



# City Manager Report

June 2023



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Monthly reports of the City Manager and all departments as presented to the Kingston City Council and to the citizens of Kingston

## **Reporting Schedule:**

Published monthly on the City of Kingston website and distributed during the Kingston City Council meeting on the second Tuesday of each month

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To: Kingston City Council  
City Staff  
Residents of Kingston

This City Manager Monthly Report is to be distributed and published on the city website ([www.kingstontn.gov](http://www.kingstontn.gov)). We are producing this report in an effort to provide general and performance information to the Kingston City Council and the public regarding City services and programs and to enhance transparency in our local government. Information compiled by each department is analyzed and organized for presentation in this report.

Our goal is to become more transparent and more performance driven. The City staff and I will continue to make every effort to increase efficiencies in City services as we serve the citizens of Kingston.

It is our hope this report will help you become and stay informed regarding city issues and progress.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

David L. Bolling, City Manager  
City of Kingston

# **City Manager**

## **Management Report: June 2023**

### **Legislative Accomplishments**

- A. Approval of the second and final reading of Ordinance 23-05-09-01, an ordinance of the City of Kingston, Tennessee adopting the annual general fund operating budget and setting the property tax rate for the fiscal year beginning July 1, 2023 and ending June 30, 2024
- B. Approval of the second and final reading of Ordinance 23-05-09-02, an ordinance of the City of Kingston, Tennessee adopting the annual water / sewer fund operating budget and setting the rates and fees for the fiscal year beginning July 1, 2023 and ending June 30, 2024
- C. Approval of the second and final reading of Ordinance 23-05-09-03, an ordinance amending the annual budget for the City of Kingston, Tennessee for fiscal year 2022-2023
- D. Approval of the second and final reading of Ordinance 23-05-09-04, an ordinance amending the annual budget for the City of Kingston, Tennessee water / sewer fund for fiscal year 2022-2023
- E. Approval of the first reading of Ordinance 23-06-13-01, an ordinance adopting and enacting a comprehensive codification and revision of the ordinances of the City of Kingston, Tennessee
- F. Approval of Resolution 23-06-13-01, a resolution authorizing the City of Kingston to participate in the Public Entity Partners James L. Richardson "Driver Training" matching grant program
- G. Approval of Resolution 23-06-13-02, a resolution authorizing the City of Kingston to participate in the Public Entity Partners property conservation matching grant program
- H. Approval of Resolution 23-06-13-03, a resolution authorizing the City of Kingston to participate in the Public Entity Partners safety partners matching grant program
- I. Approval to authorize the Mayor to execute the proposed contract between the Tennessee Department of Transportation and the City of Kingston for fiscal year 23-24
- J. Approval to authorize the Mayor to execute an interlocal cooperation agreement between Roane County and the City of Kingston for planning services
- K. Approval of a request to close Court Street and portions of Cumberland and 3rd Streets on July 1st for a car show
- L. Approval to re-appoint Linda Townsend to fill one of three vacancies on the Parks and Recreation Commission for a four-year term ending June 30, 2027
- M. Approval to authorize the Mayor to enter in to a contract with Water Leak Relief for water and sewer leak and line protection
- N. Approval to authorize the City Manager to write off utility account 009-01184-02 in the amount of \$252.38 due to the death of the customer / no estate

### **Other Items Considered by the Council**

- 1. None
- **External Meetings**
  - MTAS legislative update
  - TVA public meeting
  - ARC grant meeting
  - Other miscellaneous meetings
- **Internal Meetings**
  - Smokin' the Water planning meeting
  - Other miscellaneous staff meetings



**City of Kingston**  
Project Status Update  
**June 2023**

**BUILD Grant – Bridge to Bridge Corridor Master Plan**

Project Cost:	\$220,000	
Engineer/Architect/Consultant:	Community Development Partners	
Contractor:	N/A	
Status (Percent complete)	0%	
Estimated Completion Date	TBD	
Notable outstanding issues:	NTP to planning phase	

Notes:

1. Awaiting the notice to proceed to the planning phase.

**TDEC Infrastructure Planning Grant – Water Dept. Mapping**

Project Cost:	\$50,000	
Engineer/Architect/Consultant:	Community Development Partners	
Contractor:	East TN GIS	
Status (Percent complete)	0%	
Estimated Completion Date	TBD	
Notable outstanding issues:	Application pending	

Notes:

1. Application has been submitted.

**ARC Grant – Ladd Park Improvements**

Project Cost:	TBD	
Engineer/Architect/Consultant:	Ardurra Group / Community Development Partners	
Contractor:	N/A	
Status (Percent complete)	10%	
Estimated Completion Date	TBD	
Notable outstanding issues:	Selection of new engineer	

Notes:

1. Contract with Ardurra forthcoming.

## Ladd Park Ramp Replacement

Project Cost:	\$65,000 (Estimate)	
Engineer/Architect/Consultant:	N/A	
Contractor:	TWRA	
Status (Percent complete)	TBD	
Estimated Completion Date	TBD	
Notable outstanding issues:	TBD	

Notes:

1. In discussions to possibly reject and replace this ramp due to construction issues.

## Ladd Blvd. Resurfacing (STP)

Project Cost:	\$400,000 (Estimate)	
Engineer/Architect/Consultant:	Arcadis	
Contractor:	TBD	
Status (Percent complete)	15%	
Estimated Completion Date	Fall 2023	
Notable outstanding issues:	NTP to construction	

Notes:

1. Utility coordination phase concluded, awaiting notice to proceed to construction phase.

# FINANCE AND ADMINISTRATION REPORT 2022- 2023

Major City Revenue Streams	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
Property Taxes	\$0.00	\$0.00	\$12,665.00	\$267,306.62	\$172,508.84	\$834,631.84	\$169,812.89	\$539,921.31	\$42,993.50	\$39,256.00	\$31,105.00	\$913.00
State Tax Revenues	\$88,566.65	\$86,190.62	\$84,313.76	\$81,433.39	\$133,418.48	\$79,879.84	\$99,920.22	\$114,579.42	\$86,780.44	\$98,304.66	\$174,529.72	\$108,610.40
County Trustee	\$145,627.96	\$154,233.21	\$151,140.82	\$153,764.82	\$148,486.12	\$145,082.00	\$160,247.70	\$175,808.85	\$143,498.60	\$144,724.00	\$169,386.53	\$156,939.95

## Utility Billing Detail Summary

Accounts Billed	3931	3972	3943	3955	3937	3954	3944	3947	3949	3952	3965	3972
Billing Total	\$393,917.80	\$421,852.43	\$383,165.53	\$411,863.58	\$383,090.23	\$363,824.30	\$445,248.85	\$430,869.31	\$356,284.71	\$363,077.99	\$358,755.86	\$379,736.71
New Service	43	32	48	46	33	47	29	33	38	27	38	36
Finalled Accounts	49	30	39	49	40	40	32	39	34	25	27	35
Past Due Accounts	85	93	95	104	98	200	130	81	75	54	74	111
ACH Bank Drafts	956	965	967	952	952	949	951	949	957	964	979	1005
E-bill Accounts	440	438	438	439	440	434	438	441	442	444	446	450
Online Payments	1012	815	1022	1019	1033	1076	966	1071	1154	1061	1147	1147
Trash Pickup	2488	2484	2494	2510	2510	2528	2520	2527	2531	2538	2546	2556
Phone Tree Calls	192	247	215	161	280	134	226	219	228	108	246	246
NHN per month	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NHN Balance	\$18,109.25	\$18,109.25	\$18,109.25	\$18,109.25	\$18,109.25	\$18,109.25	\$18,129.66	\$18,129.66	\$17,944.74	\$17,640.94	\$17,640.94	\$17,640.94
NHN Disbursed	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$184.92	\$303.80	\$0.00	\$0.00
Wtr/Swr Protection	2210	2210	2224	2225	2219	2250	2239	2251	2335	2343	2360	2270
Water Loss Protection	1245	1236	1239	1237	1225	1211	1209	1200	1118	1115	1112	1209
Water Line Protection	232	235	259	242	245	246	253	254	257	264	266	265
Sewer Line Protection	81	79	81	81	84	86	88	89	90	93	94	96
Commercial Single Protection	259	259	259	275	275	274	279	281	282	284	283	285
Commercial Multi Protection	6	6	0	6	7	7	6	6	6	2	2	2
Commercial Line Protection	4	4	0	0	4	4	6	7	8	8	8	9
Master Meter Protection	53	53	53	53	59	59	59	59	34	34	34	59
Combined Master Meter Multi	332	332	332	332	332	332	332	332	335	335	335	332
Combined Water Sewer 4 inch	1	1	1	1	1	1	1	1	1	1	1	1
Residential w/ Irrigation	42	42	42	44	44	44	43	43	42	42	42	41
Residential Combined w/ Irrigati	2	2	2	2	2	3	3	3	3	3	3	4

## Business License

Ozone Falls All Natural Herbs- 715A N. Kentucky St. Kingston, TN 37763

Tony Grayson: 865-789-1533

# CITY OF KINGSTON FUNDS

## FINANCIAL SUMMARY 2022-2023

	July	August	September	October	November	December	January	February	MARCH	APRIL	MAY	JUNE
<b>Cash in Bank</b>												
General Fund	\$4,345,107	\$4,075,283	\$3,330,054	\$3,760,571	\$4,018,496	\$4,867,506	\$4,465,824	\$5,189,585	\$5,146,878	\$5,080,666	\$4,813,488	\$4,095,125
ARPA	\$862,683	\$862,683	\$862,982	\$706,961	\$1,596,645	\$1,365,517	\$1,522,162	\$1,067,876	\$1,068,194	\$1,068,501	\$1,068,946	\$1,102,923
CAPITAL RESERVE GF	\$70,595	\$70,595	\$70,595	\$70,595	\$70,595	\$70,595	\$70,595	\$70,595	\$70,595	\$70,595	\$70,595	\$70,595
CAPITAL FUND LL	\$147,293	\$147,318	\$147,318	\$147,375	\$147,416	\$147,460	\$147,504	\$147,543	\$147,587	\$147,630	\$147,691	\$147,752
Water/Sewer	\$2,041,776	\$2,008,816	\$2,240,334	\$2,251,884	\$1,835,571	\$1,824,440	\$1,856,253	\$2,072,160	\$2,153,970	\$2,196,758	\$2,269,444	\$2,260,393
2021 Series Bond	\$160,180	\$202,208	\$244,245	\$286,298	\$286,298	\$370,473	\$412,589	\$454,706	\$496,846	\$538,992	\$114,043	\$191,118
RDA Reserve Fund	\$516,831	\$516,919	\$517,010	\$517,120	\$517,265	\$517,418	\$517,572	\$517,711	\$517,865	\$518,014	\$518,230	\$518,443
Drug Fund	\$7,667	\$7,667	\$4,534	\$4,543	\$4,704	\$5,144	\$6,326	\$6,357	\$6,829	\$6,904	\$11,572	\$11,591
<b>Total BALANCES</b>	<b>\$8,152,132</b>	<b>\$7,891,489</b>	<b>\$7,417,072</b>	<b>\$7,745,347</b>	<b>\$8,476,989</b>	<b>\$9,168,555</b>	<b>\$8,998,825</b>	<b>\$9,526,532</b>	<b>\$9,608,764</b>	<b>\$9,628,059</b>	<b>\$9,014,009</b>	<b>\$8,397,940</b>



110	General Fund	Monthly Comparative:				100.00%	
		Year-To-Date		Month-To-Date			
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
Revenues							
31110	Property Taxes (Current)	2,065,846.03	(2,113,086.00)	102.29 %	172,153.84	(913.00)	0.53 %
31120	Public Utilities Property Tax (Current)	31,500.00	(24,499.00)	77.77 %	2,625.00	0.00	0.00 %
31211	Property Tax Delinquent - 1st Prior	65,000.00	(35,011.00)	53.86 %	5,416.67	(1,500.00)	27.69 %
31212	Property Tax Delinquent - 2nd Prior	15,000.00	(13,377.00)	89.18 %	1,250.00	(1,821.00)	145.68 %
31219	Property Tax Delinquent - Other Prior	11,000.00	(16,246.16)	147.69 %	916.67	0.00	0.00 %
31300	Interest And Court Cost On Prop Tax	25,000.00	(22,356.34)	89.43 %	2,083.33	(990.90)	47.56 %
31500	Payment in Lieu of Property Tax Earl	13,064.00	0.00	0.00 %	1,088.67	0.00	0.00 %
31511	In Lieu Tax, Rockwood Electric Utility	76,500.00	(66,010.42)	86.29 %	6,375.00	0.00	0.00 %
31610	Local Sales Tax - Co. Trustee	1,523,098.00	(1,848,941.62)	121.39 %	126,924.83	(156,939.95)	123.65 %
31710	Wholesale Beer Tax	205,000.00	(232,910.07)	113.61 %	17,083.33	(23,218.28)	135.91 %
31720	Wholesale Liquor Tax	62,000.00	(43,144.49)	69.59 %	5,166.67	(3,935.30)	76.17 %
31800	Business Taxes	95,500.00	(147,313.31)	154.25 %	7,958.33	(8,666.07)	108.89 %
31912	Comcast Cable Tv Fees	80,000.00	(85,371.20)	106.71 %	6,666.67	0.00	0.00 %
31913	Bellsouth Cable Fees	7,500.00	(5,172.32)	68.96 %	625.00	0.00	0.00 %
31920	Hotel, Motel Tax	45,000.00	(49,756.22)	110.57 %	3,750.00	(4,014.77)	107.06 %
32210	Beer Permits	1,500.00	(2,250.00)	150.00 %	125.00	(250.00)	200.00 %
32220	Liquor Licenses	500.00	(1,400.00)	280.00 %	41.67	(500.00)	1,200.00 %
32600	Bza Hearing Fee	75.00	(250.00)	333.33 %	6.25	0.00	0.00 %
33193	Grant American Rescue Plan Act	599,119.45	(599,119.45)	100.00 %	49,926.62	49,708.60	-99.56 %
33292	Library Grant Proceeds Rda	0.00	(3,777.00)	0.00 %	0.00	0.00	0.00 %
33430	Public Entity Partners Grant Proceeds	2,000.00	(5,125.00)	256.25 %	166.67	0.00	0.00 %
33479	State Grant	12,528.08	(13,256.51)	105.81 %	1,044.01	0.00	0.00 %
33490	Tema Grant	0.00	(64,462.19)	0.00 %	0.00	0.00	0.00 %

110	General Fund	Account	Description	Year-To-Date		Monthly Comparative:			% of Avg
				Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Month-To-Date Actual	
34741		Boat Slip Rental		25,000.00	(27,520.00)	110.08 %	2,083.33	(6,300.00)	302.40 %
34742		Fireworks Donations		45,000.00	(51,603.00)	114.67 %	3,750.00	(4,134.00)	110.24 %
34743		TVA Partnership		1,750.00	(1,750.00)	100.00 %	145.83	0.00	0.00 %
34744		Park & Rec Donations Pav,Walk Trail		307.00	(614.00)	200.00 %	25.58	0.00	0.00 %
34745		Softball Program		4,500.00	(3,055.00)	67.89 %	375.00	0.00	0.00 %
34746		Fire Dept Donations		7,500.00	(35,465.00)	472.87 %	625.00	0.00	0.00 %
34750		Police Dept Auction Sales		17,600.44	(17,600.44)	100.00 %	1,466.70	0.00	0.00 %
34751		Volleyball Program		4,500.00	(5,590.00)	124.22 %	375.00	0.00	0.00 %
34760		Library- Fines and Penalties		4,500.00	(2,756.46)	61.25 %	375.00	(313.76)	83.67 %
34761		Roane County Library MOE		5,000.00	(5,012.00)	100.24 %	416.67	(1,250.00)	300.00 %
34762		Library - Donations		0.00	(1,949.48)	0.00 %	0.00	(349.14)	0.00 %
35110		City Court Fines		22,000.00	(77,418.32)	351.90 %	1,833.33	(7,375.85)	402.32 %
35140		Drug Related Fines		2,000.00	(4,084.40)	204.22 %	166.67	(19.00)	11.40 %
35150		Traffic School Charges		2,000.00	(2,638.75)	131.94 %	166.67	(213.75)	128.25 %
36100		Interest Earnings		5,000.00	(18,427.51)	368.55 %	416.67	(2,302.62)	552.63 %
36350		Insurance Recoveries		24,199.23	(21,114.46)	87.25 %	2,016.60	(5,544.18)	274.93 %
36430		Sale of Surplus P&R		1,268.66	(1,268.66)	100.00 %	105.72	0.00	0.00 %
36539		Sale Of Other Public Works Supps &		8,836.07	(8,836.07)	100.00 %	736.34	0.00	0.00 %
36720		Contributions from Roane County		175,000.00	(175,000.00)	100.00 %	14,583.33	0.00	0.00 %
36961		Transfer in from Capital Fund		8,717.50	0.00	0.00 %	726.46	0.00	0.00 %
36967		Contract Natural Gas		21,500.00	(21,500.04)	100.00 %	1,791.67	(1,791.67)	100.00 %
36971		Contract Billing From Water Dept		485,168.00	(485,168.00)	100.00 %	40,430.67	0.00	0.00 %
38000		Donations		9,500.00	(9,500.00)	100.00 %	791.67	0.00	0.00 %
Total Revenues				7,271,714.86	(7,916,132.30)	108.86 %	605,976.24	(326,750.39)	53.92 %
Expenditures									

110	General Fund	Account	Description	Year-To-Date			Monthly Comparative:		
				Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Month-To-Date Actual	% of Avg
33500		Telecom Interstate Sales		5,000.00	(5,796.69)	115.93 %	416.67	(457.74)	109.86 %
33510		State Sales Tax		650,000.00	(705,216.55)	108.49 %	54,166.67	(59,524.80)	109.89 %
33520		State Income Tax		0.00	(2,548.35)	0.00 %	0.00	0.00	0.00 %
33530		State Beer Tax		2,800.00	(2,718.23)	97.08 %	233.33	0.00	0.00 %
33540		State Liquor Tax		6,000.00	(11,718.30)	195.31 %	500.00	(960.25)	192.05 %
33551		State Gasoline Fuel Tax		220,000.00	(207,515.07)	94.33 %	18,333.33	(18,536.62)	101.11 %
33552		State-City Streets And Transportation		11,800.00	(10,906.57)	92.43 %	983.33	(908.83)	92.42 %
33555		State Street Contract Maintenance		45,000.00	(51,956.19)	115.46 %	3,750.00	(9,446.58)	251.91 %
33580		Sportsbettin Revenue		3,200.00	(9,709.15)	303.41 %	266.67	0.00	0.00 %
33590		Tva Solar Energy James Ferry		2,000.00	(3,669.21)	183.46 %	166.67	(367.27)	220.36 %
33591		Gross Receipts - Tva		75,000.00	(74,393.83)	99.19 %	6,250.00	(18,598.48)	297.58 %
33592		Special Impact Area Funds		0.00	(31,715.11)	0.00 %	0.00	0.00	0.00 %
33593		Corporate Excise Tax		20,000.00	(10,216.82)	51.08 %	1,666.67	0.00	0.00 %
33730		Tml Full Pkg Bonus		4,000.00	(4,000.00)	100.00 %	333.33	0.00	0.00 %
34100		General Government - Charges For		3,892.00	(7,359.50)	189.09 %	324.33	(65.47)	20.19 %
34210		Police Service Supplements		10,400.00	(9,600.00)	92.31 %	866.67	0.00	0.00 %
34220		Special Fire Protection Fees		11,600.00	(8,800.00)	75.86 %	966.67	0.00	0.00 %
34230		Sex Offender Registry		500.00	(150.00)	30.00 %	41.67	0.00	0.00 %
34290		Public Safety Donations		1,445.40	(1,445.40)	100.00 %	120.45	0.00	0.00 %
34420		Garbage Tip Fees		350,000.00	(346,897.24)	99.11 %	29,166.67	(29,234.66)	100.23 %
34710		Roane EDU ballfield donation		5,000.00	(5,000.00)	100.00 %	416.67	0.00	0.00 %
34720		Swimming Pool Charges		10,000.00	(6,439.15)	64.39 %	833.33	(4,826.05)	579.13 %
34730		Fort Charges & Donations		500.00	(441.00)	88.20 %	41.67	(164.00)	393.60 %
34740		Park & Recreation Charges		16,000.00	(27,213.05)	170.08 %	1,333.33	(1,025.00)	76.88 %

110	General Fund	Account	Description	Year-To-Date		Monthly Comparative:			% of Avg
				Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Month-To-Date Actual	
41100		City Council		(95,328.00)	90,605.42	95.05 %	(7,944.00)	14,156.85	178.21 %
41210		City Court		(33,595.00)	30,089.28	89.56 %	(2,799.58)	1,870.92	66.83 %
41320		City Manager		(121,337.00)	121,295.71	99.97 %	(10,111.42)	9,147.29	90.46 %
41500		Financial Administration		(425,566.00)	414,770.85	97.46 %	(35,463.83)	34,395.69	96.99 %
41700		Planning And Zoning		(10,875.00)	10,175.00	93.56 %	(906.25)	0.00	0.00 %
41810		City Hall Buildings		(100,500.00)	98,747.88	98.26 %	(8,375.00)	10,700.25	127.76 %
41990		General Government		(245,100.00)	236,515.88	96.50 %	(20,425.00)	8,682.35	42.51 %
42100		Police		(1,191,514.92)	1,180,570.51	99.08 %	(99,292.91)	75,855.29	76.40 %
42152		Automotive Services		(90,000.00)	81,411.47	90.46 %	(7,500.00)	2,319.30	30.92 %
42200		Fire Protection		(1,180,696.00)	1,124,695.61	95.26 %	(98,391.33)	81,839.54	83.18 %
43100		Public Works		(921,258.07)	867,906.19	94.21 %	(76,771.51)	76,712.80	99.92 %
43190		State Street Aid		(179,500.00)	179,500.00	100.00 %	(14,958.33)	18,153.99	121.36 %
43240		Waste Disposal		(355,000.00)	353,729.64	99.64 %	(29,583.33)	28,898.12	97.68 %
43750		Capital Improvements		(1,569,868.23)	1,241,214.74	79.06 %	(130,822.35)	126,587.33	96.76 %
44143		Rabies And Animal Control		(27,212.00)	23,488.84	86.32 %	(2,267.67)	2,055.71	90.65 %
44400		Parks & Recreation		(876,451.89)	861,811.15	98.33 %	(73,037.66)	86,646.73	118.63 %
44440		Swimming Pool		(49,438.00)	44,370.52	89.75 %	(4,119.83)	14,903.61	361.75 %
44800		Library		(227,955.80)	227,939.86	99.99 %	(18,996.32)	18,405.30	96.89 %
49000		Debt Service		(350,700.00)	350,700.00	100.00 %	(29,225.00)	0.00	0.00 %
52130		American Rescue Plan Act		(599,119.45)	599,119.45	100.00 %	(49,926.62)	(26,014.20)	-52.10 %
Total Expenditures				(8,651,015.36)	8,138,658.00	94.08 %	(720,917.95)	585,316.87	81.19 %
General Fund				(1,379,300.50)	222,525.70	16.13 %	(114,941.71)	258,566.48	224.95 %
Total	110								

122 Drug Fund		Year-To-Date		Monthly Comparative:		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Month-To-Date Actual
Revenues						
35140	Drug Fines	15,000.00	(8,733.40)	58.22 %	1,250.00	(19.00)
Total Revenues		15,000.00	(8,733.40)	58.22 %	1,250.00	(19.00)
Expenditures						
42122	Drug Fund	(15,000.00)	4,508.11	30.05 %	(1,250.00)	0.00
Total Expenditures		(15,000.00)	4,508.11	30.05 %	(1,250.00)	0.00
Total	122 Drug Fund	0.00	(4,225.29)	100.00 %	0.00	(19.00)
						100.00%
						1.52 %
						1.52 %
						0.00 %
						0.00 %

300 Capital Fund		Monthly Comparative:				100.00%
Account	Description	Year-To-Date		Month-To-Date		% of Avg
		Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	
Revenues						
36100	Interest Earnings	0.00	(484.29)	0.00 %	0.00	0.00 %
Expenditures						
43750	Capital Improvements	8,717.50	0.00	0.00 %	726.46	0.00 %
51610	Operating Transfers To General Fund	(8,717.50)	0.00	0.00 %	(726.46)	0.00 %
Total Expenditures		0.00	0.00	100.00 %	0.00	0.00 %
Total 300	Capital Fund	0.00	(484.29)	100.00 %	0.00	0.00 %

413	Water And Sewer	Monthly Comparative:						100.00%
		Year-To-Date			Month-To-Date			
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg	
Revenues								
333193	Grant American Rescue Plan Act	53,559.18	(53,559.18)	100.00 %	4,463.27	(16,191.51)	362.77 %	
36100	Interest Earnings	5,000.00	(9,757.95)	195.16 %	416.67	(1,250.84)	300.20 %	
37110	Metered Water Sales	1,560,000.00	(1,522,029.24)	97.57 %	130,000.00	(125,119.39)	96.25 %	
37114	Serveline Leak Protection	0.00	0.00	0.00 %	0.00	0.00	0.00 %	
37117	Outside Water Sales	639,500.00	(700,305.97)	109.51 %	53,291.67	(57,915.80)	108.68 %	
37191	Penalties	30,000.00	(35,336.55)	117.79 %	2,500.00	(2,725.40)	109.02 %	
37194	Sales Of Materials	30,000.00	(51,192.00)	170.64 %	2,500.00	(1,180.00)	47.20 %	
37195	Installation Charges	58,000.00	(81,827.00)	141.08 %	4,833.33	(5,864.00)	121.32 %	
37196	Water User Fees	38,000.00	(28,786.00)	75.75 %	3,166.67	(983.00)	31.04 %	
37199	Miscellaneous	5,000.00	(33,115.95)	662.32 %	416.67	0.00	0.00 %	
37210	Sewer Service Charges	1,660,000.00	(1,743,951.34)	105.06 %	138,333.33	(141,861.92)	102.55 %	
37296	Sewer User Fees	15,000.00	(45,751.00)	305.01 %	1,250.00	0.00	0.00 %	
37299	Miscellaneous	8,345.00	(16,715.90)	200.31 %	695.42	(643.35)	92.51 %	
Total Revenues		4,102,404.18	(4,322,328.08)	105.36 %	341,867.02	(353,735.21)	103.47 %	
Expenditures								
41500	Financial Administration	(485,168.00)	485,168.00	100.00 %	(40,430.67)	0.00	0.00 %	
41990	General Government	(1,883,497.00)	1,789,024.62	94.98 %	(156,958.08)	133,242.89	84.89 %	
49000	Debt Service	(808,000.00)	808,000.00	100.00 %	(67,333.33)	3,600.00	5.35 %	
52113	Purification	0.00	0.00	0.00 %	0.00	0.00	0.00 %	
52130	American Rescue Plan Act	(53,559.18)	53,559.18	100.00 %	(4,463.27)	0.00	0.00 %	
52213	Sewer Treatment And Disposal	0.00	0.00	0.00 %	0.00	0.00	0.00 %	
52310	Water & Sewer Operating Expenses	(872,180.00)	777,818.46	89.18 %	(72,681.67)	24,915.67	34.28 %	
Total	Expenditures	(4,102,404.18)	3,913,570.26	95.40 %	(341,867.02)	161,758.56	47.32 %	

413		Monthly Comparative:				100.00%	
		Year-To-Date		Month-To-Date			
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
		0.00	(408,757.82)	100.00 %	0.00	(191,976.65)	0.00 %
Total	413 Water And Sewer						





## **HUMAN RESOURCES REPORT June 2023**

### **Interviews:**

- *Parks & Rec: Eight (8)*
- *Fire: Two (2)*

### **New Hires:**

- *Parks & Rec Seasonal Life Guards (7)*
- *Parks & Rec Southwest Point Fort Director*

### **Orientations:**

- *Conducted Nine (9) Orientations*

### **Trainings & Certifications:**

### **Miscellaneous:**

**FULL TIME EMPLOYEES: 66**  
**PART TIME EMPLOYEES: 13**  
**SEASONAL EMPLOYEES: 14**



## **Grants Administrator Report June 2023**

- *Applied for a \$25,000 "Inclusive Facility Grant" through the State of Tennessee.*

Report for the citations issued the disposition date for which was on  
June 2023

Money outstanding from July 1, 2022 – June 30, 2023	\$ 3,460.50
Money collected from July 1, 2022 – June 30, 2023	\$ 63,352.66

JUDGMENTS

COLLECTED


Total fines and costs billed in court	\$ 2,228.75
Collected in court on fines and costs	\$ 2,003.75
Amount collected after June 27, 2023, Court	\$ 0.00
Total collected for citations on June 27, 2023, Court	\$ 2,003.75
Amount outstanding for June 27, 2023.	\$ 225.00
<u>36</u> Cash bond forfeitures	\$ 4,095.00
Total amount collected for June 2023 Citations	\$ 6,098.75
Amount collected from previous months/FTA etc.	\$ 748.46
Total collected for June 2023 citations	<b>\$ 6,847.21</b>


**Additional Funds** (not included in the above total)  
Driver Improvement Program

**\$ 500.00**

These amounts are based upon amounts collected by, and the records of, the clerk of the Municipal Court for the City of Kingston.

This, the 6th day of July 2023.

  
Tiffany Moore  
Kingston City Court Clerk

  
BRENDA HALL MCDONALD  
Kingston City Judge

2023 PENDING CASES				
DATE	LOCATION	ISSUE	ACTION	STATUS
7/30/2021	1100, 1101, 1102, 1103, 1104, 1105 Pineywood	13-103 Stagnant water, 13-106 Health and Sanitation, 13-302 Junked vehicle, 13-402 Dangerous Building, 13-501 Declaration of nuisances, 13-502 Duty of Maintenance of property, 17-109 Abatement of nuisances, 17-106 Pre-Collecaton Pracatices Section 2 part 3	In progress	Per Cofer: Waiting for chancery court date. Court date set for 6/27/23.
5/22/2023	618 Paint Rock Ferry Rd.	13-104 Weeds, 13-302 Wrecked, junked, or abandoned vehicles prohibited, 13-501 Declaration of nuisances, 13-502 Duty of maintenance of private property, and 13-106 Health and sanitation nuisances.	Letter Sent	In Progress
June 2023 NEW CASES				
DATE	LOCATION	ISSUE	ACTION	STATUS
6/7/2023	115 King St.	13-302 Junk Vehicle ad 13-106 Health and Sanitation Nuisances	Letter Sent	In Progress
6/7/2023	210 Rose Rd.	Illegal Dumping	Letter Sent	Closed
6/7/2023	807 Brown Ave.	18-203 Connection to Public Sewers	Letter Sent	Close/Connected
6/7/2023	817 W. Ridgcrest Dr.	18-203 Connection to Public Sewers	Letter Sent	Close/Connected
6/12/2023	416 Lakewood Dr.	10-203 Running at large prohibited, 10-202 Dogs and Cats to wear tage, and 10-201 Rabies vaccination and registration required	Letter Sent	Closed
6/12/2023	654 Lakeshore Dr.	17-106 Pre-Collection Practices	Letter Sent	Closed
6/13/2023	501 Lakewood Dr.	10-203 Running at large prohibited	Letter Sent	Closed
6/27/2023	1318 N. Kentucky St.	13-104 Weeds	Letter Sent	No Progress
		1 Dog Collected		
		1 Racoons Collected		
		1 Possum Collected		

**ROANE COUNTY E 9-1-1**  
**4390 ROANE STATE HWY ROCKWOOD , TN 37854**

CFS By Department - Select Department By Date  
For KINGSTON POLICE DEPARTMENT 6/1/2023 - 6/30/2023

KINGSTON POLICE DEPARTMENT	Count	Percent
911 HANG UP OR OPEN LINE	2	0.46%
ALARM	26	5.92%
ALARM - FIRE	2	0.46%
ANIMAL PROBLEM	7	1.59%
ARMED SUSPECT	1	0.23%
ASSAULT	3	0.68%
AUTO ACCIDENT NO INJURY	8	1.82%
AUTO ACCIDENT WITH INJURY	5	1.14%
AUTO VS ANIMAL	1	0.23%
BLOOD PRESSURE PROBLEM	1	0.23%
BOLO	4	0.91%
BREATHING PROBLEMS	2	0.46%
BUSY	9	2.05%
CALL THIS STATION	25	5.69%
CHECK WANTED	2	0.46%
CHEST PAIN	3	0.68%
DELIVER MESSAGE	2	0.46%
DISORDERLY PERSON	1	0.23%
DISPUTE/NEIGHBOR/LAND	3	0.68%
DISTURBING THE PEACE	3	0.68%
DOMESTIC	5	1.14%
ESCORT	17	3.87%
FALL	4	0.91%
FIGHT	1	0.23%
FIRE	1	0.23%
FOLLOW UP	9	2.05%
HARASSMENT/THREATS MADE	7	1.59%
HIT AND RUN	2	0.46%
INFORMATION	6	1.37%
LARCENY/THEFT	1	0.23%
LOST/MISPLACED TAGS/PROPERTY	1	0.23%
MENTAL STATUS CHANGE	6	1.37%
MISSING PERSON	1	0.23%
MOTORIST ASSIST	9	2.05%
OVERDOSE	3	0.68%
POSSIBILITY OF DRUGS PRESENT	3	0.68%
PROPERTY/VEHICLE DAMAGE	1	0.23%
PSYCHIATRIC	3	0.68%
PUBLIC ASSISTANCE	3	0.68%
RECKLESS DRIVER OR 4 WHEELER CALL	15	3.42%
RECOVERY/VEH/LIC PLATE/ARTICLE	2	0.46%
REQUEST BACK UP	1	0.23%

<b>KINGSTON POLICE DEPARTMENT</b>	<b>Count</b>	<b>Percent</b>
ROAD/TRAFFIC HAZARD	4	0.91%
RUNAWAY JUVENILE	1	0.23%
SCAMS	1	0.23%
SEIZURES	4	0.91%
SERVING PAPER	3	0.68%
SHOTS FIRED	1	0.23%
SHOTS HEARD	1	0.23%
SICK	1	0.23%
STOLEN VEHICLE	2	0.46%
STROKE	1	0.23%
SUSPICIOUS ACTIVITY	12	2.73%
SUSPICIOUS PERSON	8	1.82%
SUSPICIOUS VEHICLE	10	2.28%
THREATENING SUICIDE	6	1.37%
TRAFFIC STOP	112	25.51%
TREE HAZARD	2	0.46%
UNCONSCIOUS	5	1.14%
UNKNOWN MEDICAL	1	0.23%
UNWELCOME PERSON	4	0.91%
VANDELISM	1	0.23%
VEHICLE LOCK OUT	2	0.46%
VEHICLE PROBLEMS	2	0.46%
WALK IN	4	0.91%
WANT OFFICER	1	0.23%
WELFARE CHECK	29	6.61%
X PATROL	10	2.28%
<b>Total Records For KINGSTON POLICE DEPARTMENT</b>	<b>439</b>	<b>Dept Calls/Total Calls 100.00%</b>
<b>Total Records</b>	<b>439</b>	

# Activity Detail Summary (by Category)

Kingston Police Department

(06/01/2023 - 06/30/2023)

## Incident\Investigations

13A - Aggravated Assault	2
13B - Simple Assault	4
35B - Drug Equipment Violations	1
520 - Weapon Law Violations	1
90D - Driving Under the Influence	1
90E - Drunkenness	3
39-16-609 - Failure to Appear	1
Information Only - Information Only	6
Other Agency Warrant - Other Agency Warrant	4
Overdose - Suspected Overdose	2
PPC - Private Property Crash	4
Total Offenses	29
Total Incidents	28

## Arrests

13A - Aggravated Assault	2
13B - Simple Assault	2
35B - Drug Equipment Violations	1
520 - Weapon Law Violations	1
90D - Driving Under the Influence	1
90E - Drunkenness	3
39-16-609 - Failure to Appear	1
Other Agency Warrant - Other Agency Warrant	4
Total Charges	15
Total Arrests	13

## Accidents

Total Accidents 8

# Activity Detail Summary (by Category)

Kingston Police Department

(06/01/2023 - 06/30/2023)

---

## Citations

Total Violations 81

Total Citations 72

---

## Warning Tickets

Light Law 1

Motor Vehicle Equipment 2

Other 4

Registration Law 1

Speeding 23

---

Total Charges 31

Total Warning Tickets 27

---

## Ordinance Tickets

Total Ordinance Tickets 0

---

## Criminal Papers

Total Criminal Papers Served 0

Total Criminal Papers 0

---

## Civil Papers

Total Civil Papers Served 0

Total Civil Papers 0

---



**Citation Totals by Charge**  
**Kingston Police Department**  
**(06/01/2023 - 06/30/2023)**

<b>Charge / Statute:</b>	<b>Number of Charges:</b>
<No Statute Specified>	1
39-17425	1
Driving While License Revoked	1
Driving While License Suspended	1
Hands Free/ Cell phone or Mobile Device Use / 55-8-199	3
Light Law / 55-9-	1
Obedience to Any Required Traffic Control Device	1
Registration Expired	8
Seatbelt Law / 55-9-603	1
Speeding / 55-8-152	60
Traffic Control Device/Signal / 55-8-	3
<b>Total:</b>	<b>81</b>

# Warning Tickets Summary

Kingston Police Department

(06/01/2023 - 06/30/2023)

Light Law	1	Motor Vehicle Equipment	2
Other	4	Registration Law	1
Speeding	23		

Total Number Of Charges: 31



# Kingston Police Department

*Jim Washam, Chief*  
*Proverbs 20:7*



*865/376-2081 Office*  
*865/354-8045 Dispatch*

*Fax: 865/376-8798*  
*E-Mail: [jim.washam@kingstontn.gov](mailto:jim.washam@kingstontn.gov)*

To: Mayor, City Council, City Manager & Chief of Police  
From: Captain Roy Montgomery GDI/TO

The Kingston Police Departments training for the month of June was over Crowd Control. All Kingston Police Department Officers attended this training. This training was approved by the Tennessee P.O.S.T. Commission and was a 2-hour long block of training.

Captain Roy Montgomery GDI/TO  
June 30, 2023

# KINGSTON POLICE MONTHLY RESERVE REPORT

## TO CITY COUNCIL

		TRAINING	RIDE TIME	EVENT	TOTAL
JAN	Hours				
	Number of Officers				
	Notes:				
FEB	Hours				
	Number of Officers				
	Notes:				
MAR	Hours				
	Number of Officers				
	Notes:				
APR	Hours				
	Number of Officers				
	Notes:				
MAY	Hours				
	Number of Officers				
	Notes:				
JUNE	Hours	2 hrs	48 hrs	24 hrs	74 Hours
	Number of Officers	10 officers	4 officers	3 officers	17 Officers
	Notes:				
JULY	Hours				
	Number of Officers				
	Notes:				
AUG	Hours				
	Number of Officers				
	Notes:				
SEPT	Hours				
	Number of Officers				
	Notes:				
OCT	Hours				
	Number of Officers				
	Notes:				
NOV	Hours				
	Number of Officers				
	Notes:				
DEC	Hours				
	Number of Officers				
	Notes:				
APPROVED BY <u>Col. R. M. H.</u>					

**Kingston Fire Department  
June 2023**

**Summary of Month's Activities**

**Fire Operations**

The Department responded to **70** calls for service during the month.

**Fire Administration**

- Weekly Conference Call
- Fire Dept is not currently running priority 3 medical calls
- Greater emphasis on responder safety during the pandemic

The Training Room has been utilized this month for the following:

- Shift Training

	<b>This Month</b>	<b>YTD</b>
Fire Inspections		204

**Public Fire Education**

	<b>This Month</b>	<b>YTD</b>
Participants		9
Education Hours		3
Number of Occurrences		1

### **Firefighter Training**

- KFD is continuing shift training
- Driver Training continuing
- Automatic Aid Training with Harriman Fire
- Joshua Bradley and Austin Lamiman passed national registry for first responder

### **Implemented Performance Standards Plan**

- Continuing education for all KFD personnel
- On shift training is required each shift
- Testing for state certifications offered

### **Fleet Maintenance**

- 

### **Special Projects**

- Replaced all remaining windows upstairs and in the stair well
- Built wall for bunk room downstairs
- Boat was placed in water and ran to ensure the motor was running properly

### **Outstanding Issues**

- Aging Fire Apparatus- Ladder 1 (2005) and Engine 1 (1998)
- U6 aging and continues to need continuous repair. Unit 6 now displays over 190,000 miles.
- Medical, gas powered, and firefighting equipment affected by weather from units sitting outside in the elements
- U4 needs constant repairs due to age

### **Cost Savings**

- Safety meeting

### **Safety**

PPE

# Kingston Fire Department

Kingston, TN

This report was generated on 7/6/2023 7:59:37 PM

## Minor Incident Types by Month for Year

Year: 2023

INCIDENT TYPE	Jan	Feb	Mar	Apr	May	Jun	Jul	SUM
Accident, potential accident				1		1	1	3
Attempted burning, illegal action				1				1
Citizen complaint				1				1
Combustible/flammable spills & leaks			1	1	1			3
Controlled burning			1	1	1			3
Cover assignment, standby at fire station, move-up	5	5	2		1		1	14
Dispatched and canceled en route	2	4	11	4	7	7	2	37
Electrical wiring/equipment problem	2					1	2	5
Emergency medical service (EMS) Incident	26	29	32	27	40	31	5	190
False alarm and false call, other	3		3	1	5	2		14
Fire, other							1	1
Good intent call, other					1			1
Malicious, mischievous false alarm					1			1
Medical assist	19	14	20	24	27	21	5	130
Mobile property (vehicle) fire	1	2				1		4
Natural vegetation fire	1		1	2	1			5
Other incident type				1				1
Outside rubbish fire	1		1				1	3
Person in distress		3	1	2	1			7
Public service assistance	10	4	10	10	3	4	1	42
Rescue or EMS standby	1							1
Rescue, emergency medical call (EMS), other		2						2
Smoke, odor problem	1							1
Special type of incident, other	1			2			1	4
Steam, other gas mistaken for smoke	1		1					2
Structure Fire		2	1	1				4
System or detector malfunction			1		2			3
Unauthorized burning		2	1					3
Unintentional system/detector operation (no fire)	3	2	3		1	1		10
Wrong location, no emergency found	2		3	1		1		7
<b>Total</b>	<b>79</b>	<b>69</b>	<b>93</b>	<b>80</b>	<b>92</b>	<b>70</b>	<b>20</b>	<b>503</b>

Only REVIEWED incidents included



# Kingston Fire Department

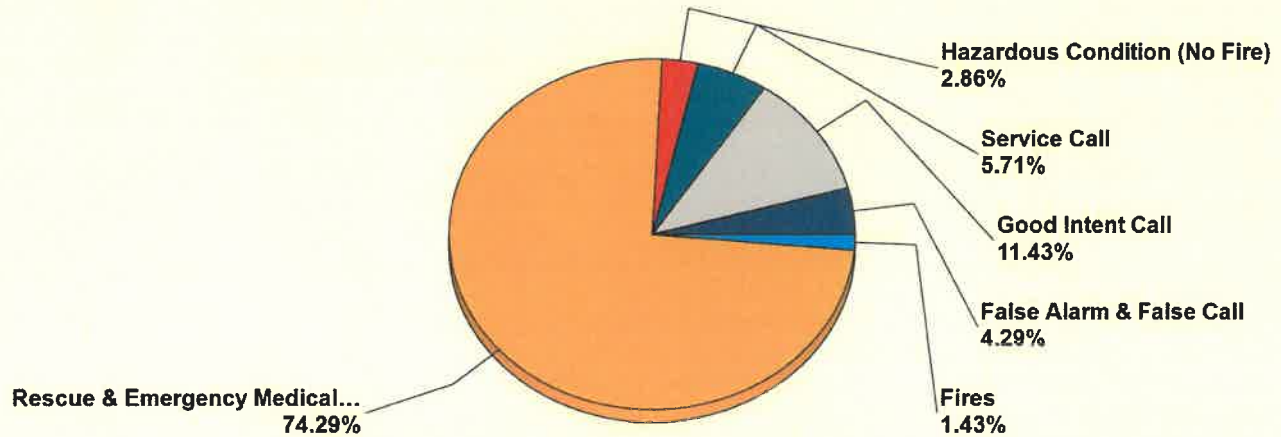
Kingston, TN

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## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 06/01/2023 | End Date: 06/30/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	1	1.43%
Rescue & Emergency Medical Service	52	74.29%
Hazardous Condition (No Fire)	2	2.86%
Service Call	4	5.71%
Good Intent Call	8	11.43%
False Alarm & False Call	3	4.29%
<b>TOTAL</b>	<b>70</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.





Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
132 - Road freight or transport vehicle fire	1	1.43%
311 - Medical assist, assist EMS crew	21	30%
320 - Emergency medical service, other	1	1.43%
321 - EMS call, excluding vehicle accident with injury	23	32.86%
322 - Motor vehicle accident with injuries	2	2.86%
324 - Motor vehicle accident with no injuries.	5	7.14%
440 - Electrical wiring/equipment problem, other	1	1.43%
462 - Aircraft standby	1	1.43%
553 - Public service	2	2.86%
554 - Assist invalid	2	2.86%
611 - Dispatched & cancelled en route	7	10%
622 - No incident found on arrival at dispatch address	1	1.43%
700 - False alarm or false call, other	2	2.86%
745 - Alarm system activation, no fire - unintentional	1	1.43%
<b>TOTAL INCIDENTS:</b>	<b>70</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



# City of Kingston Public Works

"Rejoice evermore. Pray without ceasing. In every thing give thanks: for this is the will of God in Christ Jesus concerning you. (1 Thessalonians 5:16-18 KJV)

June 2023

Director Tim Clark

## Employees

Greg Leach

Logan Bell

David Harrison

Daniel Fine

Tad DePriest

Randy Collins

Kim Rue

Robert Miller

Jonathan Bodanza

Patrick Green

# Street Maintenance/Drainage



- Repaired 2 traffic lights
- Mowing ROW's
- Installed/Repaired 1 Name sign
- Installed/Repaired 1 traffic control sign
- Collected 9 Brush/Sweeper loads of debris
- Removed 3 dead animals
- Cleaned/Repaired Culverts
- Installed 50 Banners

# Fleet Maintenance

## Police Department

- 2022 Ford F-150 (Montgomery) -\$ 25.99

TOTAL \$ 25.99



Date: June 6, 2023

Left Front: 7/32  
Right Front: 6/32  
Left Rear: 6/32  
Right Rear: 7/32

Mileage	Driver Name/Dept.	Job
17717	Roy Montgomery	2022 Ford F-150

Qty	Item #	Description	Unit Price	Column1	Line Total
1		Oil Filter	7.99		7.99
6		Oil	3.00		18.00

[illegible]

Subtotal	25.99
Sales Tax	
Total	25.99



The graphic features a large orange rectangle with a white network pattern of dots and lines. Below this rectangle are two overlapping diagonal bars, one grey and one blue. At the bottom right, there are two parallel diagonal bars, one light orange and one dark orange.

# Upcoming Projects

**\*\*Drainage improvement and widening of a  
portion of East Race Street (Poor Road)**



# KINGSTON PARKS & RECREATION

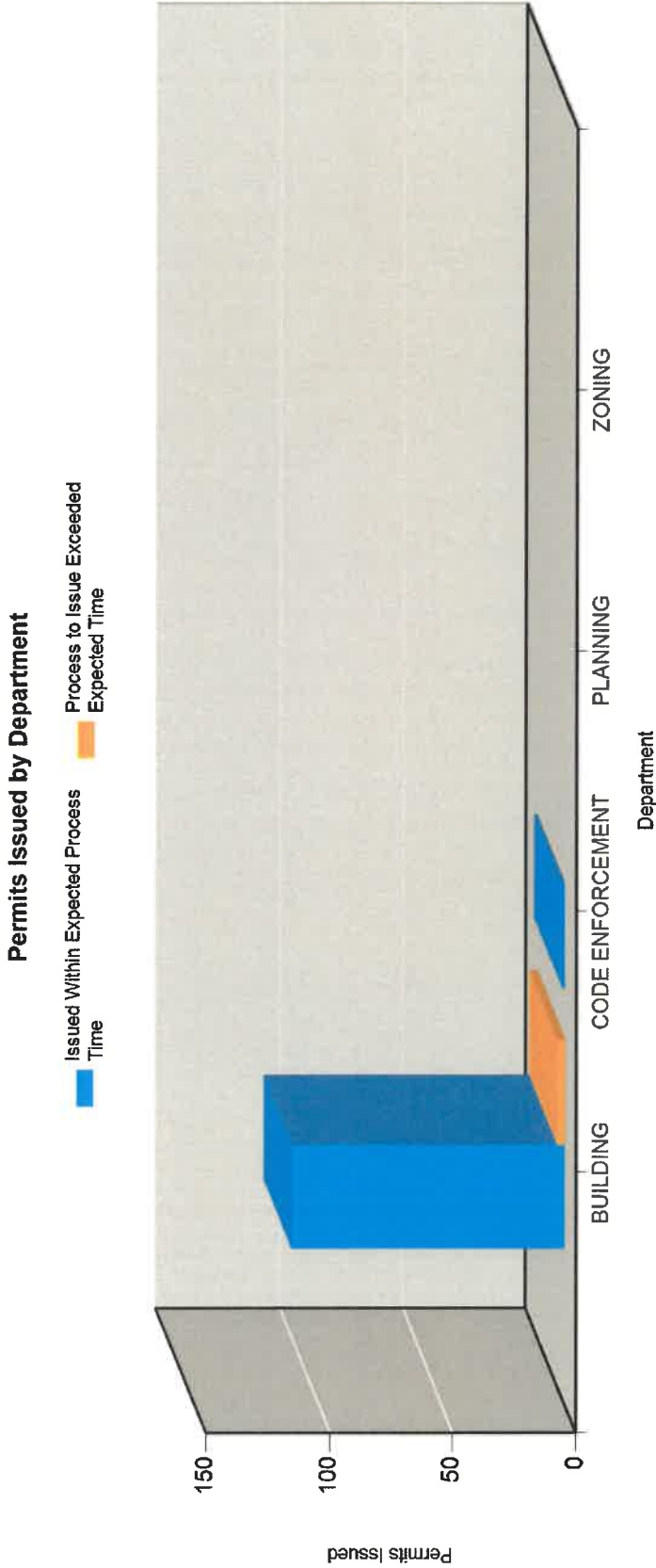
## June 2023

It was a busy month in Parks & Rec as usual as we gear up for 2023 Smokin' the Water. We started by hosting the St. Jude's Fishing Tournament. We want to welcome our new hires Karly Page (Event/Athletic Coordinator), Troy Pesterfield (Park Custodian) and Jack Sims (SWP Fort). We reopened the Fort Visitor's Center (Tuesday-Saturday 10am-4:30pm). We are proud of the new Master Gardner's signage and Native American Healing Garden at the Fort. We also soft washed the exterior of the Visitor's Center. At the Community Center we installed new awnings and added new lounge chairs and tables around the swimming pool. The new pool liner project was completed and the new chlorinator and pool pump controller was installed. The pool has been busy with a great turnout for public swim. In preparation for the 4<sup>th</sup> we pressure washed and resealed the pavilion floors, trimmed overgrown trees throughout the parks and repaired the walking trail lights. We installed mini-split heater/air units in the gravel pit bathroom. We are waiting on the other units to arrive so we can install the same in the other bathrooms. A new fence was installed around the playground at Porter Park and new mulch was added.



**Facility Use**  
**Community Center:**  
Banquet Rm-27  
Room A-6  
Room B-10  
Room C-8  
Room D-4  
Room E-1

City Park Pavilion-7  
Gravel Pit Pavilion-1  
Porter Park Pavilion-1  
Ladd Park Pavillion-1  
SWP Pavilion-2



Average Process Time									
Department	Permit Type	Expected Process Time	Number Submitted	Number Issued	Mean Time to Issue	Standard Deviation	Average Cycles	Issued Within	Issued Over
BUILDING	BP	Same Day	84	82	Same Day	0 Days	1	82	0
	PL	Same Day	16	16	Same Day	0 Days	1	16	0
	RM	Same Day	17	15	Same Day	1.36 Days	1	12	3
	VN	Same Day	1	1	Same Day	0 Days	1	1	0





## Issued Permits By Department

ALL DEPARTMENTS  
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CODE	EV	Same Day	3	1	Same Day	0 Days	1	1	0
ENFORCEMENT									
PLANNING	PLT	Same Day	7	0	Same Day	0 Days	1	0	0
ZONING	REZ	Same Day	1	0	Same Day	0 Days	1	0	0
	VAR	Same Day	1	0	Same Day	0 Days	1	0	0

### Issued Permit Details

Department	Permit Type	Permit Number (State) Project Name/Address	Dates	Number of Days
BUILDING	BP	BP2023-327 McFalls_Solar Panels 160 Rose Circle, Kingston, TN 37763	Submitted: 05/24/2023 Technically Complete: 06/02/2023 Approved: 06/02/2023 Ready to Issue: 06/02/2023 Issued: 06/02/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-336 American Green Fuel_Structural Steel Erection 397 Black Hollow Road, Rockwood, TN 37854	Submitted: 05/26/2023 Technically Complete: 05/26/2023 Approved: 05/26/2023 Ready to Issue: 05/26/2023 Issued: 06/01/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-337 Swan Pond Missionary Baptist_Sign 987 Swan Pond Rd, Harriman, TN 37748	Submitted: 05/26/2023 Technically Complete: 05/26/2023 Approved: 05/26/2023 Ready to Issue: 05/26/2023 Issued: 06/01/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-346 Leftwich_DW 261 Shady Shore Lane, Kingston, TN 37763	Submitted: 06/01/2023 Technically Complete: 06/01/2023 Approved: 06/01/2023 Ready to Issue: 06/06/2023 Issued: 06/06/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-347 Carroll_Addition 14x26 443 Shady Rd., Oliver Springs, Tn 37840	Submitted: 06/01/2023 Technically Complete: 06/01/2023 Approved: 06/01/2023 Ready to Issue: 06/01/2023 Issued: 06/01/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1



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BUILDING	BP		Submitted: 06/01/2023 Technically Complete: 06/01/2023 Approved: 06/01/2023 Ready to Issue: 06/01/2023 Issued: 06/01/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-348				
Crowther_Detached Garage				
4140 Huffine Rd., Loudon, TN 37774				
BP2023-349			Submitted: 06/02/2023 Technically Complete: 06/02/2023 Approved: 06/02/2023 Ready to Issue: 06/02/2023 Issued: 06/02/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
Pierce_Garage				
936 Caney Ford Rd., Harriman, TN 37748				
BP2023-350			Submitted: 06/02/2023 Technically Complete: 06/02/2023 Approved: 06/02/2023 Ready to Issue: 06/02/2023 Issued: 06/02/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
Pierce_New Residential Home				
936 Caney Ford Rd., Harriman, TN 37748				
BP2023-351			Submitted: 06/02/2023 Technically Complete: 06/02/2023 Approved: 06/02/2023 Ready to Issue: 06/02/2023 Issued: 06/02/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
Wiskerchen_Porch				
245 SKYLINE Dr., Harriman, TN 37748				
BP2023-352			Submitted: 06/05/2023 Technically Complete: 06/05/2023 Approved: 06/05/2023 Ready to Issue: 06/05/2023 Issued: 06/05/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
Green_Pole Barn				
618 Buck Creek Rd, Kingston, TN 37763				
BP2023-353			Submitted: 06/05/2023 Technically Complete: 06/05/2023 Approved: 06/05/2023 Ready to Issue: 06/05/2023 Issued: 06/05/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
Eppard_New Residential Home				
106 Blue Heron Blf, Harriman, TN 37748				
BP2023-354			Submitted: 06/05/2023 Technically Complete: 06/05/2023 Approved: 06/05/2023 Ready to Issue: 06/05/2023 Issued: 06/05/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
Lemons_DW				
264 Williams Rd, Philadelphia, TN 37846				
BP2023-355			Submitted: 06/05/2023 Technically Complete: 06/05/2023 Approved: 06/05/2023 Ready to Issue: 06/05/2023 Issued: 06/05/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
Melton_Carport				
949 Gallaher Rd, Kingston, TN 37763				



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BUILDING	BP		Submitted: 06/05/2023 Technically Complete: Approved: 06/05/2023 Ready to Issue: 06/05/2023 Issued: 06/05/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-356		Blackburn_Inground Pool 120 Lakewood Landing, Kingston, TN 37763		
BP2023-357		Lloyd_Inground Pool 3465 Sugar Grove Valley Rd, Harriman, TN 37748	Submitted: 06/05/2023 Technically Complete: Approved: 06/05/2023 Ready to Issue: 06/05/2023 Issued: 06/05/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-358		HRI Trust_Shed 12x24 469 Joel Rd., Oliver Springs, TN 37840	Submitted: 06/06/2023 Technically Complete: Approved: 06/06/2023 Ready to Issue: 06/06/2023 Issued: 06/06/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-359		Compton_Shed 28x14 102 Morris st, Harriman, TN 37748	Submitted: 06/06/2023 Technically Complete: Approved: 06/06/2023 Ready to Issue: 06/06/2023 Issued: 06/06/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-360		McCall_Above Ground Pool 3107 Sugar Grove Valley Rd., Harriman, TN 37748	Submitted: 06/06/2023 Technically Complete: Approved: 06/06/2023 Ready to Issue: 06/06/2023 Issued: 06/06/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-361		Urcheck_Pole Barn 260 Phillips Dr, Rockwood, TN 37854	Submitted: 06/06/2023 Technically Complete: Approved: 06/06/2023 Ready to Issue: 06/06/2023 Issued: 06/06/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-362		Grief_Carport 230 Woody Hill Rd, Ten Mile, TN 37880	Submitted: 06/06/2023 Technically Complete: Approved: 06/06/2023 Ready to Issue: 06/06/2023 Issued: 06/06/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-363		OS_Vincent_Above Ground Pool 523 Second Norway St, Oliver Springs, TN 37840	Submitted: 06/06/2023 Technically Complete: Approved: 06/06/2023 Ready to Issue: 06/06/2023 Issued: 06/06/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1



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BUILDING	BP		Submitted: 06/06/2023 Technically Complete: 06/06/2023 Approved: 06/06/2023 Ready to Issue: 06/06/2023 Issued: 06/06/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-364		OS_Vincent_Storage Building		
		523 Second Norway St, Oliver Springs, TN 37840		
BP2023-365			Submitted: 06/06/2023 Technically Complete: 06/06/2023 Approved: 06/06/2023 Ready to Issue: 06/06/2023 Issued: 06/06/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Garner_Addition		
		2554 Jones Rd, Lenior City, TN 37771		
BP2023-366			Submitted: 06/06/2023 Technically Complete: 06/06/2023 Approved: 06/06/2023 Ready to Issue: 06/06/2023 Issued: 06/06/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Henkes_Deck		
		274 Country Ln, Lenior Cityq, TN 37771		
BP2023-367			Submitted: 06/07/2023 Technically Complete: 06/07/2023 Approved: 06/07/2023 Ready to Issue: 06/07/2023 Issued: 06/07/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Tinker_Enclosing Carport		
		256 Fairview Circle, Oliver Springs, TN 37840		
BP2023-368			Submitted: 06/07/2023 Technically Complete: 06/07/2023 Approved: 06/07/2023 Ready to Issue: 06/07/2023 Issued: 06/07/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Hughes_Deck		
		138 Black Hawk Dr, Ten Mile, TN37880		
BP2023-369			Submitted: 06/07/2023 Technically Complete: 06/07/2023 Approved: 06/07/2023 Ready to Issue: 06/07/2023 Issued: 06/07/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Brannon_Metal Pole Barn 40x60		
		196 Orchard View Road, Oliver Springs, TN 37840		
BP2023-370			Submitted: 06/08/2023 Technically Complete: 06/08/2023 Approved: 06/08/2023 Ready to Issue: 06/08/2023 Issued: 06/08/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Parker_Covered Porch		
		1222 Cove Lane, Kingston, TN 37763		
BP2023-371			Submitted: 06/08/2023 Technically Complete: 06/08/2023 Approved: 06/08/2023 Ready to Issue: 06/08/2023 Issued: 06/08/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Wright_Detached Garage		
		109 Rose Lane, Harriman, TN 37748		



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BUILDING	BP		Submitted: 06/08/2023 Technically Complete: 06/08/2023 Approved: 06/08/2023 Ready to Issue: 06/08/2023 Issued: 06/08/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-372		Mansfield_New Residential Home		
		299 Gamble Ln, Harriman, TN 37748		
BP2023-373		Patterson_Deck Replacement	Submitted: 06/09/2023 Technically Complete: 06/09/2023 Approved: 06/09/2023 Ready to Issue: 06/09/2023 Issued: 06/09/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		143 Centers Ferry Rd, Harriman, TN 37748		
BP2023-374		Smith_New Residential Home	Submitted: 06/09/2023 Technically Complete: 06/09/2023 Approved: 06/09/2023 Ready to Issue: 06/09/2023 Issued: 06/13/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		243 East Shore Drive Lot 115, Rockwood, TN 37854		
BP2023-375		Marranzano_Deck	Submitted: 06/09/2023 Technically Complete: 06/09/2023 Approved: 06/09/2023 Ready to Issue: 06/09/2023 Issued: 06/09/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		512 Patton Ferry Rd, Kingston, TN 37763		
BP2023-376		Adams_Detached Garage	Submitted: 06/09/2023 Technically Complete: 06/09/2023 Approved: 06/09/2023 Ready to Issue: 06/09/2023 Issued: 06/09/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		171 Valley View Dr, Loudon, TN 37774		
BP2023-377		Buechley_Shed	Submitted: 06/09/2023 Technically Complete: 06/09/2023 Approved: 06/09/2023 Ready to Issue: 06/09/2023 Issued: 06/09/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		338 Loop Rd, Rockwood, TN 37854		
BP2023-378		H.C_Cunningham_Above Ground Pool 18 x 18	Submitted: 06/12/2023 Technically Complete: 06/12/2023 Approved: 06/12/2023 Ready to Issue: 06/12/2023 Issued: 06/12/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		219 Douglas Ln, Harriman, TN 37748		
BP2023-379		Golden_Shed 12x24	Submitted: 06/13/2023 Technically Complete: 06/13/2023 Approved: 06/13/2023 Ready to Issue: 06/13/2023 Issued: 06/13/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		326 Old Holderford Rd, Kingston, TN 37763		





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BUILDING	BP		Submitted: 06/13/2023 Technically Complete: 06/13/2023 Approved: 06/13/2023 Ready to Issue: 06/13/2023 Issued: 06/13/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-380		Turbeville_ New Residential Home 231 Liles Rd, Lenior city, TN 37771		
BP2023-381		Turbeville_ New Residential Home 229 Liles Rd, Lenior city, TN 37771	Submitted: 06/13/2023 Technically Complete: 06/13/2023 Approved: 06/13/2023 Ready to Issue: 06/13/2023 Issued: 06/13/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-382		Lewis_ H.C_ Porch Replacement 229 Carter Ave, Harriman, TN 37748	Submitted: 06/13/2023 Technically Complete: 06/13/2023 Approved: 06/13/2023 Ready to Issue: 06/13/2023 Issued: 06/13/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-383		FEDERAL NATIONAL MORTGAGE ASSOCIATION_ Remodel Living space 312 Morgan Ave, Harriman, TN 37748	Submitted: 06/14/2023 Technically Complete: 06/14/2023 Approved: 06/14/2023 Ready to Issue: 06/14/2023 Issued: 06/14/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-384		Wheat_ New Residential Home 366 Rogers Ridge Rd, Kingston, TN 37763	Submitted: 06/14/2023 Technically Complete: 06/14/2023 Approved: 06/14/2023 Ready to Issue: 06/14/2023 Issued: 06/14/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-385		Wheat_ Detached Garage 40X 40 366 Rogers Ridge Rd, Kingston, TN 37763	Submitted: 06/14/2023 Technically Complete: 06/14/2023 Approved: 06/14/2023 Ready to Issue: 06/14/2023 Issued: 06/14/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-386		Hopkins_ Above Ground Pool 18x52 2882 Kingston Hwy, Kingston, TN 37763	Submitted: 06/14/2023 Technically Complete: 06/14/2023 Approved: 06/14/2023 Ready to Issue: 06/14/2023 Issued: 06/14/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-387		HC_ Kirkham_ Bathroom 1873 Griffith Drive, Harriman, TN 37748	Submitted: 06/15/2023 Technically Complete: 06/15/2023 Approved: 06/15/2023 Ready to Issue: 06/15/2023 Issued: 06/22/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1



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BUILDING	BP		Submitted: 06/15/2023 Technically Complete: Approved: 06/15/2023 Ready to Issue: 06/15/2023 Issued: 06/15/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-388		Cantrell_Detached Garage 145 Dickey Valley Rd, Harriman, TN 37748		
BP2023-389		Daniel_Door/Window 117 Lake Island Way, Rockwood, TN 37854	Submitted: 06/15/2023 Technically Complete: Approved: 06/15/2023 Ready to Issue: 06/15/2023 Issued: 06/15/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-390		Povlin_Dock 303 Pinoak Rd, Rockwood, TN 37854	Submitted: 06/16/2023 Technically Complete: Approved: 06/16/2023 Ready to Issue: 06/16/2023 Issued: 06/16/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-391		Foti_Dock 307 Pinoak Dr, Rockwood, TN 37854	Submitted: 06/16/2023 Technically Complete: Approved: 06/16/2023 Ready to Issue: 06/16/2023 Issued: 06/16/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-392		Underwood_Detached Garage 207 Pinecrest Dr, Loudon, TN 37774	Submitted: 06/16/2023 Technically Complete: Approved: 06/16/2023 Ready to Issue: 06/16/2023 Issued: 06/16/2023	In Process: 19 Waiting: 0 Total Days: 19 Total Cycles: 1
BP2023-393		Campbell_Pool 118 Dupont Smith Ln, Kingston, TN 37763	Submitted: 06/16/2023 Technically Complete: Approved: 06/16/2023 Ready to Issue: 06/16/2023 Issued: 06/16/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-394		Lively_Inground Pool 311 Bluff Road, Kingston, TN 37763	Submitted: 06/16/2023 Technically Complete: Approved: 06/16/2023 Ready to Issue: 06/16/2023 Issued: 06/16/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-395		Grizzard_New Residential Home 504 Swan Pond Circle Rd., Harriman, TN 37748	Submitted: 06/20/2023 Technically Complete: Approved: 06/20/2023 Ready to Issue: 06/20/2023 Issued: 06/20/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1



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ALL DEPARTMENTS  
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BUILDING	BP		Submitted: 06/20/2023 Technically Complete: 06/20/2023 Approved: 06/20/2023 Ready to Issue: 06/20/2023 Issued: 06/20/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-396		McKay_Shed Roof 153 Gordon Drive, Ten Mile, TN 37880		
BP2023-397		Lively_DW 325 Mays Valley Rd, Harriman, TN 37748	Submitted: 06/20/2023 Technically Complete: 06/20/2023 Approved: 06/20/2023 Ready to Issue: 06/20/2023 Issued: 06/20/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-398		Sheldon_DW 105 Branham Hollow Rd., Ten Mile, TN 37880	Submitted: 06/20/2023 Technically Complete: 06/21/2023 Approved: 06/21/2023 Ready to Issue: 06/21/2023 Issued: 06/22/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-399		OSFC LLC_Sign 508 E. Tri County Blvd, Oliver Springs, TN 37840	Submitted: 06/20/2023 Technically Complete: 06/20/2023 Approved: 06/20/2023 Ready to Issue: 06/20/2023 Issued: 06/22/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-400		HC_Kroger_Sign 1820 Roane State HWY, Harriman, TN 37748	Submitted: 06/20/2023 Technically Complete: 06/20/2023 Approved: 06/20/2023 Ready to Issue: 06/20/2023 Issued: 06/23/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-401		Easter_Pool and Deck 1403 Eureka Road, Rockwood, TN 37854	Submitted: 06/21/2023 Technically Complete: 06/21/2023 Approved: 06/21/2023 Ready to Issue: 06/21/2023 Issued: 06/21/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-402		Sheldon_Metal Garage 105 Branham Hollow Rd., Ten Mile, TN 37880	Submitted: 06/21/2023 Technically Complete: 06/21/2023 Approved: 06/21/2023 Ready to Issue: 06/21/2023 Issued: 06/22/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-403		Standridge_New Residential Home 133 Bending Bow Drive, Ten Mile, TN 37880	Submitted: 06/21/2023 Technically Complete: 06/21/2023 Approved: 06/21/2023 Ready to Issue: 06/21/2023 Issued: 06/21/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1





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BUILDING	BP		Submitted: 06/22/2023 Technically Complete: 06/22/2023 Approved: 06/22/2023 Ready to Issue: 06/22/2023 Issued: 06/22/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-404		Todd_SW		
		285 Lakscene Rd., Kingston, TN 37763		
BP2023-405		Vape & Smoke Shop_Sign	Submitted: 06/22/2023 Technically Complete: 06/22/2023 Approved: 06/22/2023 Ready to Issue: 06/22/2023 Issued: 06/26/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		603 N Kentucky Street, Kingston, TN 37763		
BP2023-406		Oran_New Residential Home	Submitted: 06/22/2023 Technically Complete: 06/22/2023 Approved: 06/22/2023 Ready to Issue: 06/22/2023 Issued: 06/22/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		345 Blackburn Ln, Lenior City, TN 37772		
BP2023-407		Shambaugh_Carport ***TAX EXEMPT***	Submitted: 06/22/2023 Technically Complete: 06/22/2023 Approved: 06/22/2023 Ready to Issue: 06/22/2023 Issued: 06/22/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		142 Laurel Bluff Rd, Kingston, TN 37763		
BP2023-408		Swafford_Detached Garage	Submitted: 06/22/2023 Technically Complete: 06/22/2023 Approved: 06/22/2023 Ready to Issue: 06/22/2023 Issued: 06/22/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		364 Orchard Valley Dr, Harriman, TN 37748		
BP2023-409		Shadden_Metal Storage Building	Submitted: 06/22/2023 Technically Complete: 06/22/2023 Approved: 06/22/2023 Ready to Issue: 06/22/2023 Issued: 06/22/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		617 Winton Chapel Rd., Rockwood, TN 37854		
BP2023-410		OS_Patterson_Attached Garage	Submitted: 06/23/2023 Technically Complete: 06/23/2023 Approved: 06/23/2023 Ready to Issue: 06/23/2023 Issued: 06/23/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		481 England Dr, Oliver Springs, TN 37840		
BP2023-411		OS_Hall_Inground Pool	Submitted: 06/23/2023 Technically Complete: 06/23/2023 Approved: 06/23/2023 Ready to Issue: 06/23/2023 Issued: 06/23/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		308 Edmond Drive, Oliver Springs, TN 37840		



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BUILDING	BP		Technically Complete: Ready to Issue:	Submitted: Complete: Approved: Ready to Issue: Issued:	In Process: Waiting: Total Days: Total Cycles:
	BP2023-412				
		KC_Sylvestre_Retaining Wall			
		155 Vancon Dr, Kingston, TN 37763			
	BP2023-413				
		Fugate_Barndominium			
		1800 Spring City Hwy., Rockwood, TN 37854			
	BP2023-414				
		Queener_ New Residential Home			
		285 East Shores Dr, Rockwood, TN 37854			
	BP2023-415				
		Clark_RM for BP2022-425			
		427 Bazel Rd., Harriman, TN 37748			
	BP2023-416				
		Moore_Deck and Ramp			
		244 Shady Drive, Harriman, TN 37748			
	BP2023-417				
		Novacek_ Chain Link Fence			
		977 Hamilton Lane, Kingston, TN 37763			
	BP2023-418				
		Mayo_ Metal Detached Garage 28x28			
		115 McElhane Rd., Ten Mile, TN 37880			
	BP2023-419				
		Young_Deck & Porch			
		1765 Eureka Road, Rockwood, TN 37854			



## Issued Permits By Department

ALL DEPARTMENTS  
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06/01/2023 AND 06/30/2023

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BUILDING	BP		Submitted: 06/28/2023 Technically Complete: 06/28/2023 Approved: 06/28/2023 Ready to Issue: 06/28/2023 Issued: 06/28/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
	BP2023-420	KC_Jewel_Sunroom 114 Arsenal Xing, Kingston, TN 37763		
	BP2023-421	Buntin_New Residential Home 413 Loop Rd., Rockwood, TN 37854	Submitted: 06/28/2023 Technically Complete: 06/28/2023 Approved: 06/28/2023 Ready to Issue: 06/28/2023 Issued:	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
	BP2023-422	Little_Detached Metal Garage 600 Anglers Cove Rd, Kingston, TN 37763	Submitted: 06/28/2023 Technically Complete: 06/28/2023 Approved: 06/28/2023 Ready to Issue: 06/28/2023 Issued: 06/28/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
	BP2023-423	Hampton_Carport 186 Dogtown Rd, Ten Mile, TN 37880	Submitted: 06/29/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 6 Waiting: 0 Total Days: 6 Total Cycles: 1
	BP2023-424	Bell_New Residential Home 497 Myers Rd., Kingston, TN 37763	Submitted: 06/29/2023 Technically Complete: 06/29/2023 Approved: 06/29/2023 Ready to Issue: 06/29/2023 Issued: 06/29/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
	BP2023-425	Mann_SW 14x60 1160 Salem Valley Road, Ten Mile, TN37880	Submitted: 06/29/2023 Technically Complete: 06/29/2023 Approved: 06/29/2023 Ready to Issue: 06/29/2023 Issued: 06/29/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
	BP2023-426	Miller_Addition 137 Poplar Creek Rd, Harriman, TN 37748	Submitted: 06/30/2023 Technically Complete: 06/30/2023 Approved: 06/30/2023 Ready to Issue: 06/30/2023 Issued: 06/30/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
	BP2023-427	Williams_Metal Garage 1470 Eagle Furnace Road, Rockwood, TN 37854	Submitted: 06/30/2023 Technically Complete: 06/30/2023 Approved: 06/30/2023 Ready to Issue: 06/30/2023 Issued: 06/30/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1



BUILDING	BP		Submitted: 06/30/2023 Technically Complete: 06/30/2023 Approved: 06/30/2023 Ready to Issue: 06/30/2023 Issued: 06/30/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
	BP2023-428	Williams_Carport		
	1470 Eagle Furnace Road, Rockwood, TN 37854			
	BP2023-429	Moore_Dock	Submitted: 06/30/2023 Technically Complete: 06/30/2023 Approved: 06/30/2023 Ready to Issue: 06/30/2023 Issued: 06/30/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
	175 Tanasi Trail, Kingston, TN37763			
	PL2022-008	Vincent- PL for BP2022-030	Submitted: 01/13/2022 Technically Complete: 06/09/2023 Approved: 06/09/2023 Ready to Issue: 06/09/2023 Issued: 06/09/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
	523 Second Norway St, Oliver Springs, TN 37840			
	PL2023-123	Eppard_PL for BP2023-353	Submitted: 06/05/2023 Technically Complete: 06/05/2023 Approved: 06/05/2023 Ready to Issue: 06/05/2023 Issued: 06/05/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
	106 Blue Heron Blf, Harriman, TN 37748			
	PL2023-124	Thornton_PL for BP2021-030	Submitted: 06/09/2023 Technically Complete: 06/09/2023 Approved: 06/09/2023 Ready to Issue: 06/09/2023 Issued: 06/09/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
	118 Anna Laura Ln, Rockwood, TN 37854			
	PL2023-125	Tubbs_PL For BP2023-164	Submitted: 06/12/2023 Technically Complete: 06/12/2023 Approved: 06/12/2023 Ready to Issue: 06/12/2023 Issued: 06/12/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
	521 Half Moon Shores Dr, Ten Mile, TN37880			
	PL2023-126	PL for BP2023-113	Submitted: 06/14/2023 Technically Complete: 06/14/2023 Approved: 06/14/2023 Ready to Issue: 06/14/2023 Issued: 06/14/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
	1352 Bowman Bend Rd., Harriman, TN 37748			
	PL2023-127	PL for BP 2023-383	Submitted: 06/14/2023 Technically Complete: 06/14/2023 Approved: 06/14/2023 Ready to Issue: 06/14/2023 Issued: 06/14/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
	312 Morgan Ave, Harriman, TN 37748			



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BUILDING	PL	PL2023-128	Submitted: 06/14/2023 Technically Complete: 06/14/2023 Approved: 06/14/2023 Ready to Issue: 06/14/2023 Issued: 06/14/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL for BP2023-188		
		200 Hickory Ln, Oliver Springs, TN 37840		
		PL2023-129	Submitted: 06/14/2023 Technically Complete: 06/14/2023 Approved: 06/14/2023 Ready to Issue: 06/14/2023 Issued: 06/14/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL for BP 2022-888		
		276 Serenity Drive, Harriman, TN 37748		
		PL2023-130	Submitted: 06/16/2023 Technically Complete: 06/16/2023 Approved: 06/16/2023 Ready to Issue: 06/16/2023 Issued: 06/16/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL for BP2023-140		
		320 Buckner Rd., Philadelphia, TN 37846		
		PL2023-131	Submitted: 06/16/2023 Technically Complete: 06/16/2023 Approved: 06/16/2023 Ready to Issue: 06/16/2023 Issued: 06/16/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL for BP2019-104		
		556 West Hills Drive, Harriman, TN 37748		
		PL2023-132	Submitted: 06/20/2023 Technically Complete: 06/20/2023 Approved: 06/20/2023 Ready to Issue: 06/20/2023 Issued: 06/20/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL for BP2023-165		
		191 Bradford Village Way, Kingston, TN 37763		
		PL2023-133	Submitted: 06/20/2023 Technically Complete: 06/20/2023 Approved: 06/20/2023 Ready to Issue: 06/20/2023 Issued: 06/20/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL for BP2023-829		
		117 Turkey Ridge Rd., Rockwood, TN 37854		
		PL2023-134	Submitted: 06/21/2023 Technically Complete: 06/21/2023 Approved: 06/21/2023 Ready to Issue: 06/21/2023 Issued: 06/21/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL for BP2022-795		
		611 The Battery, Kingston, TN 37763		
		PL2023-135	Submitted: 06/22/2023 Technically Complete: 06/22/2023 Approved: 06/22/2023 Ready to Issue: 06/22/2023 Issued: 06/22/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Green_PL for BP2022-438		
		111 Tanager Court, Harriman, TN 37748		





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BUILDING	PL	PL2023-136	Submitted: 06/22/2023 Technically Complete: Approved: 06/22/2023 Ready to Issue: 06/22/2023 Issued: 06/22/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Bullock_PL for BP2023-187 820 New Midway Rd, Kingston, TN 37763		
		PL2023-137 PL for BP2023-406 345 Blackburn Ln, Lenior City, TN 37772	Submitted: 06/22/2023 Technically Complete: Approved: 06/22/2023 Ready to Issue: 06/22/2023 Issued: 06/22/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-138 Wheeler_PL for BP2022-804 938 Eagle Nest Dr., Loudon, TN 37774	Submitted: 06/27/2023 Technically Complete: Approved: 06/27/2023 Ready to Issue: 06/27/2023 Issued: 06/27/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
	RM	RM2023-098 RM for BP2023-025 229 Rodgers Circle, Rockwood, TN 37854	Submitted: 06/13/2023 Technically Complete: Approved: Ready to Issue: Issued: 06/13/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2023-099 Pate_Mechanical Change out 123 Elliot St, Harriman, TN 37748	Submitted: 06/14/2023 Technically Complete: Approved: Ready to Issue: Issued: 06/14/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2023-100 RM for BP2023-042 304 Eagle Ridge Road, Rockwood, TN 37854	Submitted: 06/15/2023 Technically Complete: Approved: Ready to Issue: Issued: 06/20/2023	In Process: 5 Waiting: 0 Total Days: 5 Total Cycles: 1
		RM2023-101 RM for BP2023-204 460 River Rd, Kingston, Tn 37763	Submitted: 06/15/2023 Technically Complete: Approved: Ready to Issue: Issued: 06/15/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2023-102 Dyllis Baptist Church_Mechanical Changeout Only 530 Dyllis Rd, Harriman, TN 37748	Submitted: 06/16/2023 Technically Complete: Approved: Ready to Issue: Issued: 06/16/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1



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BUILDING	RM		Submitted: 06/16/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
RM2023-103				
RM for BP2022-703				
305 East Shore Dr., Rockwood, TN 37854				
RM2023-104				
RM for BP2019-104				
556 West Hills Drive, Harriman, TN 37748				
RM2023-105				
RM for BP2023-043				
113 Loch Haven Road, Rockwood, TN 37854				
RM2023-106				
RM for Bp2022-472				
273 Hickey Rd., Kingston, TN 37763				
RM2023-107				
Bullock_RM for BP2023-187				
820 New Midway Rd, Kingston, TN 37763				
RM2023-108				
RM for BP2023-281				
512 Patton Ferry Rd, Kingston, TN 37763				
RM2023-109				
Morris_Mechanical Changeout Only				
386 Pin Oak Dr, Rockwood, TN 37854				
RM2023-110				
Murray_RM Change Out Only				
928 Old Harriman Hwy, Oliver Springs, TN 37840				



BUILDING	RM	RM2023-111	Submitted: 06/22/2023	In Process: 13
		RM for BP2023-406	Technically Complete: Approved: Ready to Issue: Issued:	Waiting: 0 Total Days: 13 Total Cycles: 1
		345 Blackburn Ln, Lenior City, TN 37772		
		RM2023-112	Submitted: 06/22/2023	In Process: 0
		Abbey_RM for BP2022-712	Technically Complete: Approved: Ready to Issue: Issued:	Waiting: 0 Total Days: 0 Total Cycles: 1
		129 Osprey Point, Kingston, TN 37763		
		RM2023-113	Submitted: 06/27/2023	In Process: 1
		Clark_RM for BP2022-426	Technically Complete: Approved: Ready to Issue: Issued:	Waiting: 0 Total Days: 1 Total Cycles: 1
		427 Bazel Rd., Harriman, TN 37748		
		RM2023-114	Submitted: 06/27/2023	In Process: 0
		Garland_Mechanical Changeout Only	Technically Complete: Approved: Ready to Issue: Issued:	Waiting: 0 Total Days: 0 Total Cycles: 1
		125 Bales Ln, Harriman, TN 37748		
	VN	VN2023-002	Submitted: 06/09/2023	In Process: 0
		Pentecostal Lighthouse Church	Technically Complete: Approved: Ready to Issue: Issued:	Waiting: 0 Total Days: 0 Total Cycles: 1
		1807 ROANE STATE Hwy., Harriman, TN37748		
CODE	EV	EV2023-014	Submitted: 06/01/2023	In Process: 0
ENFORCEMENT		Kaczmarek_Electrical Variance	Technically Complete: Approved: Ready to Issue: Issued:	Waiting: 0 Total Days: 0 Total Cycles: 1
		346 Loop Rd, Rockwood, TN 37854		
		EV2023-015	Submitted: 06/14/2023	In Process: 21
		Quarles_Electrical Variance	Technically Complete: Approved: Ready to Issue: Issued:	Waiting: 0 Total Days: 21 Total Cycles: 1
		244 Willow Dr, Kingston, TN 37763		
		EV2023-016	Submitted: 06/20/2023	In Process: 15
		EV_Baxter	Technically Complete: Approved: Ready to Issue: Issued:	Waiting: 0 Total Days: 15 Total Cycles: 1
		801 Winton Chapel, Rockwood, TN 37854		





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PLANNING	PLT	PLT2023-063	Submitted: 06/02/2023	In Process: 33
		Wheat	Technically Complete: Approved: Ready to Issue: Issued:	Waiting: 0 Total Days: 33 Total Cycles: 1
		372 Rogers Ridge Road, Kingston, TN 37763		
		PLT2023-064	Submitted: 06/12/2023	In Process: 23
		Richardson	Technically Complete: Approved: Ready to Issue: Issued:	Waiting: 0 Total Days: 23 Total Cycles: 1
		112 Brown Rd & 172 & 181 Gordon Dr, Ten Mile, TN37880		
		PLT2023-065	Submitted: 06/22/2023	In Process: 0
		Russell	Technically Complete: Approved: Ready to Issue: Issued:	Waiting: 0 Total Days: 0 Total Cycles: 1
		Melea Lane, Kingston, TN 37763		
		PLT2023-066	Submitted: 06/23/2023	In Process: 12
		Bacon	Technically Complete: Approved: Ready to Issue: Issued:	Waiting: 0 Total Days: 12 Total Cycles: 1
		3526 Decatur Highway, Kingston, TN 37763		
		PLT2023-067	Submitted: 06/28/2023	In Process: 7
		Payne	Technically Complete: Approved: Ready to Issue: Issued:	Waiting: 0 Total Days: 7 Total Cycles: 1
		100 Cave Creek Road, Loudon, TN 37774		
		PLT2023-068	Submitted: 06/29/2023	In Process: 6
		Manners	Technically Complete: Approved: Ready to Issue: Issued:	Waiting: 0 Total Days: 6 Total Cycles: 1
		508 Thomas Lane, Kingston, TN 37763		
		PLT2023-069	Submitted: 06/29/2023	In Process: 6
		Butler	Technically Complete: Approved: Ready to Issue: Issued:	Waiting: 0 Total Days: 6 Total Cycles: 1
		201 Manor Road, Kingston, TN 37763		
ZONING	REZ	REZ2023-008	Submitted: 06/21/2023	In Process: 14
		Rivas/James	Technically Complete: Approved: Ready to Issue: Issued:	Waiting: 0 Total Days: 14 Total Cycles: 1
		130 Tanglewood Road, Harriman, TN 37748		



## Issued Permits By Department

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Report run on: 07/05/2023 02:15 PM

ZONING	VAR	VAR2023-003	Submitted: 06/14/2023	In Process: 21
		Urcheck	Technically Complete:	Waiting: 0
		260 Phillips Drive, Rockwood, TN 37854	Approved:	Total Days: 21
			Ready to Issue:	Total Cycles: 1
			Issued:	

# Kingston Water Treatment Plant June Operations Report 2023

Water Treatment Plant		Current Month	Previous Month	% Change	Avg Day	Max Day	Min Day
Gallons	Influent (Raw)	17,787,000	17,588,000	1.22%	593,000	769,000	418,000
	Effluent (Finish)	17,325,000	16,431,000	5.27%	578,000	786,000	423,000
	Spring Supply	13,291,000	13,807,000	1.04%	443,000	508,000	370,000
	Total Finish Prod.	30,616,000	30,238,000	1.34%			
Plant Efficiency					Distribution & WTP Report		
Distribution					760,000		
Gallons	Consumption	21,851,900	20,464,800	6.35%	gals. Usage flushing and tank refilling, etc.		
	Reported Usage	910,300	788,480	14.38%	Public works: No Report		
		7,853,800	8,774,220	11.72%	Fire Dept. : 300		
	Water Loss %	25.65%	29.02%	3.37%	Park & Rec.: 250,000		
					WWTP : No Report		

Note: The water production, consumption and loss data is for the May 2023 meter reading period.

- \* Drained and washed all basins on one occasion.
- \* Completed all of compliance testing for bacteriological sampling.
- \* Performed maintenance at the plant site and spring site during the month.
- \* Performed (QA/QC) Quality Assurance and Quality Control checks and in-house lab training.
- \* Chemical feed system maintenance was done throughout the month.
- \* Facility received daily and weekly cleaning and disinfection.
- \* Mowing, trimming and spraying on going through the growing season.
- \* Monthly reporting to the State and EPA are finished and turned in on time.
- \* CCR was completed and turned in to the proper state authorities and confirmed.
- \* Couple of employees received continuing education during the month at the LCUB facility through TDEC.

**Kingston Water Treatment Plant**  
**Schedule of Unaccounted For Water**  
**June**

*(All amounts in gallons)*

<b>A Water Treated and Purchased</b>		
<b>B</b>	Water Pumped (potable)	30,616,000
<b>C</b>	Water Purchased	0
<b>D</b>	<b>Total Water Treated and Purchased</b> (Sum Lines B and C)	30,616,000
<b>E Accounted for Water:</b>		
<b>F</b>	Water Sold	21,851,900
<b>G</b>	Metered for Consumption (in house usage)	0
<b>H</b>	Fire Department(s) Usage	300
<b>I</b>	Flushing	910,000
<b>J</b>	Tank Cleaning/Filling	0
<b>K</b>	Street Cleaning	0
<b>L</b>	Bulk Sales	0
<b>M</b>	Water Bill Adjustments (+/-)	0
<b>N</b>	<b>Total Accounted for Water</b> (Sum Lines F thru M)	22,762,200
<b>O</b>	<b>Unaccounted for Water</b> (Line D minus Line N)	7,853,800
<b>P</b>	<b>Percent Unaccounted for Water</b> (Line O divided by Line D times 100)	25.653%

**Additional info to assist with completing the AWWA wateraudit software:**

Gallons sold to other utilities	0
Total Revenue from metered water sales	0.00
Total Revenue from sewer if cost is based on water usage	0.00
Total electrical cost for water plant and booster stations	0.00
Total chemical cost for the water plant	0.00



7/7/2023

## Consumption Adjustment

Emilye Guge <Emilye.Guge@KINGSTONTN.GOV>

Mon 6/26/2023 9:46 AM

To: Water Treatment Plant <WTP@KINGSTONTN.GOV>; Kevin Hamilton <kevin.hamilton@KINGSTONTN.GOV>

There was a billing error I had to adjust 1,545,300 gallons off of the consumption. That puts the water consumption at 21,851,900 gallons. Let me know if you have any questions.

*Emilye Guge*

### City of Kingston

900 Waterford Place

Kingston, TN 37763

865-376-6584 ext. 1120

Emilye.Guge@kingstontn.gov

# KINGSTON WASTEWATER TREATMENT PLANT

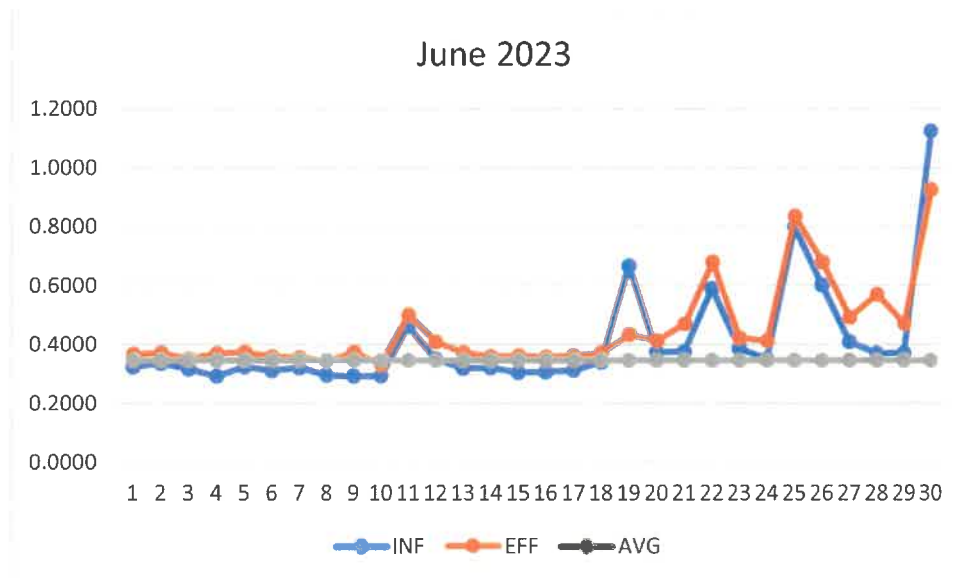
TO: David Bolling, City Manager  
FROM: Tony Workman, WWTP Plant Manager  
RE: June 2023 Monthly Report  
DATE: June 6, 2023

---

MONTHLY FLOW	AVERAGE FLOW	MAXIMUM FLOW	MINIMUM FLOW	TOTAL
INFLUENT	.4069	1.1240	.2910	12,207,000
EFFLUENT	.4484	.9250	.3310	13,451,000

2627 Sewer customers 10,518,800 gallons billed. Daily average .3452 mgd.

Customers are down 103 from the previous month.



There were no reported overflows.

Rainfall report was not given this month.

The dewatering press is back online. We have filled three dumpsters of sludge since it was repaired.

Still waiting for status on the WAS pumps.

### **Safety Meetings:**

**June 6, 2023**

#### **Heat Stress**

Toolbox Talk #11



# Water Distribution/Collection

## June 2023

Services	Total
After Hours-Sewer	0
After Hours-Water	0
Door Hanger	33
Profile	3
Road Cut	0
Service Line Leak/Line Break	1
Sewer-Miscellaneous	8
Disconnect for Non-Payment	30
Water/Sewer Service Estimate	7
Water-Check for Leak	13
Water-Miscellaneous	71
Water-Hydrant	0
Water-Re-Read/Manual Read	12
Yard Work	0
Line Locate	0
Connect Order	39
Disconnect Order	36
Water Tap-New Account Number	1
Meter Change Order	0
811 Locates	70



**Kingston Public Library (KPL)**  
1004 Bradford Way  
Kingston Tennessee 37763  
865-376-9905  
[WWW.kingstonpubliclibrarytn.org](http://WWW.kingstonpubliclibrarytn.org)  
[WWW.facebook.com/KingstonPublicLibrary](https://WWW.facebook.com/KingstonPublicLibrary)

1 June 2023

**TO: Honorable Tim Neal**  
**Mayor, City of Kingston**  
**Mr. David Bolling**  
**Manager, City of Kingston**  
**Members of the City Council**  
**Library Board**

**FR: Barbara Thorbjornsen**  
**Library Director**

**RE: Monthly Director's Report**

The following sums up library activities for the month of JUNE 2023

**Summary**

The summer program started June 7<sup>th</sup>. We have had a wonderful turnout so far. This is our busiest program of the year. The children really love coming to the programs.

We usually host 60-80 children weekly during summer months at the Library. All are welcome and there is no charge for the programs.

We also have a special reading program this summer for children grades between 4<sup>th</sup> and 8<sup>th</sup>.

Tastin' Tuesday is focused on introducing children to new books and genres with themed menus. There will also be board games and puzzles available for all patrons to enjoy.

I have completed the Tech. grant application and submitted it to the State for review.

I have completed the states yearly standard survey, which is due July 14<sup>th</sup>. The yearly budget was also completed for the MOE money.

We have had more homeschooling family's using our facility these last 4 months. The state has a free website called TEL which we advocate to our patrons. The website is [www.tntel.info](http://www.tntel.info) this site offers homework help, languages, academic journals, magazines and so much more.

The story time will not meet for the months of June and July due to the summer programs for all ages will be going on. Please let your family and friends know about the children's programs all are welcome.

Our physical circulation was **1211** items checked out for the month of June.

The Library is still issuing Library cards at an unheard of pace to new patrons moving to the area. I have never seen the Library grow like this in all the 31 years I have worked for the city.

It is great that so many people are using the facility that the city offers.

We could use an extra part-time employee, is hard to schedule time off for the employees vacations or sick time. According to State Standards we are a Level 3 Library and are suppose to have four full time employees. We only have two. I know that our budget does not accommodate for that expense. As you are well aware our area is growing at a fast pace, and we will need to look at a future budget to serve our community.

The month of June has had **1532** people come to the Library.

We have been extremely busy these past 8 months. We issued **109** new patron Library cards for the month of June. Since last July 2022 we have added **529** new patrons to our Library.

We collect all this data, which I send to the State quarterly and yearly. Monthly chart is enclosed of the growth of the Library.

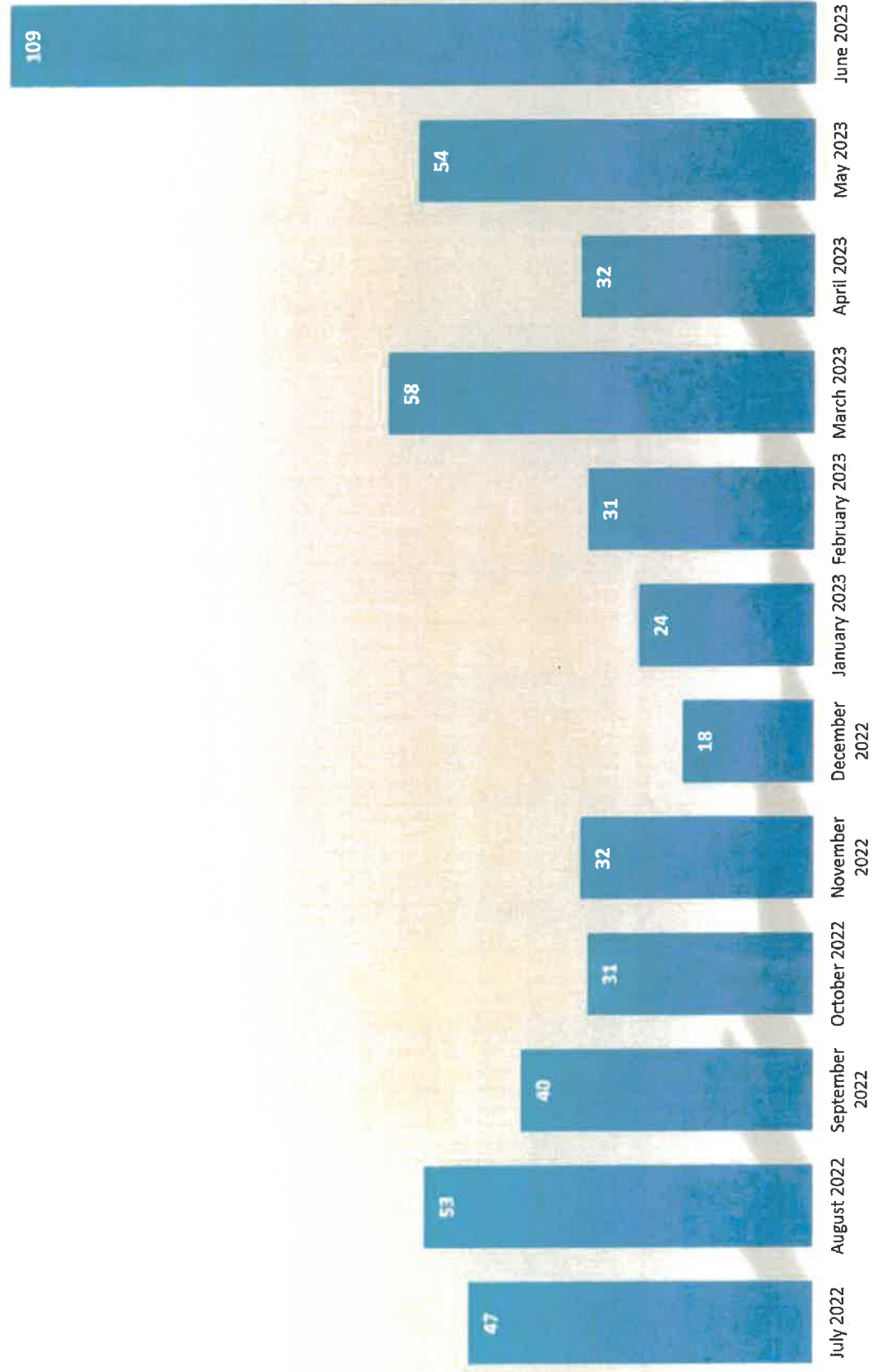
People are still relying on the library for books, movies, internet, newspapers, magazines and other resources we offer which we are happy to supply.

Any questions can be e-mailed to me at: [kpldirector@gmail.com](mailto:kpldirector@gmail.com)

Respectfully submitted

Barbara T.

## New Library Cards Per Month



July 2022	47
August 2022	53
September 2022	40
October 2022	31
November 2022	32
December 2022	18
January 2023	24
February 2023	31
March 2023	58
April 2023	32
May 2023	54
June 2023	109
July 2023	
August 2023	
September 2023	
October 2023	
November 2023	
December 2023	

TOTAL NEW CARDS:	529
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## June 8, 2023 Meeting Minutes

Attendees: Beverly Zeilmann, Jinx Watson, Savannah Washam, Doug Wilson, Kelli Smith, Barbara Thorbjornsen

The meeting was called to order at 5 pm and a motion was made by Savannah to approve the minutes of the previous meeting. Jinx seconded the motion and the minutes were approved as written.

### **Treasurer's Report:**

- Savannah reported that no current balance had been received from City Finance Director, Michelle Kelley, for the month of June.
- Barbara reported that the City Finance Director would use approximately \$2,000.00 remaining in this year's budget for the purchase of books. Budget money must be spent under the terms of the Public Library Maintenance of Effort Agreement (MOE). As of the June 8, 2023 Board meeting, KPL utility bills had not been received, and therefore an exact amount could not be calculated.

**Regional Report:** No representative was present from the Regional Library, however an informational packet was sent. Included were reminders about the annual Trustee Certification and the June 30 deadline for all boards to be fully certified; info on the 2023 Trustee Workshop in Crossville, September 28; and a new program called "Pebble Go," which is an online research database for Kindergartners through 3<sup>rd</sup> grade students.

### **Director's Report:**

- The children's Summer Reading Program is in progress and having a great response from the public. Attendance for the first session totaled 62 people.
- KPL is accepting donations from local businesses to provide prizes for a raffle at the end of the program. Participants are registered for the drawing each time they check out books at the Summer Program.
- Library cards were issued to 46 new patrons between June 1-8, 2023.
- There is an increasing work load on library staff as the number of new patrons continues to rise. Another part time staff person may be needed if growth continues. The library has only one full time employee currently, other than the Librarian.
- A "Middle School Madness" Program is also in progress for older kids.
- The parking lot striping project is still planned, according to Mayor Neal.
- Paperwork has been submitted for the State Technology Grant. Barbara plans to use any funds received from this grant for the purchase of new staff computers.
- Barbara received three cards and an email recently giving thanks and accolades to the staff for a job well done.

### **Old Business:**

- No progress has been made on the construction of new bookshelves. The search for qualified craftsmen will resume.

### **New Business:**

- Due to continuous growth, the Board voted unanimously to create an Expansion Fund and designate the ~\$50,000 Donation Fund money for this purpose. The Board will consider future needs and begin seeking estimates for adding space to the library where possible, such as potentially expanding the Children's Area out to include space beside the building. In addition, estimates to remodel the kitchen area will be considered if a more efficient use of that space is possible.
- Savannah made a motion to explore starting a new Friends of the Library group. Doug seconded the motion and it passed by a unanimous vote. A representative of the State Friends of the Library group will be invited to speak at an upcoming KPL Board meeting to provide insight and possible assistance with starting a new local group.
- Updated data/ infographics will be prepared for the next City Council meeting to show KPL's increasing growth, as well as the need for increased staffing and expansion planning. KPL Board members are encouraged to attend the Council meetings.

**Next Meeting Date: July 13, 2023**

ELECTRIC POWER BOARD OF ROCKWOOD  
MEETING AGENDA  
JUNE 20, 2023  
ROCKWOOD ELECTRIC UTILITY – TRAINING ROOM  
4:30 PM – 5:30 PM

ROLL CALL — CHILDS, DAVIS, LAYNE, McCULLOUGH, and REED

<u>ACTIVITY</u>	<u>ACTION</u>
Minutes from Board Meeting on May 18, 2023	Approval
April 2023 Financial Statements	Approval
April 2023 Budget Report	Acceptance
May 2023 Accounts Payable	Acceptance
Manager's Report	Acceptance
Visitor Comments	

**Old:**

1. Custodial Services Agreement	Approval
2. REU Canopy Proposal	Approval
3. Annual Contribution to OPEB Trust for June 30, 2023	Approval
4. Cost-of-Living Increase for FY 2024	Approval
5. System Study	Approval
6. HVAC Maintenance Agreement	Approval
7. FY 2024 Budget	Approval

**New:**

1. New Purchases	Approval
2. New Projects	Approval
3. Flatrock Motorsports Park Project Requirements	Approval
4. FY 2024-2026 DRAFT Strategic Plan	Information
5. Bad Debts	Approval

Announcements

July 18, 2023 - Board Meeting at 4:30 pm

Adjourn



The regular meeting of the Rockwood Electric Utility Power Board was called to order at 4:30 p.m. on May 18, 2023. Following a prayer and the Pledge of Allegiance, Chairman McCullough called the meeting to order. Board members present were Layne, McCullough, and Reed. Absent from meeting were Childs and Davis. Chairman McCullough recognized a quorum.

A motion was made by Layne, seconded by Reed to approve the minutes as recorded for the meeting on April 18, 2023. All voted yes.

Chris Mitchell of Chris Mitchell Management Consultants (CMMC) presented a report on the financial health of the utility and discussed various topics that are impacting our financial position. As part of his presentation, he discussed the impacts of inflation, generation constraints such as what happened in December 2022 (impacting our peak), rolling blackouts, retail rates, and reviewed the valuation of our solar project. Mr. Mitchell recommended the Utility have a communications plan in place for events like the rolling blackouts in December 2022. REU has an emergency load curtailment plan and an emergency response plan.

Chris also noted that while the fuel cost adjustment, which is a pass-through to our customers, is low right now, it could rise to higher levels. REU has a mature system and any “uptick” in growth or adding new customers comes at significant expense to the utility. Energy sales are the lowest in 10 years. O&M is expected to increase at the rate of approximately 5% per year.

Among his recommendations to the Board for their consideration were: 1) rate action in October 2023 to keep the utility whole after TVA’s Pandemic Recover/Relief Credit expires. This credit is most likely going to be eliminated by TVA which has a value of about \$440,000 annually to REU; 2) Retail rate action to support increased O&M and capital costs which would also help “flatten” the steep drop forecasted in net income in upcoming years; 3) creating an EV Standard Service Rate for electric vehicle charging stations; and 4) creating a new rate for customers which have a 2<sup>nd</sup> metered service at their homes (e.g., garage, barn, etc.) to make it tax-exempt.

Chairman McCullough thanked Mr. Mitchell for his summary/report and his continued partnership with REU.

A motion was made by Reed, seconded by Layne to approve the March 2023 Financial Report. All voted yes.

A motion was made by Layne, seconded by Reed to accept the Budget Report. All voted yes.

A motion was made by Reed, seconded by Layne to accept the Accounts Payable Report. All voted yes.

As part of his report, Manager Bear gave an update to the Board on the following:

- On January 30, 2023, REU received a notice from American Public Power Association (APPA) that we had received the 'Platinum' RP3® designation from APPA. This designation demonstrates the utility’s dedication to operating an efficient, safe, and reliable distribution system that supports our mission to provide reliable and affordable electric service. The designation is valid for three (3) years, from May 1, 2023 through

April 30, 2026. We have already received our plaque and will be announcing the recognition publicly.

- Battery replacements for Buck Creek and Burke Mill Substations are complete. The battery system replacement for Rockwood Primary Substation is expected to be completed next week.
- The DRAFT System Impact Study for the 4.5 MW solar generation project has been received. Final comments are being reviewed before producing the final report.
- We are waiting on electrical drawings from a commercial customer on Highway 70 East of Kingston.
- REU is working with the City of Kingston on changing out the lighting on I-40 at the Kingston Exit to LED's.
- REU has used TVA's Comprehensive Services Group for a lighting layout for a section of Highway 70 from Swan Pond Road to Bluff Road.
- REU continues to work with engineering firm(s) on an approved layout for the initial phase of Flatrock Motorsports Park.
- A damaged switch on Rockwood Primary circuit #284 which feeds the Industrial Park had to be removed from service. One of the isolation switches on the breaker at the substation didn't operate properly and will have to be replaced.
- REU received a score of 99 on TVA's Rates & Credit Check Report. There are four categories that are reviewed/audited by TVA's Regulatory Assurance Group. 1) Reporting; 2) Retail Credit; 3. Rates; and 4. Controls. The report verifies that we are following our policies and procedures correctly and all monthly reports are being prepared on time.

A motion was made by Layne, seconded by Reed to accept the Manager's Report. All voted yes.

There were no Visitors Comments.

Manager Bear requested the Board provide feedback on several items which were part of the Draft Budget for FY 2024. These include, but are not limited to:

- Potentially adding two apprentice positions beginning January 2024.
- Increasing the contract right-of-way maintenance budget to \$580,000.
- Implementing a cost of living increase of 5% for all employees effective July 1, 2023.
- Making an OPEB Trust contribution of \$200,000.
- Include a 5% increase in health care costs beginning January 1, 2024.
- Investing additional cash into Certificates of Deposit for the benefit of interest income.
- Funding a System Study at an estimated cost of \$50,000.

Mr. McCullough asked if the budget included revenue from the current investments in Certificates of Deposit. Manager Bear said it did not but that it would be added. Mr. McCullough asked if a system study were done, would it obligate the Board to implement its recommendations. Manager Bear said that it would not be mandatory to do the work identified by the study. He stated we were working from a study that was over 20 years old. A lot of changes and improvements have been made to the system since that time and there has been some growth. The best practice is to keep a system study up-to-date every 5 years. While it is

true that we know where a lot of improvements are needed, such as replacing miles of aging copper wire, we do not know what improvements needed to be made for growth, reduced line losses, better voltage regulation, etc. A system study would incorporate the improvements/changes made to the system over the last 20 years or more and serve as a basis for making funding decisions in the future.

Finally, Chairman McCullough noted that he was not in favor of a rate increase at this time. Mr. Layne stated that if a rate increase was going to be eventually needed, he preferred small increases early in order to avoid larger ones in the future.

A motion was made by Layne, seconded by Reed to increase the FY 2023 Right-of-Way Maintenance Budget by \$50,000 through June 30, 2023. All voted yes.

A motion was made by Reed, seconded by Layne to authorize the purchase of several different sizes of transformers at a cost of \$45,462. The transformers are needed for inventory. All voted yes.

A motion was made by Layne, seconded by Reed to purchase #1/0 AWG, URD primary wire at a total cost of \$46,900. The quantity is 10,000 ft at a price of \$4.69 per ft. This will replace wire currently in inventory which will be used over the next several weeks at the Rockwood RV & Marina project. All voted yes.

There were no new projects.

A motion was made by Reed, seconded by Layne to approve the annual maintenance renewal with AclaraONE at a cost of \$26,314.00. All voted yes.

Bids for supplying lawn care services for the offices and substation properties were opened on May 10, 2023. Present for the opening were Larry Brackett and Mike Miller of REU. Bids were as follows:

B&C Lawncare	\$1,400 Monthly
Chase's Lawncare	\$810 Monthly
Cunningham Lawncare	\$950 Monthly
Exterior Maintenance Lawncare	\$625 Monthly

Recommendation from staff is to award the bid to Exterior Maintenance Lawncare after insurance requirements are confirmed. The agreement is good for three (3) years including the final month of the current fiscal year and for FY 2024 at a cost of \$625. An annual adjustment increase of 5% per year for the next two years is also included. A motion was made by Layne, seconded by Reed to approve the recommendation. All voted yes.

Bids for custodial services were examined on May 16, 2023. The bids were not sealed and clearly labeled as instructed by the RFP. Manager Bear stated that the value of this service was expected to be greater than \$25,000 and that sealed proposals were required. He recommended all bids be rejected on the basis they were not sealed and that we re-advertise the RFP. A motion

was made by Layne, seconded by Reed to accept the Manager's recommendation and include this item for action at the next board meeting. All voted yes.

Bids for providing a protective canopy to the rear of the main office building outside the breakroom, were opened on May 9, 2023. Present for the opening were Tyler Sanford of MHM (Architects), Kendall Bear, and a representative of Page & Associates Inc. Page & Associates was the only bid submitted in the amount of \$198,605. After much discussion, it was decided that our Architects would contact the manufacturer directly for pricing but also look at an alternate manufacturer. The need for a canopy is real but not at that price. More details are forthcoming. A motion was made by Layne, seconded by Reed to have Manager Bear to continue working with the Architects on a more economical solution and report back to Board as new information is available. All voted yes.

Marsha O'Keefe informed the Board that Simply Bank was offering a minimum of 5% interest on a six (6) month Certificate of Deposit. Estimated earnings would be \$25,000 on a \$1 million investment. A motion was made by Layne, seconded by Reed to approve the investment of \$1 million. All voted yes.

A motion was made by Layne, seconded by Reed to approve the write-off of uncollectible debts for the period of February 2023 in the amount of \$638.63 and noted that bad debts collected for April 2023 were \$530.69. All voted yes.

Chairman McCullough expressed his gratitude to all employees for receiving the 'Platinum' RP3® designation from the American Public Power Association; the score of 99 on TVA's Rates & Credit Check Report; and the work put into the DRAFT FY 2024 Budget.

The next Board meeting will be held on June 20, 2023 at 4:30 p.m.

A motion was made by Reed, seconded by Layne to adjourn. All voted yes.

Chairman  
Wade McCullough

Secretary/Treasurer  
Don Layne

Recorded by M. O'Keefe

### UTILITY PLANT

Description	Item	April 2023	April 2022
Electric Plant	1	\$68,964,395.03	\$67,347,726.89
Less Depreciation	2	\$21,290,545.57	\$20,102,808.42
<b>TOTAL</b>	<b>3</b>	<b>\$47,673,849.46</b>	<b>\$47,244,918.47</b>
Unamortized Acquisition Adjustment	4	\$0.00	
Other Utility Plant - Net	5	\$0.00	
<b>TOTAL PLANT - NET</b>	<b>6</b>	<b>\$47,673,849.46</b>	<b>\$47,244,918.47</b>

### OTHER PROPERTY AND INVESTMENTS

Description	Item	April 2023	April 2022
Non-Utility Property - Net	7	\$0.00	
Other Investments	8	\$74,878.23	\$47,345.17
Sinking Funds	9	\$0.00	
Depreciation Funds	10	\$0.00	
Other Special Funds	12	\$6,111,848.00	\$6,092,384.00
<b>TOTAL</b>	<b>13</b>	<b>\$6,186,726.23</b>	<b>\$6,139,729.17</b>

### CURRENT AND ACCRUED ASSETS

Description	Item	April 2023	April 2022
General Cash and Temporary Cash Investments	14	\$9,619,521.24	\$9,278,330.62
Accounts Receivable	15	\$1,780,061.00	\$1,642,149.32
Materials and Supplies	16	\$716,500.65	\$540,643.81
Prepayments	17	\$202,171.64	\$209,979.60
Other Current Assets	18	\$932,770.21	\$877,020.85
<b>TOTAL</b>	<b>19</b>	<b>\$13,251,024.74</b>	<b>\$12,548,124.20</b>

### DEFERRED DEBITS

Description	Item	April 2023	April 2022
Debt Expense	20	\$0.00	
Preliminary Survey	21	\$0.00	
Clearing Accounts	22	\$0.00	
Energy Service Loans Receivables	24	\$39,543.56	\$68,453.80
Deferred Costs on TVA Leases	25	\$0.00	
Other Deferred Debits	26	\$0.00	
<b>TOTAL</b>	<b>27</b>	<b>\$39,543.56</b>	<b>\$68,453.80</b>

### TOTAL ASSETS AND OTHER DEBITS

Description	Item	April 2023	April 2022
<b>TOTAL ASSETS AND OTHER DEBITS</b>	<b>28</b>	<b>\$67,151,143.99</b>	<b>\$66,001,225.64</b>

### ADDITIONAL INFORMATION

Description	Amount
CFC or CoBank Investments Included in Item No. 8	\$74,878.23
Construction Work In-Progress Included in Item No. 1	\$761,369.13
Construction Fund Included in Item No. 12	\$0.00
Total Miles of Distribution Lines	0.00
Total Miles of Transmission Lines	0.00

### CAPITAL

Description	Item	April 2023	April 2022
Membership Certificates	30	\$0.00	

### UNAPPROPRIATED EARNINGS

Description	Item	April 2023	April 2022
End of Previous Year	--	\$49,907,296.39	\$47,398,087.44
Retained Earnings Adjustment	--	\$0.00	
Beginning of Year	33A	\$49,907,296.39	\$47,398,087.44
Current Year	34A	\$2,262,328.58	\$2,964,447.02
<b>TOTAL</b>	<b>35A</b>	<b>\$52,169,624.97</b>	<b>\$50,362,534.46</b>

### UNAPPROPRIATED UNDISTRIBUTED SUBSIDIARY EARNINGS

Description	Item	April 2023	April 2022
End of Previous Year	--		
Retained Earnings Adjustment	--	\$0.00	
Beginning of Year	33B		
Current Year	34B		
<b>TOTAL</b>	<b>35B</b>		

### TOTAL UNAPPROPRIATED EARNINGS AND UNAPPROPRIATED UNDISTRIBUTED SUBSIDIARY EARNINGS

Description	Item	April 2023	April 2022
<b>Total</b>	<b>--</b>	<b>\$52,169,624.97</b>	<b>\$50,362,534.46</b>

### LONG-TERM DEBT

Description	Item	April 2023	April 2022
RUS	36	\$0.00	
CFC	37	\$0.00	
CoBank	38	\$0.00	
Bonds and Other Long-Term Debt	39.1	\$2,500,000.00	\$3,000,000.00
TVA	39.3	\$0.00	
Debt Premium and Discount	40	\$22,439.84	\$27,164.00
<b>TOTAL</b>	<b>41</b>	<b>\$2,522,439.84</b>	<b>\$3,027,164.00</b>

### OTHER NON-CURRENT LIABILITIES

Description	Item	April 2023	April 2022
Postretirement Benefits	39.2	\$6,429,029.65	\$6,607,460.52
Energy Service Loans - Advances	42	\$36,700.30	\$65,610.54
Energy Service Loans - Other	43	\$0.00	
<b>TOTAL</b>	<b>44</b>	<b>\$6,465,729.95</b>	<b>\$6,673,071.06</b>

**CURRENT AND ACCRUED LIABILITIES**

Description	Item	April 2023	April 2022
TVA Notes Payable	45.1	\$0.00	
Other Notes Payable	45.2	\$0.00	
Accounts Payable	46	\$3,934,639.67	\$3,902,578.30
Customer Deposits	47	\$1,593,808.47	\$1,482,824.47
Taxes and Equivalents Accrued	48	\$18,518.46	\$23,508.67
Interest Accrued - RUS	49	\$0.00	
Interest Accrued - CFC	50	\$0.00	
Interest Accrued - CoBank	51	\$0.00	
Interest Accrued - TVA	52.1	\$0.00	
Interest Accrued - Other	52.2	\$16,875.00	\$19,375.00
Other Current Liabilities	53	\$414,884.68	\$529,611.26
<b>TOTAL</b>	<b>54</b>	<b>\$5,978,726.28</b>	<b>\$5,957,897.70</b>

**DEFERRED CREDITS**

Description	Item	April 2023	April 2022
Advances for Construction - Refundable	55	\$0.00	
Other Deferred Credits	56	\$14,622.95	(\$19,441.58)
<b>TOTAL</b>	<b>57</b>	<b>\$14,622.95</b>	<b>(\$19,441.58)</b>

**TOTAL LIABILITIES AND OTHER CREDITS**

Description	Item	April 2023	April 2022
<b>TOTAL LIABILITIES AND OTHER CREDITS</b>	<b>58</b>	<b>\$67,151,143.99</b>	<b>\$66,001,225.64</b>



### OPERATING REVENUE

Description	Item	April 2023	Year to Date
Electric Sales Revenue (Page 7, Item 332)	59	\$2,418,489.77	\$32,387,579.33
Revenue From Late Payments	60	\$10,815.28	\$137,399.31
Miscellaneous Service Revenue	61	\$2,885.00	\$35,860.00
Rent From Electric Property	62	\$54,686.06	\$549,110.60
Other Electric Revenue	63	\$5.00	\$50.00
<b>TOTAL OPERATING REVENUE</b>	<b>64</b>	<b>\$2,486,881.11</b>	<b>\$33,109,999.24</b>

### PURCHASED POWER

Description	Item	April 2023	Year to Date
<b>TOTAL POWER COST (PAGE 7, ITEM 342)</b>	<b>65</b>	<b>\$1,486,967.29</b>	<b>\$23,059,821.38</b>

### OPERATING EXPENSE

Description	Item	April 2023	Year to Date
Transmission Expense	66	\$0.00	
Distribution Expense	67	\$105,264.33	\$1,157,824.87
Customer Accounts Expense	68	\$71,607.06	\$607,265.16
Customer Service and Informational Expense	69	\$900.00	\$9,739.20
Sales Expense	70	\$30.00	\$1,202.27
Administrative and General Expense	71	\$219,535.05	\$2,359,741.36
<b>OPERATING EXPENSE</b>	<b>72</b>	<b>\$397,336.44</b>	<b>\$4,135,772.86</b>

### MAINTENANCE EXPENSE

Description	Item	April 2023	Year to Date
Transmission Expense	73	\$0.00	
Distribution Expense	74	\$100,563.78	\$1,086,052.40
Administrative and General Expense	75	\$3,306.99	\$23,954.01
<b>MAINTENANCE EXPENSE</b>	<b>76</b>	<b>\$103,870.77</b>	<b>\$1,110,006.41</b>

### OTHER OPERATING EXPENSE

Description	Item	April 2023	Year to Date
Depreciation Expense	77	\$140,403.02	\$1,394,897.41
Amortization of Acquisition Adjustment	78	\$0.00	
Taxes and Tax Equivalents	79	\$96,459.19	\$1,079,641.57
<b>OTHER OPERATING EXPENSE</b>	<b>80</b>	<b>\$236,862.21</b>	<b>\$2,474,538.98</b>

### TOTAL OPERATING EXPENSE AND PURCHASED POWER

Description	Item	April 2023	Year to Date
<b>TOTAL OPERATING EXPENSE AND PURCHASED POWER</b>	<b>81</b>	<b>\$2,225,036.71</b>	<b>\$30,780,139.63</b>

### INCOME

Description	Item	April 2023	Year to Date
<b>Operating Income (Item 64, Less Item 81)</b>	<b>82</b>	<b>\$261,844.40</b>	<b>\$2,329,859.61</b>
Other Income	83	\$0.00	\$15,812.87
<b>TOTAL INCOME</b>	<b>84</b>	<b>\$261,844.40</b>	<b>\$2,345,672.48</b>
Miscellaneous Income Deductions	85	\$0.00	\$10,539.19
<b>NET INCOME BEFORE DEBT EXPENSE</b>	<b>86</b>	<b>\$261,844.40</b>	<b>\$2,335,133.29</b>



**DEBT EXPENSE**

Description	Item	April 2023	Year to Date
Interest on Long-Term Debt - RUS	87	\$0.00	
Interest on Long-Term Debt - CFC	88	\$0.00	
Interest on Long-Term Debt - CoBank	89	\$0.00	
Interest on Long-Term Debt - Other	90.1	\$4,786.41	\$76,741.51
Interest - TVA	90.2	\$0.00	
Other Interest Expense	92	\$0.00	
Amortization of Debt Discount and Expense	93	\$0.00	
Amortization of Premium on Debt - Credit	94	(\$393.68)	(\$3,936.80)
<b>TOTAL DEBT EXPENSE</b>	<b>95</b>	<b>\$4,392.73</b>	<b>\$72,804.71</b>

**NET INCOME**

Description	Item	April 2023	Year to Date
Net Income Before Extraordinary Items and Subsidiary Earnings (Item 86, Less Item 95)	96	\$257,451.67	\$2,262,328.58
Extraordinary Items	97	\$0.00	
Subsidiary Earnings	97.1	\$0.00	
<b>NET INCOME</b>	<b>98</b>	<b>\$257,451.67</b>	<b>\$2,262,328.58</b>

### CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES

Description	April 2023	April 2022
Net Income	\$2,262,328.58	\$2,964,447.02
<b>Adjustments to Reconcile Net Income to Net Cash:</b>		
Depreciation	\$1,394,897.41	\$1,376,658.50
<b>Amortization of:</b>		
Acquisition Adjustment		
Additions to TVA Leases		
Debt Premium or Discount	(\$3,936.80)	(\$3,936.80)
<b>Changes in Current and Deferred Items:</b>		
Accounts Receivable	\$536,757.24	\$504,788.41
Materials and Supplies	(\$129,220.76)	(\$84,742.14)
Prepayments and Other Current Assets	\$115,342.20	\$35,742.20
Deferred Debits	\$0.00	
Accounts Payable	(\$1,116,919.45)	(\$392,234.78)
Customer Deposits	\$86,084.00	\$120,156.76
Taxes and Interest Accrued	\$35,393.46	\$42,883.67
Other Current Liabilities	(\$532,896.10)	(\$611,653.73)
Deferred Credits	\$8,614.65	(\$16,170.01)
Retained Earnings Adjustments		
<b>NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES</b>	<b>\$2,656,444.43</b>	<b>\$3,935,939.10</b>

### CASH PROVIDED BY (USED IN) INVESTING ACTIVITIES

Description	April 2023	April 2022
Change in Net Plant	(\$1,785,708.72)	(\$1,388,300.51)
Net Change in Other Property and Investment		
Energy Service Loans Receivable	\$24,987.42	\$24,903.98
<b>NET CASH PROVIDED BY (USED IN) INVESTING ACTIVITIES</b>	<b>(\$1,760,721.30)</b>	<b>(\$1,363,396.53)</b>

### CASH PROVIDED BY (USED IN) FINANCING ACTIVITIES

Description	April 2023	April 2022
Change in Long-Term Debt	(\$378,411.14)	(\$506,693.34)
Notes Payable		
Memberships		
Energy Service Loans Advances	(\$24,987.42)	(\$24,903.98)
Post Retirement Benefit Adjustments	\$317,181.65	\$515,076.52
<b>NET CASH PROVIDED BY (USED IN) FINANCING ACTIVITIES</b>	<b>(\$86,216.91)</b>	<b>(\$16,520.80)</b>

### NET INCREASE (DECREASE) IN CASH AND TEMPORARY INVESTMENTS

Description	April 2023	April 2022
<b>NET INCREASE (DECREASE) IN CASH AND TEMPORARY INVESTMENTS</b>	<b>\$809,506.22</b>	<b>\$2,556,021.77</b>
CASH AND TEMPORARY INVESTMENTS BEGINNING OF YEAR	\$8,810,015.02	\$6,722,308.85
CASH AND TEMPORARY INVESTMENTS END OF YEAR	\$9,619,521.24	\$9,278,330.62

**STATISTICAL DATA - REVENUE**

Class of Service	Item	April 2023	Year to Date
Residential	100	\$1,397,377.01	\$19,140,620.89
Gen. Power - 50 kW & Under	101	\$334,288.91	\$4,334,678.43
Gen. Power - Over 50 kW	102	\$631,211.18	\$8,338,500.33
Street and Athletic - Codes 72, 73 & 74	103	\$17,464.89	\$190,554.74
Outdoor Lighting - Codes 75, 77 & 78	104	\$38,147.78	\$383,224.94
<b>SUBTOTAL</b>	<b>330</b>	<b>\$2,418,489.77</b>	<b>\$32,387,579.33</b>
Unbilled Revenue	331	\$0.00	
<b>TOTAL (PAGE 3, ITEM 59)</b>	<b>332</b>	<b>\$2,418,489.77</b>	<b>\$32,387,579.33</b>

**STATISTICAL DATA - KILOWATT-HOURS SOLD**

Class of Service	Item	April 2023	Year to Date
Residential	107	11,148,370	142,617,281
Gen. Power - 50 kW & Under	108	2,185,207	26,977,553
Gen. Power - Over 50 kW	109	6,054,464	76,725,420
Street and Athletic - Codes 72, 73 & 74	110	121,501	1,216,669
Outdoor Lighting - Codes 75, 77 & 78	111	184,449	1,879,136
<b>TOTAL</b>	<b>335</b>	<b>19,693,991</b>	<b>249,416,059</b>
Kilowatt-hours for Own Use	113	29,558	359,568
<b>TOTAL KILOWATT-HOURS SOLD AND USED</b>	<b>114</b>	<b>19,723,549</b>	<b>249,775,627</b>
Kilowatt-hours in Unbilled Revenue (Items 331) Above	336	0	

**STATE & LOCAL SALES TAX ON ABOVE REVENUE (OPTIONAL)**

	State	Sales Tax
<b>Total</b>		

**AMOUNTS EXCLUDED FROM RATE SCHEDULE REVENUE**

Description	Item	Credits	Green Power Revenue
Green Power-Res	807		\$0.00
Green Power-GP < 50kW	808		\$0.00
Green Power-GP > 50kW	809		\$0.00
Gen Partners-Res	800	\$670.11	
Gen Partners-GP < 50kW	801	\$757.12	
Gen Partners-GP > 50kW	802	\$1,688.64	
SMC/GMC	803	\$0.00	
EGC	804	\$0.00	
VCP	805	\$0.00	
VII/VIP (IC)	806	\$0.00	

**PURCHASED POWER - AMOUNT**

Description	Item	April 2023	Year to Date
Purchased Power (TVA)	115	\$1,486,967.29	\$23,059,821.38
Facilities Rental (TVA)	116	\$0.00	
Other Charges/Credits (TVA)	117	\$0.00	
<b>TOTAL FROM TVA</b>	<b>118</b>	<b>\$1,486,967.29</b>	<b>\$23,059,821.38</b>
Other Purchased Power	218	\$0.00	
<b>SUBTOTAL</b>	<b>340</b>	<b>\$1,486,967.29</b>	<b>\$23,059,821.38</b>
Unbilled Purchases	341	\$0.00	
<b>TOTAL (PAGE 3, ITEM 65)</b>	<b>342</b>	<b>\$1,486,967.29</b>	<b>\$23,059,821.38</b>

**PURCHASED POWER - KILOWATT-HOURS PURCHASED**


Description	Item	April 2023	Year to Date
Purchased Power (TVA)	119	19,352,562	258,961,167
<b>TOTAL FROM TVA</b>	<b>122</b>	<b>19,352,562</b>	<b>258,961,167</b>
Other Purchased Power	222	0	
<b>TOTAL</b>	<b>345</b>	<b>19,352,562</b>	<b>258,961,167</b>
Less Kilowatt-hours Sold and Used (Item 114)	123	19,723,549	249,775,627
Line Losses and Kilowatt-hours Unaccounted for	124	-370,987	9,185,540
Percent of Losses to Purchases (2 Decimal Places)	125	-1.92%	3.55%
Cost per Kilowatt-hour Including Facilities Rental (cents)	127	7.68	8.90
Kilowatt-hours in Unbilled Purchases (Item 341) Above	346	0	

**OTHER PURCHASED POWER**

Purchased Power From	Contract No.	Dates

**NUMBER OF CUSTOMERS**

Class of Service	Item	April 2023	April 2022
Residential	675	11,942	11,837
Gen. Power - 50 kW & Under	680	2,936	2,862
Gen. Power - Over 50 kW	685	133	129
Street and Athletic - Codes 72, 73 & 74	690	37	37
Outdoor Lighting - Code 78	693	132	136
<b>TOTAL</b>	<b>694</b>	<b>15,180</b>	<b>15,001</b>
Special Outdoor Lighting - Code 75	696	0	
Outdoor Lighting - Code 77	697	2,145	2,152

  
Manager of Accounting

5/23/23

MINUTES  
KINGSTON MUNICIPAL PLANNING COMMISSION  
June 20, 2023

Members Present	Members Absent	Others Present
Wade Lovin, Vice Chair.	Stephanie Wright, Chair	Kelly Jackson, Asst. to City Mgr.
Bo Pickel, Secretary	Jim Owens	David Boling, City Manager
Tim Neal, Mayor		Glen Cofer, Building Official
Gary Botkin		Harold Edwards, ETDD Planner
Mike Farmer		Timothy Shirran, Property Owner
Sammy Frogg		Matt Caldwell, Property Owner
		Troy Graves, DR Horton, Inc.

CALL TO ORDER/MINUTES

The meeting was called to order at 6:00 p.m. by Vice Chairman Lovin. A motion to approve the minutes of the May 16, 2023 meeting was made by Mike Farmer. The motion was seconded by Mayor Tim Neal and unanimously approved by roll-call vote.

REPORTS AND PUBLIC COMMENTS

City Manager David Bolling informed the commission on the status of a grant application.

REZONING REQUEST FROM R-2 RESIDENTIAL TO C-2 HIGHWAY BUSINESS  
DISTRICT ON PAINT ROCK FERRY ROAD

The commission considered a request by property owner Tim Shirran to rezone approximately 8.1 acres, Roane County Tax Map 058K, Group G, Parcel 013.00 from R-2 Residential to C-2 Highway Business District. Mr. Shirran indicated that his plan was to use the property for a mini storage warehouse development. Building Official Glen Cofer reported that the property across the road from the subject property was zoned C-2 and that the requested change of zoning would be consistent with the area land use. The motion by Commissioner Neal to recommend approval of

the requested rezoning from R-2 to C-2. the motion was seconded by Commissioner Botkin and approved unanimously on a roll call vote.

#### DISCUSSION OF PROPOSED MORRISON HEIGHTS SUBDIVISION ON LAWNVILLE ROAD

Matt Caldwell presented a preliminary design of a proposed 97 lot subdivision on Lawnville Road for consideration and discussion prior to submission for preliminary review. Mr. Caldwell said that developing the property would present a number of challenges and that he wanted to obtain feedback from the planning commission regarding the possibility of obtaining a variance to the subdivision regulations. Specifically, Mr. Caldwell mentioned that a variance may be needed to allow the street slope to exceed the 10% maximum in certain locations. He also mentioned that he would like the right-of-way requirement of 50 feet be reduced to 40 feet and that perhaps a reduction in the front yard setback requirement of 25 feet could be reduced. Commissioners expressed concerns of traffic, on the potential parking street, and drainage. The planning commission asked Mr. Caldwell to provide some additional information and come back to next months' meeting. No official action was taken.

#### SITE PLAN REVIEW FOR PLANNED ROANE COUNTY EMS STATION ON GALLAHER ROAD

The planning commission reviewed a site plan for a proposed EMS station on Gallaher Road. Building Official Glen Cofer informed the commission that the station will be staffed 24 hours per day and that a double-wide home would provide overnight accommodations. A motion for site plan approval was made by Commissioner Neal and seconded by Commissioner Botkin. Each planning commissioner voted aye in a roll call vote.

#### OTHER BUSINESS

There was no other business.

#### ADJOURNMENT

The meeting was adjourned at 6:45 p.m.