



KINGSTON CITY COUNCIL

Regular Meeting
Tuesday May 9, 2023
6:00 P.M.

A G E N D A

- 1. Call to Order**
- 2. Invocation and Pledge**
- 3. Roll Call**
- 4. Approval of Previous Minutes**
- 5. Citizens Comments/Persons to Appear/Proclamations**
 - A. None
- 6. Reports**
 - A. Mayor and Council
 - B. City Manager's Report
- 7. Addition of items to the meeting agenda received after close of agenda deadline (By unanimous consent of all members present)**
- 8. Unfinished Business**
 - A. None
- 9. New Business**
 - A. Consideration of the first reading of Ordinance 23-05-09-01, an ordinance of the City of Kingston, Tennessee adopting the annual general fund operating budget and setting the property tax rate for the fiscal year beginning July 1, 2023 and ending June 30, 2024
 - B. Consideration of the first reading of Ordinance 23-05-09-02, an ordinance of the City of Kingston, Tennessee adopting the annual water / sewer fund operating budget and setting the rates and fees for the fiscal year beginning July 1, 2023 and ending June 30, 2024
 - C. Consideration of the first reading of Ordinance 23-05-09-03, an ordinance amending the annual budget for the City of Kingston, Tennessee for fiscal year 2022-2023
 - D. Consideration of the first reading of Ordinance 23-05-09-04, an ordinance amending the annual budget for the City of Kingston, Tennessee water / sewer fund for fiscal year 2022-2023
 - E. Consideration of the first reading of Ordinance 23-05-09-05, an ordinance to repeal Ordinance 13-2-12 and to establish the amount which the City Manager may expend with regard to purchases and contracts for general public improvements at \$25,000
 - F. Consideration of Resolution 23-05-09-01, a resolution authorizing the City of Kingston to accept the National Fitness Court Grant.
 - G. Consideration to ratify Private Chapter No. 2, House Bill 1537, Senate Bill 1528 of the 113th General Assembly
 - H. Consideration to authorize the Mayor to enter in to an access, parking and sign easement agreement between the City of Kingston and Matt Caldwell
 - I. Consideration to authorize the City Attorney to pursue legal action Barry Oroarke and Tiffany Scarbro, doing business at the HUB Network, regarding an unpaid water bill for 519 Race Street
 - J. Consideration to authorize the City Attorney to pursue legal action against the owner of 516 N. 3rd Street regarding multiple codes violations.

- K.** Consideration to rescind a Council order from February 11, 2020 regarding the filing of a lawsuit against the owner of 500 N. Kentucky Street
- L.** Consideration to fill a vacancy on the Kingston City Council resulting from the resignation of former Councilmember Tara Stockton

WORK SESSION KINGSTON CITY COUNCIL
TUESDAY APRIL 4, 2023 – 6:00 P.M.
KINGSTON CITY HALL

The Kingston City Council met in a regular work session on Tuesday, April 4, 2023. Mayor Tim Neal called the work session to order. The following members were present: Council Member Philip Bredwell, Council Member Tony Brown, Council Member Randy Childs, Council Member Lucy Johnson, Vice Mayor Tara Stockton (via phone), Council Member Stephanie Wright (via phone) and Mayor Tim Neal. Staff present: City Manager David Bolling, City Clerk Kelly Jackson, Finance Director Michelle Kelley, and City Attorney Andrew Thompson. The Invocation was given by Council Member Tony Brown after a moment of silence in remembrance of City Planner David Williams; and Council Member Randy Childs led the pledge.

Citizen Comments:

- William Wilson (Kingston Library Board Member) addressed council thanking them for the new lights at the Library. He also mentioned the recent increase in use of the Kingston City Library.
- Kelli Smith (112 Bailey Road, Kingston, TN) addressed council once again regarding the sewer at 2715 Kingston Highway. She requested that council consider adopting a policy for commercial and multi-family properties.
- Cuyler Dunbar-addressed council once again regarding the costs associated with connecting to the existing sewer. Discussion ensued as to whether his property on Gray Knob Road abuts to the public right of way

DISCUSSION OF A REQUEST TO CLOSE PORTIONS OF SPRING AND THIRD STREETS FOR A CONCERT AT THE JIM HENRY EVENT CENTER.

Christina Branham had emailed a request to close certain portions of Spring and Third Streets during an event on May 20th. Christina Branham was not present at this meeting to clarify the request. Council requested her presence next week. This item will be placed on the regular meeting agenda.

CONTINUED DISCUSSION OF BUDGET AMENDMENT 23-03-14-01

Finance Director Michelle Kelley explained the revised amendment for the second reading. This item will be placed on the regular meeting agenda.

DISCUSSION OF ENTERING IN TO A CONTRACT WITH ROANE COUNTY FOR PLANNING SERVICES.

Mayor Neal explained the possibility of having an in-county planner which would serve Roane County, City of Kingston, City of Harriman, and the City of Oliver Springs. Further discussion ensued about the costs associated with going into contract with Roane County and the advantages of having an in-county planner. This item will be placed on the regular meeting agenda.

DISCUSSION OF AMENDING THE SUBDIVISION REGULATIONS FOR THE CITY OF KINGSTON.

Council Member Wright explained that the Kingston Municipal Planning Commission has reviewed the existing subdivision regulations and proposed updating the regulations. The changes have been outlined and provided to council for review. Further discussion ensued about the interim Planning Commission meetings with ETDD. This item will be placed on the regular meeting agenda for council to support or oppose the amendments and make a recommendation to the Planning Commission.

DISCUSSION OF PROPOSED BUDGET FOR GATEWAY SIGNAGE.

City Manager Bolling provided a preliminary estimate which was provided to council from Ardurra Engineering outlining the probable construction costs. A set of 50% plans have been submitted to TDOT and if those are approved then the final plans would be submitted for final approval. Vice-Mayor Stockton explained the probability of donated material for this project. City Manager Bolling recommended that if this project proceeds that the funds would come from the fund balance. Member Wright mentioned that when TDOT widens I-40 that the plans include overhead signage for our exit. Discussion was made about whether the submitted plans would conflict with the future widening project. This project will require the bid process which will require bid specs for the actual construction. City Manager Bolling requests that council make a financial commitment to proceed with the construction of this project if it is approved by TDOT. This item will be placed on the regular meeting agenda.

DISCUSSION OF AN APPLICATION OF AN OFF-PREMISE PERMIT AT 798 GALLAHER ROAD.

An application for a beer permit at 798 Gallaher Road was submitted by Nancy Patel. This permit request is for a off-premises retail package store. They have also applied for a liquor license through the State. This item will be placed on the regular beer board meeting agenda.

ADDITIONAL COMMENTS-MAYOR/COUNCIL/CITY MANAGER/STAFF

- **Member Brown-** Requested guidance from council regarding the proposed increase from Roane County E-911. They have met twice and initially presented a 18 ½ % increase. Next Thursday they will present a 6 ½ % increase.
- **Mayor Tim Neal-** Announced that we have been approved for the National Fitness Campaign Grant for the fitness center at the park.

- **City Manager David Bolling**-Mentioned the possibility of having a budget workshop at the conclusion of the May work session with the first reading during the May council meeting and the second reading during the June council meeting.
- **Lucy Johnson**-Mentioned some minor wind damage at the library. City Clerk advised that a work order has already been generated for repairs.

Mayor Neal adjourned the meeting at 7:12 PM

APPROVED _____

Tim Neal, Mayor

ATTEST:

City Clerk

REGULAR MEETING KINGSTON CITY COUNCIL
TUESDAY, APRIL 11, 2023 – 6:00 P.M.
KINGSTON CITY HALL

The Kingston City Council met in regular session on Tuesday, April 11, 2023 at 6:00 P.M. Mayor Tim Neal called the meeting to order. Council Member Tony Brown gave the Invocation and Council Member Stephanie Wright led the pledge. Upon roll call the following members were present: Council Member Tony Brown, Council Member Randy Childs, Council Member Lucy Johnson, Council Member Stephanie Wright, and Mayor Tim Neal. Staff present: City Manager David Bolling, City Clerk Kelly Jackson, Finance Director Michelle Kelley, City Attorney Andrew Thompson and Utility Director Kevin Hamilton. Council Member Philip Bredwell was absent. (Tara Stockton had resigned from her position at approximately 3:38PM on this date)

APPROVAL OF PREVIOUS MINUTES

A motion was made by Member Wright, second by Member Childs to waive the reading and approve as written the minutes of the regular work session meeting on March 7, 2023 and the regular meeting on March 14, 2023

The motion passed with a unanimous roll call vote. 5 Ayes.

CITIZEN COMMENTS/PERSONS TO APPEAR/PROCLAMATIONS-

- A proclamation declaring April 26, 2023 as “Drug Endangered Children Awareness Day”

REPORTS-MAYOR AND COUNCIL-

- Member Bredwell-Absent
- Member Brown-Solid Waste Advisory Board meeting information and the E-911 report are in the City Manager’s report.
- Member Childs-Nothing additional to report
- Member Johnson-Library Board reported a continued influx of new patrons and computer use. Advised that our Library is a testing site for TWRA boating safety. Reported on the cost savings by changing to LED lighting.
- Member Wright-Thanked city employees for the hard work to prepare for the recent successful fishing tournament where we hosted approximately 250 boats.
- Mayor Neal- Reported on another successful Spring Street Fest.

REPORTS-CITY MANAGER’S REPORT

- Reported that ETDD will provide an interim planner, Laura Smith, to assist us due to the sudden death of David Williams.
- ORNL Concert Series will be on May 13th. Advertisement for this event will be forthcoming from ORNL. The bands scheduled is Larry Keel and the Hackinsaw Boys.
- STP Project-Waiting on final approval of the utility coordination plans submitted and the notice to proceed to construction from TDOT. The construction documents are ready to

submit once we receive the notice to proceed. We will then schedule a field construction review.

- BUILD Grant-Waiting on the HWA review submitted.
- Budget Workshop-Wanted to confirm with council to hold it after the regular workshop meeting on May 2nd. Our goal is to have the first reading on May 9th and the second reading on June 13th. (Member Wright advised she would not be able to attend on May 2nd)

ADDITION OF ITEMS TO THE MEETING AGENDA RECEIVED AFTER CLOSE OF AGENDA DEADLINE (BY UNANIMOUS CONSENT OF ALL MEMBERS PRESENT.

A motion was made by Member Brown, second by Member Childs to add three separate items to the agenda as follows:

- Item “E” under New Business
 - To accept the resignation of Vice-Mayor Stockton
- Item “F” under New Business
 - To appoint a Vice-Mayor
- Item “G” under New Business
 - To discuss the procedure for fill the vacancy on the Kingston city council due to the resignation of Mrs. Stockton.

The motion passed with a unanimous roll call vote. 5 Ayes.

UNFINISHED BUSINESS:

- A. **Consideration of the second and final reading of Ordinance 23-03-14-01, an ordinance amending the annual budget for the City of Kingston, Tennessee for fiscal year 2022-2023.**

A motion was made by Member Wright, second by Member Johnson to approve the second and final reading of Ordinance 23-03-14-01, an ordinance amending the annual budget for the City of Kingston, Tennessee for fiscal year 2022-2023.

The motion passed with a unanimous roll call vote. 5 Ayes.

NEW BUSINESS:

- A. **Consideration to approve a request from Coldwell Banker to close a portion of Spring Street on May 20th for a concert at the Jim Henry Event Center.**

A motion was made by Member Childs, second by Member Wright to approve a request from Coldwell Banker to close a portion of Spring Street on May 20th for a concert at the Jim Henry Event Center.

The motion passed with a unanimous roll call vote. 5 Ayes.

B. Consideration to authorize the Mayor to enter in to an agreement with Roane County for Planning Services.

A motion was made by Member Wright, second by Member Johnson to authorize the Mayor to enter in to an agreement with Roane County for Planning Services

The motion passed with a unanimous roll call vote. 5 Ayes

C. Consideration to recommend to the Planning Commission the adoption of amendments to the subdivision regulations of the City of Kingston.

A motion was made by Member Wright, second by Member Johnson to recommend to the Planning Commission the adoption of amendments to the subdivision regulations of the City of Kingston.

The motion passed with a unanimous roll call vote. 5 Ayes

D. Consideration to authorize the Mayor to formally accept the 2023 Healthy Cities Campaign Matching Grant.

A motion was made by Member Childs, second by Member Johnson to authorize the Mayor to formally accept the 2023 Healthy Cities Campaign Matching Grant.

The motion passed with a unanimous roll call vote. 5 Ayes

E. Accept the letter of resignation from Vice-Mayor Stockton.

A motion was made by Member Brown, second by Member Wright to accept the letter of resignation from Vice-Mayor Stockton and include the letter as record in the minutes.

The motion passed with a unanimous roll call vote. 5 Ayes

F. Elect a Vice-Mayor to replace Mrs. Stockton.

A motion was made by Member Wright, second by Member Childs to elect Member Tony Brown as Vice-Mayor.

The motion passed with a unanimous roll call vote. 5 Ayes

G. Discussion of the procedure to fill the vacancy on the Kingston city council due to the resignation of Mrs. Stockton

Discussion ensued about the time line to fill the vacancy and the procedure.

A motion was made by Vice Mayor Brown, second by Member Childs to approve the procedure to fill the vacancy on the Kingston city council due to the resignation of Mrs. Stockton. The procedure will be to advertise beginning on April 14th with a deadline date of May 1st at 4:30PM. A special called work session will be called on May 5th to conduct

interviews of the applicants. The May 9th agenda will include the appointment of a new council member.

The motion passed with a unanimous roll call vote. 5 Ayes

Mayor Neal adjourned the meeting at 6:27 pm

APPROVED _____

Tim Neal, Mayor

ATTEST:

City Clerk

ORDINANCE No. 23-05-09-01

**AN ORDINANCE OF THE
CITY OF KINGSTON, TENNESSEE
ADOPTING THE ANNUAL GENERAL FUND OPERATING BUDGET AND
SETTING THE PROPERTY TAX RATE FOR THE FISCAL YEAR
BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2024**

WHEREAS, Tennessee Code Annotated § 9-1-116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, the Governing Body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the Board will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF KINGSTON, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body projects anticipated revenues from all sources and appropriates planned expenditures for each department, board, office or other agency of the municipality, herein presented together with the actual annual receipts and expenditures of the last preceding fiscal year and the estimated annual expenditures for the current fiscal year, and from those revenues and unexpended and unencumbered funds as follows for fiscal year 2024, and including the projected ending balances for the budget year, the actual ending balances for the most recent ended fiscal year and the estimated ending balances for the current fiscal years:

GENERAL FUND		Actual	Est. Actual	Budget
		FY 2022	FY 2023	FY 2024
Cash Receipts				
Local Taxes		\$ 4,475,363	\$ 3,928,137	\$ 4,572,500
Licenses And Permits		2,200	3,050	2,200
Intergovernmental		1,153,453	1,579,752	1,059,500
Charges For Services		432,727	329,536	415,800
Fines And Forfeitures		43,072	60,657	57,000
Debt Proceeds		5,033,274	-	-
Other Revenues		518,233	338,330	89,200
Transfers In - from other funds		485,168	485,168	499,275
Total Cash Receipts		\$ 12,143,490	\$ 6,724,630	\$ 6,695,475
Appropriations				
Legislative		\$ 83,284	\$ 64,331	\$ 93,699
City Court		23,999	25,761	26,639
City Manager and Assistant		110,720	98,174	118,150
Financial Administration		325,370	333,261	470,442
Planning and Zoning		10,274	10,175	14,866
City Hall Buildings		85,015	73,581	98,500
General Government		228,419	215,475	268,700
Police		1,073,743	971,132	1,231,055
Automotive Services		89,932	60,170	90,000
Fire Protection		1,019,841	924,456	1,234,307
Public Works		994,096	631,993	967,758
State Street Aid		165,467	148,286	178,000
Waste Disposal		330,622	295,819	350,000
Capital Improvements		1,505,660	996,169	0
Animal Control/Codes Enforcement		22,446	7,141	26,315
Parks and Recreation		803,192	635,828	958,545
Swimming Pool		36,603	0	0
Library		210,394	186,443	219,000
Debt Service		2,833,004	55,350	349,500
Transfers Out to Capital Fund		80,579	0	0
American Rescue Plan Act		0	577,350	0
Total Appropriations		\$ 10,032,659	\$ 6,310,893	\$ 6,695,475
Change in Cash (Receipts - Appropriations)		2,110,831	413,737	(0)
Beginning Cash Balance July 1		3,336,149	5,446,980	5,860,717
Ending Cash Balance June 30		\$ 5,446,980	\$ 5,860,717	\$ 5,860,717
Ending Cash as a % of Total Cash Payments/Approp.		54.3%	92.9%	87.5%

			Estimated	
DRUG FUND		Actual	Actual	Budget
		FY 2022	FY 2023	FY 2024
Cash Receipts				
Fines And Forfeitures		\$ 1,973	\$ 3,972	\$ 5,000
Other Revenue		0.00	0.00	0.00
Total Cash Receipts		\$ 1,973	\$ 3,972	\$ 5,000
Appropriations				
Drug Enforcement		5,408	4,508	5,000
Total Appropriations		\$ 5,408	\$ 4,508	\$ 5,000
Change in Cash (Receipts - Appropriations)		(3,435)	(536)	0.00
Beginning Cash Balance July 1		10,692	7,257	6,721
Ending Cash Balance June 30		\$ 7,257	\$ 6,721	\$ 6,721
Ending Cash as a % of Total Cash Payments/Approp.		134.2%	149.1%	134.4%

			Estimated	
CAPITAL FUND		Actual	Actual	Budget
		FY 2022	FY 2023	FY 2024
Cash Receipts				
Transfers In		\$ 80,579	0.00	0.00
Interest Income		114	320	120
Total Cash Receipts		\$ 80,693	\$ 320	\$ 120
Appropriations				
Transfers Out		159,917	0.00	0.00
Capital Improvements				
Total Appropriations		\$ 159,917	0.00	\$ -
Change in Cash (Receipts - Appropriations)		(79,224)	320	120
Beginning Cash Balance July 1		148,821	69,597	69,916
Ending Cash Balance June 30		\$ 69,597	\$ 69,916	\$ 70,036
Ending Cash as a % of Total Cash Payments/Approp.				

SECTION 2: At the end of the fiscal year 2023, the governing body states fund balances or deficits as follows:

Funds	Estimated beginning Fund Balance at June 30, 2023
General Fund	\$3,778,243.26
Drug Fund	\$7,367.08
Capital Fund	\$147,267.69
Water & Sewer Fund	\$15,352,109.95

SECTION 3: That the governing body herein certifies that the condition of its sinking funds, if applicable, are compliant pursuant to its bond covenants, and recognizes that the municipality has outstanding bonded and other indebtedness as follows:

Bond or Other Indebtedness	Debt Authorized and Unissued	Principal Outstanding at June 30, 2023	FY 2024 Principal Payment	FY 2024 Interest Payment
Notes				
General Obligation Bonds, Series 2021		\$4,140,000.00	\$245,000.00	\$103,500.00

SECTION 4: During the coming fiscal year (2024) the governing body has pending and planned capital projects that were originally appropriated in the prior fiscal year but were unable to complete projects with in the fiscal year. Those loan proceeds will be the funding source for these projects which were rolled into the year end fund balance.

Proposed Capital Projects	Proposed Amount Financed by Appropriations	Proposed Amount Financed by Grant	Proposed Amount Financed by last years Loan Proceeds
Fire Hall Roof			\$100,000.00
T-dock and Foot Bridge			\$125,000.00
Fort SWP Improvements			\$150,000.00
Traffic Light Improvements			\$300,000.00
Park & Rec Improvements			\$500,000.00
Fire Truck			\$375,000.00

SECTION 5: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 (TCA § 6-56-208). In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Tennessee Code Annotated § 6-56-205.

SECTION 6: Money may be transferred from one appropriation to another in the same department by the City Manager, subject to such limitations and procedures as set by the Governing Body pursuant to Tennessee Code Annotated § 6-56-209. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 7: A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full time equivalent employees required by Tennessee Code Annotated § 6-56-206 will be attached.

SECTION 8: There is hereby levied a property tax of \$1.31 per \$100 of assessed value on all real and personal property.

SECTION 9: This annual operating and capital budget ordinance and supporting documents shall be submitted to the Comptroller of the Treasury or Comptroller's Designee for approval if the City has debt issued pursuant to Title 9, Chapter 21 of the Tennessee Code Annotated within fifteen (15) days of its adoption. This budget shall not become the official budget for the fiscal year until such budget is approved by the Comptroller of the Treasury or Comptroller's Designee in accordance with Title 9, Chapter 21 of the Tennessee Code Annotated (the "Statutes".) If the Comptroller of the Treasury or Comptroller's Designee determines that the budget does not comply with the Statutes, the Governing Body shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes or as directed by the Comptroller of the Treasury or Comptroller's Designee. If the City does not have such debt outstanding, it will file this annual operating and capital budget ordinance and supporting documents with the Comptroller of the Treasury or Comptroller's Designee.

SECTION 10: All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 11: All ordinances or parts of ordinances in conflict with any provision of this ordinance are hereby repealed.

SECTION 12: This ordinance shall take effect July 1, 2024, the public welfare requiring it.

Passed 1st Reading: _____

Passed 2nd Reading: _____

Tim Neal, Mayor

ATTESTED:

Kelly Jackson, City Clerk

ORDINANCE No. 23-05-09-02

**AN ORDINANCE OF THE
CITY OF KINGSTON, TENNESSEE
ADOPTING THE ANNUAL WATER / SEWER FUND OPERATING
BUDGET AND SETTING THE RATES AND FEES FOR THE FISCAL YEAR
BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2024**

WHEREAS, Tennessee Code Annotated § 9-1-116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, the Governing Body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the Board will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF KINGSTON, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body projects anticipated revenues from all sources and appropriates planned expenditures for each department, board, office or other agency of the municipality, herein presented together with the actual annual receipts and expenditures of the last preceding fiscal year and the estimated annual expenditures for the current fiscal year, and from those revenues and unexpended and unencumbered funds as follows for fiscal year 2024, and including the projected ending balances for the budget year, the actual ending balances for the most recent ended fiscal year and the estimated ending balances for the current fiscal years:

			Estimated	
WATER & SEWER FUND		Actual	Actual	Budget
		FY 2022	FY 2023	FY 2024
Cash Receipts				
Water Sales		\$ 2,118,205	\$ 1,677,283	\$ 2,276,000
Sewer Fees		1,610,345	1,303,412	1,825,000
Installation Charges and User Fees		282,077	161,036	138,000
Other Revenue		106,804	117,015	66,000
Total Cash Receipts		\$ 4,117,430	\$ 3,258,746	\$ 4,305,000
Appropriations				
General Government		386,360	1,481,498	2,012,310
Capital Improvement		26,582	-	-
Debt Service		835,264	760,350	808,500
Purification		553,163	-	-
Transmission and Distribution		715,212	-	-
Utility Director		72,887	-	-
Sewer Treatment and Disposal		598,626	-	-
American Rescue Plan Act		-	46,059	-
Water Sewer Operations		-	550,913	984,915
Transfers Out - to other funds (PILOT)		485,168	485,168	499,275
Total Appropriations		\$ 3,673,263	\$ 3,323,988	\$ 4,305,000
Change in Cash (Receipts - Approp.)		444,168	(65,242)	0
Beginning Cash Balance July 1		401,981	846,149	780,907
Ending Cash Balance June 30		\$ 846,149	\$ 780,907	\$ 780,907
Ending Cash as a % of Total Cash Appr.		23.0%	23.5%	18.1%

SECTION 2: At the end of the fiscal year 2023, the governing body states fund balances or deficits as follows:

Fund	Balance at June 30, 2023
Water & Sewer Fund	\$15,769,389.68

SECTION 3: That the governing body herein certifies that the condition of its sinking funds, if applicable, are compliant pursuant to its bond covenants, and recognizes that the municipality has outstanding bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Debt Authorized and Unissued	Principal Outstanding at June 30, 2023	FY 2024 Principal Payment	FY 2024 Interest Payment
Bonds-	\$ -			
TMBF, Series 1999	\$ -	\$0.00	\$0.00	\$0.00
TMBF, Series 2004	\$ -	\$0.00	\$0.00	\$0.00
USDA Rural Development, Series 2010	\$ -	\$1,031,863.00	\$26,492.00	\$26,228.63
USDA Rural Development, Series 2010A	\$ -	\$0.00	\$0.00	\$0.00
USDA Rural Development, Series 2010B	\$ -	\$744,458.00	\$17,275.00	\$18,846.28
General Obligation Bond, Series 2021	\$ -	\$2,000,000.00	\$410,000.00	\$67,750.00

SECTION 4: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 (TCA § 6-56-208). In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Tennessee Code Annotated § 6-56-205.

SECTION 5: Money may be transferred from one appropriation to another in the same department by the City Manager, subject to such limitations and procedures as set by the Governing Body pursuant to Tennessee Code Annotated § 6-56-209. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 6: A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full time equivalent employees required by Tennessee Code Annotated § 6-56-206 will be attached.

Passed 1st Reading: _____

Passed 2nd Reading: _____

Tim Neal, Mayor

ATTESTED:

Kelly Jackson, City Clerk

ORDINANCE NO. 23-05-09-03

AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR THE CITY OF KINGSTON, TENNESSEE FOR
FISCAL YEAR 2022-2023

WHEREAS, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires funds first be appropriated before being expended and that no appropriations may exceed available funds;

WHEREAS, *Tennessee Code Annotated* Title 6 Chapter 56 Section 208 allows amendment of the budget ordinance in the same manner as any other ordinance may be amended;

WHEREAS, Allocations are made to additional expenses to capital line items and to cover increases in electricity and litigation costs;

NOW, THEREFORE BE IT ORDAINED by the City Council for the City of Kingston, Tennessee, that:

SECTION 1: Appropriations. The governing body appropriates the following increases:

General Fund:

Revenues:

110-31110	Property Taxes	\$25,998.53
110-34744	Park & Rec Restitution	\$307.00
110-27100	Fund Balance	\$26,556.94
110-34710	Roane EDU ballfield donation	\$5,000.00

Expenditures:

110-44400-260	P&R Repair & Maintenance	\$307.00
110-41210-165	Court Cost	\$6,000.00
110-42100-142	Police Health Insurance	\$6,000.00
110-43190-241	State Street Aid Electricity	\$18,000.00
110-43750-931	Capital Improvements Sidewalk Improvements	\$26,556.94
110-43750-942	Capital Improvements Fire Truck	\$4,716.03
110-43750-946	Capital Improvements Ladd Park Project	\$3,282.50
110-44400-269	Ballfield Maintenance	\$5,000.00

Section 2 : Submission to the Director of Local Finance. This amendment will be submitted to the Director of the Office of State and Local Finance as required by state statute to show continued compliance with the requirements of Tennessee Code Annotated Title 9 Chapter 21 Section 403 to maintain a balanced budget.

Tim Neal
Mayor

Kelly Jackson
City Clerk

Passed 1st Reading _____

Passed 2nd Reading _____

ORDINANCE NO. 23-05-09-04
AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR THE CITY OF KINGSTON, TN
WATER/SEWER FUND FOR FISCAL YEAR 2022-2023

WHEREAS, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires funds first be appropriated before being expended and that no appropriations may exceed available funds;

WHEREAS, *Tennessee Code Annotated* Title 6 Chapter 56 Section 208 allows amendment of the budget ordinance in the same manner as any other ordinance may be amended;

WHEREAS, Money appropriated to cover the cost of American Rescue Plan Act for TDEC ARPA Project Management:

NOW, THEREFORE BE IT ORDAINED by the City Council for the City of Kingston, Tennessee, that:

SECTION 1: Appropriations. The governing body appropriates the following increases:

Water/Sewer Fund:

Revenues:

413-33193	Grant American Rescue Plan Act	\$7,500.00
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Expenditures:

413-52130-250	ARPA Personnel Professional Services	\$7,500.00
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Section 2 : Submission to the Director of Local Finance. This amendment will be submitted to the Director of the Office of State and Local Finance as required by state statute to show continued compliance with the requirements of Tennessee Code Annotated Title 9 Chapter 21 Section 403 to maintain a balanced budget.

Tim Neal
Mayor

Kelly Jackson
City Clerk

Passed 1st Reading _____

Passed 2nd Reading _____

ORDINANCE 23-05-09-05

AN ORDINANCE TO REPEAL ORDINANCE 13-2-12 AND TO ESTABLISH THE AMOUNT WHICH THE CITY MANAGER MAY EXPEND WITH REGARD TO PURCHASES AND CONTRACTS FOR GENERAL PUBLIC IMPROVEMENTS AT \$25,000

WHEREAS, the City Manager has heretofore been authorized to make expenditures without specific Council approval for general public improvements in amounts not to exceed \$15,000; and,

WHEREAS, the City Council of the City of Kingston believes that it would be in the best interest of the City of Kingston to increase this amount to \$25,000

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KINGSTON THAT, pursuant to the provisions of Section 5.07 of the Kingston City Charter:

Section 1: The authority of the City Manager to expend up to \$25,000 in connection with any purchases or contracts for public improvement without specific Council approval.

This ordinance shall take effect upon final passage, the public welfare requiring it.

Mayor

ATTEST:

City Clerk

Passed first reading: _____

Passed second reading: _____

RESOLUTION 23-05-09-01

A RESOLUTION AUTHORIZING THE CITY OF KINGSTON TO ACCEPT THE NATIONAL FITNESS COURT GRANT

WHEREAS, the National Fitness Campaign offers grants to local jurisdictions to promote outdoor fitness and wellness to citizens across the United States; and,

WHEREAS, the City of Kingston desires to make a positive impact on our citizens health and overall well-being with multi-use fitness equipment; and,

WHEREAS, the City of Kingston has received an NFC grant in the amount of \$30,000 which requires a local match.

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Kingston recommends the use of Fund Balance funds for the remaining balance of \$170,000 to be utilized by the Kingston Parks and Recreation Department for the fitness equipment installation; and

BE IT FURTHER RESOLVED, that the City of Kingston move forward with issuing the necessary Purchase Order of \$170,000.

ADOPTED, this ____ day of May, 2023.

Mayor Timothy Neal

Attest:

City Clerk



SENATOR KEN YAGER

**SENATE REPUBLICAN
CAUCUS CHAIR**

425 JOHN LEWIS WAY NORTH
SUITE 704 CORDELL HULL BLDG.
NASHVILLE, TENNESSEE 37243-0212
(615) 741-1449
1-800-449-8366 EXT. 11449
FAX (615) 253-0237

**Senate Chamber
State of Tennessee**
NASHVILLE

**COMMITTEE MEMBER
FINANCE, WAYS AND MEANS
STATE AND LOCAL GOVERNMENT
COMMERCE AND INSURANCE
TACIR**

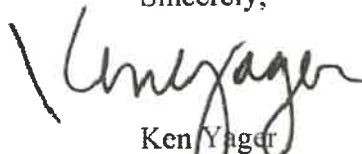
April 18, 2023

Mayor Tim Neal
City of Kingston
900 Waterford Place
Kingston, TN 37763

Dear Mayor Neal:

Enclosed is a copy of the Private Act that has been signed into law. Please let me know if you have any questions or concerns. Call on me anytime.

Sincerely,


Ken Yager
Senator

Enclosure
KY: jrr

Local Legislative Body



NOTICE TO
LOCAL LEGISLATIVE BODY OF
LEGISLATIVE ACTION ON
PRIVATE ACT

Private Chapter No. 2, which is House

Bill No. 1537, of the 113th General Assembly, was passed on
March 21, 2023.

SECRETARY OF STATE

by: 

Division of Publications
312 Rosa L. Parks Avenue
Eighth Floor
William R. Snodgrass Tennessee Tower
Nashville, TN 37243

Pursuant to T.C.A. §§ 8-3-201 and 8-3-202, the attached is being provided by the Secretary of State. A two-thirds majority of the local legislative body is required for approval. The presiding officer shall complete the attached form, certify within 30 days of action, and return to the Secretary of State, Publications Division at the given address. In the absence of a deadline in the act, failure to approve by December 1 of the year of passage by the General Assembly will render the act null and void. **TO GUARANTEE PROPER AND TIMELY DELIVERY OF YOUR DOCUMENTS TO THE SECRETARY OF STATE, PUBLICATIONS DIVISION, A COURIER DELIVERY SERVICE IS RECOMMENDED. (Examples: Overnight Postal, Express Postal, Federal Express, etc.)**

cc: State Senator Ken Yager
State Representative Monty Fritts



**NOTICE TO SECRETARY OF STATE
OF RATIFICATION OF PRIVATE ACT**

SECRETARY OF STATE
Division of Publications
312 Rosa L. Parks Avenue
Eighth Floor
William R. Snodgrass Tennessee Tower
Nashville, TN 37243

Private Chapter No. 2, which is House
(Senate or House)

Bill No. 1537 of the 113th General Assembly, (please choose one):

☐ Passed ☐ Failed ☐ No Action Taken

The vote took place on _____, and the results were as follows:
Date (mm/dd/yyyy)

_____ Votes For

_____ Votes Against

_____ Abstention

(please list number of votes)

Presiding Officer of the Local Legislative Body

Embossed Seal:
(if applicable)

County or City

Date (mm/dd/yyyy)



To all to whom these Presents shall come, Greeting:

*I, Tre Hargett, Secretary of State of the State of Tennessee,
do hereby certify that the annexed is a true copy of*

Private Chapter No. 2
House Bill No. 1537
Senate Bill No. 1528
113th General Assembly



*the original of which is now on file and a matter
of record in this office. In Testimony Whereof,
I have hereunto subscribed my official signature
and by order of the Governor affixed the Great
Seal of Tennessee at the Department
in the City of Nashville,
this 14th day of April, A.D. 2023.*


Tre Hargett, Secretary of State



State of Tennessee
PRIVATE CHAPTER NO. 2

HOUSE BILL NO. 1537

By Representative Fritts

Substituted for: Senate Bill No. 1528

By Senator Yager

AN ACT to amend Chapter 328 of the Acts of 1903; as amended by Chapter 298 of the Private Acts of 1972; and any other acts amendatory thereto, relative to the Charter of the City of Kingston.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF TENNESSEE:

SECTION 1. Chapter 328 of the Acts of 1903, as amended by Chapter 298 of the Private Acts of 1972; and any other acts amendatory thereto, is amended in Article 7, Section 7.02 by deleting the first paragraph and substituting the following:

On or before a date fixed by the council but not later than thirty (30) days prior to the beginning of the fiscal year, the manager shall submit to the council a proposed budget for the next fiscal year. The budget shall present a complete financial plan for the ensuing year, including at least the following information:

SECTION 2. This act shall have no effect unless it is approved by a two-thirds (2/3) vote of the legislative body of the City of Kingston. Its approval or non-approval shall be proclaimed by the presiding officer of the legislative body and certified to the Secretary of State.

SECTION 3. For purposes of approving or rejecting the provisions of this act, it shall be effective upon becoming law, the public welfare requiring it. For all other purposes, it shall become effective upon being approved as provided in Section 2.

HOUSE BILL NO. 1537

PASSED: March 6, 2023



CAMERON SEXTON, SPEAKER
HOUSE OF REPRESENTATIVES



RANDY MCNALLY
SPEAKER OF THE SENATE

APPROVED this 21st day of March 2023



BILL LEE, GOVERNOR

Kingston Water & Sewer Consumption Report

User:
Date/Time:

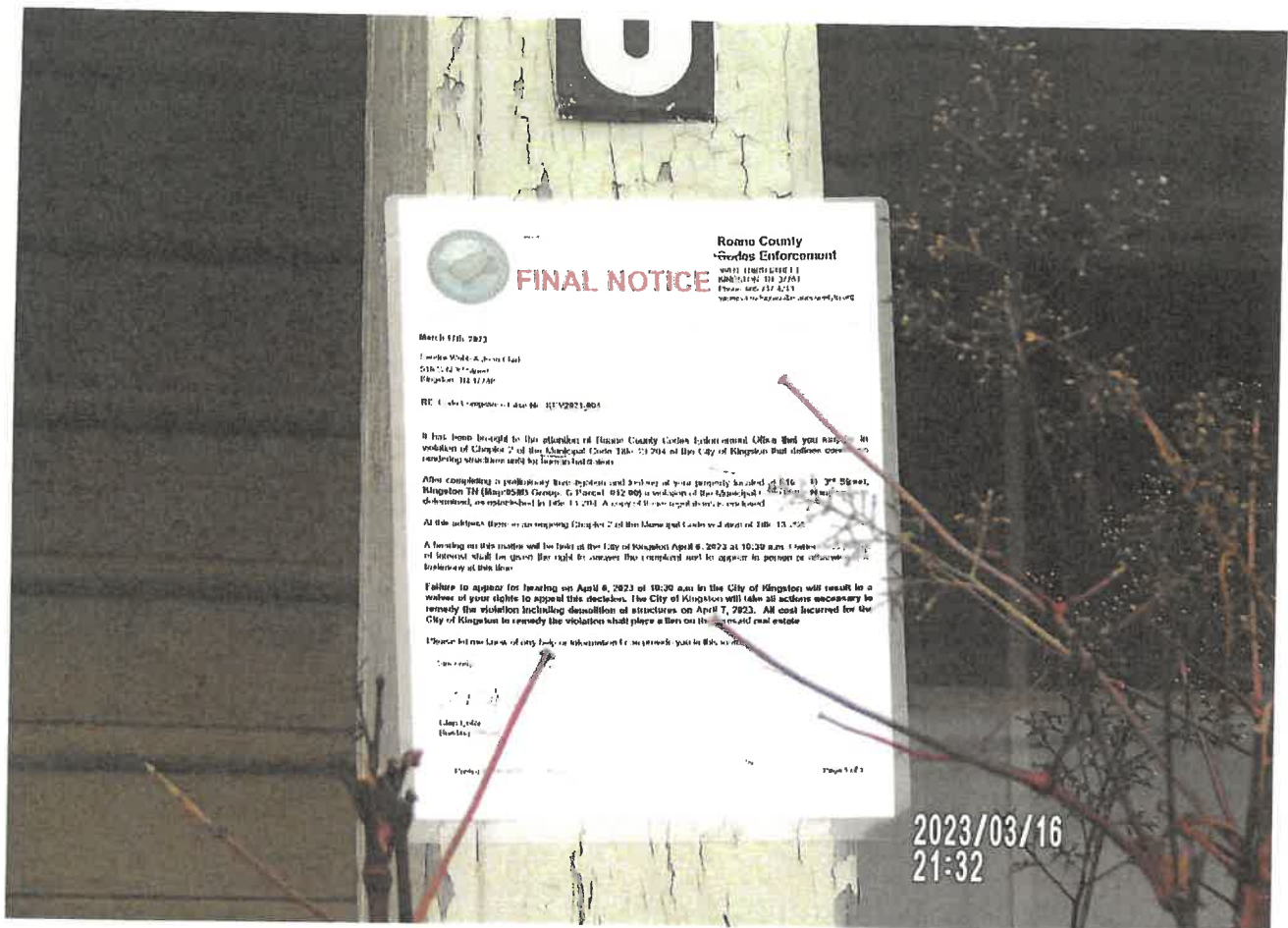
Haley Brown
4/27/2023 5:59
Page 1 of 1

Account	Customer	Service Address	Service	Meter	Consumption
004-01122-03	The Hubb Network	519 E Race St			
		01/10/2022	Water	18518903	0
		02/02/2022	Water	18518903	0
		02/09/2022	Water	18518903	43
		03/09/2022	Water	18518903	75
		04/08/2022	Water	18518903	104
		05/10/2022	Water	18518903	87
		06/10/2022	Water	18518903	211
		07/07/2022	Water	18518903	0
		08/09/2022	Water	18518903	4
		09/08/2022	Water	18518903	86
		10/10/2022	Water	18518903	119
		11/09/2022	Water	18518903	77
		12/09/2022	Water	18518903	115
		01/09/2023	Water	18518903	5,985
		02/09/2023	Water	18518903	0
		03/10/2023	Water	18518903	0
		03/21/2023	Water	18518903	0
Service Totals:					6,906
Service Average:					406
Total Accounts:	17				Total Consumption: 6,906

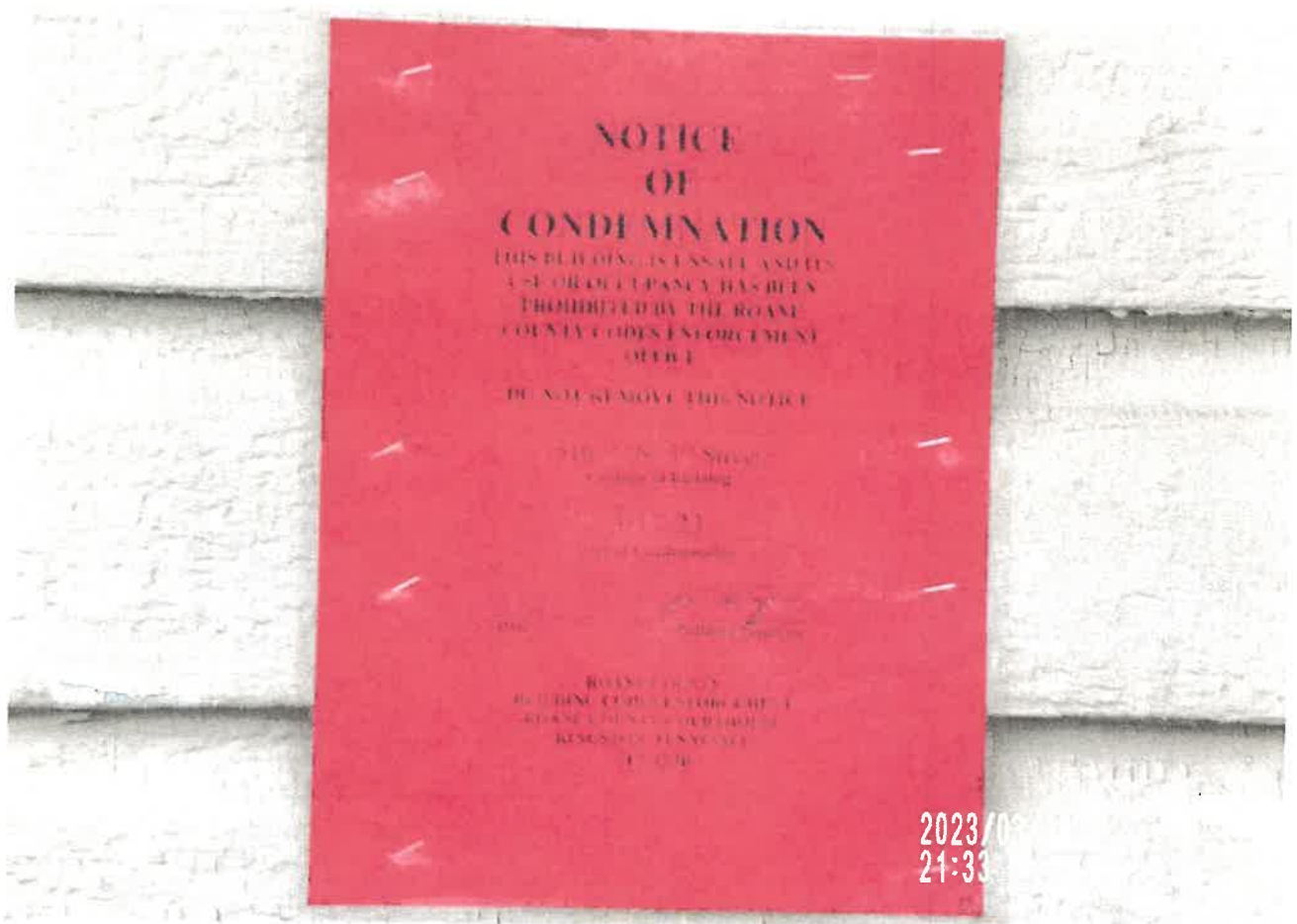
From Account: 004-01122-03
From Period: 01/2022
Service: (All)
Rate Code: (All)

Thru Account: 004-01122-03
Thru Period: 06/2023
Status: (All)
Cycle: (All)

Account balance (including penalties): \$16,397.83











REGULAR MEETING KINGSTON CITY COUNCIL
TUESDAY, FEBRUARY 11, 2020 – 6:00 P.M.
KINGSTON CITY HALL

The Kingston City Council met in regular session on Tuesday, February 11, 2020 at 6:00 p.m. Mayor Neal called the meeting to order. Council Member Brown gave the Invocation and Council Member Childs led the pledge. Upon roll call the following members were present: Council Member Brackett, Council Member Brown, Council Member Childs, Council Member Humphreys, Vice Mayor Stockton, Council Member Wright and Mayor Neal. Staff present: City Manager David Bolling, City Clerk Marsha Marshall, Finance Director Michelle Kelley and City Attorney Jack McPherson.

PREVIOUS MINUTES

A motion was made by Member Wright, second by Vice Mayor Stockton to waive the reading and approve as written the minutes of the regular meeting on January 14, 2020.

The motion passed with a unanimous roll call vote. 7 Ayes

PERSONS TO APPEAR-None

CITIZEN COMMENTS – None

REPORTS – MAYOR AND COUNCIL – Member Humphreys, Vice Mayor Stockton, Member Brown and Mayor Neal appointed Kris Clifton and Jody Tipton to the Planning Commission.

CITY MANAGER – Mr. Bolling gave an update on the HOME grant, Upcoming LPRF grant, Ladd Park and the STP resurfacing project

ADDITION OF ITEMS TO THE MEETING AGENDA RECEIVED AFTER CLOSE OF AGENDA DEADLINE (BY UNANIMOUS CONSENT OF ALL MEMBERS PRESENT). – NONE

UNFINISHED BUSINESS – NONE

NEW BUSINESS –

1. Consideration to authorize the City Manager to proceed with seeking loan funding for the Dogwood Drive expansion project.

A motion was made by Council Member Brackett, second by Council Member Brown to authorize the City Manager to proceed with seeking loan funding for the Dogwood Drive expansion project.

Roll call vote

Council Member Brackett – Yes
Council Member Brown – Yes
Council Member Childs – No
Council Member Humphreys – Yes

Vice Mayor Stockton – Yes
Council Member Wright – No
Mayor Neal – No

Motion passed with 4 Ayes and 3 Nay Vote

2. Consideration of Resolution 20-02-11-1, the first reading of a resolution annexing territory (Parcels 110.00 and 114.00, Roane County Tax map 057) and incorporating said territory into the corporate limits of the City of Kingston, Tennessee

A motion was made by Member Wright, second by Vice Mayor Stockton to adopt the first reading of Resolution 20-02-11-1 annexing territory (Parcels 110.00 and 114.00, Roane County Tax map 057) and incorporating said territory into the corporate limits of the City of Kingston, Tennessee

The motion passed with a unanimous roll call vote. 7 Ayes

3. Consideration of Resolution 20-02-11-2, the first reading of a plan of services for annexation resolution 02-02-11-1 for the City of Kingston.

A motion was made by Member Wright, second by Vice Mayor Stockton to adopt the first reading of Resolution 20-02-11-2 plan of services for annexation resolution 02-02-11-1 for the City of Kingston.

The motion passed with a unanimous roll call vote. 7 Ayes

4. Consideration of Ordinance 20-02-11-1, an ordinance amending the zoning map of Kingston Tennessee by zoning certain territory annexed by Resolution 20-02-11-1 as C-4, Control Commercial District

A motion was made by Member Wright, second by Vice Mayor Stockton to approve Ordinance 20-02-11-1, an ordinance amending the zoning map of Kingston Tennessee by zoning certain territory annexed by Resolution 20-02-11-1 as C-4, Control Commercial District

The motion passed with a unanimous roll call vote. 7 Ayes

5. Consideration to authorize the City Attorney to file suit in Chancery Court against the owner of 500 N. Kentucky Street due to persistent codes violations.

A motion was made by Vice Mayor Stockton, second by Member Brackett to authorize the City Attorney to file suit in Chancery Court against the owner of 500 N. Kentucky Street due to persistent codes violations.

The motion passed with a unanimous roll call vote. 7 Ayes

Mayor Neal adjourned the meeting at 6:14 pm

APPROVED March 10, 2020


Tim Neal, Mayor

ATTEST:

Marshall P. Marshall

City Clerk



**KINGSTON BEER BOARD
REGULAR MEETING
Tuesday, May 9, 2023**

A G E N D A

- A. Call to Order**
- B. Roll Call**
- C. Previous Minutes**
- D. New Business**
 - 1. None

**ALL CITY OF KINGSTON MEETINGS ARE OPEN TO THE PUBLIC. THIS MEETING WILL ALSO
BE LIVESTREAMED ON OUR WEBSITE, WWW.KINGSTONTN.GOV AND POSTED TO YOUTUBE
AND OUR FACEBOOK PAGE.**

REGULAR MEETING – KINGSTON BEER BOARD
TUESDAY, APRIL 11, 2023
KINGSTON CITY HALL

The Regular Meeting of the Kingston Beer Board was held on Tuesday, April 11, 2023. Chairman Tim Neal called the meeting to order with the following members present upon roll call: Vice-Chair Tony Brown, Member Randy Childs, Member Lucy Johnson, Member Stephanie Wright, and Chairman Tim Neal. Member Philip Bredwell was absent. (Tara Stockton had resigned from her position at approximately 3:38PM on this date)

PREVIOUS MINUTES

A motion made by Member Childs, second by Member Wright to waive the reading and approve as written the minutes of the regular meeting on March 14, 2023.

The motion passed with a unanimous roll call vote. 5 Ayes

Citizens Comments: None

New Business:

1. Consideration to approve an application by Nancy Patel for an off-premise beer permit for Liquor and Wine at 798 Gallaher Road

A motion made by Member Wright, second by Member Johnson to approve an application by Nancy Patel for an off-premise beer permit for Liquor and Wine at 798 Gallaher Road.

The motion passed with a unanimous roll call vote. 5 Ayes.

Chairman Neal adjourned the meeting at 6:29 pm

APPROVED _____

Timothy Neal, Chairman

ATTEST:

City Clerk



**KINGSTON WATER BOARD
REGULAR MEETING
Tuesday, May 9, 2023**

A G E N D A

A. Call to Order

B. Roll Call

C. Previous Minutes

D. Citizens' Comments

E. City Manager's Report

F. New Business

1. Consideration to enact a moratorium on imposing sewer charges to unconnected customers until Dec. 31st to allow for further study

ALL CITY OF KINGSTON MEETINGS ARE OPEN TO THE PUBLIC. THIS MEETING WILL ALSO BE LIVESTREAMED ON OUR WEBSITE, WWW.KINGSTONTN.GOV AND POSTED TO YOUTUBE AND OUR FACEBOOK PAGE.

REGULAR MEETING – KINGSTON WATER BOARD
TUESDAY, APRIL 11, 2023
KINGSTON CITY HALL

The Regular Meeting of the Kingston Water Board was held on Tuesday, April 11, 2023. Chairman Tim Neal called the meeting to order with the following members present upon roll call: Vice-Chair Tony Brown, Member Randy Childs, Member Lucy Johnson, Member Stephanie Wright, and Chairman Tim Neal. Member Philip Bredwell was absent. (Tara Stockton had resigned from her position at approximately 3:38PM on this date)

PREVIOUS MINUTES

A motion made by Member Wright, second by Member Childs to waive the reading and approve the minutes as written the minutes of the regular meeting on March 14, 2023.

The motion passed with a unanimous roll call vote. 5 Ayes

Citizen Comments –

- Dickey Maddox (155 Old Johnston Valley Road) addressed the Board in opposition to the official notice of sewer availability and the fees associated. Mr. Maddox requested a flat rate sewer charge.
- Kelly Smith (112 Bailey Road) addressed the Board in reference to her previous requests of a six-month extension and the possibility of a multi-family plan regarding the official notice of sewer availability.

CITY MANAGER’S REPORT

- Relinquished the floor to Utility Director Kevin Hamilton who advised the board that the West Ridgecrest Drive sewer extension project is complete except for some minor yard work projects. They recently repaired a main break on Spring Street near the high school and the road repair will be completed this week (weather permitting). Tentative plans to begin the Ward Road sewer extension project next week.

BOARD COMMENTS:

- Member Wright suggested to Mr. Maddox that a possible solution would be to subdivide his property. He advised he would consider this option however that solution may affect his greenbelt and farm tax exemption.
- Member Wright clarified with Utility Director Hamilton regarding the pending resubdivision on Ward Road. Mr. Hamilton stated that Ms. Ward has already purchased three sewer taps for the current residences and plans to purchase two additional taps in the future.

New Business: None

Chairman Neal adjourned the meeting. 6:47pm

APPROVED _____

Timothy Neal, Chairman

ATTEST:

City Clerk