



## **KINGSTON CITY COUNCIL**

**Regular Meeting**  
**Tuesday April 11, 2023**  
**6:00 P.M.**

### **A G E N D A**

- 1. Call to Order**
- 2. Invocation and Pledge**
- 3. Roll Call**
- 4. Approval of Previous Minutes**
- 5. Citizens Comments/Persons to Appear/Proclamations**
  - A. A proclamation declaring April 26, 2023 as “Drug Endangered Children Awareness Day”
- 6. Reports**
  - A. Mayor and Council
  - B. City Manager's Report
- 7. Addition of items to the meeting agenda received after close of agenda deadline (By unanimous consent of all members present)**
- 8. Unfinished Business**
  - A. Consideration of the second and final reading of Ordinance 23-03-14-01, an ordinance amending the annual budget for the City of Kingston, Tennessee for fiscal year 2022-2023None
- 9. New Business**
  - A. Consideration to approve a request from Coldwell Banker to close portions of Spring and 3<sup>rd</sup> Streets on May 20<sup>th</sup> for a concert at the Jim Henry Event Center
  - B. Consideration to authorize the Mayor to enter in to an agreement with Roane County for planning services
  - C. Consideration to recommend to the Planning Commission the adoption of amendments to the subdivision regulations of the City of Kingston
  - D. Consider to authorize the Mayor to formally accept the 2023 Healthy Cities Campaign Matching Grant

**WORK SESSION KINGSTON CITY COUNCIL**  
**TUESDAY MARCH 7, 2023 – 6:00 P.M.**  
**KINGSTON CITY HALL**

The Kingston City Council met in a regular work session on Tuesday, March 7, 2023. Mayor Tim Neal called the work session to order. The following members were present: Council Member Philip Bredwell, Council Member Tony Brown, Council Member Randy Childs, Council Member Lucy Johnson, Vice Mayor Tara Stockton, Council Member Stephanie Wright and Mayor Tim Neal. Staff present: City Manager David Bolling, City Clerk Kelly Jackson, Finance Director Michelle Kelley, City Attorney Andrew Thompson, and Utility Director Kevin Hamilton. The Invocation was given by Council Member Tony Brown and Vice Mayor Tara Stockton led the pledge.

**Citizen Comments:**

- Lloyd Cook (913 West Ridgecrest Drive) addressed council regarding details of the sewer line extension project on West Ridgecrest Drive.

**DISCUSSION OF A REQUEST FROM APRIL HAMILTON TO CLOSE PORTIONS OF THIRD STREET AND COURT STREET FOR AN EVENT.**

April Hamilton, owner of Heaven's Boutique presented a request to close portions of Third Street and Court Street for her Spring Fling event on May 13, 2023. Ms. Hamilton requested the roads indicated on the map provided to be closed from 7am-5pm. She explained she has already be granted permission to utilize the Roane County Courthouse parking lot and the Heritage Commission property. She has also spoke with businesses in the affected areas. Vice Mayor Stockton advised she had a wedding event scheduled at Lola's on that day and would contact Ms. Hamilton to discuss parking options. This item will be placed on the regular meeting agenda.

**DISCUSSION OF BUDGET AMENDMENT ORDINANCE 23-03-14-01**

Finance Director Michelle Kelley explained the amendment which would need to be approved if Council votes to approve upcoming Resolutions 23-03-14-01 and 23-03-14-02 to utilize ARPA funding. This item will be placed on the regular meeting agenda.

**DISCUSSION TO ALLOCATE \$10,824.79 OF ARPA DIRECT APPROPRIATION FUNDING TO REPLACE ACCESS CONTROLS AT CITY HALL.**

City Manager Bolling explained our current access control system is obsolete and needs to be replaced for security reasons. This item will be placed on the regular meeting agenda.

**DISCUSSION TO ALLOCATE \$25,198 OF ARPA DIRECT APPROPRIATION FUNDING FOR THE PURCHASE OF TWO COMMERCIAL MOWERS AT STATE CONTRACT PRICING.**

City Manager Bolling explained the request to update two mowers at Parks & Recreation at state contract pricing. This item will be placed on the regular meeting agenda.

**DISCUSSION TO AWARD A BID FROM SMITH ROOFING AND EXTERIOR IN THE AMOUNT OF \$81,313.11 FOR ROOFING REPLACEMENT AT FORT SOUTHWEST POINT.**

City Manager Bolling introduced the bids received and recommended awarding the bid to Smith Roofing. This item will be placed on the regular meeting agenda.

**DISCUSSION TO DONATE A CHERRY DESK TO ROANE COUNTY E-911.**

City Clerk Kelly Jackson explained that this desk has been approved to surplus previously. It was placed on govdeals along with other office furniture. We were contacted by E-911 Director Bryan Walker requesting it be donated to Roane County E-911. This item had no active bids at the time so was withdrawn from auction pending council approval to donate. Director Walker advised they planned to bid on the other items listed as well. This item will be placed on the regular meeting agenda.

**DISCUSSION OF APPROVAL TO SURPLUS ITEMS.**

City Clerk Kelly Jackson explained that the list contained items from various departments which were no longer needed. This item will be placed on the regular meeting agenda.

**DISCUSSION TO CONSTRUCT A FITNESS COURT AT CITY PARK THROUGH THE NATIONAL FITNESS CAMPAIGN.**

Mayor Neal presented the concept of a fitness court at the City Park. He explained that he is investigating different funding options and will report back to council when more information become available.

**ADDITIONAL COMMENTS-MAYOR/COUNCIL/CITY MANAGER/STAFF**

- **Member Wright**- Announced that the Riverline Leadership chose the Downtown Dock area as a potential project. They are wanting public input and requested that we distribute the survey
- **Member Brown**-The 911 Board will meet on March 23<sup>rd</sup>. A copy of the E-911 financial audit will be sent electronically. Announced that the 911 texting capabilities will roll out soon. Updated about area baseball events including the upcoming Dixie Youth World Series hosted by the City of Rockwood. Member Brown asked about funds for paving and City Manager Bolling explained that we could use other funding instead of ARPA funding due to strict purchasing guidelines for ARPA projects. Member Brown asked about the possibility of using the new bathroom trailer at SWP sports complex and other events (City Manager Bolling, Director Best and Utility Director Hamilton explained we

are still working to establish options of moving/dumping the contents since the unit cannot be moved when it is full)

- **Member Childs**-Requested that the I-40 lighting project upgrades be placed on the regular meeting agenda. This project will be \$100,000-\$150,000 to change the obsolete lighting to LED lights. ( City Manager Bolling mentioned that along with this agenda item to also consider freezing \$150,000 of the remaining ARPA direct appropriation money). Member Childs also mentioned that REU will get us a recommendation for lighting options in the area of Bluff Road to Swan Pond Road area of Hwy 70
- **Mayor Tim Neal**- Requested we ask for a status update on our bucket truck.
- **City Manager David Bolling**-Announced the status of the STP Grant, ARC Grant and the BUILD Grant. He also mentioned that REU is working to provide us options for replacement lighting at City Hall and the City Park area along with the I-40 lighting. We should be able to send the final revision of the code book to MTAS. Announced the Private Act was passed and will soon be brought back to Council for final passage.
- **J.R. Best, Parks & Recreation Director**-Announced his staff will convert the tennis courts to pickleball courts instead of contracting this project. The material is scheduled to arrive next week. Member Stockton asked if the lighting around the courts would be addressed and Director Best responded that they have already contacted REU to resolve the lighting issue.

Mayor Neal adjourned the meeting at 6:41 PM

APPROVED \_\_\_\_\_

\_\_\_\_\_  
Tim Neal, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**REGULAR MEETING KINGSTON CITY COUNCIL**  
**TUESDAY, MARCH 14, 2023 – 6:00 P.M.**  
**KINGSTON CITY HALL**

The Kingston City Council met in regular session on Tuesday, March 14, 2023 at 6:00 P.M. Mayor Tim Neal called the meeting to order. Council Member Tony Brown gave the Invocation and Council Member Randy Childs led the pledge. Upon roll call the following members were present: Council Member Philip Bredwell, Council Member Tony Brown, Council Member Randy Childs, Council Member Lucy Johnson, Vice-Mayor Tara Stockton, Council Member Stephanie Wright, and Mayor Tim Neal. Staff present: City Manager David Bolling, City Clerk Kelly Jackson, Finance Director Michelle Kelley, City Attorney Andrew Thompson and Utility Director Kevin Hamilton.

**APPROVAL OF PREVIOUS MINUTES**

A motion was made by Member Wright, second by Member Childs to waive the reading and approve as written the minutes of the regular meeting on February 14, 2023

The motion passed with a unanimous roll call vote. 7 Ayes.

**CITIZEN COMMENTS/PERSONS TO APPEAR/PROCLAMATIONS-NONE**

**REPORTS-MAYOR AND COUNCIL-**

- Member Bredwell-Nothing additional to report.
- Member Brown-Solid Waste Advisory Board meets next week. Kingston has their first baseball game tonight. The new scoreboards have been installed. The girls' softball has their first game on the 23<sup>rd</sup>.
- Member Childs-REU report is in the City Manager's report.
- Member Johnson-Library Board was appreciative of the Finance Director explaining budget processes. Advised of the increased number of patrons to 40-50 per month.
- Member Stockton-Nothing additional to report.
- Member Wright-The Planning Commission recently completed review and re-write of the subdivision regulations. Will be presented to Council before a public hearing is scheduled by the planning commission.
- Mayor Neal- Nothing additional to report.

**REPORTS-CITY MANAGER'S REPORT**

- Budget- Currently \$3227.00 away from our current year property tax projections.
- ARC Grant-Received the notice to proceed with the design phase of this project.
- STP Project-Waiting on TDOT on the Right-of-Way plans submitted. Once approved it will move into the design phase.
- Recodification-Finalizing the last changes to submit to MTAS for the final revision before submitting to Council for approval.

**ADDITION OF ITEMS TO THE MEETING AGENDA RECEIVED AFTER CLOSE OF AGENDA DEADLINE (BY UNANIMOUS CONSENT OF ALL MEMBERS PRESENT. - NONE**

**UNFINISHED BUSINESS: NONE**

**NEW BUSINESS:**

- A. **Consideration to approve a request from April Hamilton to close Court Street and a section of Third Street for an event on May 13<sup>th</sup>.**

A motion was made by Member Wright, second by Member Childs to approve a request from April Hamilton to close Court Street and a section of Third Street for an event on May 13th.

The motion passed with a unanimous roll call vote. 7 Ayes.

- B. **Consideration to approve Resolution 23-03-14-01, a resolution prioritizing and approving the initial funding of the State and Local Fiscal Recovery Funds of the American Rescue Act-relating to the appropriation of \$10,824.79 to replace the access control system for City Hall.**

A motion was made by Member Johnson, second by Member Bredwell to approve and adopt Resolution 23-03-14-01, a resolution prioritizing and approving the initial funding of the State and Local Fiscal Recovery Funds of the American Rescue Act-relating to the appropriation of \$10,824.79 to replace the access control system for City Hall

The motion passed with a unanimous roll call vote. 7 Ayes

- C. **Consideration to approve Resolution 23-03-14-02, a resolution prioritizing and approving the initial funding of the State and Local Fiscal Recovery Funds of the American Rescue Act-relating to the appropriation of \$25,198 to purchase two commercial mowers for Parks and Recreation.**

A motion was made by Member Wright, second by Vice Mayor Stockton to approve and adopt Resolution 23-03-14-02, a resolution prioritizing and approving the initial funding of the State and Local Fiscal Recovery Funds of the American Rescue Act-relating to the appropriation of \$25,198 to purchase two commercial mowers for Parks and Recreation

The motion passed with a unanimous roll call vote. 7 Ayes

- D. **Consideration to approve the first reading of Ordinance 23-03-14-01, an ordinance amending the annual budget for the City of Kingston, Tennessee for fiscal year 2022-2023.**

A motion was made by Member Childs, second by Member Johnson to approve the first reading of Ordinance 23-03-14-01, an ordinance amending the annual budget for the City of Kingston, Tennessee for fiscal year 2022-2023.

The motion passed with a unanimous roll call vote. 7 Ayes

**E. Consideration to award a bid from Smith Roofing and Exteriors in the amount of \$81,313.11 for roofing replacement at Fort Southwest Point.**

A motion was made by Member Wright, second by Member Johnson to award a bid from Smith Roofing and Exteriors in the amount of \$81,313.11 for roofing replacement at Fort Southwest Point.

The motion passed with a unanimous roll call vote. 7 Ayes

**F. Consideration to approve to donate a cherry desk to Roane County E-911.**

A motion was made by Member Childs, second by Vice Mayor Stockton to donate a cherry desk to Roane County E-911.

The motion passed with a unanimous roll call vote. 7 Ayes

**G. Consideration to approve items for surplus.**

A motion was made by Vice Mayor Stockton, second by Member Bredwell to approve items for surplus.

The motion passed with a unanimous roll call vote. 7 Ayes

**H. Consideration to approve earmarking \$150,000 of ARPA direct appropriation funding for the replacement of lighting at the 352 interchange.**

A motion was made by Member Childs, second by Vice Mayor Stockton to approve earmarking \$150,000 of ARPA direct appropriation funding for the replacement of lighting at the 352 interchange.

The motion passed with a unanimous roll call vote. 7 Ayes

Mayor Neal adjourned the meeting at 6:12 pm

APPROVED \_\_\_\_\_

\_\_\_\_\_  
Tim Neal, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk



**WHEREAS, April 26, 2023, is declared National Drug Endangered Children Awareness Day; and**

**WHEREAS, the month of April is Child Abuse Prevention Month; and**

**WHEREAS, drug endangered children are at risk of abuse and neglect due to their parents' or caregivers' illegal drug use, possession, manufacturing, cultivation, or distribution; and**

**WHEREAS, children whose caretakers' substance misuse interferes with his or her ability to parent and provide a safe and nurturing environment and be at risk; and**

**WHEREAS, with intervention, drug endangered children can move from risk to resiliency; and**

**WHEREAS, resiliency can break generational cycles of drug and child abuse and can change the trajectory of children's lives; and**

**WHEREAS, all citizens in Tennessee can play a role in reducing risk and building resiliency;**

**NOW, THEREFORE, BE IT RESOLVED, We the City of Kingston, Tennessee do hereby proclaim April 26, 2023 as**

**"Drug Endangered Children Awareness Day"**

**IN WITNESS WHEREOF, I have hereunto set my hand and caused this seal to be affixed on April 11, 2023.**

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Timothy F. Neal, Mayor  
City of Kingston, Tennessee



**ORDINANCE NO. 23-03-14-01**  
**AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR THE CITY OF KINGSTON, TENNESSEE FOR**  
**FISCAL YEAR 2022-2023**

**WHEREAS**, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires funds first be appropriated before being expended and that no appropriations may exceed available funds;

**WHEREAS**, *Tennessee Code Annotated* Title 6 Chapter 56 Section 208 allows amendment of the budget ordinance in the same manner as any other ordinance may be amended;

**WHEREAS**, Allocations are made to cover American Rescue Plan purchase of new door locking system for City Hall and for the purchase of lawn mowers for Parks and Rec; Allocations are being made with various departments sales of surplus in order to appropriate to new updated equipment;

**NOW, THEREFORE BE IT ORDAINED** by the City Council for the City of Kingston, Tennessee, that:

**SECTION 1: Appropriations.** The governing body appropriates the following increases:

**General Fund:**

**Revenues:**

110-33193	ARPA Revenue	\$36,022.79
110-34290	Public Safety Donations	\$126.68
110-38000	Donations	\$2,000.00
110-34750	Police Department Auction Sales	\$2,380.44
110-34100	General Government	\$1,392.00
110-36430	Sale of Surplus Park & Rec	\$1,268.66
110-36539	Sale of Public Works Supps & Mat	\$6,836.00

**Expenditures:**

110-52130-937	Park & Rec Mowers	\$25,198.00
110-52130-948	Access Control System- City Hall	\$10,824.79
110-44400-937	P&R Scoreboard Capital Equipment	\$2,000.00
110-42100-236	Police Public Relations	\$126.68
110-42100-320	Police Operating Supplies	\$2,380.44
110-41500-320	Finance Operating Supplies	\$1,392.00
110-44400-320	Park & Rec Sale of Surplus	\$1,268.66
110-43100-940	Public Works Capital Equipment	\$6,836.07

**Section 2 : Submission to the Director of Local Finance.** This amendment will be submitted to the Director of the Office of State and Local Finance as required by state statute to show continued compliance with the requirements of Tennessee Code Annotated Title 9 Chapter 21 Section 403 to maintain a balanced budget.

\_\_\_\_\_  
Tim Neal, Mayor

\_\_\_\_\_  
Kelly Jackson, City Clerk

Passed 1<sup>st</sup> Reading March 14, 2023

Passed 2<sup>nd</sup> Reading \_\_\_\_\_

## David Bolling

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**From:** Christina Branham <Christina@coldwellbankerjimhenry.com>  
**Sent:** Wednesday, March 15, 2023 11:24 AM  
**To:** David Bolling; Michelle Stewart  
**Subject:** The Symphony at The Jim Henry Event Center

\*\*\*\*EXTERNAL \*\*\*\*

Hello I wanted to follow up from our conversation from a few weeks ago. I am sorry I am just now getting back to you but I had a round of Covid and have been out. We need to update you on the road closure needed for the event if possible. We would like Spring St closed as well as N 3<sup>rd</sup> st from Spring St to Stinnette St. Is that possible or are we too late. Thank You for all of your help.

*Best regards,*



**Christina Branham**  
**REALTOR / Marketing Director, Coldwell Banker Jim Henry & Assoc.**

865-376-2121 | 865-599-3228 | [www.CBsellsit.com](http://www.CBsellsit.com)

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[410 N. Kentucky St. Kingston, TN 37763](#)



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"The greatest ability in business is to get along with others and to influence their actions." - John Hancock.

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## Office of the County Executive Roane County Courthouse

March 1, 2023

City of Kingston  
Attn: David Bolling, City Manager  
900 Waterford Place  
Kingston, TN 37763

Dear David,

As we have discussed in our county-wide City Managers and Mayors meetings, there is mutual interest among our cities and county government to pursue the creation of a Planner position within County Government that would be dedicated to provided planning services to our cities and the county exclusively.

Therefore, I ask that you include \$15,000 in your FY2024 budgets as a contribution to Roane County Government to help fund a dedicated Planner position. This amount is intended to replace our contributions to the East Tennessee Development District for planning services. I will include \$20,000 in the county's FY2024 budget proposal for this position. This will create a fully burdened position funded with \$80,000 for wages and benefits if we all choose to participate. The new position would be supervised in the Building Inspection and Codes Enforcement Office.

Please let me know as soon as possible if you intend to include this in your budget proposals and provide written approval to my office by April 30. I'm hopeful this is a way that we can work together to provide greater service to our people. Please don't hesitate to reach out to me if you have any questions or concerns regarding this or any other topic.

Respectfully,

Wade Creswell  
Roane County Executive



February 23, 2023

Honorable Tim Neal, Mayor  
City of Kingston  
900 Waterford Place  
Kingston, TN 37763

Dear Mayor Neal,

The East Tennessee Development District (ETDD) has been pleased to provide local planning services at the same annual fee for the past eight years. Due to the increase in the cost of living and inflation, our costs have increased to the point that we cannot maintain our services at the current annual fee. The Executive Committee of ETDD has reviewed our situation, reviewed some other annual fee structures, and have adopted a new annual fee schedule based on population. If the community has zoning an additional \$750 will be added, and a 10% increase on the fee for your current population. This rate will be set for the next two years and there will be a two-year contract for our services at that rate.

Therefore, the next contract period will be for FY 2024 – FY 2025 and will begin on July 1, 2023, and continue through June 30, 2025. For budgetary purposes, the FY 2024 annual planning contract amount will be \$11,942.50 for the City of Kingston and the FY 2025 annual planning contract amount will be \$11,942.50 for the City of Kingston. Please find attached the contract that needs to be signed and sent back to the attention of Christie Burt, [cburt@etdd.org](mailto:cburt@etdd.org) or mail ETDD, P.O. Box 249, Alcoa, TN 37701-0249. An invoice for the first installment of the total annual contract amount will be mailed to you on July 1, 2023.

Thank you for the opportunity to serve your community in this regard. Please do not hesitate to contact me at [ryakubic@etdd.org](mailto:ryakubic@etdd.org) or (865) 273-6003x116 should you have any questions or concerns.

Sincerely,

Richard Yakubic  
Executive Director

Enclosures

## Changes to Subdivision Regulations

Changed references of the Kingston Regional Planning Commission/Region to the Kingston Municipal Planning Commission throughout the document.

Changed overall formatting to ensure everyone is working from the latest version of the document.

Moved the Preliminary Plat Checklist and the Final Plat Checklist to the Appendix section

Removed references to “sketch plat” to “plat” throughout the document.

### Article II

- General
  - Last sentence of Paragraph 1-Changed “~~This final plat becomes the instrument to be recorded in the office of the Register of the City of Kingston when duly signed by the secretary of the planning commission~~” to “The final plat becomes the instrument to be recorded in the office of the Register of Deeds at the Roane County Courthouse when duly signed by the secretary of the planning commission”
- Classification of Subdivision
  - First paragraph-Changed “~~For the purpose of these regulations, subdivisions shall be classified into three (3) types. The specific review procedure of the subdivision plat is as follows:~~” to “For the purpose of these regulations, subdivisions shall be classified into three (3) types-major, minor, and administrative review subdivisions, as defined below.”
  - Major Subdivisions-Changed “~~All subdivisions not classified as minor subdivision, included but not limited to subdivision of eight (8) or more lots, or any size subdivision requiring any new street or extension of the local governmental facilities, or the creating of any public improvements.~~” To “All subdivisions not classified as minor subdivisions, included but not limited to subdivision of eight (8) or more lots, or any size subdivision requiring new street, utility construction, or other public improvements.”
- Procedure
  - Renamed this section “Plat Review Procedures”
  - Major Subdivisions-Changed “~~The subdivider must submit both a preliminary sketch plat and a final plat to the planning commission as delineated in sections D and E as follows~~” to “The subdivider must submit both a preliminary plat and a final plat to the planning commission as delineated in sections D and E, below.”

- Preliminary Sketch Plat (for major subdivisions only)
  - Renamed this section “Preliminary Plat (for major subdivisions only)”
  - Changed ~~“At least ten (10) days prior to the meeting at which it is to be considered, the subdivider shall submit to the planning commission a completed preliminary plat checklist and twelve (12) copies of the preliminary plat of the proposed subdivision drawn to a legible scale. (Copies of the plat should be conveyed to the “planning commission box” at the Kingston Municipal Building.”~~ to “At least ten (10) days prior to the meeting at which it is to be considered, the subdivider shall submit a completed preliminary plat checklist, twelve (12) paper copies, and an electronic copy of the proposed subdivision and accompanying road profiles, all drawn to scale of 1” =100’ or larger. The materials shall be submitted to the city manager’s office at the Kingston City Hall.
  - (a) Changed ~~“verbal description”~~ to written description”
  - (b) Changed ~~“The proposed subdivision’s name and location, the name(s) and address(es) of the owner or owners, and the name of the designer of the plat who shall be an engineer or registered surveyor.”~~ To “The proposed subdivision’s name and location, the name(s) and address(es) of the owner(s), and the name of the designer of the plat who shall be a registered surveyor.”
  - (b) Changed ~~“All public improvements as set forth in Article IV are already installed, or because of the nature of the development deemed not necessary by the planning commission.”~~ To “All public improvements as set forth in Article IV are already installed, or constructed, or because of the nature of the development deemed not necessary by the planning commission.”
  
- Final Plat
  - 2. Changed ~~“To allow sufficient time for review and processing by the regional planning commission and staff, the subdivider shall submit a completed final plat checklist and twelve (12) copies of the final plat, together with street profiles or other plans required by the commission at least ten (10) days prior to the meeting at which it is to be considered. (Copies of the plat should be conveyed to the “planning commission box” at the Kingston Municipal Building). The plat shall be drawn to a legible scale on sheets no larger than 18” x 24” in size.”~~ To “To allow sufficient time for review and processing by the planning commission and staff, the subdivider shall submit a completed final plat checklist, twelve (12) paper copies, an electronic copy, together with road profiles or other plans required by the planning commission at least ten (10) days prior to the meeting at which it is to be considered (Copies of the plat should be conveyed to the Kingston City Manager’s Office at the Kingston Municipal Building). The plat shall be drawn with black ink at a scale of 1” =100’, on one of two sheet sizes- 18”x24” or 24”x36” in size.
  - 3. Changed ~~“Per Tennessee Code Annotated 13-4-304(a), the commission shall approve or disapprove a plat within thirty-five (35) days after the initial~~

~~consideration of the plat by the commission;~~” to “Per Tennessee Code Annotated 13-4-304(a), the commission shall approve or disapprove a plat within sixty (60) days after the initial consideration of the plat by the commission;”

- 5(a)-Changed ~~verbal description~~ to written description
- (i)-Changed ~~“If any portion of the land being subdivided is subject to flood, as defined in Article III, Section E, the limit of such flood shall be shown.”~~ To “All flood zones be shown, in accordance with Flood Insurance Maps as noted in Article III, Section E.”
- 6- Deleted (a) through (i) and replaced with “All final plats shall be submitted on the standard plat sheet as required by the planning commission and contain the following signed certificates.
  - CERTIFICATION OF OWNERSHIP AND DEDICATION
    - -Added “proposed”
  - CERTIFICATE OF ACCURACY
    - -Changed ~~“...to the specifications of the planning commission”~~ to “Tennessee Code Annotated”
  - CERTIFICATION OF THE APPROVAL OF UTILITIES
    - -Changed title to “CERTIFICATION OF THE APPROVAL OF PUBLIC WATER SYSTEM”
    - Changed ~~“I certify that \_\_\_\_\_ improvements have been installed in an acceptable manner and according to the specifications of the Kingston Regional Subdivision Regulations in the subdivision entitled: \_\_\_\_\_”~~ to “ I hereby certify that the proposed public water improvements have been installed in an acceptable manner and according to the specifications of the Subdivision Regulations of the City of Kingston, Tennessee or a surety ( ) in the amount of \$\_\_\_ has been provided to the Kingston Municipal Planning Commission to ensure completion in the case of default by the developer.”
  - Added a new CERTIFICATION OF THE APPROVAL OF PUBLIC SEWER UTILITIES
  - Moved “CERTIFICATION OF SUBSURFACE DISPOSAL” FROM #4 TO #5
    - -Changed ~~“Subdivision is approved for subsurface sewage disposal. Owner/Developer shall obtain from the Commission/Health Authority or Representative a permit for each lot prior to any construction on the property. The permit shall establish the maximum size dwelling and the specific location of the primary and the secondary disposal areas. Owner/developer shall not do any construction or mutilation (cutting or filling) of the so designated primary and secondary disposal area without~~

~~prior approval of the Commissioner, Health Authority or Representative~~ to “The Tennessee Department of Environment and Conservation shall approve all lots for subsurface sewer disposal systems and place a signed certificate of approval for all lots on the plat.”

- Moved “CERTIFICATION OF STREETS” from # 5 to #6
  - -Changed ~~“I certify that streets and related appurtenances installed, or proposed for installation, fully meet the specifications and inspection requirements established by the Kingston Regional Planning Commission”~~ to “I hereby certify that the proposed public/private streets have been constructed in an acceptable manner and according to the specifications of the Subdivision Regulations of the City of Kingston, Tennessee or a surety (\_\_\_\_) in the amount of \$\_\_\_\_ has been provided to the Kingston Municipal Planning Commission to ensure completion in the case of default by the developer.”
- Moved “CERTIFICATION OF STREET NAMES” from #6 to #7
  - Changed signature line from ~~“E-911 Coordinator”~~ to “Authorized E-911 Official”
- Moved “CERTIFICATION OF ELECTRIC LINES” from #7 to #8
  - -Changed signature line from ~~“Electric Company Representative”~~ to “Authorized Utility Official”
- Moved “CERTIFICATE OF APPROVAL FOR RECORDING” from #8 to #9
- Moved “CERTIFICATE OF PRIVATE STREETS” from #9 to #10

### ARTICLE III

- Streets
  - (5) Street Right-of-Way Widths
    - -Added definitions of each type of street
  - (6) Additional Width on Existing Streets
    - -Added “There is an essential nexus between the dedication and a legitimate local government interest and the dedication is roughly proportional both in nature and extent to the impact of the proposed use or



development of the property” This was added due to Senate Bill 2849 as advised by the city attorney.

- (8) Street Grades
  - -Added subsection (d) Intersections-Within fifty (50) feet of an intersection on a proposed street or road, the grade shall not exceed three (3) percent.

#### ARTICLE IV

- Monuments or Corner Markers
- -Deleted #1. ~~“Concrete monuments four (4) inches in diameter or four (4) inches square, three (3) feet long, with a flat top, shall be set at all street corners, at all points where the street lines intersect the exterior boundaries of the subdivision, and at angle points and points of curve in each street. The top of the monuments shall have an indented cross to identify properly the location and shall be set flush with the finished grade. #2 All other lot corners shall be marked with iron pipe not less than three fourths (3/4) inches in diameter and twenty four (24) inches long and driven so as to be flush with the finished grade. Replaced with “All corners shall be marked in accordance with Chapter 0820-03 of the “Standards of Practice of the Rules of Tennessee State Board of Examiners for Land Surveyors”.~~
- M. Guarantee in Lieu of completed Improvements
- -Combined (2) and (3) together



## Congratulations!

**City of Kingston, TN has been selected as a 2023 Healthy Cities Campaign Grant Recipient!**

Dear Mayor Neal,

On behalf of the National Fitness Campaign Grant Committee, we are pleased to share that the City of Kingston, TN has been selected as a grant eligible partner in the 2023 Healthy Cities Campaign! This notification letter confirms eligibility for one (1) 2023 NFC Grant of \$30,000. The next step is to schedule your official Grant Eligibility Award Call within the next 10 days, where the qualifications submitted in your Grant Application will be confirmed by the NFC team, and your Grant Program Requirements (GPR) will be aligned for eligibility and participation in this year's campaign. A copy of your GPR Document is attached to this formal award letter for your review, and is based on dates submitted in your Grant Application.

The \$30,000 Grant Award will be confirmed pending 1) the submission of a Resolution of Adoption, endorsed by your local governing body or appropriate council, and a countersigned copy of the attached formal GPR document within 60 days of the Award Call, 2) authorization to proceed, documented by formal funding confirmation (commonly a purchase order) and 3) confirmation of a scheduled shipping date for the Fitness Court and appropriate storage plans. Once set, GPR milestones must be met in order to maintain funding eligibility in the campaign.

To support this partnership and align your GPR milestones with your community's local adoption and funding processes, we have assigned a Partnership Manager – Rudy Pottorff – as your dedicated partner and champion in support of this partnership. Over the coming months, Rudy will work with your team to support the path outlined in the GPR Document, assisting in the confirmation of required remaining funding, installation, and launch of your program.

The 2023 Healthy Cities Campaign is part of a national movement to make world-class fitness free and accessible in public spaces across the country, which is more important today than ever before – thank you for your commitment to supporting this goal.

Here is a sneak peak at what's ahead:

- Fitness Court® Launch – Cut the ribbon on your beautiful new outdoor gym & announce free fitness to the community!
- Classes & Challenges – Get residents moving & keep them engaged with ongoing group classes, individual training, and competitive events.
- Press & Promotions – Shine a spotlight on your community and local partners for joining this exciting and innovative wellness movement!

Once again, we are thrilled to invite you to join us as a partner in the 2023 Healthy Cities Campaign, and we look forward to making world-class fitness free in the City of Kingston, TN!!

Best in Fitness,

Mitch Menaged, Founder

[nationalfitnesscampaign.com](http://nationalfitnesscampaign.com) | [info@nfchg.com](mailto:info@nfchg.com) | PO Box 2367 San Francisco, CA 94126



## City of Kingston, TN - National Fitness Campaign 2023 Funding Cycle Grant Program Requirements (G.P.R.)

### MILESTONE 1: ADOPTION

- **Summary:** Commit to project adoption and confirm matching funding
  - **Requirement A:** Countersigned Grant Program Requirements Document
  - **Deadline:** 4/14/2023
  - **Requirement B:** Resolution of Adoption or Letter of Support
  - **Deadline:** 5/11/2023
- \*Purchase Order Will Satisfy Adoption Requirement if Submitted Within 60 Days of Grant Award

### MILESTONE 2: AUTHORIZATION TO PROCEED - FUNDING CONFIRMED

- **Summary:** Execute budgeting and fundraising plan (as needed) and confirm total required funding
  - **Requirement:** Funding confirmation document submitted to NFC for remaining program funding (typically P.O)\*
  - **Deadline:** 7/7/2023
- \*Refer to Official Quote and Funding Requirements Summary for details

### MILESTONE 3: SHIPMENT FOR STORAGE

- **Summary:** Identify Fitness Court® storage location and schedule Fitness Court® delivery
- **Requirement:** Accept Fitness Court® delivery and store at a secure location, prepare to be invoiced for program funds
- **Deadline:** 7/10/2023 to 7/31/2023

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### MILESTONE 4: INSTALL CONCRETE SLAB & ART APPROVAL

- **Summary:** Review slab drawings & schedule concrete installer, confirm Fitness Court orientation, Approve art print preview
- **Requirement:** Install concrete slab (*cure time of 28 days before Fitness Court® installation*)
- **Deadline:** June-July 2023 - pending weather

### MILESTONE 5: FITNESS COURT® ASSEMBLY

- **Summary:** Select Fitness Court® Assembly Team - NFC'S Installation Network is recommended, (includes art install)
- **Requirement:** Confirm installation timeline with NFC, provide completed installation photos for NFC inspection
- **Deadline:** July-August 2023 - pending weather

### MILESTONE 6: PRESS LAUNCH CEREMONY

- **Summary:** hold Fitness Court® press launch event & ribbon cutting
- **Requirement:** Promote press release, hold launch event within campaign year (weather permitting)
- **Deadline:** August-September 2023 - pending weather

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Trent Matthias, Director  
National Fitness Campaign

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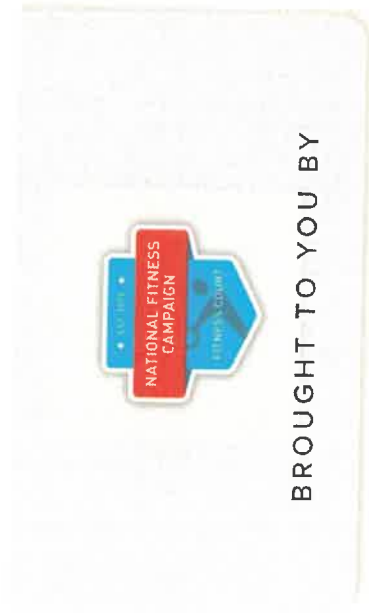
Tim Neal, Mayor  
City of Kingston, TN

*It is noted by the National Fitness Campaign and the municipality, school or organization listed above that this document in no way constitutes a binding agreement, or requirement to proceed with the NFC Program at any time. Formal commitment occurs upon receipt of complete local match funding by the program awardee, with submission of Funding Confirmation Documentation to National Fitness Campaign.*



NATIONAL FITNESS CAMPAIGN  
**CAMPAIGN  
BRIEFING**





BROUGHT TO YOU BY





## WHO WE ARE

National Fitness Campaign is a wellness consulting firm. Our mission is to build healthy communities.



## WHAT WE DO

NFC develops partnerships with cities, schools and sponsors to fund, build, and activate outdoor Fitness Courts, making world class fitness free.

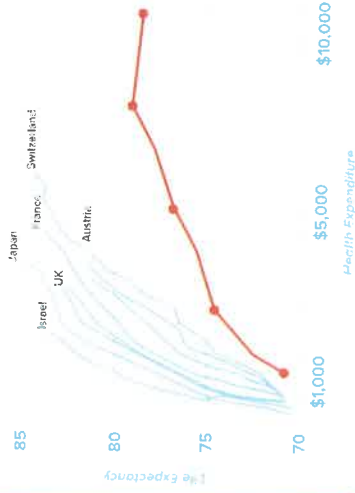






## THE PROBLEM

Life Expectancy vs Health Expenditure



America is facing a health crisis caused by sedentary lifestyles and cities designed for cars. USA spends more money than any other on healthcare with poor results.

## THE SOLUTION

When communities are designed to support wellbeing, health outcomes change!

# 40+ YEARS IN THE MAKING CAMPAIGN HISTORY



**FITNESS COURT INVENTED**  
SAN FRANCISCO • STANFORD



1979



**FIRST NATIONAL SPONSOR**  
3 COUNTRIES • 10,000 FITNESS COURTS



1980's



**REDESIGNED**  
FOR IMPACT IN 21ST CENTURY



2012



**WELCOMING 500<sup>TH</sup>**  
HEALTHY COMMUNITY ACROSS AMERICA



2023



**NFC EXPANDS TO 10,000**  
COMMUNITIES WITH PARTNERS



2030's

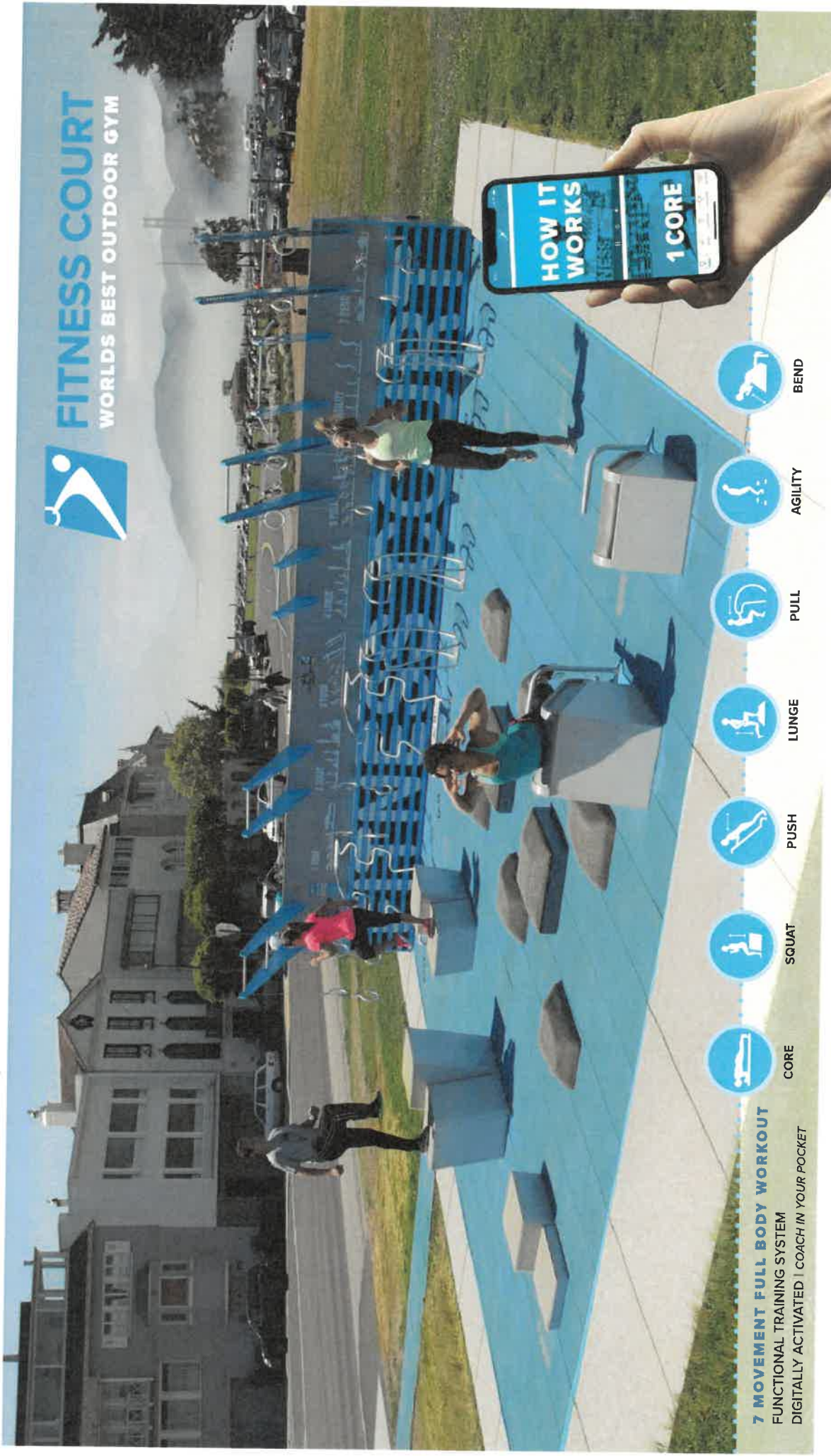


# Campaign Overview

National Fitness Campaign



A COMPREHENSIVE  
COMMUNITY WELLNESS  
PROGRAM



**FITNESS COURT**  
WORLDS BEST OUTDOOR GYM

**7 MOVEMENT FULL BODY WORKOUT**  
FUNCTIONAL TRAINING SYSTEM  
DIGITALLY ACTIVATED | COACH IN YOUR POCKET



CORE



SQUAT



PUSH



LUNGE



PULL



AGILITY



BEND





 **FITNESS COURT®**



## ADULTS OF ALL AGES AND ABILITY

**I am glad to see movements to improve balance.**

*- Carol Claybaker, Senior Resident of Janesville, WI*

# Campaign Services

National Fitness Campaign



WE BUILD HEALTHY COMMUNITIES!



## Fitness Court® Public Art

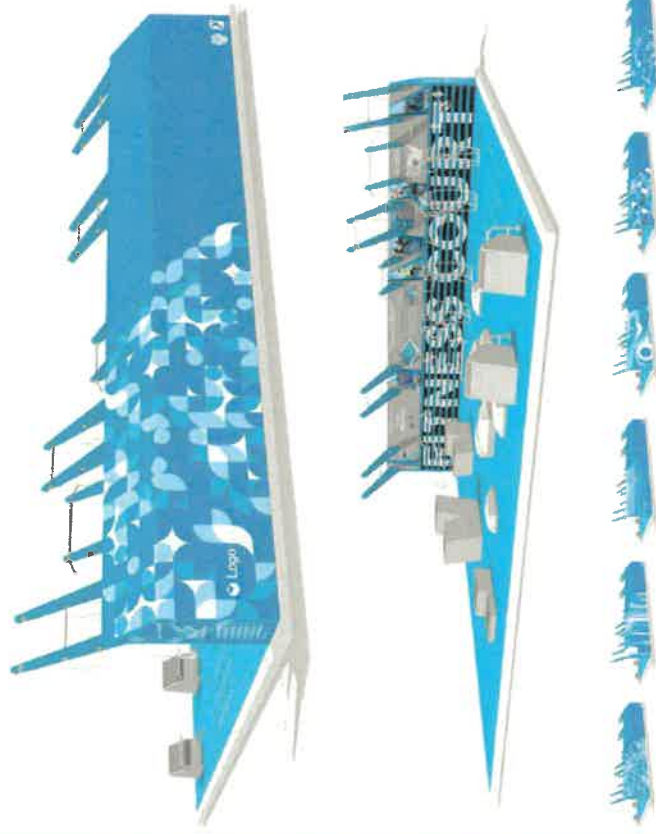
Inspiration Meets Wellness



ARTISTS FROM ACROSS THE  
COUNTRY



## Fitness Court® Public Art



### 2023 NFC Public Art Collection

No Additional Funding Required

EACH FITNESS COURT® IS A ONE-OF-A-KIND WORK OF ART.

#### NFC DESIGN STUDIO

Additional Funding Required:  
**\$10,000**



#### LOCAL ARTIST

Additional Funding Required:  
**\$25,000**



#### FEATURED ARTIST

Additional Funding Required  
**\$50,000**

\*limited spaces available



2023 JEAN-MICHEL BASQUIAT



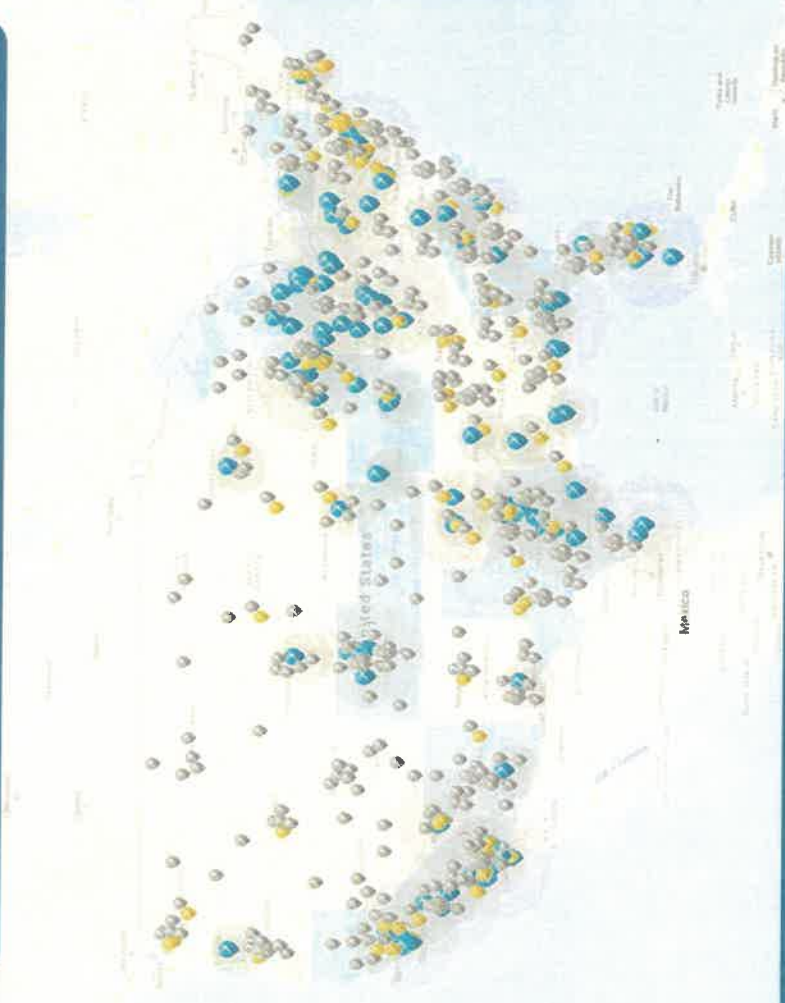
# Campaign Overview

National Fitness Campaign



A COMPREHENSIVE  
COMMUNITY WELLNESS  
PROGRAM

# National Fitness Campaign Grows to 5000 Cities & Schools by 2030



**NFC'S GOAL**  
 BUILD A FREE OUTDOOR FITNESS COURT® WITHIN A 10 MINUTE BIKE RIDE OF EVERY AMERICAN

VENEZ

• 1ST 100 •  
**NATIONAL FITNESS CAMPAIGN**  
 FITNESS COURT

## AMERICA'S LARGEST PUBLIC-PRIVATE WELLNESS PARTNERSHIP

MAJOR HEALTHCARE PROVIDERS  
 MUNICIPALITIES • SCHOOLS  
 INDUSTRY AFFILIATES • CORPORATIONS & LOCAL SPONSORS





NATIONAL FITNESS CAMPAIGN

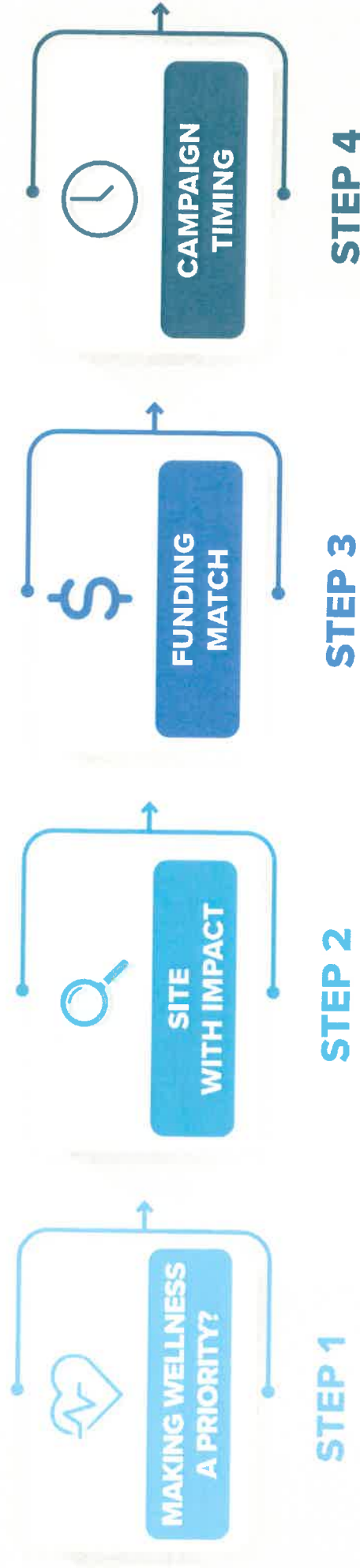
# 2023

## 200 PARTNERS

WE'RE PLEASED TO ANNOUNCE OUR 2023 CAMPAIGN

## NFC Grant Requirements

Program Qualification



**NFC GRANT PROGRAM QUALIFICATION REQUIREMENTS**

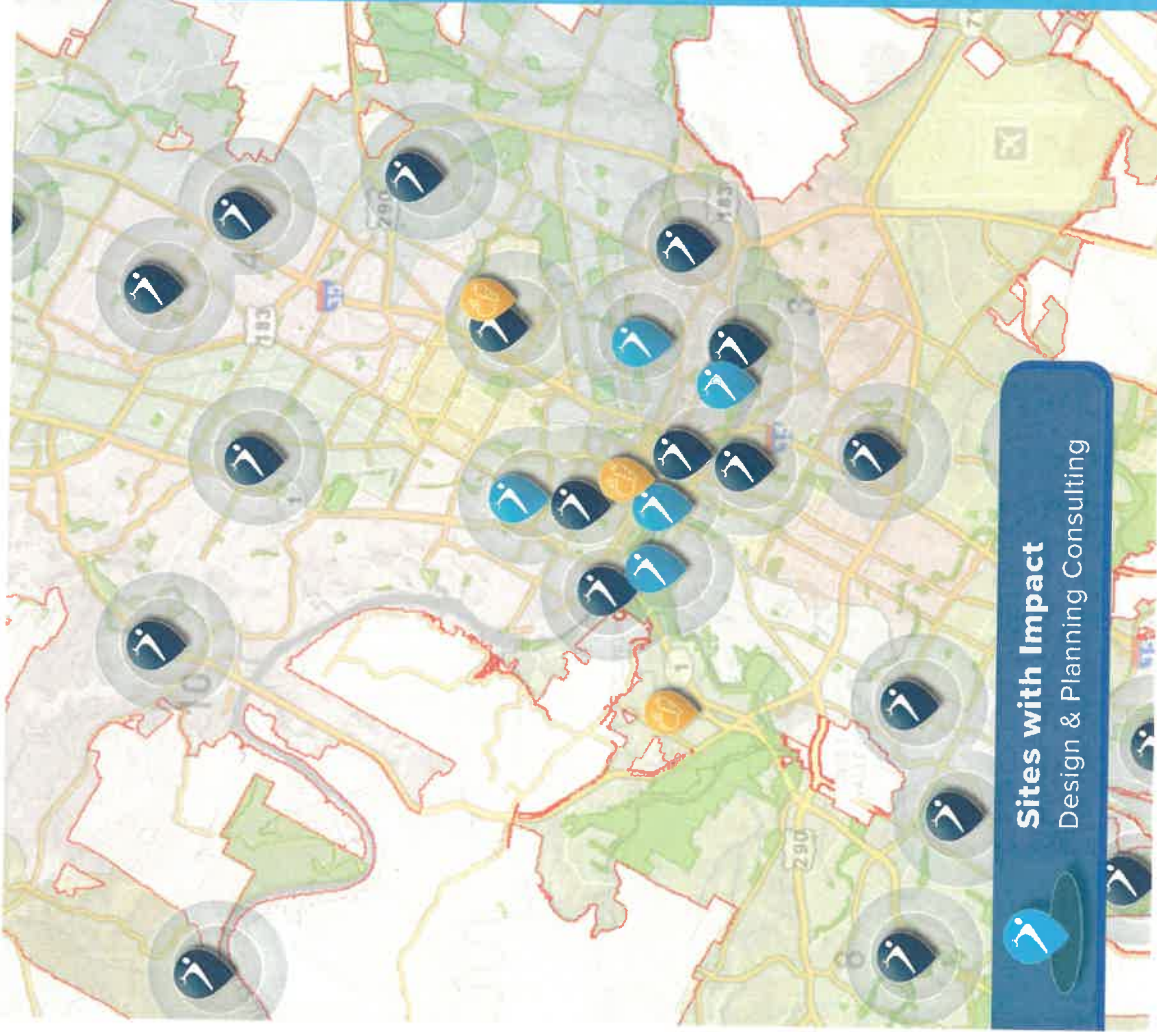
## Making Wellness a Priority

### STEP 1

CONSENSUS TO JOIN THE CAMPAIGN







# 1

## VISIBLE

Site locations must be recognizable with high visibility.



# 2

## ACTIVE

Site locations must be heavily trafficked and centrally located.



# 3

## CONNECTED

Site locations must be integrated with pedestrian infrastructure.



## STEP 2

Qualify site locations for Funding

# 2023 CAMPAIGN FUNDING REQUIREMENT

## NFC PROGRAM FUNDING

The Fitness Court® and National Campaign Services

\$ 155,000

NFC Grant Funding Award



(\$30,000)

### Art & Custom Color Options



NFC Standard  
Included



NFC Design Studio  
\$10,000



Local Artist  
\$25,000



Featured Artist  
\$50,000

OPTIONAL

NFC PROGRAM TOTAL

\$ 125,000

## CONCRETE SLAB

Can be performed in-house or in-kind

est. \$ 0-20,000

## NFC APPROVED INSTALLER NETWORK - INSTALLATION TEAM

Turn Key Fitness Court Assembly  
Art & Graphic Installation  
Installation Partner (separate agreement)

*Fitness Court installation is a specialized installation that requires expertise, proper certifications, and proven field experience*

\$ 25,000

With Prevailing Wage Rates: \$27,000

INSTALLATION & CONCRETE TOTAL ESTIMATE

\$ 25,000-47,000

## STEP 3



AWARDEE TOTAL  
REMAINING  
FUNDING  
REQUIREMENT

PROGRAM + INSTALLATION

**\$130,000-**  
**\$170,000**

*Includes standard art collection*



## Alternate Funding Pathways

Federal | State | Local | Regional



## ALTERNATE FUNDING PATHWAYS

NFC CONSULTATIVE SUPPORT

## FEDERAL AND STATE FUNDING



Expert funding consulting  
for eligible partners



## STEP 4

## LOCAL AND REGIONAL SPONSORS



# Fitness Court® Studio

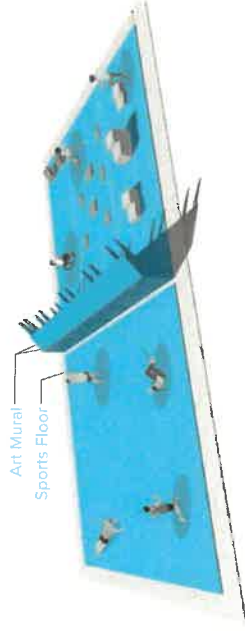
Launching Nationwide 2023

FITNESS  
ART  
DANCE  
YOGA  
ZUMBA  
PILATES  
STRETCH





# FITNESS COURT | STUDIO



- World's first integrated outdoor gym experience with two programmable class rooms
- Over **2,000 square feet** of wellness infrastructure
- Includes **edge to edge art mural as studio** classroom backdrop
- Compatible with existing Fitness Courts® and your Fitness Court® network

**ADDITIONAL FUNDING REQUIRED**

*\*\*Limited Fitness Court Studio® programs available in each state in 2023*

**\$35,000**

## INSTALLATION

Typically coordinated with Fitness Court Installation Partner (separate agreement)

est. **\$7,500**

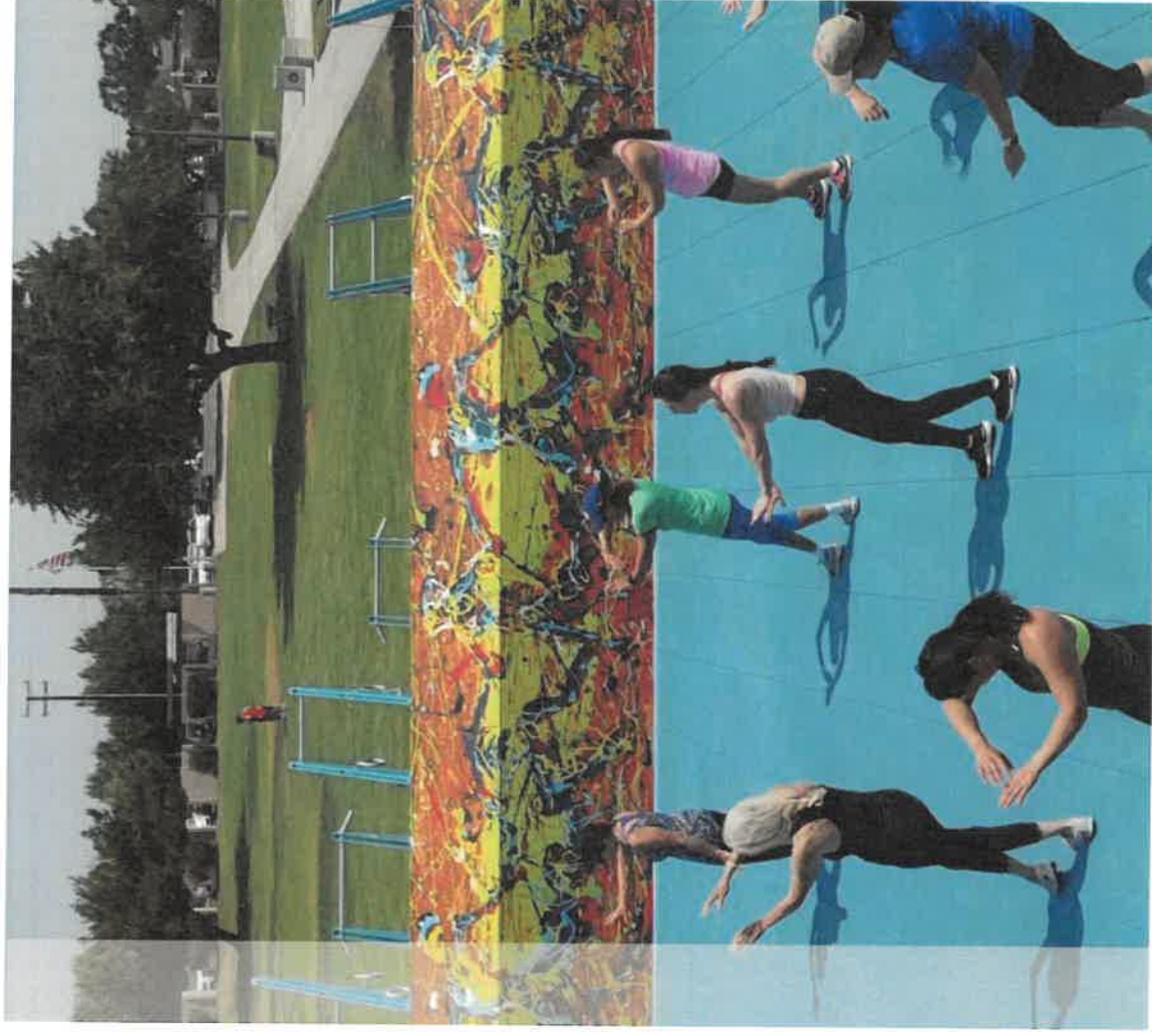
## CONCRETE SLAB ADDITION

Can be performed in-house or in-kind

est. **\$0-20,000**

## ESTIMATE TOTAL WITH INSTALL

**\$42,500-62,500**





# 2023 GRANT APPLICATION PERIOD NOW OPEN



Campaign seeking qualified applicants able to meet the 2023 time frame for adoption and local funding match.

## Partnership Qualification Process

Campaign Overview

### PRE APPLICATION PHASE

- 1 Feasibility Review
- 2 Evaluation Call
- 3 Non-Binding Grant Application

### AWARD PHASE

- 4 Award of Grant Eligibility *(First Come, First Served for Qualified Applicants)*
- 5 Local Adoption by Governing Body
- 6 Develop and Confirm Funding Match

### LAUNCH PHASE

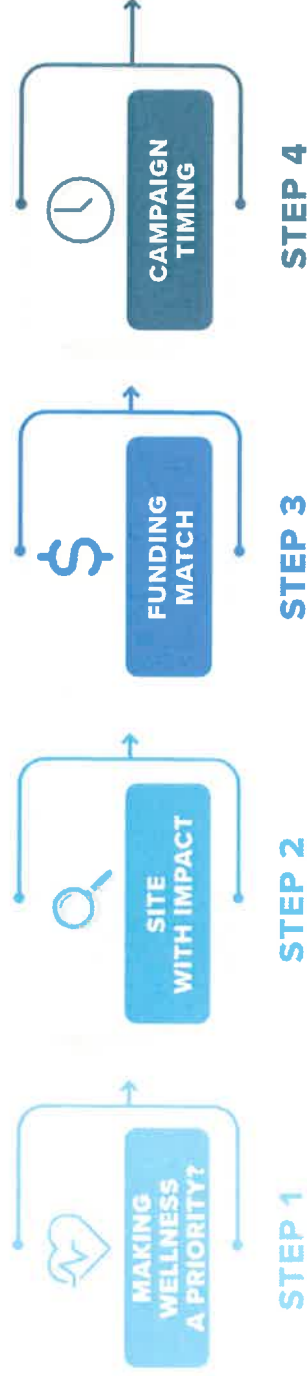
- 7 Shipment for Storage
- 8 Install Concrete Slab and Art Approval
- 9 Fitness Court Assembly
- 10 Press Launch Ceremony

### FITNESS COURT OPEN!



## Discussion - Q&A

National Fitness Campaign





**KINGSTON BEER BOARD  
REGULAR MEETING  
Tuesday, April 11, 2023**

**A G E N D A**

**A. Call to Order**

**B. Roll Call**

**C. Previous Minutes**

**D. New Business**

1. Consideration to approve an application by Nancy Patel for an off-premise beer permit for Liquor and Wine at 798 Gallaher Road

REGULAR MEETING – KINGSTON BEER BOARD  
TUESDAY, MARCH 14, 2023  
KINGSTON CITY HALL

The Regular Meeting of the Kingston Beer Board was held on Tuesday, March 14, 2023. Chairman Tim Neal called the meeting to order with the following members present upon roll call: Member Philip Bredwell, Member Tony Brown, Member Randy Childs, Member Lucy Johnson, Vice-Chair Tara Stockton, Member Stephanie Wright, and Chairman Tim Neal.

**PREVIOUS MINUTES**

A motion made by Member Childs, second by Member Wright to waive the reading and approve as written the minutes of the regular meeting on February 14, 2023.

The motion passed with a unanimous roll call vote. 7 Ayes

**Citizens Comments: None**

**New Business:**

**1. Consideration to approve an application by Brandon Ferguson for an on-site beer permit for Smokehouse Bar and Grill, Inc., located at 708 West Race Street.**

A motion made by Member Childs, second by Member Bredwell to approve an application by Brandon Ferguson for an on-site beer permit for Smokehouse Bar and Grill, Inc., located at 708 West Race Street.

Police Chief Jim Washam confirmed background checks were conducted and clear. Member Brown clarified with the applicant that the business is a corporation and also that the application was for a “Restaurant” beer permit. Member Brown requested the minutes and permit reflect as a “Restaurant” on-site permit.

The motion passed with a unanimous roll call vote. 7 Ayes.

Chairman Neal adjourned the meeting at 6:17 pm

APPROVED \_\_\_\_\_

\_\_\_\_\_  
Timothy Neal, Chairman

ATTEST:

\_\_\_\_\_  
City Clerk

# APPLICATION FOR A BEER PERMIT

STATE OF TENNESSEE

CITY OF KINGSTON

Application for (check one)

\_\_\_\_ ON PREMISES PERMIT

☒ OFF PREMISES PERMIT

I HEREBY MAKE APPLICATION FOR A PERMIT TO SELL BEER AUTHORIZED TO BE SOLD UNDER THE PROVISIONS OF TENNESSEE CODE ANNOTATED 57-5-101 ET SEQ AND BASE MY APPLICATION UPON THE ANSWERS TO THE FOLLOWING QUESTIONS:

1. Full name of applicant (owner) NANCY PATEL

Person \_\_\_\_ Firm \_\_\_\_ Corporation ☒ Joint-stock co \_\_\_\_ syndicate \_\_\_\_ Association \_\_\_\_

2. List all persons, firms, corporations, joint-stock companies, syndicates or associations having at least a 5% ownership interest in the business (attach additional sheet, if needed)

NANCY PATEL 100%

3. What is your present home address? 1845- S. ROANE S.T.

HARRIMAN, T.N. 37748

4. Previous address (es) within 10 years 320- DANDELION DR.

LEBANON, T.N. 37087

5. Date of Birth 04-29-2002 Home telephone 615-638-6339

6. Under what name will the business operate? LIQUOR & WINE

7. Location of business by street address or other geographical description and phone number of the business

798-GALLAHER RD

KINGSTON, T.N. 37763

8. Specify the identity and address of the person to receive annual privilege tax notices and any other communication from the City 798-GALLAHER RD.

KINGSTON, T.N. 37763

9. Give name and address of property owner, if other than business owner

JONATHAN J. & VICKI LODEN

225-BEAVER TRL KINGSTON, T.N. 37763

10. Will the permit be used to operate two or more restaurants or other businesses under the same permit as permitted by Section 57-5-103 (a) (4) within the same building? Yes \_\_\_ No ☒.  
If so, specify number \_\_\_. List the names of the restaurants or other businesses and describe their location (use additional sheet if necessary)

11. Give name, date of birth and address of any manager other than applicant

JITENDRAKUMAR. M. PATEL D/O/B - 04-29-1964

106-HARBOUR VIEW WAY

KINGSTON, T.N. 37763

12. Has any person having at least 5% ownership interest, any of the managers listed in question 11, or any other employee of the business, been convicted of any violation of the beer or alcoholic beverage laws or any crime (other than minor traffic violations) within the last ten (10) years? NO. If so, give particulars of each charge, court and date convicted.

13. Has this owner or the owner's organization had a permit revoked, suspended, or denied in the State of Tennessee?

Yes \_\_\_ No ☒. If so, specify where, when and why.



14. Give the name, relationship to applicant (if applicable) and address of the former beer permittee at this location.

N/A

15. What is the name and address of the church (or other place of worship) nearest to your business?

GALLAHER RD CHURCH

104-OBERRY RD KINGSTON, T-N. 37763

(The City of Kingston has adopted a rule forbidding the sale of beer and like beverages within 250 feet of schools, churches and other places of public gathering)

16. What is the name and address of the school nearest to your business?

KINGSTON ELEMENTARY SCHOOL

2000-KINGSTON HWY - KINGSTON, T-N. 37763

17. What is the name and address of the owner of the nearest residential dwelling to your business?

MR. N. STEPHENS

110-GALLAHER VIEW RD. KINGSTON, T-N. 37763

I am knowledgeable of the laws prohibiting the sale of beer to minors. I hereby certify that neither person having a 5% ownership interest, nor any person to be employed in the distribution or sale of beer in my establishment has been convicted of any violation of the beer alcoholic beverage laws or any crime involving moral turpitude within the past ten (10) years. I am also aware that I shall not be issued a permit or my permit shall be revoked if my business location causes traffic congestion or interferes with schools, churches, or other public gathering, or otherwise interferes with public health, safety and morals.

Nancy Pate

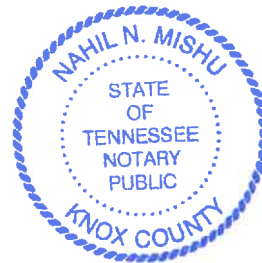
Signature of Applicant/Owner (or authorized Corporate Officer)

Sworn to and subscribed before me this 10 day of March 2023

  
\_\_\_\_\_

Notary Public

My Commission Expires: My Commission Expires 10-31-2026



NOTICE: A non-refundable \$250.00 fee must accompany this application. If the applicant is approved you are required to provide documentation of sales tax registration to the City within ten (10) days of approval. Any applicant making false statement in this application shall forfeit his permit and shall not be eligible to receive any permit for a period of ten (10) years.

A privilege tax of \$100.00 is imposed on the business of selling beer in this state effective January 1, 1994 and each successive January 1. Any holder of a beer permit issued after January 1, 1994 shall pay a prorated portion of this annual tax when the permit is issued.





Bill Lee  
Governor

**TENNESSEE BUREAU OF INVESTIGATION**

**ATTN: TORIS**

901 R.S. Gass Boulevard  
Nashville, Tennessee 37216-2639  
(615) 744-4057  
Facsimile (615) 744-4289



David B. Rausch  
Director

03/08/2023

KELLY JACKSON  
900 WATERFORD PL  
KINGSTON TN 37763

Tennessee Criminal History Records Request

NO TENNESSEE CRIMINAL HISTORY RECORD HAS BEEN FOUND FOR THE PERSON LISTED BELOW.

NOTE: All aliases submitted have been searched.

NANCY PATEL

**Please be aware that, unless a fingerprint comparison is performed, it is impossible for the Tennessee Bureau of Investigation to be sure the record belongs to the individual you requested .** A fingerprint comparison will only be performed in the event of a written appeal of criminal history results. The information you receive will be based on only those arrests which occurred within the state of Tennessee.

The Tennessee Bureau of Investigation found no Tennessee criminal history based on the information provided. No criminal record check was conducted for other states or for the Federal Bureau of Investigation.

Tennessee Open Records Information Services  
Tennessee Bureau of Investigation  
901 R.S. Gass Blvd.  
Nashville, TN 37216



INTERNATIONALLY ACCREDITED SINCE 1994



**PERMIT #**  
**04-11-2023-01**

## Beer Permit

City of Kingston  
Roane County  
State of Tennessee

Liquor & Wine. IS HEREBY AUTHORIZED AND PERMITTED TO ENGAGE IN THE RETAIL SALE NOT FOR CONSUMPTION OFF THE PREMISES OF THE PERMITTEE, AS AUTHORIZED BY THE ACTION OF THE BEER BOARD OF THE CITY OF KINGSTON AT THEIR MEETING ON THE 11<sup>TH</sup> DAY OF APRIL, 2023, WHICH IS REFLECTED IN THE MINUTES OF SAID BOARD ON THE DATE AFORESAID.

THIS PERMIT OF SALE IS TO BE EXERCISED; HOWEVER, ONLY AT THE LOCATION HEREIN DESCRIBED AND CLASSIFIED AS A PACKAGE BEER STORE (OFF PREMISES).

TO WIT:      Liquor & Wine  
                 798 Gallaher Road  
                 Kingston, TN 37763

ISSUED THIS THE 11<sup>TH</sup> DAY OF APRIL, 2023

\_\_\_\_\_  
City Manager, City of Kingston

**POST IN A CONSPICUOUS PLACE**



**KINGSTON WATER BOARD  
REGULAR MEETING  
Tuesday, April 11, 2023**

**A G E N D A**

- A. Call to Order**
- B. Roll Call**
- C. Previous Minutes**
- D. Citizens' Comments**
- E. City Manager's Report**
- F. New Business**
  - 1. None

**ALL CITY OF KINGSTON MEETINGS ARE OPEN TO THE PUBLIC. THIS MEETING  
WILL ALSO BE LIVESTREAMED ON OUR WEBSITE, [WWW.KINGSTONTN.GOV](http://WWW.KINGSTONTN.GOV) AND  
POSTED TO YOUTUBE AND OUR FACEBOOK PAGE.**

REGULAR MEETING – KINGSTON WATER BOARD  
TUESDAY, MARCH 14, 2023  
KINGSTON CITY HALL

The Regular Meeting of the Kingston Water Board was held on Tuesday, March 14, 2023. Chairman Tim Neal called the meeting to order with the following members present upon roll call: Member Philip Bredwell, Member Tony Brown, Member Randy Childs, Member Lucy Johnson, Vice-Chair Tara Stockton, Member Stephanie Wright, and Chairman Tim Neal.

**PREVIOUS MINUTES**

A motion made by Member Childs, second by Member Bredwell to waive the reading and approve the minutes as written the minutes of the regular meeting on February 14, 2023.

The motion passed with a unanimous roll call vote. 7 Ayes

**Citizen Comments –**

- Dickey Maddox (155 Old Johnston Valley Road) addressed the Board in reference to the official notice of sewer availability. Requested the City Attorney to provide with related guidelines, TCA and associated documents related.
- Thomas Marler (167 Gallaher Road) addressed the Board in reference to the official notice of sewer availability and the costs and responsibilities associated.
- Kelly Smith (112 Bailey Road) addressed the Board in reference to the official notice of sewer availability related to the property of Mimosa Trailer Park. Requested the board consider the impact to the people living in their park and requested the board consider of a six-month waiver of the charges to allow park management and residents to either take action to comply or to find another place to reside.

**CITY MANAGER'S REPORT**

- Relinquished the floor to Utility Director Kevin Hamilton who updated the board on the approved sewer expansion projects. The West Ridgecrest project began yesterday and once this project is complete letters of official notification will be sent to affected residents. He also advised that Ward Road would be the next project followed by Oberry, Stiles and Warren Lane.

**New Business:** None

**Board Comments –**

Member Brown discussed the possibility of further discussion at the next work session related to the extending the time before being billed sewer services. Further discussion ensued about the upcoming March billing cycle and the 60-day notification. Member Brown clarified with Mrs. Smith that the Trailer Parks is serviced with two meters and not individual meters for each residence.

**A motion was made by Member Brown, second by Member Childs that the board places a hold on collecting for non-sewer customers that were mailed official notices of sewer availability until July 2023.**

Further discussion ensued about the inside city customers who have been charged for sewer throughout the years that are not currently connected to sewer; Utility Director Hamilton also asked for guidance on



the customers who have paid for sewer connections in connection with this notification and connected to our sewer system as a result of the notification. Utility Director Hamilton advised of the process to determine whether each residence is connected to sewer. Mr. Bolling advised the Board that this was passed by Ordinance when the code was adopted in 1991 and stated that changes would have to be made by Ordinance.

**Member Brown withdrew his motion.**

City Manager Bolling further explained that the State Law gives the utility the option to pass an Ordinance regulating the authority to charge for sewer if it is available.

Member Brown requested we go ahead and send notices to Ward Road, Warren Lane, Stiles and Oberry road about the upcoming projects which will affect them.

Chairman Neal adjourned the meeting. 7:01pm

APPROVED \_\_\_\_\_

\_\_\_\_\_  
Timothy Neal, Chairman

ATTEST:

\_\_\_\_\_  
City Clerk