



City Manager Report

August 2023



Contents:

Monthly reports of the City Manager and all departments as presented to the Kingston City Council and to the citizens of Kingston

Reporting Schedule:

Published monthly on the City of Kingston website and distributed during the Kingston City Council meeting on the second Tuesday of each month

Table of Contents

Management

- City Manager

Finance

- Finance/HR
- Human Resources
- City Clerk

Public Safety

- Police
- Codes Enforcement
- Municipal Court
- Fire

Public Services

- Public Works
- Parks & Recreation
- Building Permits

Water Department

- Kingston Water Plant
- Kingston Wastewater Treatment Plant
- Kingston Water Distribution/Collection

Library

- Director's Report/Minutes

Beautification Committee

- Meeting cancelled per Mayor

Planning Commission

- Meeting minutes

REU – Electric Power Board Meeting

- Agenda and Minutes
- Report to TVA

E-911 Quarterly Report

- Director's Report (N/A)



To: Kingston City Council
City Staff
Residents of Kingston

This City Manager Monthly Report is to be distributed and published on the city website (www.kingstontn.gov). We are producing this report in an effort to provide general and performance information to the Kingston City Council and the public regarding City services and programs and to enhance transparency in our local government. Information compiled by each department is analyzed and organized for presentation in this report.

Our goal is to become more transparent and more performance driven. The City staff and I will continue to make every effort to increase efficiencies in City services as we serve the citizens of Kingston.

It is our hope this report will help you become and stay informed regarding city issues and progress.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

David L. Bolling, City Manager
City of Kingston

City Manager

Management Report: August 2023

Legislative Accomplishments

- A. Approval of the second and final reading of 23-07-11-01, an ordinance amending the zoning map of the City of Kingston, Tennessee by rezoning property from R-2 residential district to C-2 highway business district (Roane County tax map 058K, Group G, Parcel 013.00)
- B. Consideration of Resolution 23-08-08-01, a resolution authorizing continuous records disposition based upon current records retention schedules
- C. Consideration to authorize the Mayor to enter in to an agreement with Rockwood Electric Utility for the replacement of lights at Exit 352 in an amount not to exceed \$150,000
- D. Consideration to authorize the placement of a Safe Haven Baby Box at fire station 1

Other Items Considered by the Council

- 1. None

- **External Meetings**

- Tennessee RiverLine meeting
- BUILD grant meeting
- TAUD Conference
- Other miscellaneous meetings

- **Internal Meetings**

- Miscellaneous staff meetings



City of Kingston
Project Status Update
August 2023

BUILD Grant – Bridge to Bridge Corridor Master Plan

Project Cost:	\$220,000	
Engineer/Architect/Consultant:	Community Development Partners	
Contractor:	N/A	
Status (Percent complete)	0%	
Estimated Completion Date	TBD	
Notable outstanding issues:	Initial site visit with FHWA	

Notes:

1. Received the notice to proceed to the planning phase.
2. Site visit scheduled for September 18th at 10:00 am

U.S. Fish and Wildlife Boating Infrastructure Grant

Project Cost:	\$400,000 (Estimate)	
Engineer/Architect/Consultant:	Community Development Partners	
Contractor:	TBD	
Status (Percent complete)	0%	
Estimated Completion Date	TBD	
Notable outstanding issues:	Application pending	

Notes:

1. Application submitted.

ARC Grant – Ladd Park Improvements

Project Cost:	\$1,300,000 (Estimate)	
Engineer/Architect/Consultant:	Ardurra Group / Community Development Partners	
Contractor:	TBD	
Status (Percent complete)	10%	
Estimated Completion Date	TBD	
Notable outstanding issues:	Selection of new engineer	

Notes:

1. Execution of agreement with Ardurra pending.

Ladd Park Ramp Replacement

Project Cost:	\$65,000 (Estimate)	
Engineer/Architect/Consultant:	N/A	
Contractor:	TWRA	
Status (Percent complete)	TBD	
Estimated Completion Date	TBD	
Notable outstanding issues:	TBD	

Notes:

1. In discussions to possibly reject and replace this ramp due to construction issues.

Ladd Blvd. Resurfacing (STP)

Project Cost:	\$400,000 (Estimate)	
Engineer/Architect/Consultant:	Arcadis	
Contractor:	TBD	
Status (Percent complete)	25%	
Estimated Completion Date	Summer 2024	
Notable outstanding issues:	NTP to construction	

Notes:

1. Utility coordination phase concluded, awaiting notice to proceed to construction phase.
2. Delays due to change in TDOT staffing have delayed estimated completion date until 2024

FINANCE AND ADMINISTRATION REPORT 2023- 2024

Major City Revenue Streams	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
Property Taxes	\$59.00	\$1,325.00										
State Tax Revenues	\$87,093.94	\$86,902.70										
County Trustee	\$202,965.77	\$153,530.15										

Utility Billing Detail Summary

Accounts Billed	3971	3983										
Billing Total	\$433,491.05	\$397,901.72										
New Service	31	40										
Finalled Accounts	31	37										
Past Due Accounts	55	76										
ACH Bank Drafts	1032	1042										
E-bill Accounts	536	542										
Online Payments	1080	1162										
Trash Pickup	2551	2556										
Phone Tree Calls	191	216										
NHN per month	\$0.00	\$0.00										
NHN Balance	\$17,294.85	\$17,294.85										
NHN Disbursed	\$0.00	\$0.00										
Wtr/Swr Protection	2268	2273										
Water Loss Protection	1212	1214										
Water Line Protection	263	274										
Sewer Line Protection	95	98										
Commercial Single Protection	284	286										
Commercial Multi Protection	3	3										
Commercial Line Protection	9	9										
Master Meter Protection	59	59										
Combined Master Meter Multi	332	336										
Combined Water Sewer 4 inch	1	1										
Residential w/ Irrigation	42	42										
Residential Combined w/ Irrigati	5	6										

Business License

The Cuttin Place- 403 N. 3rd St. Kingston, TN 3 Jacquelyn Mobbs: 865-291-7916
 Eddies Auto Service-Kingston LLC- 204 Frankling St. Kingston, TN 37763 Adam Clark: 865-414-4274
 RoCo Dumpster Services, LLC- 301 Ray St. Kingston, TN 3776 Joseph Allen: 865-591-5781 Brandon Ferguson: 865-387-9541
 K&K Cleaning Solutions- 124 Farmer Rd. Kingston, TN 37763 Kinsey Davidson: 719-828-9091
 C. Leigh Photography- 1502 Kathy Cir. Kingston, TN 37763 Chelsea Henley: 865-963 9804

FINANCIAL SUMMARY 2023-2024

[illegible]

110	General Fund	Monthly Comparative:					
		Year-To-Date			Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
Revenues							
31110	Property Taxes (Current)	2,060,000.00	(1,325.00)	0.06 %	171,666.67	(1,325.00)	0.77 %
31120	Public Utilities Property Tax (Current)	31,500.00	(15.00)	0.05 %	2,625.00	(15.00)	0.57 %
31211	Property Tax Delinquent - 1st Prior	70,000.00	(6,779.00)	9.68 %	5,833.33	(3,019.00)	51.75 %
31212	Property Tax Delinquent - 2nd Prior	7,000.00	0.00	0.00 %	583.33	0.00	0.00 %
31219	Property Tax Delinquent - Other Prior	8,000.00	0.00	0.00 %	666.67	0.00	0.00 %
31300	Interest And Court Cost On Prop Tax	25,000.00	(719.72)	2.88 %	2,083.33	(274.00)	13.15 %
31511	In Lieu Tax, Rockwood Electric Utility	76,500.00	(27,720.13)	36.24 %	6,375.00	0.00	0.00 %
31610	Local Sales Tax - Co. Trustee	1,795,000.00	(356,495.92)	19.86 %	149,583.33	(153,530.15)	102.64 %
31710	Wholesale Beer Tax	225,000.00	(40,663.48)	18.07 %	18,750.00	(19,858.71)	105.91 %
31720	Wholesale Liquor Tax	40,000.00	(10,497.62)	26.24 %	3,333.33	(4,954.12)	148.62 %
31800	Business Taxes	100,000.00	(2,609.35)	2.61 %	8,333.33	(561.51)	6.74 %
31912	Comcast Cable TV Fees	80,000.00	(20,526.38)	25.66 %	6,666.67	0.00	0.00 %
31913	Bellsouth Cable Fees	7,500.00	(1,088.16)	14.51 %	625.00	(1,088.16)	174.11 %
31920	Hotel, Motel Tax	47,000.00	(7,394.49)	15.73 %	3,916.67	(3,624.27)	92.53 %
32210	Beer Permits	1,500.00	0.00	0.00 %	125.00	0.00	0.00 %
32220	Liquor Licenses	600.00	0.00	0.00 %	50.00	0.00	0.00 %
32600	Bza Hearing Fee	100.00	(100.00)	100.00 %	8.33	(100.00)	1,200.00 %
33430	Public Entity Partners Grant Proceeds	2,000.00	0.00	0.00 %	166.67	0.00	0.00 %
33500	Telecom Interstate Sales	5,000.00	(842.83)	16.86 %	416.67	(414.41)	99.46 %
33510	State Sales Tax	685,000.00	(125,957.97)	18.39 %	57,083.33	(63,590.27)	111.40 %
33520	State Income Tax	0.00	(907.81)	0.00 %	0.00	0.00	0.00 %
33530	State Beer Tax	2,800.00	0.00	0.00 %	233.33	0.00	0.00 %
33540	State Liquor Tax	10,000.00	(1,958.75)	19.59 %	833.33	(972.75)	116.73 %

110	General Fund	Account	Description	Year-To-Date		Monthly Comparative:			16.67%
				Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Month-To-Date Actual	% of Avg
33551		State Gasoline Fuel Tax		195,000.00	(35,359.31)	18.13 %	16,250.00	(17,137.26)	105.46 %
33552		State-City Streets And Transportation		11,000.00	(1,817.66)	16.52 %	916.67	(908.83)	99.15 %
33555		State Street Contract Maintenance		40,000.00	0.00	0.00 %	3,333.33	0.00	0.00 %
33580		Sportsbettin Revenue		7,000.00	(2,365.37)	33.79 %	583.33	(2,365.37)	405.49 %
33590		Tva Solar Energy James Ferry		3,700.00	(817.28)	22.09 %	308.33	(459.68)	149.09 %
33591		Gross Receipts - Tva		75,000.00	0.00	0.00 %	6,250.00	0.00	0.00 %
33593		Corporate Excise Tax		18,000.00	0.00	0.00 %	1,500.00	0.00	0.00 %
33730		Tml Full Pkg Bonus		4,000.00	0.00	0.00 %	333.33	0.00	0.00 %
34100		General Government - Charges For		2,500.00	(24.79)	0.99 %	208.33	0.00	0.00 %
34210		Police Service Supplements		9,500.00	0.00	0.00 %	791.67	0.00	0.00 %
34220		Special Fire Protection Fees		10,000.00	0.00	0.00 %	833.33	0.00	0.00 %
34230		Sex Offender Registry		300.00	0.00	0.00 %	25.00	0.00	0.00 %
34420		Garbage Tip Fees		344,000.00	(58,485.98)	17.00 %	28,666.67	(29,278.32)	102.13 %
34710		Roane EDU ballfield donation		5,000.00	0.00	0.00 %	416.67	0.00	0.00 %
34720		Swimming Pool Charges		5,000.00	(4,356.00)	87.12 %	416.67	(755.00)	181.20 %
34730		Fort Charges & Donations		500.00	(418.66)	83.73 %	41.67	(150.77)	361.85 %
34740		Park & Recreation Charges		14,000.00	(3,812.00)	27.23 %	1,166.67	(1,412.50)	121.07 %
34741		Boat Slip Rental		25,000.00	(8,120.00)	32.48 %	2,083.33	(2,420.00)	116.16 %
34742		Fireworks Donations		45,000.00	(615.00)	1.37 %	3,750.00	0.00	0.00 %
34745		Softball Program		4,000.00	0.00	0.00 %	333.33	0.00	0.00 %
34751		Volleyball Program		4,200.00	0.00	0.00 %	350.00	0.00	0.00 %
34760		Library- Fines and Penalties		500.00	(338.95)	67.79 %	41.67	(164.90)	395.76 %
34761		Roane County Library MOE		5,000.00	0.00	0.00 %	416.67	0.00	0.00 %
34762		Library - Donations		0.00	(260.61)	0.00 %	0.00	(165.86)	0.00 %

110	General Fund	Account	Description	Year-To-Date			Monthly Comparative:			16.67%
				Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg	
335110		City Court Fines		55,000.00	(18,347.61)	33.36 %	4,583.33	(10,326.41)	225.30 %	
335140		Drug Related Fines		2,000.00	(1,221.53)	61.08 %	166.67	(33.25)	19.95 %	
335150		Traffic School Charges		3,000.00	(300.00)	10.00 %	250.00	0.00	0.00 %	
336100		Interest Earnings		7,000.00	(2,192.68)	31.32 %	583.33	0.00	0.00 %	
336350		Insurance Recoveries		0.00	(6,788.77)	0.00 %	0.00	(6,788.77)	0.00 %	
336967		Contract Natural Gas		21,500.00	(3,583.34)	16.67 %	1,791.67	(1,791.67)	100.00 %	
336971		Contract Billing From Water Dept		499,275.00	0.00	0.00 %	41,606.25	0.00	0.00 %	
Total Revenues				6,695,475.00	(754,827.15)	11.27 %	557,956.25	(327,485.94)	58.69 %	
Expenditures										
41100		Legislative		(93,699.00)	22,640.53	24.16 %	(7,808.25)	5,907.15	75.65 %	
41210		City Court		(26,638.00)	5,343.00	20.06 %	(2,219.83)	4,038.55	181.93 %	
41320		City Manager		(118,150.00)	18,119.52	15.34 %	(9,845.83)	9,155.80	92.99 %	
41500		Financial Administration		(470,442.00)	98,291.27	20.89 %	(39,203.50)	69,524.21	177.34 %	
41700		Planning And Zoning		(14,866.00)	0.00	0.00 %	(1,238.83)	0.00	0.00 %	
41810		City Hall Buildings		(98,500.00)	11,224.18	11.40 %	(8,208.33)	6,849.73	83.45 %	
41990		General Government		(268,700.00)	172,757.75	64.29 %	(22,391.67)	71,038.75	317.26 %	
42100		Police		(1,231,055.00)	216,193.66	17.56 %	(102,587.92)	97,689.68	95.23 %	
42152		Automotive Services		(90,000.00)	27,467.20	30.52 %	(7,500.00)	5,467.20	72.90 %	
42200		Fire Protection		(1,234,307.00)	187,273.50	15.17 %	(102,858.92)	89,493.08	87.01 %	
43100		Public Works		(967,758.00)	137,398.05	14.20 %	(80,646.50)	79,554.12	98.65 %	
43190		State Street Aid		(178,000.00)	14,061.24	7.90 %	(14,833.33)	14,061.24	94.79 %	
43240		Waste Disposal		(350,000.00)	57,625.00	16.46 %	(29,166.67)	28,816.58	98.80 %	
43750		Capital Improvements		0.00	270,973.00	0.00 %	0.00	0.00	0.00 %	
44143		Animal Control/Codes Enforcement		(26,315.00)	2,866.49	10.89 %	(2,192.92)	1,352.43	61.67 %	

110	General Fund	Account	Description	Year-To-Date			Monthly Comparative:		
				Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Month-To-Date Actual	% of Avg
44400			Parks & Recreation	(958,545.00)	192,516.69	20.08 %	(79,878.75)	74,081.62	92.74 %
44440			Swimming Pool	0.00	0.00	0.00 %	0.00	(1,273.93)	0.00 %
44800			Library	(219,000.00)	33,351.05	15.23 %	(18,250.00)	18,195.14	99.70 %
49000			Debt Service	(349,500.00)	500.00	0.14 %	(29,125.00)	500.00	1.72 %
52130			American Rescue Plan Act	0.00	88,468.00	0.00 %	0.00	0.00	0.00 %
Total Expenditures				(6,695,475.00)	1,557,070.13	23.26 %	(557,956.25)	574,451.35	102.96 %
Total	110	General Fund		0.00	802,242.98	100.00 %	0.00	246,965.41	0.00 %

122	Drug Fund	Account	Description	Monthly Comparative:					16.67%
				Year-To-Date		Month-To-Date			
				Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
Revenues									
35140			Drug Fines	5,000.00	(1,221.52)	24.43 %	416.67	(33.25)	7.98 %
			Total Revenues	5,000.00	(1,221.52)	24.43 %	416.67	(33.25)	7.98 %
Expenditures									
42122			Drug Fund	(5,000.00)	1,647.78	32.96 %	(416.67)	1,647.78	395.47 %
			Total Expenditures	(5,000.00)	1,647.78	32.96 %	(416.67)	1,647.78	395.47 %
Total	122		Drug Fund	0.00	426.26	100.00 %	0.00	1,614.53	0.00 %

300Capital Fund		Monthly Comparative:				16.67%
Account	Description	Year-To-Date		Month-To-Date		% of Avg
		Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	
Revenues						
36100	Interest Earnings	0.00	(62.74)	0.00 %	0.00	0.00 %
Total Revenues		0.00	(62.74)	100.00 %	0.00	0.00 %
Total 300	Capital Fund	0.00	(62.74)	100.00 %	0.00	0.00 %

413	Water And Sewer	Account	Description	Year-To-Date		Monthly Comparative:		% of Avg
				Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	
Revenues								
36100			Interest Earnings	5,000.00	(1,311.29)	26.23 %	416.67	0.00 %
37110			Metered Water Sales	1,586,000.00	(273,006.75)	17.21 %	132,166.67	100.72 %
37114			Water Leak Relief Protection	0.00	(0.05)	0.00 %	0.00	0.00 %
37117			Outside Water Sales	690,000.00	(123,315.47)	17.87 %	57,500.00	102.39 %
37191			Penalties	30,000.00	(5,861.72)	19.54 %	2,500.00	141.65 %
37194			Sales Of Materials	25,000.00	(4,255.00)	17.02 %	2,083.33	97.49 %
37195			Installation Charges	65,000.00	(14,701.00)	22.62 %	5,416.67	142.56 %
37196			Water User Fees	38,000.00	(3,036.00)	7.99 %	3,166.67	63.92 %
37199			Miscellaneous	5,000.00	(9,300.00)	186.00 %	416.67	-18.00 %
37210			Sewer Service Charges	1,825,000.00	(312,502.89)	17.12 %	152,083.33	99.75 %
37296			Sewer User Fees	35,000.00	(1,444.00)	4.13 %	2,916.67	0.00 %
37299			Miscellaneous	1,000.00	(450.00)	45.00 %	83.33	432.00 %
Total Revenues				4,305,000.00	(749,184.17)	17.40 %	358,750.00	100.16 %
Expenditures								
41500			Financial Administration	(499,275.00)	0.00	0.00 %	(41,606.25)	0.00 %
41990			General Government	(2,012,310.00)	418,236.78	20.78 %	(167,692.50)	111.29 %
49000			Debt Service	(808,500.00)	121,070.00	14.97 %	(67,375.00)	89.85 %
52310			Water & Sewer Operating Expenses	(984,915.00)	210,229.43	21.34 %	(82,076.25)	66.20 %
Total Expenditures				(4,305,000.00)	749,536.21	17.41 %	(358,750.00)	84.04 %
Total	413		Water And Sewer	0.00	352.04	100.00 %	0.00	0.00 %



Grants Administrator Report August 2023

- ***Awarded Violent Crime Intervention Fund (VCIF) Grant through the State of TN's Office of Criminal Justice for \$70,584.***
- ***Awarded 2023 Senior Center Grant through the State of TN's Tennessee Commission on Aging and Disability (TCAD) for \$8,000.***
- ***Applied for a Capital Maintenance Grant FY 23-24 through the Tennessee State Museum for Fort Southwest Point for \$100,000.***

Trainings & Certifications:



Human Resources Report August 2023

Interviews:

- *Water: Two (2)*
- *Public Works: Three (3)*

New Hires:

- *Water: Water Distribution & Collection Operator*

Orientations:

- *Finance: One (1)*
- *Police: One (1)*
- *Fire: One (1)*

Trainings & Certifications:

- *Agency Benefits Coordinator (ABC) Summer Training*
- *Risk & Insurance Symposium*

Miscellaneous:

FULL TIME EMPLOYEES: 67
PART TIME EMPLOYEES: 13
SEASONAL EMPLOYEES: 0

Report for the citations issued the disposition date for which was on August 2023

Money outstanding from July 1, 2022 – August 31, 2023 **\$ 5,761.75**
 Money collected from July 1, 2022 – August 31, 2023 **\$ 79,284.30**

(Above totals do not include additional program funds)


JUDGEMENTS


COLLECTED

Total fines and costs billed in court		\$ 3,823.75
Collected in court on fines and costs		\$ 2,166.25
Amount collected after Aug. 22, 2023, Court	\$ 0.00	
Total collected for citations on Aug. 22, 2023, Court		\$ 2,166.25
Amount outstanding for Aug. 22, 2023.	\$ 1,657.50	
<u>48</u> Cash bond forfeitures		\$ 5,460.00
Total amount collected for Seatbelt Citations in Aug 2023		\$ 30.00
Total amount collected for Aug 2023 Citations		\$ 7,656.25
Amount collected from previous months/FTA etc.		\$ 1,159.77
Total collected for August 2023 citations		\$ 8,816.02
Additional Funds (not included in the above total) Driver Improvement Program		\$ 900.00

These amounts are based upon amounts collected by, and the records of, the clerk of the Municipal Court for the City of Kingston.

This, the 5th day of September 2023.


 Tiffany Moore
 Kingston City Court Clerk


 BRENDA HALL MCDONALD
 Kingston City Judge

Activity Detail Summary (by Category)

Kingston Police Department

(08/01/2023 - 08/31/2023)

Incident/Investigations

13B - Simple Assault	2
23D - Theft From Building	1
23H - All Other Larceny	1
250 - Counterfeiting/Forgery	1
26F - Identity Theft	1
280 - Stolen Property Offenses	1
290 - Destruction/Damage/Vandalism of Property	1
35A - Drug/Narcotic Violations	3
90C - Disorderly Conduct	1
90D - Driving Under the Influence	2
90E - Drunkenness	2
90J - Trespass of Real Property	2
39-13-526 - Violation of probation/ Community Supervision	1
39-16-609 - Failure to Appear	1
90Z - All Other Offenses	7
Information Only - Information Only	5
Other Agency Warrant - Other Agency Warrant	3
Overdose - Suspected Overdose	2
PPC - Private Property Crash	1
SUICIDE - SUICIDE/ ATTEMPTED SUICIDE	1
Unatt/ Death - Unattended Death	1
Total Offenses	40
Total Incidents	36

Arrests

13B - Simple Assault	2
23D - Theft From Building	1
250 - Counterfeiting/Forgery	1
35A - Drug/Narcotic Violations	3
90D - Driving Under the Influence	2
90E - Drunkenness	2

Activity Detail Summary (by Category)

Kingston Police Department

(08/01/2023 - 08/31/2023)

Arrests

90J - Trespass of Real Property	1
39-13-526 - Violation of probation/ Community Supervision	1
39-16-609 - Failure to Appear	1
90Z - All Other Offenses	7
Other Agency Warrant - Other Agency Warrant	3

Total Charges	24
Total Arrests	16

Accidents

Total Accidents	5
-----------------	---

Citations

Total Violations	83
Total Citations	75

Warning Tickets

Light Law	3
Other	1
Registration Law	2
Speeding	16
Traffic Control Device	1

Total Charges	23
Total Warning Tickets	21

Ordinance Tickets

Total Ordinance Tickets	0
-------------------------	---

Criminal Papers

Activity Detail Summary (by Category)

Kingston Police Department

(08/01/2023 - 08/31/2023)

Criminal Papers

Total Criminal Papers Served 0

Total Criminal Papers 0

Civil Papers

Total Civil Papers Served 0

Total Civil Papers 0

Citation Totals by Charge

Kingston Police Department

(08/01/2023 - 08/31/2023)

Charge / Statute:	Number of Charges:
Display of Registration Plates	1
Driving While License Suspended	2
Driving While License Suspended/Cancelled/Revoked	1
Financial Responsibility	3
Hands Free/ Cell phone or Mobile Device Use / 55-8-199	4
Light Law / 55-9-	1
Registration Expired	4
Speeding / 55-8-152	66
Traffic Control Device/Signal / 55-8-	1
Total:	83

KINGSTON POLICE MONTHLY RESERVE REPORT

TO CITY COUNCIL

		TRAINING	RIDE TIME	EVENT	TOTAL
JAN	Hours				
	Number of Officers				
	Notes:				
FEB	Hours				
	Number of Officers				
	Notes:				
MAR	Hours				
	Number of Officers				
	Notes:				
APR	Hours				
	Number of Officers				
	Notes:				
MAY	Hours				
	Number of Officers				
	Notes:				
JUNE	Hours				
	Number of Officers				
	Notes:				
JULY	Hours	0			
	Number of Officers	0			
	Notes:				
AUG	Hours	4 hrs	156 hrs	4 hrs	168 hours
	Number of Officers	8 officers	13 officers	5 officers	26 officers
	Notes:				
SEPT	Hours				
	Number of Officers				
	Notes:				
OCT	Hours				
	Number of Officers				
	Notes:				
NOV	Hours				
	Number of Officers				
	Notes:				
DEC	Hours				
	Number of Officers				
	Notes:				
APPROVED BY <i>Det. B. M. [Signature]</i>					



Kingston Police Department

Jim Washam, Chief
Proverbs 20:7



865/376-2081 Office
865/354-8045 Dispatch

Fax: 865/376-8798
E-Mail: jim.washam@kingstontn.gov

To: Mayor, City Council, City Manager & Chief of Police
From: Captain Roy Montgomery GDI/TO

The Kingston Police Departments training for the month of August was over Child Sex Abuse Case Law and Emergency Vehicle Operations Course. Both these classes were taught by Investigator Keith Kile and were P.O.S.T. Commission approved and was total course time taught 4 hours in length. All Kingston Police Department personnel were taught these classes.

Captain Roy Montgomery GDI/TO
August 31, 2023

ROANE COUNTY E 9-1-1
4390 ROANE STATE HWY ROCKWOOD , TN 37854

CFS By Department - Select Department By Date
For KINGSTON POLICE DEPARTMENT 8/1/2023 - 8/31/2023

KINGSTON POLICE DEPARTMENT	Count	Percent
911 HANG UP OR OPEN LINE	3	0.70%
ABANDONED VEHICLE	1	0.23%
ABDOMINAL PAIN	1	0.23%
ALARM	15	3.48%
ALARM - MEDICAL	1	0.23%
ANIMAL PROBLEM	7	1.62%
ARMED SUSPECT	1	0.23%
ASSAULT	1	0.23%
ATTEMPTED SUICIDE	1	0.23%
AUTO ACCIDENT NO INJURY	13	3.02%
AUTO ACCIDENT WITH INJURY	2	0.46%
AUTO VS ANIMAL	1	0.23%
B&E	2	0.46%
BOLO	7	1.62%
BREATHING PROBLEMS	1	0.23%
BUSY	9	2.09%
CALL THIS STATION	25	5.80%
CARDIAC ARREST	1	0.23%
CHECK WANTED	4	0.93%
CHEST PAIN	2	0.46%
CODE 73	1	0.23%
DISORDERLY PERSON	5	1.16%
DISPUTE/NEIGHBOR/LAND	1	0.23%
DISTURBING THE PEACE	3	0.70%
DOMESTIC	7	1.62%
DRUNK DRIVER	1	0.23%
DRUNK PERSON	2	0.46%
ESCORT	13	3.02%
FALL	4	0.93%
FIRE	5	1.16%
FOLLOW UP	4	0.93%
G I BLEED	1	0.23%
GUN SHOT WOUND	1	0.23%
HARASSMENT/THREATS MADE	4	0.93%
HIT AND RUN	3	0.70%
INFORMATION	1	0.23%
JUVENILE PROBLEM	3	0.70%
LARCENY/THEFT	2	0.46%
LOST/MISPLACED TAGS/PROPERTY	1	0.23%
MENTAL STATUS CHANGE	1	0.23%
MISSING PERSON	1	0.23%
MOTORIST ASSIST	11	2.55%

KINGSTON POLICE DEPARTMENT	Count	Percent
OVERDOSE	3	0.70%
PROPERTY/VEHICLE DAMAGE	3	0.70%
PROWLER	1	0.23%
PSYCHIATRIC	1	0.23%
PUBLIC ASSISTANCE	4	0.93%
PURSUIT	1	0.23%
RECKLESS DRIVER OR 4 WHEELER CALL	13	3.02%
RECOVERY/VEH/LIC PLATE/ARTICLE	1	0.23%
ROAD/TRAFFIC HAZARD	5	1.16%
SCAMS	2	0.46%
SHOTS HEARD	1	0.23%
SICK	1	0.23%
STOLEN VEHICLE	1	0.23%
SUSPICIOUS ACTIVITY	18	4.18%
SUSPICIOUS PERSON	15	3.48%
SUSPICIOUS VEHICLE	12	2.78%
THEFT OF PROPERTY	2	0.46%
THREATENING SUICIDE	1	0.23%
TRAFFIC STOP	110	25.52%
TRANSPORT	1	0.23%
TREE HAZARD	4	0.93%
UNCONSCIOUS	1	0.23%
UNKNOWN MEDICAL	2	0.46%
UNWELCOME PERSON	7	1.62%
UTILITY PROBLEMS	3	0.70%
VANDELISM	1	0.23%
VEHICLE LOCK OUT	2	0.46%
VEHICLE PROBLEMS	2	0.46%
WALK IN	6	1.39%
WANT OFFICER	3	0.70%
WELFARE CHECK	25	5.80%
X PATROL	6	1.39%
Total Records For KINGSTON POLICE DEPARTMENT	431	Dept Calls/Total Calls 100.00%
Total Records	431	

Kingston Fire Department August 2023

Summary of Month's Activities

Fire Operations

The Department responded to 88 calls for service during the month.

Fire Administration

- Weekly Conference Call
- Fire Dept is not currently running priority 3 medical calls
- Greater emphasis on responder safety during the pandemic

The Training Room has been utilized this month for the following:

- Shift Training

	This Month	YTD
Fire Inspections		204

Public Fire Education

	This Month	YTD
Participants		9
Education Hours		3
Number of Occurrences		1

Firefighter Training

- KFD is continuing shift training
- Driver Training continuing
- Automatic Aid Training with Harriman Fire
- FF Simas passed his FFII and FF Lamiman and FF Padilla passed HMO

Implemented Performance Standards Plan

- Continuing education for all KFD personnel
- On shift training is required each shift
- Testing for state certifications offered

Fleet Maintenance

- Shock for ladder control box lid replaced
- Replaced starter on U3
- Tighten bolt on coolant tank and ac compressor on E3
- 1801 car service- new air, fuel, and oil filters
- Pump gear box oil changed
- AC repaired on E3
- New battery on U6
- Recharge AC on E3
- Reflector replaced on rear of E3

Special Projects

- Bathroom remodel at station 2
- Cascade machine serviced and board replaced
- Painted kitchen at station 1
- Repaired water leak at station 2
- Painted hall way in bay stairs
- Lights in gym replaced
- Installed blinds in the new windows at station 1
- Shelves built in garage at back of station

Outstanding Issues

- Aging Fire Apparatus- Ladder 1 (2005) and Engine 1 (1998)
- U6 aging and continues to need continuous repair. Unit 6 now displays over 190,000 miles.
- Medical, gas powered, and firefighting equipment affected by weather from units sitting outside in the elements
- U4 needs constant repairs due to age

Cost Savings

- Safety meeting

Safety

Firefighter Survival

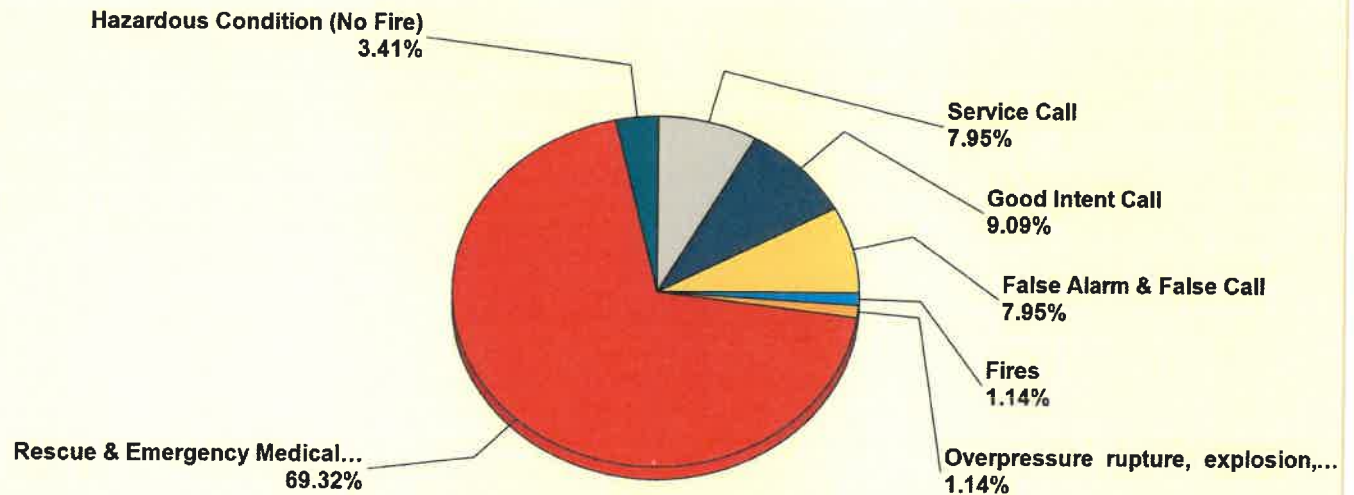
Kingston Fire Department

Kingston, TN

This report was generated on 9/4/2023 7:03:35 PM

Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 08/01/2023 | End Date: 08/31/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	1	1.14%
Overpressure rupture, explosion, overheating - no fire	1	1.14%
Rescue & Emergency Medical Service	61	69.32%
Hazardous Condition (No Fire)	3	3.41%
Service Call	7	7.95%
Good Intent Call	8	9.09%
False Alarm & False Call	7	7.95%
TOTAL	88	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



emergencyreporting.com

Doc Id: 553

Page # 1 of 2

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
131 - Passenger vehicle fire	1	1.14%
251 - Excessive heat, scorch burns with no ignition	1	1.14%
311 - Medical assist, assist EMS crew	19	21.59%
321 - EMS call, excluding vehicle accident with injury	35	39.77%
322 - Motor vehicle accident with injuries	4	4.55%
324 - Motor vehicle accident with no injuries.	2	2.27%
381 - Rescue or EMS standby	1	1.14%
422 - Chemical spill or leak	1	1.14%
445 - Arcing, shorted electrical equipment	1	1.14%
462 - Aircraft standby	1	1.14%
552 - Police matter	1	1.14%
553 - Public service	1	1.14%
554 - Assist invalid	5	5.68%
611 - Dispatched & cancelled en route	6	6.82%
622 - No incident found on arrival at dispatch address	1	1.14%
651 - Smoke scare, odor of smoke	1	1.14%
700 - False alarm or false call, other	4	4.55%
733 - Smoke detector activation due to malfunction	1	1.14%
735 - Alarm system sounded due to malfunction	1	1.14%
736 - CO detector activation due to malfunction	1	1.14%
TOTAL INCIDENTS:	88	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Kingston Fire Department

Kingston, TN

This report was generated on 9/4/2023 7:04:00 PM

Minor Incident Types by Month for Year

Year: 2023

INCIDENT TYPE	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	SUM
Accident, potential accident				1		1	1	1		4
Animal problem or rescue							1			1
Attempted burning, illegal action				1						1
Chemical release, reaction, or toxic condition								1		1
Citizen complaint				1						1
Combustible/flammable spills & leaks			1	1	1		1			4
Controlled burning			1	1	1					3
Cover assignment, standby at fire station, move-up	5	5	2		1		1			14
Dispatched and canceled en route	2	4	11	4	7	7	14	6	1	56
Electrical wiring/equipment problem	2					1	5	1		9
Emergency medical service (EMS) Incident	26	29	32	27	40	39	49	41	7	290
Excessive heat, scorch burns with no ignition						1		1		2
False alarm and false call, other	3		3	1	5	2	4	4	1	23
Fire, other							3			3
Good intent call, other					1					1
Malicious, mischievous false alarm					1					1
Medical assist	19	14	20	24	27	23	25	19	1	172
Mobile property (vehicle) fire	1	2				1	1	1		6
Natural vegetation fire	1		1	2	1					5
Other incident type				1						1
Outside rubbish fire	1		1				1		1	4
Person in distress		3	1	2	1		1			8
Public service assistance	10	4	10	10	3	4	6	7		54
Rescue or EMS standby	1							1		2
Rescue, emergency medical call (EMS), other		2								2
Smoke, odor problem	1									1
Special type of incident, other	1			2			1			4
Steam, other gas mistaken for smoke	1		1				2	1		5
Structure Fire		2	1	1			3		1	8
System or detector malfunction			1		2		4	3		10
Unauthorized burning		2	1							3
Unintentional system/detector operation (no fire)	3	2	3		1	1	1		1	12
Wrong location, no emergency found	2		3	1		1		1		8
Total	79	69	93	80	92	81	124	88	13	719

Only REVIEWED incidents included



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Doc Id: 294

Page # 1 of 1

City of Kingston Public Works

"With all lowliness and meekness, with longsuffering,
forbearing one another in love;:- (Ephesians 4:2 KJV)

August 2023

Director Tim Clark

Employees

Greg Leach

Randy Collins

Logan Bell

Kim Rue

David Harrison

Jonathan Bodanza

Daniel Fine

Tad DePriest

Street Maintenance/Drainage

- Collected Cleared Storm Brush
- Mowing ROW's
- Repaired 1 section of sidewalk
- Collected 20 Brush/Sweeper loads of debris
- Completed 8 tons of patching
- Repaired 2 tiles on Woodlawn Dr.
- Completed 1 yard work order
- Installed/Repaired 2 Road Signs
- Installed 5 Traffic Control Signs
- Removed 2 dead animals
- Installed 1 Culvert
- 2-811 Locates
- Installed 8 Banners



Fleet Maintenance

Police Department

- 2014 Ford Escape (Guy)=\$72.00
- 2017 Ford F-150 (Kile)=\$37.25
- 2020 Chevy 1500 (Choate)=\$31.50

Fire Department

- 2007 Ford Crown Vic =\$53.50
- 2002 Ford F-150-Unit 6=\$423.00

Parks & Recreation

- 2006 Ford F-150 =\$99.40
- 2003 Ford F-150 =\$39.00

Public Works

- 2011 F-250 (Mower Truck)=\$450.00

TOTAL \$ 1205.65



Tire Replacement Tread Depth:

Date: August 29, 2023

Department Kingston Parks and Recreation

VIN: 1FTPF12V86NB14741[illegible]

Subtotal	99.40
----------	-------

Sales Tax

99.40



Tire Replacement Tread Depth:

Date: August 29, 2023

Mileage	Driver Name / Dept.	Job
171367	Trash Truck	2003 Ford F-150

[illegible]

Subtotal	39.00
Sales Tax	

Total

39.00



PUBLIC WORKS

Fleet Maintenance

Tire Replacement Tread Depth:

Left Front: 6/32
Right Front: 6/32
Left Rear: 6/32
Right Rear: 6/32

Date: August 31, 2023

Department Kingston Police Department

Mileage	Driver Name/Dept.	Job
98737	Tony Guy	2014 Ford Escape

VIN: 1FMCU0F72EUC40992

Qty	Item #	Description	Unit Price	Column1	Line Total
1		Oil Filter	7.50		7.50
8.4		Oil	3.75		31.50
1		Tire Rotation			0.00
4		Lug Nuts	8.25		33.00

Total Discount

Subtotal	72.00
Sales Tax	
Total	72.00



Tire Replacement Tread Depth:

Date: August 31, 2023

Mileage	Driver Name/Dept.	Job
97151	Keith Kile	2017 Ford F-150

Qty	Item #	Description	Unit Price	Column1	Line Total
8.4		Oil	3.75		31.50
1		Oil Filter	5.75		5.75
1		Tire Rotation			0.00

[illegible]

Subtotal	37.25
Sales Tax	

Total

37.25



Tire Replacement Tread Depth:

Date: August 30, 2023

Mileage	Driver Name /Dept.	Job
37852	David Choate	2020 Chevy 1500

Qty	Item #	Description	Unit Price	Column1	Line Total
8.4		Oil	3.75		31.50
1		Tire rotation			0.00

[illegible]

Subtotal	31.50
Sales Tax	

Total	31.50
--------------	--------------



PUBLIC WORKS

Fleet Maintenance

Tire Replacement Tread Depth:

Left Front: 5/32
Right Front: 5/32
Left Rear: 5/32
Right Rear: 5/32

Date: August 15, 2023

Department Kingston Fire Department

Mileage	Driver Name/Dept.	Job
132089	2007 Ford Crown Vic	2007 Ford Crown Vic

VIN: 2FACP71W47X141642

Qty	Item #	Description	Unit Price	Column1	Line Total
1		Oil Filter	7.50		7.50
8.4		Oil	3.75		31.50
1		Air Filter	9.50		9.50
1		Fuel Filter	5.00		5.00

Total Discount

Subtotal	53.50
Sales Tax	
Total	53.50



Fleet Maintenance

Tire Replacement Tread Depth:

Left Front: 12/32
Right Front: 12/32
Left Rear: 12/32
Right Rear: 12/32

Date: August 30, 2023

Department Kingston Fire Department

Mileage	Driver Name/Dept.	Job
Unit 6	2002 Ford F-150	

VIN:

Qty	Item #	Description	Unit Price	Column1	Line Total
4		Tires	89.50		358.00
1		Right Rear Axle Seal	5.00		5.00
1		Rear End Fluid	60.00		60.00

Total Discount	
Subtotal	423.00
Sales Tax	
Total	423.00



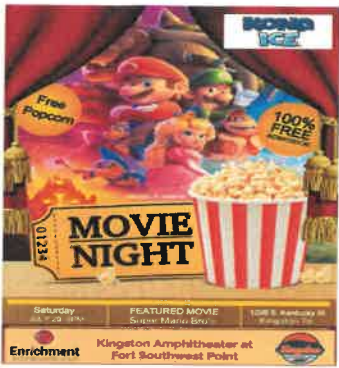
Left Front: 11/32
Right Front: 9/32
Left Rear: 9/32
Right Rear: 9/32

Department Kingston Public Works

VIN: 1FTBF2B6XBEB75723

Upcoming Projects

****Drainage improvement and widening of a
portion of East Race Street (Poor Road)**



KINGSTON PARKS & RECREATION

August 2023

After a weather delay, we finally hosted one of our FREE Movie Nights at the Amphitheater on August 5th with Super Mario Brothers. We had a great turnout. Another movie night was held on August 26th showing Little Giants!! We want to thank Enrichment FCU for sponsoring all our Movie Nights. Crews spend most of the month cleaning up debris and repairing damage from the recent storms which included reattaching the kayak launch at Lakewood Park which somehow drifted up-river. We were able to install some new lights around the Pickel Ball Courts. Flag Football registration continued this month. We are preparing for the Bassmaster Open Tournament in September. We are also planning for the Tennessee/Florida game to be shown at the Amphitheater, Fall Street Fest and Concerts. We received our new Kayaks to replace the ones destroyed during the storm



Facility Use

Community Center:

Banquet Rm-27
Room A-8
Room B-11
Room C-5
Room D-3
Room E-1
City Park Pavilion-5
Porter Park Pavilion-2
SWP Amphitheater-2



KINGSTON PARKS AND RECREATION BOARD MINUTES
August 3, 2023

PRESENT: Denise Headrick, Michael Greenwell, Ruth Thompson, Keenan Hethcoat, Paul Rodgers, Karly Page, JR Best

ABSENT: Linda Townsend

GUESTS: Sonny Hunter, Jack Sims

The meeting was called to order by Paul Rodgers at 6:02 p.m. Minutes from the June 2023 meeting were misplaced. June 2023 minutes could not be approved.

UNFINISHED/OLD BUSINESS:

NEW BUSINESS:

1. **Sue Collins-**Motion to keep Sue Collins Park and Rec representative for Beautification Committee
2. **July 4th-** Layout of July 4th was successful. All departments involved said everything ran smoothly, there were no issues and all minor situations were handled well by all involved.
3. **Flag Football-** Season starts October 8th. Advertisement is going successfully (yard signs at all elementary and middle schools in Roane County, flyers being passed out from central office to all schools, Facebook posts). If the league continues to grow, may need to look more space for games and practices to take place.
4. **Movie Nights-** Due to weather, July 29, 2023 movie night was rescheduled for August 5, 2023 ("Super Mario Bro's"). The second movie night for "Little Giants" is scheduled for August 26, 2023.
5. **Storm the Fort-** This event was rescheduled due to lack of participation. The new date for this will be on Memorial Day 2024. Hardship Hill has agreed to hold their event the Saturday before Memorial Day. The veterans walk and Storm the Fort will be held on Memorial Day 2024.
6. **Pool Update-** Community Center pool last day is August 4, 2023. The new cover will be placed on the pool following the closing.
7. **Dock behind Apartments-** Motion was made for the city to look at the dock behind the apartments to be refurbished/railing to be replaced.

8. **Fort Southwest Point Update-** Jack Sims introduced himself and gave thorough run-down of future repairs/updates to the Fort Southwest Point Museum. Talked about future events that will be held at the fort.
9. **Chair and Co-chair for Parks & Rec-** Michael Greenwell accepted the chair position, and Keenan Hethcoat accepted co-chair position for the Parks & Rec Board.

Dates to Remember

September 14th, 15th, 16th - Bass Master Classic

October 28th – Fall Street Fest

August 5th, 26th – Movie Nights

October 7th – Avery Trace & Stoney Point Concert

COMMUNITY CENTER MONTHLY REPORT

Anybody Can Exercise (ABC)

Strong/Zumba Mash Up Classes

Line Dancing

Take Off Pounds Sensibly (T.O.P.S.)

Adult Table Tennis

Outdoor Kingston

FCE

Pinochle

Rook

Roane Co. Retired Teachers

Senior Bingo

Kelly Jackson

From: Jack Sims
Sent: Saturday, September 2, 2023 2:12 PM
To: JR Best; David Bolling; Kelly Jackson; Tim Neal; Stacey Wilson
Subject: Fort Southwest Point & Museum Visitation Report for August 2023

Hello All:

Here are the visitation numbers for the Fort and Museum for the month of August.

Total number of visitors (+/- 10):	149
Total number of TN counties :	10 counties, including Roane, 104 visitors (57 visitors from Roane County)
Total number of States:	14 states, 45 visitors (not including Tennessee)
Donation Monies received:	\$144.00

Not shown in the previous email were the late June, July donation monies received which totaled \$207.10. Total donations received to date is \$310.10.

As a last note, I am including some of the comments written by visitors regarding their visit to Fort Southwest Point & Museum.

- "very nice historical site, very informative guide, will bring other visitors to enjoy" (Loudon County)
- "great to be back" (South Carolina; this couple was the first marriage in the chapel)
- "love the history, want to come back for future programs" (local)
- "this is one of the most unique places I've ever seen, what a treasure" (Ohio)
- "fantastic facility" (Sequatchie County)
- "very nice, very friendly, helpful curator" (Rhode Island)
- "interesting history, glad to see history still matters and has value" (Sequatchie County)
- "amazing place" (Washington state)

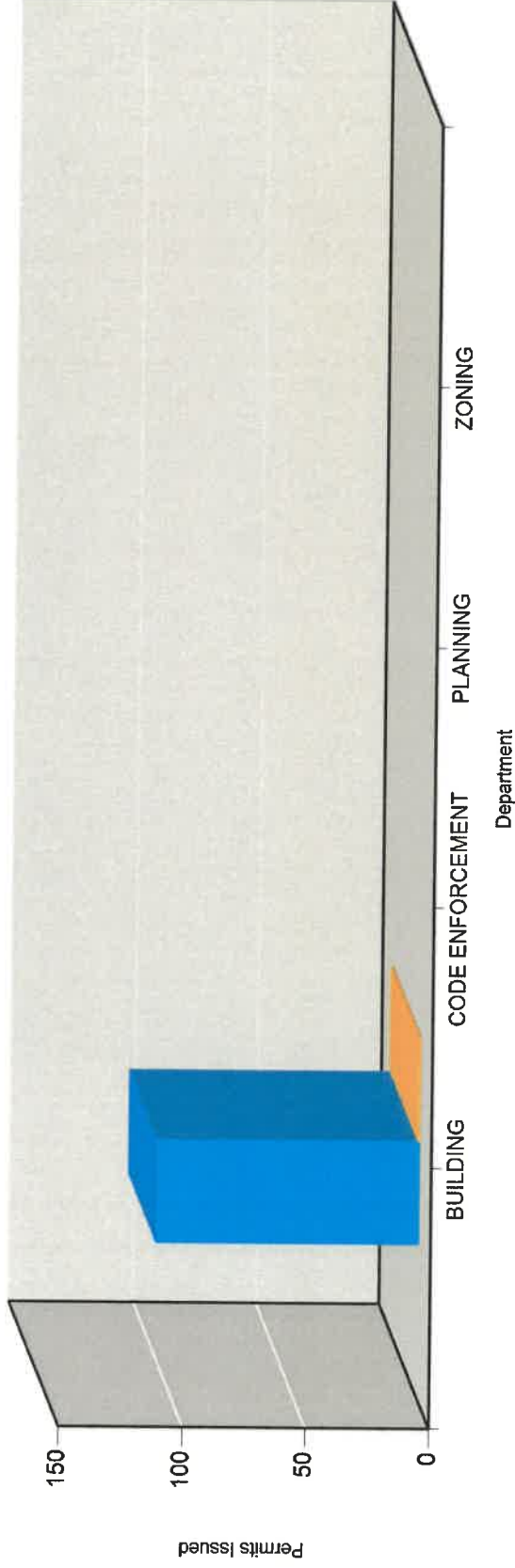
If you have any questions of comments, please do not hesitate to reach out to me.

Sincerely,
Jack Sims, Curator
Fort Southwest Point & Museum



Issued Within Expected Process Time

Process to Issue Exceeded Expected Time



Average Process Time									
Department	Permit Type	Expected Process Time	Number Submitted	Number Issued	Mean Time to Issue	Standard Deviation	Average Cycles	Issued Within	Issued Over
BUILDING	BP	Same Day	93	78	Same Day	0 Days	1	78	0
	PL	Same Day	18	17	Same Day	0 Days	1	17	0
	RM	Same Day	14	13	Same Day	0.83 Days	1	12	1
CODE ENFORCEMENT	EV	Same Day	1	0	Same Day	0 Days	1	0	0



Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
08/01/2023 AND 08/31/2023

Report run on: 09/01/2023 02:07 PM

PLANNING	PLT	Same Day	20	0	Same Day	0 Days	1	0	0
ZONING	SUP	Same Day	1	0	Same Day	0 Days	1	0	0

Issued Permit Details

Department	Permit Type	Permit Number (State) Project Name/Address	Dates	Number of Days
BUILDING	BP	BP2023-502	Submitted: 08/01/2023 Technically Complete: 08/01/2023 Approved: 08/01/2023 Ready to Issue: 08/01/2023 Issued: 08/01/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Flowers_Detached Garage 116 Mainsail Road, Kingston, TN 37763		
		BP2023-503	Submitted: 08/01/2023 Technically Complete: 08/01/2023 Approved: 08/01/2023 Ready to Issue: 08/01/2023 Issued: 08/01/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Seay_New Residential Home 268 Timberline Dr, Kingston, TN 37763		
		BP2023-504	Submitted: 08/01/2023 Technically Complete: 08/01/2023 Approved: 08/01/2023 Ready to Issue: 08/01/2023 Issued: 08/01/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Robinette_Addition 333 Chandley Road, Kingston, TN 37763		
		BP2023-505	Submitted: 08/01/2023 Technically Complete: 08/01/2023 Approved: 08/01/2023 Ready to Issue: 08/01/2023 Issued: 08/01/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Giangacomo_New Residential Home 258 Serenity Dr, Harriman, TN 37748		
		BP2023-506	Submitted: 08/02/2023 Technically Complete: 08/02/2023 Approved: 08/02/2023 Ready to Issue: 08/02/2023 Issued: 08/02/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Glass_Paint Rock Mkt 1387 Loudon Hwy., Kingston, TN 37763		
		BP2023-507	Submitted: 08/02/2023 Technically Complete: 08/02/2023 Approved: 08/02/2023 Ready to Issue: 08/02/2023 Issued: 08/02/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		L & M Dream Properties_DW 2521 Old Harriman Highway, Oliver Springs, TN 37840		



Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
08/01/2023 AND 08/31/2023

Report run on: 09/01/2023 02:07 PM

BUILDING	BP		Submitted: 08/02/2023 Technically Complete: Approved: 08/02/2023 Ready to Issue: 08/02/2023 Issued: 08/02/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-508	Spears_Carport	634 Old Poplar Springs Rd, Kingston, TN 37763		
BP2023-509	Nelson_DW	3741 Buttermilk Road West, Kingston, TN 37763	Submitted: 08/02/2023 Technically Complete: Approved: 08/02/2023 Ready to Issue: 08/02/2023 Issued: 08/02/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-510	TMobile_Cell Tower Upgrades	346 Bowers Rd., Harriman, TN 37748	Submitted: 08/02/2023 Technically Complete: Approved: 08/02/2023 Ready to Issue: 08/02/2023 Issued: 08/03/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-511	Nelson_Closet Addition	211 Orchard Rd., Kingston, TN 37763	Submitted: 08/03/2023 Technically Complete: Approved: 08/03/2023 Ready to Issue: 08/03/2023 Issued: 08/03/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-512	Pendergrass_DW	1194 Dogtown Rd., Ten Mile, TN 37880	Submitted: 08/03/2023 Technically Complete: Approved: 08/03/2023 Ready to Issue: 08/03/2023 Issued: 08/04/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-513	Bowman_Addition	2059 Dry Hill Road, Rockwood, TN 37854	Submitted: 08/03/2023 Technically Complete: Approved: 08/03/2023 Ready to Issue: 08/03/2023 Issued: 08/03/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-514	Barido_New Residential Home	122 Flint Ridge Rd, Rockwood, TN 37854	Submitted: 08/03/2023 Technically Complete: Approved: 08/03/2023 Ready to Issue: 08/03/2023 Issued: 08/03/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-515	KC_Clark_Sign Replacement	204 Franklin St, Kingston, TN 37763	Submitted: 08/04/2023 Technically Complete: Approved: 08/04/2023 Ready to Issue: 08/04/2023 Issued: 08/04/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1



Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
08/01/2023 AND 08/31/2023
Report run on: 09/01/2023 02:07 PM

BUILDING	BP	Submitted: 08/04/2023 Technically Complete: 08/04/2023 Approved: 08/04/2023 Ready to Issue: 08/04/2023 Issued: 08/04/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-516	Smith_Metal Carport		
	193 Cunningham Blvd, Harriman, TN 37748		
BP2023-517	Archer_Pavilion	Submitted: 08/04/2023 Technically Complete: 08/04/2023 Approved: 08/04/2023 Ready to Issue: 08/04/2023 Issued: 08/04/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
	365 Blackburn Ln, Lenoir City, TN 37771		
BP2023-518	KC_Jubran_Dock	Submitted: 08/07/2023 Technically Complete: 08/07/2023 Approved: 08/07/2023 Ready to Issue: 08/07/2023 Issued: 08/07/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
	826 Sargent Dr, Kingston, TN 37763		
BP2023-519	KC_Dollar Tree_Commercial Remodel	Submitted: 08/07/2023 Technically Complete: 08/07/2023 Approved: 08/07/2023 Ready to Issue: 08/07/2023 Issued: 08/25/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
	218 N 3rd St., Kingston, TN 37763		
BP2023-520	Dawson_Barn_Tax Exempt	Submitted: 08/08/2023 Technically Complete: 08/08/2023 Approved: 08/08/2023 Ready to Issue: 08/08/2023 Issued: 08/08/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
	1007 Swan Pond Cir Rd, Harriman, TN 37748		
BP2023-521	Garrigan_Remodel	Submitted: 08/08/2023 Technically Complete: 08/08/2023 Approved: 08/08/2023 Ready to Issue: 08/08/2023 Issued: 08/08/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
	112 Bennett Rd, Oliver Springs, TN 37840		
BP2023-522	HC_South Harriman Baptist_Pergola	Submitted: 08/08/2023 Technically Complete: 08/08/2023 Approved: 08/08/2023 Ready to Issue: 08/08/2023 Issued: 08/08/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
	626 Ruritan Rd, Harriman, TN 37748		
BP2023-523	KC_Siprelle_Deck	Submitted: 08/09/2023 Technically Complete: 08/09/2023 Approved: 08/09/2023 Ready to Issue: 08/09/2023 Issued: 08/09/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
	179 Hartford Village Way, Kingston, TN 37763		



Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
08/01/2023 AND 08/31/2023

Report run on: 09/01/2023 02:07 PM

BUILDING	BP	BP2023-524	Submitted: 08/10/2023 Technically Complete: 08/10/2023 Approved: 08/10/2023 Ready to Issue: 08/10/2023 Issued: 08/10/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Thomas_New Residential Home 359 River Rd., Kingston, TN 37763		
		BP2023-525	Submitted: 08/10/2023 Technically Complete: 08/10/2023 Approved: 08/10/2023 Ready to Issue: 08/10/2023 Issued: 08/10/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Miller_New Residential Home 121 Kelsay Road, Ten Mile, TN 37880		
		BP2023-526	Submitted: 08/10/2023 Technically Complete: 08/10/2023 Approved: 08/10/2023 Ready to Issue: 08/10/2023 Issued: 08/10/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		KC_Green_Remodel 500 Lakewood Rd., Kingston, TN 37763		
		BP2023-527	Submitted: 08/10/2023 Technically Complete: 08/10/2023 Approved: 08/10/2023 Ready to Issue: 08/10/2023 Issued: 08/10/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Manners_DW 516 Thomas Ln., Kingston, TN 37763		
		BP2023-528	Submitted: 08/11/2023 Technically Complete: 08/11/2023 Approved: 08/11/2023 Ready to Issue: 08/11/2023 Issued: 08/11/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Bell_Tiny Home 38x12 2446 Lawnville Rd., Kingston, TN 37763		
		BP2023-529	Submitted: 08/11/2023 Technically Complete: 08/11/2023 Approved: 08/11/2023 Ready to Issue: 08/11/2023 Issued: 08/11/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Griffis_New Residential Home 247 Woodland Dr., Harriman, TN 37748		
		BP2023-530	Submitted: 08/11/2023 Technically Complete: 08/11/2023 Approved: 08/11/2023 Ready to Issue: 08/11/2023 Issued: 08/11/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Mullican_Pole Barn 30x40 555 Emory River Rd., Harriman, TN 37748		
		BP2023-531	Submitted: 08/11/2023 Technically Complete: 08/11/2023 Approved: 08/11/2023 Ready to Issue: 08/11/2023 Issued: 08/11/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Vickery_Dock 757 Winton Chapel Road, Rockwood, TN 37854		



Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
08/01/2023 AND 08/31/2023

Report run on: 09/01/2023 02:07 PM

BUILDING	BP		Submitted: 08/11/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: Waiting: Total Days: Total Cycles:
BP2023-532		Binns_Detached Garage 103 Bluff Pointe Rd, Harriman, TN 37748		
BP2023-533		Binns_Deck 20x18 103 Bluff Pointe Rd, Harriman, TN 37748		
BP2023-534		OS_Taylor_Above Ground Pool 278 Airport Rd., Oliver Springs, Tn 37840		
BP2023-535		Williamson_Metal Garage 18x30 151 Lakeshore Vista Dr., Kingston, TN 37763		
BP2023-536		Blake_Addition 365 Loop Rd., Rockwood, TN 37854		
BP2023-537		Vanover_Attached Garage 504 Hassler Mill Rd., Harriman, TN 37748		
BP2023-538		Rogers_Addition and Remodel 230 Old Johnston Valley Rd, Kingston, TN 37763		
BP2023-539		Ammerman_SW 14x56 213 Paint Rock Road, Kingston, TN 37763		



Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
08/01/2023 AND 08/31/2023

Report run on: 09/01/2023 02:07 PM

BUILDING	BP		Submitted: 08/15/2023 Technically Complete: 08/15/2023 Approved: 08/15/2023 Ready to Issue: 08/15/2023 Issued: 08/15/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-540				
		HC_South Harriman Baptist Church_Canopy		
		626 Ruritan Rd, Harriman, TN 37748		
BP2023-541				
		Kidd_Garage Addition 6x23		
		335 Central Ave, Harriman, TN 37748		
BP2023-542				
		Syovestre_Detached Metal Garage 25x30		
		155 Vancon Dr, Kingston, TN 37763		
BP2023-543				
		Risner_Replacement DW		
		273 Hughes Hollow Rd, Philadelphia, TN 37846		
BP2023-544				
		KC_Roane County_Garage		
		648 Gallaher Rd, Kingston, TN 37763		
BP2023-545				
		Carroll_Concrete Slab		
		3971 Sugar Grove Valley Road, Harriman, TN 37748		
BP2023-546				
		Worsham_Dock		
		535 Pointe Vista Dr, Rockwood, TN 37854		
BP2023-547				
		KC_Stephens_Remodel Sunroom		
		144 Harbour View Way, Kingston, TN 37763		



Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
08/01/2023 AND 08/31/2023

Report run on: 09/01/2023 02:07 PM

BUILDING	BP		Submitted: 08/17/2023 Technically Complete: Approved: 08/17/2023 Ready to Issue: 08/17/2023 Issued: 08/17/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
	BP2023-548	West_Replace Floor Joist 1982 Ruritan Rd, Harriman, TN 37748		
	BP2023-549	Swierzko_Remodel 136 Viars Road, Philadelphia, TN 37846	Submitted: 08/18/2023 Technically Complete: Approved: 08/18/2023 Ready to Issue: 08/18/2023 Issued: 08/18/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
	BP2023-550	Warram_Remodel 210 Spencer Drive, Harriman, TN 37748	Submitted: 08/18/2023 Technically Complete: Approved: 08/18/2023 Ready to Issue: 08/18/2023 Issued: 08/21/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
	BP2023-551	HC_Elswick_New Residential Home 200 Easter St, Harriman, TN 37748	Submitted: 08/21/2023 Technically Complete: Approved: 08/21/2023 Ready to Issue: 08/21/2023 Issued: 08/21/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 2
	BP2023-552	Honeycutt_Deck 8x16 540 Emory Heights Rd, Harriman, TN 37748	Submitted: 08/22/2023 Technically Complete: Approved: 08/22/2023 Ready to Issue: 08/22/2023 Issued: 08/22/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
	BP2023-553	Childs_SW 16x60 1862 Old Harriman Hwy., Oliver Springs, TN 37840	Submitted: 08/22/2023 Technically Complete: Approved: 08/22/2023 Ready to Issue: 08/22/2023 Issued: 08/22/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
	BP2023-554	Cardwell_Home Repair 4724 Kingston Highway, Lenoir City, TN 37771	Submitted: 08/22/2023 Technically Complete: Approved: 08/22/2023 Ready to Issue: 08/22/2023 Issued: 08/22/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
	BP2023-555	Embleton_Pole Barn 1209 Poplar Creek Rd, Oliver Springs, TN 37840	Submitted: 08/22/2023 Technically Complete: Approved: 08/22/2023 Ready to Issue: 08/22/2023 Issued: 08/22/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1



Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
08/01/2023 AND 08/31/2023

Report run on: 09/01/2023 02:07 PM

BUILDING	BP		Submitted: 08/23/2023 Technically Complete: 08/23/2023 Approved: 08/23/2023 Ready to Issue: 08/23/2023 Issued: 08/23/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-556		HC_Rayburn_The Barber Shop_Carport 324 Ruritan Rd, Harriman, TN 37748		
BP2023-557		Stowe_New Residential Home 679 Paint Rock Valley Rd, Philadelphia, TN 37846		
BP2023-558		Sylvestre_Detached Garage 30x25 155 Vancon Dr, Kingston, TN 37763		
BP2023-559		Gilmore_Barn 260 Jennings Rd, Kingston, TN 37763		
BP2023-560		Meier_Deck/ Porch 301 Farmer Road, Kingston, TN 37763		
BP2023-561		McCartt_New Residential Home 221 Woolsey Rd., Harriman, TN 37748		
BP2023-562		Melson_Metal Garage 25x42 974 Swan Pond Circle, Harriman, TN 37748		
BP2023-563		Moore_Pole Barn 1646 Riggs Chapel Rd, Harriman, TN 37748		



Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
08/01/2023 AND 08/31/2023

Report run on: 09/01/2023 02:07 PM

BUILDING	BP		Submitted: 08/25/2023 Technically Complete: 08/25/2023 Approved: 08/25/2023 Ready to Issue: 08/25/2023 Issued: 08/25/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-564		Cunningham_Deck 219 Douglas Ln, Harriman, TN 37748		
BP2023-565		Garrett_New Residential Home 901 New Midway Rd., Kingston, TN 37763	Submitted: 08/28/2023 Technically Complete: 08/28/2023 Approved: 08/28/2023 Ready to Issue: 08/28/2023 Issued: 08/28/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-566		Watts_New Residential Home 136 Walker Way, Kingston, TN 37763	Submitted: 08/28/2023 Technically Complete: 08/28/2023 Approved: 08/28/2023 Ready to Issue: 08/28/2023 Issued: 08/28/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-567		King/McNab_Carport 30x30 2628 Old Harriman Hwy., Oliver Springs, TN 37840	Submitted: 08/28/2023 Technically Complete: 08/28/2023 Approved: 08/28/2023 Ready to Issue: 08/28/2023 Issued: 08/28/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-568		Pitchford_Metal Garage 518 College Grove Rd., Rockwood, TN 37854	Submitted: 08/28/2023 Technically Complete: 08/28/2023 Approved: 08/28/2023 Ready to Issue: 08/28/2023 Issued: 08/28/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-569			Submitted: 08/28/2023 Technically Complete: 08/28/2023 Approved: 08/28/2023 Ready to Issue: 08/28/2023 Issued: 08/28/2023	In Process: 4 Waiting: 0 Total Days: 4 Total Cycles: 1
BP2023-570		284 Lawnville Road, Kingston, TN 37763		
Brackett_Storage Building			Submitted: 08/28/2023 Technically Complete: 08/28/2023 Approved: 08/28/2023 Ready to Issue: 08/28/2023 Issued: 08/28/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
1738 James Ferry Rd., Kingston, TN 37763				
BP2023-571		Watson_Pole Barn 325 Holderford Road, Kingston, TN 37763	Submitted: 08/29/2023 Technically Complete: 08/29/2023 Approved: 08/29/2023 Ready to Issue: 08/29/2023 Issued: 08/29/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1



Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
08/01/2023 AND 08/31/2023

Report run on: 09/01/2023 02:07 PM

BUILDING	BP	Submitted: 08/29/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 3 Waiting: 0 Total Days: 3 Total Cycles: 1
BP2023-572	Iekeler_Remodel 119 Love Dr., Harriman, Tn 37748	Submitted: 08/29/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 3 Waiting: 0 Total Days: 3 Total Cycles: 1
BP2023-573	Iekeler_Remodel 403 Carlock Ave, Harriman, TN 37748	Submitted: 08/29/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 3 Waiting: 0 Total Days: 3 Total Cycles: 1
BP2023-574	Spakes_Addition 129 Trout Lane, Kingston, TN 37763	Submitted: 08/29/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-575	Daterry LLC_Remodel 640 Hassler Mill Road, Harriman, TN 37748	Submitted: 08/30/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-576	Reid_Detached Garage 132 Poplar Creek Rd., Harriman, TN 37748	Submitted: 08/30/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-577	Thacker_DW 405 Poland Hollow Road, Harriman, TN 37748	Submitted: 08/30/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-578	Almeida_Dock 125 Bowsprit, Kingston, TN 37763	Submitted: 08/30/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-579	Richardson_DW 260 Texas Lane, Kingston, TN 37763	Submitted: 08/31/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1



Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
08/01/2023 AND 08/31/2023

Report run on: 09/01/2023 02:07 PM

BUILDING	BP		Submitted: 08/31/2023 Technically Complete: 08/31/2023 Approved: 08/31/2023 Ready to Issue: 08/31/2023 Issued: 08/31/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-580		Blackburn_MOD		
		241 Long Rd, Kingston, TN 37763		
BP2023-581		Svenkeson_TW	Submitted: 08/31/2023 Technically Complete: 08/31/2023 Approved: 08/31/2023 Ready to Issue: 08/31/2023 Issued: 08/31/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		139 Ellis Rd, Kingston, TN 37763		
BP2023-582		Collins	Submitted: 08/31/2023 Technically Complete: 08/31/2023 Approved: 08/31/2023 Ready to Issue: 08/31/2023 Issued: 08/31/2023	In Process: 1 Waiting: 0 Total Days: 1 Total Cycles: 1
		205 Speers Rd., Kingston, TN 37763		
BP2023-583		Sorhus_Storage Building	Submitted: 08/31/2023 Technically Complete: 08/31/2023 Approved: 08/31/2023 Ready to Issue: 08/31/2023 Issued: 08/31/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		463 Old Hen Valley Rd, Oliver Springs, TN 37840		
BP2023-584		Black_Retaining Wall	Submitted: 08/31/2023 Technically Complete: 08/31/2023 Approved: 08/31/2023 Ready to Issue: 08/31/2023 Issued: 08/31/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		117 Turkey Ridge Rd., Rockwood, TN 37854		
BP2023-585		Sanabria_Remodel	Submitted: 08/31/2023 Technically Complete: 08/31/2023 Approved: 08/31/2023 Ready to Issue: 08/31/2023 Issued: 08/31/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		122 Gallaher Rd, Kingston, TN 37763		
REFERENCE-23-0015			Submitted: 08/01/2023 Technically Complete: 08/01/2023 Approved: 08/01/2023 Ready to Issue: 08/01/2023 Issued: 08/01/2023	In Process: 31 Waiting: 0 Total Days: 31 Total Cycles: 1
		308 N. 3rd St., Kingston, TN 37763		
REFERENCE-23-0016		Paint Rock Market	Submitted: 08/01/2023 Technically Complete: 08/01/2023 Approved: 08/01/2023 Ready to Issue: 08/01/2023 Issued: 08/01/2023	In Process: 31 Waiting: 0 Total Days: 31 Total Cycles: 1
		1387 LOUDON Hwy., Kingston, TN 37763		



Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
08/01/2023 AND 08/31/2023

Report run on: 09/01/2023 02:07 PM

BUILDING	BP	REFERENCE-23-0018	Submitted: 08/08/2023	In Process: 24
		405 Poland Hollow Road, Harriman, TN 37748	Technically Complete: Approved: Ready to Issue: Issued:	Waiting: 0 Total Days: 24 Total Cycles: 1
		REFERENCE-23-0019	Submitted: 08/10/2023	In Process: 22
		Eerie Point, Rockwood, TN 37854	Technically Complete: Approved: Ready to Issue: Issued:	Waiting: 0 Total Days: 22 Total Cycles: 1
		REFERENCE-23-0020	Submitted: 08/12/2023	In Process: 20
		Matt's House	Technically Complete: Approved: Ready to Issue: Issued:	Waiting: 0 Total Days: 20 Total Cycles: 1
		209 PAINT ROCK Rd., Kingston, TN 37763	Submitted: 08/16/2023	In Process: 16
		REFERENCE-23-0021	Submitted: 08/16/2023	Waiting: 0
		Stephens Sunroom	Technically Complete: Approved: Ready to Issue: Issued:	Total Days: 16 Total Cycles: 1
		144 Harbour View Way, Kingston, TN 37763	Submitted: 08/16/2023	In Process: 16
		REFERENCE-23-0022	Submitted: 08/16/2023	Waiting: 0
		Rear deck	Technically Complete: Approved: Ready to Issue: Issued:	Total Days: 16 Total Cycles: 1
		1317 LOUDON Hwy., Kingston, TN 37763	Submitted: 08/29/2023	In Process: 3
		REFERENCE-23-0030	Submitted: 08/29/2023	Waiting: 0
		119 Love Drive	Technically Complete: Approved: Ready to Issue: Issued:	Total Days: 3 Total Cycles: 1
		119 Love Dr., Harriman, AL 37748	Submitted: 08/29/2023	In Process: 3
		REFERENCE-23-0032	Submitted: 08/29/2023	Waiting: 0
		403 Carlock	Technically Complete: Approved: Ready to Issue: Issued:	Total Days: 3 Total Cycles: 1
		403 Carlock Ave, Harriman, TN 37748	Submitted: 08/29/2023	In Process: 3
		PL2023-160	Submitted: 08/29/2023	Waiting: 0
		Meier_PL for BP2023-272	Technically Complete: Approved: Ready to Issue: Issued:	Total Days: 3 Total Cycles: 1
		301 Farmer Road, Kingston, TN 37763	Submitted: 08/01/2023	In Process: 0
			Approved: 08/01/2023	Waiting: 0
			Ready to Issue: 08/01/2023	Total Days: 0
			Issued: 08/01/2023	Total Cycles: 1



Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
08/01/2023 AND 08/31/2023

Report run on: 09/01/2023 02:07 PM

BUILDING	PL	PL2023-161	Submitted: 08/01/2023 Technically Complete: 08/01/2023 Approved: 08/01/2023 Ready to Issue: 08/01/2023 Issued: 08/01/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Robinette_PL for BP2023-504 333 Chandley Road, Kingston, TN 37763		
		PL2023-162 Giangacomo_PL for BP2023-505 258 Serenity Dr, Harriman, TN 37748	Submitted: 08/01/2023 Technically Complete: 08/01/2023 Approved: 08/01/2023 Ready to Issue: 08/01/2023 Issued: 08/01/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-163 Archer_PL for BP2023-517 365 Blackburn Ln, Lenoir City, TN 37771	Submitted: 08/04/2023 Technically Complete: 08/04/2023 Approved: 08/04/2023 Ready to Issue: 08/04/2023 Issued: 08/04/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-164 PL for BP2022-216 1824 & 1828 Paint Rock Valley Road, Philadelphia, TN 37846	Submitted: 08/10/2023 Technically Complete: 08/10/2023 Approved: 08/10/2023 Ready to Issue: 08/10/2023 Issued: 08/10/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-165 PL for BP2023-395 816 SWAN POND CIRCLE, HARRIMAN, TN 37748	Submitted: 08/15/2023 Technically Complete: 08/15/2023 Approved: 08/15/2023 Ready to Issue: 08/15/2023 Issued: 08/15/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-166 PL for BP2023-549 136 Viars Road, Philadelphia, TN 37846	Submitted: 08/18/2023 Technically Complete: 08/18/2023 Approved: 08/18/2023 Ready to Issue: 08/18/2023 Issued: 08/18/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-167 PL for BP2022-887 170 Bowers Rd., Harriman, TN 37748	Submitted: 08/18/2023 Technically Complete: 08/18/2023 Approved: 08/18/2023 Ready to Issue: 08/18/2023 Issued: 08/18/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-168 PL for BP2023-550 210 Spencer Drive, Harriman, TN 37748	Submitted: 08/18/2023 Technically Complete: 08/18/2023 Approved: 08/18/2023 Ready to Issue: 08/18/2023 Issued: 08/21/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1



Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
08/01/2023 AND 08/31/2023

Report run on: 09/01/2023 02:07 PM

BUILDING	PL	PL2023-169	Submitted: 08/22/2023 Technically Complete: 08/22/2023 Approved: 08/22/2023 Ready to Issue: 08/22/2023 Issued: 08/22/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Dickson_PL for BP2023-162		
		238 Emmett Way, Philadelphia, TN 37846		
		PL2023-170	Submitted: 08/22/2023 Technically Complete: 08/22/2023 Approved: 08/22/2023 Ready to Issue: 08/22/2023 Issued: 08/22/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL for BP2023-349		
		936 Caney Ford Rd., Harriman, TN 37748		
		PL2023-171	Submitted: 08/23/2023 Technically Complete: 08/23/2023 Approved: 08/23/2023 Ready to Issue: 08/23/2023 Issued: 08/23/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Ward_PL for BP2023-252		
		118 Ward Road, Kingston, TN 37763		
		PL2023-172	Submitted: 08/23/2023 Technically Complete: 08/23/2023 Approved: 08/23/2023 Ready to Issue: 08/23/2023 Issued: 08/23/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Ward_PL for BP2023-263		
		120 Ward Rd, Kingston, TN 37763		
		PL2023-173	Submitted: 08/24/2023 Technically Complete: 08/24/2023 Approved: 08/24/2023 Ready to Issue: 08/24/2023 Issued: 08/24/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Klinker_PL for BP2023-316		
		255 Hickey Rd, Kingston, TN 37763		
		PL2023-174	Submitted: 08/24/2023 Technically Complete: 08/24/2023 Approved: 08/24/2023 Ready to Issue: 08/24/2023 Issued: 08/24/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Johnson_Plumbing only		
		263 Marble View Dr, Kingston, TN 37763		
		PL2023-175	Submitted: 08/29/2023 Technically Complete: 08/29/2023 Approved: 08/29/2023 Ready to Issue: 08/29/2023 Issued: 08/29/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL for BP2022-282		
		320 N. Kentucky St., Kingston, TN 37763		
		PL2023-176	Submitted: 08/30/2023 Technically Complete: 08/30/2023 Approved: 08/30/2023 Ready to Issue: 08/30/2023 Issued: 08/30/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL for BP2023-575		
		640 Hassler Mill Road, Harriman, TN 37748		



Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
08/01/2023 AND 08/31/2023

Report run on: 09/01/2023 02:07 PM

BUILDING	PL	REFERENCE-23-0031	Submitted: 08/29/2023	In Process: 3
		119 Love Drive	Technically Complete: Approved: Ready to Issue: Issued:	Waiting: 0 Total Days: 3 Total Cycles: 1
		119 Love Dr., Harriman, Tn 37748		
	RM	REFERENCE-23-0023	Submitted: 08/16/2023	In Process: 16
		Rear deck	Technically Complete: Approved: Ready to Issue: Issued:	Waiting: 0 Total Days: 16 Total Cycles: 1
		1317 LOUDON Hwy., Kingston, TN 37763		
		RM2023-130	Submitted: 08/03/2023	In Process: 0
		RM for BP2023-111	Technically Complete: Approved: Ready to Issue: Issued:	Waiting: 0 Total Days: 0 Total Cycles: 1
		100 Woodmont Ln, Kingston, TN 37763		
		RM2023-131	Submitted: 08/03/2023	In Process: 0
		RM for BP2023-111	Technically Complete: Approved: Ready to Issue: Issued:	Waiting: 0 Total Days: 0 Total Cycles: 1
		100 Woodmont Ln, Kingston, TN 37763		
		RM2023-132	Submitted: 08/04/2023	In Process: 0
		Sickau_RM for BP2022-442 (NOT DOING GAS)	Technically Complete: Approved: Ready to Issue: Issued:	Waiting: 0 Total Days: 0 Total Cycles: 1
		505 Gunters Way, Kingston, TN 37763		
		RM2023-133	Submitted: 08/09/2023	In Process: 0
		RM for BP2023-039	Technically Complete: Approved: Ready to Issue: Issued:	Waiting: 0 Total Days: 0 Total Cycles: 1
		121 West Mountain Dr., Rockwood, TN 37854		
		RM2023-134	Submitted: 08/09/2023	In Process: 0
		Armes_Mechanical Changeout Only	Technically Complete: Approved: Ready to Issue: Issued:	Waiting: 0 Total Days: 0 Total Cycles: 1
		315 Tanglewood Rd, Harriman, TN 37748		
		RM2023-135	Submitted: 08/10/2023	In Process: 0
		Kirk_RM for BP2022-548	Technically Complete: Approved: Ready to Issue: Issued:	Waiting: 0 Total Days: 0 Total Cycles: 1
		570 Grande Vista Dr, Rockwood, TN 37854		



Issued Permits By Department

ALL DEPARTMENTS
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08/01/2023 AND 08/31/2023

Report run on: 09/01/2023 02:07 PM

BUILDING	RM	RM2023-136	Submitted: 08/10/2023	In Process: 0
		Kellogg_RM for BP2023-241	Technically Complete:	Waiting: 0
		141 Kelsay Rd., Ten Mile, TN 37880	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
		RM2023-137	Submitted: 08/15/2023	In Process: 0
		RM for BP2023-455	Technically Complete:	Waiting: 0
		1501 Loudon Hwy, Philadelphia, TN 37846	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
		RM2023-138	Submitted: 08/16/2023	In Process: 0
		RM for BP2022-929	Technically Complete:	Waiting: 0
		556 Old Johnston Valley Road, Kingston, TN 37763	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
		RM2023-139	Submitted: 08/18/2023	In Process: 3
		RM for BP2023-550	Technically Complete:	Waiting: 0
		210 Spencer Drive, Harriman, TN 37748	Approved:	Total Days: 3
			Ready to Issue:	Total Cycles: 1
		RM2023-140	Submitted: 08/21/2023	In Process: 0
		RM for BP2022-116	Technically Complete:	Waiting: 0
		205 Speers Rd., Kingston, TN 37763	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
		RM2023-141	Submitted: 08/24/2023	In Process: 0
		Wilkins_RM for BP2022-550	Technically Complete:	Waiting: 0
		684 Dogwood Valley Rd., Kingston, TN 37763	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
		RM2023-142	Submitted: 08/30/2023	In Process: 0
		RM for BP2019-518	Technically Complete:	Waiting: 0
		256 Cates Road, Rockwood, TN 37854	Approved:	Total Days: 0
			Ready to Issue:	Total Cycles: 1
CODE ENFORCEMENT	EV	EV2023-019	Submitted: 08/10/2023	In Process: 22
		Lehmann_Electrical Variance	Technically Complete:	Waiting: 0
		2181 Dry Hill Rd., Rockwood, TN 37854	Approved:	Total Days: 22
			Ready to Issue:	Total Cycles: 1



Issued Permits By Department

Page 18 of 20

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
08/01/2023 AND 08/31/2023

Report run on: 09/01/2023 02:07 PM

PLANNING	PLT		Submitted: 08/02/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 30 Waiting: 0 Total Days: 30 Total Cycles: 1
	PLT2023-081	Wilson-Britton 102 Sycamore Drive, Harriman, TN 37748		
	PLT2023-082	Massingill 571 & 581 Caney Creek Road, Harriman, TN 37748	Submitted: 08/02/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 30 Waiting: 0 Total Days: 30 Total Cycles: 1
	PLT2023-083	Peters 393 Waldo Road, Rockwood, TN 37854	Submitted: 08/02/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 30 Waiting: 0 Total Days: 30 Total Cycles: 1
	PLT2023-084	Woody 152 Ellis Road, Kingston, TN 37763	Submitted: 08/02/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 30 Waiting: 0 Total Days: 30 Total Cycles: 1
	PLT2023-085	Peters 139 Waldo Road, Rockwood, TN 37854	Submitted: 08/08/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 24 Waiting: 0 Total Days: 24 Total Cycles: 1
	PLT2023-086	1791 Ramsey Street, Alcoa, TN 37701	Submitted: 08/10/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 22 Waiting: 0 Total Days: 22 Total Cycles: 1
	PLT2023-087	Lambert Paint Rock Valley Road, Philadelphia, TN 37846	Submitted: 08/10/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 22 Waiting: 0 Total Days: 22 Total Cycles: 1
	PLT2023-088	Ferrante 148 Hensley Road, Kingston, TN 37763	Submitted: 08/14/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 18 Waiting: 0 Total Days: 18 Total Cycles: 1



Issued Permits By Department

ALL DEPARTMENTS
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08/01/2023 AND 08/31/2023

Report run on: 09/01/2023 02:07 PM

PLANNING	PLT	PLT2023-089	Submitted: 08/15/2023	In Process: 17
		Buechley	Technically Complete:	Waiting: 0
		330 Castle Cove, Roackwood, TN 37854	Approved:	Total Days: 17
			Ready to Issue:	Total Cycles: 1
			Issued:	
		PLT2023-090	Submitted: 08/17/2023	In Process: 15
		Watson	Technically Complete:	Waiting: 0
		369 Ellis Road, Kingston, TN 37763	Approved:	Total Days: 15
			Ready to Issue:	Total Cycles: 1
			Issued:	
		PLT2023-091	Submitted: 08/23/2023	In Process: 9
		Russell	Technically Complete:	Waiting: 0
		110 Mans Hollow, Kingston, TN 37763	Approved:	Total Days: 9
			Ready to Issue:	Total Cycles: 1
			Issued:	
		PLT2023-092	Submitted: 08/23/2023	In Process: 9
		Cook	Technically Complete:	Waiting: 0
		112 Red Bud Drive, Kingston, TN 37763	Approved:	Total Days: 9
			Ready to Issue:	Total Cycles: 1
			Issued:	
		PLT2023-093	Submitted: 08/25/2023	In Process: 7
		Cleef	Technically Complete:	Waiting: 0
		112 Mountain View Lane, Oliver Springs, TN 37840	Approved:	Total Days: 7
			Ready to Issue:	Total Cycles: 1
			Issued:	
		PLT2023-094	Submitted: 08/25/2023	In Process: 7
		Roane County Industrial Development Board	Technically Complete:	Waiting: 0
		400 Sam Rayburn PKWY, Lenoir City, TN 37771	Approved:	Total Days: 7
			Ready to Issue:	Total Cycles: 1
			Issued:	
		PLT2023-095	Submitted: 08/25/2023	In Process: 7
		Caquellin	Technically Complete:	Waiting: 0
		236 Laurel Bluff Road, Kingston, TN 37763	Approved:	Total Days: 7
			Ready to Issue:	Total Cycles: 1
			Issued:	
		PLT2023-096	Submitted: 08/25/2023	In Process: 7
		Garrett	Technically Complete:	Waiting: 0
		913 & 919 New Midway Road, Kingston, TN 37763	Approved:	Total Days: 7
			Ready to Issue:	Total Cycles: 1
			Issued:	



Issued Permits By Department

Page 20 of 20

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
08/01/2023 AND 08/31/2023

Report run on: 09/01/2023 02:07 PM

PLANNING	PLT	PLT2023-097		Submitted: 08/29/2023	In Process: 3
		Hall/Waller	Technically Complete:	Waiting: 0	Total Cycles: 1
		1605 & 1621 Sweetwater Road, Philadelphia, TN 37846	Approved:	Total Days: 3	
		PLT2023-098	Ready to Issue:		
		Freels	Issued:		
		101 Allen Road, Harriman, TN 37748	Submitted: 08/29/2023	In Process: 3	
			Technically Complete:	Waiting: 0	Total Cycles: 1
			Approved:	Total Days: 3	
			Ready to Issue:		
			Issued:		
ZONING	SUP	PLT2023-099		Submitted: 08/29/2023	In Process: 3
		Weston	Technically Complete:	Waiting: 0	Total Cycles: 1
		224 West Shore Drive, Rockwood, TN 37854	Approved:	Total Days: 3	
		PLT2023-100	Ready to Issue:		
		HC/Duncan & Kirkham	Issued:		
		Tanner Way, Harriman, TN 37748	Submitted: 08/30/2023	In Process: 2	
			Technically Complete:	Waiting: 0	Total Cycles: 1
			Approved:	Total Days: 2	
			Ready to Issue:		
			Issued:		
ZONING	SUP	SUP2023-007		Submitted: 08/04/2023	In Process: 28
		Christiansen	Technically Complete:	Waiting: 0	Total Cycles: 1
		405 Blackburn Lane, Lenoir City, TN 37771	Approved:	Total Days: 28	

KINGSTON WATER TREATMENT PLANT



AUGUST OPERATIONS REPORT

2023

Water Treatment Plant		Current Month	Previous Month	% Change	Avg Day	Max Day	Min Day
G A L L O N S	Influent (Raw)	16,871,000	17,936,000	-6.31%	544,000	776,000	345,000
	Effluent (Finish)	16,403,000	17,493,000	-6.65%	529,000	766,000	347,000
	Spring Supply	13,645,000	13,684,000	-0.29%	440,000	472,000	212,000
	Total Finish Prod.	30,045,000	31,177,000	-3.77%	Distribution & WTP Report: 762,272		
Plant Efficiency		99.96%	99.96%	0.00%	gals. usage flushing and Tank refilling, etc.		
Distribution					Public Works: No Report		
G A L L O N S	Consumption	22,533,000	23,965,600	-6.36%	Fire Dept: 8,900		
	Reported Usage	771,172	1,018,624	-32.09%	Park & Rec: No Report		
	Water Loss	6,731,928	6,305,326	6.34%	WWTP: No Report		
	%	22.41%	29.02%	-6.61%			

Note: The Water Production, Consumption and Loss data is for the July 2023 Meter Read Period.

- * Drained and washed all Basins on one occasion.
- * Completed (collected and analyzed) 2 rounds of Compliance Distribution Bacteriological Sampling.
- * Performed regular maintenance at Plant and Spring Site.
- * Performed (QA/QC) Quality Assurance and Quality Control Checks and In-House Laboratory Training.
- * Regular Chemical Feed Maintenance was performed.
- * Completed all required regular monthly sampling.
- * Facilities received daily and regular cleaning and disinfection.
- * Mowing, trimming and spraying of Water Treatment Plant grounds, Spring Pump House and Spring Site.
- * Had several power failures at pump stations and tanks. All issues have been resolved.
- * Have a check valve on #2 pump at spring pump station bad not holding. Pricing now for a replacement.
- * Repaired lights on mowing trailer.

Kingston Water Dept.
Schedule of Unaccounted For Water
August

(All amounts in gallons)

A Water Treated and Purchased		
B	Water Pumped (potable)	30,045,000
C	Water Purchased	<u>0</u>
D	Total Water Treated and Purchased (Sum Lines B and C)	<u>30,045,000</u>
E Accounted for Water:		
F	Water Sold	22,533,000
G	Metered for Consumption (in house usage)	<u>771,172</u>
H	Fire Department(s) Usage	<u>8,900</u>
I	Flushing	<u>0</u>
J	Tank Cleaning/Filling	<u>0</u>
K	Street Cleaning	<u>0</u>
L	Bulk Sales	<u>0</u>
M	Water Bill Adjustments (+/-)	<u>0</u>
N	Total Accounted for Water (Sum Lines F thru M)	<u>23,313,072</u>
O	Unaccounted for Water (Line D minus Line N)	<u>6,731,928</u>
P	Percent Unaccounted for Water (Line O divided by Line D times 100)	<u>22.406%</u>

Q Other (explain)

See Below

Explain Other:

All amounts included in this schedule are supported by documentation on file at the water system. If no support is on file for a line item or if line item is not applicable, a "0" is shown.



9/6/2023

Kingston Water & Sewer
Billing Consumption Totals Report

User: Alexandria Moss
Date/Time: 8/22/2023 11:52
Page 1 of 1

Billing Batch: August Billing 2023

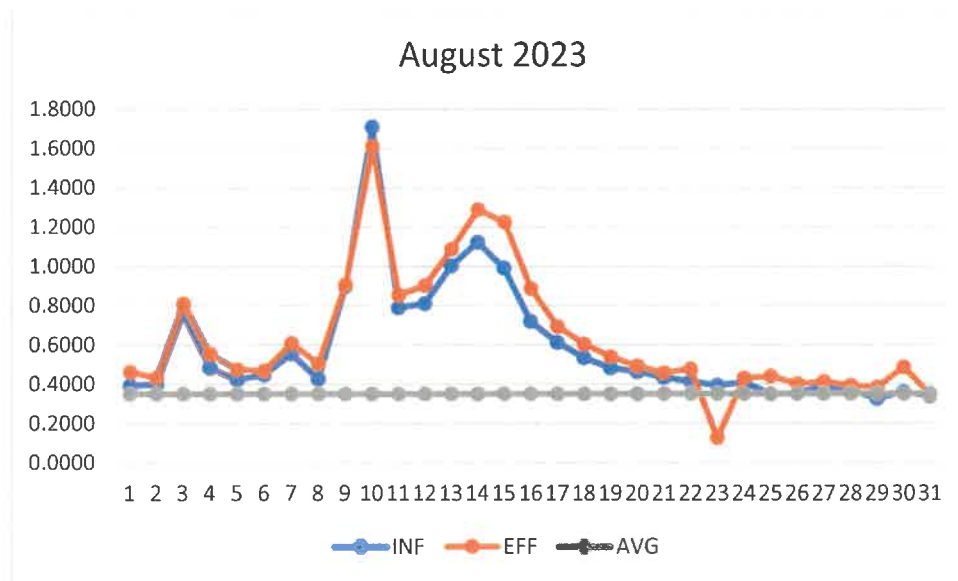
Service Number	Service Name	Number of Accounts	Total Billed Consumption
1	Water	4,029	225,330
3	Sewer	2,632	108,467
Total Services: 2		6,661	333,797

KINGSTON WASTEWATER TREATMENT PLANT

TO: David Bolling, City Manager
FROM: Tony Workman, WWTP Plant Manager
RE: August 2023 Monthly Report
DATE: September 7, 2023

MONTHLY FLOW	AVERAGE FLOW	MAXIMUM FLOW	MINIMUM FLOW	TOTAL
INFLUENT	.5845	1.7100	.3240	18,118,000
EFFLUENT	.6365	1.6120	.1250	19,732,900

2632 Sewer customers 10,846,700 gallons billed. Daily average .3718 mgd.



There were no reported overflows. Rainfall report was not given this month.

A group from Maynardville came to the plant to look at the dewatering press. They are considering purchasing one for their plant.

I am working with Isco to figure out a problem with our Eff Sampler.

The annual DMRQA study has been completed.

Still waiting for status on the WAS pumps.

Safety Meetings:

August 31, 2023

Helping Out

<https://www.safetytalkideas.com/safetytalks/helping-out/>



Water Distribution/Collection

August 2023

Services	Total
After Hours-Sewer	0
After Hours-Water	1
Door Hanger	12
Profile	1
Road Cut	13
Service Line Leak/Line Break	2
Sewer-Miscellaneous	3
Disconnect for Non-Payment	50
Water/Sewer Service Estimate	6
Water-Check for Leak	13
Water-Miscellaneous	94
Water-Hydrant	0
Water-Re-Read/Manual Read	5
Yard Work	0
Line Locate	0
Connect Order	40
Disconnect Order	34
Water Tap-New Account Number	2
Meter Change Order	0
811 Locates	58

Kingston Public Library (KPL)
1004 Bradford Way
Kingston Tennessee 37763
865-376-9905
WWW.kingstonpubliclibrarytn.org
WWW.facebook.com/KingstonPublicLibrary

1 September 2023

TO: Honorable Tim Neal
Mayor, City of Kingston
Mr. David Bolling
Manager, City of Kingston
Members of the City Council
Library Board

FR: Barbara Thorbjornsen
Library Director

RE: Monthly Director's Report

The following sums up library activities for the month of August 2023

Summary

I would like to Thank the Street department for removing the over grown bushes blocking our window near the children's area. I would also like to thank Park & Rec for repairing the library sign in the back yard.

Our meeting room has been being use more frequently for Roane state students and home school. I have proctored several more Roane State and UT students this month. Our meeting room has been used also for families to help promote reading and computer skills and other meetings

We have had more homeschooling family's using our facility.

The story time will start again in September. Please let your family and friends know about the children's programs all are welcome.

We will be hosting a local Authors night in September. Please plan to attend to show support to fellow neighbors of our community

The yearly data report will be coming up in September, which is required by the State.

The front of the Library entrance has been power washed to remove all the Mayflies and other debris on the high peak for a more appealing look at a cost of \$100. As I cannot reach that area with the electric power washer I use for the rest of the building.

Our physical circulation was **3985 items** checked out for the month of August. Our digital total for August was not available due to the yearly State data report opening September 1st. We had **161** computer users and **1280** visitors for the month of August. Our meeting room had **38** visitors.

WE issued **60 new patron cards** for the month of August. Since July 2022, we have added **637** new patrons to our database.

We also proctor The **TWRA Boater's safety test**. With the beautiful lake right across the street this is a great service we provide for our community. The nearest facilities for this test any time of the year is in Knoxville or Crossville. We have administer **149** test so far this year.

Treasurer's report for the month of August of money turned in City funds \$ 208.55 -Library donations \$185.85. .

The Library is still issuing Library cards to new patrons moving to the area. Our patron base is growing. I could extra help for the growing population of our town. According to State Standards, we are a Level 3 Library and we have to be open so many hours according to our MOE contract, so I cannot cut back hours of operations.

I only have **one** full time employee. I know that our budget does not accommodate for that expense now. As you are well aware our area is growing at a fast pace, and we will need to look at a future budget to serve our community. Sick time or vacation is very difficult to manage.

We collect all this data, which I send to the State quarterly and yearly. A monthly chart is enclosed of the growth of the Library for new patrons joining our facility and a sheet showing some data numbers and requirements from the State and their support. I hope that this will give a better understanding of the running of the Library.

Any questions, can be e-mailed to me at: kpldirector@gmail.com

Respectfully submitted
Barbara T.

Kingston Public Library Board

August 2023 Meeting Minutes

Attendees: Kerry Willett, Jinx Watson, Beverly Zeilmann, Doug Wilson, Savannah Washam, Kelli Smith, Barbara Thorbjornsen, Lucy Johnson – City Council representative
Liz Schreck – Regional Library Director

The meeting was called to order on August 10, 2023 by Kerry Willett. Kerry made a motion to approve minutes from the previous meeting, and Jinx seconded the motion. Minutes from the July meeting were approved as written.

Treasurer's Report:

- No balance sheet was received from the City Finance Office.
- Barbara states she turned in \$48.50 in donations to the city during July.

Regional Library Report:

- Liz provided a READS (TN Regional eBook and Audiobook Download System) Circulation/Download report. KPL's circulation rate was the highest of all public libraries in Roane County.

- The Regional Library's 2023-2024 Training Calendar was provided, including information on the upcoming Annual Trustee Workshop to be held September 28, 2023 at Art Circle Public Library in Crossville, TN.
- Liz provided copies of the Public Library Service Agreement FY2023-24 for review.
- Currently KPL employs one FTE Director, one FTE and three PTEs.
- **Director's** As part of the Public Library Service Agreement, KPL can receive assistance with the compilation of data on staffing and funding. This information may be useful in planning, especially as KPL continues to experience rapid growth.
- While the majority of performance goals are being met or exceeded, the TN Standards for Public Libraries report reveals that KPL is operating below standards in the area of Personnel, for the second consecutive year. KPL is a Level 3 Library, which the Standards indicate should employ *at least two FTE (full time employee) support staff and at least two FTE clerks*, in addition to the FTE Director.

Report:

- One of KPL's three air conditioning units required repair on August 10. Mayor Neal has been in contact with Barbara regarding the situation, and several estimates for replacement units are being gathered.

- Barbara states one of the main challenges currently is staffing. Additional help is needed to keep KPL open 5.5 days per week, plus cover employee time off for sick, vacation, and training, as well as meet the TN Standards guidelines.
- Funding is becoming another challenge, as the need for increased staffing becomes more critical.
- A “Back to School Reads” program is being featured for parents and adults, now that school children are back in the classroom.
- Several books, approximately twelve, that could be considered controversial or explicit have been moved to the Adult Books section. None of the books had been checked out previously.
- One topic for discussion at the September meeting is the Collection Development Policy, which must be reviewed and approved by the Board annually, per the Public Library Service Agreement.

Old Business: The Summer Reading program was a great success with 263 children in attendance, and 48 new library cards issued.

New Business: The budget is being carefully monitored to ensure that expenses will be covered.

Public Comments: No one was present to speak from the public.

Recommendations for Improvement:

The Board will assemble data outlining the following and will work with Lucy to schedule a meeting with the City Manager or a presentation to the City Council as appropriate:

- services the library provides in addition to the loaning of books
- value of services received from the Regional Library
- KPL staffing

A work session will be held on August 21,2023 at 5:30 pm at KPL to begin preparation of the above referenced data.

Next Monthly Meeting Date: September 14, 2023

Kingston Public Library

August 21,2023 Work Session Notes

Attendees: Beverly Zeilmann, Kelli Smith, Jinx Watson, Doug Wilson, Barbara Thorbjornsen

This work session was planned at the August 10, 2023 Kingston Public Library monthly meeting to assemble and outline data regarding:

- Services the library provides in addition to the loaning of books
- Value of services provided by Regional Library
- Staffing

Goal: To “paint a picture” of what the modern library does in addition to loaning books, including:

- Source for thousands of electronic books and newspapers
- only local site for TWRA Boater Safety testing
- host Homeschool Testing
- proctor testing for Roane State and UT students
- KPL is a city “attraction”: beautiful building, large collection of materials free to the public at a time when expenses are soaring
- computers available for job applications, resume creation, tax filing, research, etc.

- offers games, programs, entertainment to individuals of all ages, races, and socioeconomic backgrounds –
Not everyone is involved in sports!

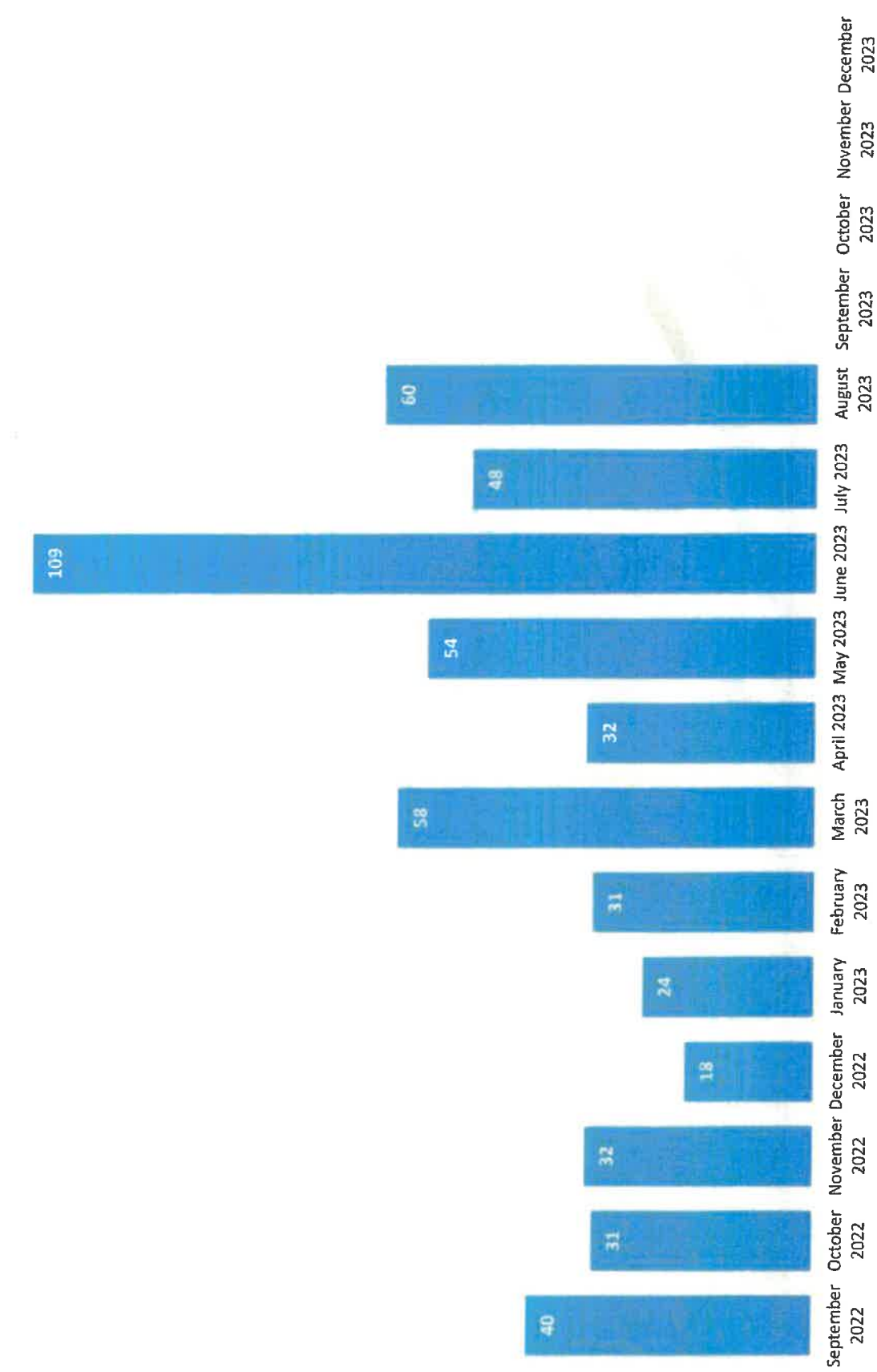
List Regional Library Services

-Liz and Nikki may be able to assist with this

Need: Solutions to Staffing Dilemma

- Barbara has a proposal to add extra hours to the schedules of two current employees at a total cost of approximately \$2,000 which would relieve part of the immediate staffing shortage with trained personnel.

Chart Title



Circ Activity By Patron Group Report for 2022

Kingston Public Library (KINGSTON)

Library ID	Home Location	Group Name	Checkouts	Renewals	Totals
KINGSTON					
		Kingston Public Library			
		HARRIMAN	2075	599	2674
		KINGSTON	9158	2238	11394
		LENOIRCITY	131	12	143
		Library Staff	377	43	420
		LOUDON	135	62	197
		NONRESCO	80	36	96
		OAKDALE	18	2	20
		OAKRIDGE	31	7	38
		OLIVERSPR	117	63	180
		PHILADELPH	103	35	138
		ROANECO	39	14	53
		ROCKWOOD	245	101	346
		TENMILE	487	84	571
		UNKNOWN	52	14	66
		SubTotal	13028	3310	16336
		Total - KINGSTON	13028	3310	16336

ALL year does not
include computer, meeting room or
WI-FI usage

Circ Activity By Patron Group Report for 2023
Kingston Public Library (KINGSTON)

LibraryHome Group Name CheckoutsRenewalsTotals
ID Location
KINGSTON

Kingston Public Library

HARRIMAN	2592	744	3336
KINGSTON	11984	3206	15190
LENOIRCITY	209	57	266
Library Staff	358	0	358
LOUDON	82	29	111
OAKDALE	124	52	176
OAKRIDGE	87	15	102
OLIVERSPR	61	28	89
PHILADELPH	162	12	174
ROANECO	58	20	78
ROCKFORD	5	1	6
ROCKWOOD	472	147	619
TENMILE	581	136	717
UNKNOWN	11	0	11
SubTotal	16786	4447	21233
Total - KINGSTON	16786	4447	21233

January 1 - July 1, 2023
Does not include computer, meeting room
or WI-FI usage

Tre Hargett, Secretary of State
State of Tennessee



Ocoee River Regional Library
718 George Street, N.W.
Athens, TN 37303-2214

Liz Thigpen Schreck
Regional Director

423-745-5194
Liz.schreck@tn.gov

August 23, 2023

Dear Kingston Public Library Board Members,

In discussions with the board regarding the library and the annual Maintenance of Effort (MOE) agreement with the state, I believe that clarifications regarding the library's membership in the Tennessee Regional Library System would be helpful. To ensure the library board is aware of state support the library receives through our office, I would like to offer some clarifications regarding membership.

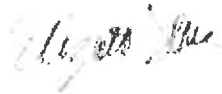
As you are aware, our office is a division of the Tennessee State Library and Archives under the Department of State. Annually, the Roane County Library Board signs a Library Service Agreement (LSA) with the state, securing membership for the four public libraries within the county to the Regional System through our regional office. This agreement outlines the specific rights and responsibilities of each library as well as our regional office. The board members are provided a copy of the most recently signed LSA to have for their records. Though membership is voluntary, it provides our member libraries with many benefits and state support for library services in each community. Due to membership in the Regional System, the Kingston Public Library receives the following in state support;

- An annual allocation for the purchase of new books, audiobooks, DVDs, and digital materials through our office, in the amount of \$6,080.54. These materials are purchased with state and federal funds and are held at the library on a permanent loan basis (while the library remains a member of the regional system).
- Approximately 9,336 items – books, audiobooks, and DVDs previously purchased through the state allocation are currently held at the library, which represents approximately 34.7% of the total physical collection at the library.
- Kingston Public Library cardholders also enjoy access to the approximately 452,117 eBooks, audiobooks, and magazines available through the state's online R.E.A.D.S (Regional E-Book and Audiobook Download System) collection, valued at approximately \$9.6 million. For FY22-23, Kingston residents checked items out 34,800 times from R.E.A.D.S. This was the largest amount of any of the Roane County libraries and represented 62.3% of the total circulation for the library. The average cost of each digital item is around \$35, to give you an estimate of the value of this service.

- The Kingston Public Library receives access to the state's Firefly courier service to transport and deliver Interlibrary Loan materials borrowed within the state, which would cost approximately \$1,395 as a base cost to provide. For FY 22-23, Kingston library patrons borrowed 234 items through our courier system from other libraries, as a supplement to their local collection.
- The Kingston library staff are eligible to participate in training and professional development opportunities hosted by the Ocoee River Regional Library. All library staff are required to obtain a certain number of hours of professional development training as part of their membership in the regional system.
- The Regional Library and Information Systems Specialist and the State Library Network Services Consultant provide valuable on-site assistance with computer and technology support at the library. Additionally, we also provide a Regional IT Support Call Center for member libraries to report tech issues and troubleshoot issues via phone or remote support.
- The Regional staff also provides consulting support to the Kingston Public Library staff and Kingston Public Library Board.
- Our office also provides requested original cataloging support to member libraries.

I hope this letter provides all the information you might need to help better understand the value of the Kingston Public Library's membership within the Tennessee Regional Library System. Please let me know if you have any questions about the information I have provided.

Sincerely,



Liz Thigpen Schreck
Director, Ocoee River Regional Library
718 George St., NW, Athens, TN 37303
P. (423) 745-5194 – office; (423) 649-1583 - direct
Liz.Schreck@tn.gov

CC: Barbara Thorbjornsen, Kingston Public Library Director



WHAT DOES REGIONAL DO FOR US?

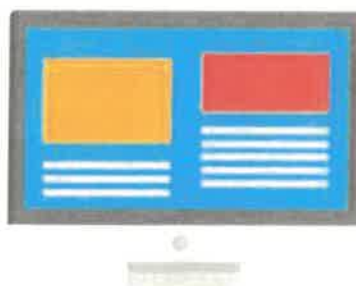
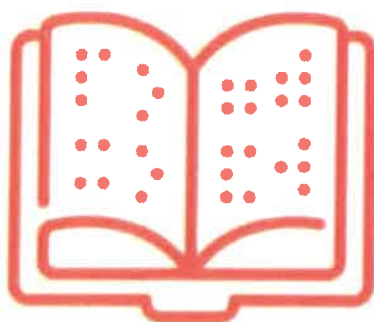


PROVIDE US WITH
\$6,080
WORTH OF BOOKS

FREE TO US
INNER LIBRARY
LOAN
COURIER SERVICE

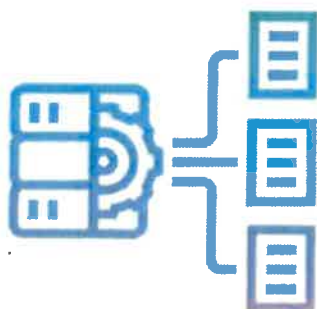


LIBRARY FOR
THE BLIND
PROGRAM



TECH SUPPORT ON
ALL COMPUTERS

22!



DATABASE
DISCOUNT!

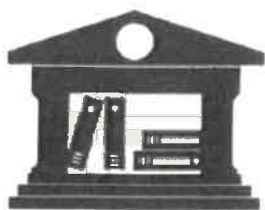
FREE
DIGITAL AND AUDIO
DOWNLOADS FROM
LIBBY



COMPUTER AND
TECHNOLOGY
GRANTS



TRAINING
FOR EMPLOYEES
AND THE
LIBRARY BOARD

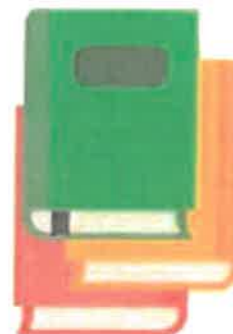


Kingston Public Library 2022-2023



11,777
visits to the library

21,004
items borrowed



475
wireless sessions



1,359
computer
users



34,800
digital items
borrowed



5
summer reading
programs
263
attendees



12,791
cardholders

3,030
people helped with
information &
technology questions



**Take a look at how
Kingston Public Library
Services strengthened
our community this year!**

LOCAL AUTHORS BOOK FAIR

WHEN

Friday, September 29th

WHERE

**Kingston Public Library
(1004 Bradford Way, Kingston)**

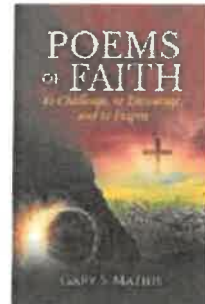
Time

5:30p.m. – 6:30p.m.

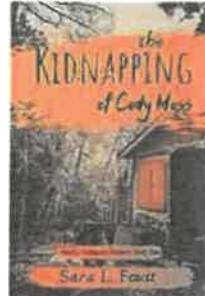
Help support your local authors!

**Children and adult copies of books will be available to be
purchased and signed.**

This is a free event and no registration is required.



Author: Gary Mathis



Author: Sara L. Foust



CHAPLAIN DIXEY D. BOHNKEN
Distinguished Counselor, Benedict 11 S. Army

Author: Dixey Bohnken



Author: Junior Hendrickson



Author: Janette Winkler

ELECTRIC POWER BOARD OF ROCKWOOD
MEETING AGENDA
AUGUST 22, 2023
ROCKWOOD ELECTRIC UTILITY – TRAINING ROOM
4:30 PM – 5:30 PM

ROLL CALL — CHILDS, LAYNE, McCULLOUGH, NICHOLS, and REED

<u>ACTIVITY</u>	<u>ACTION</u>
Minutes from Board Meeting on July 18, 2023	Approval
June 2023 Financial Statements	Approval
July 2023 Accounts Payable	Acceptance
Manager's Report	Acceptance
Public Comments	

"This period of time has been reserved for the public to provide comments to the Board on matters that are relevant to items on the agenda. Visit www.rockwoodelectric.com for more information and to view the Board's policy."

Old:

- | | |
|-----------------------------|----------|
| 1. Strategic Plan 2024-2026 | Approval |
| 2. Public Comment Policy | Approval |

New:

- | | |
|---------------------------------|----------|
| 1. New Purchases | Approval |
| 2. New Projects | Approval |
| 3. Appointment of Legal Counsel | Approval |
| 4. Vehicle Debt | Approval |
| 5. TVA Annual Report | Approval |
| 6. Bad Debts | Approval |

Announcements

September 19, 2023 - Board Meeting at 4:30 pm

Adjourn

The regular meeting of the Rockwood Electric Utility Power Board was called to order at 4:30 p.m. on July 18, 2023. Following a prayer and the Pledge of Allegiance, Chairman McCullough called the meeting to order. Board members present were Childs, Layne, McCullough, Nichols, and Reed. Chairman McCullough welcomed Mr. Nichols as a new Board member replacing Mr. Larry Davis. Chairman McCullough recognized a quorum.

A motion was made by Reed, seconded by Childs to approve the minutes as recorded for the meeting on June 20, 2023. All voted yes.

A motion was made by Layne, seconded by Reed to approve the May 2023 Financial Statements. All voted yes. Manager Bear noted the net income was lower mostly due to closing work orders that were expensed. Cash was holding steady.

A motion was made by Layne, seconded by Childs to accept the Budget Report and the Accounts Payable. All voted yes.

The quarterly Overtime Report was given to the Board for information. As a result of two storms in late March, overtime expenses were much higher than in prior years.

As part of his report, Manager Bear gave an update to the Board on the following:

- Transformers of various types and sizes are “trickling” into the warehouse. While this may no longer be a major issue, we are still experiencing supply chain problems in other areas.
- A kick-off meeting has been scheduled with the architects/engineers and the canopy fabricator to begin work on installing the new canopy at the main office.
- A meeting is scheduled for July 26, 2023 to go over the data request from our consultant to kick-off a system study at Rockwood Primary and Burke Mill substations. Some data has already been provided to them. PO’s have been written for both a partial system study and an arc flash & overcurrent coordination study.
- We have had to work around some severe weather this summer but so far, the system is serving the load during the high temperatures.
- Sunrise Energy Ventures has completed much of the work as part of Phase 1 for a distributed generation project. Phase II has begun and includes an Environmental Site Assessment report so that work to create a site management plan with TDEC can begin. Tentative plans are to be able to issue a notice to proceed by March 2024. A zoning letter from the City of Rockwood will be needed to pass along to the title company.
- Last year REU sponsored CASA in the amount of \$250. They have made a request that we sponsor this event again this year but Manager Bear said that although it was not specifically included in Budget, funds are available.
- Manager Bear introduced Luke Crass, our new Field Engineer.
- Chairman McCullough asked if any response had been received about the Flat Rock Motorsports Project. Manager Bear stated we had received a list of buildings with square footages and other information but no electric load data had been received which is needed for the System Study.

A motion was made by Reed, seconded by Childs to accept the Manager's Report. All voted yes.

A motion was made by Layne, seconded by Childs to sponsor CASA for \$250. All voted yes.

There were no Public Comments.

A motion was made by Childs, seconded by Reed to defer action on the Strategic Plan 2024-2026 until next month. All voted yes.

There were no new purchases.

A motion was made by Layne, seconded by Reed to approve a large underground primary extension for a residential customer on Spring City Hwy as long as it does not go over \$37,000 without coming back to the Board. All voted yes.

A motion was made by Reed, seconded by Childs to defer approving a Public Comment Policy. Chairman McCullough suggested Manager Bear keep the policy close to what the current practices are. Specifically, during the "Visitor Comment" portion of the meeting, guests that are recognized to speak should state their name and address. It would be the Board Chairman's discretion to limit to how long a person can speak and how many people. A revised policy should be submitted to the Board and on the agenda for approval at the next meeting. All voted yes.

A motion was made by Layne, seconded by Reed to approve the quote from Crabtree Custom Iron Works in the amount of \$17,172.00 to replace and relocate the gate operator at the warehouse. Some sections of damaged fence will have to be repaired. All voted yes.

A motion was made by Childs, seconded by Nichols to approve the quote from JB Asphalt Paving in the amount of \$8,000 to seal coat and stripe the asphalt at the Warehouse. All voted yes. The parking lot at the main office will be seal-coated and striped after the canopy is constructed.

A motion was made by Childs, seconded by Lane to approve REU's Cyber Security Policy. All voted yes.

A motion was made by Layne, seconded by Childs to approve the write-off of uncollectible debts for the period of April 2023 in the amount of 1,875.64 and noted that bad debts collected for June 2023 were \$1,640.80. All voted yes.

Due to the TVA Annual Report being due on August 15, 2023 and the Auditors scheduled for August 16-17, 2023, Chairman McCullough announced the next Board meeting will be held on August 22, 2023.

A motion was made by Reed, seconded by Childs to adjourn. All voted yes.

Chainman
Wade McCullough

Secretary/Treasurer
Don Layne

Recorded by M.O'Keefe

UTILITY PLANT

Description	Item	June 2023	June 2022
Electric Plant	1	\$68,519,420.88	\$67,477,396.84
Less Depreciation	2	\$21,199,495.69	\$20,194,358.69
TOTAL	3	\$47,319,925.19	\$47,283,038.15
Unamortized Acquisition Adjustment	4	\$0.00	
Other Utility Plant - Net	5	\$0.00	
TOTAL PLANT - NET	6	\$47,319,925.19	\$47,283,038.15

OTHER PROPERTY AND INVESTMENTS

Description	Item	June 2023	June 2022
Non-Utility Property - Net	7	\$0.00	
Other Investments	8	\$101,503.54	\$74,878.23
Sinking Funds	9	\$0.00	
Depreciation Funds	10	\$0.00	
Other Special Funds	12	\$6,295,670.64	\$6,111,848.00
TOTAL	13	\$6,397,174.18	\$6,186,726.23

CURRENT AND ACCRUED ASSETS

Description	Item	June 2023	June 2022
General Cash and Temporary Cash Investments	14	\$8,942,166.59	\$8,810,015.02
Accounts Receivable	15	\$1,973,802.25	\$2,316,818.24
Materials and Supplies	16	\$868,346.67	\$587,279.89
Prepayments	17	\$154,870.80	\$163,968.78
Other Current Assets	18	\$1,201,812.93	\$1,086,315.27
TOTAL	19	\$13,140,999.24	\$12,964,397.20

DEFERRED DEBITS

Description	Item	June 2023	June 2022
Debt Expense	20	\$0.00	
Preliminary Survey	21	\$0.00	
Clearing Accounts	22	\$0.00	
Energy Service Loans Receivables	24	\$35,732.00	\$64,530.98
Deferred Costs on TVA Leases	25	\$0.00	
Other Deferred Debits	26	\$0.00	
TOTAL	27	\$35,732.00	\$64,530.98

TOTAL ASSETS AND OTHER DEBITS

Description	Item	June 2023	June 2022
TOTAL ASSETS AND OTHER DEBITS	28	\$66,893,830.61	\$66,498,692.56

ADDITIONAL INFORMATION

Description	Amount
CFC or CoBank Investments Included in Item No. 8	\$101,503.54
Construction Work In-Progress Included in Item No. 1	(\$79,462.83)
Construction Fund Included in Item No. 12	\$0.00
Total Miles of Distribution Lines	0.00
Total Miles of Transmission Lines	0.00

CAPITAL

Description	Item	June 2023	June 2022
Membership Certificates	30	\$0.00	

UNAPPROPRIATED EARNINGS

Description	Item	June 2023	June 2022
End of Previous Year	—	\$49,907,296.39	\$47,398,087.44
Retained Earnings Adjustment	—	\$0.00	
Beginning of Year	33A	\$49,907,296.39	\$47,398,087.44
Current Year	34A	\$1,481,200.78	\$2,509,208.95
TOTAL	35A	\$51,388,497.17	\$49,907,296.39

UNAPPROPRIATED UNDISTRIBUTED SUBSIDIARY EARNINGS

Description	Item	June 2023	June 2022
End of Previous Year	—		
Retained Earnings Adjustment	--	\$0.00	
Beginning of Year	33B		
Current Year	34B		
TOTAL	35B		

TOTAL UNAPPROPRIATED EARNINGS AND UNAPPROPRIATED UNDISTRIBUTED SUBSIDIARY EARNINGS

Description	Item	June 2023	June 2022
Total	--	\$51,388,497.17	\$49,907,296.39

LONG-TERM DEBT

Description	Item	June 2023	June 2022
RUS	36	\$0.00	
CFC	37	\$0.00	
CoBank	38	\$0.00	
Bonds and Other Long-Term Debt	39.1	\$2,299,113.80	\$2,878,411.14
TVA	39.3	\$0.00	
Debt Premium and Discount	40	\$21,652.48	\$26,376.64
TOTAL	41	\$2,320,766.28	\$2,904,787.78

OTHER NON-CURRENT LIABILITIES

Description	Item	June 2023	June 2022
Postretirement Benefits	39.2	\$6,295,670.64	\$6,111,848.00
Energy Service Loans - Advances	42	\$32,888.74	\$61,687.72
Energy Service Loans - Other	43	\$0.00	
TOTAL	44	\$6,328,559.38	\$6,173,535.72

CURRENT AND ACCRUED LIABILITIES

Description	Item	June 2023	June 2022
TVA Notes Payable	45.1	\$0.00	
Other Notes Payable	45.2	\$0.00	
Accounts Payable	46	\$4,302,469.66	\$5,051,559.12
Customer Deposits	47	\$1,624,908.47	\$1,507,724.47
Taxes and Equivalents Accrued	48	\$0.00	
Interest Accrued - RUS	49	\$0.00	
Interest Accrued - CFC	50	\$0.00	
Interest Accrued - CoBank	51	\$0.00	
Interest Accrued - TVA	52.1	\$0.00	
Interest Accrued - Other	52.2	\$0.00	
Other Current Liabilities	53	\$943,197.45	\$947,780.78
TOTAL	54	\$6,870,575.58	\$7,507,064.37

DEFERRED CREDITS

Description	Item	June 2023	June 2022
Advances for Construction - Refundable	55	\$0.00	
Other Deferred Credits	56	(\$14,567.80)	\$6,008.30
TOTAL	57	(\$14,567.80)	\$6,008.30

TOTAL LIABILITIES AND OTHER CREDITS

Description	Item	June 2023	June 2022
TOTAL LIABILITIES AND OTHER CREDITS	58	\$66,893,830.61	\$66,498,692.56

OPERATING REVENUE

Description	Item	June 2023	Year to Date
Electric Sales Revenue (Page 7, Item 332)	59	\$2,910,287.99	\$37,748,833.86
Revenue From Late Payments	60	\$11,578.88	\$159,391.76
Miscellaneous Service Revenue	61	\$3,495.00	\$43,100.00
Rent From Electric Property	62	\$150,473.24	\$756,069.90
Other Electric Revenue	63	\$5.00	\$60.00
TOTAL OPERATING REVENUE	64	\$3,075,840.11	\$38,707,455.52

PURCHASED POWER

Description	Item	June 2023	Year to Date
TOTAL POWER COST (PAGE 7, ITEM 342)	65	\$2,043,235.72	\$26,839,935.05

OPERATING EXPENSE

Description	Item	June 2023	Year to Date
Transmission Expense	66	\$0.00	
Distribution Expense	67	\$303,893.43	\$1,600,862.12
Customer Accounts Expense	68	\$147,433.13	\$813,261.30
Customer Service and Informational Expense	69	\$900.00	\$11,539.20
Sales Expense	70	\$0.15	\$1,022.42
Administrative and General Expense	71	\$431,452.74	\$3,010,124.36
OPERATING EXPENSE	72	\$883,679.45	\$5,436,809.40

MAINTENANCE EXPENSE

Description	Item	June 2023	Year to Date
Transmission Expense	73	\$0.00	
Distribution Expense	74	\$407,819.85	\$1,886,447.91
Administrative and General Expense	75	\$1,825.39	\$28,323.37
MAINTENANCE EXPENSE	76	\$409,645.24	\$1,914,771.28

OTHER OPERATING EXPENSE

Description	Item	June 2023	Year to Date
Depreciation Expense	77	\$141,530.15	\$1,677,078.35
Amortization of Acquisition Adjustment	78	\$0.00	
Taxes and Tax Equivalents	79	\$106,265.71	\$1,281,518.83
OTHER OPERATING EXPENSE	80	\$247,795.86	\$2,958,597.18

TOTAL OPERATING EXPENSE AND PURCHASED POWER

Description	Item	June 2023	Year to Date
TOTAL OPERATING EXPENSE AND PURCHASED POWER	81	\$3,584,356.27	\$37,150,112.91

INCOME

Description	Item	June 2023	Year to Date
Operating Income (Item 64, Less Item 81)	82	(\$508,516.16)	\$1,557,342.61
Other Income	83	\$128.19	\$15,941.06
TOTAL INCOME	84	(\$508,387.97)	\$1,573,283.67
Miscellaneous Income Deductions	85	\$0.00	\$10,539.19
NET INCOME BEFORE DEBT EXPENSE	86	(\$508,387.97)	\$1,562,744.48

DEBT EXPENSE

Description	Item	June 2023	Year to Date
Interest on Long-Term Debt - RUS	87	\$0.00	
Interest on Long-Term Debt - CFC	88	\$0.00	
Interest on Long-Term Debt - CoBank	89	\$0.00	
Interest on Long-Term Debt - Other	90.1	\$4,755.42	\$86,267.86
Interest - TVA	90.2	\$0.00	
Other Interest Expense	92	\$0.00	
Amortization of Debt Discount and Expense	93	\$0.00	
Amortization of Premium on Debt - Credit	94	(\$393.68)	(\$4,724.16)
TOTAL DEBT EXPENSE	95	\$4,361.74	\$81,543.70

NET INCOME

Description	Item	June 2023	Year to Date
Net Income Before Extraordinary Items and Subsidiary Earnings (Item 86, Less Item 95)	96	(\$512,749.71)	\$1,481,200.78
Extraordinary Items	97	\$0.00	
Subsidiary Earnings	97.1	\$0.00	
NET INCOME	98	(\$512,749.71)	\$1,481,200.78

CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES

Description	June 2023	June 2022
Net Income	\$1,481,200.78	\$2,509,208.95
Adjustments to Reconcile Net Income to Net Cash:		
Depreciation	\$1,677,078.35	\$1,653,797.54
Amortization of:		
Acquisition Adjustment		
Additions to TVA Leases		
Debt Premium or Discount	(\$4,724.16)	(\$4,724.16)
Changes in Current and Deferred Items:		
Accounts Receivable	\$343,015.99	(\$169,880.51)
Materials and Supplies	(\$281,066.78)	(\$131,378.22)
Prepayments and Other Current Assets	(\$106,399.68)	(\$127,541.40)
Deferred Debits		
Accounts Payable	(\$749,089.46)	\$756,746.04
Customer Deposits	\$117,184.00	\$145,056.76
Taxes and Interest Accrued	\$0.00	
Other Current Liabilities	(\$4,583.33)	(\$193,484.21)
Deferred Credits	(\$20,576.10)	\$9,279.87
Retained Earnings Adjustments		
NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES	\$2,452,039.61	\$4,447,080.66

CASH PROVIDED BY (USED IN) INVESTING ACTIVITIES

Description	June 2023	June 2022
Change in Net Plant	(\$1,713,965.39)	(\$1,703,559.23)
Net Change in Other Property and Investment	(\$210,447.95)	(\$46,997.06)
Energy Service Loans Receivable	\$28,798.98	\$28,826.80
NET CASH PROVIDED BY (USED IN) INVESTING ACTIVITIES	(\$1,895,614.36)	(\$1,721,729.49)

CASH PROVIDED BY (USED IN) FINANCING ACTIVITIES

Description	June 2023	June 2022
Change in Long-Term Debt	(\$579,297.34)	(\$628,282.20)
Notes Payable		
Memberships		
Energy Service Loans Advances	(\$28,798.98)	(\$28,826.80)
Post Retirement Benefit Adjustments	\$183,822.64	\$19,464.00
NET CASH PROVIDED BY (USED IN) FINANCING ACTIVITIES	(\$424,273.68)	(\$637,645.00)

NET INCREASE (DECREASE) IN CASH AND TEMPORARY INVESTMENTS

Description	June 2023	June 2022
NET INCREASE (DECREASE) IN CASH AND TEMPORARY INVESTMENTS	\$132,151.57	\$2,087,706.17
CASH AND TEMPORARY INVESTMENTS BEGINNING OF YEAR	\$8,810,015.02	\$6,722,308.85
CASH AND TEMPORARY INVESTMENTS END OF YEAR	\$8,942,166.59	\$8,810,015.02

STATISTICAL DATA - REVENUE

Class of Service	Item	June 2023	Year to Date
Residential	100	\$1,609,216.37	\$22,129,047.83
Gen. Power - 50 kW & Under	101	\$395,360.26	\$5,074,515.37
Gen. Power - Over 50 kW	102	\$764,513.48	\$9,774,118.28
Electric Vehicles	102.1		
Street and Athletic - Codes 72, 73 & 74	103	\$17,736.08	\$225,652.33
Outdoor Lighting - Codes 75, 77 & 78	104	\$39,893.19	\$461,931.44
SUBTOTAL	330	\$2,826,719.38	\$37,665,265.25
Unbilled Revenue	331	\$83,568.61	\$83,568.61
TOTAL (PAGE 3, ITEM 59)	332	\$2,910,287.99	\$37,748,833.86

STATISTICAL DATA - KILOWATT-HOURS SOLD

Class of Service	Item	June 2023	Year to Date
Residential	107	12,163,191	165,389,608
Gen. Power - 50 kW & Under	108	2,509,947	31,694,785
Gen. Power - Over 50 kW	109	7,032,905	90,323,965
Electric Vehicles	109.1		
Street and Athletic - Codes 72, 73 & 74	110	110,256	1,441,159
Outdoor Lighting - Codes 75, 77 & 78	111	181,679	2,243,279
TOTAL	335	21,997,978	291,092,796
Kilowatt-hours for Own Use	113	32,932	424,470
TOTAL KILOWATT-HOURS SOLD AND USED	114	22,030,910	291,517,266
Kilowatt-hours in Unbilled Revenue (Items 331) Above	336	612,799	612,799

STATE & LOCAL SALES TAX ON ABOVE REVENUE (OPTIONAL)

	State	Sales Tax
	Tennessee	\$594,805.00
Total		\$594,805.00

AMOUNTS EXCLUDED FROM RATE SCHEDULE REVENUE

Description	Item	Credits	Green Power Revenue
Green Power-Res	807		\$0.00
Green Power-GP < 50kW	808		\$0.00
Green Power-GP > 50kW	809		\$0.00
Gen Partners-Res	800	\$759.97	
Gen Partners-GP < 50kW	801	\$1,036.14	
Gen Partners-GP > 50kW	802	\$1,750.63	
SMC/GMC	803	\$0.00	
EGC	804	\$0.00	
VCP	805	\$0.00	
VII/VIP (IC)	806	\$0.00	

PURCHASED POWER - AMOUNT

Description	Item	June 2023	Year to Date
Purchased Power (TVA)	115	\$2,043,235.72	\$26,839,935.05
Facilities Rental (TVA)	116	\$0.00	
Other Charges/Credits (TVA)	117	\$0.00	
TOTAL FROM TVA	118	\$2,043,235.72	\$26,839,935.05
Other Purchased Power	218	\$0.00	
SUBTOTAL	340	\$2,043,235.72	\$26,839,935.05
Unbilled Purchases	341	\$0.00	
TOTAL (PAGE 3, ITEM 65)	342	\$2,043,235.72	\$26,839,935.05

PURCHASED POWER - KILOWATT-HOURS PURCHASED

Description	Item	June 2023	Year to Date
Purchased Power (TVA)	119	23,825,454	304,533,722
TOTAL FROM TVA	122	23,825,454	304,533,722
Other Purchased Power	222	0	
TOTAL	345	23,825,454	304,533,722
Less Kilowatt-hours Sold and Used (Item 114)	123	22,030,910	291,517,266
Line Losses and Kilowatt-hours Unaccounted for	124	1,794,544	13,016,456
Percent of Losses to Purchases (2 Decimal Places)	125	7.53%	4.27%
Cost per Kilowatt-hour Including Facilities Rental (cents)	127	8.58	8.81
Kilowatt-hours in Unbilled Purchases (Item 341) Above	346	0	

OTHER PURCHASED POWER

Purchased Power From	Contract No.	Dates
----------------------	--------------	-------

NUMBER OF CUSTOMERS

Class of Service	Item	June 2023	June 2022
Residential	675	11,963	11,876
Gen. Power - 50 kW & Under	680	2,957	2,898
Gen. Power - Over 50 kW	685	134	130
Electric Vehicles	685.1		
Street and Athletic - Codes 72, 73 & 74	690	37	37
Outdoor Lighting - Code 78	693	132	134
TOTAL	694	15,223	15,075
Special Outdoor Lighting - Code 75	696	0	
Outdoor Lighting - Code 77	697	2,145	2,153


Manager of Accounting 6/15/23

**KINGSTON MUNICIPAL PLANNING COMMISSION
REGULAR MEETING
TUESDAY, AUGUST 15, 2023 – 6:00 P.M.
KINGSTON CITY HALL**

The Kingston Municipal Planning Commission met in regular session on Tuesday, August 15, 2023 at 6:00 P.M. Vice-Chair Wade Lovin called the meeting to order. Upon roll call the following members were present: Member Gary Botkin, Member Mike Farmer, Member Sammy Frogg, Mayor Tim Neal, Member Jim Owens, Secretary Robert Pickel, and Vice-Chair Wade Lovin. Staff present: City Manager David Bolling, City Clerk Kelly Jackson, and Roane County Planner/Building Official Glen Cofer. Chair Stephanie Wright was absent.

APPROVAL OF PREVIOUS MINUTES

A motion was made by Mayor Neal, second by Member Botkin to waive the reading and approve as written the minutes of the regular meeting on June 20, 2023

The motion passed with a unanimous roll call vote. 7 Ayes.

REPORTS-

- Chair/Vice-Chair-None
- Mayor/City Manager-None
- Building Official- None
- Bonding Committee-None
- Historic Zoning Commission-None
- Board of Zoning Appeals-None

PUBLIC COMMENTS:

- Doug Clark (1112 Circle Drive) addressed the Commission about the unkept condition of the property at 500 N. Kentucky Street.

Building Official Glen Cofer responded to Mr. Clark and provided a status update on the actions being taken to rectify the above-mentioned complaint.

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

- A. **Concept Plan Review: Matt Caldwell representing Old Capital Town, LLC requests a review for Lawnville Heights Subdivision concept plan for property located on Lawnville Road, Kingston, TN 37763, identified as Map 058, Parcel 105.00, zoned R-2 Residential District.**

Matt Caldwell presented a concept plan, concept grading plan, and road profiles. Mr. Caldwell requested three variances based on the plans presented which included:

1. That the maximum street grade be increased from 10% to 15% as contemplated by Subdivision Regulations, Article III(A)(8)(e) for local streets;
2. That the minimum street right-of-way width of 50 feet pursuant to Subdivision Regulations, Article III(A)(5)(d) for minor residential streets be decreased to 40 feet; and
3. That the minimum paving width of 26 feet pursuant to Subdivision Regulation, Article IV (D)(5) be decreased to 24 feet consisting of a 22-foot asphalt surface with concrete rollover curbs.

Discussion ensued about the requested variances. Vice-Chair Lovin suggested changing the grading towards the street to account for water runoff. Planner Glen Cofer noted that the paving aggregate base on page 1 of the concept plan needs to be changed from 4" to 6".

A motion was made by Member Botkin, second by Secretary Pickel to approve the following variances and concept plan presented during this meeting which contains 93 lots in the proposed Lawnville Heights subdivision. The following variances are granted based on topographical and geotechnical restraints:

1. That the maximum street grade be increased from 10% to 14% [Article III (A)(8)(c)]
2. That the minimum street right-of-way width of 50 feet be decreased to 40 feet [Article III(A)(5)(d)]
3. That the minimum paving width of 26 feet be decreased to 24 feet with 12" rolled curbs on both sides to equal a total of 26 feet of paved surfaces. The property owners must be advised that NO STREET PARKING will be allowed by indicating such on each plat, deed and, also included in the HOA restrictions. [Article IV(D)(5)]

The original motion passed with a unanimous roll call vote. 6 Ayes.

B. Discussion and Review of changes to the zoning ordinance.

This agenda item was postponed to a future meeting

C. Discussion and review of eight (8) different ordinances that have been voted on and need to be added to the zoning ordinance.

This agenda item was postponed to a future meeting

D. Discussion of New House Bill to amend Tennessee Code Annotated, Section 13-3-402 and Section 13-4-302, relative to planning commission.

This agenda item was postponed to a future meeting

Vice-Chair Lovin adjourned the meeting at 6:43 pm

**EXECUTIVE COMMITTEE
JOINT ECONOMIC AND COMMUNITY DEVELOPMENT
BOARD OF ROANE COUNTY**

Thursday, August 17, 2023, 5 pm

PROPOSED AGENDA

Executive Comm. FY22-23

Danice Turpin
Wade Creswell
Junior Hendrickson
Sean Hensley
Scott Mason
Mayor Tim Neal
Jim Palmer
Becky Ruppe
Mayor Jason Stiltner

- 1) Call to Order
- 2) Proof of notice
- 3) Public Comment
- 4) Review and Approval of Minutes – June 1, 2023*
- 5) Report from President
- 6) Old Business
- 7) New Business
- 8) Adjournment*

**Needs Committee Vote*

**EXECUTIVE COMMITTEE
JOINT ECONOMIC AND COMMUNITY DEVELOPMENT BOARD
OF ROANE COUNTY**

THURSDAY, JUNE 1, 2023

THE ROANE ALLIANCE

MINUTES

Meeting was called to order by Chair Danice Turpin.

Members Present: Danice Turpin, Becky Ruppe, Wade Creswell, Lynn Farnham, Junior Hendrickson, Sean Hensley, Scott Mason, Mayor Tim Neal, and Jim Palmer.

Members Absent: Mayor Jason Stiltner.

Visitors Present: None

Also Present: Justin Snow and Teresa Jackson, Roane Alliance staff.

Proof of Notice: Presented

Minutes to the March 9, 2023, meeting were approved on a motion by Becky Ruppe and seconded by Wade Creswell. The motion was unanimously approved.

President's Report: Deferred to the Roane Alliance full board meeting.

Old Business: None

New Business: None

With no further business to discuss the meeting was adjourned on a motion by Wade Creswell and seconded by Junior Hendrickson.

Minutes signed by President Justin Snow.

**JOINT ECONOMIC AND COMMUNITY DEVELOPMENT
BOARD OF ROANE COUNTY**

Thursday, August 17, 2023, 5 pm

JECDB FY22-23

PROPOSED AGENDA

Danice Turpin, *Chair*

Sasha Benjamin, *Vice
Chair*

Jim Owens, *Treasurer*

Becky Ruppe, *Secretary*

Kendall Bear

Jamie Bolling

Ben Briley

Steve Byerly

Suzie Clay

Wade Creswell

Lynn Farnham

Junior Hendrickson

Sean Hensley

Kevin Ironside

Russell Jenkins

Leigha Justice

Scott Mason

Mayor Tim Neal

Richard Owens

Jim Palmer

Jason Pilant

Mayor Jason Stiltner

Sharon Templeton

Candace Vannasdale

David Webb

Dr. Chris Whaley

- 1) Call to Order
- 2) Proof of notice
- 3) Public Comment
- 4) Review and Approval of Minutes – June 1, 2023*
- 5) Report from President
- 6) Old Business
- 7) New Business
- 8) Adjournment*

**Needs Committee Vote*

**JOINT ECONOMIC AND COMMUNITY DEVELOPMENT BOARD
OF ROANE COUNTY**

THURSDAY, JUNE 1, 2023

THE ROANE ALLIANCE

MINUTES

Meeting was called to order by Chair Danice Turpin.

Members Present: Danice Turpin, Jim Owens, Becky Ruppe, Kendall Bear, Steve Byerly, Wade Creswell, Lynn Farnham, Junior Hendrickson, Sean Hensley, Scott Mason, Mayor Tim Neal, Jim Palmer, Sharon Templeton, David Webb, and Dr. Chris Whaley.

Members Absent: Sasha Benjamin, Jamie Bolling, Suzie Clay, Kevin Ironside, Russell Jenkins, Jason Pilant, Mayor Jason Stiltner, Candace Vannasdale, Leigha Justice.

Visitors Present: None

Others Present: Justin Snow and Teresa Jackson, Roane Alliance staff.

Minutes to the March 9, 2023, meeting were approved on a motion by Junior Hendrickson and seconded by Sean Hensley. The motion was unanimously approved.

President's Report: Deferred to the Roane Alliance full board meeting.

Old Business: None

New Business: None

With no further business to discuss the meeting was adjourned on a motion by Becky Ruppe and seconded by Kendall Bear.

Minutes signed by President Justin Snow.



Board of Directors FY22-23

Danice Turpin, *Chair*

Sasha Benjamin, *Vice-Chair*

Jim Owens, *Treasurer*

Becky Ruppe, *Secretary*

Kendall Bear

Jamie Bolling

Ben Briley

Steve Byerly

Suzie Clay

Wade Creswell

Lynn Farnham

Junior Hendrickson

Sean Hensley

Kevin Ironside

Russell Jenkins

Leigha Justice

Scott Mason

Mayor Tim Neal

Richard Owens

Jim Palmer

Jason Pilant

Mayor Jason Stiltner

Sharon Templeton

Candace Vannasdale

David Webb

Dr. Chris Whaley

Honorary Members

Dr. Julian Ahler

Jim Henry

Jerry Stephens

George Wilson

BOARD OF DIRECTORS MEETING

Thursday, August 17, 2023, 5 pm

PROPOSED AGENDA

1. Call to Order
2. Approval of Minutes – May 11, 2023* and June 1, 2023*
3. Treasurer's Report*
 - a. Financial Report – June 2023*
4. Chairman's Report
5. President's Report
 - a. Partner & Marketing Updates
6. New Business
7. Old Business
8. Comments & Announcements
9. Adjournment*

**Needs Board Vote*

FY24 Board Meeting Dates

November 16, 2023

February 15, 2024

May 16, 2024

THE ROANE ALLIANCE BOARD MEETING

THURSDAY, MAY 11, 2023

MINUTES

Meeting was called to order by Chair Danice Turpin.

Members Present: Danice Turpin, Sasha Benjamin, Becky Ruppe (zoom), Jim Owens, Kendall Bear, Steve Byerly, Marilyn Calfee, Wade Creswell, Lynn Farnham, Sean Hensley (zoom), Leigha Justice (zoom), Mayor Tim Neal, Sharon Templeton, Candace Vannasdale, Chris Whaley (zoom) David Webb.

Members Absent: Jamie Bolling, Suzie Clay, Junior Hendrickson Kevin Ironside, Russell Jenkins, Scott Mason, Jim Palmer, Jason Pilant, and Mayor Jason Stiltner.

Staff Present: Justin Snow, Teresa Jackson, Cary Parten, Jennifer Brown, Felicia Van Asten, Stacey Wilson and Caleb Beasley.

Visitors Present: Nathalie Schmidt. UCOR.

The minutes to the November 17, 2022, meeting were presented.

A motion to approve the minutes to the March 9, 2023, meeting was approved on a motion by Marilyn Calfee and seconded by Lynn Farnham. The motion was unanimously approved.

Treasurer's Report:

- A. Jim Owens, Treasurer, reported on the financials for The Roane Alliance and Tourism for February and March 2023. We have more money in the bank than last quarter mostly due to early Gala proceeds and a new partnership.

A motion to approve the financial report for February and March 2023 was made by Jim Owens and seconded by David Webb.

- B. Roane Alliance Budget – Jim Owens presented the budget and deferred to Cary Parten to discuss. Cary reported that the budget is pretty much the same as last year except for a little extra Gala money and the TVA Repair Funds.

A motion was made by Jim Owens and seconded by Sharon Templeton to approve the Roane Alliance Budget for 2023-2024. The motion was unanimously approved.

Chairman's Report:

- A. Recommendation to hire the new President/CEO of the Roane Alliance.

Danice Turpin reported that the Executive Committee hired a consultant, Susann Bowman, to conduct a search for the new President/CEO. There was quite a lot of interest in the job. There were 40 resumes reviewed and 5 were looked at seriously as the most qualified. The Committee interviewed the candidates and Justin Snow was interviewed on Tuesday and ranked very good. Due to his track record and regional knowledge among other reasons, the Committee recommended Justin Snow as the new permanent President/CEO of the Roane Alliance.

A motion was made by Wade Creswell and seconded by Jim Owens to accept the recommendation of the Executive Committee and approve Justin Snow to be the new President/CEO of the Roane Alliance. The motion was unanimously approved.

THE ROANE ALLIANCE BOARD MEETING

THURSDAY, JUNE 1, 2023

MINUTES

Meeting was called to order by Chair Danice Turpin.

Members Present: Danice Turpin, Jim Owens, Becky Ruppe, Kendall Bear, Steve Byerly, Wade Creswell, Lynn Farnham, Junior Hendrickson, Sean Hensley, Scott Mason, Mayor Tim Neal, Jim Palmer, Sharon Templeton, David Webb, and Dr. Chris Whaley.

Members Absent: Sasha Benjamin, Jamie Bolling, Suzie Clay, Kevin Ironside, Russell Jenkins, Jason Pilant, Mayor Jason Stiltner, Candace Vannasdale, Leigha Justice.

Staff Present: Justin Snow and Teresa Jackson.

Visitors Present: None

NEW BUSINESS:

- a. Election of Officers: Wade Creswell made a motion for the current officers Danice Turpin, Chair; Sasha Benjamin, Vice-Chair; Jim Owens, Treasurer and Becky Ruppe, Secretary to serve another term for FY 23/24. The motion was seconded by Junior Hendrickson and was unanimously approved.

Wade Creswell reported that we have 2 openings due to resignations of Marilyn Calfee and Bryan Freese. Both of their terms end June 30. Sean Hensley is outgoing Chamber Chair so he will roll off board also. We also need to re-elect the following members for a new two-year term: Kendall Bear, Jason Pilant, Steve Byerly, Jamie Bolling and Sharon Templeton.

Wade Creswell made a motion to re-elect Kendall Bear, Jason Pilant, Steve Byerly, Jamie Bolling and Sharon Templeton for a new two-year term and to elect Sean Hensley and Richard Owens for the two openings. The motion was seconded by Becky Ruppe and was unanimously approved.

- b. Justin Snow reported that the Roane Alliance has committed in the past to a \$1,500 Middle College Scholarship for Roane State Community College and would like to continue this if there are no objections. Mr. Snow is going to challenge the Chamber Board and the IDB to do the same. There were no objections.

Dr. Whaley commented that they are expecting a record number of students this next year.

OLD BUSINESS: None

COMMENTS AND ANNOUNCEMENTS: None

There being no further business to come before the Board, the meeting was adjourned on a motion by Wade Creswell and seconded by Steve Byerly.



USELTON CLAY & BRIGHT, P.C.

DRAFT

certified public accountants | consultants

To Management
Roane Alliance, Inc.
Kingston, Tennessee

Management is responsible for the accompanying financial statements of Roane Alliance, Inc. (a nonprofit corporation), which comprise the statement of assets, liabilities, and net assets – modified cash basis as of June 30, 2023 and the related statements of revenues, expenses, and other changes in net assets – modified cash basis, for the year then ended in accordance with the modified cash basis of accounting, and for determining that the modified cash basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any assurance on these financial statements.

The financial statements are prepared in accordance with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all the disclosures ordinarily included in financial statements prepared in accordance with the modified cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Organization's assets, liabilities, net assets, revenues, and expenses. Accordingly, the financial statements are not designed for those who are not informed about such matters.

The supplementary information contained in the supplementary schedules – statement of assets, liabilities, and net assets by division, supplementary schedules – statement of revenues, expenses, and other changes in net assets by division, and supplementary schedules – profit & loss – budget vs actual are presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management. The supplementary information was subject to our compilation engagement. We have not audited or reviewed the supplementary information and do not express an opinion, a conclusion, nor provide any assurance on such information.

We are not independent with respect to Roane Alliance, Inc.

Kingston, Tennessee
July 19, 2023

WWW.UCBCPA.COM
P.O. Box 626 • 107 Armour Rd.
Kingston, TN 37763
p 865.376.9564 • f 865.376.1819

The Roane Alliance Inc.
Statement of Assets, Liabilities, and Net Assets -
Modified Cash Basis
June 30, 2023

DRAFT

ASSETS

CURRENT ASSETS

Cash in bank	
Cash in bank - TRA	\$ 87,794.76
Cash in bank-TRA-TVA Image Repair Fund	22,185.25
Cash in bank - Tourism	84,771.04
Certificates of deposit - TRA	11,695.00
TOTAL CURRENT ASSETS	<u>206,446.05</u>

FIXED ASSETS

Furniture and equipment - Tourism	12,445.00
Furniture and equipment - TRA	43,389.70
Automobile - TRA	26,119.83
Building - TRA	312,784.66
Land - TRA	50,000.00
Improvements - TRA	25,086.14
Accumulated depreciation - TRA	(253,535.16)
Accumulated depreciation - Tourism	(5,807.71)
TOTAL FIXED ASSETS	<u>211,482.46</u>

OTHER ASSETS

Due from Chamber	-
Due from IDB	-
Due from ETC	555.30
Utility deposits - TRA	265.00
TOTAL OTHER ASSETS	<u>820.30</u>

TOTAL ASSETS **\$ 418,748.82**

LIABILITIES & NET ASSETS

CURRENT LIABILITIES

Payroll liabilities	\$ 4,230.84
Direct Deposit Liabilities	-
Due to United Way	300.00
Current portion of long term debt	-
TOTAL CURRENT LIABILITIES	<u>4,530.84</u>

LONG TERM LIABILITIES

Notes payable net of current portion	-
TOTAL LONG TERM LIABILITIES	<u>-</u>

TOTAL LIABILITIES **4,530.84**

NET ASSETS

TRA - without donor restrictions	322,809.70
Tourism - with donor restrictions	91,408.28
TOTAL NET ASSETS	<u>414,217.98</u>

TOTAL LIABILITIES & NET ASSETS **\$ 418,748.82**

DRAFT

The Roane Alliance, Inc.
Statements of Revenues, Expenses, and Other Changes in Net Assets
Modified Cash Basis
For the Year Ended June 30, 2023

	TRA - OPS	Tourism	
	Without donor restrictions	With donor restrictions	TOTAL
REVENUES	\$ 214,452.47	\$ 212,111.84	\$ 426,564.31
EXPENSES			
6000 - Administrative Services Fees	12,489.25	3,351.08	15,840.31
6350 - Travel Related	1,219.82	3,888.32	4,908.14
6130 - Bank Charges	65.00	-	65.00
5050 - Cost of Land Sales	-	-	-
6170 - Equipment Purchases	934.58	1,117.54	2,052.12
6140 - Contributions	-	-	-
6405 - Office Expense	12,319.88	7,761.08	20,080.94
6500 - Overhead Costs	38,849.70	21,058.68	57,908.38
6605 - Personnel Costs	80,284.19	82,805.19	173,069.38
6770 - Supplies	-	-	-
6800 - Advertising/Marketing	2,101.70	104,918.65	107,020.35
6850 - Taxes	4,309.65	-	4,309.65
6900 - Program Expense	54,872.15	-	54,872.15
TOTAL EXPENSES	215,525.90	224,700.52	440,226.42
Other Income	-	-	-
INCREASE (DECREASE) IN NET ASSETS	(1,073.43)	(12,588.68)	(13,662.11)
NET ASSETS AT BEGINNING OF PERIOD	323,883.13	103,898.96	427,782.09
NET ASSETS AT END OF PERIOD	\$ 322,809.70	\$ 91,408.28	\$ 414,217.98

The Roane Alliance, Inc.
TRA-OPS - Supplementary Schedule
Statement of Assets, Liabilities, and Net Assets -
Modified Cash Basis
June 30, 2023

DRAFT

ASSETS

CURRENT ASSETS

Cash in bank	\$ 87,794.76
Cash in bank TVA Image repair funds	22,185.31
C D - United Community Bank	<u>11,695.00</u>
TOTAL CURRENT ASSETS	<u>121,675.07</u>

FIXED ASSETS

Improvements	26,086.14
Automobile	26,119.83
Land	50,000.00
Building	312,784.86
Furniture and equipment	43,389.70
Accumulated depreciation	<u>(253,535.16)</u>
TOTAL FIXED ASSETS	<u>204,845.17</u>

OTHER ASSETS

Due from Chamber	-
Due from IDB	-
Due from ETC	555.30
Utility deposits	<u>265.00</u>
TOTAL OTHER ASSETS	<u>820.30</u>
TOTAL ASSETS	<u>\$ 327,340.54</u>

LIABILITIES & NET ASSETS

CURRENT LIABILITIES

Payroll tax liability	\$ 4,230.84
Direct deposit liabilities	-
Due to United Way	300.00
Current portion of long-term debt	-
TOTAL CURRENT LIABILITIES	<u>4,530.84</u>

LONG TERM LIABILITIES

Notes payable net of current portion	-
TOTAL LONG TERM LIABILITIES	<u>-</u>
TOTAL LIABILITIES	<u>4,530.84</u>

NET ASSETS

Net Assets without donor restrictions	<u>322,809.70</u>
TOTAL NET ASSETS	<u>322,809.70</u>
TOTAL LIABILITIES & NET ASSETS	<u>\$ 327,340.54</u>

See accountants' compilation report.

The Roane Alliance, Inc.
TRA - OPS - Supplementary Schedules
Statements of Revenue, Expenses and Other Changes in Net Assets -
Modified Cash Basis
For the Year Ended June 30, 2023

	Jul '23	Aug '23	Sep '23	Oct '23	Nov '23	Dec '23	Jan '23	Feb '23	Mar '23	Apr '23	May '23	Jun '23	TOTAL
REVENUES	\$ 22,285.00	\$ 3,300.00	\$ 4,295.78	\$ 13,360.00	\$ 3,300.00	\$ 15,415.53	\$ 34,558.00	\$ 37,433.35	\$ 24,678.08	\$ 26,651.34	\$ 17,028.28	\$ 8,480.14	\$ 214,652.47
EXPENSES													
6000 - Administration Services Fees	3,833.71	153.54	503.71	153.71	153.71	153.71	4,144.30	168.27	1,056.03	-	1,004.39	164.27	12,480.25
6100 - Travel Related	87.83	71.95	148.00	81.35	108.65	8.30	28.40	126.76	122.02	76.45	55.44	323.07	1,218.82
6150 - Bank Charges	5.00	5.00	5.00	-	(5.00)	5.00	5.00	5.00	8.00	5.00	5.00	25.00	85.00
6170 - Equipment Purchases	-	-	-	-	-	-	-	346.35	-	-	-	587.73	934.59
6200 - Interest Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-
6400 - Office Expense	1,606.05	734.47	1,558.42	467.35	744.08	537.14	384.28	713.79	812.52	1,318.22	2,559.98	885.20	12,319.86
8000 - Overhead Costs	3,025.73	4,611.00	3,068.37	3,515.61	2,723.83	1,991.80	8,891.71	1,873.34	3,191.59	1,953.88	2,198.80	1,884.88	36,840.70
8800 - Personnel Costs	41,787.22	8,180.42	8,476.23	8,601.46	10,365.28	10,281.05	5,037.48	8,332.10	4,028.43	4,884.83	5,740.05	7,381.18	80,824.18
8970 - Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-
8980 - Advertising/Marketing	64.96	84.88	600.00	-	22.87	633.61	-	200.00	57.33	270.17	-	187.76	2,101.70
8990 - Travel	-	-	-	-	-	-	-	4,180.00	-	-	118.65	-	4,300.65
8990 - Program expense	7,380.00	-	-	7,653.02	3,250.00	-	322.72	158.24	13,454.15	18,748.04	355.35	2,500.00	54,872.45
TOTAL EXPENSES	74,185.02	13,741.86	14,380.03	18,268.11	17,461.67	19,609.42	18,754.40	13,115.41	23,855.74	28,255.57	12,038.64	13,887.18	215,028.90
OTHER INCOME	-	-	-	-	-	-	-	-	-	-	-	-	-
INCREASE (DECREASE) IN NET ASSETS	(5,899.02)	(10,441.86)	(10,084.25)	(4,907.03)	(14,161.67)	1,806.11	15,803.60	24,317.94	2,722.35	(1,694.63)	4,772.64	(4,607.04)	(1,073.43)
NET ASSETS AT BEGINNING OF PERIOD WITHOUT DONOR RESTRICTIONS	503,843.11	317,918.18	307,546.33	297,402.48	282,530.42	270,528.81	260,334.62	235,158.57	329,478.36	333,180.71	321,644.03	337,318.72	373,883.11
NET ASSETS AT END OF PERIOD WITHOUT DONOR RESTRICTIONS	\$ 317,944.10	\$ 207,476.33	\$ 207,462.08	\$ 282,500.45	\$ 270,518.81	\$ 282,334.92	\$ 286,138.22	\$ 259,476.51	\$ 333,198.71	\$ 331,486.08	\$ 327,416.72	\$ 322,711.68	\$ 322,809.68

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The Roane Alliance, Inc. - TRA-OPS
Supplementary Schedule - Profit & Loss - Budget vs. Actual
June 2023

DRAFT
Budget vs. Budget

	<u>Jun 23</u>	<u>Budget</u>	
Ordinary Income/Expense			
Income			
4000 • Revenue	9,480.14	2,424.00	7,056.14
Total Income	<u>9,480.14</u>	<u>2,424.00</u>	<u>7,056.14</u>
Gross Profit	9,480.14	2,424.00	7,056.14
Expense			
6000 • Administrative Services Fees	166.27	245.00	-78.73
6100 • Travel Related Expenses	325.07	216.66	108.41
6130 • Bank charges	25.00	13.37	11.63
6170 • Equipment purchases	587.73	120.00	467.73
6405 • Office Expense	869.20	730.67	138.53
6500 • Overhead Costs	1,964.99	1,637.48	327.51
6605 • Personnel Costs	7,381.16	8,799.57	-1,418.41
6800 • Media Marketing	167.76	116.66	51.10
6900 • Program Expense	2,500.00	4,098.75	-1,598.75
Total Expense	<u>13,987.18</u>	<u>15,978.16</u>	<u>-1,990.98</u>
Net Ordinary Income	<u>-4,507.04</u>	<u>-13,554.16</u>	<u>9,047.12</u>
Net Income	<u><u>-4,507.04</u></u>	<u><u>-13,554.16</u></u>	<u><u>9,047.12</u></u>

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Cash Basis

The Roane Alliance, Inc. - TRA-OPS
Supplementary Schedule - Profit & Loss - Budget vs. Actual
July 2022 through June 2023

DRAFT
Over Budget

	<u>Jul '22 - Jun 23</u>	<u>Budget</u>	
Ordinary Income/Expense			
Income			
4000 - Revenue	214,452.47	197,300.00	17,152.47
Total Income	<u>214,452.47</u>	<u>197,300.00</u>	<u>17,152.47</u>
Gross Profit	<u>214,452.47</u>	<u>197,300.00</u>	<u>17,152.47</u>
Expense			
6000 - Administrative Services Fees	12,489.25	12,920.00	-430.75
6100 - Travel Related Expenses	1,219.82	2,400.00	-1,180.18
6130 - Bank charges	65.00	150.00	-85.00
6170 - Equipment purchases	934.58	1,200.00	-265.42
8405 - Office Expense	12,319.86	7,550.00	4,769.86
6500 - Overhead Costs	36,849.70	19,650.00	17,199.70
6605 - Personnel Costs	90,264.19	114,310.00	-24,045.81
6800 - Media Marketing	2,101.70	1,400.00	701.70
6850 - Taxes	4,309.65	4,300.00	9.65
6900 - Program Expense	54,972.15	77,105.00	-22,132.85
Total Expense	<u>215,525.90</u>	<u>240,985.00</u>	<u>-25,459.10</u>
Net Ordinary Income	<u>-1,073.43</u>	<u>-43,685.00</u>	<u>42,611.57</u>
Net Income	<u><u>-1,073.43</u></u>	<u><u>-43,685.00</u></u>	<u><u>42,611.57</u></u>

**The Roane Alliance, Inc.
Tourism - Supplementary Schedule
Statement of Assets, Liabilities and Net Assets -
Modified Cash Basis
June 30, 2023**

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ASSETS

CURRENT ASSETS

Cash in bank	\$ 84,770.99
Certificate of deposit	<u>-</u>
TOTAL CURRENT ASSETS	<u>84,770.99</u>

FIXED ASSETS

Furniture & equipment	12,445.00
Accumulated depreciation	<u>(5,807.71)</u>
TOTAL FIXED ASSETS	<u>6,637.29</u>
TOTAL ASSETS	<u>\$ 91,408.28</u>

LIABILITIES & NET ASSETS

LIABILITIES

	\$ <u>-</u>
TOTAL LIABILITIES	<u>-</u>

NET ASSETS

Net Assets with donor restrictions	<u>91,408.28</u>
TOTAL NET ASSETS	<u>91,408.28</u>
TOTAL LIABILITIES & NET ASSETS	<u>\$ 91,408.28</u>

See accountants' compilation report.

The Roena Alliance, Inc.
Tourism - Supplementary Schedule
Statements of Revenues, Expenses, and Other Changes in Net Assets -
Modified Cash Basis
For the Year Ended June 30, 2023

	Jul'22	Aug'22	Sep'22	Oct'22	Nov'22	Dec'22	Jan'23	Feb'23	Mar'23	Apr'23	May'23	Jun'23	TOTAL
REVENUES	\$ 20,000.00	\$ 3.00	\$ 37,000.00	\$ -	\$ 37,500.00	\$ -	\$ -	\$ 61,712.50	\$ -	\$ 62,494.24	\$ 72,870.00	\$ -	\$ 272,111.84
EXPENSES													
1000 - Administrative Services Fees	103.70	153.54	193.70	153.70	193.70	153.71	394.19	631.27	293.90	-	1,004.38	198.27	3,391.39
1350 - Travel Related	2.18	-	71.71	6.60	498.89	446.91	11.89	1,028.06	714.90	63.78	423.79	288.72	3,886.52
1400 - Office Expense	628.74	1,326.00	333.35	171.16	798.63	418.43	243.87	1,079.82	435.91	631.85	801.71	1,586.75	4,375.92
1500 - Occupancy Costs	1,800.02	1,800.02	2,800.00	1,997.00	1,846.91	1,343.34	1,021.19	1,612.71	1,038.06	1,410.43	2,432.19	1,580.00	27,598.99
1600 - Personnel Costs	7,338.70	5,518.20	6,212.88	6,495.68	6,861.78	6,512.82	4,841.23	4,257.17	5,238.04	4,715.85	9,427.03	11,885.88	62,885.19
1800 - Advertising/Marketing	2,408.98	6,448.79	10,968.34	834.15	3,080.30	6,148.80	3,848.00	30,058.17	3,458.68	12,574.00	34,938.00	880.17	104,911.65
1850 - Taxes	-	-	-	-	-	-	-	-	-	-	-	-	-
1900 - Program Expense	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES	12,678.91	14,239.81	20,295.81	8,441.60	14,491.64	17,623.81	18,233.88	28,695.02	11,791.87	39,209.83	48,904.07	18,178.88	226,710.52
INCREASE (DECREASE) IN NET ASSETS	7,321.09	(14,236.81)	16,704.19	(8,441.60)	23,008.36	(17,623.81)	(18,233.88)	33,017.48	(11,791.87)	23,284.41	(17,034.07)	(18,178.88)	(12,598.68)
NET ASSETS AT BEGINNING OF PERIOD WITH DONOR RESTRICTIONS	103,988.06	111,119.87	87,059.80	106,260.41	69,801.78	117,627.15	100,833.24	85,043.28	103,188.79	81,404.81	104,989.24	107,565.17	103,988.06
NET ASSETS AT END OF PERIOD WITH DONOR RESTRICTIONS	\$ 111,119.87	\$ 87,059.80	\$ 106,260.41	\$ 106,260.41	\$ 117,627.15	\$ 100,833.24	\$ 85,043.28	\$ 103,188.79	\$ 81,404.81	\$ 104,989.24	\$ 107,565.17	\$ 81,404.26	\$ 81,404.26

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Cash Basis

The Roane Alliance, Inc. - Tourism
Supplementary Schedule - Profit & Loss - Budget vs. Actual
June 2023

DRAFT
Over Budget

	Jun 23	Budget	
Ordinary Income/Expense			
Income			
4000 • Revenue	0.00	20.00	-20.00
Total Income	0.00	20.00	-20.00
Gross Profit	0.00	20.00	-20.00
Expense			
6000 • Administrative Services Fees	166.27	273.34	-107.07
6100 • Travel Related Expenses	288.12	324.98	-36.86
6170 • Equipment purchases	587.73	325.00	262.73
6405 • Office Expense	979.02	1,117.50	-138.48
6500 • Overhead Costs	1,589.90	1,525.00	64.90
6605 • Personnel Costs	11,885.68	6,816.28	5,069.40
6800 • Media Marketing	680.17	4,135.84	-3,455.67
Total Expense	16,176.89	14,517.94	1,658.95
Net Ordinary Income	-16,176.89	-14,497.94	-1,678.95
Net Income	-16,176.89	-14,497.94	-1,678.95

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Cash Basis

The Roane Alliance, Inc. - Tourism
Supplementary Schedule - Profit & Loss - Budget vs. Actual
July 2022 through June 2023

DRAFT
\$ Over Budget

	<u>Jul '22 - Jun 23</u>	<u>Budget</u>	
Ordinary Income/Expense			
Income			
4000 • Revenue	212,111.84	170,200.00	41,911.84
Total Income	<u>212,111.84</u>	<u>170,200.00</u>	<u>41,911.84</u>
Gross Profit	212,111.84	170,200.00	41,911.84
Expense			
8000 • Administrative Services Fees	3,351.08	2,910.00	441.08
8100 • Travel Related Expenses	3,688.32	3,900.00	-211.68
6170 • Equipment purchases	1,117.54	1,300.00	-182.46
6405 • Office Expense	7,761.08	11,210.00	-3,448.92
6500 • Overhead Costs	21,058.68	19,059.86	1,998.82
6605 • Personnel Costs	82,805.19	86,950.00	-4,144.81
6800 • Media Marketing	104,918.65	45,630.00	59,288.65
Total Expense	<u>224,700.52</u>	<u>170,959.86</u>	<u>53,740.66</u>
Net Ordinary Income	<u>-12,588.68</u>	<u>-759.86</u>	<u>-11,828.82</u>
Net Income	<u><u>-12,588.68</u></u>	<u><u>-759.86</u></u>	<u><u>-11,828.82</u></u>

President's Report

The Roane Alliance had its team retreat on Wednesday, July 26. The team spent time laying out team and individual goals for the fiscal year. Afterward, the team had a nice lunch and cruised the water on the Tennessee Riverboat.

ECD

- Project XYZ and TPA Group (developer) closed on the 260,000 sf spec building in Roane Regional Business & Technology Park (RRBTP) on Tuesday, July 24th. On the same day, a PILOT incentive package was approved for both real & personal property and XYZ signed purchase and sales agreements for two additional tracts of land in the park, 17 and 37.5 acres, pending post-closing. Project projects to create ~800 jobs and over \$100 million dollar investment into Roane County. Time to announce the project! Meetings last week with TNECD & XYZ to identify dates for a proposed live event with Governor and/or TNECD Commissioner (Late September / Early October at the latest)
- The TPA group has ~60 acres under contract in RRBTP with plans to build two more speculative buildings, both 296,000sf. The building may scale down due to site challenges relating to the Enbridge Gas Line running through the middle of the site and wetlands.
- Streetlight project is complete in RRBTP. 17 new streetlights were installed and are now fully operational in July.
- Project Salzman- Lee Salzman still moving forward with his project to put a meat processing facility in Rockwood's Roane County Industrial Park on 10 acres of land located at the back of the Cardiff Valley Cul De Sac.
- TNECD Governor's Conference: September 18-19/ Chattanooga. Justin Snow will be attending.
- The Quarterly Utility Forum was on Wednesday, August 16th at ORUD.

Last 2 ½ years, Roane County IDB has sold 101 acres of land, proceeding \$2.1 million in land sales and over \$150 million in Capital Investment.

Tourism

- FY 2023, Roane Tourism secured over \$70,000 in Grants (ARR & COOP). Grant was utilized for a new Tourism marketing campaign (When in Roane) and deliverables, event sponsorships, visitor guides and brochure prints, and billboard (vinyl / digital) advertising.
- FY 2024, we are pursuing over \$50,000 in Grant Funding this year (\$30k ARP, \$21k CO OP)
- Stacey Wilson striving to bring transformational events to Roane County: Drone Festival, Fishing Tournaments, Hot Air Balloon Festival, etc

- Tennessee State Fair in Wilson County, August 17-26. All 95 Counties set up booths to showcase all their County has to offer. Stacey and Caleb were in Wilson County on Friday, August 11th to set up Roane County's booth.
- Tourism Governor's Conference: September 13-15 / Knoxville. Stacey Wilson will be attending.
- Occupancy Tax Increase Year over Year: FY23 / \$158,916.27 FY22: \$155,323.06

Chamber

- New exciting Events! National Night Out (August 1). National Night Out began as an extension of the community watch program. This is its 40th year. It is held annually on the First Tuesday in August nationwide. Roane County- Individual cities have held the event in the past, but this is the first-ever county-wide National Night Out Event. National Night Out is an annual community-building campaign that promotes police-community partnerships.
- Taste of the Holidays (November 18), possible Home and Garden Show & Event in the Spring
- Bringing make Lunch & Learns and Professional Development Training. The first session was with John Nolan, Y-12 Federal Credit Union- Financial Savings. Active shooter awareness class will be the next class offered in September.
- TCCE Annual Membership Conference is August 16-18. Felicia Jester and Dawn Carlock are both attending.

Roane County's first ever National Night Out was held on Tuesday August 1st. Over 35 agencies and community partners participated.

We look forward to next year's NNO held on Tuesday August 6th.

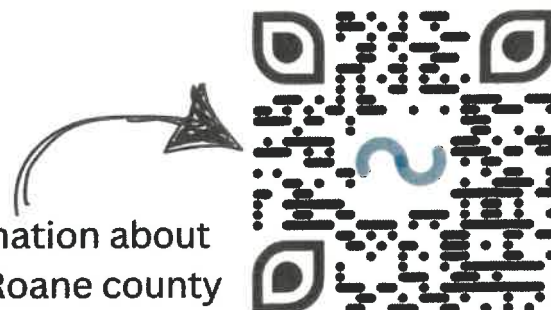


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The Tennessee State Fair, held in Wilson County, has a "Travel Tennessee Exhibit". Each county is invited to set up a booth to best represent their area. Last week, Roane Tourism traveled to Wilson County to set up and it looks great!

For information about events in Roane county



Leadership Roane County kicked off on Tuesday, August 8th with a class social held at Kingston City park. The next day, the class participated in team building exercises to get to know each other better. Throughout the year, the class will get to learn about selected subjects such as Economic Development, Social Services, Local Government, Education, and more.



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Leadership Roane County's Engage program will be held on September 7th and September 14th. Participants will learn about the history of Roane county's cities and communities as well as available opportunities to serve in those areas. The price is \$85.00 and we have very few seats available.

