb
- 20 ton of Patch
- 30 loads of brush/sweeper
- 1-811 locate
- Treated streets during Winter Weather Event

Fleet Maintenance

KPD

- Police ATV= $ 54.83
- 2022 Ford F-150 (Strayer)= $40.13
- 2021 Chevy Silverado (Washam)=$50.37
- 2009 Chevy Tahoe (Arnold)=$514.50
- 2016 Ford Explorer (French)=$645.13
- 2021 Chevy Silverado (Choate)=$18.87

Public Works

- 2009 Ford F-250 (Fleet)= $470.43
- 1998 Chevy C7500=$419.52
- 2009 Ford F250=$1564.85

KFD

- 2003 Chevy 3500 (Unit 4)=$382.92

TOTAL $4,161.55

PUBLIC WORKS

Fleet Maintenance

Tire Replacement Tread Depth:

Left Front:
Right Front:
Left Rear:
Right Rear:

Date: 12/29/2022

Department Kingston Police Department

Mileage	Driver Name/Dept.	Job
	KPD	Police ATV

VIN: A4PUTVKD2JBA00103

Qty	Item #	Description	Unit Price	Column1	Line Total
1		Oil	2.96		2.96
1		Oil Filter	13.00		13.00
1		Solenoid	20.00		20.00
1		Labor	18.87		18.87
			Total Discount		
				Subtotal	54.83
				Sales Tax	
				Total	54.83

PUBLIC WORKS

Fleet Maintenance

Tire Replacement Tread Depth:

Left Front: 9/32
Right Front:9/32
Left Rear: 9/32
Right Rear: 9/32

Date: 12/30/2022

Department Kingston Police Department

Mileage	Driver Name/Dept.	Job
17839	Caleb Strayer	2022 Ford F-150

VIN: 1FTFW1P86NKD04262

Qty	Item #	Description	Unit Price	Column1	Line Total
6		Oil	2.96		17.76
1		Oil Filter	3.50		3.50
4		Tire Rotation			0.00
1		Labor	18.87		18.87
				Total Discount	
				Subtotal	40.13
				Sales Tax	
				Total	40.13

PUBLIC WORKS

Fleet Maintenance

Tire Replacement Tread Depth:

Left Front: 9/32
Right Front:9/32
Left Rear: 8/32
Right Rear: 8/32

Date: 12/28/2022

Department Kingston Police Department

Mileage	Driver Name/Dept.	Job
26322	Jim Washam	2020 Chevy Silverado

VIN: 1GCUYAEF0LZ170968

Qty	Item #	Description	Unit Price	Column1	Line Total
8		Oil	3.50		28.00
1		Oil Filter	3.50		3.50
4		Tire Rotation			0.00
1		Labor	18.87		18.87
				Total Discount	
				Subtotal	50.37
				Sales Tax	
				Total	50.37

PUBLIC WORKS

Fleet Maintenance

Tire Replacement Tread Depth:

Left Front: 10/32
Right Front:10/32
Left Rear: 10/32
Right Rear: 10/32

Date: 12/27/2022

Department Kingston Police Department

Mileage	Driver Name/Dept.	Job
82708	Michael Arnold	2009 Chevy Tahoe

VIN: 1GNFK13079R269635

Qty	Item #	Description	Unit Price	Column1	Line Total
5		Oil	3.50		17.50
1		Oil Filter	3.50		3.50
2		Tires	227.88		455.76
2		Labor	18.87		37.74
				Total Discount	
				Subtotal	514.50
				Sales Tax	
				Total	514.50

PUBLIC WORKS

Fleet Maintenance

Tire Replacement Tread Depth:

Left Front: 8/32
Right Front:8/32
Left Rear: 7/32
Right Rear: 7/32

Date: 12/6/2022

Department Kingston Police Dept.

Mileage	Driver Name/Dept.	Job
107000	Alex French	2016 Ford Explorer

VIN: 1FM5K8AR0GGA77623

Qty	Item #	Description	Unit Price	Column1	Line Total
1		Water Pump	52.61		52.61
1		Timing Chain	240.94		240.94
1		Radiator Fan	166.23		166.23
6		Oil	2.96		17.76
1		Oil Filter	3.20		3.20
1		Coolant	13.43		13.43
8		Labor	18.87		150.96
				Total Discount	
				Subtotal	645.13
				Sales Tax	
				Total	645.13

PUBLIC WORKS

Fleet Maintenance

Tire Replacement Tread Depth:

Left Front: 10/32
Right Front:10/32
Left Rear: 8/32
Right Rear: 8/32

Date: 12/5/2022

Department Kingston Police Department

Mileage	Driver Name/Dept.	Job
31359	David Choate	2021 Chevy 1500 Silverado

VIN: 1GCUYAEF3LZ167403

Qty	Item #	Description	Unit Price	Column1	Line Total
4		Tires			0.00
1		Labor	18.87		18.87
				Total Discount	
				Subtotal	18.87
				Sales Tax	
				Total	18.87

PUBLIC WORKS

Fleet Maintenance

Tire Replacement Tread Depth:

Left Front: 10/32
Right Front:10/32
Left Rear: 10/32
Right Rear: 10/32

Date: 12/2/2022

Department Kingston Public Works

Mileage	Driver Name/Dept.	Job
190721	PW-Fleet Truck	2009 Ford F-250

VIN: 1FTNF21L7XED87507

Qty	Item #	Description	Unit Price	Column1	Line Total
2		Tires	225.78		451.56
1		Labor	18.87		18.87
				Total Discount	
				Subtotal	470.43
				Sales Tax	
				Total	470.43

PUBLIC WORKS

Fleet Maintenance

Tire Replacement Tread Depth:

Left Front: 21/32
Right Front:21/32
Left Rear: 21/32
Right Rear: 21/32

Date: 12/7/2022

Department Public Works

Mileage	Driver Name/Dept.	Job
122371	Public Works	1998Chevy C7500 Dump Truck

VIN: 1GBM7H1J8WJ102317

Qty	Item #	Description	Unit Price	Column1	Line Total
24		Oil	3.50		84.00
1		Oil Filter	22.42		22.42
1		Fuel Filter	22.92		22.92
1		Air Filter	64.70		64.70
1		Tail Light Repair	150.00		150.00
4		Labor	18.87		75.48
				Total Discount	
				Subtotal	419.52
				Sales Tax	
				Total	419.52

PUBLIC WORKS

Fleet Maintenance

Tire Replacement Tread Depth:

Left Front: 10/32
Right Front:10/32
Left Rear: 10/32
Right Rear: 10/32

Date: 12/6/2022

Department Public Works

Mileage	Driver Name/Dept.	Job
Unknown	Grea Leach	2009 Ford F250

VIN: 1FTSX21R99EA43846

Qty	Item #	Description	Unit Price	Column1	Line Total
15		Oil	3.50		52.50
1		Oil Filter	22.98		22.98
1		Fuel Filter	69.99		69.99
4		Tires	345.41		1,381.64
2		Labor	18.87		37.74
				Total Discount	
				Subtotal	1,564.85
				Sales Tax	
				Total	1,564.85

PUBLIC WORKS

Fleet Maintenance

Tire Replacement Tread Depth:

Left Front: 9/32
Right Front:9/32
Left Rear: 9/32
Right Rear: 9/32

Date: 12/21/2022

Department Kingston Fire Dept.

Mileage	Driver Name/Dept.	Job
203281	KFD-Unit 4	2003 Chevy 3500

VIN: 1GBJC39153E317163

Qty	Item #	Description	Unit Price	Column1	Line Total
1		Oil Cooler	302.52		302.52
3.5		Oil	2.96		10.36
1		Coolant	13.43		13.43
3		Labor	18.87		56.61
				Total Discount	
				Subtotal	382.92
				Sales Tax	
				Total	382.92

Upcoming Projects

- Finish sidewalk project on South Kentucky
- Research/purchase LED/Solar School Zone Flashing signs for CMS area

KINGSTON PARKS & RECREATION

December 2022

Work continued on the Community Center Renovations. The flooring is complete and we are continuing with further renovations. We are very grateful for the help of the inmate crew from the Prison. We were able to host the City Employee Christmas Luncheon on December 22nd. The Bid was approved for the new Swimming Pool Liner. We received quotes from Pyro and WIMZ for this upcoming Smokin' the Water Event. Fundraising will begin soon for this event. We survived the Winter Weather Event with only a small line break near the Track. The trees have been trimmed around the Southwest Point Baseball field. Our crews have been busy cleaning driftwood along the riverbanks and downed trees from the walking trail and preparing for the upcoming mowing season by getting the equipment in good working order. We are anticipating TWRA to finish the boat ramp project at Ladd Park in January !! The new sidewalk/patio was poured for the batting facility.

Rentals:

Community Center was closed for rentals beginning November 9th for renovations

Community Center:

Banquet Rm-4
Room A-1
Room C-1

KINGSTON PARKS AND RECREATION
BOARD MINUTES
December 1, 2022

PRESENT: Paul Rodgers, Michael Greenwell, Keenon Hethcoat, Sue Collins, Ruth Thompson, Denise Headrick, Linda Townsend, Becky Humphreys, Debbie Russell
ABSENT: JR Best, Linda Townsend, Eric Clark
GUESTS: Mrs. Greenwell, Tim Thompson, Sonny Hunter

The meeting was called to order by Paul Rodgers at 6:35 p.m.

UNFINISHED/OLD BUSINESS:

1. **Christmas Bazaar**: Debbie informed the board that the Christmas Bazaar had to be cancelled because the Community Center still wasn't finished. The floors had not been finished and the building was still in disarray. All the vendors were contacted and many were disappointed and a couple upset because they had purchased merchandise to sell.
2. **Candy Cane Hunt/Grinch Chase/Tree Lighting:** The board was informed that these three events went well but not as many people attended as we would have liked to have, and it was most likely due to the cancellation of the Christmas Bazaar.
3. **Parade:** Sonny gave an update on the parade; it was 38 minutes long. There were less floats this year and more vehicles and horses than the few years previous. It was suggested that next year that the floats be spread out more.

NEW BUSINESS:

1. Volleyball signs up will begin in January.

Dates to Remember:

Thursday, January 5th - Parks & Rec. Board Meeting

COMMUNITY CENTER MONTHLY REPORT

Due to the closure of the building for remodeling, not all of these regularly scheduled on-going meetings and events were held at the Center during the month of November.

Anybody Can Exercise (ABC)
Zumba Classes
Bounce Fitness Aerobic Class
Pound Fitness Class
Strong Fitness
Line Dancing
Sweet Southern Dance & Tumbling
T.O.P.S.
Pinochle
Adult Table Tennis
Kingston Beautification Committee
Outdoor Kingston
FCE

Submitted By: Debbie Russell

Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
12/01/2022 AND 12/31/2022

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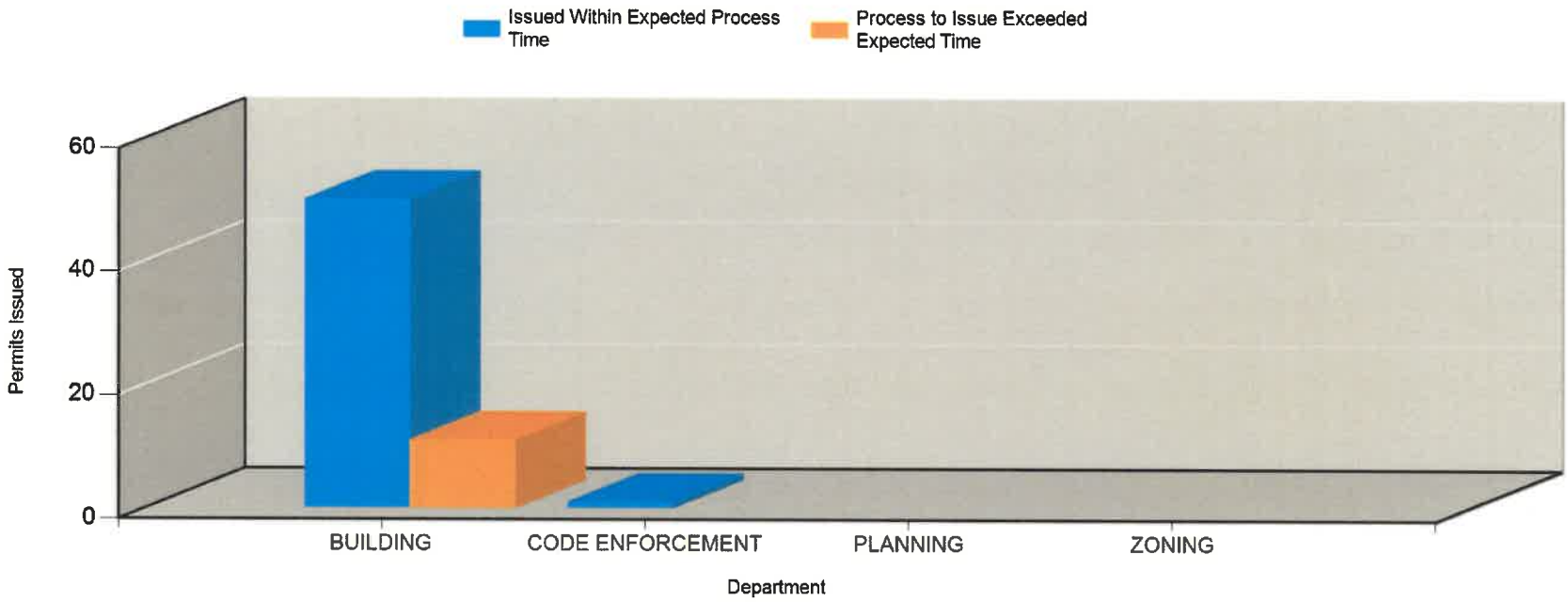
Permits Issued by Department



Average Process Time

Department	Permit Type	Expected Process Time	Number Submitted	Number Issued	Mean Time to Issue	Standard Deviation	Average Cycles	Issued Within	Issued Over
BUILDING	BP	Same Day	34	34	3 Days	12.8 Days	1	27	7
	PL	Same Day	13	13	Same Day	0 Days	1	13	0
	RM	Same Day	13	14	2 Days	7.68 Days	1	10	4
CODE ENFORCEMENT	EV	Same Day	3	1	Same Day	0 Days	1	1	0

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PLANNING	PLT	Same Day	5	0	Same Day	0 Days	1	0	0
ZONING	REZ	Same Day	4	0	Same Day	0 Days	1	0	0
	SUP	Same Day	1	0	Same Day	0 Days	1	0	0

Issued Permit Details

Department	Permit Type	Permit Number (State) Project Name/Address	Dates		Number of Days	
BUILDING	BP	BP2022-818 Hoover_garage_52x72 223 Ferguson Lane, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	10/10/2022 12/07/2022	In Process: Waiting: Total Days: Total Cycles:	58 0 58 1
		BP2022-836 Ratliff_New Residential Home 441 MYRTLE WARD RD, PHILADELPHIA, TN 37846	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	10/14/2022 12/02/2022	In Process: Waiting: Total Days: Total Cycles:	49 0 49 1
		BP2022-927 OS_Jones_Remodel 240 sq. ft. 411 Hen Valley Road, Oliver Springs, TN 37840	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/01/2022 12/01/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2022-928 Rose_New Residential Home 1205 Loudon Hwy, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/01/2022 12/01/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2022-929 Richards_New Residential Home 2415 556 Old Johnston Valley Road, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/02/2022 12/02/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2022-930 KC_Action_Commercial Remodel 718 N. Kentucky St., Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/02/2022 12/02/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1

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BUILDING	BP	BP2022-931 Gray_Detached Garage 260 Pattie Gap Road, Philadelphia, TN 37846	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/05/2022 12/05/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2022-932 K.C-Rivers- Addition 615 Lakeshore Dr., Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/05/2022 12/05/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2022-933 Kindy_New Residential Home 108 Thief Neck View Pointe, Rockwood, TN 37854	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/06/2022 12/06/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2022-934 Sewell_Remodel 512 Emory River Rd., Harriman, TN 37748	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/07/2022 12/07/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2022-935 120 Island Rd., Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/07/2022 	In Process: Waiting: Total Days: Total Cycles:	27 0 27 1
		BP2022-936 Church_Porches replaced 109 Nita Dr., Rockwood, TN 37854	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/09/2022 12/09/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2022-937 Yecart_Remodel 1344 sq. ft. 504 Henderson Street, Harriman, TN 37748	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/12/2022 12/12/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2022-938 Easter_House remodel 600 A	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/12/2022 12/14/2022	In Process: Waiting: Total Days: Total Cycles:	2 0 2 1

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BUILDING	BP	BP2022-939 Easter_House Remodel 1200 B 223 Hanna Drive, Oliver Springs, TN 37840	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/12/2022 12/14/2022	In Process: Waiting: Total Days: Total Cycles:	2 0 2 1
		BP2022-940 Woody_Storage Building 108 Browns Peninsula Rd., Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/13/2022 12/13/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2022-941 Christiansen_New Residential Home 411 Blackburn Ln, Lenoir City, TN 37771	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/13/2022 12/13/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2022-942 Christiansen_Barn 405 Blackburn Ln., Lenoir City, TN 37771	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/13/2022 12/13/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2022-943 Freelander_Storage Building 223 Village Way, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/14/2022 12/14/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2022-944 Hunsaker_Detached Garage 104 HONEYSUCKLE Lane, Oliver Springs, TN 37840	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/14/2022 12/14/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2022-945 Orr_DW 702 Dogwood Valley Rd, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/14/2022 12/14/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2022-946 Law_Deck 8 x 12 521 Ash Cabin Hollow, Harriman, TN 37748	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/16/2022 12/20/2022	In Process: Waiting: Total Days: Total Cycles:	4 0 4 1

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BUILDING	BP	BP2022-947 Conaster_Lean To 615 Ridge Trail Road, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/19/2022 12/19/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2022-948 Adams_Porch 12 x 24 253 Bateman Lane, Loudon, TN 37774	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/19/2022 12/19/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2022-949 K.C_Cox_Metal Garage 430 Lawnville Rd, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/19/2022 12/19/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2022-950 Dockery_DW 28 x 68 396 Old Poplar Springs, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/19/2022 12/19/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2022-951 OS_Dukes_New Residential Home 105 Sturbridge, Oliver Springs, TN 37840	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/20/2022 12/20/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2022-952 Gale_Storage building 9.5 x 12 135 Morris LN, Kingston, Tn 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/20/2022 12/20/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2022-953 O'Neill_Window Replacement (2) 112 Grant Farm Road, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/20/2022 12/28/2022	In Process: Waiting: Total Days: Total Cycles:	8 0 8 1
		BP2022-954 Miles_Deck 111 WINDING TRAIL, HARRIMAN, TN 37748	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/21/2022 12/21/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1

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BUILDING	BP	BP2022-955 K.C_Throne_New Residential Home 152 Greystone Way, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/21/2022 12/28/2022	In Process: Waiting: Total Days: Total Cycles:	7 0 7 1
		BP2022-956 Harris_New Residential Home 201 Echota Lane, Rockwood, TN 37854	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/28/2022 12/28/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2022-957 Skidmore_Deck 12 x 24 502 Woodlane Ave, Rockwood, TN 37854	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/28/2022 12/28/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2022-958 Chadwick_Porch Roof 10 x 20 110 Clear Springs Rd, Harriman, TN 37748	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/28/2022 12/28/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		BP2022-959 PL for BP2022-737 111 Lakewood Landing, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/29/2022 	In Process: Waiting: Total Days: Total Cycles:	5 0 5 1
		BP2022-960 Burney_Screened Porch 419 Dyllis Rd, Harriman, TN 37748	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/30/2022 12/30/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
	PL	PL2022-231 DIshner_replace water and drain lines 909 Rosedale Avenue, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/01/2022 12/01/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		PL2022-232 Cistiano_PL for BP2022-852 562 Thief Neck View Dr., Rockwood, TN 37854	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/02/2022 12/02/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1

Issued Permits By Department

ALL DEPARTMENTS
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BUILDING	PL	PL2022-233 Cristiano_PL for BP2022-858 562 Thief Neck View Dr., Rockwood, TN 37854	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/02/2022 12/02/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		PL2022-234 Leach_PL for BP2022-415 405 Bass St., Oliver Springs, TN 37840	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/02/2022 12/02/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		PL2022-235 Johnson_PL for BP2022-928 1205 Loudon Highway, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/05/2022 12/05/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		PL2022-236 Johnson_PL for BP2022-057 145 FIddlers Ln., Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/12/2022 12/12/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		PL2022-237 OS_Smith PL for BP2022-690 105 Burney Rd, Oliver Springs, TN 37840	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/12/2022 12/12/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		PL2022-238 OS_PL for BP2022-688 408 Kingston Ave, Oliver Springs, TN 37840	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/12/2022 12/12/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		PL2022-239 Jackson_PL for BP2022-132 367 Loop Rd., Rockwood, TN 37854	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/14/2022 12/14/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		PL2022-240 Sherrill_PL for BP2022-783 194 Deer Lane, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/16/2022 12/16/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1

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BUILDING	PL	PL2022-241 Luchess_PL for BP2022-922 210 Black Oak Rd, Harriman, TN 37748	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/22/2022 12/22/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		PL2022-242 Collins_PL for BP2022-547 215 Speers Rd., Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/28/2022 12/28/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		PL2022-243 Wallace_PL for BP2022-737 111 Lakewood Landing, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/29/2022 12/29/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
	RM	RM2022-207 Casey_RM for BP2022-848 120 Meade Drive, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	11/14/2022 12/13/2022	In Process: Waiting: Total Days: Total Cycles:	29 0 29 1
		RM2022-211 ..... 930 Brigadoon Dr, Rockwood, TN 37854	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/05/2022 12/05/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		RM2022-212 O.S._Martin_RM for BP2022-721 507 Henley Circle, Oliver Springs, TN 37840	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/07/2022 12/09/2022	In Process: Waiting: Total Days: Total Cycles:	2 0 2 1
		RM2022-213 O.S._Martin_RM for BP2022-722 509 Henley Circle, Oliver Springs, TN 37840	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/07/2022 12/09/2022	In Process: Waiting: Total Days: Total Cycles:	2 0 2 1
		RM2022-214 RM for BP2022-514 142 Laurel Bluff Rd, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/07/2022 12/07/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1

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12/01/2022 AND 12/31/2022

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BUILDING	RM	RM2022-215 Morgan_RM for BP2022-353 282 Scenic View Ln, Lenoir City, TN 37771	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/08/2022 12/12/2022	In Process: Waiting: Total Days: Total Cycles:	4 0 4 1
		RM2022-216 Brandon_RM for BP2022-529 175 Abby Trail, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/12/2022 12/12/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		RM2022-217 O.S.- Stalsworth- Mech Permit Only 105 Midway Drive, Oliver Springs, TN 37840	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/13/2022 12/13/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		RM2022-218 RM for BP 2022-661 2645 River Rd., Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/13/2022 12/13/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		RM2022-219 RM for BP2022-405 282 East Shore Dr., Rockwood, TN 37854	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/13/2022 12/13/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		RM2022-220 Kellogg_RM for BP2022-093 338 Phillips Dr., Rockwood, TN 37854	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/15/2022 12/15/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		RM2022-221 Lloyd_RM for BP2021-879 121 Clower Hill Road, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/15/2022 12/15/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
		RM2022-222 Popescul_RM for BP2022-283 757 Paint Rock Valley Rd., Philadelphia, TN 37846	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/20/2022 12/20/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1

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BUILDING	RM	RM2022-223 Wagner_RM for BP2022-320 188 Hatt Rd., Rockwood, TN 37854	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/29/2022 12/29/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
CODE ENFORCEMENT	EV	EV2022-001 Parrilla_EV 2065 Lawnville Road, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/09/2022	In Process: Waiting: Total Days: Total Cycles:	25 0 25 1
		EV2022-002 Swope_electrical variance 170 Main Hollow Road, Philadelphia, TN 37748	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/12/2022	In Process: Waiting: Total Days: Total Cycles:	22 0 22 1
		EV2022-003 Heal_Electrical Variance 1001 Sheerwater Rd, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/16/2022 12/16/2022	In Process: Waiting: Total Days: Total Cycles:	0 0 0 1
PLANNING	PLT	PLT2022-128 Stooksbury 345 Copenhaver Rd, Lenoir City, TN 37771	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/08/2022	In Process: Waiting: Total Days: Total Cycles:	26 0 26 1
		PLT2022-129 Hooper 207 Williams Road, Philadelphia, TN 37846	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/09/2022	In Process: Waiting: Total Days: Total Cycles:	25 0 25 1
		PLT2022-130 Kyle 1540 Sweetwater Road, Philadelphia, TN 37846	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/15/2022	In Process: Waiting: Total Days: Total Cycles:	19 0 19 1
		PLT2022-131 Stewart 213 Williams Rd., Philadelphia, TN 37846	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/16/2022	In Process: Waiting: Total Days: Total Cycles:	18 0 18 1

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ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
12/01/2022 AND 12/31/2022

Report run on: 01/03/2023 04:08 PM

PLANNING	PLT	PLT2022-132 Mason River Road, Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/21/2022	In Process: Waiting: Total Days: Total Cycles:	13 0 13 1
ZONING	REZ	REZ-22-0012 Christiansen 405 & 411 Blackburn Lane, Lenoir City, TN 37771	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/02/2022	In Process: Waiting: Total Days: Total Cycles:	18 0 18 1
		REZ-22-0013 120 Island Rd., Kingston, TN 37763	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/07/2022	In Process: Waiting: Total Days: Total Cycles:	27 0 27 1
		REZ2022-001 Day 139 Bayside Drive, Ten Mile, TN 37880	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/21/2022	In Process: Waiting: Total Days: Total Cycles:	13 0 13 1
		REZ2022-002 Day 134 Bayside Drive, Ten Mile, TN 37880	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/21/2022	In Process: Waiting: Total Days: Total Cycles:	13 0 13 1
	SUP	SUP2022-005 Garcia 1414 Webster Road, Harriman, TN 37748	Submitted: Technically Complete: Approved: Ready to Issue: Issued:	12/02/2022	In Process: Waiting: Total Days: Total Cycles:	18 0 18 1

KINGSTON WATER TREATMENT PLANT

Kingston TN

DECEMBER OPERATIONS REPORT

2022

Water Production Plant		Current Month	Previous Month	% Change	Avg Day	Max Day	Min Day
GALLONS	Influent (Raw)	17,257,000	17,114,000	0.83%	575,000	786,000	418,000
	Effluent (Finish)	16,146,000	16,301,000	-0.96%	538,000	741,000	400,000
	Spring Supply	10,593,000	13,548,000	-27.90%	353,000	375,000	311,000
	Total Finish Prod.	26,739,000	29,849,000	-11.63%			
Plant Efficiency		99.96%	99.96%	0.00%			
Distribution							
GALLONS	Consumption	19,618,100	24,455,000	-24.66%			
	Reported Usage	723,440	712,260	1.55%			
	Water Loss	6,383,460	4,681,740	26.66%			
	%	23.87%	19.36%	4.51%			

Distribution & WTP Report: 723,440 gals. usage flushing and Tank refilling, etc.

Public Works: No Report

Fire Dept: 14,000

Park & Rec: No Report

WWTP: No Report

Note: The Water Production, Consumption and Loss data is for the November 2022 Meter Read Period.

* Multiple Agencies here throughout the Month collecting water samples.
* Drained and washed all Basins on one occasion.
* Completed (collected and analyzed) 2 rounds of Compliance Distribution Bacteriological Sampling.
* Performed regular maintenance at Plant and Spring Site.
* Performed (QA/QC) Quality Assurance and Quality Control Checks and In-House Laboratory Training.
* Completed all required regular monthly sampling.
* Regular Chemical Feed Maintenance was performed.
* Facilities received daily and regular cleaning and disinfection.
* Doing rehab in Pipe Gallery, removing / stripping the paint from the piping and walls, etc.
* Mowing, trimming and spraying of Water Treatment Plant grounds, Spring Pump House and Spring Site.
* Resolved an issue in-house of the raw water flow coming in on the filter beds.
* With mowing and trimming season slowing down able to get back to in house cleaning of shop and office area.
* Been doing some major clean up around the plant discarding and sorting old m ld materials
* Still working with vendors on contact information for transitioning into to the new leader role.
* No.1 high service pump base shifted causing piping to slip apart. Wascon came in and helped with realigning pump, checked wiring, repair piping and stayed for start up. Back in service.
* No. 2 pump at spring had motor issue. Wascon has taken it to do repairs.
* Had a few telemetry issues during cold weather due to the rolling black outs but nothing major.

Kingston Water Dept.
Schedule of Unaccounted For Water
December

(All amounts in gallons)

A	**Water Treated and Purchased**		
B	Water Pumped (potable)	26,739,000	
C	Water Purchased	0	
D	**Total Water Treated and Purchased (Sum Lines B and C)**		26,739,000
E	**Accounted for Water:**		
F	Water Sold	19,618,100	
G	Metered for Consumption (in house usage)	723,440	
H	Fire Department(s) Usage	14,000	
I	Flushing	0	
J	Tank Cleaning/Filling	0	
K	Street Cleaning	0	
L	Bulk Sales	0	
M	Water Bill Adjustments (+/-)	0	
N	**Total Accounted for Water (Sum Lines F thru M)**		20,355,540
O	**Unaccounted for Water (Line D minus Line N)**		6,383,460
P	**Percent Unaccounted for Water (Line O divided by Line D times 100)**		23.873%

Q Other (explain) See Below

Explain Other:

All amounts included in this schedule are supported by documentation on file at the water system. If no support is on file for a line item or if line item is not applicable, a "0" is shown.

Kingston Water & Sewer
Billing Consumption Totals Report

User: Crystal Collier
Date/Time: 12/21/2022 10:07

Billing Batch: **December Billing**

Service Number	Service Name	Number of Accounts	Total Billed Consumption
1	Water	4,001	196,181
3	Sewer	2,605	97,751
Total Services: 2		**6,606**	**293,932**

KINGSTON WASTEWATER TREATMENT PLANT

TO: David Bolling, City Manager

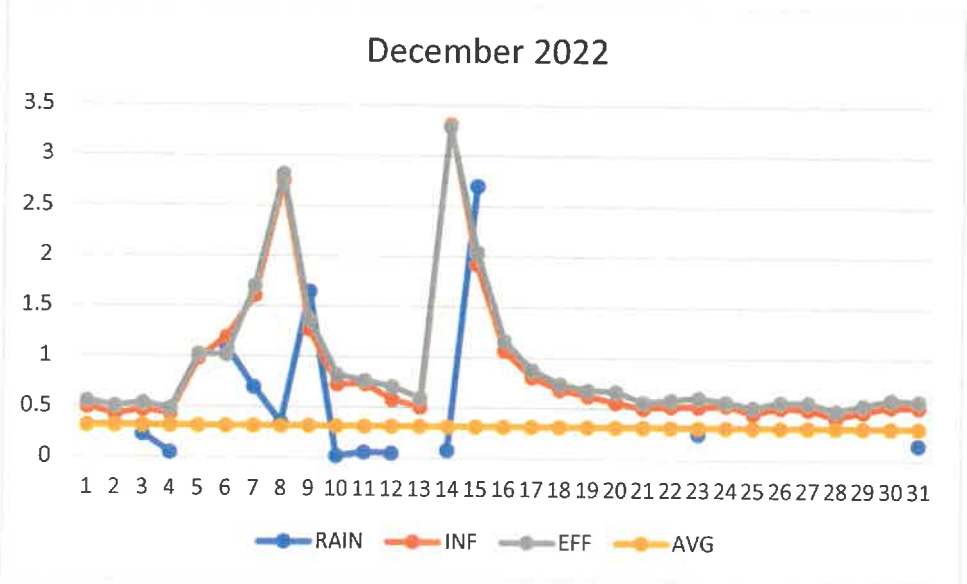
FROM: Tony Workman, WWTP Plant Manager

RE: December 2022 Monthly Report

DATE: January 5, 2023,

MONTHLY FLOW	AVERAGE FLOW	MAXIMUM FLOW	MINIMUM FLOW	TOTAL
INFLUENT	.8597	3.3090	.4200	26,652,000
EFFLUENT	.9231	3.2880	.4850	28,615,000

2605 Sewer customers 9,775,100 gallons billed. Daily average .3153 mgd.



There were no reported overflows.

We had 7.89 inches of rain. We were able to use the old oxidation ditch as an EQ basin to keep from having issues with all the rain.

Patrick Dwyer from TAUD came to visit the plant to address the notice of Violation notice we received from the State. He agreed with the explanation of the cause for the problems.

Freezing temperatures caused a valve at the headworks to freeze. (See pictures at end of report.)

Still waiting for status on the WAS pumps.

Safety Meetings:

December 6, 2022

Basic Electrical Safety- Hazards of Holes & Openings in Electrical Boxes

OSHA Training Toolbox Talk

Water Distribution/Collection

December 2022

Services	Total
After Hours-Sewer	0
After Hours-Water	0
Door Hanger	8
Profile	8
Road Cut	0
Service Line Leak/Line Break	0
Sewer-Miscellaneous	3
Disconnect for Non-Payment	14
Water/Sewer Service Estimate	4
Water-Check for Leak	16
Water-Miscellaneous	49
Water-Hydrant	0
Water-Re-Read/Manual Read	15
Yard Work	0
Line Locate	0
Connect Order	38
Disconnect Order	41
Water Tap-New Account Number	1
Meter Change Order	0
811 Locates	98

Kingston Public Library (KPL)
1004 Bradford Way
Kingston Tennessee 37763
865-376-9905
WWW.kingstonpubliclibrarytn.org
WWW.facebook.com/KingstonPublicLibrary

1 January 2023

TO: Honorable Tim Neal
Mayor, City of Kingston
Mr. David Bolling
Manager, City of Kingston
Members of the City Council
Library Board

FR: Barbara Thorbjornsen
Library Director

RE: Monthly Director's Report

The following sums up library activities for the month of December, 2022

Summary

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We have finished our yearly inventory. I am working on the next quarterly reports for the state.

December is usually a slow month every year for the Library due to people getting ready for the holidays.

We hosted the Country Board meeting and the City Board meeting December 13th. We combined both meetings to discuss ideas for both Boards to work together for the benefit of the Library. We had participants from all Roane County Libraries.

The Library is giving out crafts and have numerous board games for children to do during their winter break.

Our physical circulation for December was 824 items checked out.

The Library is still issuing Library cards to new patrons moving to the area.

We issued 17 new Library cards for the month of December.

With the price of everything going up more people are turning to Libraries for books, movies, internet, and other resources we offer.

May the new Year bring better things to all.

Any questions can be e-mailed to me at: kpldirector@gmail.com

Respectfully submitted
Barbara T.

Kingston Library Board

December 13, 2022 Meeting Minutes

Attendees: Barbara Thorbjornsen, Trudy Wiseman, Beverly Zeilman, Kerry Donahue, Jinx Watson, and Kelli Smith. Liz Schreck, Regional Library, attended via Zoom.

Kerry called the meeting to order. Jinx made a motion to approve the minutes of the November meeting; Beverly seconded the motion, and the minutes were approved.

Treasurer's Report:

- Barbara received $116.80 in donations between November 12- December 13,2022, which she continues to turn in to the City of Kingston.
- No balance of Library funds has been received from the City of Kingston following the City audit in October.
- Kroger contacted Barbara to say that the library will receive a check from them for approximately $173 in donations.

Regional Library Report:

- Liz shared information on upcoming training opportunities including: Trustee Certification (always available online); Core Competencies for Directors & Staff; a January course titled "Decluttering Collections, Weeding, and When to Repair"; E-Rate Program; and the Southeast Collaborative Online Conference in March.

- Review current hours of operation to ensure that standard requirements are being met.
- Liz also offered the opportunity to schedule a virtual meeting in which the Library Board could ask questions or discuss specific topics or areas of concern (such as budget or donations) with her or a representative of the Regional Library.
- Liz stated that County MOE funds increased by double this year, thanks to the efforts of Ken Dungan and the County Board. Funds allocated to the Kingston Public Library will in turn be increased by double.

Director's Report:

- Employee Christmas Luncheon to be held on Thursday, December 15. The luncheon will be paid for using money from the budget.
- Annual Library inventory was completed and showed only 40 items unaccounted for.
- A Home School group will be coming in to conduct testing in the Library Meeting Room.

Old Business: The Library Board voted in the November meeting to pay for the purchase and installation of replacement lights for the parking area, for the safety and security of Library patrons and staff. The cost is estimated to be approximately $3,000. As of the December 2022 meeting, Barbara was still awaiting the final cost, an electrician to complete the work, and

information on the specific requirements necessary for the lights so that an order could be placed.

New Business: The outdoor Book Return/Media Return container may need to be relocated. It is currently in a location which receives a great deal of water from the roof when it rains.

County Board Christmas Combo Meeting:

Members of the Roane County Library Board from Kingston and Harriman were present, along with outgoing Rockwood Librarian, and the County Library Board Chairman, who attended via Zoom.

Minutes for this portion of the meeting were recorded by the Secretary of the Roane County Library Board.

Next Meeting (Kingston Library Board): January 12, 2023

A motion to adjourn the Kingston Library Board meeting was made by Jinx and seconded by Beverly.

ROANE COUNTY E-911

December 2022 Statistics

	Dec. 2022	2022 YTD	2021
Calls for service entered into CAD system	3,839	51,790	52,292
Average call for service duration (minutes)	72.7	66.9	64.9
TELEPHONE			
911 calls received	2,061	25,274	28,145
Administrative calls inbound	4,558	55,497	56,137
Administrative calls outgoing	2,611	32,826	33,759
TOTAL:	**9,230**	**113,597**	**118,041**
Total phone duration (minutes)	**9,207**	**150,913**	**190,926**
TEXT-TO-911			
Text-to-911 Sessions	7	86	
Text-to-911 Messages	26	304	
Text-to-911 Average Session Duration (seconds)	143.5	236.6	
RADIO AIRTIME (MINUTES)			
MAIN D	4,641	64,676	71,770
HR DSP	1,275	22,504	26,062
FD DSP	867	11,089	12,127
EMS	1,339	14,240	14,738
HWY OP	163	2,976	3,872
Ro NET	2	15	20
PSAP NET 2	16	334	241
TOTAL:	**8,304**	**115,834**	**128,794**
ADDITIONAL MONITORED CHANNELS			
Fire Ground 2 (From Aug 2022)	72	628	
SO TAC (From Aug 2022)	81	350	
ADDITIONAL CHANNEL TOTAL:	**153**	**978**	

KINGSTON BOARD OF ZONING APPEALS
CALLED MEETING
Tuesday, December 20, 2022

MINUTES

The City of Kingston Board of Zoning Appeals met in a Special Called Meeting on Tuesday, December 20, 2022 at 5:00 p.m. Chair Glenda Johnson called the meeting to order. Upon roll call the following members were present: Member Rob Jago, Chair Glenda Johnson, Member Levi Lankford, and Member Tori May. Staff present: City Manager David Bolling. Mayor Tim Neal was absent.

A. New Business

Special Use Permit Request to allow horses on the property (Section 11-403, Section 2a), Property Location: Roane County Tax Map 058K B 014.00 Property Owner: Jason & Kelly Swicegood

Motion made by Member Lankford, Second by Member Jago to approve a Special Use Permit to allow horses on the property located at Roane County Tax Map 058K B 014.00 (7.26 acres fenced) Property Owners: Jason & Kelly Swicegood

The motion passed with a unanimous roll call vote. 4 Ayes

Glenda Johnson, Chair

Kelly Jackson, City Clerk