



## **KINGSTON CITY COUNCIL**

**Regular Meeting**  
**Tuesday February 14, 2023**  
**6:00 P.M.**

### **A G E N D A**

- 1. Call to Order**
- 2. Invocation and Pledge**
- 3. Roll Call**
- 4. Approval of Previous Minutes**
- 5. Citizens Comments/Persons to Appear/Proclamations**
  - A. None
- 6. Reports**
  - A. Mayor and Council
  - B. City Manager's Report
- 7. Addition of items to the meeting agenda received after close of agenda deadline (By unanimous consent of all members present)**
- 8. Unfinished Business**
  - A. Approval of the second and final reading of Ordinance 23-01-10-01, and ordinance to change the name of East Loveliss Street to Jack McPherson Way
  - B. Approval of the second and final reading of Ordinance 23-01-10-02, an ordinance amending the annual budget for the City of Kingston, Tennessee for fiscal year 2022-2023
  - C. Approval of the second and final reading of Ordinance 23-01-10-03, an ordinance amending the annual budget for the City of Kingston, Tennessee water / sewer fund for fiscal year 2022-2023
- 9. New Business**
  - A. Acceptance of the annual comprehensive financial report for the fiscal year ended June 30, 2022
  - B. Approval to appropriate an amount not to exceed \$90,000 for roofing and other repairs to Fire Station One
  - C. Approval of a request from Jason Taylor to close Cumberland Street from Johnson Street to Patton Ferry Road on April 22<sup>nd</sup> for a car show
  - D. Approval to re-appoint Councilmember Tony Brown to a six-year term on the Solid Waste Advisory Board

**KINGSTON CITY COUNCIL PUBLIC HEARING**  
**TUESDAY, JANUARY 10, 2023 – 5:45 P.M.**  
**KINGSTON CITY HALL**

The Kingston City Council held a Public Hearing on Tuesday, January 10, 2023 at 5:45 p.m. Mayor Neal called the Hearing to Order. City Council Members present include Council Member Philip Bredwell, Council Member Tony Brown(5:50PM), Council Member Randy Childs, Council Member Lucy Johnson, Council Member Tara Stockton (5:53PM), Council Member Stephanie Wright and Mayor Tim Neal. Staff present: City Manager David Bolling (5:51PM), City Clerk Kelly Jackson, Finance Director Michelle Kelley, City Attorney Andrew Thompson and Utility Director Kevin Hamilton (5:48PM). Others present include BBB Communications staff Dudley Evans (5:54PM)

The hearing was for the purpose of:

Consideration of Ordinance 22-12-13-02, an ordinance amending section 11-407 of the Municipal Zoning code regarding permitted uses and structures within the C-1 district in the City of Kingston.

Mayor Neal made three announcements inquiring if anyone wished to address Council regarding the above-listed Ordinance. Mayor Neal adjourned the Public Hearing at 6:00 P.M. after seeing there was no one present that wished to address Council nor did anyone sign in for the Public Hearing.

**REGULAR MEETING KINGSTON CITY COUNCIL**  
**TUESDAY, JANUARY 10, 2023 – 6:00 P.M.**  
**KINGSTON CITY HALL**

The Kingston City Council met in regular session on Tuesday, January 10, 2023 at 6:00 P.M. Mayor Tim Neal called the meeting to order. Council Member Tony Brown gave the Invocation and Council Member Randy Childs led the pledge. Upon roll call the following members were present: Council Member Philip Bredwell, Council Member Tony Brown, Council Member Randy Childs, Council Member Lucy Johnson, Vice-Mayor Tara Stockton, Council Member Stephanie Wright and Mayor Tim Neal. Staff present: City Manager David Bolling, City Clerk Kelly Jackson, Finance Director Michelle Kelley, City Attorney Andrew Thompson and Utility Director Kevin Hamilton.

**APPROVAL OF PREVIOUS MINUTES**

A motion was made by Member Childs, second by Vice-Mayor Stockton to waive the reading and approve as written the minutes of the Public Hearing and regular meeting on December 13, 2022

The motion passed with a unanimous roll call vote. 7 Ayes.

## **CITIZEN COMMENTS/PERSONS TO APPEAR/PROCLAMATIONS**

- Paul Moscariello (745 Gallaher Rd. Lot 10) addressed council requesting additional street lights on Gallaher Road due to accidents in the area. Mr. Moscariello commended the police department for the additional speed enforcement on Gallaher Road. Mayor Neal requested that Council Member Randy Childs (REU Board Member) to inquire about additional lighting from REU.

## **REPORTS-MAYOR AND COUNCIL-**

- Member Bredwell-Nothing additional to report.
- Member Brown-Recognized KPD and their service for Law Enforcement Appreciation Day (statement made during the Water Board Meeting)
- Member Childs-Nothing additional to report.
- Member Johnson-Nothing additional to report.
- Member Stockton-Nothing additional to report.
- Member Wright-Nothing additional to report.
- Mayor Neal- Announced the mayoral appointment of Alison Brown Ward to fill the unexpired term on the Parks & Recreation Commission vacated by Eric Clark. Her term to expire 6/30/2023.

## **REPORTS-CITY MANAGER'S REPORT**

- Reported that Ladd Park is closed so that TWRA can complete the remaining work on the boat ramp.
- Announced that Roane Surveying is working on the survey for the Delaney property in preparation for closing by the contract deadline of February 1, 2023.
- Reported that Parks & Rec staff will be completing an inventory of the Fort Visitor Center. The center will remain closed until the completion of the audit.
- The sidewalk project is ongoing. The section from Hwy 70 to the clothes closet will be completed soon with new lights installed. They will then begin on the section from the clothes closet to the traffic light at Church Street.
- Public Works will begin removing Christmas Lights tomorrow and the banners will be reinstalled. Thanks to Rockwood Public Works for the use of their bucket truck. Vice-Mayor Stockton stated that they are attempting to do a mapping system for the banners.
- Thanked council for approving the purchase of the vehicles for the police department and public works (This statement was made during the Water Board meeting)

## **ADDITION OF ITEMS TO THE MEETING AGENDA RECEIVED AFTER CLOSE OF AGENDA DEADLINE (BY UNANIMOUS CONSENT OF ALL MEMBERS PRESENT. - NONE**

## **UNFINISHED BUSINESS:**

- A. **Approval of the second and final reading of Ordinance 22-12-13-01, an ordinance to amend the Kingston Municipal Code to increase the competitive bidding amount from \$25,000 to \$50,000.**

A motion was made by Member Wright, second by Member Johnson to approve the second and final reading of Ordinance 22-12-13-01, an ordinance to amend the Kingston Municipal Code to increase the competitive bidding amount from \$25,000 to \$50,000.

The motion passed with a unanimous roll call vote. 7 Ayes.

- B. **Approval of the second and final reading of Ordinance 22-12-13-02, an ordinance amending section 11-407 of the Municipal Zoning Code regarding permitted uses and structures within the C-1 District in the City of Kingston.**

A motion was made by Member Wright, second by Member Johnson to approve the second and final reading of Ordinance 22-12-13-02, an ordinance amending section 11-407 of the Municipal Zoning Code regarding permitted uses and structures within the C-1 District in the City of Kingston.

The motion passed with a unanimous roll call vote. 7 Ayes.

- C. **Approval of the second and final reading of Ordinance 22-12-13-03, an ordinance to amend the Kingston Municipal Code relative to the number of members on the Municipal Planning Commission and the terms of office for the Commission members.**

A motion was made by Member Wright, second by Member Childs to approve the second and final reading of Ordinance 22-12-13-03, an ordinance to amend the Kingston Municipal Code relative to the number of members on the Municipal Planning Commission and the terms of office for the Commission members.

The motion passed with a unanimous roll call vote. 7 Ayes.

## **NEW BUSINESS:**

- A. **Presentation and acceptance of the annual comprehensive financial report for the fiscal year ended June 30, 2022.**

This agenda item was deferred to February 2023 due to a scheduling conflict with the auditors who were scheduled to attend.

**B. Approval of the first reading of Ordinance 23-01-10-01, an ordinance to change the name of East Loveliss Street to Jack McPherson Way.**

A motion was made by Member Stockton, second by Member Childs to approve the first reading of Ordinance 23-01-10-01, an ordinance to change the name of East Loveliss Street to Jack McPherson Way.

The motion passed with a unanimous roll call vote. 7 Ayes

**C. Approval of the first reading of Ordinance 23-01-10-02, an ordinance amending the annual budget for the City of Kingston, Tennessee for fiscal year 2022-2023**

A motion was made by Member Childs, second by Member Bredwell to approve the first reading of Ordinance 23-01-10-02, an ordinance amending the annual budget for the City of Kingston, Tennessee for fiscal year 2022-2023

The motion passed with a unanimous roll call vote. 7 Ayes

**D. Approval of the first reading of Ordinance 23-01-10-03, an ordinance amending the annual budget for the City of Kingston, Tennessee water/sewer fund for fiscal year 2022-2023.**

A motion was made by Member Johnson, second by Member Childs to approve the first reading of Ordinance 23-01-10-03, an ordinance amending the annual budget for the City of Kingston, Tennessee water/sewer fund for fiscal year 2022-2023.

The motion passed with a unanimous roll call vote. 7 Ayes

**E. Approval of the expenditure of \$87,964.63 of ARPA funding for two police vehicles on State contract pricing, and related equipment.**

A motion was made by Vice-Mayor Stockton, second by Member Bredwell to approve the expenditure of \$87,964.63 of ARPA funding for two police vehicles on State contract pricing, and related equipment

The motion passed with a unanimous roll call vote. 7 Ayes

**F. Approval of Resolution 23-01-10-01, a resolution prioritizing and approving the initial funding of the State and Local Recovery Funds of the American Rescue Plan Act (ARPA).**

A motion was made by Vice-Mayor Stockton, second by Member Johnson to adopt Resolution 23-01-10-01, a resolution prioritizing and approving the initial funding of the State and Local Recovery Funds of the American Rescue Plan Act (ARPA).

The motion passed with a unanimous roll call vote. 7 Ayes

**G. Approval of the expenditure of \$88,468 of ARPA funding for two trucks for Public Works on State contract pricing.**

A motion was made by Member Childs, second by Member Bredwell to approve the expenditure of \$88,468 of ARPA funding for two trucks for Public Works on State contract pricing.

The motion passed with a unanimous roll call vote. 7 Ayes

**H. Approval of Resolution 23-01-10-02, a resolution prioritizing and approving the initial funding of the State and Local Fiscal Recovery Funds of the American Rescue Plan Act (ARPA)**

A motion was made by Member Childs, second by Vice-Mayor Stockton to adopt Resolution 23-01-10-02, a resolution prioritizing and approving the initial funding of the State and Local Fiscal Recovery Funds of the American Rescue Plan Act (ARPA)

The motion passed with a unanimous roll call vote. 7 Ayes

Mayor Neal adjourned the meeting at 6:14 pm

APPROVED \_\_\_\_\_

\_\_\_\_\_  
Tim Neal, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**ORDINANCE NO. 23-01-10-01**

**AN ORDINANCE TO CHANGE THE NAME OF EAST LOVELISS STREET TO JACK MCPHERSON WAY**

**WHEREAS**, *Tennessee Code Annotated* §7-86-127 provides that the authority to name public and private roads and streets, including roads and streets located within residential developments, and to assign property numbers relating to the roads and streets, is exclusively vested in the legislative bodies of counties for unincorporated areas, and municipalities within their incorporated boundaries.

**WHEREAS**, Chapter 16, Section 16-113 provides that names of streets in the City of Kingston shall remain as shown on said map unless officially changed by specific ordinance.

**NOW THEREFORE, BE IT ORDAINED** by the City Council of the City of Kingston, Tennessee that:

Section 1. That the name of East Loveliss Street in Kingston, Tennessee be changed to Jack McPherson Way.

Section 2. That a request be sent to the 911 Board for approval upon passage.

Section 3. That this ordinance shall take effect upon passage and approval by the 911 Board.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

Passed first reading 1-10-2023

Passed second reading \_\_\_\_\_

**ORDINANCE NO. 23-01-10-02**  
**AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR THE CITY OF KINGSTON, TENNESSEE FOR**  
**FISCAL YEAR 2022-2023**

**WHEREAS**, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires funds first be appropriated before being expended and that no appropriations may exceed available funds;

**WHEREAS**, *Tennessee Code Annotated* Title 6 Chapter 56 Section 208 allows amendment of the budget ordinance in the same manner as any other ordinance may be amended;

**WHEREAS**, Allocations are made to cover American Rescue Plan purchase of cameras for the police department, American Rescue Plan purchase of the Delaney property, Appropriations are being made to cover a codes enforcement expense, Appropriations have been made to allow for an increase in grant revenue which is a reimbursement to Police overtime and equipment maintenance. Other revenues have been increased for auctioned off equipment to allow for the purchase of new replacement equipment and the money is being reappropriated;

**NOW, THEREFORE BE IT ORDAINED** by the City Council for the City of Kingston, Tennessee, that:

**SECTION 1: Appropriations.** The governing body appropriates the following increases:

**General Fund:**

**Revenues:**

110-33193	ARPA Revenue	\$452,236.09
110-34750	Police Department Auction Sales	\$3,520.00
110-33479	State Grant THSO Police	\$7,892.45
110-33580	Sports Betting	\$1,200.00

**Expenditures:**

110-42100-320	Police Operating Supplies	\$3,520.00
110-52130-922	ARPA Police Dash and Body Cams	\$85,900.25
110-52130-250	ARPA Professional Services	\$12,000.00
110-52130-941	ARPA Police Vehicles	\$87,964.00
110-52130-942	ARPA Public Works Vehicles	\$88,468.00
110-42100-112	Police Overtime	\$2,892.45
110-42100-262	Police Equipment Maintenance	\$5,000.00
110-52130-910	ARPA Delaney Purchase Property	\$177,903.84
110-44143-250	Animal Control/Codes Enforcement Professional Service	\$1,200.00

**Section 2 : Submission to the Director of Local Finance.** This amendment will be submitted to the Director of the Office of State and Local Finance as required by state statute to show continued compliance with the requirements of Tennessee Code Annotated Title 9 Chapter 21 Section 403 to maintain a balanced budget.

\_\_\_\_\_  
Tim Neal  
Mayor

\_\_\_\_\_  
Kelly Jackson  
City Clerk

Passed 1<sup>st</sup> Reading 1-10-2023

Passed 2<sup>nd</sup> Reading \_\_\_\_\_



**ORDINANCE NO. 23-01-10-03**  
**AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR THE CITY OF KINGSTON, TN**  
**WATER/SEWER FUND FOR FISCAL YEAR 2022-2023**

**WHEREAS**, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires funds first be appropriated before being expended and that no appropriations may exceed available funds;

**WHEREAS**, *Tennessee Code Annotated* Title 6 Chapter 56 Section 208 allows amendment of the budget ordinance in the same manner as any other ordinance may be amended;

**WHEREAS**, Money appropriated to cover the cost of American Rescue Plan Act Engineering cost for future projects;

**NOW, THEREFORE BE IT ORDAINED** by the City Council for the City of Kingston, Tennessee, that:

**SECTION 1: Appropriations.** The governing body appropriates the following increases:

Water/Sewer Fund:

Revenues:

413-33193	Grant American Rescue Plan Act	\$2,397.50
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Expenditures:

413-52130-250	ARPA Professional Services	\$2,397.50
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**Section 2 : Submission to the Director of Local Finance.** This amendment will be submitted to the Director of the Office of State and Local Finance as required by state statute to show continued compliance with the requirements of Tennessee Code Annotated Title 9 Chapter 21 Section 403 to maintain a balanced budget.

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Tim Neal  
Mayor

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Kelly Jackson  
City Clerk

Passed 1<sup>st</sup> Reading 1-10-2023

Passed 2<sup>nd</sup> Reading \_\_\_\_\_



## Estimate & Agreement

Date: 12/02/2022

TO: City of Kingston

**BID:** We hereby propose to furnish material and labor to complete the work outlined herein for the sum of: **\$45,700.00**

**Payment to be made as follows:**  
**UPON COMPLETION**

We hereby submit specs and bid for: Reroofing of Kingston Fire Hall #1 (125 West Cumberland St.)

**We quote: \$ 45,700.00**

Below is an outline of work included.

1. Set up warning lines and practice proper safety procedures.
2. Tear off and properly dispose of existing EPDM membrane.
3. Inspect existing roof insulation. \*
4. Install a layer of 1 ½" Poly Iso board insulation.
5. Install a new fully adhered 60mil EPDM roof system.
6. Install new prefinished metal edge. KYNAR 500 paint finish (Color choice by owner)
7. We will properly flash all penetrations.
8. Includes a 20-year manufactures warranty.

\*We will inspect existing insulation and replace any damaged sheets at \$45.00 per 4x8 sheet.

**Please sign and return one copy.**

### Contractor's Guarantee

We guarantee all material used in this contract be as specified above and the entire job be done in a neat, workmanlike manner. Any variations from plan or alterations requiring extra labor or material will be performed only upon written order and billed in addition to the sum covered by this contract. Agreements made with our workmen are not recognized.

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

The contract is void 30 Days from date unless back copy is signed and returned to bidder. We comply with all workman's compensation and property damage liability insurance laws.

### Acceptance of Bid

The above specifications, terms and contract are satisfactory, and (I) (we) hereby authorize the performance of this work.

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

## Kelly Jackson

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**From:** Jim Washam  
**Sent:** Friday, February 3, 2023 10:40 AM  
**To:** David Bolling; Kelly Jackson  
**Subject:** Fwd: Road closure request

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**From:** Jason Taylor <tmckingston@gmail.com>  
**Sent:** Sunday, January 29, 2023 7:21:03 PM  
**To:** Jim Washam <Jim.Washam@kingstontn.gov>  
**Subject:** Road closure request

\*\*\*\*EXTERNAL\*\*\*\*

I think I'm suppose to email you about this time to request a road closure for April 22.  
The show will be from 10-2 so I'd guess closure request would be from 9-3. This is just for Cumberland St in front of the high school.  
Thanks!

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Jason Taylor  
Taylor Motor Company  
Kingston, TN

\*\*\*\*This is an EXTERNAL email. Please exercise caution. DO NOT open attachments or click links from unknown senders or unexpected emails.\*\*\*\*

## Kelly Jackson

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**From:** Bonnie Angus <bonnie.angus@roanecountytn.org>  
**Sent:** Tuesday, January 31, 2023 11:48 AM  
**To:** Kelly Jackson  
**Subject:** Re: Solid Waste Advisory Board

\*\*\*\*EXTERNAL \*\*\*\*

Tony Brown's expiration was 3/31/2022

After the City of Kingston makes their appointment in February, if you can let us know who they appointed, we will add that to the next County Commission meeting for March 2023. According to Melinda at the Solid Waste Department, this appointment will be from March 2023 - March 2029.

On Tue, Jan 31, 2023 at 10:57 AM Kelly Jackson <[Kelly.Jackson@kingstontn.gov](mailto:Kelly.Jackson@kingstontn.gov)> wrote:

Bonnie,

Good Morning. I'm hoping you can help me. Tony Brown was notified that his term on the Solid Waste Advisory Board either has expired or is about to expire. Can you advise the expiration date of his term and the length of the term? We can put it on our February agenda for a recommendation.

Thank you,

*Kelly Jackson*

Kingston City Manager's Office

City of Kingston

900 Waterford Place

Kingston, TN 37763

(865) 376-6584 ext 1102

[Kelly.Jackson@kingstontn.gov](mailto:Kelly.Jackson@kingstontn.gov)



**KINGSTON BEER BOARD  
REGULAR MEETING  
Tuesday February 14, 2023**

**A G E N D A**

- A. Call to Order**
- B. Roll Call**
- C. Previous Minutes**
- D. New Business**
  - 1. None

**ALL CITY OF KINGSTON MEETINGS ARE OPEN TO THE PUBLIC. THIS MEETING  
WILL ALSO BE LIVESTREAMED ON OUR WEBSITE, [WWW.KINGSTONTN.GOV](http://WWW.KINGSTONTN.GOV) AND  
POSTED TO YOUTUBE AND OUR FACEBOOK PAGE.**

REGULAR MEETING – KINGSTON BEER BOARD  
TUESDAY, JANUARY 10, 2023  
KINGSTON CITY HALL

The Regular Meeting of the Kingston Beer Board was held on Tuesday, January 10, 2023. Chairman Tim Neal called the meeting to order with the following members present upon roll call: Member Philip Bredwell, Member Tony Brown, Member Randy Childs, Member Lucy Johnson, Vice-Chair Tara Stockton, Member Stephanie Wright and Chairman Tim Neal.

**PREVIOUS MINUTES**

A motion made by Vice-Chair Stockton, second by Member Childs to waive the reading and approve as written the minutes of the regular meeting on December 13, 2022.

The motion passed with a unanimous roll call vote. 7 Ayes

**Citizens Comments: None**

**New Business: None**

Chairman Neal adjourned the meeting at 6:15 pm

APPROVED \_\_\_\_\_

\_\_\_\_\_  
Timothy Neal, Chairman

ATTEST:

\_\_\_\_\_  
City Clerk



**KINGSTON WATER BOARD  
REGULAR MEETING  
Tuesday February 14, 2023**

**A G E N D A**

- A. Call to Order**
  - B. Roll Call**
  - C. Previous Minutes**
  - D. Citizens' Comments**
  - E. City Manager's Report**
  - F. New Business**
1. None

**ALL CITY OF KINGSTON MEETINGS ARE OPEN TO THE PUBLIC. THIS MEETING  
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POSTED TO YOUTUBE AND OUR FACEBOOK PAGE.**

REGULAR MEETING – KINGSTON WATER BOARD  
TUESDAY, JANUARY 10, 2023  
KINGSTON CITY HALL

The Regular Meeting of the Kingston Water Board was held on Tuesday, January 10, 2023. Chairman Tim Neal called the meeting to order with the following members present upon roll call: Member Philip Bredwell, Member Tony Brown, Member Randy Childs, Member Lucy Johnson, Vice-Chair Tara Stockton, Member Stephanie Wright and Chairman Tim Neal.

**PREVIOUS MINUTES**

A motion made by Member Johnson, second by Member Bredwell to waive the reading and approve the minutes as written the minutes of the regular meeting on December 13, 2022.

The motion passed with a unanimous roll call vote. 7 Ayes

**Citizen Comments** – None

**Board Comments** – Member Brown and City Manager Bolling made statement related to City Council business (see city council regular meeting minutes)

**CITY MANAGER'S REPORT**

- The letters of official notice will be mailed tomorrow notifying existing customers of the availability of sewer services.

**New Business:** None

Chairman Neal adjourned the meeting. 6:18 pm

APPROVED \_\_\_\_\_

\_\_\_\_\_  
Timothy Neal, Chairman

ATTEST:

\_\_\_\_\_  
City Clerk