



# City Manager Report

March 2023



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Monthly reports of the City Manager and all departments as presented to the Kingston City Council and to the citizens of Kingston

## **Reporting Schedule:**

Published monthly on the City of Kingston website and distributed during the Kingston City Council meeting on the second Tuesday of each month

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To: Kingston City Council  
City Staff  
Residents of Kingston

This City Manager Monthly Report is to be distributed and published on the city website ([www.kingstontn.gov](http://www.kingstontn.gov)). We are producing this report in an effort to provide general and performance information to the Kingston City Council and the public regarding City services and programs and to enhance transparency in our local government. Information compiled by each department is analyzed and organized for presentation in this report.

Our goal is to become more transparent and more performance driven. The City staff and I will continue to make every effort to increase efficiencies in City services as we serve the citizens of Kingston.

It is our hope this report will help you become and stay informed regarding city issues and progress.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

David L. Bolling, City Manager  
City of Kingston

# **City Manager**

## **Management Report: March 2023**

### **Legislative Accomplishments**

- A. Approval of a request from April Hamilton to close Court Street and a section of 3<sup>rd</sup> Street for an event on May 13<sup>th</sup>
- B. Approval of Resolution 23-03-14-01, a resolution prioritizing and approving the initial funding of the State and Local Fiscal Recovery Funds of the American Rescue Act – relating to the appropriation of \$10,824.79 to replace the access control system for City Hall
- C. Approval of Resolution 23-03-14-02, a resolution prioritizing and approving the initial funding of the State and Local Fiscal Recovery Funds of the American Rescue Act – relating to the appropriation of \$25,198 to purchase two commercial mowers for Parks and Recreation
- D. Approval of the first reading of Ordinance 23-03-14-01, an ordinance amending the annual budget for the City of Kingston, Tennessee for fiscal year 2022-2023
- E. Approval to award a bid from Smith Roofing and Exteriors in the amount of \$81,313.11 for roofing replacement at Fort Southwest Point
- F. Approval to donate of a cherry desk to Roane County E-911
- G. Approval of items for surplus
- H. Approval to earmark \$150,000 of ARPA direct appropriation funding for the replacement of lighting at the 352 interchange

### **Other Items Considered by the Council**

1. Approval of an application by Brandon Ferguson for a on-site beer permit for Smokehouse Bar and Grill, Inc., located at 708 W. Race Street (Beer Board)
- **External Meetings**
    - Tennessee Municipal League meeting
    - BUILD grant meeting
    - ARC grant meeting
    - Meeting with Sen. Yager and Rep. Fritts
    - Other miscellaneous meetings
  - **Internal Meetings**
    - Department Head meetings
    - Other miscellaneous staff meetings





**City of Kingston**  
Project Status Update  
**March 2023**

**BUILD Grant – Bridge to Bridge Corridor Master Plan**

Project Cost:	\$220,000	
Engineer/Architect/Consultant:	Community Development Partners	
Contractor:	N/A	
Status (Percent complete)	0%	
Estimated Completion Date	TBD	
Notable outstanding issues:	FHWA review of RFQ responses	

Notes:

1. Responses to administrative and planning services RFQs sent to FHWA for review.

**TDEC Infrastructure Planning Grant – Water Dept. Mapping**

Project Cost:	\$50,000	
Engineer/Architect/Consultant:	Community Development Partners	
Contractor:	East TN GIS	
Status (Percent complete)	0%	
Estimated Completion Date	TBD	
Notable outstanding issues:	Application pending	

Notes:

1. Application has been submitted.

**ARC Grant – Ladd Park Improvements**

Project Cost:	TBD	
Engineer/Architect/Consultant:	Thompson Engineering / Community Development Partners	
Contractor:	N/A	
Status (Percent complete)	10%	
Estimated Completion Date	TBD	
Notable outstanding issues:	Site design	

Notes:

1. Design phase has begun.

## Ladd Park Ramp Replacement

Project Cost:	\$65,000 (Estimate)	
Engineer/Architect/Consultant:	N/A	
Contractor:	TWRA	
Status (Percent complete)	TBD	
Estimated Completion Date	TBD	
Notable outstanding issues:	TBD	

**Notes:**

1. In discussions to possibly reject and replace this ramp due to construction issues.

## Ladd Blvd. Resurfacing (STP)

Project Cost:	\$400,000 (Estimate)	
Engineer/Architect/Consultant:	Arcadis	
Contractor:	TBD	
Status (Percent complete)	10%	
Estimated Completion Date	Summer 2023	
Notable outstanding issues:	Approval of ROW plans	

**Notes:**

1. ROW plans submitted to TDOT for approval.

## FINANCE AND ADMINISTRATION REPORT 2022- 2023

	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
<b>Major City Revenue Streams</b>												
Property Taxes	\$0.00	\$0.00	\$12,665.00	\$267,306.62	\$172,508.84	\$834,631.84	\$169,812.89	\$539,921.31				
State Tax Revenues	\$88,566.65	\$86,190.62	\$84,313.76	\$81,433.39	\$133,418.48	\$79,879.84	\$99,920.22	\$114,579.42	\$86,780.44			
County Trustee	\$145,627.96	\$154,233.21	\$151,140.82	\$153,764.82	\$148,486.12	\$145,082.00	\$160,247.70	\$175,808.85	\$143,498.60			

<b>Utility Billing Detail Summary</b>												
Accounts Billed	3931	3922	3943	3955	3937	3954	3944	3947	3949			
Billing Total	\$393,917.80	\$421,852.43	\$383,165.53	\$411,863.58	\$383,090.23	\$363,824.30	\$445,248.85	\$430,869.31	\$356,284.71			
New Service	43	32	48	46	33	47	29	33	38			
Finalled Accounts	49	30	39	49	40	40	32	39	34			
Past Due Accounts	85	93	95	104	98	200	130	81	75			
ACH Bank Drafts	956	965	967	952	952	949	951	949	957			
E-bill Accounts	440	438	438	439	440	434	438	441	442			
Online Payments	1012	815	1022	1019	1033	1076	966	1071	1154			
Trash Pickup	2488	2484	2494	2510	2510	2528	2520	2527	2531			
Phone Tree Calls	192	247	215	161	280	134	226	219	228			
NHN per month	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
NHN Balance	\$18,109.25	\$18,109.25	\$18,109.25	\$18,109.25	\$18,109.25	\$18,109.25	\$18,129.66	\$18,129.66	\$17,944.74			
NHN Disbursed	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$184.92			
Wtr/Swr Protection	2210	2210	2224	2225	2219	2250	2239	2251	2335			
Water Loss Protection	1245	1236	1239	1237	1225	1211	1209	1200	1118			
Water Line Protection	232	235	259	242	245	246	253	254	257			
Sewer Line Protection	81	79	81	81	84	86	88	89	90			
Commercial Single Protection	259	259	259	275	275	274	279	281	282			
Commercial Multi Protection	6	6	0	6	7	7	6	6	6			
Commercial Line Protection	4	4	0	0	4	4	6	7	8			
Master Meter Protection	53	53	53	53	59	59	59	59	34			
Combined Master Meter Multi	332	332	332	332	332	332	332	332	335			
Combined Water Sewer 4 inch	1	1	1	1	1	1	1	1	1			
Residential w/ Irrigation	42	42	42	44	44	44	43	43	42			
Residential Combined w/ Irrigati	2	2	2	2	2	3	3	3	3			

### Business License

M&B Landscaping 1201 Blossom Lane Kingston, TN 37763

# CITY OF KINGSTON FUNDS

## FINANCIAL SUMMARY 2022-2023

Cash in Bank	July	August	September	October	November	December	January	February	MARCH	APRIL	MAY	JUNE
General Fund	\$4,345,107	\$4,075,283	\$3,330,054	\$3,760,571	\$4,018,496	\$4,867,506	\$4,465,824	\$5,189,585	\$5,146,878			
ARPA	\$862,683	\$862,683	\$862,982	\$706,961	\$1,596,645	\$1,365,517	\$1,522,162	\$1,067,876	\$1,068,194			
CAPITAL RESERVE GF	\$70,595	\$70,595	\$70,595	\$70,595	\$70,595	\$70,595	\$70,595	\$70,595	\$70,595			
CAPITAL FUND LL	\$147,293	\$147,318	\$147,318	\$147,375	\$147,416	\$147,460	\$147,504	\$147,543	\$147,587			
Water/Sewer	\$2,041,776	\$2,008,816	\$2,240,334	\$2,251,884	\$1,835,571	\$1,824,440	\$1,856,253	\$2,072,160	\$2,153,970			
2021 Series Bond	\$160,180	\$202,208	\$244,245	\$286,298	\$286,298	\$370,473	\$412,589	\$454,706	\$496,846			
RDA Reserve Fund	\$516,831	\$516,919	\$517,010	\$517,120	\$517,265	\$517,418	\$517,572	\$517,711	\$517,865			
Drug Fund	\$7,667	\$7,667	\$4,534	\$4,543	\$4,704	\$5,144	\$6,326	\$6,357	\$6,829			
<b>Total BALANCES</b>	<b>\$8,152,132</b>	<b>\$7,891,489</b>	<b>\$7,417,072</b>	<b>\$7,745,347</b>	<b>\$8,476,989</b>	<b>\$9,168,555</b>	<b>\$8,998,825</b>	<b>\$9,526,532</b>	<b>\$9,608,764</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



## **HUMAN RESOURCES REPORT March 2023**

### **Interviews:**

- *Parks & Rec: Four (4)*
- *Fire: Two (2)*
- *Public Works: One (1)*

### **New Hires:**

- *FT Firefighters: Two (2)*

### **Orientations:**

- *Conducted Two (2) Orientations*

### **Trainings & Certifications:**

- *Title VI Training and Required Certification*
- *Public Entity Partners Training*
- *TCRS Training*
- *Agency Benefits Coordinator (ABC) Training*

### **Miscellaneous:**

- *Completed HR Audit from MTAS*

**TOTAL FULL TIME EMPLOYEES: 63 TOTAL PART TIME EMPLOYEES: 9 TOTAL SEASONAL EMPLOYEES:0**





## **Grants Administrator Report March 2023**

- *Attended TDEC/ARPA Workshop*
- *Applied for AARP Grant*
- *Applied for National Fitness Campaign Grant*

City of Kingston  
Summary Financial Statement - City  
March 2023

		Year-To-Date			Monthly Comparative:		75.00%
110 General Fund					Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
<b>Revenues</b>							
31110	Property Taxes (Current)	2,026,500.00	(2,038,776.00)	100.61 %	168,875.00	(41,025.50)	24.29 %
31120	Public Utilities Property Tax (Current)	31,500.00	(19,932.00)	63.28 %	2,625.00	(1,299.00)	49.49 %
31211	Property Tax Delinquent - 1st Prior	65,000.00	(25,009.00)	38.48 %	5,416.67	0.00	0.00 %
31212	Property Tax Delinquent - 2nd Prior	15,000.00	(5,451.00)	36.34 %	1,250.00	(215.00)	17.20 %
31219	Property Tax Delinquent - Other Prior	11,000.00	(2,343.16)	21.30 %	916.67	(262.00)	28.58 %
31300	Interest And Court Cost On Prop Tax	25,000.00	(6,578.84)	26.32 %	2,083.33	(922.11)	44.26 %
31500	Payment in Lief of Property Tax Earl	13,064.00	0.00	0.00 %	1,088.67	0.00	0.00 %
31511	In Lieu Tax, Rockwood Electric Utility	76,500.00	(66,010.42)	86.29 %	6,375.00	0.00	0.00 %
31610	Local Sales Tax - Co. Trustee	1,523,098.00	(1,377,891.14)	90.47 %	126,924.83	(143,498.60)	113.06 %
31710	Wholesale Beer Tax	205,000.00	(171,417.53)	83.62 %	17,083.33	(15,010.30)	87.87 %
31720	Wholesale Liquor Tax	62,000.00	(32,843.81)	52.97 %	5,166.67	(4,202.01)	81.33 %
31800	Business Taxes	75,000.00	(44,025.41)	58.70 %	6,250.00	(2,910.31)	46.56 %
31912	Comcast Cable Tv Fees	80,000.00	(63,917.07)	79.90 %	6,666.67	0.00	0.00 %
31913	Bellsouth Cable Fees	7,500.00	(3,933.31)	52.44 %	625.00	0.00	0.00 %
31920	Hotel, Motel Tax	45,000.00	(35,367.64)	78.59 %	3,750.00	(3,688.80)	98.37 %
32210	Beer Permits	1,500.00	(2,000.00)	133.33 %	125.00	(500.00)	400.00 %
32220	Liquor Licenses	500.00	(900.00)	180.00 %	41.67	(300.00)	720.00 %
32600	Bza Hearing Fee	75.00	(150.00)	200.00 %	6.25	0.00	0.00 %
33193	Grant American Rescue Plan Act	652,578.05	(648,828.05)	99.43 %	54,381.50	0.00	0.00 %
33292	Library Grant Proceeds Rda	0.00	(3,777.00)	0.00 %	0.00	(3,777.00)	0.00 %
33430	Public Entity Partners Grant Proceeds	2,000.00	(5,125.00)	256.25 %	166.67	0.00	0.00 %
33479	State Grant	9,644.07	(10,372.47)	107.55 %	803.67	0.00	0.00 %
33490	Tema Grant	0.00	(64,462.19)	0.00 %	0.00	0.00	0.00 %

		Year-To-Date			Monthly Comparative:		75.00%
110 General Fund					Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
33500	Telecom Interstate Sales	5,000.00	(4,393.19)	87.86 %	416.67	(456.41)	109.54 %
33510	State Sales Tax	650,000.00	(529,454.50)	81.45 %	54,166.67	(54,192.15)	100.05 %
33520	State Income Tax	0.00	(2,548.35)	0.00 %	0.00	0.00	0.00 %
33530	State Beer Tax	2,800.00	(1,478.43)	52.80 %	233.33	0.00	0.00 %
33540	State Liquor Tax	6,000.00	(8,641.05)	144.02 %	500.00	(949.92)	189.98 %
33551	State Gasoline Fuel Tax	220,000.00	(157,617.19)	71.64 %	18,333.33	(15,989.18)	87.21 %
33552	State-City Streets And Transportation	11,800.00	(8,180.08)	69.32 %	983.33	(908.83)	92.42 %
33555	State Street Contract Maintenance	45,000.00	(33,063.03)	73.47 %	3,750.00	0.00	0.00 %
33580	Sportsbettin Revenue	3,200.00	(6,814.50)	212.95 %	266.67	0.00	0.00 %
33590	Tva Solar Energy James Ferry	2,000.00	(2,659.36)	132.97 %	166.67	2,665.76	-1,599.46 %
33591	Gross Receipts - Tva	75,000.00	(37,196.90)	49.60 %	6,250.00	0.00	0.00 %
33592	Special Impact Area Funds	0.00	(31,715.11)	0.00 %	0.00	0.00	0.00 %
33593	Corporate Excise Tax	20,000.00	(10,216.82)	51.08 %	1,666.67	(10,216.82)	613.01 %
33730	Tml Full Pkg Bonus	4,000.00	(4,000.00)	100.00 %	333.33	0.00	0.00 %
34100	General Government - Charges For	2,500.00	(6,633.65)	265.35 %	208.33	(1,449.69)	695.85 %
34210	Police Service Supplements	10,400.00	(9,600.00)	92.31 %	866.67	0.00	0.00 %
34220	Special Fire Protection Fees	11,600.00	(8,800.00)	75.86 %	966.67	0.00	0.00 %
34230	Sex Offender Registry	500.00	(150.00)	30.00 %	41.67	0.00	0.00 %
34290	Public Safety Donations	1,318.72	(1,445.40)	109.61 %	109.89	0.00	0.00 %
34420	Garbage Tip Fees	350,000.00	(259,462.49)	74.13 %	29,166.67	(29,067.20)	99.66 %
34720	Swimming Pool Charges	10,000.00	(1,613.10)	16.13 %	833.33	0.00	0.00 %
34730	Fort Charges & Donations	500.00	(277.00)	55.40 %	41.67	0.00	0.00 %
34740	Park & Recreation Charges	16,000.00	(21,969.50)	137.31 %	1,333.33	(2,930.00)	219.75 %
34741	Boat Slip Rental	25,000.00	(18,070.00)	72.28 %	2,083.33	(4,050.00)	194.40 %

		Year-To-Date			Monthly Comparative:		75.00%
110 General Fund					Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
34742	Fireworks Donations	45,000.00	(18,984.00)	42.19 %	3,750.00	(14,300.00)	381.33 %
34743	TVA Partnership	1,750.00	(1,750.00)	100.00 %	145.83	0.00	0.00 %
34745	Softball Program	4,500.00	(2,975.00)	66.11 %	375.00	(1,200.00)	320.00 %
34746	Fire Dept Donations	7,500.00	(35,465.00)	472.87 %	625.00	0.00	0.00 %
34750	Police Dept Auction Sales	15,220.00	(17,600.44)	115.64 %	1,268.33	(2,380.44)	187.68 %
34751	Volleyball Program	4,500.00	(5,260.00)	116.89 %	375.00	(235.00)	62.67 %
34760	Library- Fines and Penalties	4,500.00	(2,056.07)	45.69 %	375.00	(338.10)	90.16 %
34761	Roane County Library MOE	5,000.00	(3,762.00)	75.24 %	416.67	0.00	0.00 %
34762	Library - Donations	0.00	(1,416.74)	0.00 %	0.00	(280.35)	0.00 %
35110	City Court Fines	22,000.00	(54,543.60)	247.93 %	1,833.33	(6,835.79)	372.86 %
35140	Drug Related Fines	2,000.00	(3,971.83)	198.59 %	166.67	(472.62)	283.57 %
35150	Traffic School Charges	2,000.00	(1,925.00)	96.25 %	166.67	(50.00)	30.00 %
36100	Interest Earnings	5,000.00	(11,920.39)	238.41 %	416.67	(1,863.84)	447.32 %
36350	Insurance Recoveries	24,199.23	(15,570.28)	64.34 %	2,016.60	0.00	0.00 %
36430	Sale of Surplus P&R	0.00	(1,268.66)	0.00 %	0.00	(1,268.66)	0.00 %
36539	Sale Of Other Public Works Supps &	2,000.00	(8,836.07)	441.80 %	166.67	(5,433.21)	3,259.93 %
36720	Contributions from Roane County	175,000.00	(175,000.00)	100.00 %	14,583.33	0.00	0.00 %
36961	Transfer in from Capital Fund	8,717.50	0.00	0.00 %	726.46	0.00	0.00 %
36967	Contract Natural Gas	21,500.00	(16,125.03)	75.00 %	1,791.67	(1,791.67)	100.00 %
36971	Contract Billing From Water Dept	485,168.00	(485,168.00)	100.00 %	40,430.67	0.00	0.00 %
38000	Donations	7,500.00	(9,500.00)	126.67 %	625.00	(2,000.00)	320.00 %
<b>Total Revenues</b>		<b>7,243,132.57</b>	<b>(6,668,208.80)</b>	<b>92.06 %</b>	<b>603,594.38</b>	<b>(373,604.75)</b>	<b>61.90 %</b>
<b>Expenditures</b>							
41100	City Council	(95,328.00)	65,321.89	68.52 %	(7,944.00)	5,348.98	67.33 %

		Year-To-Date			Monthly Comparative:		75.00%
110 General Fund					Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
41210	City Court	(27,595.00)	24,217.25	87.76 %	(2,299.58)	2,386.51	103.78 %
41320	City Manager	(121,337.00)	88,888.75	73.26 %	(10,111.42)	10,320.77	102.07 %
41500	Financial Administration	(424,174.00)	308,332.11	72.69 %	(35,347.83)	33,284.30	94.16 %
41700	Planning And Zoning	(10,875.00)	10,175.00	93.56 %	(906.25)	0.00	0.00 %
41810	City Hall Buildings	(93,000.00)	69,625.19	74.87 %	(7,750.00)	6,776.19	87.43 %
41990	General Government	(245,100.00)	212,571.35	86.73 %	(20,425.00)	11,959.95	58.56 %
42100	Police	(1,184,123.79)	889,377.81	75.11 %	(98,676.98)	92,649.10	93.89 %
42152	Automotive Services	(90,000.00)	62,808.09	69.79 %	(7,500.00)	9,757.50	130.10 %
42200	Fire Protection	(1,180,696.00)	846,424.45	71.69 %	(98,391.33)	85,774.21	87.18 %
43100	Public Works	(914,422.00)	582,627.49	63.72 %	(76,201.83)	62,151.82	81.56 %
43190	State Street Aid	(161,500.00)	132,881.82	82.28 %	(13,458.33)	15,616.74	116.04 %
43240	Waste Disposal	(350,000.00)	266,749.90	76.21 %	(29,166.67)	29,224.28	100.20 %
43750	Capital Improvements	(1,521,955.26)	1,236,449.14	81.24 %	(126,829.61)	28,737.21	22.66 %
44143	Rabies And Animal Control	(27,212.00)	15,444.18	56.76 %	(2,267.67)	1,898.95	83.74 %
44400	Parks & Recreation	(867,876.23)	618,513.68	71.27 %	(72,323.02)	62,642.20	86.61 %
44440	Swimming Pool	(49,438.00)	25,434.41	51.45 %	(4,119.83)	376.60	9.14 %
44800	Library	(227,955.80)	172,740.33	75.78 %	(18,996.32)	18,514.52	97.46 %
49000	Debt Service	(350,700.00)	55,350.00	15.78 %	(29,225.00)	0.00	0.00 %
52130	American Rescue Plan Act	(652,578.05)	594,627.20	91.12 %	(54,381.50)	40,048.77	73.64 %
<b>Total Expenditures</b>		<b>(8,595,866.13)</b>	<b>6,278,560.04</b>	<b>73.04 %</b>	<b>(716,322.18)</b>	<b>517,468.60</b>	<b>72.24 %</b>
<b>Total</b>	<b>110 General Fund</b>	<b>(1,352,733.56)</b>	<b>(389,648.76)</b>	<b>-28.80 %</b>	<b>(112,727.80)</b>	<b>143,863.85</b>	<b>127.62 %</b>



		Year-To-Date			Monthly Comparative:		
					75.00%		
					Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
<b>Revenues</b>							
35140	Drug Fines	15,000.00	(3,971.82)	26.48 %	1,250.00	(472.63)	37.81 %
	<b>Total Revenues</b>	<b>15,000.00</b>	<b>(3,971.82)</b>	<b>26.48 %</b>	<b>1,250.00</b>	<b>(472.63)</b>	<b>37.81 %</b>
<b>Expenditures</b>							
42122	Drug Fund	(15,000.00)	4,508.11	30.05 %	(1,250.00)	0.00	0.00 %
	<b>Total Expenditures</b>	<b>(15,000.00)</b>	<b>4,508.11</b>	<b>30.05 %</b>	<b>(1,250.00)</b>	<b>0.00</b>	<b>0.00 %</b>
<b>Total 122</b>	<b>Drug Fund</b>	<b>0.00</b>	<b>536.29</b>	<b>100.00 %</b>	<b>0.00</b>	<b>(472.63)</b>	<b>0.00 %</b>

		Year-To-Date			Monthly Comparative:		
					Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
<b>Revenues</b>							
36100	Interest Earnings	0.00	(319.65)	0.00 %	0.00	(43.86)	0.00 %
	<b>Total Revenues</b>	<b>0.00</b>	<b>(319.65)</b>	<b>100.00 %</b>	<b>0.00</b>	<b>(43.86)</b>	<b>0.00 %</b>
<b>Expenditures</b>							
43750	Capital Improvements	8,717.50	0.00	0.00 %	726.46	0.00	0.00 %
51610	Operating Transfers To General Fund	(8,717.50)	0.00	0.00 %	(726.46)	0.00	0.00 %
	<b>Total Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00 %</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>
<b>Total 300</b>	Capital Fund	<b>0.00</b>	<b>(319.65)</b>	<b>100.00 %</b>	<b>0.00</b>	<b>(43.86)</b>	<b>0.00 %</b>

City of Kingston  
Summary Financial Statement - City  
March 2023

		Year-To-Date			Monthly Comparative:		75.00%
413 Water And Sewer					Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
<b>Revenues</b>							
33193	Grant American Rescue Plan Act	46,059.18	(37,367.67)	81.13 %	3,838.27	0.00	0.00 %
36100	Interest Earnings	5,000.00	(6,369.14)	127.38 %	416.67	(931.42)	223.54 %
37110	Metered Water Sales	1,560,000.00	(1,147,585.31)	73.56 %	130,000.00	(112,407.73)	86.47 %
37114	Serveline Leak Protection	0.00	0.00	0.00 %	0.00	(4.95)	0.00 %
37117	Outside Water Sales	639,500.00	(529,698.01)	82.83 %	53,291.67	3,574.19	-6.71 %
37191	Penalties	30,000.00	(28,486.20)	94.95 %	2,500.00	(2,757.90)	110.32 %
37194	Sales Of Materials	30,000.00	(38,636.00)	128.79 %	2,500.00	(5,557.00)	222.28 %
37195	Installation Charges	58,000.00	(64,219.00)	110.72 %	4,833.33	(7,076.00)	146.40 %
37196	Water User Fees	38,000.00	(20,922.00)	55.06 %	3,166.67	(2,949.00)	93.13 %
37199	Miscellaneous	5,000.00	(33,042.07)	660.84 %	416.67	0.00	0.00 %
37210	Sewer Service Charges	1,660,000.00	(1,303,411.66)	78.52 %	138,333.33	(133,427.81)	96.45 %
37296	Sewer User Fees	15,000.00	(36,035.00)	240.23 %	1,250.00	(11,104.00)	888.32 %
37299	Miscellaneous	1,000.00	(8,365.10)	836.51 %	83.33	(179.00)	214.80 %
<b>Total Revenues</b>		<b>4,087,559.18</b>	<b>(3,254,137.16)</b>	<b>79.61 %</b>	<b>340,629.93</b>	<b>(272,820.62)</b>	<b>80.09 %</b>
<b>Expenditures</b>							
41500	Financial Administration	(485,168.00)	485,168.00	100.00 %	(40,430.67)	0.00	0.00 %
41990	General Government	(1,883,497.00)	1,369,909.00	72.73 %	(156,958.08)	133,268.44	84.91 %
49000	Debt Service	(808,000.00)	756,550.00	93.63 %	(67,333.33)	3,800.00	5.64 %
52113	Purification	0.00	0.00	0.00 %	0.00	0.00	0.00 %
52130	American Rescue Plan Act	(46,059.18)	46,059.18	100.00 %	(3,838.27)	0.00	0.00 %
52213	Sewer Treatment And Disposal	0.00	0.00	0.00 %	0.00	0.00	0.00 %
52310	Water & Sewer Operating Expenses	(864,835.00)	667,286.71	77.16 %	(72,069.58)	78,573.07	109.02 %
<b>Total Expenditures</b>		<b>(4,087,559.18)</b>	<b>3,324,972.89</b>	<b>81.34 %</b>	<b>(340,629.93)</b>	<b>215,641.51</b>	<b>63.31 %</b>

		Year-To-Date				Monthly Comparative:		75.00%
						Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg	
<b>Total</b>	<b>413</b> Water And Sewer	<b>0.00</b>	<b>70,835.73</b>	<b>100.00 %</b>	<b>0.00</b>	<b>(57,179.11)</b>	<b>0.00 %</b>	

Report for the citations issued the disposition date for which was on  
March 2023

Money outstanding from July 1, 2022 – March 31, 2023	\$ 1,369.83
Money collected from July 1, 2022 – March 31, 2023	\$ 44,221.03

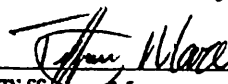
JUDGMENTS


COLLECTED

Total fines and costs billed in court	\$ 2,212.50
Collected in court on fines and costs	\$ 1,490.00
Amount collected after March 28, 2023, Court	\$ 0.00
Total collected for citations on March 28, 2023, Court	\$ 1,490.00
Amount outstanding for March 28, 2023.	\$ 722.50
<u>19</u> Cash bond forfeitures	\$ 2,161.25
Total amount collected for March 2023 Citations	\$ 3,651.25
Amount collected from previous months/FTA etc.	\$ 984.42
Total collected for March 2023 citations	<b>\$ 4,635.67</b>
<b>Additional Funds</b> (not included in the above total) Driver Improvement Program	<b>\$ 250.00</b>

These amounts are based upon amounts collected by, and the records of, the clerk of the Municipal Court for the City of Kingston.

This the 5<sup>th</sup> day of April 2023.

  
Tiffany Moore  
Kingston City Court Clerk

  
BRENDA HALL MCDONALD  
Kingston City Judge



2023 PENDING CASES				
DATE	LOCATION	ISSUE	ACTION	STATUS
7/30/2021	1100, 1101, 1102, 1103, 1104, 1105 Pineywood	13-103 Stagnant water, 13-106 Health and Sanitation, 13-302 Junked vehicle, 13-402 Dangerous Building, 13-501 Declaration of nuisances, 13-502 Duty of Maintenance of property, 17-109 Abatement of nuisances, 17-106 Pre-Collecatation Pracactices Section 2 part 3	In progress	Per Cofer: Waiting for chancery court date.
March 2023 NEW CASES				
DATE	LOCATION	ISSUE	ACTION	STATUS
3/1/2023	W. Ridgecrest Drive, Parcel #0580 A 009.00	13-501 Declaration of Nuisance and 13-502 Duty of Maintenance of Private Property	Letter Sent	Cleaning up the Property
		3 Dogs Collected		
		2 Racoons Collected		



# Kingston Police Department

*Jim Washam, Chief*  
*Proverbs 20:7*



865/376-2081 Office  
865/354-8045 Dispatch

Fax: 865/376-8798  
E-Mail: [jim.washam@kingstontn.gov](mailto:jim.washam@kingstontn.gov)

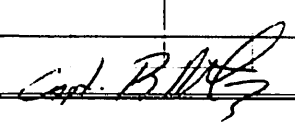
To: Mayor, City Council, City Manager & Chief of Police  
From: Captain Roy Montgomery GDI/TO

The Kingston Police Departments monthly training for the month of March was over Officer Wellness. This was a 2 hour block of training and was approved by the Tn Post Commission.

Captain Roy Montgomery GDI/TO  
March 31, 2023

# KINGSTON POLICE MONTHLY RESERVE REPORT

## TO CITY COUNCIL

		TRAINING	RIDE TIME	EVENT	TOTAL
JAN	Hours				
	Number of Officers				
	Notes:				
FEB	Hours				
	Number of Officers				
	Notes:				
MAR	Hours	2 hrs	88 hrs	8 hrs	98 hours
	Number of Officers	8 officers	3 officers	1 officer	12 officers
	Notes:				
APR	Hours				
	Number of Officers				
	Notes:				
MAY	Hours				
	Number of Officers				
	Notes:				
JUNE	Hours				
	Number of Officers				
	Notes:				
JULY	Hours				
	Number of Officers				
	Notes:				
AUG	Hours				
	Number of Officers				
	Notes:				
SEPT	Hours				
	Number of Officers				
	Notes:				
OCT	Hours				
	Number of Officers				
	Notes:				
NOV	Hours				
	Number of Officers				
	Notes:				
DEC	Hours				
	Number of Officers				
	Notes:				
APPROVED BY 					

**ROANE COUNTY E 9-1-1**  
**4390 ROANE STATE HWY ROCKWOOD , TN 37854**

CFS By Department - Select Department By Date  
For KINGSTON POLICE DEPARTMENT 3/1/2023 - 3/31/2023

KINGSTON POLICE DEPARTMENT	Count	Percent
911 HANG UP OR OPEN LINE	1	0.24%
ABANDONED VEHICLE	1	0.24%
ABDOMINAL PAIN	1	0.24%
ALARM	27	6.41%
ALARM - FIRE	1	0.24%
ALARM - MEDICAL	1	0.24%
ANIMAL PROBLEM	14	3.33%
ASSAULT	3	0.71%
AUTO ACCIDENT NO INJURY	10	2.38%
AUTO ACCIDENT WITH INJURY	7	1.66%
B&E	4	0.95%
BLEEDING	1	0.24%
BOLO	3	0.71%
BREATHING PROBLEMS	5	1.19%
BUSY	5	1.19%
CALL THIS STATION	26	6.18%
CHECK WANTED	11	2.61%
CHEST PAIN	2	0.48%
CUSTODY DISPUTE/EXCHANGE	2	0.48%
DISORDERLY PERSON	2	0.48%
DISPUTE/NEIGHBOR/LAND	2	0.48%
DISTURBING THE PEACE	2	0.48%
DOMESTIC	5	1.19%
DRUNK DRIVER	5	1.19%
DRUNK PERSON	2	0.48%
ESCORT	7	1.66%
FALL	1	0.24%
FIRE	6	1.43%
FOLLOW UP	4	0.95%
GAS DRIVE OFF	1	0.24%
HARASSMENT/THREATS MADE	3	0.71%
IDENTITY THEFT	2	0.48%
INFORMATION	9	2.14%
JUVENILE PROBLEM	9	2.14%
MENTAL STATUS CHANGE	4	0.95%
MOTORIST ASSIST	9	2.14%
OB	1	0.24%
POSSIBILITY OF DRUGS PRESENT	3	0.71%
PRISONER IN CUSTODY	1	0.24%
PROPERTY/VEHICLE DAMAGE	8	1.90%
PROWLER	1	0.24%
PUBLIC ASSISTANCE	6	1.43%

KINGSTON POLICE DEPARTMENT	Count	Percent
RECKLESS DRIVER OR 4 WHEELER CALL	6	1.43%
REQUEST BACK UP	1	0.24%
ROAD/TRAFFIC HAZARD	4	0.95%
SCAMS	1	0.24%
SERVING PAPER	2	0.48%
SHOOTING	1	0.24%
SHOPLIFTER	2	0.48%
SHOTS HEARD	1	0.24%
SICK	3	0.71%
STOLEN VEHICLE	1	0.24%
STROKE	2	0.48%
SUSPICIOUS ACTIVITY	16	3.80%
SUSPICIOUS PERSON	8	1.90%
SUSPICIOUS VEHICLE	9	2.14%
THEFT OF PROPERTY	2	0.48%
THREATENING SUICIDE	1	0.24%
TRAFFIC STOP	94	22.33%
TREE HAZARD	7	1.66%
UNCONSCIOUS	5	1.19%
UNKNOWN MEDICAL	1	0.24%
UNWELCOME PERSON	5	1.19%
UTILITY PROBLEMS	1	0.24%
VANDELISM	1	0.24%
VEHICLE PROBLEMS	10	2.38%
WALK IN	7	1.66%
WELFARE CHECK	11	2.61%
X PATROL	1	0.24%
Total Records For KINGSTON POLICE DEPARTMENT	421	Dept Calls/Total Calls 100.00%
Total Records		421



# Activity Detail Summary (by Category)

Kingston Police Department

(03/01/2023 - 03/31/2023)

## Incident/Investigations

13A - Aggravated Assault	1
13B - Simple Assault	2
23C - Shoplifting	3
23D - Theft From Building	2
23F - Theft From Motor Vehicle	1
23H - All Other Larceny	1
240 - Motor Vehicle Theft	1
250 - Counterfeiting/Forgery	1
26B - Credit Card/Automated Teller Machine Fraud	3
26F - Identity Theft	1
35A - Drug/Narcotic Violations	4
35B - Drug Equipment Violations	3
90D - Driving Under the Influence	2
90E - Drunkenness	1
39-13-526 - Violation of probation/ Community Supervision	1
39-16-609 - Failure to Appear	1
90Z - All Other Offenses	5
Information Only - Information Only	3
JUV OFFENSE - JUVENILE OFFENSES	1
Other Agency Warrant - Other Agency Warrant	3
PPC - Private Property Crash	6
Runaway Juv - Runaway Juvenile	1
Unatt/ Death - Unattended Death	1

Total Offenses 48

Total Incidents 37

## Arrests

13B - Simple Assault	1
23C - Shoplifting	4
23F - Theft From Motor Vehicle	1
26B - Credit Card/Automated Teller Machine Fraud	4

# Activity Detail Summary (by Category)

Kingston Police Department

(03/01/2023 - 03/31/2023)

## Arrests

35A - Drug/Narcotic Violations	6
35B - Drug Equipment Violations	5
90D - Driving Under the Influence	2
39-13-526 - Violation of probation/ Community Supervision	1
39-16-609 - Failure to Appear	1
90Z - All Other Offenses	6
Other Agency Warrant - Other Agency Warrant	3
Runaway Juv - Runaway Juvenile	1

Total Charges 35

Total Arrests 20

## Accidents

Total Accidents 8

## Citations

Total Violations 67

Total Citations 54

## Warning Tickets

Failure To Yield	1
Light Law	5
Motor Vehicle Equipment	1
Other	3
Speeding	23
Traffic Control Device	2

Total Charges 35

Total Warning Tickets 33

## Ordinance Tickets

# Activity Detail Summary (by Category)

Kingston Police Department

(03/01/2023 - 03/31/2023)

---

## Ordinance Tickets

Total Ordinance Tickets	0
-------------------------	---

---

## Criminal Papers

Total Criminal Papers Served	0
------------------------------	---

Total Criminal Papers	0
-----------------------	---

---

## Civil Papers

Total Civil Papers Served	0
---------------------------	---

Total Civil Papers	0
--------------------	---

---

# Citation Totals by Charge

Kingston Police Department

(03/01/2023 - 03/31/2023)

Charge / Statute:	Number of Charges:
<No Statute Specified>	1
Driver - Learner Not with Qualified Driver	1
Driving While License Suspended	2
Driving Without a License	2
Financial Responsibility	3
Hands Free/ Cell phone or Mobile Device Use / 55-8-199	5
LEAVING THE SCENE OF A ACCIDENT / 55-10-102	1
Light Law / 55-9-	2
Light Law / 55-9-405	1
Open Container / 55-10-416	1
Registration Expired	2
Registration Law	2
Seatbelt Law / 55-9-603	1
Speeding / 55-8-152	43
<b>Total:</b>	<b>67</b>



## Pay by Date Report

### Report Criteria

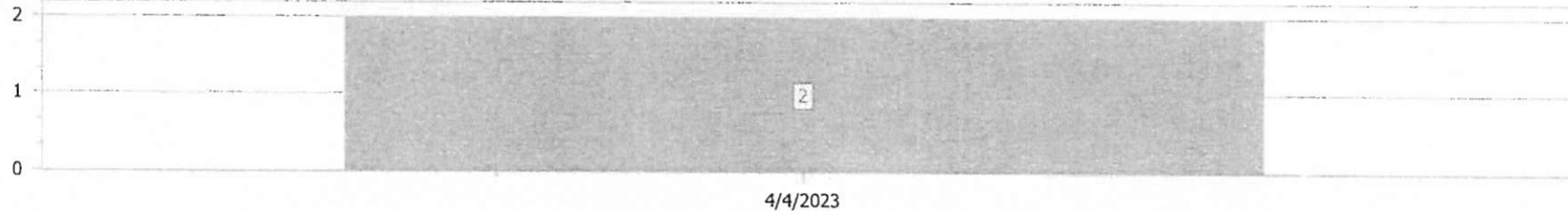
Merchant: City Of Kingston-Web-Op-Ctris

Time Zone: Eastern

Start Date: 4/4/2023 12:00:00 AM

End Date: 4/5/2023 12:00:00 AM

		Grand Total		
Transaction Type	Transaction Date	Trans Count	Convenience Fee	Total Paid
Payment	04/04/2023	2	\$0.00	\$227.50



Transaction Date	Type	Channel	Payment Method	Payment Account	Heartland Conv Fee	Total Paid to Merchant	Account IDs	Transaction ID	Cashier
04/04/23 09:52 AM	Payment	External-API	VISA Credit	7223	\$0.00	\$113.75	CTRIS WEB: Joe Johnson, 7613, 8653875720, 06301949	220734836	LGKingstonDeviceApi
04/04/23 11:02 AM	Payment	External-API	VISA Credit	1149	\$0.00	\$113.75	CTRIS WEB: Mackenzie Bird, 7608, 8653560441, 09022001	220744973	LGKingstonDeviceApi

## Kingston Fire Department March 2023

### Summary of Month's Activities

#### Fire Operations

The Department responded to 93 calls for service during the month.

#### Fire Administration

- Weekly Conference Call
- Fire Dept is not currently running priority 3 medical calls
- Greater emphasis on responder safety during the pandemic

The Training Room has been utilized this month for the following:

- Shift Training

	This Month	YTD
Fire Inspections	24	204

#### Public Fire Education

	This Month	YTD
Participants		9
Education Hours		3
Number of Occurrences		1

#### Firefighter Training

- KFD is continuing shift training
- Driver Training continuing
- Automatic Aid Training with Harriman Fire Department
- Austin Lamiman completed Rookie school, HMA
- Joshua Bradley completed HMA

#### Implemented Performance Standards Plan

- Continuing education for all KFD personnel
- On shift training is required each shift
- Testing for state certifications offered

### **Fleet Maintenance**

- Engine 4 oil and filter change
- Replaced tires on utility trailer
- Engine 3 replaced DEF module and AC pressure switches
- Unit 3 PPV Fan spark plug and air filter replaced
- Engine 4 pressure relief valve set to proper PSI
- Unit 6 cooling system flushed
- Replaced drain valves on boat

### **Special Projects**

- Ice machine installed at station 1

### **Outstanding Issues**

- Aging Fire Apparatus- Ladder 1 (2005) and Engine 1 (1998)
- U6 aging and continues to need continuous repair. Unit 6 now displays over 190,000 miles.
- Medical, gas powered, and firefighting equipment affected by weather from units sitting outside in the elements
- U4 needs constant repairs due to age
- Roof leaking on station 1
- Hydraulic combination tool out of service and unrepairable

### **Cost Savings**

- Safety meeting

### **Safety**

Firefighter Rehab

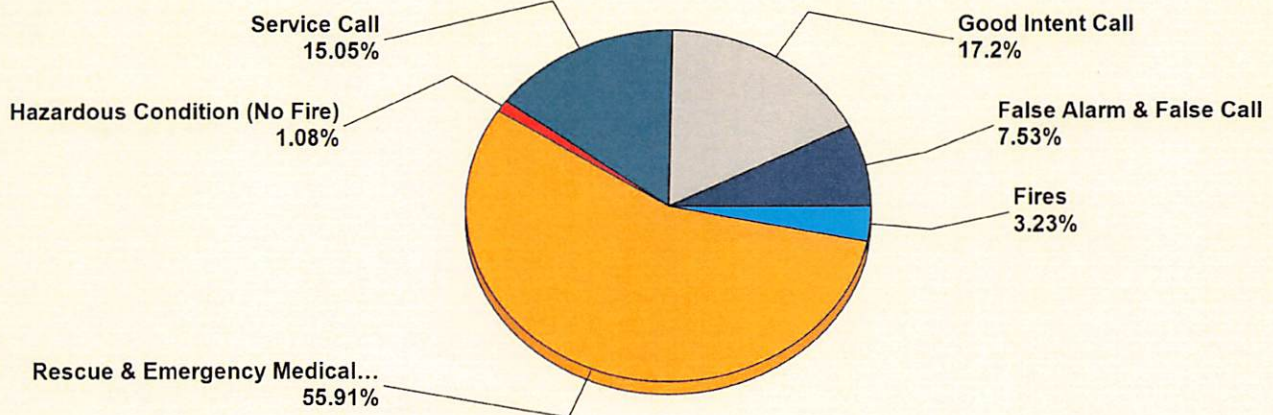
# Kingston Fire Department

Kingston, TN

This report was generated on 4/4/2023 8:45:46 PM

## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 03/01/2023 | End Date: 03/31/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	3.23%
Rescue & Emergency Medical Service	52	55.91%
Hazardous Condition (No Fire)	1	1.08%
Service Call	14	15.05%
Good Intent Call	16	17.2%
False Alarm & False Call	7	7.53%
TOTAL	93	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
112 - Fires in structure other than in a building	1	1.08%
140 - Natural vegetation fire, other	1	1.08%
151 - Outside rubbish, trash or waste fire	1	1.08%
311 - Medical assist, assist EMS crew	20	21.51%
320 - Emergency medical service, other	1	1.08%
321 - EMS call, excluding vehicle accident with injury	26	27.96%
322 - Motor vehicle accident with injuries	3	3.23%
324 - Motor vehicle accident with no injuries.	2	2.15%
412 - Gas leak (natural gas or LPG)	1	1.08%
510 - Person in distress, other	1	1.08%
554 - Assist invalid	10	10.75%
561 - Unauthorized burning	1	1.08%
571 - Cover assignment, standby, moveup	2	2.15%
611 - Dispatched & cancelled en route	11	11.83%
622 - No incident found on arrival at dispatch address	3	3.23%
631 - Authorized controlled burning	1	1.08%
651 - Smoke scare, odor of smoke	1	1.08%
700 - False alarm or false call, other	3	3.23%
733 - Smoke detector activation due to malfunction	1	1.08%
743 - Smoke detector activation, no fire - unintentional	2	2.15%
745 - Alarm system activation, no fire - unintentional	1	1.08%
<b>TOTAL INCIDENTS:</b>	<b>93</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

# Kingston Fire Department



Kingston, TN

This report was generated on 4/4/2023 8:46:12 PM

## Minor Incident Types by Month for Year

Year: 2023

INCIDENT TYPE	Jan	Feb	Mar	Apr	SUM
Combustible/flammable spills & leaks			1		1
Controlled burning			1		1
Cover assignment, standby at fire station, move-up	5	5	2		12
Dispatched and canceled en route	2	4	11		17
Electrical wiring/equipment problem	2				2
Emergency medical service (EMS) Incident	26	29	32	7	94
False alarm and false call, other	3		3		6
Medical assist	19	14	20	1	54
Mobile property (vehicle) fire	1	2			3
Natural vegetation fire	1		1	1	3
Other incident type				1	1
Outside rubbish fire	1		1		2
Person in distress		3	1		4
Public service assistance	10	4	10	2	26
Rescue or EMS standby	1				1
Rescue, emergency medical call (EMS), other		2			2
Smoke, odor problem	1				1
Special type of incident, other	1				1
Steam, other gas mistaken for smoke	1		1		2
Structure Fire		2	1		3
System or detector malfunction			1		1
Unauthorized burning		2	1		3
Unintentional system/detector operation (no fire)	3	2	3		8
Wrong location, no emergency found	2		3		5
<b>Total</b>	<b>79</b>	<b>69</b>	<b>93</b>	<b>12</b>	<b>253</b>

Only REVIEWED incidents included



emergencyreporting.com  
Doc Id: 294  
Page # 1 of 1



# City of Kingston Public Works

**"Jesus said unto her, I am the resurrection, and the life: he that believeth in me, though he were dead, yet shall he live: And whosoever liveth and believeth in me shall never die. Believest thou this?(John 11: 25-26 KJV)**

March 2023

Director Tim Clark

## Employees

Greg Leach

Randy Collins

Logan Bell

Kim Rue

David Harrison

Robert Miller

Daniel Fine

Jonathan Bodanza

Tad DePriest

# Street Maintenance/Drainage

- 7 Tons of Patch
- Completed two requests for Yard Work.
- Installed/Repaired 6 Name Signs
- Collected 15 brush/sweeper loads
- 30-tons of paving
- 2-811 locates
- Removed 8 dead animals

# Fleet Maintenance

## Parks & Recreation

- 2022 Ford F-150 (JR Best)=\$32.00
- 2021 Ford F-250 (Eddie Lentz)=\$26.00

## Police Department

- 2016 Ford Explorer (Steven Dukes)=\$26.00
- 2006 Ford Crown Vic (Pool Car)=\$702.49
- 2020 Chevy Silverado (David Choate)=\$32.00
- 2013 Ford Explorer (Alex French)=\$375.00

**TOTAL \$1193.49**





# Fleet Maintenance

Tire Replacement Tread Depth:

Left Front: 8/32  
Right Front: 8/32  
Left Rear: 6/32  
Right Rear: 6/32

**Date:** March 2023

**Department** Kingston Parks & Recreation

Mileage		Driver Name/Dept.	Job		
13524.6		JR Best	2022 Ford F-150		
VIN: 1FTFW1E52MFC96631					
Qty	Item #	Description	Unit Price	Column1	Line Total
8		Oil	3.00		24.00
1		Oil Filter	8.00		8.00



Left Front: 7/32  
Right Front: 5/32  
Left Rear: 4/32  
Right Rear: 7/32

**Department** Kingston Parks & Recreation

Mileage	Driver Name/Dept.	Job			
11833	Eddie Lentz	2021 Ford F-250			
VIN: 1FT7W2864MEDS1836					
Qty	Item #	Description	Unit Price	Column1	Line Total
1		Oil Filter	8.00		8.00
6		Oil	3.00		18.00



# Fleet Maintenance

Tire Replacement Tread Depth:

Left Front: 10/32  
Right Front: 10/32  
Left Rear: 10/32  
Right Rear: 10/32

**Date:** March 2023

**Department** Kingston Police Department

Mileage	Driver Name/Dept.	Job
99726	Steven Dukes	2016 Ford Explorer

VIN: 1FM5K8AR9GGA77622

Qty	Item #	Description	Unit Price	Column1	Line Total
1		Oil Filter	8.00		8.00
6		Oil	3.00		18.00

Total Discount

Subtotal 26.00

Sales Tax

Total 26.00





# Fleet Maintenance

Tire Replacement Tread Depth:	Left Front: 9/32 Right Front: 7/32 Left Rear: 9/32 Right Rear: 9/32	Date: March 2023
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Department Kingston Police Department

Mileage		Driver Name/Dept.	Job		
112209		KPD Pool Car	2006 Ford Crown Vic		
VIN: 2FAFP71W06X148795					
Qty	Item #	Description	Unit Price	Column1	Line Total
1		Fuel Pump	238.99		238.99
1		Fuel Injection Rail	70.00		70.00
1		Plugs & Coils	393.50		393.50
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# Fleet Maintenance

Tire Replacement Tread Depth:

Left Front: 6/32  
Right Front: 5/32  
Left Rear: 10/32  
Right Rear: 6/32

**Date:** March 2023

**Department** Kingston Police Department

Mileage		Driver Name/Dept.	Job		
33529		David Choate	2020 Chevy Silverado		
VIN: 1GCUYAEF3LZ167403					
Qty	Item #	Description	Unit Price	Column1	Line Total
1		Oil Filter	8.00		8.00
8		Oil	3.00		24.00
</					



**Date:** March 2023

Mileage	Driver Name/Dept.	Job			
19478.8	Alex French	2013 Ford Explorer			
VIN: IFM5KRAR2DGC73588					
Qty	Item #	Description	Unit Price	Column1	Line Total
1		Coolant Fans	185.00		185.00
1		Rear Shocks	170.00		170.00
1		Wiper Blades	20.00		20.00
			Total Discount		
				Subtotal	375.00
				Sales Tax	
				Total	375.00





# Upcoming Projects

- Install new Veteran Banners and Reinstall ones removed for Christmas.
- Begin Advertisement for Spring Brush Collection in May.
- Continue removing debris from recent storms
- Plans to repair Paint Rock Ferry Rd. near Golf Course
- Plans to work on drainage on Blossom Lane
- Plans to do some restriping (budget permitting)





# KINGSTON PARKS & RECREATION

March 2023

March was a busy month. We prepared and hosted another successful Spring Street Fest on March 25<sup>th</sup>. Fundraising and Planning is ongoing for 2023 Smokin' the Water. Our crew installed the new scoreboards at SWP. We also helped complete some maintenance projects at other City facilities such as repairing the light post at the Library; repairing the exit signs at the Library and City Hall. We also ran new wiring at City Hall for the camera system which saved the city thousands of dollars. We hosted the College and High School Classic Fishing Tournament on March 24-25 and are preparing to host the Tennessee Team Trail Fishing Tournament on April 1<sup>st</sup> and are expecting approximately 140 boats. The Chef's Workshop Food Truck Rallies began this month and we were able to furnish our bathroom trailer to be used during this event. Our crews began the process of refinishing the City Park Pickleball Courts this month. The Kingston Lakeside Farmers Market begins on April 1<sup>st</sup>.



## Facility Use

Banquet Rm-37  
Room A-8  
Room B-15  
Room C-9  
Room D-15  
Room E-2

City Park Pavilion-2  
Gravel Pit Pavilion-3  
I add Park-1



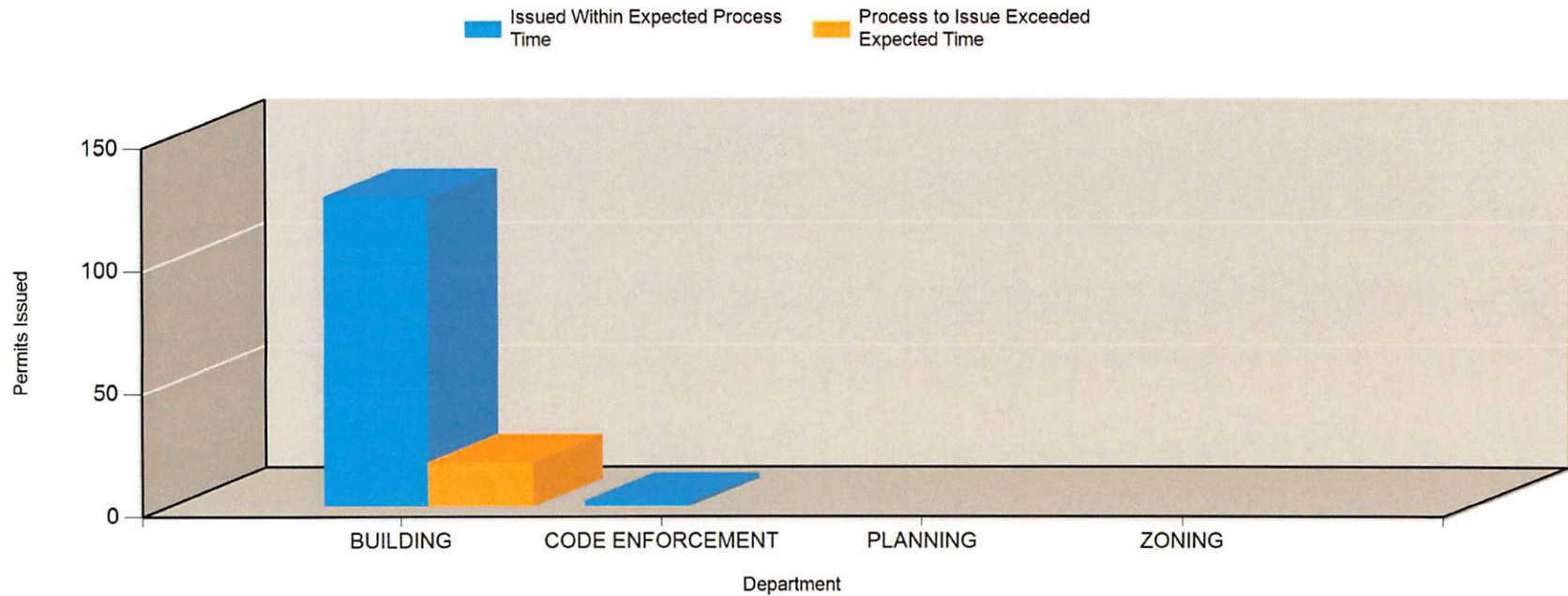
## Issued Permits By Department

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ALL DEPARTMENTS  
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN  
03/01/2023 AND 03/31/2023

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### Permits Issued by Department



### Average Process Time

Department	Permit Type	Expected Process Time	Number Submitted	Number Issued	Mean Time to Issue	Standard Deviation	Average Cycles	Issued Within	Issued Over
BUILDING	BP	Same Day	77	80	2 Days	5.87 Days	1	66	14
	CM	Same Day	1	1	3 Days	0 Days	1	0	1
	PL	Same Day	33	33	Same Day	0.52 Days	1	32	1
	RM	Same Day	35	30	Same Day	2.44 Days	1	28	2





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CODE ENFORCEMENT	EV	Same Day	1	1	Same Day	0 Days	1	1	0
	JNK	Same Day	1	1	Same Day	0 Days	1	1	0
PLANNING	PLT	Same Day	14	0	Same Day	0 Days	1	0	0
ZONING	REZ	Same Day	3	0	Same Day	0 Days	1	0	0
	SUP	Same Day	2	0	Same Day	0 Days	1	0	0

### Issued Permit Details

Department	Permit Type	Permit Number (State) Project Name/Address	Dates	Number of Days
BUILDING	BP	BP2023-065 Verizon_Cell Tower Upgrade 616 Airport Rd., Rockwood, TN 37854	Submitted: 02/03/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/13/2023	In Process: 38 Waiting: 0 Total Days: 38 Total Cycles: 1
		BP2023-105 Roane County_Midtown Elementary_Window Change Out 2830 Roane State Highway, Harriman, TN 37748	Submitted: 02/22/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/10/2023	In Process: 16 Waiting: 0 Total Days: 16 Total Cycles: 1
		BP2023-106 Roane County Schools_Midway High School_Window Change Out 530 Loudon Hwy., KINGSTON, TN 37763	Submitted: 02/22/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/10/2023	In Process: 16 Waiting: 0 Total Days: 16 Total Cycles: 1
		BP2023-107 Roane County Board Of Education_Window Change Out 105 Bluff Rd., Kingston, TN 37763	Submitted: 02/22/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/10/2023	In Process: 16 Waiting: 0 Total Days: 16 Total Cycles: 1
		BP2023-108 Campbell_Barndominium 181 Hamilton Rd., Kingston, TN 37763	Submitted: 02/23/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/06/2023	In Process: 11 Waiting: 0 Total Days: 11 Total Cycles: 1



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BUILDING	BP	BP2023-115 Campbell_Detached Garage 181 Hamilton Rd., Kingston, TN 37763	Submitted: 02/24/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/06/2023	In Process: 10 Waiting: 0 Total Days: 10 Total Cycles: 1
		BP2023-117 KGP Services_ Cell Tower Upgrades 200 Dug Ridge Rd., KINGSTON, TN 37763	Submitted: 02/27/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/03/2023	In Process: 4 Waiting: 0 Total Days: 4 Total Cycles: 1
		BP2023-127 Powers_ Commercial Remodel 1100 Ladd Landing Blvd., Kingston, TN 37763	Submitted: 02/28/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/01/2023	In Process: 1 Waiting: 0 Total Days: 1 Total Cycles: 1
		BP2023-129 Hill_DW 2022 Old Harriman Hwy, Oliver Springs, TN 37840	Submitted: 03/01/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/01/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-130 Midland Communications, Inc._Cell Tower Upgrades 346 Bowers Rd., Harriman, TN 37748	Submitted: 03/01/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/14/2023	In Process: 13 Waiting: 0 Total Days: 13 Total Cycles: 1
		BP2023-131 Iannazzo__SW 472 High Ridge Rd, Kingston, TN 377693	Submitted: 03/01/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/01/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-132 474 High Ridge Road, Kingston, TN 37763	Submitted: 03/01/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/01/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-133 Dorn_New Residential Home 130 Fred Davis Jr. Rd., Harriman, TN 37748	Submitted: 03/01/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/01/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1





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BUILDING	BP	BP2023-134 Dorn_Storage Building 130 Fred Davis Jr. Rd., Harriman, TN 37748	Submitted: 03/01/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/01/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-135 Smith_Barndominium 166 Rebel Rd, HARRIMAN, TN 37748	Submitted: 03/01/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/01/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-136 Zacher_Garage 192 Tucker Lane, Lenoir City, TN 37771	Submitted: 03/01/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/01/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-137 Widowski Family Trust_Retaining Wall 256 Serenity Dr, Harriman, TN 37748	Submitted: 03/02/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/06/2023	In Process: 4 Waiting: 0 Total Days: 4 Total Cycles: 1
		BP2023-138 Eddleman_Relocating Cabin 229 Cedar Grove St, Loudon, TN 37774	Submitted: 03/02/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/02/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-139 OS_Nance_SW 406 Sunflower Ln, Oliver Springs, TN 37840	Submitted: 03/06/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/06/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-140 Diroberto_Sunroom 16x12 320 BUCKNER Rd., Philadelphia, TN 37846	Submitted: 03/06/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/06/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-141 HC_Beckner_Sunroom 150 Sherwood Ln., Harriman, TN 37748	Submitted: 03/06/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/06/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1



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BUILDING	BP	BP2023-142 Sanders_Barndominium 30x60 125 Eblen Ln, Kingston, TN 37763	Submitted: 03/06/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/06/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-143 Gatti_Dock 172 Bluegreen Way, Kingston, TN 37763	Submitted: 03/06/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/06/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-144 KC_Russell_Porch Roof 12x30 203 Fifth St., Kingston, TN 37763	Submitted: 03/07/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/07/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-145 Sferrazza_DW 308 Red Bud Rd, Kingston, TN 37763	Submitted: 03/07/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/07/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-146 Vanwhy_New Residential Home 4991 Decatur Hwy, Kingston, TN 37763	Submitted: 03/08/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/08/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-147 KC_Linkous_Commercial Remodel 705 W Race St, Kingston, TN 37763	Submitted: 03/08/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/24/2023	In Process: 16 Waiting: 0 Total Days: 16 Total Cycles: 1
		BP2023-148 Alcorn_DW 136 Justice Rd., Oliver Springs, TN 37840	Submitted: 03/09/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/09/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-149 Sabia_New Residential Home 813 Dogtown Road, Ten Mile, TN 37880	Submitted: 03/09/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/09/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1



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BUILDING	BP	BP2023-150 McCuiston_New Residential Home 857 Post Oak Valley Rd., Rockwood, TN 37854	Submitted: 03/09/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/09/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-151 HC_Ferguson_Enclosing Carport 429.5 Byrd Ave, Harriman, TN 37748	Submitted: 03/09/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/09/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-152 Jones_Shed 24x30 4197 Kingston Hwy., Kingston, TN 37763	Submitted: 03/10/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/10/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-153 Jones_Pole Barn 30x40 4197 Kingston Hwy., Kingston, TN 37763	Submitted: 03/10/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/10/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-154 Wilson_Pole Barn 30x40 3410 Kingston Hwy., Kingston, TN 37763	Submitted: 03/10/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/10/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-155 Grannemann_Detached Garage 345 Waldo Rd, Rockwood, TN 37854	Submitted: 03/10/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/10/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-156 McKinney_DW 324 Red Bud Dr, Kingston, TN 37763	Submitted: 03/13/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/13/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-157 Lively_Inground Pool 800 New Hope Rd, Rockwood, TN 37854	Submitted: 03/13/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/13/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1





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BUILDING	BP	BP2023-158 Coppa_Bardominium 275 Farris Rd., Kingston, TN 37763	Submitted: 03/13/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/13/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-159 Werner_Screened Porch 1045 HAMILTON Lane, Kingston, TN 37763	Submitted: 03/14/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/24/2023	In Process: 10 Waiting: 0 Total Days: 10 Total Cycles: 1
		BP2023-160 Schindler_Garage 747 Winton Chapel Rd, Rockwood, TN 37854	Submitted: 03/14/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/21/2023	In Process: 7 Waiting: 0 Total Days: 7 Total Cycles: 1
		BP2023-161 Dickson_New Residential Home 212 Emmett Way, Philadelphia, TN 37846	Submitted: 03/14/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/14/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-162 Dickson_New Residential Home 238 Emmett Way, Philadelphia, TN 37846	Submitted: 03/14/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/14/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-163 Tubbs_New Residential Home 521 Half Moon Shores Dr, Ten Mile, TN37880	Submitted: 03/15/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/15/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-164 Tubbs_Detached Garage 24x36 521 Half Moon Shores Dr, Ten Mile, TN37880	Submitted: 03/15/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/15/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-165 KC_Porcho_New Residential Home 191 Bradford Village Way, Kingston, TN37763	Submitted: 03/15/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/15/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1



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BUILDING	BP	BP2023-166 Douglas_SW 16035 BLUE SPRINGS Rd., TEN MILE, TN 37880	Submitted: 03/16/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/16/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-167 Blume_New Residential Home 330 W Mountain Dr, Rockwood, TN 37854	Submitted: 03/16/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/16/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-168 Bender Trust_Dock 630 Eagle Point Drive, Rockwood, TN 37854	Submitted: 03/16/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/16/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-169 Griffis_PL for BP2020-782 927 Hamilton Lane, Kingston, TN 37763	Submitted: 03/17/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 19 Waiting: 0 Total Days: 19 Total Cycles: 1
		BP2023-170 Watts_DW 189 Old Kingston Rd, Rockwood, TN 37854	Submitted: 03/17/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/17/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-171 Schaefer_Detached Garage 1450 Old Harriman Hwy, Oliver Springs, TN 37840	Submitted: 03/17/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/17/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-172 Ownby_New Residential Home 430 Old Holderford Rd., Kingston, TN 37763	Submitted: 03/17/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/17/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-173 Sacco_Carport/ Garage 5115 Estes Road, Loudon, TN 37774	Submitted: 03/20/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/20/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1



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BUILDING	BP	BP2023-174 Goode_Garage 193 Sam Rayburn Pkwy, Lenoir City, Tn37771	Submitted: 03/20/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/20/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-175 Rizo_Porch/Deck 1007 Lawnville Rd, Kingston, TN 37763	Submitted: 03/21/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/21/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-176 Koth_Carport 228 Dan Circle, Rockwood, TN 37854	Submitted: 03/21/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/21/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-177 591 WEST ROCKWOOD FERRY Rd., Ten Mile, TN 37880	Submitted: 03/21/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 15 Waiting: 0 Total Days: 15 Total Cycles: 1
		BP2023-178 John Knox Center_Outside Bath House 591 W. Rockwood Ferry, Ten Mile, TN37880	Submitted: 03/21/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/27/2023	In Process: 6 Waiting: 0 Total Days: 6 Total Cycles: 1
		BP2023-179 Stark_New Residential Home 135 Blue Green Way, Rockwood, TN 37854	Submitted: 03/22/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/22/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-180 Jones_Remodel 800 sq ft 411 Hen Valley Road, Oliver Springs, TN 37840	Submitted: 03/22/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/22/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-181 Whatley_Inground Pool 150 Hopper Rd, Oliver Springs, TN 37840	Submitted: 03/22/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/22/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1





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BUILDING	BP	BP2023-182 Cofer_Dock 124 Cherokee Circle, Ten Mile, TN 37880	Submitted: 03/22/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/22/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-183 McGurk_New Residential Home 130 Mallard Duck Ln, Rockwood, TN 37854	Submitted: 03/23/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/23/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-184 McGurk_Detached Garage 130 Mallard Duck Ln, Rockwood, TN 37854	Submitted: 03/23/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/23/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-185 KC_Pierce_Inground Pool 149 N Kentucky St., Kingston, TN 37763	Submitted: 03/24/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/24/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-186 Davis_DW 240 Collier Dr., Kingston, TN 37763	Submitted: 03/24/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/24/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-187 Bullock_New Residential Home 820 New Midway Rd, Kingston, TN 37763	Submitted: 03/24/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/24/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-188 Droske_Barndominium 200 Hickory Ln, Oliver Springs, TN 37840	Submitted: 03/24/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/24/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-189 Brummitt_DW 28x60 311 Poland Hollow Rd, Harriman, TN 37748	Submitted: 03/27/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 9 Waiting: 0 Total Days: 9 Total Cycles: 1



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BUILDING	BP	BP2023-190 Preston_Detached Garage 117 Delaware Point, Ten Mile, TN 37880	Submitted: 03/27/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/27/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-191 Humphreys_New Residential Home 1440 Indian Shadows Dr., Ten Mile, TN 37880	Submitted: 03/27/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 9 Waiting: 0 Total Days: 9 Total Cycles: 1
		BP2023-192 Glass_SW 16x76 1005 Sweetwater Rd, Philadelphia, TN 37846	Submitted: 03/28/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/28/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-193 Melton_Above Ground Pool with Deck 3285 Sugar Grove Road, Harriman, TN 37748	Submitted: 03/28/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/28/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-194 Navarro_Retaining Wall 115 Lakeview Lane, Kingston, TN 37763	Submitted: 03/28/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/28/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-195 Bridges_Porch 48x10 168 Bridges Drive, Harriman, TN 37748	Submitted: 03/28/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/28/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-196 Ariks_DW 32x62 731 Swan Pond Circle, Harriman, TN 37748	Submitted: 03/28/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/28/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-197 Watts_Detached Garage 20x40 389 Scandlyn Hollow Rd, Oliver Springs, TN 37840	Submitted: 03/29/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/29/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1





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BUILDING	BP	BP2023-198 Freeman_DW 28x60 1178 Salem Valley Rd., Ten Mile, TN37880	Submitted: 03/29/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/29/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-199 Kamin_Foundation Repair 148 HILLCREST Dr., Kingston, TN 37763	Submitted: 03/29/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/29/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-200 Snipes_Dock 35x27 141 Treasure Tree Rd, Ten Mile, TN37880	Submitted: 03/29/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/29/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-201 Snipes_Dock 20x37 138 Treasure Tree Rd, Ten Mile, TN37880	Submitted: 03/29/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/29/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-202 Hodgson_Remodel 160 Marble Bluff Dr., Kingston, TN 37763	Submitted: 03/30/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 6 Waiting: 0 Total Days: 6 Total Cycles: 1
		BP2023-203 Dukes_New Residential Home 930 Cave Creek Rd, Loudon, TN 37774	Submitted: 03/30/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/30/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-204 Underwood_New Residential Home 460 River Rd, Kingston, Tn 37763	Submitted: 03/31/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/31/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-205 Shimo_Deck Replacement 150 Marble View Drive, Knngston, TN 37763	Submitted: 03/31/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/31/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1



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BUILDING	CM	CM2023-001 Powers_CM for BP2023-127 1100 Ladd Landing Blvd., Kingston, TN 37763	Submitted: 03/14/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/17/2023	In Process: 3 Waiting: 0 Total Days: 3 Total Cycles: 1
	PL	PL2023-045 Onufreychuk_PL for BP2023-009 814 Paint Rock Valley Road, Philadelphia, TN 37846	Submitted: 03/01/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/01/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-046 Alewine_PL for BP2022-471 273 Hickory Ln, Kingston, TN 37763	Submitted: 03/01/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/01/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-047 Dorn_PL for BP2023-133 130 Fred Davis Jr. Rd., Harriman, TN 37748	Submitted: 03/01/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/01/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-048 Craven_PL for BP2022-212 1130 Indian Shadows Dr., Ten Mile, TN37880	Submitted: 03/02/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/02/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-049 PL for BP2022-579 290 Farr's Rd, Kingston, TN 37763	Submitted: 03/03/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/03/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-050 Fitzgerald_PL for BP2022-810 548 Grande Vista Dr, Rockwood, TN 37854	Submitted: 03/03/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/03/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-051 Hafner_PL for BP2023-083 557 Dickey Valley Rd, Harriman, TN 37748	Submitted: 03/06/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/06/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1



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BUILDING	PL	PL2023-052 PL for BP2023-142 125 Eblen Ln, Kingston, TN 37763	Submitted: 03/06/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/06/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-053 Wilkins_PL for BP2022-550 684 Dogwood Valley Rd., Kingston, TN 37763	Submitted: 03/07/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/07/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-054 PL for BP2023-075 257 W. Shore Dr., Rockwood, TN 37854	Submitted: 03/13/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/13/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-055 PL for BP2022-524 209 Majestic View, Rockwood, Tn 37854	Submitted: 03/13/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/13/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-056 215 East Shore Dr, Rockwood, TN 37854	Submitted: 03/13/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/13/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-057 Simpson_PL for BP2022-890 223 Poplar Springs Rd, Kingston, Tn 37763	Submitted: 03/14/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/14/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-058 Reynolds_PL for BP2023-079 121 Holderford Rd., Kingston, TN 37763	Submitted: 03/14/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/14/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-059 Mouva_PL for BP2022-845 302 East Shore Drive, Rockwood, TN 37854	Submitted: 03/14/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/14/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1





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BUILDING	PL	PL2023-060 Powers_PL for BP2023-127 1100 Ladd Landing Blvd., Kingston, TN 37763	Submitted: 03/14/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/17/2023	In Process: 3 Waiting: 0 Total Days: 3 Total Cycles: 1
		PL2023-061 PL for BP2022-625 399 Old Holderford Rd, Kingston, TN 37763	Submitted: 03/15/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/15/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-062 Griffis_PL for BP2020-782 927 Hamilton Lane, Kingston, TN 37763	Submitted: 03/17/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/17/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-063 Eble_PL for BP2022-765 1018 Northbridge Close, Kingston, TN 37763	Submitted: 03/20/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/20/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-064 Throne_PL for BP2022-955 152 Greystone Way, Kingston, TN 37763	Submitted: 03/20/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/20/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-065 Easter_PL for BP2022-939	Submitted: 03/21/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/21/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-066 Zacher_PL for BP2023-136` 192 Tucker Lane, Lenoir City, TN 37771	Submitted: 03/23/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/23/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-067 Crowton_PL for BP2022-623 257 Serenity Dr., Harriman, TN 37748	Submitted: 03/23/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/23/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1



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BUILDING	PL	PL2023-068 Billings_PL for BP2023-017 725 Babbs Rd., Lenoir City, TN 37771	Submitted: 03/28/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/28/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-069 PL for BP2023-038 120 Dogwood Valley Road, Kingaton, TN 37763	Submitted: 03/28/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/28/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-070 PL for BP2023-142 125 Eblen Ln, Kingston, TN 37763	Submitted: 03/29/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/29/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-071 PL for BP2023-202 160 Marble Bluff Dr., Kingston, TN 37763	Submitted: 03/30/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/30/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-072 Zimmerman_PL for BP2023-008 112 Crane Point, Rockwood, TN 37854	Submitted: 03/30/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/30/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-073 PL for BP2022-929 556 Old Johnston Valley Road, Kingston, TN 37763	Submitted: 03/30/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/30/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-074 PL for BP2022-951 105 Sturbridge, Oliver Springs, TN 37840	Submitted: 03/30/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/30/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-075 Waskom_PL for BP2023-092 321 Edgelake Dr., Kingston, TN 37763	Submitted: 03/30/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/30/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1



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BUILDING	PL	PL2023-076 PL for BP2022-211 524 Winchester St., Rockwood, TN 37854	Submitted: 03/30/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/30/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-077 PL for BP2023-204 460 River Rd, Kingston, Tn 37763	Submitted: 03/31/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/31/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
	RM	RM2023-041 Mouva_ RM for BP2022-845 302 East Shore Drive, Rockwood, TN 37854	Submitted: 03/01/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/01/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2023-042 Dorn_RM for BP2023-133 130 Fred Davis Jr. Rd., Harriman, TN 37748	Submitted: 03/01/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/01/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2023-043 Christiano_RM for BP2022-852 562 Thief Neck View, Rockwood, TN 37854	Submitted: 03/01/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/01/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2023-044 Geozos_RM for BP2022-065 1271 Paint Rock Valley Rd., Philadelphia, TN 37846	Submitted: 03/01/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/08/2023	In Process: 7 Waiting: 0 Total Days: 7 Total Cycles: 1
		RM2023-045 Russell_Mechanical Changeout Only 5130 Harriman Hwy, Oliver Springs, TN 37840	Submitted: 03/02/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/02/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2023-046 Hart_Mechanical Changeout Only 105 Caldwell Circle, Oliver Springs, TN 37840	Submitted: 03/02/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/02/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1





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BUILDING	RM	RM2023-047 Federal National Mortgage Association_Mech Change Out Only 1224 Forest Hill Dr., Harriman, TN 37748	Submitted: 03/03/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/03/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2023-048 H.C_Federal National Mortgage Association_Mech Change Out Only 312 Morgan Ave, Harriman, TN 37748	Submitted: 03/03/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/03/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2023-049 KC_Kirk_RM for Mechanical Changeout Only 515 Highland St, Kingston, TN 37763	Submitted: 03/03/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/03/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2023-050 HC_Federal National Mortgage Association_Mech Change Only 419 Morton Rd., Harriman, TN 37748	Submitted: 03/03/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/03/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2023-051 175 Abby Trail, Kingston, TN 37763	Submitted: 03/03/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 33 Waiting: 0 Total Days: 33 Total Cycles: 1
		RM2023-052 Brandon_RM for BP 2022-529 175 Abby Trail, Kingston, TN 37763	Submitted: 03/03/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/03/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2023-053 Kellogg_RM for BP2022-715 149 Kelsay Rd, Ten Mile, TN 37880	Submitted: 03/06/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/06/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1



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BUILDING	RM	RM2023-054 KC_Rose_RM for BP2022-513 621 Lakeshore Dr, Kingston, TN 37763	Submitted: 03/09/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/09/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2023-055 RM for BP2022-599 505 Pointe Vista Dr, Rockwood, TN 37854	Submitted: 03/10/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/10/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2023-056 Powers_RM for BP2023-127 1100 Ladd Landing Blvd., Kingston, TN 37763	Submitted: 03/14/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 22 Waiting: 0 Total Days: 22 Total Cycles: 1
		RM2023-057 Onufreychuk_RM for BP2023-009 814 Paint Rock Valley Road, Philadelphia, TN 37846	Submitted: 03/15/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/15/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2023-058 Peck_RM for BP2022-629 163 Arnold Rd, Kingston, TN 37763	Submitted: 03/16/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/21/2023	In Process: 5 Waiting: 0 Total Days: 5 Total Cycles: 1
		RM2023-059 Shambaugh_RM for BP2022-515 180 Laurel Bluff Rd., Kingston, TN 37763	Submitted: 03/16/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 20 Waiting: 0 Total Days: 20 Total Cycles: 1
		RM2023-060 Craven_RM for BP2022-212 1130 Indian Shadows Dr., Ten Mile, TN37880	Submitted: 03/16/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/16/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2023-061 Hayes_RM for BP2022-439 1812 Bluff Rd., Harriman, TN 37748	Submitted: 03/17/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/17/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1





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BUILDING	RM	RM2023-062 RM for BP2021-508 536 Pointe Vista Dr, Rockwood, TN 37854	Submitted: 03/17/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/17/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2023-063 Eble_RM for BP2022-765 1018 Northbridge Close, Kingston, TN 37763	Submitted: 03/17/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/17/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2023-064 RM For BP2022-695 127 Mainsail Rd., Kingston, TN 37763	Submitted: 03/20/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/20/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2023-065 Hilliard_RM for BP2023-073 117 Love Dr, Harriman, TN 37748	Submitted: 03/21/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/21/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2023-066 RM for BP2022-625 399 Old Holderford Rd, Kingston, TN 37763	Submitted: 03/22/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/22/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2023-067 Rader_Mech Change Out 116 HARBIN Dr., Rockwood, TN 37854	Submitted: 03/22/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/22/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2023-068 KC _RM change out 129 Hart Circle, Kingston, TN 37763	Submitted: 03/23/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/23/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2023-069 RHBTN,LLC_RM for BP2022-595 816 Scenic Dr., Kingston, TN 37763	Submitted: 03/24/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 12 Waiting: 0 Total Days: 12 Total Cycles: 1



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BUILDING	RM	RM2023-070 Baird_RM for BP2021-742 560 New Midway Road, Kingston, TN 37763	Submitted: 03/24/2023 Technically Complete: Approved: Ready to Issue: Issued: 04/04/2023	In Process: 11 Waiting: 0 Total Days: 11 Total Cycles: 1
		RM2023-071 RM for BP2022-350 510 Edwards Ln., Rockwood, TN 37854	Submitted: 03/27/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/27/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2023-072 RM for BP2022-737 111 Lakewood Landing, Kingston, TN 37763	Submitted: 03/30/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/30/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2023-073 RM for BP2023-202 160 Marble Bluff Dr., Kingston, TN 37763	Submitted: 03/30/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/30/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2023-074 RM for BP2023-104 411 Foremast Rd, Kingston, TN 37763	Submitted: 03/31/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/31/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2023-075 Sutton_RM Changeout Only 261 ARROWHEAD TRAIL, Kingston, TN 37763	Submitted: 03/31/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/31/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
CODE ENFORCEMENT	EV	EV2023-007 Shannon_Electrical Variance temp power 401 Popular Springs Rd, Kingston, TN 37763	Submitted: 03/16/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/16/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
	JNK	JNK2023-002 Joyner 2228 Decatur Hwy, Kingston, TN 37763	Submitted: 03/02/2023 Technically Complete: Approved: Ready to Issue: Issued: 03/02/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1



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PLANNING	PLT	PLT2023-020 Cathey/Eakle 2406 Buttermilk Road W, Lenoir City, TN 37771	Submitted: 03/02/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 34 Waiting: 0 Total Days: 34 Total Cycles: 1
		PLT2023-021 Narramore 216 Laurel Bluff Rd., Kingston, TN 37763	Submitted: 03/09/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 27 Waiting: 0 Total Days: 27 Total Cycles: 1
		PLT2023-022 Waller/Hall 1605 Sweetwater Road, Philadelphia, TN 37846	Submitted: 03/13/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 23 Waiting: 0 Total Days: 23 Total Cycles: 1
		PLT2023-023 Carter 300 Mans Hollow Road, Kingston, TN 37763	Submitted: 03/13/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 23 Waiting: 0 Total Days: 23 Total Cycles: 1
		PLT2023-024 DeGrasse 107 Forest Grove Drive, Harriman, TN 37748	Submitted: 03/14/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 22 Waiting: 0 Total Days: 22 Total Cycles: 1
		PLT2023-025 Day 180 Manor Road, Kingston, TN 37763	Submitted: 03/20/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 16 Waiting: 0 Total Days: 16 Total Cycles: 1
		PLT2023-026 Curtis 131 & 137 Powell Drive, Loudon, TN 37774	Submitted: 03/20/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 16 Waiting: 0 Total Days: 16 Total Cycles: 1
		PLT2023-027 Melson 974 Swan Pond Road, Harriman, TN 37748	Submitted: 03/20/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 16 Waiting: 0 Total Days: 16 Total Cycles: 1





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PLANNING	PLT	PLT2023-028 Lawson Oslo Lane Off Blair Road, Harriman, TN 37748	Submitted: 03/21/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 15 Waiting: 0 Total Days: 15 Total Cycles: 1
		PLT2023-029 Bales 479 Tennessee Chapel Circle, Kingston, TN 37763	Submitted: 03/24/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 12 Waiting: 0 Total Days: 12 Total Cycles: 1
		PLT2023-030 McCauley 139 Crystal Springs Rd., Rockwood, TN 37854	Submitted: 03/24/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 12 Waiting: 0 Total Days: 12 Total Cycles: 1
		PLT2023-031 Edington/Roy 130 Spring Lane, Philadelphia, TN 37846	Submitted: 03/27/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 9 Waiting: 0 Total Days: 9 Total Cycles: 1
		PLT2023-032 Slaven 108 Lake Breeze Lane, Ten Mile, TN 37880	Submitted: 03/27/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 9 Waiting: 0 Total Days: 9 Total Cycles: 1
		PLT2023-034 Marshall Davis Hollow Rd & Sycamore Dr, Harriman, TN 37748	Submitted: 03/28/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 8 Waiting: 0 Total Days: 8 Total Cycles: 1
ZONING	REZ	PLT2023-033 Almond 103 Barrie Lane, Kingston, TN 37763	Submitted: 03/28/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 8 Waiting: 0 Total Days: 8 Total Cycles: 1
		REZ2023-002 Longmire/Rezone 328 Paint Rock Ferry Road, Philadelphia, TN 37846	Submitted: 03/01/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 35 Waiting: 0 Total Days: 35 Total Cycles: 1





## Issued Permits By Department

Page 24 of 24

ALL DEPARTMENTS  
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN  
03/01/2023 AND 03/31/2023

Report run on: 04/05/2023 09:05 AM

ZONING	REZ	REZ2023-003 Almond 103 Barrie Lane, Kingston, TN 37763	Submitted: 03/28/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 8 Waiting: 0 Total Days: 8 Total Cycles: 1
	SUP	SUP2023-003 Longmire/Recovery Camp 328 Paint Rock Valley Road, Philadelphia, TN 37846	Submitted: 03/02/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 34 Waiting: 0 Total Days: 34 Total Cycles: 1
		SUP2023-004 Longmire 328 Paint Rock Ferry Road, Philadelphia, TN 37846	Submitted: 03/02/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 34 Waiting: 0 Total Days: 34 Total Cycles: 1

# KINGSTON WATER TREATMENT PLANT



## MARCH OPERATIONS REPORT

2023

Water Treatment Plant		Current Month	Previous Month	% Change	Avg Day	Max Day	Min Day
GALLONS	Influent (Raw)	15,079,000	13,680,000	9.28%	486,000	657,000	323,000
	Effluent (Finish)	14,124,000	12,716,000	9.97%	456,000	570,000	322,000
	Spring Supply	14,233,000	12,875,000	9.54%	459,000	501,000	396,000
	Total Finish Prod.	28,357,000	25,591,000	9.75%	Distribution & WTP Report: 776,760		
Plant Efficiency		99.96%	99.96%	0.00%	gals. usage flushing and Tank refilling, etc.		
Distribution					Public Works: No Report		
GALLONS	Consumption	17,625,000	20,821,800	-18.14%	Fire Dept: 16,000		
	Reported Usage	783,440	776,760	0.85%	Park & Rec: No Report		
	Water Loss	7,140,840	3,982,140	44.23%	WWTP: No Report		
	%	23.87%	19.36%	4.51%			

Note: The Water Production, Consumption and Loss data is for the March 2023 Meter Read Period.

- \* Multiple Agencies here throughout the Month collecting water samples.
- \* Drained and washed all Basins on one occasion.
- \* Completed (collected and analyzed) 2 rounds of Compliance Distribution Bacteriological Sampling.
- \* Performed regular maintenance at Plant and Spring Site.
- \* Performed (QA/QC) Quality Assurance and Quality Control Checks and In-House Laboratory Training.
- \* Completed all required regular monthly sampling.
- \* Regular Chemical Feed Maintenance was performed.
- \* Facilities received daily and regular cleaning and disinfection.
- \* Doing rehab in Pipe Gallery, removing / stripping the paint from the piping and walls, etc.
- \* Mowing, trimming and spraying of Water Treatment Plant grounds, Spring Pump House and Spring Site.
- \* Resolved an issue in-house of the raw water flow coming in on the filter beds.
- \* Been doing some major clean up around the plant discarding and sorting old mld materials
- \* Field crew has helped with the clean up around the plant, thanks goes to the guys.
- \*
- \*
- \*
- \*

Kingston Water Dept.  
Schedule of Unaccounted For Water  
March

(All amounts in gallons)

<b>A Water Treated and Purchased</b>		
<b>B</b>	Water Pumped (potable)	25,612,000
<b>C</b>	Water Purchased	0
<b>D</b>	<b>Total Water Treated and Purchased</b> (Sum Lines B and C)	<u>25,612,000</u>
<b>E Accounted for Water:</b>		
<b>F</b>	Water Sold	17,625,000
<b>G</b>	Metered for Consumption (in house usage)	0
<b>H</b>	Fire Department(s) Usage	16,000
<b>I</b>	Flushing	390,000
<b>J</b>	Tank Cleaning/Filling	440,160
<b>K</b>	Street Cleaning	0
<b>L</b>	Bulk Sales	0
<b>M</b>	Water Bill Adjustments (+/-)	0
<b>N</b>	<b>Total Accounted for Water</b> (Sum Lines F thru M)	<u>18,471,160</u>
<b>O</b>	<b>Unaccounted for Water</b> (Line D minus Line N)	<u>7,140,840</u>
<b>P</b>	<b>Percent Unaccounted for Water</b> (Line O divided by Line D times 100)	<u>27.881%</u>

**Q Other (explain)**

See Below

Explain Other:

All amounts included in this schedule are supported by documentation on file at the water system. If no support is on file for a line item or if line item is not applicable, a "0" is shown.

43

4/6/2023

**Kingston Water & Sewer**  
**Billing Consumption Totals Report**

**User:** Emilye Guge  
**Date/Time:** 3/22/2023 12:24  
Page 1 of 1

**Billing Batch:** March

<b>Service Number</b>	<b>Service Name</b>	<b>Number of Accounts</b>	<b>Total Billed Consumption</b>
1	Water	3,995	176,250
3	Sewer	2,706	98,291
<b>Total Services:</b>	<b>2</b>	<b>6,701</b>	<b>274,541</b>



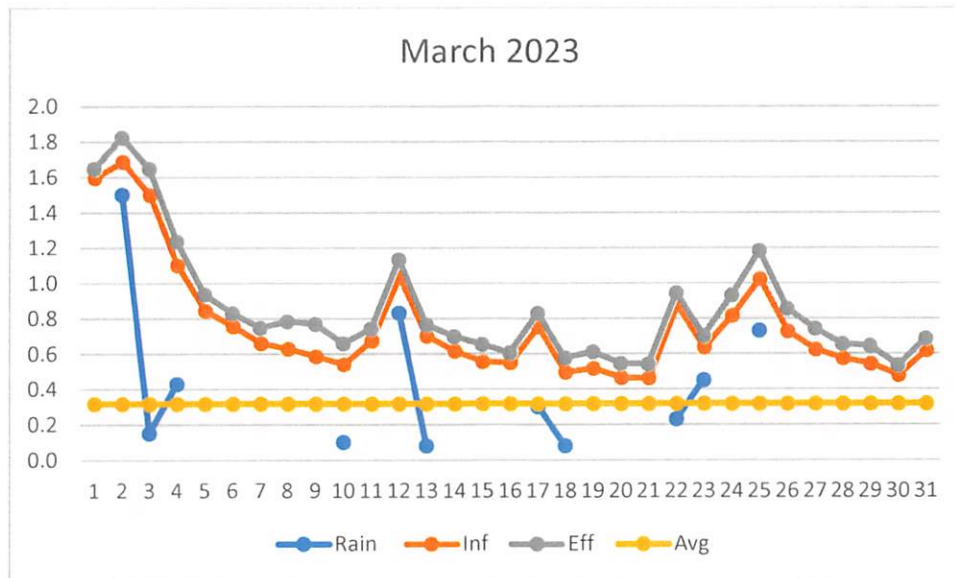
# KINGSTON WASTEWATER TREATMENT PLANT

TO: David Bolling, City Manager  
FROM: Tony Workman, WWTP Plant Manager  
RE: March 2023 Monthly Report  
DATE: April 6, 2023

---

MONTHLY FLOW	AVERAGE FLOW	MAXIMUM FLOW	MINIMUM FLOW	TOTAL
INFLUENT	.8794	2.1760	.4770	24,623,000
EFFLUENT	.9689	2.3320	.5420	27,130,000

2706 Sewer customers 9,829,100 gallons billed. Daily average .3171 mgd.



There were no reported overflows.

We had 5.70 inches of rain.

I am working on the new NPDES permit.

The dewatering press had the grinder motor fail. The grinder has been ordered.

The Effluent discharge line has a leak. A new saddle for the line has been ordered.

The wet well chamber needs to be cleaned. Our Effluent samples have looked dirty and I think that it may be related to grit in the bottom and to the grinder pump being down at the press.

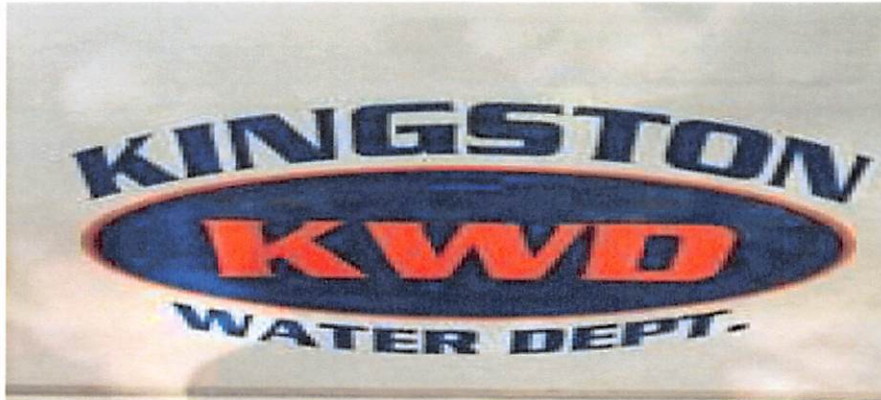
Still waiting for status on the WAS pumps.

### **Safety Meetings:**

**March 27, 2023**

#### **Basic Electrical Safety- Stay Aware of Overhead Power Lines**

OSHA Training Toolbox Talk



# Water Distribution/Collection

## March 2023

Services	Total
After Hours-Sewer	0
After Hours-Water	0
Door Hanger	11
Profile	0
Road Cut	0
Service Line Leak/Line Break	0
Sewer-Miscellaneous	13
Disconnect for Non-Payment	46
Water/Sewer Service Estimate	15
Water-Check for Leak	17
Water-Miscellaneous	123
Water-Hydrant	0
Water-Re-Read/Manual Read	11
Yard Work	1
Line Locate	0
Connect Order	44
Disconnect Order	38
Water Tap-New Account Number	5
Meter Change Order	0
811 Locates	68

**Kingston Public Library (KPL)**

1004 Bradford Way  
Kingston Tennessee 37763  
865-376-9905

[WWW.kingstonpubliclibrarytn.org](http://WWW.kingstonpubliclibrarytn.org)  
[WWW.facebook.com/KingstonPublicLibrary](http://WWW.facebook.com/KingstonPublicLibrary)

1 April 2023

**TO: Honorable Tim Neal**  
**Mayor, City of Kingston**  
**Mr. David Bolling**  
**Manager, City of Kingston**  
**Members of the City Council**  
**Library Board**

**FR: Barbara Thorbjornsen**  
**Library Director**

**RE: Monthly Director's Report**

The following sums up library activities for the month of March 2023

**Summary**

The summer program agenda is complete. We will have entertainers coming to the library. This is our busiest program of the year.

We usually host 60-80 children weekly during summer months at the Library. All are welcome and there is no charge for the programs.

As a reminder April 1, 2023, no one using the old version of the READS program /overdrive will no longer be able to download books. All users will have to change over to the LIBBY app.

We have all the information available at the Library and are more than happy to help patrons with their devices to change over to the new program.

The library has a chess club that meets Fridays 2-5pm. All are welcome to join. This program is very popular. We have many patrons attending. I have purchased different games and puzzles for families to enjoy in the Library.



The Library is still busy with tax season. We offer free tax forms for the community and have 12 computers for people needing to file their taxes.

Our physical circulation for March was 3234 items checked out.

The Library is still issuing Library cards to new patrons moving to the area. This last 6-8 months has been record numbers of new Library cards issued. I have never seen this many in all the years I have worked here. We use to give out 3-6 cards a month.

The prices of everything today are affecting many people and Libraries are being utilized more frequently. We have patrons telling us they have cancelled cable, newspaper and magazine subscriptions to save money and are so happy they can use our facility for these items.

We issued 58 new patron Library cards for the month of March. People are still relying on the library for books, movies, internet, newspapers, magazines and other resources we offer.

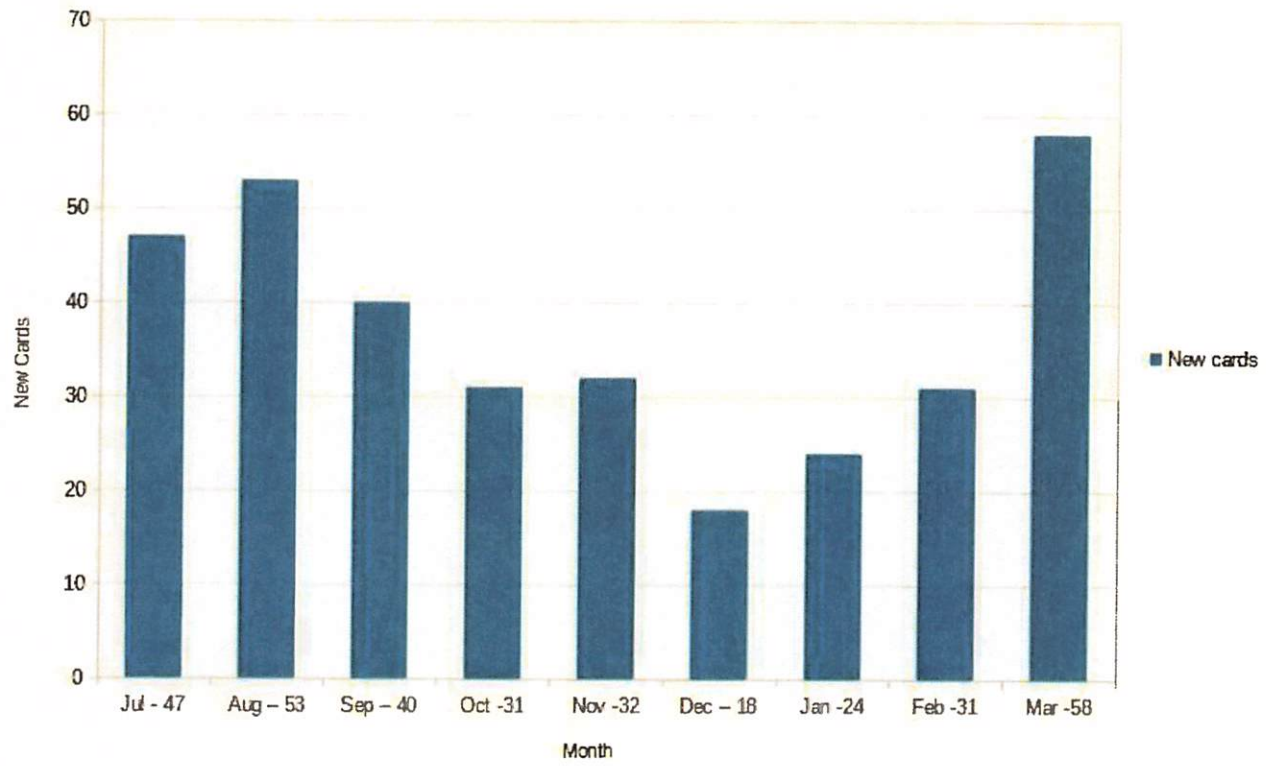
I have included a graph of the new patrons cards issued for the last nine months.

Any questions can be e-mailed to me at: [kpldirector@gmail.com](mailto:kpldirector@gmail.com)

Respectfully submitted

Barbara T.

KPL New Cards



## Kingston Library Board

### March 9, 2023 Meeting Minutes

**Attendees:** Kerry Willett, Jinx Watson, Savannah Washam, Doug Wilson, Kelli Smith, Barbara Thorbjornsen; Lucy Johnson, City Council Representative; Nikki Branam-Snyder, Regional Assistant Director  
Michelle Kelley, City of Kingston Finance Director  
Melanie Harmon, Kingston Public Library patron

Chairwoman Kerry Willett called the meeting to order. Jinx Watson made a motion to approve the minutes from the previous meeting. Savannah Washam seconded the motion, and the minutes from the February 2023 meeting were approved as written.

#### **Treasurer's Report:**

Michelle Kelley, City of Kingston Finance Director, attended part of the meeting and reported that Kingston Public Library's (KPL) current balance in the Assigned Library Donation Fund is \$44,236.77

Barbara reported the following money was received and turned in to Michelle for deposit:

- \$84.25 donations received at KPL during the month of February
- \$3,777.00 refund from the State Tech Grant received and deposited through the city in the Assigned Library Donation Fund
- \$1,250 County MOE money

## **Regional Library Report:**

- Nikki Branam-Snyder provided information on upcoming training courses
- Trustees were again challenged to complete the online Trustee Certification course this year. Completion of the course helps the library meet a standard in the Tennessee Standards for Public Libraries (*“By the end of their first year, all library board members will have completed the Tennessee Trustee Certification Program”*). In addition, completion can help boost KPL’s eligibility for receiving future grant money.
- “Standards for Budgets” information from the Tennessee Standards for Public Libraries was provided as guidance regarding budget planning.
- Nikki suggested that in planning for the upcoming budget, adding a line item for “Technology” might prove beneficial. This would designate a specific amount of money for future Tech Grant purchases, and could eliminate the need to use funds from other areas (such as Office Supplies) to make technology purchases.
- Merit raises might also be considered as a future line item. Currently any merit raises would have to be taken from another part of the library budget.
- The board may want to schedule a meeting with the City Finance Director and/or other appropriate officials to present a revised budget request for the upcoming year. Barbara states no changes have been made to the KPL budget in several years, other than a \$5,000 increase from the city to the total budget. The Regional Library can provide assistance with data on salaries and other budget items.
- The Regional Library can also provide materials on “Succession Planning” to assist with preparations for the future.



## **Director's Report:**

- Barbara is working with a craftsman to have several new bookshelves built, as approved in February's meeting.
- An average of 30-40 library cards have been issued monthly to new patrons for approximately 8 months.

## **Old Business:**

Discussion continues on the benefits of KPL Board members attending City Council meetings. A tentative schedule for attendance is as follows:

April 4 Planning Meeting / April 11 Council Mtg. - Doug & Savannah

May 2 Planning Mtg. / May 9 Council Mtg. - Kerry & Jinx

June 6 Planning Mtg. / June 13 Council Mtg. - Savannah & Kelli

August 1 Planning Mtg. / August 8 Council Mtg. – Kelli

## **New Business:**

Barbara received a letter from City Manager, David Bolling, regarding books that were being challenged in other libraries. KPL has an "Unattended Child Policy" which states that the library is not responsible for materials read, viewed, or checked out by unattended minor children. The information is on the Library Card Application form. There is also an American Library Association policy that addresses books or other materials that may be challenged.

**Public:**

Melanie Harmon, a long-time KPL patron, shared her observations from time spent in the library. Ms. Harmon praised Barbara and the entire staff for being friendly and efficient. She states they are “a great team, doing a wonderful job, with Barbara in the lead.” Ms. Harmon also pointed out Barbara’s years of experience and extensive knowledge of the library and all things associated with it.

**Next Meeting:** April 13, 2023

**ALSO** the Kingston Library Board will meet on March 20, 2023 @ 5pm in the KPL Conference Room to administer personnel evaluations.

**Kingston Beautification Committee**  
**Meeting Minutes**  
**March 6,2022**  
**5:00pm**

**Call to order**

The meeting was called to order by Tara Stockton

**Roll Call**

Tara Stockton, Sue Collins, Judy Yeager, Harriot Walker, Cole Silvers, Teresa Kirkham

**Approval of Minutes**

Review and Approval of minutes=All.

**Ongoing (Unfinished) Business and Status Updates**

- Welcome Gateway Sign- updates from state and on budget workshop
- Suggestions on Veterans Park Location or Veteran Mural Location
- Planter boxes- begonias, Petunias, Lantana (waiting till weather stayed above 40 degrees)
- Discussion of AARP Grant- Apply for Crosswalks

**Updates from Codes Enforcement**

- No updates at this time

**Adjournment**

Motion by Judy and seconded by Cole

**ELECTRIC POWER BOARD OF ROCKWOOD  
MEETING AGENDA  
MARCH 21, 2023  
ROCKWOOD ELECTRIC UTILITY – TRAINING ROOM  
4:30 PM – 5:30 PM**

**ROLL CALL — CHILDS, DAVIS, LAYNE, McCULLOUGH, and REED**

<b><u>ACTIVITY</u></b>	<b><u>ACTION</u></b>
Minutes from Board Meeting on February 28, 2023	Approval
January 2023 Financial Statements	Approval
January 2023 Budget Report	Acceptance
February 2023 Accounts Payable	Acceptance
Manager’s Report	Acceptance
Visitor Comments	

**Old:**

1. None	Approval
---------	----------

**New:**

1. New Purchases	Approval
2. New Projects	Approval
3. City of Kingston “Smokin’ the Water” Sponsorship	Approval
4. City of Rockwood “Rockin’ the Ramp” Sponsorship	Approval
5. Bad Debts	Approval

**Announcements**

**April 18, 2023 – Legal Update; Sharon Reynolds Clark (TBD)**

**April 18, 2023 - Board Meeting following legal counsel update**

**May 18, 2023 - Board Meeting at 4:30 pm (Chris Mitchell Management Consultants)**

**Adjourn**



The regular meeting of the Rockwood Electric Utility Power Board was called to order at 4:30 p.m. on February 28, 2023. Following a prayer and the Pledge of Allegiance, Chairman McCullough called the meeting to order. Board members present were Childs, Davis, Layne, McCullough, and Reed. Chairman McCullough recognized a quorum.

A motion was made by Davis, seconded by Layne to approve the minutes as recorded for the meeting on January 17, 2023. All voted yes.

A motion was made by Childs, seconded by Reed to approve the December 2022 Financial Statements. Manager Bear noted that overall December was not a good month with net income being negative. However, the cash position of the utility remains in good standing. We are ahead of budget in our revenue less power cost and our O&M expenses for the fiscal year through December 2022 are below budget. Marsha O'Keefe noted that for the month of January 2023, cash slightly increased and net income for the month of January 2023 was over \$500,000. All voted yes.

A motion was made by Layne, seconded by Davis to accept the Budget Report. All voted yes.

A motion was made by Layne, seconded by Davis to accept the January 2023 Accounts Payable. All vote yes.

As part of the his report, Manager Bear gave an update to the Board on the following:

- Manager Bear welcomed Randy Childs back to the Board. On January 23, 2023, the City of Rockwood accepted a resolution to appoint Mr. Childs to serve as the Kingston representative for the term of January 24, 2023 to November 30, 2026.
- Manager Bear announced the retirement of Kelly Pipkin after 27 years of service as a journeyman lineman. A luncheon to celebrate his retirement and REU's quarterly luncheon will be held on March 9, 2023 in connection with our safety meeting.
- Charles Huddleston, Sr. VP of Engineering at CSA, will be here on March 10<sup>th</sup> to demonstrate new software which will allow updating of GIS and utility assets in the field.
- Testing of cable at Kingston I-40 lighting is underway. The City of Kingston is wanting to improve the lighting and upgrade it to LED fixtures.
- DOE is proposing new energy efficiency standards for distribution transformers. This will further exacerbate and frustrate transformer production. Pricing and long lead times will get worse.
- Sharon Clark will not be available in March for a legal update. Manager Bear is checking her availability for the April 18, 2023 Board meeting.

A motion was made by Layne, seconded by Childs to accept the Manager's Report. All voted yes.

There were no Visitor Comments.

There was no Old Business.

A motion was made by Reed, seconded by Childs to ratify and/or approve items 1.a through 1.i on the Manager's Report. Purchases included:

- a. Pole-mounted distribution transformers from Sunbelt Solomon Services, LLC. The total cost is **\$32,920.00**. These are re-manufactured transformers but we felt it necessary to order these to keep a flow of transformers coming into our inventory.
- b. We have ordered connectors and fiber-optic transceivers for the relay upgrade projects at Kingston, Burke Mill, and Buck Creek Substations. The Board has already approved the project(s) and the replacement relays were ordered and should be received in March/April. Additional equipment is needed for communications with the relays for SCADA and engineering access. The cost is **\$6,435.82** which includes the termination kit. The supplier is Power Connections, Inc. We also need to order the optical fiber cable. We do not have enough from prior projects. The cost for 2,000 ft. is **\$6,060.00** if we purchase it from Graybar. The cost is **\$6,148.80** if we purchase it from Power Connections, Inc. It makes more sense to purchase it from the same supplier that we are getting the connectors from to avoid potential problems when splicing.
- c. We finally received the updated pricing and the configuration for communications modules for various forms and classes of meters. The cost is **\$88,113.60**. The supplier is WESCO.
- d. One of our suppliers was able to quote us pricing and accept a purchase order for twenty (20), 50 KVA, single phase, pad mount transformers which will be dedicated to the Rockwood RV & Marina Project. Gresco Supply, Inc. is the supplier and there is a strong possibility of us receiving the transformers in June/July to keep from affecting completion of the project. The cost is **\$87,900.00**.
- e. After a prior order was cancelled (see e-mail to Board on 1/27/2023), we placed an order with Gresco for 136 pad mount transformers for **\$563,264** with a **55-60 week delivery**.
- f. Based on the Board's direction last month, we were able to find and purchase two Ford Explorers from Ted Russell Ford in Knoxville at a cost of **\$103,188.76**. Truck #4 has been surplused to the City of Rockwood based on previous board action.
- g. We need to go ahead and place an order for single- and three-phase junction/sectionalizing cabinets for inventory. We will be using several from our stock for the Rockwood RV & Marina project. The lead time is 32-36 weeks. The cost is **\$36,254.00**. The supplier is Power Supply Company, LLC.
- h. Primary pedestals for single-phase, pad mount transformers. The cost is **\$24,960.00** for a total of 48 pedestals for inventory. The supplier is Power Supply Company, LLC.
- i. URD Secondary pedestals. The cost is **\$17,616.00**. The supplier is WESCO.

All voted yes.

There were no new projects.

A motion was made by Davis, seconded by Layne to approve a Professional Services Agreement and scope of work with CSA to assist with redesign of our SCADA System. The total cost is estimated to be \$9,000 plus travel and expense. All voted yes.

A motion was made by Layne, seconded by Reed to approve the recommendation from Manager Bear to add an additional \$10,000 to Capital Budget for upgrades to our network servers, which

includes our Automated Metering Infrastructure server. This would bring the total Capital Budget item to \$100,000. If costs exceed the budget after we get bids/quotes, Manager Bear will bring back to Board for additional approval. All voted yes.

A motion was made by Davis, seconded by Childs to approve the recommendation from Manager Bear to accept the proposals from Power Centric Solution, LLC to do engineering services to prepare single-line and wiring diagrams for relay change outs at the Kingston Substation in the amount of \$13,710 and services for Burke Mill and Buck Creek Substations in the amount of \$32,700. A total of \$46,410. All voted yes. The Board requested that invoices be received periodically, rather than a lump sum.

A motion was made by Layne, seconded by Reed to approve a pole attachment agreement with Ben Lomand Communication, Inc. Larry Cash of Miller & Martin prepared the agreement and it is consistent with other pole attachment agreements which REU has on file. All voted yes.

A motion was made by Reed, seconded by Layne to approve posting two (2) job positions in-house. One is for the vacant lineman position which has been vacated because of Kelly Pipkin's retirement. The other is for a vacant engineering position. If there is no interest by an incumbent employee to enter into the lineman apprentice program and the job is posted externally, REU will probably be looking at a minimum 2<sup>nd</sup> or 3<sup>rd</sup> year apprentice. REU does have an intern that has expressed interest in the engineering position. All voted yes.

A motion was made by Layne, seconded by Childs to approve the write-off of uncollectible debts for the period of November 2022 in the amount of \$2,190.91 and noted that bad debts collected for January 2023 were \$1,179.26. All voted yes.

Chairman McCullough announced the next Board meeting will be Tuesday, March 21, 2023 at 4:30 p.m.

Manager Bear informed the Board that Chris Mitchell will attend the Board meeting on May 18, 2023.

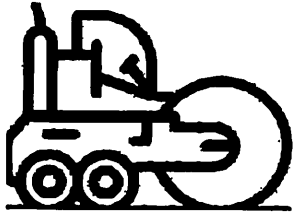
Manager Bear was instructed to add two sponsorships to the March agenda for the Board's consideration. The first one is to sponsor the City of Kingston's "Smokin' the Water" 4<sup>th</sup> of July celebration and the other one is the City of Rockwood's "Rockin' the Ramp". Manager Bear was asked to find out what the sponsorship levels were for these events last year.

A motion was made by Childs, seconded by Davis to adjourn. All voted yes.

Chairman  
Wade McCullough

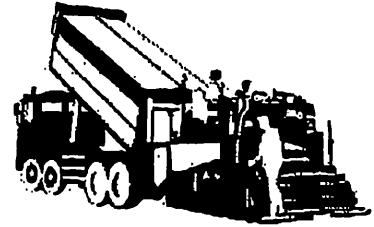
Secretary/Treasurer  
Don Layne

Recorded by M. O'Keefe



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## UTILITY PLANT

Description	Item	January 2023	January 2022
Electric Plant	1	\$68,434,918.14	\$67,364,894.16
Less Depreciation	2	\$20,884,024.00	\$19,745,390.22
<b>TOTAL</b>	<b>3</b>	<b>\$47,550,894.14</b>	<b>\$47,619,503.94</b>
Unamortized Acquisition Adjustment	4	\$0.00	
Other Utility Plant - Net	5	\$0.00	
<b>TOTAL PLANT - NET</b>	<b>6</b>	<b>\$47,550,894.14</b>	<b>\$47,619,503.94</b>

## OTHER PROPERTY AND INVESTMENTS

Description	Item	January 2023	January 2022
Non-Utility Property - Net	7	\$0.00	
Other Investments	8	\$74,878.23	\$47,345.17
Sinking Funds	9	\$0.00	
Depreciation Funds	10	\$0.00	
Other Special Funds	12	\$6,111,848.00	\$6,092,384.00
<b>TOTAL</b>	<b>13</b>	<b>\$6,186,726.23</b>	<b>\$6,139,729.17</b>

## CURRENT AND ACCRUED ASSETS

Description	Item	January 2023	January 2022
General Cash and Temporary Cash Investments	14	\$9,654,731.68	\$8,014,349.46
Accounts Receivable	15	\$2,811,801.79	\$2,711,732.47
Materials and Supplies	16	\$654,933.55	\$473,640.87
Prepayments	17	\$273,122.90	\$278,995.83
Other Current Assets	18	\$784,687.27	\$983,897.99
<b>TOTAL</b>	<b>19</b>	<b>\$14,179,277.19</b>	<b>\$12,462,616.62</b>

## DEFERRED DEBITS

Description	Item	January 2023	January 2022
Debt Expense	20	\$0.00	
Preliminary Survey	21	\$0.00	
Clearing Accounts	22	\$0.00	
Energy Service Loans Receivables	24	\$45,072.65	\$74,530.51
Deferred Costs on TVA Leases	25	\$0.00	
Other Deferred Debits	26	\$0.00	
<b>TOTAL</b>	<b>27</b>	<b>\$45,072.65</b>	<b>\$74,530.51</b>

## TOTAL ASSETS AND OTHER DEBITS

Description	Item	January 2023	January 2022
<b>TOTAL ASSETS AND OTHER DEBITS</b>	<b>28</b>	<b>\$67,961,970.21</b>	<b>\$66,296,380.24</b>

## ADDITIONAL INFORMATION

Description	Amount
CFC or CoBank Investments Included in Item No. 8	\$74,878.23
Construction Work In-Progress Included in Item No. 1	\$558,039.58
Construction Fund Included in Item No. 12	\$0.00
Total Miles of Distribution Lines	0.00
Total Miles of Transmission Lines	0.00



## CAPITAL

Description	Item	January 2023	January 2022
Membership Certificates	30	\$0.00	

## UNAPPROPRIATED EARNINGS

Description	Item	January 2023	January 2022
End of Previous Year	--	\$49,907,296.39	\$47,398,087.44
Retained Earnings Adjustment	--	\$0.00	
Beginning of Year	33A	\$49,907,296.39	\$47,398,087.44
Current Year	34A	\$1,290,134.41	\$1,688,865.44
<b>TOTAL</b>	<b>35A</b>	<b>\$51,197,430.80</b>	<b>\$49,086,952.88</b>

## UNAPPROPRIATED UNDISTRIBUTED SUBSIDIARY EARNINGS

Description	Item	January 2023	January 2022
End of Previous Year	--		
Retained Earnings Adjustment	--	\$0.00	
Beginning of Year	33B		
Current Year	34B		
<b>TOTAL</b>	<b>35B</b>		

## TOTAL UNAPPROPRIATED EARNINGS AND UNAPPROPRIATED UNDISTRIBUTED SUBSIDIARY EARNINGS

Description	Item	January 2023	January 2022
<b>Total</b>	<b>--</b>	<b>\$51,197,430.80</b>	<b>\$49,086,952.88</b>

## LONG-TERM DEBT

Description	Item	January 2023	January 2022
RUS	36	\$0.00	
CFC	37	\$0.00	
CoBank	38	\$0.00	
Bonds and Other Long-Term Debt	39.1	\$2,500,000.00	\$3,000,000.00
TVA	39.3	\$0.00	
Debt Premium and Discount	40	\$23,620.88	\$28,345.04
<b>TOTAL</b>	<b>41</b>	<b>\$2,523,620.88</b>	<b>\$3,028,345.04</b>

## OTHER NON-CURRENT LIABILITIES

Description	Item	January 2023	January 2022
Postretirement Benefits	39.2	\$6,456,015.38	\$6,604,945.59
Energy Service Loans - Advances	42	\$42,229.39	\$71,687.25
Energy Service Loans - Other	43	\$0.00	
<b>TOTAL</b>	<b>44</b>	<b>\$6,498,244.77</b>	<b>\$6,676,632.84</b>

### CURRENT AND ACCRUED LIABILITIES

Description		Item	January 2023	January 2022
TVA Notes Payable		45.1	\$0.00	
Other Notes Payable		45.2	\$0.00	
Accounts Payable		46	\$5,479,734.77	\$5,423,561.50
Customer Deposits		47	\$1,567,674.47	\$1,450,558.45
Taxes and Equivalents Accrued		48	\$4,715.97	\$1,336.24
Interest Accrued - RUS		49	\$0.00	
Interest Accrued - CFC		50	\$0.00	
Interest Accrued - CoBank		51	\$0.00	
Interest Accrued - TVA		52.1	\$0.00	
Interest Accrued - Other		52.2	\$4,218.75	\$4,843.75
Other Current Liabilities		53	\$643,714.11	\$625,965.14
<b>TOTAL</b>		<b>54</b>	<b>\$7,700,058.07</b>	<b>\$7,506,265.08</b>

### DEFERRED CREDITS

Description		Item	January 2023	January 2022
Advances for Construction - Refundable		55	\$0.00	
Other Deferred Credits		56	\$42,615.69	(\$1,815.60)
<b>TOTAL</b>		<b>57</b>	<b>\$42,615.69</b>	<b>(\$1,815.60)</b>

### TOTAL LIABILITIES AND OTHER CREDITS

Description		Item	January 2023	January 2022
<b>TOTAL LIABILITIES AND OTHER CREDITS</b>		<b>58</b>	<b>\$67,961,970.21</b>	<b>\$66,296,380.24</b>



### OPERATING REVENUE

Description	Item	January 2023	Year to Date
Electric Sales Revenue (Page 7, Item 332)	59	\$3,591,733.32	\$23,731,689.53
Revenue From Late Payments	60	\$12,982.48	\$94,235.74
Miscellaneous Service Revenue	61	\$3,600.00	\$26,105.00
Rent From Electric Property	62	\$54,936.06	\$384,552.42
Other Electric Revenue	63	\$5.00	\$35.00
<b>TOTAL OPERATING REVENUE</b>	<b>64</b>	<b>\$3,663,256.86</b>	<b>\$24,236,617.69</b>

### PURCHASED POWER

Description	Item	January 2023	Year to Date
<b>TOTAL POWER COST (PAGE 7, ITEM 342)</b>	<b>65</b>	<b>\$2,379,014.96</b>	<b>\$17,370,359.31</b>

### OPERATING EXPENSE

Description	Item	January 2023	Year to Date
Transmission Expense	66	\$0.00	
Distribution Expense	67	\$109,250.63	\$832,380.07
Customer Accounts Expense	68	\$65,796.31	\$424,781.88
Customer Service and Informational Expense	69	\$900.00	\$6,300.00
Sales Expense	70	\$0.00	\$1,598.65
Administrative and General Expense	71	\$222,410.32	\$1,686,677.06
<b>OPERATING EXPENSE</b>	<b>72</b>	<b>\$398,357.26</b>	<b>\$2,951,737.66</b>

### MAINTENANCE EXPENSE

Description	Item	January 2023	Year to Date
Transmission Expense	73	\$0.00	
Distribution Expense	74	\$108,378.04	\$790,670.95
Administrative and General Expense	75	\$4,878.84	\$17,342.08
<b>MAINTENANCE EXPENSE</b>	<b>76</b>	<b>\$113,256.88</b>	<b>\$808,013.03</b>

### OTHER OPERATING EXPENSE

Description	Item	January 2023	Year to Date
Depreciation Expense	77	\$139,874.30	\$974,453.34
Amortization of Acquisition Adjustment	78	\$0.00	
Taxes and Tax Equivalents	79	\$96,563.63	\$788,513.44
<b>OTHER OPERATING EXPENSE</b>	<b>80</b>	<b>\$236,437.93</b>	<b>\$1,762,966.78</b>

### TOTAL OPERATING EXPENSE AND PURCHASED POWER

Description	Item	January 2023	Year to Date
<b>TOTAL OPERATING EXPENSE AND PURCHASED POWER</b>	<b>81</b>	<b>\$3,127,067.03</b>	<b>\$22,893,076.78</b>

### INCOME

Description	Item	January 2023	Year to Date
Operating Income (Item 64, Less Item 81)	82	\$536,189.83	\$1,343,540.91
Other Income	83	\$0.00	\$15,812.87
<b>TOTAL INCOME</b>	<b>84</b>	<b>\$536,189.83</b>	<b>\$1,359,353.78</b>
Miscellaneous Income Deductions	85	\$0.00	\$9,639.19
<b>NET INCOME BEFORE DEBT EXPENSE</b>	<b>86</b>	<b>\$536,189.83</b>	<b>\$1,349,714.59</b>

**DEBT EXPENSE**

Description	Item	January 2023	Year to Date
Interest on Long-Term Debt - RUS	87	\$0.00	
Interest on Long-Term Debt - CFC	88	\$0.00	
Interest on Long-Term Debt - CoBank	89	\$0.00	
Interest on Long-Term Debt - Other	90.1	\$4,832.69	\$62,335.94
Interest - TVA	90.2	\$0.00	
Other Interest Expense	92	\$0.00	
Amortization of Debt Discount and Expense	93	\$0.00	
Amortization of Premium on Debt - Credit	94	(\$393.68)	(\$2,755.76)
<b>TOTAL DEBT EXPENSE</b>	<b>95</b>	<b>\$4,439.01</b>	<b>\$59,580.18</b>

**NET INCOME**

Description	Item	January 2023	Year to Date
Net Income Before Extraordinary Items and Subsidiary Earnings (Item 86, Less Item 95)	96	\$531,750.82	\$1,290,134.41
Extraordinary Items	97	\$0.00	
Subsidiary Earnings	97.1	\$0.00	
<b>NET INCOME</b>	<b>98</b>	<b>\$531,750.82</b>	<b>\$1,290,134.41</b>



### CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES

Description	January 2023	January 2022
Net Income	\$1,290,134.41	\$1,688,865.44
<b>Adjustments to Reconcile Net Income to Net Cash:</b>		
Depreciation	\$974,453.34	\$962,270.59
<b>Amortization of:</b>		
Acquisition Adjustment		
Additions to TVA Leases		
Debt Premium or Discount	(\$2,755.76)	(\$2,755.76)
<b>Changes in Current and Deferred Items:</b>		
Accounts Receivable	(\$494,983.55)	(\$564,794.74)
Materials and Supplies	(\$67,653.66)	(\$17,739.20)
Prepayments and Other Current Assets	\$192,473.88	(\$140,151.17)
Deferred Debits		
Accounts Payable	\$428,175.65	\$1,128,748.42
Customer Deposits	\$59,950.00	\$87,890.74
Taxes and Interest Accrued	\$8,934.72	\$6,179.99
Other Current Liabilities	(\$304,066.67)	(\$515,299.85)
Deferred Credits	\$36,607.39	\$1,455.97
Retained Earnings Adjustments		
<b>NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES</b>	<b>\$2,121,269.75</b>	<b>\$2,634,670.43</b>

### CASH PROVIDED BY (USED IN) INVESTING ACTIVITIES

Description	January 2023	January 2022
Change in Net Plant	(\$1,242,309.33)	(\$1,348,498.07)
Net Change in Other Property and Investment		
Energy Service Loans Receivable	\$19,458.33	\$18,827.27
<b>NET CASH PROVIDED BY (USED IN) INVESTING ACTIVITIES</b>	<b>(\$1,222,851.00)</b>	<b>(\$1,329,670.80)</b>

### CASH PROVIDED BY (USED IN) FINANCING ACTIVITIES

Description	January 2023	January 2022
Change in Long-Term Debt	(\$378,411.14)	(\$506,693.34)
Notes Payable		
Memberships		
Energy Service Loans Advances	(\$19,458.33)	(\$18,827.27)
Post Retirement Benefit Adjustments	\$344,167.38	\$512,561.59
<b>NET CASH PROVIDED BY (USED IN) FINANCING ACTIVITIES</b>	<b>(\$53,702.09)</b>	<b>(\$12,959.02)</b>

### NET INCREASE (DECREASE) IN CASH AND TEMPORARY INVESTMENTS

Description	January 2023	January 2022
<b>NET INCREASE (DECREASE) IN CASH AND TEMPORARY INVESTMENTS</b>	<b>\$844,716.66</b>	<b>\$1,292,040.61</b>
CASH AND TEMPORARY INVESTMENTS BEGINNING OF YEAR	\$8,810,015.02	\$6,722,308.85
CASH AND TEMPORARY INVESTMENTS END OF YEAR	\$9,654,731.68	\$8,014,349.46



### STATISTICAL DATA - REVENUE

Class of Service	Item	January 2023	Year to Date
Residential	100	\$2,242,348.94	\$14,014,469.66
Gen. Power - 50 kW & Under	101	\$473,664.42	\$3,166,965.22
Gen. Power - Over 50 kW	102	\$819,593.53	\$6,152,381.77
Street and Athletic - Codes 72, 73 & 74	103	\$19,295.63	\$133,569.35
Outdoor Lighting - Codes 75, 77 & 78	104	\$36,830.80	\$264,303.53
<b>SUBTOTAL</b>	<b>330</b>	<b>\$3,591,733.32</b>	<b>\$23,731,689.53</b>
Unbilled Revenue	331	\$0.00	
<b>TOTAL (PAGE 3, ITEM 59)</b>	<b>332</b>	<b>\$3,591,733.32</b>	<b>\$23,731,689.53</b>

### STATISTICAL DATA - KILOWATT-HOURS SOLD

Class of Service	Item	January 2023	Year to Date
Residential	107	17,729,912	103,264,227
Gen. Power - 50 kW & Under	108	3,078,883	19,570,578
Gen. Power - Over 50 kW	109	8,049,974	56,263,409
Street and Athletic - Codes 72, 73 & 74	110	128,709	828,592
Outdoor Lighting - Codes 75, 77 & 78	111	186,533	1,323,705
<b>TOTAL</b>	<b>335</b>	<b>29,174,011</b>	<b>181,250,511</b>
Kilowatt-hours for Own Use	113	41,834	259,228
<b>TOTAL KILOWATT-HOURS SOLD AND USED</b>	<b>114</b>	<b>29,215,845</b>	<b>181,509,739</b>
Kilowatt-hours in Unbilled Revenue (Items 331) Above	336	0	

### STATE & LOCAL SALES TAX ON ABOVE REVENUE (OPTIONAL)

	State	Sales Tax
<b>Total</b>		

### AMOUNTS EXCLUDED FROM RATE SCHEDULE REVENUE

Description	Item	Credits	Green Power Revenue
Green Power-Res	807		\$0.00
Green Power-GP < 50kW	808		\$0.00
Green Power-GP > 50kW	809		\$0.00
Gen Partners-Res	800	\$326.39	
Gen Partners-GP < 50kW	801	\$366.54	
Gen Partners-GP > 50kW	802	\$746.70	
SMC/GMC	803	\$0.00	
EGC	804	\$0.00	
VCP	805	\$0.00	
VII/VIP (IC)	806	\$0.00	

### PURCHASED POWER - AMOUNT

Description	Item	January 2023	Year to Date
Purchased Power (TVA)	115	\$2,379,014.96	\$17,370,359.31
Facilities Rental (TVA)	116	\$0.00	
Other Charges/Credits (TVA)	117	\$0.00	
<b>TOTAL FROM TVA</b>	<b>118</b>	<b>\$2,379,014.96</b>	<b>\$17,370,359.31</b>
Other Purchased Power	218	\$0.00	
<b>SUBTOTAL</b>	<b>340</b>	<b>\$2,379,014.96</b>	<b>\$17,370,359.31</b>
Unbilled Purchases	341	\$0.00	
<b>TOTAL (PAGE 3, ITEM 65)</b>	<b>342</b>	<b>\$2,379,014.96</b>	<b>\$17,370,359.31</b>

**PURCHASED POWER - KILOWATT-HOURS PURCHASED**

Description	Item	January 2023	Year to Date
Purchased Power (TVA)	119	28,911,678	191,918,658
<b>TOTAL FROM TVA</b>	<b>122</b>	<b>28,911,678</b>	<b>191,918,658</b>
Other Purchased Power	222	0	
<b>TOTAL</b>	<b>345</b>	<b>28,911,678</b>	<b>191,918,658</b>
Less Kilowatt-hours Sold and Used (Item 114)	123	29,215,845	181,509,739
Line Losses and Kilowatt-hours Unaccounted for	124	-304,167	10,408,919
Percent of Losses to Purchases (2 Decimal Places)	125	-1.05%	5.42%
Cost per Kilowatt-hour Including Facilities Rental (cents)	127	8.23	9.05
Kilowatt-hours in Unbilled Purchases (Item 341) Above	346	0	

**OTHER PURCHASED POWER**

Purchased Power From	Contract No.	Dates

**NUMBER OF CUSTOMERS**

Class of Service	Item	January 2023	January 2022
Residential	675	11,947	11,800
Gen. Power - 50 kW & Under	680	2,946	2,901
Gen. Power - Over 50 kW	685	132	130
Street and Athletic - Codes 72, 73 & 74	690	37	41
Outdoor Lighting - Code 78	693	131	134
<b>TOTAL</b>	<b>694</b>	<b>15,193</b>	<b>15,006</b>
Special Outdoor Lighting - Code 75	696	0	
Outdoor Lighting - Code 77	697	2,153	2,154

 2/24/23  
Manager of Accounting

**AGENDA**  
**RCECD 911 QUARTERLY BOARD MEETING**  
**March 23, 2023 9:00 AM**

**CALL TO ORDER**

Approval of minutes of December 8, 2022  
Approval Special Called meetings minutes December 15, 2022  
Approval of December, January, February financial reports  
Approval of Third Quarter 22/23 Budget Amendments

**PUBLIC COMMENT**

**COMPTROLLER**

February 2023 Fund Balances  
Building Fund Closed – funds moved to Revenue Fund  
TCRS Contribution

**PERSONNEL COMMITTEE**

General Report

**BUDGET AND FINANCE COMMITTEE**

Chairman Report – Met March 17, 2023

**BUILDING/ EQUIPMENT COMMITTEE**

General Report

**CHAIRMAN**

General report  
USDA Loan Closure – January 26, 2023

**DIRECTOR'S REPORT**

General report  
New I T Director  
Regions Credit Card

**OLD BUSINESS**

**NEW BUSINESS**



FUND BALANCES	
As of February 28, 2023 the following are the funds we have on hand	
REVENUE FUND	\$ 2,942,680.45
OPERATING ACCOUNT	\$ 132,876.21
Building Project /USDA Loan Account -- Closed 2/7/2023	\$ -
<b>TOTAL CASH FUNDS</b>	<b>\$ 3,075,556.66</b>
<b>DESIGNATED FUNDS:</b>	
New Capital (Appr.1/27/22)	\$ 16,325.30
800 MHZ SYSTEM MAINTENANCE (IN/OUT MONEY)	\$ 32,876.55
USDA Reserve Account (10 year )	\$ 854.70
FOR USDA RESERVE LOAN ACCOUNT (Transfer to Bldg. Acct. Pmts)	\$ 173,771.56
Certificate of Deposit money(To be applied to loan)	\$ 63,867.48
Sale of Cardiff Valley Rd (To be applied to loan)	\$ 278,027.50
ESTIMATED 3 MONTHS RESERVE	\$ 350,000.00
<b>TOTAL DESIGNATED FUNDS</b>	<b>\$ 915,723.09</b>
<b>TOTAL UN-DESIGNATED FUNDS</b>	<b>\$ 2,159,833.57</b>
We are receiving ECB payments of \$106,753 every two months We are receiving ECB subsidy of \$41,687 every two months ECB Statute 130 Excess Funds Distribution is once a year typically	
* Account was closed money was transferred to Revenue Account amounts were returned to revenue undesignated funds total	

APPROVED BY BOARD 3/24/2022						
2nd Qtr Amendment Approved 12/8/22	2022-2023	BUDGET	ACTUAL	OVER(UNDER)	ACTUAL	OVER(UNDER)
	BUDGET	MONTHLY	REC/PAY OUT	MONTH	YEAR	YEAR
REVENUES				February		
3010 TCA Section 7-86-303 Receipts	640,518	106,753.00	106,753.00	0.00	427,012.00	(213,506.00)
3020 TCA Section 7-86-130 Receipts	295,122	49,187.00	41,687.00	(7,500.00)	281,442.00	(13,680.00)
3060 Local Government Contracts	708,496	59,041.33	51,379.93	(7,661.40)	464,669.38	(243,826.62)
3070 Contracted Services	49,785	4,148.75	4,148.75	0.00	33,190.00	(16,595.00)
3080 Sales & Fees	250	20.83	57.40	36.57	251.62	1.62
5002 Interest Income	240	20.00	24.16	4.16	226.08	(13.92)
5099 Other Non-Operating Revenue	42,566	3,547.17	1,112.39	(2,434.78)	46,748.22	4,182.22
<b>TOTAL ESTIMATED REVENUE</b>	<b>1,736,977</b>	<b>222,718.08</b>	<b>205,162.63</b>	<b>(17,555.45)</b>	<b>1,253,539.30</b>	<b>(483,437.70)</b>
=====						
SALARIES AND WAGES						
4001 Director	66,586	5,548.83	5,115.38	(433.45)	34,275.47	(32,310.53)
4002 Administrative Personnel	128,438	10,703.17	9,879.84	(823.33)	83,860.26	(44,577.74)
4004 Telecommunicators	448,949	37,412.42	24,681.14	(12,731.28)	253,356.74	(195,592.26)
4005 Dispatch Supervisor Personnel	83,820	6,985.00	3,664.61	(3,320.39)	28,113.38	(55,706.62)
4006 Mapping/Addressing Personnel	52,115	4,342.92	4,222.90	(120.02)	34,195.24	(17,919.76)
4007.4 Janitor	6,206	517.17	399.66	(117.51)	2,189.94	(4,016.06)
4012 I.T. Personnel	52,020	4,335.00	2,849.04	(1,485.96)	36,911.59	(15,108.41)
4013.12 Compensated Absences	21,673	1,806.08	148.24	(1,657.84)	13,010.56	(8,662.44)
4099.11 Other Payroll Costs	11,719	976.58	0.00	(976.58)	11,392.25	(326.75)
4101 Social Security	54,474	4,539.50	3,117.03	(1,422.47)	30,682.74	(23,791.26)
4102 Medicare	12,638	1,053.17	728.97	(324.20)	7,175.79	(5,462.21)
4104 Medical Insurance	155,500	12,958.33	13,417.80	459.47	99,103.05	(56,396.95)
4106.21 Other Insurance-Life	1,368	114.00	85.75	(28.25)	696.25	(671.75)
4107 Unemployment Compensation	1,764	147.00	0.00	(147.00)	163.08	(1,600.92)
4108 Pension Expense	45,150	3,762.50	2,612.84	(1,149.66)	25,129.08	(20,020.92)
4109 Other Postemployment Benefits	6,000	500.00	0.00	(500.00)	2,166.00	(3,834.00)
ADMINISTRATION						
4203 Audit Services	10,441	870.08	0.00	(870.08)	10,350.00	(91.00)
4204 Accounting/Bookkeeping Services	4,326	360.50	380.00	19.50	2,830.00	(1,496.00)
4208 Contracts with Vendors	380	31.67	0.00	(31.67)	0.00	(380.00)
4217 Legal Services	9,400	783.33	0.00	(783.33)	1,095.94	(8,304.06)
4229 Lease/Rental-Admin. Equip/furn/fixt	2,640	220.00	242.00	22.00	1,848.00	(792.00)
4232 Advertising	500	41.67	0.00	(41.67)	52.00	(448.00)
4233 Awards to Employees and Others	750	62.50	0.00	(62.50)	65.00	(685.00)
4237 Dues and Memberships - Admin.	5,392	449.33	0.00	(449.33)	5,154.00	(238.00)
4238 Employee Test/Exams - Admin	420	35.00	0.00	(35.00)	410.00	(10.00)
4239 Equipment - General (non-capitalized)	1,500	125.00	0.00	(125.00)	0.00	(1,500.00)
4240 Insurance - Liability	8,495	707.92	0.00	(707.92)	8,095.00	(400.00)
4241 Insurance - Worker's Compensation	2,500	208.33	0.00	(208.33)	994.00	(1,506.00)
4242 Maintenance and Repairs - Admin.	500	41.67	0.00	(41.67)	0.00	(500.00)
4243 Prem. On Surety/Fidelity Bonds	387	32.25	0.00	(32.25)	371.00	(16.00)
4245 Software & Licensing - Admin.	1,700	141.67	105.00	(36.67)	925.00	(775.00)
4246 Supplies & Materials - Admin.	4,200	350.00	112.98	(237.02)	1,344.96	(2,855.04)
4247 Training Costs - Administrative	750	62.50	452.16	389.66	452.16	(297.84)
4248 Travel - Administrative	6,490	540.83	0.00	(540.83)	330.92	(6,159.08)
4249 Uniforms - Administrative	500	41.67	0.00	(41.67)	0.00	(500.00)
4250 Telephone Costs - Administrative	3,460	288.33	211.71	(76.62)	1,693.84	(1,766.16)
4251 Telecomm cell phones/pagers-Admin	600	50.00	37.83	(12.17)	178.61	(421.39)
4253 Vehicle Expenses - Administrative	3,100	258.33	100.93	(157.40)	1,313.93	(1,786.07)
4254 Vehicle Fuel - Administrative	2,000	166.67	142.98	(23.69)	693.48	(1,306.52)



[illegible]

MINUTES OF DECEMBER 8, 2022  
ROANE COUNTY E-911 BOARD MEETING

The Roane County Emergency Communications District (E-911) Board met Thursday, December 8, 2022 at 9:00 am. at the E-911 Center, 4390 Roane State Highway, Arvel McNelly Training Room for a regular quarterly meeting.

**MEMBERS PRESENT:** Tim Suter, Tony Brown, Marilyn Calfee, Cecil Crowe, Keith Farmer

**MEMBERS ABSENT:** Baron Tapp, Jason Jolly, Jack Stockton, Ben Wilson

**EMPLOYEES PRESENT:** Bryan Walker, Kim Tharp, Eric Franks

**OTHERS PRESENT** None

**CALL TO ORDER:**

Chairman Tim Suter called the meeting to order at 9:04 a.m. with a quorum of 5 declared. Chairman Suter introduced and welcomed our Director Bryan Walker.

**APPROVAL OF MINUTES:**

Mr. Crowe made a motion to approve the minutes of September 22, 2022 Regular Quarterly Meeting, Second by Ms. Calfee. There was no discussion. All members voted Aye. Motion carried. Ms. Calfee made a motion to approve minutes of October 6, 2022 Special Called Meeting, Second by Mr. Crowe. Mr. Crowe stated that a correction that needs to be made in paragraph 2 regarding when Mr. Bradley reached out to the committee, change the date from October 7 to October 4. With no further discussion or changes to be made, a vote was taken. All members voted Aye. Motion carried.

**FINANCIAL REPORTS:**

Mr. Crowe made a motion to approve the September, October, November financial reports, Ms. Calfee second the motion. Mr. Crowe asked what the amount on line 3020 on the November report was from. This was our annual Excess Revenue of \$114,694 disbursement. With no further discussion, a vote was taken and all members voted Aye. Motion carried.

Ms. Calfee made a motion to accept the second quarter budget amendments as presented, Mr. Farmer second the motion. There was no discussion. All members voted Aye. Motion carried.

**PUBLIC COMMENT:** None

**FUND BALANCE:**

Report given. No questions.

**COMMITTEE REPORTS:**

**PERSONNEL/TRAINING COMMITTEE:**

Mr. Brown, committee chairman mentioned that the committee hasn't met. The Director is working on updating some policies in the employee handbook.

**BUDGET /FINANCE COMMITTEE:**

Ms. Calfee, committee chairman stated that they haven't met, but they will be reaching out to schedule a meeting to begin budget planning.

**BUILDING/EQUIPMENT COMMITTEE:**

Chairman Brown reported that they will be meeting next week with Mr. Leffew and USDA to begin the loan closing process. He stated that the resolution is looking good. He encouraged the board to vote Yes on the Resolution that will be presented to close the loan. We currently owe around \$164,000 in unpaid accrued interest. All outstanding interest and fees owed to USDA will be rolled in to the loan per USDA.

## **CHAIRMAN REPORT**

Chairman Suter mentioned that there will be mediation meeting with Monolith on December 15, 2022.

Chairman Suter presented the Loan Closure Resolution to the board. Mr. Crowe made a motion to approve the resolution, Ms. Calfee second the motion. Mr. Farmer asked for clarification if this would extend the closing time up to February 28, 2023? This date was acknowledged as yes by Chairman Suter. A Roll Call vote was taken: Mr. Brown- Yes, Ms. Calfee – Yes, Mr. Farmer – Yes, Mr. Crowe – Yes, Mr. Suter – Yes. Motion Carried.

Chairman Suter presented a Credit Card Policy to the board for approval. Mr. Crowe made a motion to accept/adopt this policy, Ms. Calfee second the motion. Mr. Crowe asked if we would be having an itemized sheet that would be used to verify purchases/charges to the individual cards. Mr. Suter stated that we would be using this type of verifying. With no further discussion, a Roll Call vote was taken: Mr. Brown – Yes, Ms. Calfee – Yes, Mr. Farmer – Yes, Mr. Crowe – Yes, Mr. Suter – Yes.

## **DIRECTORS REPORT:**

Director Walker mentioned that we currently have three dispatch openings. He will begin his search to fill these vacancies after the holidays in January. We have been using our part-time employees to cover some of the shifts and we also have one trainee that will be soon going for her TBI training in Nashville to become a fully certified dispatcher. He has been setting some long-term goals and working on updating some of the policies. Director Walker reviewed our 800 MHz fees with the board and mentioned that he and Eric had recently been to a meeting at TVRS in Chattanooga and it was mentioned that there may be an increase to fees coming next year. He asked if there might be some type of administrative fee added to the radios from our agency since we do all of the billing and maintenance for no extra cost. Mr. Brown recommended that this be sent to the budget committee. There's currently not enough staff to try the 12 hour shifts for dispatch. No new update on the repeater discussed previously. Text to 911 – many carriers are online but U.S. Cellular isn't. Director would like to have more money available for training in our budget next year. We are beginning to use the new PowerPhone system for some of our training. Director has invited an additional voluntary-supplemental insurance representative to come and talk with the employees this month. Director asked that the board consider a cell phone stipend instead of having to carry two cell phones. Chairman Suter recommended this go to the budget committee. We had a water leak over the past weekend under the asphalt behind the building. Barger was called to come and make the repairs and we are currently waiting for the invoice. The Director contacted Griffin Insurance as well as RWSG – Serveline for Water Ins. Claim when the leak occurred to make them aware of any potential claims. Mr. Crowe recommended we get water line coverage from meter to building. Director said he would check in to getting that coverage. Director Walker presented an FCC Radio License fee bill from APCO that was missed when we moved to re-coordinate our FCC Licenses for \$4,180 one-time fee. The accountants stated that we could use Capital for this billing. Ms. Calfee made a motion to approve payment of the bill from capital and Mr. Crowe second the motion. Roll call vote was taken: Mr. Brown – Yes, Ms. Calfee – Yes, Mr. Farmer – Yes, Mr. Crowe – Yes, Mr. Suter – Yes. Motion carried.

## **OLD BUSINESS:**

none

## **NEW BUSINESS:**

none

## **ADJOURNMENT:**

With no other business to address, Mr. Crowe made a motion to adjourn, Mr. Farmer second. Meeting adjourned at 10:47 am. Next regular quarterly meeting will be March 23, 2023 at 9:00 a.m.

Regular meeting September 22, 2022, Special Called meeting of October 6, 2022 minutes as amended were approved at the Board Meeting of Roane County Emergency Communications District Board of Directors. Date: December 8, 2022.

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Tim Suter/Chairman

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Tony Brown / Secretary-Treasurer

Amended E-911 Budget 2022-2023		Approved 3/24/22		
3% Revenue Increase				
	2022-2023	Amended	Quarter 3	
REVENUES	APPROVED			
3010 TCA Section 7-86-303 Receipts	640,518			
3020 TCA Section 7-86-130 Receipts	295,122			
3060 Local Government Contracts	708,496			
3070 Contracted Services	49,785			
3080 Sales & Fees	250			
5002 Interest Income	240			
5099 Other Non-Operating Revenue	42,566			
<b><u>TOTAL ESTIMATED REVENUE</u></b>	<b>1,736,977</b>			
SALARIES AND WAGES	2% SALARY INCREASE + LONGEVITY			
4001 Director	66,586			
4002 Administrative Personnel (3)	128,438			
4004 Telecommunicators (11+OT)	448,949			
4005 Dispatch Supervisor Personnel (2+OT)	83,820			
4006 Mapping/Addressing Personnel (1.5)	52,115			
4007 Janitor	6,206			
4012 IT Personnel	52,020			
4013.12 Compensated Absences	21,673			
4099.11 Other Payroll Costs	11,719			
4101 Social Security	54,474			
4102 Medicare	12,638			
4104 Medical Insurance	155,500			
4106.21 Life Insurance	1,368			
4107 Unemployment Compensation	1,764			
4108 Pension Expense	45,150			
4109 Other Postemployment Benefits	6,000			
<b>ADMINISTRATION</b>				
4203 Audit Services	10,441			
4204 Accounting/Bookkeeping Services	4,326	4,826	500	*
4208 Contracts with Vendors	380			
4217 Legal Services	9,400	8,300	(1,100)	**/**
4229 Lease/Rental-Admin Equip/furniture/fixt.	2,640	3,240	600	**
4232 Advertising	500			
4233 Awards to Employees and Others	750			
4237 Dues and Memberships - Administrative	5,392			
4238 Employee Test/Exams - Administrative	420	920	500	***
4239 Equipment- General (non-capitalized)	1,500			
4240 Insurance - Liability	8,495			
4241 Insurance - Worker's Compensation	2,500	2,000	(500)	*
4242 Maintenance and Repairs - Administrative	500			
4243 Prem. On Surety/Fidelity Bonds	387			
4245 Software & Licensing - Administration	1,700			
4246 Supplies & Materials-Administration	4,200			
4247 Training Costs - Administrative	750			
4248 Travel -Administrative	6,490			
4249 Uniforms - Administrative	500			
4250 Telephone Costs - Administrative	3,460			
4251 Telecomm cell phones/pagers- Admin.	600			



4253 Vehicle Expenses - Administrative	3,100			
4254 Vehicle Fuel - Administrative	2,000			
<b>BUILDING AND FACILITIES</b>				
4305 Equipment -Facilities (non capitalized)	2,000			
4307 Utilities	26,400			
4333 Maint. and Repairs-Buildings and Facilities	10,000	15,000	5,000	**** x
4337 Building and Facilities Costs	500			
4338 Insurance - Buildings and Contents	23,470			
4339 Maintenance & Warranty Contracts	1,200			
4340 Supplies and Materials-Build. and Facilities	3,000			
4399 Misc. Building and Facilities Costs	650			
<b>COMMUNICATIONS - OPERATIONS</b>				
4406 Employee Testing and Exams - Operations	2,600			
4410 Insurance - Equipment (non-administrative)	350			
4413 Communications License and Fees	45,000			
4418 Training Expenses - Communicat. Operat.	2,800			
4419 Travel Expenses - Communicat. Operat.	3,000			
4423 Addressing/mapping/database supplies	1,100			
4424 Cable/Internet Charges - Communications	20,000			
4427 Equipment - Communications (not capital)	5,000			
4430 Language Interpreting	500			
4431 Maintenance & Warranty Contracts	29,600			
4432 Maintenance and Repairs - Communications	5,110	4,110	(1,000)	x
4433 NCIC/TBI/TIES Expenses	7,025			
4435 Supplies, Materials, & Services - Comm.	1,500			
4436 Uniforms - Communications	800			
4437 Telephone Costs (Call Center Lines)	10,917			
4438 Telecom. Cell Phones & Pagers- Comm/OPS	1,800			
4439 Vehicle Expenses - Operations	3,800			
4440 Vehicle Fuel - Operations	910			
<b>NONOPERATING EXPENSE</b>				
4501 DEPRECIATION	175,065			
5010 Interest Expense	104,500	100,500	(4,000)	****
<b><u>TOTAL ESTIMATED EXPENSE</u></b>	<b>1,707,447</b>			
ESTIMATED RECEIPTS	1,736,977			
ESTIMATED EXPENDITURE	1,707,447			
OVER (UNDER)	29,530		-	
2203 Building Payment Principal (not a budget expense)	29,500			xx
* Monthly cost increase effective Jan. 2023				
** Printer lease/maint. Monthly cost increase Nov. 2022				
*** Drug /Psychological new Technical Director				
**** Water leak repairs \$4,600				
x A/C Maintenance Bi-Annual				
xx Per Accountants this is a long term liability and should not be included in expense total(only the interest is an expense)				



APPROVED BY BOARD 3/24/2022						
2nd Qtr Amendment Approved 12/8/22	2022-2023	BUDGET	ACTUAL	OVER(UNDER)	ACTUAL	OVER(UNDER)
	BUDGET	MONTHLY	REC/PAY OUT	MONTH	YEAR	YEAR
REVENUES				December		
3010 TCA Section 7-86-303 Receipts	640,518	106,753.00	106,753.00	0.00	320,259.00	(320,259.00)
3020 TCA Section 7-86-130 Receipts	295,122	49,187.00	41,687.00	(7,500.00)	239,755.00	(55,367.00)
3060 Local Government Contracts	708,496	59,041.33	59,041.35	0.02	354,248.10	(354,247.90)
3070 Contracted Services	49,785	4,148.75	4,148.75	0.00	24,892.50	(24,892.50)
3080 Sales & Fees	250	20.83	0.00	(20.83)	165.60	(84.40)
5002 Interest Income	240	20.00	25.58	5.58	150.62	(89.38)
5099 Other Non-Operating Revenue	42,566	3,547.17	69.60	(3,477.57)	44,523.44	1,957.44
<b>TOTAL ESTIMATED REVENUE</b>	<b>1,736,977</b>	<b>222,718.08</b>	<b>211,725.28</b>	<b>(10,992.80)</b>	<b>983,994.26</b>	<b>(752,982.74)</b>
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SALARIES AND WAGES						
4001 Director	66,586	5,548.83	5,293.73	(255.10)	24,073.55	(42,512.45)
4002 Administrative Personnel	128,438	10,703.17	9,879.84	(823.33)	64,100.58	(64,337.42)
4004 Telecommunicators	448,949	37,412.42	29,378.94	(8,033.48)	200,426.84	(248,522.16)
4005 Dispatch Supervisor Personnel	83,820	6,985.00	3,267.99	(3,717.01)	20,842.61	(62,977.39)
4006 Mapping/Addressing Personnel	52,115	4,342.92	4,071.89	(271.03)	26,149.62	(25,965.38)
4007.4 Janitor	6,206	517.17	320.36	(196.81)	1,363.44	(4,842.56)
4012 I.T. Personnel	52,020	4,335.00	4,001.54	(333.46)	25,994.36	(26,025.64)
4013.12 Compensated Absences	21,673	1,806.08	1,513.20	(292.88)	8,737.68	(12,935.32)
4099.11 Other Payroll Costs	11,719	976.58	0.00	(976.58)	11,392.25	(326.75)
4101 Social Security	54,474	4,539.50	3,548.09	(991.41)	23,656.13	(30,817.87)
4102 Medicare	12,638	1,053.17	829.80	(223.37)	5,532.49	(7,105.51)
4104 Medical Insurance	155,500	12,958.33	12,465.90	(492.43)	73,838.75	(81,661.25)
4106.21 Other Insurance-Life	1,368	114.00	88.00	(26.00)	533.50	(834.50)
4107 Unemployment Compensation	1,764	147.00	0.00	(147.00)	113.41	(1,650.59)
4108 Pension Expense	45,150	3,762.50	3,109.13	(653.37)	19,353.15	(25,796.85)
4109 Other Postemployment Benefits	6,000	500.00	114.00	(386.00)	2,166.00	(3,834.00)
ADMINISTRATION						
4203 Audit Services	10,441	870.08	0.00	(870.08)	0.00	(10,441.00)
4204 Accounting/Bookkeeping Services	4,326	360.50	350.00	(10.50)	2,100.00	(2,226.00)
4208 Contracts with Vendors	380	31.67	0.00	(31.67)	0.00	(380.00)
4217 Legal Services	9,400	783.33	918.75	135.42	1,031.26	(8,368.74)
4229 Lease/Rental-Admin. Equip/furn/fixt	2,640	220.00	242.00	22.00	1,364.00	(1,276.00)
4232 Advertising	500	41.67	0.00	(41.67)	52.00	(448.00)
4233 Awards to Employees and Others	750	62.50	0.00	(62.50)	65.00	(685.00)
4237 Dues and Memberships - Admin.	5,392	449.33	0.00	(449.33)	5,154.00	(238.00)
4238 Employee Test/Exams - Admin	420	35.00	0.00	(35.00)	410.00	(10.00)
4239 Equipment - General (non-capitalized)	1,500	125.00	0.00	(125.00)	0.00	(1,500.00)
4240 Insurance - Liability	8,495	707.92	0.00	(707.92)	8,095.00	(400.00)
4241 Insurance - Worker's Compensation	2,500	208.33	994.00	785.67	994.00	(1,506.00)
4242 Maintenance and Repairs - Admin.	500	41.67	0.00	(41.67)	0.00	(500.00)
4243 Prem. On Surety/Fidelity Bonds	387	32.25	0.00	(32.25)	371.00	(16.00)
4245 Software & Licensing - Admin.	1,700	141.67	105.00	(36.67)	365.00	(1,335.00)
4246 Supplies & Materials - Admin.	4,200	350.00	164.88	(185.12)	972.59	(3,227.41)
4247 Training Costs - Administrative	750	62.50	0.00	(62.50)	0.00	(750.00)
4248 Travel - Administrative	6,490	540.83	0.00	(540.83)	330.92	(6,159.08)
4249 Uniforms - Administrative	500	41.67	0.00	(41.67)	0.00	(500.00)
4250 Telephone Costs - Administrative	3,460	288.33	211.71	(76.62)	1,270.42	(2,189.58)
4251 Telecomm cell phones/pagers-Admin	600	50.00	37.70	(12.30)	102.95	(497.05)
4253 Vehicle Expenses - Administrative	3,100	258.33	0.00	(258.33)	1,213.00	(1,887.00)
4254 Vehicle Fuel - Administrative	2,000	166.67	156.45	(10.22)	442.91	(1,557.09)

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APPROVED BY BOARD 3/24/2022						
2nd Qtr Amendment Approved 12/8/22	2022-2023	BUDGET	ACTUAL	OVER(UNDER)	ACTUAL	OVER(UNDER)
	BUDGET	MONTHLY	REC/PAY OUT	MONTH	YEAR	YEAR
REVENUES				January		
3010 TCA Section 7-86-303 Receipts	640,518	106,753.00	0.00	(106,753.00)	320,259.00	(320,259.00)
3020 TCA Section 7-86-130 Receipts	295,122	49,187.00	0.00	(49,187.00)	239,755.00	(55,367.00)
3060 Local Government Contracts	708,496	59,041.33	59,041.35	0.02	413,289.45	(295,206.55)
3070 Contracted Services	49,785	4,148.75	4,148.75	0.00	29,041.25	(20,743.75)
3080 Sales & Fees	250	20.83	20.78	(0.05)	186.38	(63.62)
5002 Interest Income	240	20.00	27.14	7.14	177.76	(62.24)
5099 Other Non-Operating Revenue	42,566	3,547.17	0.00	(3,547.17)	44,523.44	1,957.44
<b>TOTAL ESTIMATED REVENUE</b>	<b>1,736,977</b>	<b>222,718.08</b>	<b>63,238.02</b>	<b>(159,480.06)</b>	<b>1,047,232.28</b>	<b>(689,744.72)</b>
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SALARIES AND WAGES						
4001 Director	66,586	5,548.83	5,086.54	(462.29)	29,160.09	(37,425.91)
4002 Administrative Personnel	128,438	10,703.17	9,879.84	(823.33)	73,980.42	(54,457.58)
4004 Telecommunicators	448,949	37,412.42	28,248.76	(9,163.66)	228,675.60	(220,273.40)
4005 Dispatch Supervisor Personnel	83,820	6,985.00	3,606.16	(3,378.84)	24,448.77	(59,371.23)
4006 Mapping/Addressing Personnel	52,115	4,342.92	3,822.72	(520.20)	29,972.34	(22,142.66)
4007.4 Janitor	6,206	517.17	426.84	(90.33)	1,790.28	(4,415.72)
4012 I.T. Personnel	52,020	4,335.00	8,068.19	3,733.19	34,062.55	(17,957.45)
4013.12 Compensated Absences	21,673	1,806.08	4,124.64	2,318.56	12,862.32	(8,810.68)
4099.11 Other Payroll Costs	11,719	976.58	0.00	(976.58)	11,392.25	(326.75)
4101 Social Security	54,474	4,539.50	3,909.58	(629.92)	27,565.71	(26,908.29)
4102 Medicare	12,638	1,053.17	914.33	(138.84)	6,446.82	(6,191.18)
4104 Medical Insurance	155,500	12,958.33	11,846.50	(1,111.83)	85,685.25	(69,814.75)
4106.21 Other Insurance-Life	1,368	114.00	77.00	(37.00)	610.50	(757.50)
4107 Unemployment Compensation	1,764	147.00	49.67	(97.33)	163.08	(1,600.92)
4108 Pension Expense	45,150	3,762.50	3,163.09	(599.41)	22,516.24	(22,633.76)
4109 Other Postemployment Benefits	6,000	500.00	0.00	(500.00)	2,166.00	(3,834.00)
ADMINISTRATION						
4203 Audit Services	10,441	870.08	10,350.00	9,479.92	10,350.00	(91.00)
4204 Accounting/Bookkeeping Services	4,326	360.50	350.00	(10.50)	2,450.00	(1,876.00)
4208 Contracts with Vendors	380	31.67	0.00	(31.67)	0.00	(380.00)
4217 Legal Services	9,400	783.33	64.68	(718.65)	1,095.94	(8,304.06)
4229 Lease/Rental-Admin. Equip/furn/fixt	2,640	220.00	242.00	22.00	1,606.00	(1,034.00)
4232 Advertising	500	41.67	0.00	(41.67)	52.00	(448.00)
4233 Awards to Employees and Others	750	62.50	0.00	(62.50)	65.00	(685.00)
4237 Dues and Memberships - Admin.	5,392	449.33	0.00	(449.33)	5,154.00	(238.00)
4238 Employee Test/Exams - Admin	420	35.00	0.00	(35.00)	410.00	(10.00)
4239 Equipment - General (non-capitalized)	1,500	125.00	0.00	(125.00)	0.00	(1,500.00)
4240 Insurance - Liability	8,495	707.92	0.00	(707.92)	8,095.00	(400.00)
4241 Insurance - Worker's Compensation	2,500	208.33	0.00	(208.33)	994.00	(1,506.00)
4242 Maintenance and Repairs - Admin.	500	41.67	0.00	(41.67)	0.00	(500.00)
4243 Prem. On Surety/Fidelity Bonds	387	32.25	0.00	(32.25)	371.00	(16.00)
4245 Software & Licensing - Admin.	1,700	141.67	455.00	313.33	820.00	(880.00)
4246 Supplies & Materials - Admin.	4,200	350.00	259.39	(90.61)	1,231.98	(2,968.02)
4247 Training Costs - Administrative	750	62.50	0.00	(62.50)	0.00	(750.00)
4248 Travel - Administrative	6,490	540.83	0.00	(540.83)	330.92	(6,159.08)
4249 Uniforms - Administrative	500	41.67	0.00	(41.67)	0.00	(500.00)
4250 Telephone Costs - Administrative	3,460	288.33	211.71	(76.62)	1,482.13	(1,977.87)
4251 Telecomm cell phones/pagers-Admin	600	50.00	37.83	(12.17)	140.78	(459.22)
4253 Vehicle Expenses - Administrative	3,100	258.33	0.00	(258.33)	1,213.00	(1,887.00)
4254 Vehicle Fuel - Administrative	2,000	166.67	107.59	(59.08)	550.50	(1,449.50)



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MINUTES OF DECEMBER 15, 2022  
ROANE COUNTY E-911 EMERGENCY CALLED BOARD MEETING  
FOR MEDIATION SETTLEMENT

The Roane County Emergency Communications District (E-911) Board Chairman, Board Secretary/Treasurer, Director, I T Director and Attorney Greg Leffew met Thursday, December 15, 2022 at 9:00 a.m. at the E-911 Center for a scheduled mediation with Attorneys and Owners of Monolith Construction to discuss reaching Settlement Terms. Chairman Suter requested an Emergency full board meeting be called at 11:00 am to be held at 12:00 p.m. to take action on the Settlement terms.

**MEMBERS PRESENT:** Tim Suter, Tony Brown, Keith Farmer, Robert Anderson, Baron Tapp, Marilyn Calfee (Remote), Jack Stockton (Remote), Ben Wilson (Remote), Cecil Crowe (Remote 12:12)

**MEMBERS ABSENT:** None

**EMPLOYEES PRESENT:** Bryan Walker, Eric Franks, Kim Tharp

**OTHERS PRESENT:** Attorney Greg Leffew

**CALL TO ORDER:**

Chairman Suter called the meeting to order at 12:03 p.m. with a quorum of 5 present in person and 4 members on remote access.

The Chairman, Secretary/Treasurer and Mr. Leffew had been in required mediation per our contract with Monolith Construction, which began at 9 a.m., regarding the remaining amount of approximately \$59,700 that was withheld from our final payment. Monolith had asked for the full amount and RCECD counter offered with \$20,000. Mr. Leffew recommended to the board to offer \$30,000 in an attempt to avoid litigation expenses and possibly close the process. Monolith agreed to the \$30,000 to be paid within 10 days to include the terms listed on the Mediation Settlement Term Sheet (included). Mr. Brown made a motion to approve the settlement terms as stated by Attorney Leffew and reflected on the Mediation Settlement Term Sheet. Mr. Tapp second the motion. Mr. Farmer asked if any of the warranties were still good? Mr. Leffew stated that they had mostly expired. A Roll Call vote was taken: Mr. Farmer – Yes, Mr. Tapp – Yes, Mr. Anderson – Yes, Mr. Suter – Yes, Mr. Brown – Yes, Ms. Calfee (Remote) – Yes, Mr. Stockton (Remote) – Yes, Mr. Wilson (Remote) – Yes. Motion carried. Mr. Crowe hadn't joined the meeting as of yet.

Mr. Wilson (Remote) made a motion to authorize Chairman Suter to act on behalf of the board to sign all closing settlement documents with this mediation process. Mr. Farmer second the motion. All members present and on remote access voted Aye. Motion Carried.

**ADJOURNMENT:**

Meeting was adjourned at 12:13 p.m.

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Tim Suter/Chairman

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Tony Brown / Secretary-Treasurer



**KINGSTON HISTORIC ZONING COMMISSION  
CALLED MEETING  
Wednesday, March 22, 2023**

**MINUTES**

The City of Kingston Historic Zoning Commission met in a Special Called Meeting at the Historic Old Roane County Courthouse on Wednesday, March 22, 2023 at 6:00 p.m. City Manager David Bolling called the meeting to order. Adam Gallaher gave the Invocation and City Clerk Kelly Jackson led the pledge. Upon roll call the following members were present: Member Robert Bailey, Member Brian Collins, Member Robert Pickel, Member Mary Pippin, Member Mary Ann Wesolowski, Member Hugh Willett and Member Stephanie Wright. Staff present: City Manager David Bolling, City Clerk Kelly Jackson, and Building Official Glen Cofer. Member Bruce Cantrell was absent.

**A. Elect Chairman of the Kingston Historic Zoning Commission**

Motion made by Member Wright. Second by Member Pippin to elect/appoint Member Brian Collins as the Chairman of the Kingston Historic Zoning Commission

The motion passed with a unanimous roll call vote. 7 Ayes.

**B. Consideration to approve a request submitted by Joe Pierce to construct a pool, safety fence and a wooden fence at 149 North Kentucky Street (Roane County Tax Map 058B Group A Parcel 008.00) which is located in a C-1 district within the Historic District.**

Motion made by Member Wright. Second by Member Willett to approve the construction of a pool (which would also include the safety fence) as indicated in the plans submitted by the applicant.

**Roll call vote**

Member Bailey – Yes  
Member Collins – Yes  
Member Pickel – Yes  
Member Pippin – Yes

Member Wesolowski – Yes  
Member Willett – Yes  
Member Wright – Abstain (familial connection)

The motion passed with 6 Ayes and 1 Abstain Vote.

Motion made by Member Bailey, Second by Member Wesolowski to approve the construction of the vinyl lattice fence as presented as "Option C" in the plans in the color of Sand and constructed as a permanent fence.

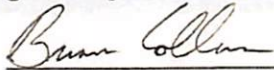
Roll call vote

Member Bailey – Yes  
Member Collins – Yes  
Member Pickel – Yes  
Member Pippin – Yes

Member Wesolowski – Yes  
Member Willett – Yes  
Member Wright – Abstain (familial connection)

The motion passed with 6 Ayes and 1 Abstain Vote.

The meeting was adjourned at 6:31PM



Brian Collins, Chair



Kelly Jackson, City Clerk



# ADMINISTRATIVE CONTACT INFORMATION

Cycle: *Annual* | Year: *2022* | Status: *Draft*

Member Name: *Roane*

## Regional Planning Contacts

### Planning Region Report Author

Report Author: \*

Melinda Ferrell

Author Title:

Assistant Director

Organization: \*

Roane County Government - Solid Waste

Address: \*

215 White Pine Road

City:

Harriman

Zip: \*

37748

Phone: \*

865-590-7779

(###)###-#### ext. ####

Mobile:

(###)###-#### ext. ####

Email: \*

melinda.ferrell@roanecountyttn.gov

### Solid Waste Regional Planning Board or Part 9 Authority

Chair: \*

Becky Ruppe

Address: \*

110 North Chamberlain Avenue

City:

Rockwood

Zip: \*

37854

Phone: \*

865-206-2494

(###)###-#### ext. ####

Mobile:

(###)###-#### ext. ####

Email: \*

becky.ruppe@cityofrockwood.com

Term Expires:

03/31/2026

## 1 . Planning Board

Solid Waste Regional Planning Board Member or Part 9 Board Member \*

Becky Ruppe

Jurisdiction \*

Rockwood

Term Expires

03/31/2026

Contact Method:

☐ Phone ☒ Email ☐ Address

Email:

becky.ruppe@cityofrockwood.com

## 2 . Planning Board

Solid Waste Regional Planning Board Member or Part 9 Board Member \*

Darryl Mayton

Jurisdiction \*

Rockwood

Term Expires

03/31/2026

Contact Method:

☒ Phone ☐ Email ☐ Address

Phone #:

865-809-8640

## 3 . Planning Board

Solid Waste Regional Planning Board Member or Part 9 Board Member \*

Mary Anne Koltowich

Jurisdiction \*

Kingston

Term Expires

03/31/2026

Contact Method:

☐ Phone ☒ Email ☐ Address

Email:

kolsmithma@gmail.com

#### 4 . Planning Board

Solid Waste Regional Planning Board Member or Part 9 Board Member \*

Dan Hyder

Jurisdiction \*

Harriman

Term Expires

03/31/2026

Contact Method:

☒ Phone ☐ Email ☐ Address

Phone #:

865-354-3000

#### 5 . Planning Board

Solid Waste Regional Planning Board Member or Part 9 Board Member \*

Darrell Langley

Jurisdiction \*

Harriman

Term Expires

03/31/2024

Contact Method:

☒ Phone ☐ Email ☐ Address

Phone #:

865-882-6770

## 6 . Planning Board

Solid Waste Regional Planning Board Member or Part 9 Board Member \*

Susan Michaud

Jurisdiction \*

Kingston

Term Expires

03/31/2028

Contact Method:

☒ Phone ☐ Email ☐ Address

Phone #:

865-717-1517

## 7 . Planning Board

Solid Waste Regional Planning Board Member or Part 9 Board Member \*

Tony Brown

Jurisdiction \*

Kingston

Term Expires

03/31/2029

Contact Method:

☒ Phone ☐ Email ☐ Address

Phone #:

865-466-0294

## Local Government Contacts

Local Government Mayor or Executive: \*

Wade Creswell

Title:

County Executive

Address: \*

200 East Race Street



City: Kingston

Zip: \* 37763

Phone: \* 865-376-5578

(###)###-#### ext. ####

Mobile:

(###)###-#### ext. ####

Email: \* wade.creswell@roanecountytn.org

Solid Waste Director: Tony Brashears

Title: Solid Waste Director

Organization: Roane County Government - Solid Waste

Address: 215 White Pine Road

City: Harriman

Zip: 37748

Phone: 8655907779

(###)###-#### ext. ####

Mobile: 8654561942

(###)###-#### ext. ####

Email: tony.brashears@roanecountytn.gov

Recycling Coordinator: Tony Brashears

Title: Solid Waste Director

Organization: Roane County Government - Solid Waste

Address: 215 White Pine Road

City: Harriman

Zip: 37748

Phone: 8655907779

(###)###-#### ext. ####

Mobile: 8654561942

(###)###-#### ext. ####

Email: tony.brashears@roanecountytn.gov

## 1 . Other Key Contacts

Name: Mary Anne Grey

Title:

Organization: Roane County Highway Department

Address: 3070 Roane State Highway

Address 2:

City: Harriman

State: Tennessee

Zip: 37748

Email: matthews@rocohwy.com

Work Phone: 8658829782

Cell Phone:

Area of Responsibility (Check all that apply):

- ☐ Recycling ☐ Solid Waste
- ☒ Education and Outreach ☐ Tires
- ☐ HHW ☐ Elected Official

Created: Jan 12, 2023 at 09:21 AM CST

Melinda Ferrell melinda.ferrell@roanecountytn.org

Last Updated: Mar 6, 2023 at 11:47 AM CST

Melinda Ferrell melinda.ferrell@roanecountytn.org

# 10 YEAR PLAN UPDATE

Cycle: *Annual* | Year: *2022* | Status: *Draft*

Member Name: *Roane*

Each Region submitted an original 10 Year Plan detailing the roles and responsibilities of those who provide solid waste and materials management services. Tennessee Code Annotated §68-211-814(a)(3) and Rule 0400-11-01-.09(3)(j) require each Region to submit an annual progress report covering the next ten (10) years that serves as routine update to the Region's original 10 Year Plan. Similarly, Rule 0400-11-01-.09(3)(d) requires each county to develop a comprehensive integrative municipal solid waste management plan consistent with the 2015 – 2025 Solid Waste and Materials Management State Plan. Each county comprehensive integrative municipal solid waste management plan then modifies, updates and contributes to each Regions' Plan, Rules 0400-11-01-.09(3)(e). Information provided in the following fields will serve as the county's comprehensive integrative municipal solid waste management plan which informs updates to each Region's annual progress report.

The Department understands that not all elements of the Plan change year to year. We encourage the Region to review all of the sections below and think about its plans for the next 10 Years, and the updates needed to amend its original plan.

In the past reporting year, have there been any changes or update to the region's Plan? If so, enter the updates/changes/amendments in the appropriate section.

Thinking over the next 10 years, will any of the contents of the current Regional Plan need to be updated? The contents of the Municipal Solid Waste Region Plans, described in §68-211-815(b), are listed below. By checking the box for that section, there will be an opportunity to review and amend the section. Tennessee Code Annotated requires Region plan amendments shall be consistent with the state solid waste plan.

Select each section(s) the Region would like to amend:

- ☐ Demographics
- ☐ Current System Analysis
- ☐ Adoption of the uniform financial accounting system required by §68-211-874
- ☒ Anticipated growth trends for the next ten-year period
- ☐ Anticipated waste capacity needs
- ☐ Planned capacity assurance, including descriptions of planned or needed facilities
- ☐ A recycling plan, including a description of current public and private recycling efforts and planned efforts to enhance recycling within the county or region
- ☒ A plan for the disposal of household hazardous wastes
- ☐ A description of waste reduction and recycling activities designed to attain the goal required by §68-211-861
- ☒ A description of education initiatives aimed at businesses, industries, schools, citizens and others; which addresses recycling, waste reduction, collection and other goals
- ☐ An evaluation of multi-county solid waste disposal region options with an explanation of the reasons for adopting or failing to adopt a multi-county regional approach
- ☐ A timetable for implementation of the plan
- ☐ A description of the responsibilities of the various participating jurisdictions
- ☐ A plan for managing solid waste generated as a result of disasters or emergencies, based upon the FEMA 325 Public Assistance Program

## Anticipated Growth Trends for the Next Ten-Year Period

**Describe the anticipated population growth trends for the county and municipalities within the Region. Also describe how infrastructure development is needed to support population growth. Consider not**

only solid waste infrastructure needs, but other information like roads, housing, construction, etc.

	COUNTY/MUNICIPALITY NAME: *	CURRENT POPULATION: *	PERCENT CHANGE: *	NARRATIVE AREA TO DISCUSS THE GROWTH: *	NARRATIVE AREA TO DISCUSS INFRASTRUCTURE NEEDS: *
1	Roane	53,992	0	Rural growth	Roane County has several new housing developments being constructed. The rural areas expect a significant increase in solid waste disposal and recycling needs. These needs would included a secondary site for recycling and/or transfer station, new trucks to increase fleet, materials management equipment, increase staff and salaries.

Additional Information:

### A Plan for the Disposal of Household Hazardous Wastes

Previous Year's HHW Event Pounds: \*

22,310

Previous Year's Participation: \*

61

Are there any new collection sites added for Batteries, Oil, Paint, Antifreeze and Electronics? For temporary HHW infrastructure collection sites, please provide the number of households that utilized the service. \*

No new facilities.

Additional Information:

Entered By RMW 3/3/22



## A Description of Education Initiatives Aimed at Businesses, Industries, Schools, Citizens and Others; which Addresses Recycling, Waste Reduction, Collection and Other Goals

Describe specific actions the county and municipalities will take to promote sustainable materials management to the businesses, industries, schools, citizens and others. \*

With the cost of waste disposal increasing and landfill space getting scarce, we are hoping the cities will be working with us on moving forward with a curbside recycling program. The county provides recycle boxes to most Roane County Schools, several industries, and institutional entities at no cost to them. Single stream recycling could encourage increase in recycling efforts. A single stream facility is mentioned in the Solid Waste 20-year Capital Projects Plan for years 2029-2030.

### Additional Information:

Roane County is making an effort to expand its recycling services within the community and at the convenience centers. Roane County has put a request in on our 20 year capital plan request for a second recycling facility (single stream recycling) to help with the influx of materials and lack of space at the current location. In order to operate efficiently, additional personnel vehicles such as roll-off trucks, and equipment like sorting lines, containers, boxes, etc.

## Complaints

Is a method provided to receive complaints from the public related to solid waste issues? \*

☒ Yes

☐ No

Provide the total number of reported solid waste complaints: \*

2

Provide the number of solid waste complaints resolved: \*

2

Describe the nature of the complaints. What education and outreach initiatives is the Region taking to reduce the number of complaints for the related issues? \*

Due to capacity issues at the centers, the Roane County Commission passed a 10-12 bag policy per household. Residents make minor complaints about this policy, but must be enforced to allow all residents disposal usage. The second complaint is that, at times, the recycling gets behind. The driver gets behind and a back up driver attempts to pick up the slack if and when the extra truck is available. This is why staff and fleet needs expanded.

## Roadside Dumps

List the locations of the largest five roadside dumps and the materials that make up these dumps.

	LOCATIONS *	MATERIALS *	DUMP TONS *
1	Caney Creek	Furniture, mattresses, tires, appliances, car parts, construction materials, vaping devices, used needle	2.0
2	Dogwood Valley Road	Furniture, mattresses, tires	1.1

3	Joiner Hollow Road	cans, tires, construction materials	0.3
4	Old Kingston Road	Furniture, mattresses, tires, appliances, cans, misc. trash	0.1
5	Post Oak Valley Road	Fast food wrappers, tires, cans, cigarette packs	0.1

What education and outreach initiatives is the Region taking to reduce the number of roadside dumps? \*

Information provided from Brian Matthews at the Roane County Highway Department. Residents are encouraged to contact the Highway Department with litter or dump site concerns. The Highway Department receives the TDOT litter grant to support their litter program. The Highway Department also provides litter education within the schools. Roane County Executive Creswell is working with the Sheriff's Department in an attempt to create a Litter Control Officer position to help regulate litter control throughout the county. The Roane County Sheriff's Office also has an inmate litter crew that picks up roadside litter.

By checking this box and entering my name, I certify that all of the plan updates are current and correct. \*



Name: \*

Melinda Ferrell

Created: Feb 27, 2023 at 12:19 PM CST

Melinda Ferrell melinda.ferrell@roanecountytn.org

Last Updated: Mar 15, 2023 at 12:39 PM CDT

Melinda Ferrell melinda.ferrell@roanecountytn.org

# ANNUAL PROGRESS REPORT

Cycle: *Annual* | Year: *2022* | Status: *Draft*

Member Name: *Roane*

## Page 1

- Convenience Centers

## Page 2

- Public Collection with Green Box

## Page 3

- Publicly operated municipal solid waste curbside programs

## Page 4

- Publicly operated curbside recycling programs

## Page 5

- Publicly operated recycling drop-off locations
- Recovery Businesses
- Restrictions or Bans

## Page 6

- Obstacles that apply to expanding recycling
- Management of Organics
- Assistance for Backyard Composting
- Disaster Debris or Storm Event

## Page 7

- Recycling Services for Other Entities Beside Residents
- Collect, transport and dispose of municipal solid waste
- Collect, transport and process or recycling of commodities

## Page 8

- Education Efforts
- Program Funding
- Program Costs

## Page 9

- Contracting Out of Services
- Solid Waste and Recycling Services
- Additional Reports or Documents

## 1. Convenience Centers

Are there permitted convenience centers in the county or its municipalities? \*

☒ Yes ☐ No

### 1 . Convenience Center

Permitted Convenience Center Name: \*

Blue Springs Convenience Center

Name not listed on the permit (Common Name):

Blue Springs Convenience Center

Address: \*

3910 River Road

City: \*

Kingston

Zip: \*

37763

Permit: \*

CCC731030218

CCCxxxxxxxxx

Phone Number: \*

865-590-7779

(xxx) xxx-xxxx

Select days of operation: \*

☐ Sunday

☒ Monday

- ☒ Tuesday  
☐ Wednesday  
☒ Thursday  
☒ Friday  
☒ Saturday

Enter hours of operation, and include if there are split times and/or mid-day closures: \*

7:30 AM TO 5:30 PM.

Does this site collect materials beside household garbage? \*

- ☒ Yes  
☐ No

What materials are collected? \*

- |  |  |                                  |                                    |
|--|--|----------------------------------|------------------------------------|
| <input checked="" type="checkbox"/> Metals   | <input checked="" type="checkbox"/> Paper      | <input type="checkbox"/> Glass   | <input type="checkbox"/> Batteries |
| <input checked="" type="checkbox"/> Plastic  | <input type="checkbox"/> Textiles              | <input type="checkbox"/> Pallets | <input type="checkbox"/> Tires     |
| <input checked="" type="checkbox"/> Used Oil | <input checked="" type="checkbox"/> Antifreeze | <input type="checkbox"/> E-Scrap | <input type="checkbox"/> Paint     |
| <input type="checkbox"/> Other               |  |                                  |                                    |

If material is collected as 'single stream', please describe the specific materials that are included:

Number of residents that used the convenience center in 2022:

## 2 . Convenience Center

Permitted Convenience Center Name: \*

Bradbury Convenience Center

Name not listed on the permit (Common Name):

Bradbury Convenience Center

Address: \*

3345 Buttermilk Road

City: \*

Kingston

Zip: \*

37763

Permit: \*

CCC730000220

CCCxxxxxxxxx



Phone Number: \*

865-590-7779

(xxx) xxx-xxxx

Select days of operation: \*

- ☐ Sunday
- ☒ Monday
- ☒ Tuesday
- ☐ Wednesday
- ☒ Thursday
- ☒ Friday
- ☒ Saturday

Enter hours of operation, and include if there are split times and/or mid-day closures: \*

7:30 AM TO 5:30 PM

Does this site collect materials beside household garbage? \*

- ☒ Yes
- ☐ No

What materials are collected? \*

- |  |  |                                  |                                    |
|--|--|----------------------------------|------------------------------------|
| <input checked="" type="checkbox"/> Metals   | <input checked="" type="checkbox"/> Paper      | <input type="checkbox"/> Glass   | <input type="checkbox"/> Batteries |
| <input checked="" type="checkbox"/> Plastic  | <input type="checkbox"/> Textiles              | <input type="checkbox"/> Pallets | <input type="checkbox"/> Tires     |
| <input checked="" type="checkbox"/> Used Oil | <input checked="" type="checkbox"/> Antifreeze | <input type="checkbox"/> E-Scrap | <input type="checkbox"/> Paint     |
| <input type="checkbox"/> Other               |  |                                  |                                    |

If material is collected as 'single stream', please describe the specific materials that are included:

Number of residents that used the convenience center in 2022:

### 3 . Convenience Center

Permitted Convenience Center Name: \*

Cave Creek Convenience Center

Name not listed on the permit (Common Name):

Cave Creek Convenience Center

Address: \*

329 Cave Creek Road

City: \* Loudon

Zip: \* 37774

Permit: \* CCC730000221 CCCxxxxxxxxxx

Phone Number: \* 865-590-7779 (xxx) xxx-xxxx

Select days of operation: \*

- ☐ Sunday
- ☒ Monday
- ☒ Tuesday
- ☐ Wednesday
- ☒ Thursday
- ☒ Friday
- ☒ Saturday

Enter hours of operation, and include if there are split times and/or mid-day closures: \*

7:30 AM TO 5:30 PM

Does this site collect materials beside household garbage? \*

- ☒ Yes
- ☐ No

What materials are collected? \*

- |  |  |                                  |                                    |
|--|--|----------------------------------|------------------------------------|
| <input checked="" type="checkbox"/> Metals   | <input checked="" type="checkbox"/> Paper      | <input type="checkbox"/> Glass   | <input type="checkbox"/> Batteries |
| <input checked="" type="checkbox"/> Plastic  | <input type="checkbox"/> Textiles              | <input type="checkbox"/> Pallets | <input type="checkbox"/> Tires     |
| <input checked="" type="checkbox"/> Used Oil | <input checked="" type="checkbox"/> Antifreeze | <input type="checkbox"/> E-Scrap | <input type="checkbox"/> Paint     |
| <input type="checkbox"/> Other               |  |                                  |                                    |

If material is collected as 'single stream', please describe the specific materials that are included:

Number of residents that used the convenience center in 2022:

#### 4 . Convenience Center

Permitted Convenience Center Name: \*

Glen Alice Convenience Center

Name not listed on the permit (Common Name):

Glen Alice Convenience Center

Address: \*

1913 Spring City Highway

City: \*

Rockwood

Zip: \*

37854

Permit: \*

730000224

CCCxxxxxxxxxx

Phone Number: \*

865-590-7779

(xxx) xxx-xxxx

Select days of operation: \*

- ☐ Sunday
- ☒ Monday
- ☒ Tuesday
- ☐ Wednesday
- ☒ Thursday
- ☒ Friday
- ☒ Saturday

Enter hours of operation, and include if there are split times and/or mid-day closures: \*

7:30 AM TO 5:30 PM

Does this site collect materials beside household garbage? \*

- ☒ Yes
- ☐ No

What materials are collected? \*

- |  |  |                                  |                                    |
|--|--|----------------------------------|------------------------------------|
| <input checked="" type="checkbox"/> Metals   | <input checked="" type="checkbox"/> Paper      | <input type="checkbox"/> Glass   | <input type="checkbox"/> Batteries |
| <input checked="" type="checkbox"/> Plastic  | <input type="checkbox"/> Textiles              | <input type="checkbox"/> Pallets | <input type="checkbox"/> Tires     |
| <input checked="" type="checkbox"/> Used Oil | <input checked="" type="checkbox"/> Antifreeze | <input type="checkbox"/> E-Scrap | <input type="checkbox"/> Paint     |
| <input type="checkbox"/> Other               |  |                                  |                                    |

If material is collected as 'single stream', please describe the specific materials that are included:

Number of residents that used the convenience center in 2022:

## 5 . Convenience Center

Permitted Convenience Center Name: \*

Gallaher Road Convenience Center

Name not listed on the permit (Common Name):

Gallaher Convenience Center

Address: \*

1470 Gallaher Road

City: \*

Kingston

Zip: \*

37763

Permit: \*

CCC730000223

CCCxxxxxxxxxx

Phone Number: \*

865-590-7779

(xxx) xxx-xxxx

Select days of operation: \*

- ☐ Sunday
- ☒ Monday
- ☒ Tuesday
- ☐ Wednesday
- ☒ Thursday
- ☒ Friday
- ☒ Saturday

Enter hours of operation, and include if there are split times and/or mid-day closures: \*

7:30 AM TO 5:30 PM

Does this site collect materials beside household garbage? \*

- ☒ Yes
- ☐ No

What materials are collected? \*

- |  |  |                                  |                                    |
|--|--|----------------------------------|------------------------------------|
| <input checked="" type="checkbox"/> Metals   | <input checked="" type="checkbox"/> Paper      | <input type="checkbox"/> Glass   | <input type="checkbox"/> Batteries |
| <input checked="" type="checkbox"/> Plastic  | <input type="checkbox"/> Textiles              | <input type="checkbox"/> Pallets | <input type="checkbox"/> Tires     |
| <input checked="" type="checkbox"/> Used Oil | <input checked="" type="checkbox"/> Antifreeze | <input type="checkbox"/> E-Scrap | <input type="checkbox"/> Paint     |
| <input type="checkbox"/> Other               |  |                                  |                                    |

If material is collected as 'single stream', please describe the specific materials that are included:



Number of residents that used the convenience center in 2022:

## 6 . Convenience Center

Permitted Convenience Center Name: \*

Orchard View Convenience Center

Name not listed on the permit (Common Name):

Orchard View Convenience Center

Address: \*

123 Orchard View Road

City: \*

Oliver Springs

Zip: \*

37840

Permit: \*

CCC730000226

CCCxxxxxxxxx

Phone Number: \*

865-590-7779

(xxx) xxx-xxxx

Select days of operation: \*

- ☐ Sunday
- ☒ Monday
- ☒ Tuesday
- ☐ Wednesday
- ☒ Thursday
- ☒ Friday
- ☒ Saturday

Enter hours of operation, and include if there are split times and/or mid-day closures: \*

7:30 AM to 5:30 PM

Does this site collect materials beside household garbage? \*

- ☒ Yes
- ☐ No

What materials are collected? \*

- |   |   |                                  |                                    |
|---|---|----------------------------------|------------------------------------|
| <input checked="" type="checkbox"/> Metals  | <input checked="" type="checkbox"/> Paper | <input type="checkbox"/> Glass   | <input type="checkbox"/> Batteries |
| <input checked="" type="checkbox"/> Plastic | <input type="checkbox"/> Textiles         | <input type="checkbox"/> Pallets | <input type="checkbox"/> Tires     |

☒ Used Oil

☒ Antifreeze

☐ E-Scrap

☐ Paint

☐ Other

If material is collected as 'single stream', please describe the specific materials that are included:

Number of residents that used the convenience center in 2022:

## 7 . Convenience Center

Permitted Convenience Center Name: \*

Paint Rock Convenience Center

Name not listed on the permit (Common Name):

Paint Rock Convenience Center

Address: \*

125 Paint Rock Road

City: \*

Kingston

Zip: \*

37763

Permit: \*

CCC730000227

CCCxxxxxxxxxx

Phone Number: \*

865-590-7779

(xxx) xxx-xxxx

Select days of operation: \*

☐ Sunday

☒ Monday

☒ Tuesday

☐ Wednesday

☒ Thursday

☒ Friday

☒ Saturday

Enter hours of operation, and include if there are split times and/or mid-day closures: \*

7:30 AM to 5:30 PM

Does this site collect materials beside household garbage? \*

☒ Yes

☐ No

What materials are collected? \*

☒ Metals

☒ Paper

☐ Glass

☐ Batteries

☒ Plastic

☐ Textiles

☐ Pallets

☐ Tires

☒ Used Oil

☒ Antifreeze

☐ E-Scrap

☐ Paint

☐ Other

If material is collected as 'single stream', please describe the specific materials that are included:

Number of residents that used the convenience center in 2022:

## 8 . Convenience Center

Permitted Convenience Center Name: \*

Post Oak Convenience Center

Name not listed on the permit (Common Name):

Post Oak Convenience Center

Address: \*

123 Post Oak Valley Road

City: \*

Rockwood

Zip: \*

37854

Permit: \*

CCC730000228

CCCxxxxxxxxx

Phone Number: \*

865-590-7779

(xxx) xxx-xxxx

Select days of operation: \*

☐ Sunday

☒ Monday

☒ Tuesday

☐ Wednesday

☒ Thursday

☒ Friday

☒ Saturday

Enter hours of operation, and include if there are split times and/or mid-day closures: \*

7:30 AM TO 5:30 PM Paint is collected from residents from 7:30 AM until 5:00 PM

Does this site collect materials beside household garbage? \*

☒ Yes

☐ No

What materials are collected? \*

☒ Metals

☒ Paper

☐ Glass

☐ Batteries

☒ Plastic

☐ Textiles

☐ Pallets

☐ Tires

☒ Used Oil

☒ Antifreeze

☐ E-Scrap

☒ Paint

☐ Other

If material is collected as 'single stream', please describe the specific materials that are included:

Number of residents that used the convenience center in 2022:

## 9 . Convenience Center

Permitted Convenience Center Name: \*

Pumphouse Road Convenience Center

Name not listed on the permit (Common Name):

Pumphouse Convenience Center

Address: \*

1239 Pumphouse Road

City: \*

Rockwood

Zip: \*

37854

Permit: \*

CCC730000229

CCCxxxxxxxxx

Phone Number: \*

865-590-7779

(xxx) xxx-xxxx

Select days of operation: \*

☐ Sunday

☒ Monday

☒ Tuesday

☐ Wednesday

☒ Thursday

☒ Friday



☒ Saturday

Enter hours of operation, and include if there are split times and/or mid-day closures: \*

7:30 AM TO 5:30 PM

Does this site collect materials beside household garbage? \*

☒ Yes

☐ No

What materials are collected? \*

☒ Metals

☒ Paper

☐ Glass

☐ Batteries

☒ Plastic

☐ Textiles

☐ Pallets

☐ Tires

☒ Used Oil

☒ Antifreeze

☐ E-Scrap

☐ Paint

☐ Other

If material is collected as 'single stream', please describe the specific materials that are included:

Number of residents that used the convenience center in 2022:

## 10 . Convenience Center

Permitted Convenience Center Name: \*

South Highway 58 Convenience Center

Name not listed on the permit (Common Name):

South 58

Address: \*

107 Walnut Grove Road

City: \*

Kingston

Zip: \*

37763

Permit: \*

CCC730000230

CCCxxxxxxxxx

Phone Number: \*

865-590-7779

(xxx) xxx-xxxx

Select days of operation: \*

☐ Sunday

☒ Monday

- ☒ Tuesday  
☐ Wednesday  
☒ Thursday  
☒ Friday  
☒ Saturday

Enter hours of operation, and include if there are split times and/or mid-day closures: \*

7:30 AM TO 5:30 PM

Does this site collect materials beside household garbage? \*

- ☒ Yes  
☐ No

What materials are collected? \*

- |  |  |                                  |                                    |
|--|--|----------------------------------|------------------------------------|
| <input checked="" type="checkbox"/> Metals   | <input checked="" type="checkbox"/> Paper      | <input type="checkbox"/> Glass   | <input type="checkbox"/> Batteries |
| <input checked="" type="checkbox"/> Plastic  | <input type="checkbox"/> Textiles              | <input type="checkbox"/> Pallets | <input type="checkbox"/> Tires     |
| <input checked="" type="checkbox"/> Used Oil | <input checked="" type="checkbox"/> Antifreeze | <input type="checkbox"/> E-Scrap | <input type="checkbox"/> Paint     |
| <input type="checkbox"/> Other               |  |                                  |                                    |

If material is collected as 'single stream', please describe the specific materials that are included:

Number of residents that used the convenience center in 2022:

## 11 . Convenience Center

Permitted Convenience Center Name: \*

Swan Pond Convenience Center

Name not listed on the permit (Common Name):

Swan Pond Convenience Center

Address: \*

1040 Swan Pond Road

City: \*

Harriman

Zip: \*

37748

Permit: \*

CCC730000231

CCCxxxxxxxxx

Phone Number: \*

865-590-7779

(xxx) xxx-xxxx

Select days of operation: \*

- ☐ Sunday
- ☒ Monday
- ☒ Tuesday
- ☐ Wednesday
- ☒ Thursday
- ☒ Friday
- ☒ Saturday

Enter hours of operation, and include if there are split times and/or mid-day closures: \*

7:30 AM TO 5:30 PM

Does this site collect materials beside household garbage? \*

- ☒ Yes
- ☐ No

What materials are collected? \*

- |  |  |                                  |                                    |
|--|--|----------------------------------|------------------------------------|
| <input checked="" type="checkbox"/> Metals   | <input checked="" type="checkbox"/> Paper      | <input type="checkbox"/> Glass   | <input type="checkbox"/> Batteries |
| <input checked="" type="checkbox"/> Plastic  | <input type="checkbox"/> Textiles              | <input type="checkbox"/> Pallets | <input type="checkbox"/> Tires     |
| <input checked="" type="checkbox"/> Used Oil | <input checked="" type="checkbox"/> Antifreeze | <input type="checkbox"/> E-Scrap | <input type="checkbox"/> Paint     |
| <input type="checkbox"/> Other               |  |                                  |                                    |

If material is collected as 'single stream', please describe the specific materials that are included:

Number of residents that used the convenience center in 2022:

## 12 . Convenience Center

Permitted Convenience Center Name: \*

Roane County Landfill Convenience Center

Name not listed on the permit (Common Name):

Roane County Landfill Convenience Center

Address: \*

215 White Pine Road

City: \* Harriman

Zip: \* 37748

Permit: \* CCC730000288 CCCxxxxxxxxxx

Phone Number: \* 865-590-7779 (xxx) xxx-xxxx

Select days of operation: \*

- ☐ Sunday
- ☒ Monday
- ☒ Tuesday
- ☒ Wednesday
- ☒ Thursday
- ☒ Friday
- ☒ Saturday

Enter hours of operation, and include if there are split times and/or mid-day closures: \*

9:00 AM TO 5:00 PM. The scale house closes at 4:30 PM for any paying loads, but residents may still use trash compactors for regular household garbage disposal until 5:00 PM. This location also accepts fluorescent bulbs and batteries from residents for recycling.

Does this site collect materials beside household garbage? \*

- ☒ Yes
- ☐ No

What materials are collected? \*

- |  |  |   |   |
|--|--|---|---|
| <input checked="" type="checkbox"/> Metals   | <input checked="" type="checkbox"/> Paper      | <input type="checkbox"/> Glass              | <input checked="" type="checkbox"/> Batteries |
| <input checked="" type="checkbox"/> Plastic  | <input type="checkbox"/> Textiles              | <input checked="" type="checkbox"/> Pallets | <input checked="" type="checkbox"/> Tires     |
| <input checked="" type="checkbox"/> Used Oil | <input checked="" type="checkbox"/> Antifreeze | <input checked="" type="checkbox"/> E-Scrap | <input type="checkbox"/> Paint                |
| <input type="checkbox"/> Other               |  |   |   |

If material is collected as 'single stream', please describe the specific materials that are included:

Number of residents that used the convenience center in 2022:

### 13 . Convenience Center



Permitted Convenience Center Name: \*

Clax Gap Convenience Center

Name not listed on the permit (Common Name):

Clax Gap Convenience Center

Address: \*

624 Clax Gap Road

City: \*

Harriman

Zip: \*

37748

Permit: \*

CCC730000222

CCCxxxxxxxxxx

Phone Number: \*

8655907779

(xxx) xxx-xxxx

Select days of operation: \*

- ☐ Sunday
- ☒ Monday
- ☒ Tuesday
- ☐ Wednesday
- ☒ Thursday
- ☒ Friday
- ☒ Saturday

Enter hours of operation, and include if there are split times and/or mid-day closures: \*

7:30 AM - 5:30 PM

Does this site collect materials beside household garbage? \*

- ☒ Yes
- ☐ No

What materials are collected? \*

- |  |  |                                  |                                    |
|--|--|----------------------------------|------------------------------------|
| <input checked="" type="checkbox"/> Metals   | <input checked="" type="checkbox"/> Paper      | <input type="checkbox"/> Glass   | <input type="checkbox"/> Batteries |
| <input checked="" type="checkbox"/> Plastic  | <input type="checkbox"/> Textiles              | <input type="checkbox"/> Pallets | <input type="checkbox"/> Tires     |
| <input checked="" type="checkbox"/> Used Oil | <input checked="" type="checkbox"/> Antifreeze | <input type="checkbox"/> E-Scrap | <input type="checkbox"/> Paint     |
| <input type="checkbox"/> Other               |  |                                  |                                    |

If material is collected as 'single stream', please describe the specific materials that are included:

Number of residents that used the convenience center in 2022:

## 2. Public Collection with Green Box (Rule 0400-11-01-.10(5)(a))

Does the county or its municipalities operate and use unmanned county collection containers or green boxes for municipal solid waste collection? \*

☐ Yes ☒ No

## 3. List publicly operated curbside municipal solid waste programs

Do residents in the county or each municipality have access to municipal solid waste curbside service(s)? \*

☒ Yes ☐ No

	COUNTY/MUNICIPALITY *	HOW IS COLLECTION MANAGED? *	FREQUENCY COLLECTED *	COLLECTION METHOD *	ASIDE FROM HOUSEHOLD GARBAGE ARE RESIDENTS ABLE TO DISPOSE OF THE FOLLOWING AT THE CURB? *	HOUSEHOLDS SERVED
1	City of Rockwood	<input type="checkbox"/> Publicly <input type="checkbox"/> Open Market <input type="checkbox"/> Nonexclusive Franchise <input checked="" type="checkbox"/> Contract <input type="checkbox"/> Managed Competition	<input type="radio"/> Twice a week <input checked="" type="radio"/> Once a week <input type="radio"/> Every other week	<input type="checkbox"/> Fully Automated <input type="checkbox"/> Semi-automated <input checked="" type="checkbox"/> Manual	<input type="checkbox"/> E-Scrap <input checked="" type="checkbox"/> Bulky Waste <input type="checkbox"/> White Goods <input checked="" type="checkbox"/> Brush <input type="checkbox"/> Tires <input type="checkbox"/> No	<input type="text"/>

2	City of Kingston	<input type="checkbox"/> Publicly <input type="checkbox"/> Open Market <input type="checkbox"/> Nonexclusive Franchise <input checked="" type="checkbox"/> Contract <input type="checkbox"/> Managed Competition	<input type="radio"/> Twice a week <input type="radio"/> Once a week <input checked="" type="radio"/> Every other week	<input type="checkbox"/> Fully Automated <input type="checkbox"/> Semi-automated <input checked="" type="checkbox"/> Manual	<input type="checkbox"/> E-Scrap <input checked="" type="checkbox"/> Bulky Waste <input type="checkbox"/> White Goods <input checked="" type="checkbox"/> Brush <input type="checkbox"/> Tires <input type="checkbox"/> No	
3	Town of Oliver Springs	<input type="checkbox"/> Publicly <input type="checkbox"/> Open Market <input type="checkbox"/> Nonexclusive Franchise <input checked="" type="checkbox"/> Contract <input type="checkbox"/> Managed Competition	<input type="radio"/> Twice a week <input checked="" type="radio"/> Once a week <input type="radio"/> Every other week	<input type="checkbox"/> Fully Automated <input type="checkbox"/> Semi-automated <input checked="" type="checkbox"/> Manual	<input type="checkbox"/> E-Scrap <input checked="" type="checkbox"/> Bulky Waste <input type="checkbox"/> White Goods <input type="checkbox"/> Brush <input type="checkbox"/> Tires <input type="checkbox"/> No	
4	City of Harriman	<input type="checkbox"/> Publicly <input type="checkbox"/> Open Market <input type="checkbox"/> Nonexclusive Franchise <input checked="" type="checkbox"/> Contract <input type="checkbox"/> Managed Competition	<input type="radio"/> Twice a week <input checked="" type="radio"/> Once a week <input type="radio"/> Every other week	<input type="checkbox"/> Fully Automated <input type="checkbox"/> Semi-automated <input checked="" type="checkbox"/> Manual	<input type="checkbox"/> E-Scrap <input checked="" type="checkbox"/> Bulky Waste <input type="checkbox"/> White Goods <input checked="" type="checkbox"/> Brush <input type="checkbox"/> Tires <input type="checkbox"/> No	

5	City of Oak Ridge	<input type="checkbox"/> Publicly <input type="checkbox"/> Open Market <input type="checkbox"/> Nonexclusive Franchise <input checked="" type="checkbox"/> Contract <input type="checkbox"/> Managed Competition	<input type="radio"/> Twice a week <input checked="" type="radio"/> Once a week <input type="radio"/> Every other week	<input type="checkbox"/> Fully Automated <input type="checkbox"/> Semi-automated <input checked="" type="checkbox"/> Manual	<input type="checkbox"/> E-Scrap <input checked="" type="checkbox"/> Bulky Waste <input type="checkbox"/> White Goods <input checked="" type="checkbox"/> Brush <input type="checkbox"/> Tires <input type="checkbox"/> No	
---	-------------------	--	--	---	---	--

Provide additional explanation, if necessary:

Each city has their own contract for residential garbage disposal services.

#### 4. List publicly operated curbside recycling programs

Do residents in the county or each municipality have access to curbside recycling service(s)? \*

☒ Yes ☐ No

##### 1 . Curbside Program

County or Municipality: \*

City of Oak Ridge

Public or Private Contract? \*

- ☐ Publicly  
☐ Open Market  
☐ Nonexclusive Franchise  
☒ Contract  
☐ Managed Competition

Households Served: \*

200

Materials Collected: \*

- ☒ Paper ☒ Plastics ☐ Glass  
☒ Metal ☐ Other

Type of Paper: \*



☒ Newsprint ☒ Cardboard ☒ Mixed Office Paper

☒ Sorted Office Paper ☐ Cartons ☐ All Other Grades

Type of Plastics: \*

☒ PET #1 ☒ HDPE #2 ☐ PVC #3

☐ LDPE #4 ☐ PP #5 ☐ PS #6

☐ Other #7

Type of Metal: \*

☒ Steel ☒ Tin ☐ Iron

☐ Copper ☒ Aluminum Beverage Containers ☐ All Other Aluminum

☐ Bronze and Brass ☐ Oil Filters

Collection method \*

☐ Separated

☒ Single Stream

Size of bin or cart \*

☐ Bag ☐ 16-gallon bin ☐ 18-gallon bin

☐ 24-gallon bin ☐ 64-gallon bin ☒ 95-gallon cart

☐ Other

Frequency Collected \*

☒ Once a week

☐ Every other week

☐ Monthly

Provide additional information, if necessary:

## 5. List publicly operated recycling drop-off locations

Are there publicly operated recycling drop-off locations in the county or its municipalities not associated with convenience centers? \*

Yes

	SITE NAME *	ADDRESS AND CITY *	LATITUDE *	LONGITUDE *	MATERIALS COLLECTED *	RESTRICTED ACCESS *	MANNED LOCATION *
--	-------------	--------------------	------------	-------------	-----------------------	---------------------	-------------------

1	Town of Oliver Springs	Oliver Springs	36.0446	84.3444	<input checked="" type="checkbox"/> Paper <input type="checkbox"/> Glass <input checked="" type="checkbox"/> Plastic <input checked="" type="checkbox"/> Metals	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
2	City of Harriman	Harriman, TN 37748	35.9365	84.5491	<input checked="" type="checkbox"/> Paper <input type="checkbox"/> Glass <input checked="" type="checkbox"/> Plastic <input checked="" type="checkbox"/> Metals	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
3	City of Rockwood	Rockwood, TN 37854	35.8656	84.6849	<input checked="" type="checkbox"/> Paper <input type="checkbox"/> Glass <input checked="" type="checkbox"/> Plastic <input checked="" type="checkbox"/> Metals	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No

4	City of Kingston	Kingston, TN 37763	35.8778	84.5246	<input checked="" type="checkbox"/> Paper <input type="checkbox"/> Glass <input checked="" type="checkbox"/> Plastic <input checked="" type="checkbox"/> Metals	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
---	------------------	--------------------	---------	---------	--	--	--

Provide additional explanation, if necessary:

These drop off locations recycling trailers (owned by the cities) with dividers for cardboard, papers, aluminum cans, and plastic bottles. The cities bring the trailers to Roane County Recycling Center for processing.

## 6. List any recovery businesses that accept, buy, or process recyclable materials for the county or its municipalities.

Does the county or municipalities have recovery businesses that accept, buy, or process recyclable materials for the county or its municipalities? \*

Yes

	FACILITY NAME *	ADDRESS AND CITY *	ZIP CODE *	WHAT RECYCLABLE MATERIALS ARE ACCEPTED, BOUGHT, OR PROCESSED? *	HOW ARE RECYCLABLE MATERIALS SORTED BEFORE BEING SENT TO SPECIFIC RECOVERY BUSINESS? *	HOW ARE RECYCLABLE MATERIALS PRICED? *

1	West Rock	1323 Proctor St NW, Knoxville, TN	37921	<input checked="" type="checkbox"/> P aper  <input checked="" type="checkbox"/> P lasti c  <input checked="" type="checkbox"/> Meta ls  <input type="checkbox"/> Glas s  <input type="checkbox"/> Othe r	In-house manual	Via broker
2	Commercial Metals Company	284 Cardiff Valley Rd, Rockwood, TN	37854	<input type="checkbox"/> P aper  <input type="checkbox"/> P lasti c  <input checked="" type="checkbox"/> Meta ls  <input type="checkbox"/> Glas s  <input type="checkbox"/> Othe r	In-house manual	Via spot pricing



3	<div> Southeast Recycling Technologies </div>	<div> 108 Kwickway Lane, Johnson City, TN </div>	<div> 37615 </div>	<div> <input type="checkbox"/> Paper  <input type="checkbox"/> Plastic  <input type="checkbox"/> Metals  <input type="checkbox"/> Glasses  <input checked="" type="checkbox"/> Other  PLEASE SPECIFY:  <div>Bulbs</div> </div>	<div> In-house manual </div>	<div> Via spot pricing </div>
4	<div> Noble Oil Services </div>	<div> 5617 Clyde Rhyne Dr, Sanford, NC </div>	<div> 27330 </div>	<div> <input type="checkbox"/> Paper  <input type="checkbox"/> Plastic  <input type="checkbox"/> Metals  <input type="checkbox"/> Glasses  <input checked="" type="checkbox"/> Other  PLEASE SPECIFY:  <div>used oil and u</div> </div>	<div> In-house manual </div>	<div> Via spot pricing </div>

5	Plastic Kept Simple	9632 Brunswick Dr. Brentwood, TN	37027	<input type="checkbox"/> Paper <input checked="" type="checkbox"/> Plastic <input type="checkbox"/> Metals <input type="checkbox"/> Glass <input type="checkbox"/> Other	In-house manual	Via spot pricing
6	Liberty Tire Recycling	1700 Transport Lane Knoxville, TN	37924	<input type="checkbox"/> Paper <input type="checkbox"/> Plastic <input type="checkbox"/> Metals <input type="checkbox"/> Glass <input checked="" type="checkbox"/> Other PLEASE SPECIFY: Tires	In-house manual	Via contract

Provide additional explanation, if necessary:

There is no money exchanged for Bulbs picked up by Southeast Recycling Technologies or for paint picked up by Clean Harbor as TDEC scheduled and pay for this expense. Used motor oil and used antifreeze picked up by company at no cost to county. Some oil is used to heat multiple county departments.

## 7. List any restrictions or bans placed on wastes collected in the county or each municipality

Does the county or municipalities have any restrictions or bans placed on wastes collected? \*

No

**8. Check all obstacles that apply to expanding recycling in the county or its municipalities.**

**1 . Obstacle**

County or Municipality: \*

Roane

Select obstacles: \*

☒ Funding

☒ Citizen apathy

☐ Lack of support

☒ Education

☒ Markets

☒ Staff

☐ Other

Provide additional explanation, if necessary:

Lack of funding is the largest obstacle for Roane County's expansion needs. These needs include, but are not limited to, increase in fleet, increase in staff, secondary recycling facility with single stream sorting line. Plans are detailed in the 20- year Capital Projects.

**9. Management of Organics**

Does the county or its municipalities manage organics? \*

☐ Yes

☒ No

**10. Assistance for Backyard Composting**

Does the county or its municipalities offer assistance for backyard composting? \*

☐ Yes

☒ No

**11. Disaster Debris or Storm Event**

In the last year, did a disaster debris or storm event increase the tonnage of organics diversion or disposal for the county or its municipalities? \*

☐ Yes

☒ No

Does your local government have a disaster debris plan? \*

☒ Yes

☐ No

**1 . Disaster Debris Plan**

County/Municipality: \*

Roane

Has the County submitted a draft to TEMA to file?

☒ Yes ☐ No

Has the County submitted a draft to FEMA to file?

☒ Yes ☐ No

Has the County submitted a draft to TDEC to file?

☐ Yes ☐ No

Provide additional information, if necessary:

## 12. Recycling Services for Other Entities Beside Residents

Does the county or its municipalities offer recycling services to other entities besides residents? \*

☒ Yes ☐ No

	COUNTY OR MUNICIPALITY *	SERVICE(S) PROVIDED (CHECK ALL THAT APPLY) *	MATERIAL(S) COLLECTED (CHECK ALL THAT APPLY) *	NUMBER OF COMMERCIAL ENTITIES SERVED *	NUMBER OF INDUSTRIAL ENTITIES SERVED *	NUMBER OF INSTITUTIONAL ENTITIES SERVED *	NUMBER OF SPECIAL EVENTS SERVED *
1	Roane	<input checked="" type="checkbox"/> Curb side <input checked="" type="checkbox"/> Cont ainers <input type="checkbox"/> Drop -off Loca tions	<input checked="" type="checkbox"/> Pape r <input checked="" type="checkbox"/> Plasti c <input checked="" type="checkbox"/> Metal s <input type="checkbox"/> Glass <input type="checkbox"/> Other	5	2	14	5

Provide additional information, if necessary:



13. What methods do the county and each municipality use to collect, transport and dispose of their municipal solid waste?

**1 . County/Municipality**

County/Municipality: \*

Roane

Who is the primary collector: (Check all that apply) \*

- ☒ Publicly
- ☐ Open Market
- ☐ Nonexclusive Franchise
- ☒ Contract
- ☐ Managed Competition

Collection-Transportation Equipment: (Check all that apply) \*

- ☐ Side Load Refuse Trucks
- ☐ Front Load Trucks
- ☐ Rear Load Trucks
- ☒ Roll-off Trucks

Please specify the # of Roll-off Trucks: \*

1

Hauling and Transportation Destination: (Check all that apply) \*

- ☐ Materials sent to Transfer Station
- ☒ Direct haul to landfill (No Transfer Station)
- ☐ Materials sent to Solid Waste Processor
- ☐ Materials sent to Mixed Waste Processor
- ☐ Materials sent to Waste-to-Energy
- ☐ Materials sent to Incineration

**2 . County/Municipality**

County/Municipality: \*

Roane

Who is the primary collector: (Check all that apply) \*

- ☐ Publicly
- ☐ Open Market
- ☐ Nonexclusive Franchise
- ☒ Contract
- ☐ Managed Competition

Collection-Transportation Equipment: (Check all that apply) \*

- ☐ Side Load Refuse Trucks
- ☐ Front Load Trucks
- ☐ Rear Load Trucks
- ☒ Roll-off Trucks

Please specify the # of Roll-off Trucks: \*

3

Hauling and Transportation Destination: (Check all that apply) \*

- ☐ Materials sent to Transfer Station
- ☒ Direct haul to landfill (No Transfer Station)
- ☐ Materials sent to Solid Waste Processor
- ☐ Materials sent to Mixed Waste Processor
- ☐ Materials sent to Waste-to-Energy
- ☐ Materials sent to Incineration

### 3 . County/Municipality

County/Municipality: \*

Roane

Who is the primary collector: (Check all that apply) \*

- ☐ Publicly
- ☐ Open Market
- ☐ Nonexclusive Franchise
- ☒ Contract
- ☐ Managed Competition

Collection-Transportation Equipment: (Check all that apply) \*

- ☐ Side Load Refuse Trucks
- ☒ Front Load Trucks
- ☐ Rear Load Trucks
- ☐ Roll-off Trucks

Please specify the # of Front Load Trucks: \*

1

Hauling and Transportation Destination: (Check all that apply) \*

- ☐ Materials sent to Transfer Station
- ☒ Direct haul to landfill (No Transfer Station)
- ☐ Materials sent to Solid Waste Processor
- ☐ Materials sent to Mixed Waste Processor
- ☐ Materials sent to Waste-to-Energy
- ☐ Materials sent to Incineration

#### 4 . County/Municipality

County/Municipality: \*

City of Rockwood

Who is the primary collector: (Check all that apply) \*

- ☐ Publicly
- ☐ Open Market
- ☐ Nonexclusive Franchise
- ☒ Contract
- ☐ Managed Competition

Collection-Transportation Equipment: (Check all that apply) \*

- ☐ Side Load Refuse Trucks
- ☐ Front Load Trucks
- ☒ Rear Load Trucks
- ☐ Roll-off Trucks

Please specify the # of Rear Load Trucks: \*

2

Hauling and Transportation Destination: (Check all that apply) \*

- ☐ Materials sent to Transfer Station
- ☒ Direct haul to landfill (No Transfer Station)
- ☐ Materials sent to Solid Waste Processor
- ☐ Materials sent to Mixed Waste Processor
- ☐ Materials sent to Waste-to-Energy
- ☐ Materials sent to Incineration

#### 5 . County/Municipality

County/Municipality: \*

City of Harriman

Who is the primary collector: (Check all that apply) \*

- ☐ Publicly
- ☐ Open Market
- ☐ Nonexclusive Franchise
- ☒ Contract
- ☐ Managed Competition

Collection-Transportation Equipment: (Check all that apply) \*

- ☒ Side Load Refuse Trucks
- ☐ Front Load Trucks

☐ Rear Load Trucks

☐ Roll-off Trucks

Please specify the # of Side Load Refuse Trucks: \*

2

Hauling and Transportation Destination: (Check all that apply) \*

☐ Materials sent to Transfer Station

☒ Direct haul to landfill (No Transfer Station)

☐ Materials sent to Solid Waste Processor

☐ Materials sent to Mixed Waste Processor

☐ Materials sent to Waste-to-Energy

☐ Materials sent to Incineration

## 6 . County/Municipality

County/Municipality: \*

City Of Kingston

Who is the primary collector: (Check all that apply) \*

☐ Publicly

☐ Open Market

☐ Nonexclusive Franchise

☒ Contract

☐ Managed Competition

Collection-Transportation Equipment: (Check all that apply) \*

☐ Side Load Refuse Trucks

☐ Front Load Trucks

☒ Rear Load Trucks

☐ Roll-off Trucks

Please specify the # of Rear Load Trucks: \*

2

Hauling and Transportation Destination: (Check all that apply) \*

☐ Materials sent to Transfer Station

☒ Direct haul to landfill (No Transfer Station)

☐ Materials sent to Solid Waste Processor

☐ Materials sent to Mixed Waste Processor

☐ Materials sent to Waste-to-Energy

☐ Materials sent to Incineration



## 7 . County/Municipality

County/Municipality: \*

City of Oak Ridge

Who is the primary collector: (Check all that apply) \*

- ☐ Publicly
- ☐ Open Market
- ☐ Nonexclusive Franchise
- ☒ Contract
- ☐ Managed Competition

Collection-Transportation Equipment: (Check all that apply) \*

- ☒ Side Load Refuse Trucks
- ☐ Front Load Trucks
- ☐ Rear Load Trucks
- ☐ Roll-off Trucks

Please specify the # of Side Load Refuse Trucks: \*

2

Hauling and Transportation Destination: (Check all that apply) \*

- ☐ Materials sent to Transfer Station
- ☒ Direct haul to landfill (No Transfer Station)
- ☐ Materials sent to Solid Waste Processor
- ☐ Materials sent to Mixed Waste Processor
- ☐ Materials sent to Waste-to-Energy
- ☐ Materials sent to Incineration

Provide additional explanation, if necessary:

The first entry is for the Roane County Solid Waste driver hauling solid waste from the Landfill Convenience center and Glen Alice Convenience Center to the Rhea County Landfill. The second entry is through a contract with Republic Services for the remaining eleven convenience centers to the Loudon County Landfill. Third entry is solid waste collection from all other county departments. Fourth entry is city of Rockwood cotracted waste disposal service. Fifth entry for city of Harriman. Sixth entry for City of Kingston. Seventh Entry City of Oak Ridge (ROANE COUNTY PORTION)

14. What methods do the county and each municipality use to collect, transport, process or recycle their commodities?

## 1 . County/Municipality

County/Municipality: \*

Roane

Who is the primary collector: (Check all that apply) \*

- ☒ Publicly

- ☐ Open Market
- ☐ Nonexclusive Franchise
- ☐ Contract
- ☐ Managed Competition

Collection-Transportation Equipment: (Check all that apply) \*

- ☐ Side Load Recycling Trucks
- ☐ Front Load Trucks
- ☐ Rear Load Trucks
- ☒ Roll-off Trucks

Please specify the # of Roll-off Trucks: \*

1

Hauling and Transportation Destination: (Check all that apply) \*

- ☐ Materials sent to Transfer Station
- ☐ Direct haul to private processing facility (No Transfer Station)
- ☒ Materials sent to public processing facility
- ☐ Materials sent directly to end user as feedstock (minimal processing)

## 2 . County/Municipality

County/Municipality: \*

City of Oak Ridge

Who is the primary collector: (Check all that apply) \*

- ☐ Publicly
- ☐ Open Market
- ☐ Nonexclusive Franchise
- ☒ Contract
- ☐ Managed Competition

Collection-Transportation Equipment: (Check all that apply) \*

- ☒ Side Load Recycling Trucks
- ☐ Front Load Trucks
- ☐ Rear Load Trucks
- ☐ Roll-off Trucks

Please specify the # of Side Load Recycling Trucks: \*

1

Hauling and Transportation Destination: (Check all that apply) \*

- ☐ Materials sent to Transfer Station
- ☒ Direct haul to private processing facility (No Transfer Station)
- ☐ Materials sent to public processing facility

☐ Materials sent directly to end user as feedstock (minimal processing)

Provide additional explanation, if necessary:

Recycle boxes and containers are brought into the Roane County Recycling Center by our drivers. City of Oak Ridge is the only city who offers roadside recycle collection.

## 15. Education Efforts

### 1 . Program

Program Name: \*

Household Hazardous Waste Event

Program Sponsor: \*

TDEC

Program Objective: \*

Persuade and Inform

Number Served: \*

County-Wide

Program Type: \*

☒ Signage

☐ Brochures

☐ Classroom

☒ Community Outreach

☐ Mailings

☒ Newspaper

☒ Public Access TV

☒ Radio

☒ Special Events

☒ Social Media

☒ Website

☐ Workshops

☐ Other

Focus Area: \*

☐ Solid Waste

☒ Recycling

☐ Diversion

☐ Source Reduction

☐ Organics

☒ Operational Functions  
(use of CCC, HHW Events,  
etc.)

Program Target Audience: \*

☒ Adult/General Public

☐ Business/Industry

☐ Government/Institutional

☐ Children/Educators

☐ Media

☐ Civic/Environment

### 2 . Program

Program Name: \*

Keep Roane Litter Free

Program Sponsor: \*

TDOT

Program Objective: \*

Persuade and Inform

Number Served: \*

County-Wide

Program Type: \*

☒ Signage

☒ Brochures

☒ Classroom

☒ Community Outreach

☒ Mailings

☒ Newspaper

☒ Public Access TV

☒ Radio

☒ Special Events

☒ Social Media

☒ Website

☒ Workshops

☐ Other

Focus Area: \*

☒ Solid Waste

☒ Recycling

☒ Diversion

☒ Source Reduction

☐ Organics

☐ Operational Functions  
(use of CCC, HHW Events,  
etc.)

Program Target Audience: \*

☒ Adult/General Public

☒ Business/Industry

☒  
Government/Institutional

☒ Children/Educators

☒ Media

☒ Civic/Environment

Provide additional information, if necessary:

16. Check all that apply and complete funding options that the county and its municipalities use to fund their programs.

### 1 . County/Municipality

County/Municipality: \*

Roane

How is the program funded? (Check all that apply) \*

☐ Tipping Fees (\$68-211-835)

☐ Surcharge (\$68-211-835)

☐ Disposal Fee (\$68-211-835)

☐ Property Taxes/General Fund

☐ Per Household Charges

☐ Pay-As-You-Throw

☐ Sale of Recyclables

☒ Grants

☐ Other Taxes

Specify 3 Year Average Grants amount: \*

58,000.00

\$

Provide additional information, if necessary:



## 17. Contracting Out of Services

Does the county or its municipalities contract out its services? \*

☒ Yes ☐ No

Please complete the following table for the county or each municipality:

	COUNTY/MUNICIPALITY *	CONTRACTOR *	BUDGETED CONTRACT AMOUNT *	CONTRACT START (MM/YYYY)	CONTRACT END (MM/YYYY)	TYPE OF CONTRACT *	SERVICES PROVIDED *
1	Roane	Republic Services	1,120,000.00	08/2022	08/2023	<input type="checkbox"/> None exclusive <input type="checkbox"/> Exclusive Franchise <input checked="" type="checkbox"/> Contract <input type="checkbox"/> Managed Competition	<input checked="" type="checkbox"/> Disposal <input type="checkbox"/> Recycling <input type="checkbox"/> Organics Collection <input checked="" type="checkbox"/> Convenience Center Operations <input type="checkbox"/> Transfer Station Operations <input type="checkbox"/> Refuse Collection <input type="checkbox"/> Bulky Item Collection

2	Roane	Michael Dunn	65,000.00	01/1999	12/2023	<input type="checkbox"/> None exclusive <input type="checkbox"/> Exclusive Franchise <input checked="" type="checkbox"/> Contract <input type="checkbox"/> Managed Competition	<input type="checkbox"/> Disposal <input checked="" type="checkbox"/> Recycling <input type="checkbox"/> Organics Collection <input type="checkbox"/> Convenience Center Operations <input type="checkbox"/> Transfer Station Operations <input type="checkbox"/> Refuse Collection <input type="checkbox"/> Bulky Item Collection
---	-------	--------------	-----------	---------	---------	---	--

3	Roane	Liberty Tire Recycling	50,000.00	07/2017	06/2023	<input type="checkbox"/> None exclusive <input type="checkbox"/> Exclusive Franchise <input checked="" type="checkbox"/> Contract <input type="checkbox"/> Managed Competition	<input type="checkbox"/> Disposal <input checked="" type="checkbox"/> Recycling <input type="checkbox"/> Organics Collection <input type="checkbox"/> Convenience Center Operations <input type="checkbox"/> Transfer Station Operations <input type="checkbox"/> Refuse Collection <input type="checkbox"/> Bulky Item Collection
---	-------	------------------------	-----------	---------	---------	---	--

4	Roane	Capital Waste Services	250,000.00	08/2022	08/2023	<input checked="" type="checkbox"/> Disposal <input type="checkbox"/> Recycling <input type="checkbox"/> Organics Collection <input type="checkbox"/> Convenience Center Operations <input type="checkbox"/> Transfer Station Operations <input type="checkbox"/> Refuse Collection <input type="checkbox"/> Bulky Item Collection <input type="checkbox"/> None exclusive <input type="checkbox"/> Exclusive Franchise <input checked="" type="checkbox"/> Contract <input type="checkbox"/> Managed Competition
---	-------	------------------------	------------	---------	---------	---

Are any of the above contracts considered an exclusive franchise? \*

- ☐ Yes
- ☒ No

Provide additional information, if necessary:

Republic and Capital Waste accepts garbage from the Recycling Center and Convenience Centers. Michael Dunn is contracted for work programs. Liberty Tire Recycling is contracted for the recycling of tires.

18. Complete the following section for the county and its municipalities that provide solid waste and/or recycling services.

### 1 . County/Municipality

County/Municipality: \*

Roane

#### Municipal Solid Waste Services:

How many part-time? \*      How many Full Time      Total Staff



31

Equivalents  
(FTE)? \*

3

34

**Recycling Services:**How many part-  
time? \*

1

How many Full  
Time  
Equivalents  
(FTE)? \*

8

Total Staff

9

Provide a brief explanation of employee roles noted above, if necessary:

31 part time center operators. 1 part time sorting line worker. 2 truck drivers. 2 bay operators. 2 scale house operators. 1 maintenance man. 1 foreman. 1 assistant director. 1 director. 2 workers contracted through Michael Dunn Work Program.

**19. Budget and other optional uploads (Must save to see file attachments option)**

Please upload a copy of last Fiscal Year's Solid Waste and Sanitation Fund expenses, revenues, assets and liabilities for the county below by clicking on "Upload File" under A. Solid Waste and Sanitation Fund. Please use options B-J to upload the Solid Waste and Sanitation Fund expenses, revenues, assets and liabilities of the municipalities within the county. There are also upload options for any other additional reports, documents, and files deemed relevant to this Annual Progress Report.

Provide additional information, if necessary:

Additional financing information available on request.

## File Upload

Click the 'Upload File' button to attach supporting documents as required.

**\*Maximum file size is 10 MB.**

A. Solid Waste and Sanitation Fund for the county (Max file size = 5MB). \*

No File Selected

REQUIRED

B. Additional Solid Waste and Sanitation Fund expenses, revenues, assets and liabilities (Max file size = 5MB).

No File Selected

C. Additional Solid Waste and Sanitation Fund expenses, revenues, assets and liabilities (Max file size = 5MB).

No File Selected

D. Additional Solid Waste and Sanitation Fund expenses, revenues, assets and liabilities (Max file size = 5MB).

No File Selected

E. Additional Solid Waste and Sanitation Fund expenses, revenues, assets and liabilities (Max file size = 5MB).

No File Selected

F. Additional Solid Waste and Sanitation Fund expenses, revenues, assets and liabilities (Max file size = 5MB).

No File Selected

G. Additional Solid Waste and Sanitation Fund expenses, revenues, assets and liabilities (Max file size = 5MB).

No File Selected

H. Additional Solid Waste and Sanitation Fund expenses, revenues, assets and liabilities (Max file size = 5MB).

No File Selected

I. Additional Solid Waste and Sanitation Fund expenses, revenues, assets and liabilities (Max file size = 5MB).

No File Selected

J. Additional Solid Waste and Sanitation Fund expenses, revenues, assets and liabilities (Max file size = 5MB).

No File Selected

Optional upload for additional reports or documents (Max file size = 5MB):

No File Selected

Optional upload for additional reports or documents (Max file size = 5MB):

No File Selected

Optional upload for additional reports or documents (Max file size = 5MB):

No File Selected

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Created: Jan 30, 2023 at 12:25 PM CST

Melinda Ferrell melinda.ferrell@roanecountytn.org

Last Updated: Mar 15, 2023 at 02:40 PM CDT

Melinda Ferrell melinda.ferrell@roanecountytn.org

# TDEC SURVEY QUESTIONS

Cycle: *Annual* | Year: *2022* | Status: *Draft*

Member Name: *Roane*

**1. Are there any policies, statutes, rules, protocols or ordinances that inhibit the county and municipalities from having effective programs? Reference specific statutes, rules, policies or documents when answering the question.**

County or Municipality Name: \*

Roane County

Describe inhibitors: \*

There are no policies, statutes, protocols, or ordinances that would act as an inhibitor for us.

**2. Are there any parts or utility of the 10 Year Solid Waste and Materials Management Statewide Plan, Plan Update or Annual Progress Report the county and municipalities do not understand?**

County or Municipality Name: \*

Roane County

Please describe: \*

No

**3. What role can Materials Management play to be the biggest resource to the county and its municipalities?**

County or Municipality Name: \*

Roane County

Please explain: \*

Materials Management continues to be a great help to Roane County by providing services such as milk-runs for paint and fluorescent bulb pick up and sponsoring the annual household hazardous waste event. The grants received, such as purchasing with the sorting line and baler, have drastically increased production levels. We also received grant funding for new truck scales and a leachate holding tank on the closed landfill. TDEC also sends oil spill kits for each Roane County convenience center. The funding has been, and continues to be, definitely helpful to Roane County's needs. Any addition assistance from the Materials Management program would be greatly appreciated for purchases such as open top and divided containers for recycling. Roll-off trucks would be another asset the County would like to purchase with grant funding.

**4. What is needed in the county and municipalities to further waste reduction, recycling, diversion or end markets in Tennessee?**

County or Municipality Name: \*

Roane County

Describe needs: \*

We believe all companies who recycle commodities in TN should be required to submit their recycling surveys directly to TDEC. This would help each county and region's diversion rates. Funding for education would greatly increase recycling and diversion. Waste reduction and recycling efforts could be stressed more within the schools. All county and municipalities should have receptacles for all of the materials the county is able to recycle.

**5. §68-211-871(b) requires an annual progress report on the implementation of the regional comprehensive integrated municipal solid waste management plan. What steps are the county and municipalities taking locally to contribute to regional plan implementation?**

County or Municipality Name: \*

Roane County

Describe steps the county and municipalities are taking: \*

Roane County is implementing the regional plan by attending meetings and utilizing the advice given. We look forward to expanding Roane County's Hub & Spoke Program to surrounding cities and Counties.

**6. What areas would you like to see the Division of Solid Waste Management focus on in coming years to help the county and municipalities be successful implementing the Region's plan and programs?**

County or Municipality Name: \*

Roane County

Describe areas: \*

We believe all companies who recycle commodities in TN should be required to submit their recycling surveys directly to TDEC. This would help each county or regions diversion rates. Roane County would also like access to Recycling Equipment Grants and educational efforts.

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Melinda Ferrell melinda.ferrell@roanecountytn.org

Last Updated: Mar 15, 2023 at 02:18 PM CDT

Melinda Ferrell melinda.ferrell@roanecountytn.org



# TIRE REPORT

Cycle: *Annual* | Year: *2022* | Status: *Draft*

Member Name: *Roane*

## Tire Report Module

Amount of Tires managed: *	296.12	tons
Amount of Tires sent to beneficial use: *	296.12	tons
Amount of Tires landfilled: *	0.00	tons

Created: Mar 2, 2023 at 02:25 PM CST

Melinda Ferrell melinda.ferrell@roanecountytn.org

Last Updated: Mar 15, 2023 at 02:22 PM CDT

Melinda Ferrell melinda.ferrell@roanecountytn.org

# RESIDENTIAL RECYCLING, DIVERSION AND DISPOSAL REPORT

Cycle: *Annual* | Year: *2022* | Status: *Draft*

Member Name: *Roane*

Date Entered: \* 01/30/2023

A separate recycling, diversion and disposal report will be completed for each jurisdiction within the County who provide recycling services either through contract or residential program. Please complete this survey once for each jurisdiction.

[Click here to view previous year's recycling metrics for reference.](#)

Contact Name: *	Tony Brashears	
Jurisdiction: *	Roane County Recycling Center	
Address: *	215 White Pine Road	
City: *	Harriman	
State: *	Tennessee	
Zip Code: *	37748	
Phone: *	865-590-7779	(###)###-#### ext. ####
Email: *	tony.brashears@roanecountyttn.gov	
Comments:	Reporting for all materials processed in the Roane County Solid Waste and Recycling bay. We collect cardboard from Roane Medical Center, 11 schools, and multiple industries and small businesses. We also process cardboard, paper, aluminum cans, and #1 and #2 plastic bottles from our four cities recycling trailers.	

## Recycling Survey:

**Recycling:** Means the process by which recovered materials are transformed into new products, including the collection, separation, processing, and reuse of recovered materials either directly or as raw materials for the manufacture of new products.

**Recyclable materials:** Means those materials which have been diverted or removed from the solid waste stream for sale,

use, reuse or recycling, whether or not requiring subsequent separation processing. Such recovered materials are not solid waste.

## Metal

COMMODITY	UNITS - CURBSIDE	AMOUNT - CURBSIDE	CONVERTED TO TONS - CURBSIDE	UNITS - DROP-OFF	AMOUNT - DROP-OFF	CONVERTED TO TONS - DROP-OFF	TOTAL TONS
Steel	Tons			Tons	641.40	641.40	641.40
Tin	Tons			Tons			
Iron	Tons			Tons			
Copper	Tons			Tons	0.20	0.20	0.20
Aluminum Beverage Containers	Tons			Tons	6.28	6.28	6.28
Other Aluminum	Tons			Tons	1.26	1.26	1.26
Bronze & Brass	Tons			Tons			
Mixed Metal	Tons			Tons			
Auto Body Scrap	Tons			Tons			
Oil Filters	Tons			Tons			
Total Metal						649	649.14

## Fiber

COMMODITY	UNITS - CURBSIDE	AMOUNT - CURBSIDE	CONVERTED TO TONS - CURBSIDE	UNITS - DROP-OFF	AMOUNT - DROP-OFF	CONVERTED TO TONS - DROP-OFF	TOTAL TONS
Sorted Office Paper	Tons			Tons			
Mixed Office Paper	Tons			Tons			
Old Newsprint Paper	Tons			Tons	136.00	136.00	136.00
Old Corrugated Cardboard	Tons			Tons	1,143.95	1,143.95	1,143.95
Mixed Paper	Tons			Tons	21.12	21.12	21.12

All other grades	Tons			Tons			
Total Fiber						1,301.07	1,301.07

## Plastics

COMMODITY	UNITS - CURBSIDE	AMOUNT - CURBSIDE	CONVERTED TO TONS - CURBSIDE	UNITS - DROP-OFF	AMOUNT - DROP-OFF	CONVERTED TO TONS - DROP-OFF	TOTAL TONS
PET #1	Tons			LBS	51,820.00	25.91	25.91
HDPE #2	Tons			LBS	29,260.00	14.63	14.63
PVC #3	Tons			Tons			
LDPE #4	Tons			Tons			
PP #5	Tons			Tons			
PS #6	Tons			Tons			
Other #7	Tons			Tons			
ABS	Tons			Tons			
Mixed 1&2	Tons			Tons	81.08	81.08	81.08
Mixed 3-7	Tons			Tons			
Mixed All Plastic	Tons			Tons			
Total Plastics						121.62	121.62

Total tons reported on page:

2,071.83

## Recycling Survey (Continued)

[Click here to view previous year's recycling metrics for reference.](#)

## Glass

COMMODITY	UNITS - CURBSIDE	AMOUNT - CURBSIDE	CONVERTED TO TONS - CURBSIDE	UNITS - DROP-OFF	AMOUNT - DROP-OFF	CONVERTED TO TONS - DROP-OFF	TOTAL TONS
Clear (Flint)	Tons			Tons			



Green	Tons			Tons			
Amber	Tons			Tons			
Blue	Tons			Tons			
Non-ABC	Tons			Tons			
Mixed Glass	Tons			Tons			
Total Glass							

### Batteries

COMMODITY	UNITS - CURBSIDE	AMOUNT - CURBSIDE	CONVERTED TO TONS - CURBSIDE	UNITS - DROP-OFF	AMOUNT - DROP-OFF	CONVERTED TO TONS - DROP-OFF	TOTAL TONS
Lead-Acid	Tons			Tons	4.15	4.15	4.15
Dry Cell	Tons			Tons			
Total Batteries						4.15	4.15

### Automotive Fluid

COMMODITY	UNITS - CURBSIDE	AMOUNT - CURBSIDE	CONVERTED TO TONS - CURBSIDE	UNITS - DROP-OFF	AMOUNT - DROP-OFF	CONVERTED TO TONS - DROP-OFF	TOTAL TONS
Used Oil	Tons			Gallons	13,471.00	49.84	49.84
Antifreeze	Tons			Gallons	399.00	1.48	1.48
Transmission Fluid	Tons			Tons			
Other	Tons			Tons			
Total Automotive Fluid						51.32	51.32

### Single Stream

COMMODITY	UNITS - CURBSIDE	AMOUNT - CURBSIDE	UNITS - DROP-OFF	AMOUNT - DROP- OFF	TOTAL TONS
Single Stream Recycling	Tons		Tons		

Total Single Stream

## Other Recyclables

COMMODITY	UNITS - CURBSIDE	AMOUNT - CURBSIDE	CONVERTED TO TONS - CURBSIDE	UNITS - DROP-OFF	AMOUNT - DROP-OFF	CONVERTED TO TONS - DROP-OFF	TOTAL TONS
Aerosol Cans	Tons			Tons			
Used Lamps	Tons			Tons			
Latex Paint	Tons			Tons			
White Goods/Appli- ances	Tons			Tons			
Textiles	Tons			Tons			
Pallets	Tons			Tons			
Electronics	Tons			Tons	1.00	1.00	1.00
Mattresses	Tons			Tons			
Cooking Oil/Grease	Tons			Tons			
Carpet and Padding	Tons			Tons			
Recycled C & D (not III/IV landfilled)	Tons			Tons			
Total Other Recyclables						1.00	1.00

Total tons reported on page:

56.47

## Diversion Survey:

**Diversion:** Items Diverted away from Class I or III/IV landfills but do not fit the definition of recycling in the previous section. State credit will still be given to this material.

[Click here to view previous year's diversion metrics for reference.](#)

## Organics



COMMODITY	UNITS - CURBSIDE	AMOUNT - CURBSIDE	CONVERTED TO TONS - CURBSIDE	UNITS - DROP-OFF	AMOUNT - DROP-OFF	CONVERTED TO TONS - DROP-OFF	TOTAL TONS
Food Waste (composted)	Tons			Tons			
Food Waste (donated)	Tons			Tons			
Yard Trimblings (composted)	Tons			Tons			
Yard Trimblings (mulched)	Tons			Tons			
Total Organics							

### Incineration

COMMODITY	UNITS - CURBSIDE	AMOUNT - CURBSIDE	CONVERTED TO TONS - CURBSIDE	UNITS - DROP-OFF	AMOUNT - DROP-OFF	CONVERTED TO TONS - DROP-OFF	TOTAL TONS
Waste to Energy	Tons			Tons			
Destruction	Tons			Tons			
Total Incineration							

### Bio-Solids

COMMODITY	UNITS - CURBSIDE	AMOUNT - CURBSIDE	CONVERTED TO TONS - CURBSIDE	UNITS - DROP-OFF	AMOUNT - DROP-OFF	CONVERTED TO TONS - DROP-OFF	TOTAL TONS
Bio-Solids (land applied)	Tons			Tons			
Bio-Solids (composted)	Tons			Tons			
Total Bio- Solids							

### Alternative Daily Cover

COMMODITY	UNITS - CURBSIDE	AMOUNT - CURBSIDE	CONVERTED TO TONS - CURBSIDE	UNITS - DROP-OFF	AMOUNT - DROP-OFF	CONVERTED TO TONS - DROP-OFF	TOTAL TONS
Alternate Daily Cover	Tons			Tons			

Total							
Alternative							
Daily Cover							

## HHW Material

COMMODITY	UNITS - CURBSIDE	AMOUNT - CURBSIDE	CONVERTED TO TONS - CURBSIDE	UNITS - DROP-OFF	AMOUNT - DROP-OFF	CONVERTED TO TONS - DROP-OFF	TOTAL TONS
Permanent HHW Facilities	Tons			Tons			
Temporary HHW Collection Sites	Tons			Tons			
HHW Collection Events/Milkr uns	Tons			Tons			
Total HHW Material							

## Construction and Demolition Debris

COMMODITY	UNITS - CURBSIDE	AMOUNT - CURBSIDE	CONVERTED TO TONS - CURBSIDE	UNITS - DROP-OFF	AMOUNT - DROP-OFF	CONVERTED TO TONS - DROP-OFF	TOTAL TONS
C & D (not landfilled, not recycled)	Tons			Tons			
Crushed Glass for civil engineering projects (not landfilled, not recycled)	Tons			Tons			
Total Construction and Demolition Debris							

Total tons reported on page:

## Disposal Survey:

**Landfill:** Means a facility where solid wastes are disposed of by burial in excavated pits or trenches or by placement on land and covering with soil or other approved material.

**Class I Disposal Facility:** Refers to a sanitary landfill which serves a municipal institutional, and/or rural population and is



used or to be used for disposal of domestic wastes, commercial wastes, institutional wastes, municipal solid wastes, bulky wastes, landscaping and land clearing wastes, industrial wastes, construction/demolition wastes, farming wastes, shredded automotive tires, dead animals, and special wastes.

**Class III Disposal Facility:** refers to a landfill which is used or to be used for the disposal of farming wastes, landscaping and land clearing wastes, demolition/construction waste, shredded automotive tires, and/or certain wastes having similar characteristics and approved in writing by the Department.

**Class IV Disposal Facility:** refers to a landfill which is used or to be used for the disposal of demolition/construction wastes, shredded automotive tires, and certain wastes having similar characteristics and approved in writing by the Department.

**TDEC will enter total solid waste disposal tonnages in the “All Municipal Solid Waste Disposal Generated within the Region Survey”. These tonnages will be used towards the Region’s 25% Waste Reduction and Diversion Goal.**

[Click here to view current year’s disposal metrics for reference.](#)

If applicable, the report author may comment on the landfills tonnages reported by TDEC in the “All Municipal Solid Waste Disposal Generated within the Region Survey”.

The report author should enter calendar year data for the current jurisdiction that generates waste from publicly operated or contracted services. If the jurisdiction did not provide these services or relies on the county to provide such services, then disregard this section and report those tonnages under the county recycling, diversion and disposal – residential report.

Do you utilize in-state disposal? \*

- ☒ Yes  
☐ No

Select which class of landfills were used in-state: \*

- ☒ Class I  
☐ Class III/IV

*Check all that apply*

#### In State (Class I)

LANDFILL CLASS: *	LANDFILL NAME: *	TONS *
Class I	Rhea County Class I Landfill - SNL720000269	8,000.00

Do you utilize out-of-state disposal? \*

- ☐ Yes  
☒ No

Comments:



Total tons reported on page: 8,000.00

Total tons reported on ALL pages: 10,128.30

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**Created:** Jan 30, 2023 at 02:26 PM CST

**|** Melinda Ferrell melinda.ferrell@roanecountytn.org

**Last Updated:** Mar 3, 2023 at 09:22 AM CST

**|** Melinda Ferrell melinda.ferrell@roanecountytn.org