



City Manager Report

July 2023



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Monthly reports of the City Manager and all departments as presented to the Kingston City Council and to the citizens of Kingston

Reporting Schedule:

Published monthly on the City of Kingston website and distributed during the Kingston City Council meeting on the second Tuesday of each month

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To: Kingston City Council
City Staff
Residents of Kingston

This City Manager Monthly Report is to be distributed and published on the city website (www.kingstontn.gov). We are producing this report in an effort to provide general and performance information to the Kingston City Council and the public regarding City services and programs and to enhance transparency in our local government. Information compiled by each department is analyzed and organized for presentation in this report.

Our goal is to become more transparent and more performance driven. The City staff and I will continue to make every effort to increase efficiencies in City services as we serve the citizens of Kingston.

It is our hope this report will help you become and stay informed regarding city issues and progress.

Please feel free to contact me with any questions, comments and/or suggestions regarding this report.

Sincerely,

David L. Bolling, City Manager
City of Kingston

City Manager

Management Report: July 2023

Legislative Accomplishments

- A. Approval of the second and final reading of Ordinance 23-06-13-01, an ordinance adopting and enacting a comprehensive codification and revision of the ordinances of the City of Kingston, Tennessee
- B. Approval of the first reading of Ordinance 23-07-11-01, an ordinance amending the zoning map of the City of Kingston, Tennessee by rezoning property from R-2 residential district to C-2 highway business district (Roane County tax map 058K, Group G, Parcel 013.00)
- C. Approval of Resolution 23-07-11-01, a resolution authorizing application for the U.S. Fish and Wildlife Service Boating Infrastructure Grant and committing the required matching funds
- D. Approval of the dispatch agreement with Roane County Emergency Communications District for FY 2023 – 2024 in the amount of \$89,442
- E. Appointment of Sue Collins to the Parks and Recreation Commission to a four-year term, expiring June 30, 2027
- F. Approval of requests to surplus city property
- G. Approval to amend the water purchase contract with Watts Bar Utility District
- H. Authorization for the City Manager to write off uncollectable water accounts

Other Items Considered by the Council

- 1. None
- **External Meetings**
 - Boating Infrastructure Grant meeting
 - Meeting with REU regarding lighting projects
 - TML Annual Conference
 - Other miscellaneous meetings
- **Internal Meetings**
 - Smokin' the Water debrief meeting
 - Other miscellaneous staff meetings



City of Kingston
Project Status Update
July 2023

BUILD Grant – Bridge to Bridge Corridor Master Plan

Project Cost:	\$220,000	
Engineer/Architect/Consultant:	Community Development Partners	
Contractor:	N/A	
Status (Percent complete)	0%	
Estimated Completion Date	TBD	
Notable outstanding issues:	NTP to planning phase	

Notes:

1. Awaiting the notice to proceed to the planning phase.

U.S. Fish and Wildlife Boating Infrastructure Grant

Project Cost:	\$400,000 (Estimate)	
Engineer/Architect/Consultant:	Community Development Partners	
Contractor:	TBD	
Status (Percent complete)	0%	
Estimated Completion Date	TBD	
Notable outstanding issues:	Application pending	

Notes:

1. Application underway.

ARC Grant – Ladd Park Improvements

Project Cost:	\$1,300,000 (Estimate)	
Engineer/Architect/Consultant:	Ardurra Group / Community Development Partners	
Contractor:	TBD	
Status (Percent complete)	10%	
Estimated Completion Date	TBD	
Notable outstanding issues:	Selection of new engineer	

Notes:

1. Execution of agreement with Ardurra pending.

Ladd Park Ramp Replacement

Project Cost:	\$65,000 (Estimate)	
Engineer/Architect/Consultant:	N/A	
Contractor:	TWRA	
Status (Percent complete)	TBD	
Estimated Completion Date	TBD	
Notable outstanding issues:	TBD	

Notes:

1. In discussions to possibly reject and replace this ramp due to construction issues.

Ladd Blvd. Resurfacing (STP)

Project Cost:	\$400,000 (Estimate)	
Engineer/Architect/Consultant:	Arcadis	
Contractor:	TBD	
Status (Percent complete)	25%	
Estimated Completion Date	Fall 2023	
Notable outstanding issues:	NTP to construction	

Notes:

1. Utility coordination phase concluded, awaiting notice to proceed to construction phase.

FINANCE AND ADMINISTRATION REPORT 2023-2024

	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
Major City Revenue Streams												
Property Taxes	\$59.00											
State Tax Revenues	\$87,093.94											
County Trustee	\$202,965.77											
Utility Billing Detail Summary												
Accounts Billed	3971											
Billing Total	\$433,491.05											
New Service	31											
Finalled Accounts	31											
Past Due Accounts	55											
ACH Bank Drafts	1032											
E-bill Accounts	536											
Online Payments	1080											
Trash Pickup	2551											
Phone Tree Calls	191											
NHN per month	\$0.00											
NHN Balance	\$17,294.85											
NHN Disbursed	\$0.00											
Wtr/Swr Protection	2268											
Water Loss Protection	1212											
Water Line Protection	263											
Sewer Line Protection	95											
Commercial Single Protection	284											
Commercial Multi Protection	3											
Commercial Line Protection	9											
Master Meter Protection	59											
Combined Master Meter Multi	332											
Combined Water Sewer 4 inch	1											
Residential w/ Irrigation	42											
Residential Combined w/ Irrigati	5											

Business License

Tegridy Construction, LLC: 120 King St. Kingston, TN 37763 David Cox: 813-459-2688

Shade at the Summit Family Counseling: 105 Rose Rd. Kingston, TN 37763 Mark Cox: 951-440-6894

110	General Fund	Account	Description	Year-To-Date		Monthly Comparative:			
				Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
Revenues									
31110		Property Taxes (Current)		2,060,000.00	0.00	0.00 %	171,666.67	0.00	0.00 %
31120		Public Utilities Property Tax (Current)		31,500.00	0.00	0.00 %	2,625.00	0.00	0.00 %
31211		Property Tax Delinquent - 1st Prior		70,000.00	(3,760.00)	5.37 %	5,833.33	(3,760.00)	64.46 %
31212		Property Tax Delinquent - 2nd Prior		7,000.00	0.00	0.00 %	583.33	0.00	0.00 %
31219		Property Tax Delinquent - Other Prior		8,000.00	0.00	0.00 %	666.67	0.00	0.00 %
31300		Interest And Court Cost On Prop Tax		25,000.00	(445.72)	1.78 %	2,083.33	(445.72)	21.39 %
31511		In Lieu Tax, Rockwood Electric Utility		76,500.00	(27,720.13)	36.24 %	6,375.00	(27,720.13)	434.83 %
31610		Local Sales Tax - Co. Trustee		1,795,000.00	(202,965.77)	11.31 %	149,583.33	(202,965.77)	135.69 %
31710		Wholesale Beer Tax		225,000.00	(20,804.77)	9.25 %	18,750.00	(20,804.77)	110.96 %
31720		Wholesale Liquor Tax		40,000.00	(5,543.50)	13.86 %	3,333.33	(5,543.50)	166.31 %
31800		Business Taxes		100,000.00	(2,047.84)	2.05 %	8,333.33	(2,047.84)	24.57 %
31912		Comcast Cable Tv Fees		80,000.00	(20,526.38)	25.66 %	6,666.67	(20,526.38)	307.90 %
31913		Bellsouth Cable Fees		7,500.00	0.00	0.00 %	625.00	0.00	0.00 %
31920		Hotel, Motel Tax		47,000.00	(3,770.22)	8.02 %	3,916.67	(3,770.22)	96.26 %
32210		Beer Permits		1,500.00	0.00	0.00 %	125.00	0.00	0.00 %
32220		Liquor Licenses		600.00	0.00	0.00 %	50.00	0.00	0.00 %
32600		Bza Hearing Fee		100.00	0.00	0.00 %	8.33	0.00	0.00 %
33430		Public Entity Partners Grant Proceeds		2,000.00	0.00	0.00 %	166.67	0.00	0.00 %
33500		Telecom Interstate Sales		5,000.00	(428.42)	8.57 %	416.67	(428.42)	102.82 %
33510		State Sales Tax		685,000.00	(62,367.70)	9.10 %	57,083.33	(62,367.70)	109.26 %
33520		State Income Tax		0.00	(907.81)	0.00 %	0.00	(907.81)	0.00 %
33530		State Beer Tax		2,800.00	0.00	0.00 %	233.33	0.00	0.00 %
33540		State Liquor Tax		10,000.00	(986.00)	9.86 %	833.33	(986.00)	118.32 %

110	General Fund	Account	Description	Year-To-Date			Monthly Comparative:		
				Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
33551		State Gasoline Fuel Tax		195,000.00	(18,222.05)	9.34 %	16,250.00	(18,222.05)	112.14 %
33552		State-City Streets And Transportation		11,000.00	(908.83)	8.26 %	916.67	(908.83)	99.15 %
33555		State Street Contract Maintenance		40,000.00	0.00	0.00 %	3,333.33	0.00	0.00 %
33580		Sportsbettin Revenue		7,000.00	0.00	0.00 %	583.33	0.00	0.00 %
33590		Tva Solar Energy James Ferry		3,700.00	(357.60)	9.66 %	308.33	(357.60)	115.98 %
33591		Gross Receipts - Tva		75,000.00	0.00	0.00 %	6,250.00	0.00	0.00 %
33593		Corporate Excise Tax		18,000.00	0.00	0.00 %	1,500.00	0.00	0.00 %
33730		Tml Full Pkg Bonus		4,000.00	0.00	0.00 %	333.33	0.00	0.00 %
34100		General Government - Charges For		2,500.00	(24.79)	0.99 %	208.33	(24.79)	11.90 %
34210		Police Service Supplements		9,500.00	0.00	0.00 %	791.67	0.00	0.00 %
34220		Special Fire Protection Fees		10,000.00	0.00	0.00 %	833.33	0.00	0.00 %
34230		Sex Offender Registry		300.00	0.00	0.00 %	25.00	0.00	0.00 %
34420		Garbage Tip Fees		344,000.00	(29,207.66)	8.49 %	28,666.67	(29,207.66)	101.89 %
34710		Roane EDU ballfield donation		5,000.00	0.00	0.00 %	416.67	0.00	0.00 %
34720		Swimming Pool Charges		5,000.00	(3,601.00)	72.02 %	416.67	(3,601.00)	864.24 %
34730		Fort Charges & Donations		500.00	(267.89)	53.58 %	41.67	(267.89)	642.94 %
34740		Park & Recreation Charges		14,000.00	(2,399.50)	17.14 %	1,166.67	(2,399.50)	205.67 %
34741		Boat Slip Rental		25,000.00	(5,700.00)	22.80 %	2,083.33	(5,700.00)	273.60 %
34742		Fireworks Donations		45,000.00	(615.00)	1.37 %	3,750.00	(615.00)	16.40 %
34745		Softball Program		4,000.00	0.00	0.00 %	333.33	0.00	0.00 %
34751		Volleyball Program		4,200.00	0.00	0.00 %	350.00	0.00	0.00 %
34760		Library- Fines and Penalties		500.00	(174.05)	34.81 %	41.67	(174.05)	417.72 %
34761		Roane County Library MOE		5,000.00	0.00	0.00 %	416.67	0.00	0.00 %
34762		Library - Donations		0.00	(94.75)	0.00 %	0.00	(94.75)	0.00 %

110	General Fund	Monthly Comparative:					8.33%
		Year-To-Date		Month-To-Date			
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
35110	City Court Fines	55,000.00	(8,021.20)	14.58 %	4,583.33	(8,021.20)	175.01 %
35140	Drug Related Fines	2,000.00	(1,188.28)	59.41 %	166.67	(1,188.28)	712.97 %
35150	Traffic School Charges	3,000.00	(300.00)	10.00 %	250.00	(300.00)	120.00 %
36100	Interest Earnings	7,000.00	(2,192.68)	31.32 %	583.33	(2,192.68)	375.89 %
36967	Contract Natural Gas	21,500.00	(1,791.67)	8.33 %	1,791.67	(1,791.67)	100.00 %
36971	Contract Billing From Water Dept	499,275.00	0.00	0.00 %	41,606.25	0.00	0.00 %
Total Revenues		6,695,475.00	(427,341.21)	6.38 %	557,956.25	(427,341.21)	76.59 %
Expenditures							
41100	Legislative	(93,699.00)	16,733.38	17.86 %	(7,808.25)	16,733.38	214.30 %
41210	City Court	(26,638.00)	1,304.45	4.90 %	(2,219.83)	1,304.45	58.76 %
41320	City Manager	(118,150.00)	8,963.72	7.59 %	(9,845.83)	8,963.72	91.04 %
41500	Financial Administration	(470,442.00)	28,767.06	6.11 %	(39,203.50)	28,767.06	73.38 %
41700	Planning And Zoning	(14,866.00)	0.00	0.00 %	(1,238.83)	0.00	0.00 %
41810	City Hall Buildings	(98,500.00)	4,374.45	4.44 %	(8,208.33)	4,374.45	53.29 %
41990	General Government	(268,700.00)	101,719.00	37.86 %	(22,391.67)	101,719.00	454.27 %
42100	Police	(1,231,055.00)	118,503.98	9.63 %	(102,587.92)	118,503.98	115.51 %
42152	Automotive Services	(90,000.00)	22,000.00	24.44 %	(7,500.00)	22,000.00	293.33 %
42200	Fire Protection	(1,234,307.00)	97,780.42	7.92 %	(102,858.92)	97,780.42	95.06 %
43100	Public Works	(967,758.00)	55,457.29	5.73 %	(80,646.50)	55,457.29	68.77 %
43190	State Street Aid	(178,000.00)	0.00	0.00 %	(14,833.33)	0.00	0.00 %
43240	Waste Disposal	(350,000.00)	28,808.42	8.23 %	(29,166.67)	28,808.42	98.77 %
43750	Capital Improvements	0.00	270,973.00	0.00 %	0.00	270,973.00	0.00 %
44143	Animal Control/Codes Enforcement	(26,315.00)	1,514.06	5.75 %	(2,192.92)	1,514.06	69.04 %
44400	Parks & Recreation	(958,545.00)	118,435.07	12.36 %	(79,878.75)	118,435.07	148.27 %

110 General Fund		Monthly Comparative:				8.33%
		Year-To-Date		Month-To-Date		
Account	Description	Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	% of Avg
44440	Swimming Pool	0.00	1,273.93	0.00 %	0.00	0.00 %
44800	Library	(219,000.00)	15,155.91	6.92 %	(18,250.00)	83.05 %
49000	Debt Service	(349,500.00)	0.00	0.00 %	(29,125.00)	0.00 %
52130	American Rescue Plan Act	0.00	88,468.00	0.00 %	0.00	0.00 %
Total Expenditures		(6,695,475.00)	980,232.14	14.64 %	(557,956.25)	175.68 %
Total	110 General Fund	0.00	552,890.93	100.00 %	0.00	0.00 %

122	Drug Fund	Account	Description	Monthly Comparative:			
				Year-To-Date		Month-To-Date	
				Budget Estimate	Actual	% of Budget	Estimate Avg/Mth
							Actual
Revenues							
35140			Drug Fines	0.00	(1,188.27)	0.00 %	0.00
							(1,188.27)
							0.00 %
			Total Revenues	0.00	(1,188.27)	100.00 %	0.00
							(1,188.27)
							0.00 %
Total	122		Drug Fund	0.00	(1,188.27)	100.00 %	0.00
							(1,188.27)
							0.00 %

		Monthly Comparative:			Month-To-Date			
		Year-To-Date		Estimate Avg/Mth	Actual		% of Avg	
Account	Description	Budget Estimate	% of Budget		Actual			
Revenues								
300	Capital Fund						8.33%	
36100	Interest Earnings	0.00	(62.74)	0.00	0.00	(62.74)	0.00	
Total		0.00	(62.74)	100.00	0.00	(62.74)	0.00	
Total	300	0.00	(62.74)	100.00	0.00	(62.74)	0.00	

413	Water And Sewer	Account	Description	Monthly Comparative:			
				Year-To-Date		Month-To-Date	
		Budget Estimate	Actual	% of Budget	Estimate Avg/Mth	Actual	% of Avg
Revenues							
36100	Interest Earnings	5,000.00	(1,311.29)	26.23 %	416.67	(1,311.29)	314.71 %
37110	Metered Water Sales	1,586,000.00	(139,884.08)	8.82 %	132,166.67	(139,884.08)	105.84 %
37114	Serveline Leak Protection	0.00	0.00	0.00 %	0.00	0.00	0.00 %
37117	Outside Water Sales	690,000.00	(64,438.38)	9.34 %	57,500.00	(64,438.38)	112.07 %
37191	Penalties	30,000.00	(2,320.42)	7.73 %	2,500.00	(2,320.42)	92.82 %
37194	Sales Of Materials	25,000.00	(2,224.00)	8.90 %	2,083.33	(2,224.00)	106.75 %
37195	Installation Charges	65,000.00	(6,979.00)	10.74 %	5,416.67	(6,979.00)	128.84 %
37196	Water User Fees	38,000.00	(1,012.00)	2.66 %	3,166.67	(1,012.00)	31.96 %
37199	Miscellaneous	5,000.00	(9,375.00)	187.50 %	416.67	(9,375.00)	2,250.00 %
37210	Sewer Service Charges	1,825,000.00	(160,798.99)	8.81 %	152,083.33	(160,798.99)	105.73 %
37296	Sewer User Fees	35,000.00	(1,444.00)	4.13 %	2,916.67	(1,444.00)	49.51 %
37299	Miscellaneous	1,000.00	(90.00)	9.00 %	83.33	(90.00)	108.00 %
Total	Revenues	4,305,000.00	(389,877.16)	9.06 %	358,750.00	(389,877.16)	108.68 %
Expenditures							
41500	Financial Administration	(499,275.00)	0.00	0.00 %	(41,606.25)	0.00	0.00 %
41990	General Government	(2,012,310.00)	232,226.75	11.54 %	(167,692.50)	232,226.75	138.48 %
49000	Debt Service	(808,500.00)	60,535.00	7.49 %	(67,375.00)	60,535.00	89.85 %
52310	Water & Sewer Operating Expenses	(984,915.00)	155,898.87	15.83 %	(82,076.25)	155,898.87	189.94 %
Total	Expenditures	(4,305,000.00)	448,660.62	10.42 %	(358,750.00)	448,660.62	125.06 %
Total	413 Water And Sewer	0.00	58,783.46	100.00 %	0.00	58,783.46	0.00 %



Human Resources Report July 2023

Interviews:

- *Finance: Fourteen (14) ; One (1) EXIT*
- *Fire: One (1)*
- *Police: Two (2)*
- *Public Works: One (1)*

New Hires:

- *Finance: Two (2) Utility Billing Clerks*
- *Fire: One (1) Firefighter*
- *Public Works: (1) Auto Mechanic*

Orientations:

- *Finance: One (1)*

Trainings & Certifications:

Miscellaneous:

FULL TIME EMPLOYEES: 66
PART TIME EMPLOYEES: 13
SEASONAL EMPLOYEES: 14



Grants Administrator Report July 2023

- *Applied for a \$8,000 "Senior Center Grant" through the State of Tennessee.*
- *Applied for a \$3,000 "Safety Partners Grant" through Public Entity Partners*

Trainings & Certifications:

- TDOT Level I Training Certification (5-year Certification)

Report for the citations issued the disposition date for which was on
July 2023

Money outstanding from July 1, 2022 – July 31, 2023	\$ 4,447.38
Money collected from July 1, 2022 – July 31, 2023	\$ 70,468.28

JUDGMENTS

COLLECTED


Total fines and costs billed in court	\$ 2,405.00
Collected in court on fines and costs	\$ 1,688.75
Amount collected after July 25, 2023, Court	\$ 0.00
Total collected for citations on July 25, 2023, Court	\$ 1,688.75
Amount outstanding for July 25, 2023.	\$ 716.25
<u>40</u> Cash bond forfeitures	\$ 4,550.00
Total amount collected for July 2023 Citations	\$ 6,238.75
Amount collected from previous months/FTA etc.	\$ 876.87
Total collected for July 2023 citations	\$ 7,115.62

Additional Funds (not included in the above total)
Driver Improvement Program

\$ 700.00

These amounts are based upon amounts collected by, and the records of, the clerk of the Municipal Court for the City of Kingston.

This, the 4th day of August 2023.


Tiffany Moore
Kingston City Court Clerk


BRENDA HALL MCDONALD
Kingston City Judge

2023 PENDING CASES				
DATE	LOCATION	ISSUE	ACTION	STATUS
7/30/2021	1100, 1101, 1102, 1103, 1104, 1105 Pineywood	13-103 Stagnant water, 13-106 Health and Sanitation, 13-302 Junked vehicle, 13-402 Dangerous Building, 13-501 Declaration of nuisances, 13-502 Duty of Maintenance of property, 17-109 Abatement of nuisances, 17-106 Pre-Collecaton Pracatices Section 2 part 3	In progress	Per Cofer: Waiting for chancery court date. Court date set for 6/27/23.
5/22/2023	618 Paint Rock Ferry Rd.	13-104 Weeds, 13-302 Wrecked, junked, or abandoned vehicles prohibited, 13-501 Declaration of nuisances, 13-502 Duty of maintenance of private property, and 13-106 Health and sanitation nuisances.	Letter Sent	In Progress
6/7/2023	115 King St.	13-302 Junk Vehicle ad 13-106 Health and Sanitation Nuisances	Letter Sent	In Progress
July 2023 NEW CASES				
DATE	LOCATION	ISSUE	ACTION	STATUS
7/6/2023	1113 Fairgrounds Court	13-104 Weeds, 13-501 Declaration of nuisances, 13-502 Duty of maintenance of private property, 13-106 Health and sanitation nuisances, 16-102 Trees Projecting over streets, etc., regulated, 16-107 Littering on sidewalks, and 17-106 Pre-Collection Practice.	Letter Sent	In Progress
7/13/2023	1127 N. Kentucky St.	16-108 Obstruction of drainage ditches	Letter Sent	Resolved
7/31/2023	1381 Bryd Circle	10-205 Noisy Dogs and Cats Prohited and 11-501 Disturbing the Peace	Letter Sent	In Progress
7/31/2023	425 Kingwood St.	10-205 Noisy Dogs and Cats Prohited and 11-501 Disturbing the Peace	Letter Sent	In Progress
		3 Dogs Collected		
		4 Racoons Collected		
		1 Possum Collected		

Activity Detail Summary (by Category)

Kingston Police Department

(07/01/2023 - 07/31/2023)

Incident/Investigations

13B - Simple Assault	1
13C - Intimidation	1
220 - Burglary/Breaking & Entering	2
23H - All Other Larceny	1
290 - Destruction/Damage/Vandalism of Property	3
35A - Drug/Narcotic Violations	4
35B - Drug Equipment Violations	1
90D - Driving Under the Influence	3
90E - Drunkenness	2
39-13-526 - Violation of probation/ Community Supervision	1
39-16-609 - Failure to Appear	2
90Z - All Other Offenses	8
Information Only - Information Only	3
Other Agency Warrant - Other Agency Warrant	3
Overdose - Suspected Overdose	2
PPC - Private Property Crash	4
Unatt/ Death - Unattended Death	1
Total Offenses	42
Total Incidents	31

Arrests

290 - Destruction/Damage/Vandalism of Property	1
35A - Drug/Narcotic Violations	4
35B - Drug Equipment Violations	1
90D - Driving Under the Influence	3
90E - Drunkenness	1
39-13-526 - Violation of probation/ Community Supervision	1
39-16-609 - Failure to Appear	2
90Z - All Other Offenses	7
Other Agency Warrant - Other Agency Warrant	3

Activity Detail Summary (by Category)

Kingston Police Department

(07/01/2023 - 07/31/2023)

Arrests

Total Charges 23

Total Arrests 13

Accidents

Total Accidents 6

Citations

Total Violations 113

Total Citations 101

Warning Tickets

Light Law 2

Other 9

Registration Law 1

Seatbelt Law 1

Speeding 23

Total Charges 36

Total Warning Tickets 36

Ordinance Tickets

Total Ordinance Tickets 0

Criminal Papers

Total Criminal Papers Served 0

Total Criminal Papers 0

Civil Papers

Total Civil Papers Served 0

Activity Detail Summary (by Category)

Kingston Police Department

(07/01/2023 - 07/31/2023)

Civil Papers

Total Civil Papers

0

Citation Totals by Charge

Kingston Police Department

(07/01/2023 - 07/31/2023)

Charge / Statute:	Number of Charges:
Driving While License Revoked	1
Driving While License Suspended	2
FAILURE TO MANTAIN LANE / 55-8-123	1
Financial Responsibility	5
Hands Free/ Cell phone or Mobile Device Use / 55-8-199	5
Light Law / 55-9-	4
Obedience to Any Required Traffic Control Device	2
Registration Expired	6
Seatbelt Law / 55-9-603	2
Speeding / 55-8-152	82
Traffic Control Device/Signal / 55-8-	3
Total:	113

ROANE COUNTY E 9-1-1
4390 ROANE STATE HWY ROCKWOOD , TN 37854

CFS By Department - Select Department By Date
For KINGSTON POLICE DEPARTMENT 7/1/2023 - 7/31/2023

KINGSTON POLICE DEPARTMENT	Count	Percent
911 HANG UP OR OPEN LINE	1	0.19%
ABDOMINAL PAIN	1	0.19%
ALARM	19	3.54%
ALARM - FIRE	5	0.93%
ALARM - MEDICAL	2	0.37%
ANIMAL PROBLEM	16	2.98%
ASSAULT	2	0.37%
AUTO ACCIDENT NO INJURY	8	1.49%
AUTO ACCIDENT WITH INJURY	2	0.37%
AUTO VS ANIMAL	1	0.19%
B&E	3	0.56%
BLOOD PRESSURE PROBLEM	2	0.37%
BOLO	3	0.56%
BREATHING PROBLEMS	1	0.19%
BUSY	15	2.79%
CALL THIS STATION	30	5.59%
CARBON MONOXIDE ALARM	1	0.19%
CARDIAC ARREST	1	0.19%
CHECK WANTED	2	0.37%
COMPLAINT FILED	1	0.19%
CUSTODY DISPUTE/EXCHANGE	2	0.37%
DELIVER MESSAGE	1	0.19%
DISORDERLY PERSON	5	0.93%
DISPUTE/NEIGHBOR/LAND	2	0.37%
DISTURBING THE PEACE	9	1.68%
DOMESTIC	7	1.30%
DRUNK DRIVER	3	0.56%
DRUNK PERSON	1	0.19%
ESCORT	12	2.23%
FALL	2	0.37%
FIGHT	3	0.56%
FIRE	7	1.30%
FOLLOW UP	2	0.37%
HARASSMENT/THREATS MADE	5	0.93%
HIT AND RUN	2	0.37%
INFORMATION	9	1.68%
JUVENILE PROBLEM	5	0.93%
LARCENY/THEFT	1	0.19%
LIFT ASSIST	1	0.19%
LOST/MISPLACED TAGS/PROPERTY	1	0.19%
MENTAL STATUS CHANGE	1	0.19%
MOTORIST ASSIST	9	1.68%

KINGSTON POLICE DEPARTMENT	Count	Percent
OVERDOSE	4	0.74%
POSSIBILITY OF DRUGS PRESENT	1	0.19%
PROPERTY/VEHICLE DAMAGE	6	1.12%
PUBLIC ASSISTANCE	6	1.12%
PURSUIT	1	0.19%
RECKLESS DRIVER OR 4 WHEELER CALL	6	1.12%
REQUEST BACK UP	1	0.19%
ROAD/TRAFFIC HAZARD	3	0.56%
SCAMS	1	0.19%
SEIZURES	1	0.19%
SERVING PAPER	1	0.19%
SHOTS HEARD	1	0.19%
SICK	1	0.19%
STOLEN VEHICLE	1	0.19%
SUSPICIOUS ACTIVITY	15	2.79%
SUSPICIOUS PERSON	12	2.23%
SUSPICIOUS VEHICLE	16	2.98%
THEFT OF PROPERTY	4	0.74%
THREATENING SUICIDE	4	0.74%
TRAFFIC STOP	154	28.68%
TREE HAZARD	7	1.30%
UNCONSCIOUS	3	0.56%
UNKNOWN MEDICAL	2	0.37%
UNWELCOME PERSON	13	2.42%
UTILITY PROBLEMS	3	0.56%
VANDELISM	1	0.19%
VEHICLE LOCK OUT	4	0.74%
VEHICLE PROBLEMS	3	0.56%
WALK IN	9	1.68%
WANT OFFICER	1	0.19%
WATER ACCIDENT/RESCUE	1	0.19%
WELFARE CHECK	35	6.52%
X PATROL	10	1.86%
Total Records For KINGSTON POLICE DEPARTMENT	537	Dept Calls/Total Calls 100.00%
Total Records	537	



Kingston Police Department

Jim Washam, Chief
Proverbs 20:7



865/376-2081 Office
865/354-8045 Dispatch

Fax: 865/376-8798
E-Mail: jim.washam@kingstontn.gov

To: Mayor, City Council, City Manager & Chief of Police
From: Captain Roy Montgomery GDI/TO

The Kingston Police Departments training for the month of July was canceled due to inclement weather and multiple weather related calls for our department. The training for July will be made up in December.

Captain Roy Montgomery GDI/TO
July 31, 2023

Capt. Roy Montgomery

KINGSTON POLICE MONTHLY RESERVE REPORT

TO CITY COUNCIL

		TRAINING	RIDE TIME	EVENT	TOTAL
JAN	Hours				
	Number of Officers				
	Notes:				
FEB	Hours				
	Number of Officers				
	Notes:				
MAR	Hours				
	Number of Officers				
	Notes:				
APR	Hours				
	Number of Officers				
	Notes:				
MAY	Hours				
	Number of Officers				
	Notes:				
JUNE	Hours				
	Number of Officers				
	Notes:				
JULY	Hours	0	128 hrs	38 hrs	166 hrs
	Number of Officers	0	10 officers	10 officers	20 officers
	Notes:				
AUG	Hours				
	Number of Officers				
	Notes:				
SEPT	Hours				
	Number of Officers				
	Notes:				
OCT	Hours				
	Number of Officers				
	Notes:				
NOV	Hours				
	Number of Officers				
	Notes:				
DEC	Hours				
	Number of Officers				
	Notes:				
APPROVED BY <i>Capt. B. Mcg</i>					

Kingston Fire Department July 2023

Summary of Month's Activities

Fire Operations

The Department responded to 124 calls for service during the month.

Fire Administration

- Weekly Conference Call
- Fire Dept is not currently running priority 3 medical calls
- Greater emphasis on responder safety during the pandemic

The Training Room has been utilized this month for the following:

- Shift Training

	This Month	YTD
Fire Inspections		204

Public Fire Education

	This Month	YTD
Participants		9
Education Hours		3
Number of Occurrences		1

Firefighter Training

- KFD is continuing shift training
- Driver Training continuing
- Automatic Aid Training with Harriman Fire

Implemented Performance Standards Plan

- Continuing education for all KFD personnel
- On shift training is required each shift
- Testing for state certifications offered

Fleet Maintenance

- SCUBA tank rack installed on Dive 1
- E4 charger cord repaired
- L1 generator had gas drained from crankcase and oil changed as well as new fuel filter and spark plug
- Oil changes on U3, E3, L1, U4, and Durango

Special Projects

- July 4th Festivities
- Finished remodel upstairs at station 1

Outstanding Issues

- Aging Fire Apparatus- Ladder 1 (2005) and Engine 1 (1998)
- U6 aging and continues to need continuous repair. Unit 6 now displays over 190,000 miles.
- Medical, gas powered, and firefighting equipment affected by weather from units sitting outside in the elements
- U4 needs constant repairs due to age

Cost Savings

- Safety meeting

Safety

Landing Zones

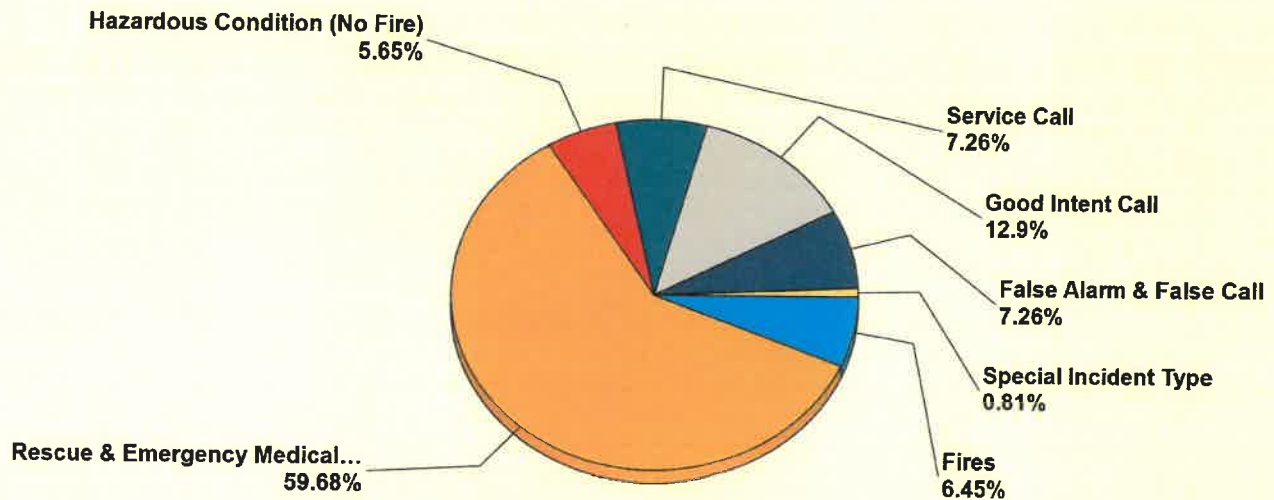
Kingston Fire Department

Kingston, TN

This report was generated on 8/2/2023 6:25:20 PM

Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 07/01/2023 | End Date: 07/31/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	8	6.45%
Rescue & Emergency Medical Service	74	59.68%
Hazardous Condition (No Fire)	7	5.65%
Service Call	9	7.26%
Good Intent Call	16	12.9%
False Alarm & False Call	9	7.26%
Special Incident Type	1	0.81%
TOTAL	124	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	3	2.42%
111 - Building fire	3	2.42%
131 - Passenger vehicle fire	1	0.81%
155 - Outside stationary compactor/compacted trash fire	1	0.81%
311 - Medical assist, assist EMS crew	25	20.16%
320 - Emergency medical service, other	1	0.81%
321 - EMS call, excluding vehicle accident with injury	40	32.26%
322 - Motor vehicle accident with injuries	5	4.03%
324 - Motor vehicle accident with no injuries.	3	2.42%
411 - Gasoline or other flammable liquid spill	1	0.81%
444 - Power line down	4	3.23%
445 - Arcing, shorted electrical equipment	1	0.81%
462 - Aircraft standby	1	0.81%
510 - Person in distress, other	1	0.81%
541 - Animal problem	1	0.81%
551 - Assist police or other governmental agency	2	1.61%
553 - Public service	1	0.81%
554 - Assist invalid	3	2.42%
571 - Cover assignment, standby, moveup	1	0.81%
611 - Dispatched & cancelled en route	14	11.29%
652 - Steam, vapor, fog or dust thought to be smoke	2	1.61%
700 - False alarm or false call, other	4	3.23%
733 - Smoke detector activation due to malfunction	1	0.81%
735 - Alarm system sounded due to malfunction	2	1.61%
736 - CO detector activation due to malfunction	1	0.81%
745 - Alarm system activation, no fire - unintentional	1	0.81%
900 - Special type of incident, other	1	0.81%
TOTAL INCIDENTS:	124	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Kingston Fire Department

Kingston, TN

This report was generated on 8/2/2023 6:24:50 PM



Minor Incident Types by Month for Year

Year: 2023

INCIDENT TYPE	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	SUM
Accident, potential accident				1		1	1		3
Animal problem or rescue							1		1
Attempted burning, illegal action				1					1
Citizen complaint				1					1
Combustible/flammable spills & leaks			1	1	1		1		4
Controlled burning			1	1	1				3
Cover assignment, standby at fire station, move-up	5	5	2		1		1		14
Dispatched and canceled en route	2	4	11	4	7	7	14	1	50
Electrical wiring/equipment problem	2					1	5		8
Emergency medical service (EMS) Incident	26	29	32	27	40	32	49		235
False alarm and false call, other	3		3	1	5	2	4		18
Fire, other							3		3
Good intent call, other					1				1
Malicious, mischievous false alarm					1				1
Medical assist	19	14	20	24	27	21	25	1	151
Mobile property (vehicle) fire	1	2				1	1		5
Natural vegetation fire	1		1	2	1				5
Other incident type				1					1
Outside rubbish fire	1		1				1		3
Person in distress		3	1	2	1		1		8
Public service assistance	10	4	10	10	3	4	6		47
Rescue or EMS standby	1								1
Rescue, emergency medical call (EMS), other		2							2
Smoke, odor problem	1								1
Special type of incident, other	1			2			1		4
Steam, other gas mistaken for smoke	1		1				2		4
Structure Fire		2	1	1			3		7
System or detector malfunction			1		2		4		7
Unauthorized burning		2	1						3
Unintentional system/detector operation (no fire)	3	2	3		1	1	1		11
Wrong location, no emergency found	2		3	1		1			7
Total	79	69	93	80	92	71	124	2	610

Only REVIEWED incidents included



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City of Kingston Public Works

"Therefore if any man be in Christ, he is a new creature: old things are passed away; behold, all things are become new. (2 Corinthians 5:17 KJV)

July 2023
Director Tim Clark

Employees

Greg Leach	Randy Collins
Logan Bell	Kim Rue
David Harrison	Jonathan Bodanza
Daniel Fine	Tad DePriest
Patrick Green	

Street Maintenance/Drainage

- Completed 5 Patching work orders
- Mowing ROW's
- Installed/Repaired 5 Name sign
- Repaired 3 traffic lights
- Collected 8 Brush/Sweeper loads of debris
- Completed 8 tons of paving
- Completed 3-811 locates
- Removed 3 dead animals
- Cleaned/Repaired 1 Culvert
- Assisted with projects in 3 departments



Fleet Maintenance

Police Department

- 2016 Ford Explorer (Pio)=\$28.70

Fire Department

- 2014 Ford F550 (Unit 3)=\$384.50
- 2003 Chevy 3500 (Unit 3)=138.50
- 2005 Ferrara (Ladder 1)=391.38
- 2021 Dodge Durango (Gordon)=37.00
- 2018 Ferrara (Engine 3)=463.25

Parks & Recreation

- 2006 Ford F-250 (Brown)=\$28.10

Public Works

- 2009 Ford Explorer (Clark)=34.70
- 2011 Ford F-250 (Unit 701)=28.40

TOTAL \$ 1534.53



Tire Replacement Tread Depth:

Date: July 20, 2023

Mileage	Driver Name/Dept.	Job
89034	Shamus Pio	2016 Ford Explorer

Qty	Item #	Description	Unit Price	Column1	Line Total
1		Oil Filter	8.00		8.00
6		Oil	3.45		20.70
1		Tire Rotation			0.00

[illegible]

Subtotal	28.70
Sales Tax	

Total!

28.70



Tire Replacement Tread Depth:

Left Front: 11/32
Right Front: 8/32
Left Rear: 12/32
Right Rear: 15/32

Date: July 21, 2023

Department Kingston Fire Department

[illegible]



PUBLIC WORKS

Fleet Maintenance

Tire Replacement Tread Depth:

Left Front: 7/32
Right Front: 7/32
Left Rear: 6/32, 6/32
Right Rear: 7/32, 7/32

Date: July 21, 2023

Department Kingston Fire Department

Mileage	Driver Name/Dept.	Job			
204838	Unit 3	2003 Chevy 3500			
VIN: 1GBJC39153E317163					
Qty	Item #	Description	Unit Price	Column1	Line Total
1		Oil Filter	13.00		13.00
10		Oil	3.75		37.50
1		Fuel Filter	40.00		40.00
1		Air Filter	25.00		25.00
1		Transmission Filter	23.00		23.00



Fleet Maintenance

Tire Replacement Tread Depth:

Left Front: 18/32
Right Front: 18/32
Left Rear: 19/32, 19/32
Right Rear: 18/32, 18/32

Date: July 18, 2023

Department Kingston Fire Department

Mileage	Driver Name/Dept.	Job			
12184	Ladder 1	2005 Ferrara			
VIN: 11KFT4287SWZ20587					
Qty	Item #	Description	Unit Price	Column1	Line Total
1		Oil Filter	55.00		55.00
25.5		Oil Filter	3.75		95.63
1		Air Filter	155.00		155.00
1		Fuel Filter	19.75		19.75
1		Water Separator	40.00		40.00
1		Coolant Filter	26.00		26.00
		Grease/Adjust Brakes			
</					



Tire Replacement Tread Depth:

Date: July 21, 2023

Department Kingston Fire Department

[illegible]



Fleet Maintenance

Tire Replacement Tread Depth:

Left Front: 15/32
Right Front: 15/32
Left Rear: 15/32, 15/32
Right Rear: 15/32, 15/32

Date: July 24, 2023

Department Kingston Fire Department

Mileage	Driver Name/Dept.	Job			
18975.3	Engine 3	2018 Ferrara			
VIN: 1F94S4226JH140651					
Qty	Item #	Description	Unit Price	Column 1	Line Total
1		Oil Filter	55.00		55.00
27		Oil	3.75		101.25
1		Air Filter	155.00		155.00
1		Fuel Filter	41.00		41.00
1		Water Separator	56.00		56.00
1		Crank Case Filter	55.00		55.00



Fleet Maintenance

Tire Replacement Tread Depth:

Left Front: 5/32

Right Front:6/32

Left Rear: 5/32

Right Rear: 5/32

Date: July 13, 2023

Department Kingston Parks & Recreation

[illegible]



Fleet Maintenance

Tire Replacement Tread Depth:

Left Front: 5/32

Right Front:5/32

Left Rear: 5/32

Right Rear: 5/32

Date: July 24, 2023

Department Kingston Public Works

[illegible]



Tire Replacement Tread Depth:

Date: July 24, 2023

Department Kingston Public Works

VIN: 1FTBF2B68BEB7572217

Tire Balance/Rotation

Oil3.000.0021.00**Total Discount**

Subtotal	28.40
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Sales TaxTotal



Upcoming Projects

****Drainage improvement and widening of a portion of East Race Street (Poor Road)**

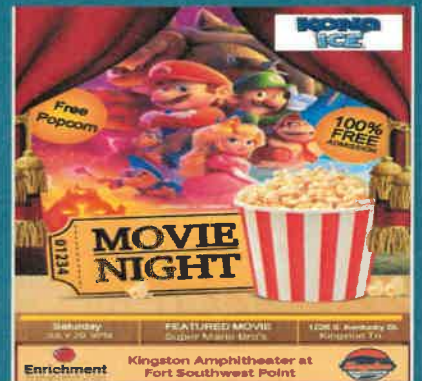
****Install new flashing school zone lights**



KINGSTON PARKS & RECREATION

July 2023

July began with another successful Smokin' the Water!! The new enlarged footprint worked well and we had the biggest crowd ever. We are trying to stay ahead of the mowing but the rain has made that difficult. On July 29th we had a great turnout for a Free Kayak/Paddle rentals at Lakewood Park. The event ended just in time for another storm which unfortunately resulted in a tree falling and crushing our Kayak storage building. We postponed the Movie night at the amphitheater due to storms that evening. Planning has begun on Fall Street Fest and the upcoming Flag Football Season. Our crews have been busy cleaning up downed trees throughout our Parks due to the storms. We changed all the lighting at the Southwest Point Visitor Center to LED.



Facility Use

Community Center:

Banquet Rm-26
Room A-3
Room B-7
Room C-8
Room D-2
Room E-2
City Park Pavilion-5
Porter Park Pavilion-1
SWP Track-1
SWP Chapel-1
SWP Multipurpose-1
SWP Amphitheater-1
Pool Parties-33

Kelly Jackson

From: Jack Sims
Sent: Tuesday, August 1, 2023 3:38 PM
To: JR Best; David Bolling; Kelly Jackson; Stacey Wilson
Subject: Fort Southwest Point visitation data

Hello all:

The following is the visitation data for the Fort & Museum for June and July.

Please note these numbers are not fully exact, as some visitors just don't sign the guest register, so I have accounted for that in +/- variance noted.

June 2023 (note these numbers only reflect the time period of 16 June through 30 June)

56 visitors +/- 10

July 2023

121 visitors +/- 10

This count includes 43 visitors from out of state including two foreign countries (Austria, Germany).

15 states outside of Tennessee are represented.

12 Tennessee counties are represented, including Roane.

Donation monies received during these time frames are not reported here. If so desired in future reports, this data point can be included.

If you have any questions or comments, please feel free to respond to me at your convenience.

Jack Sims
Curator
Fort Southwest Point and Museum



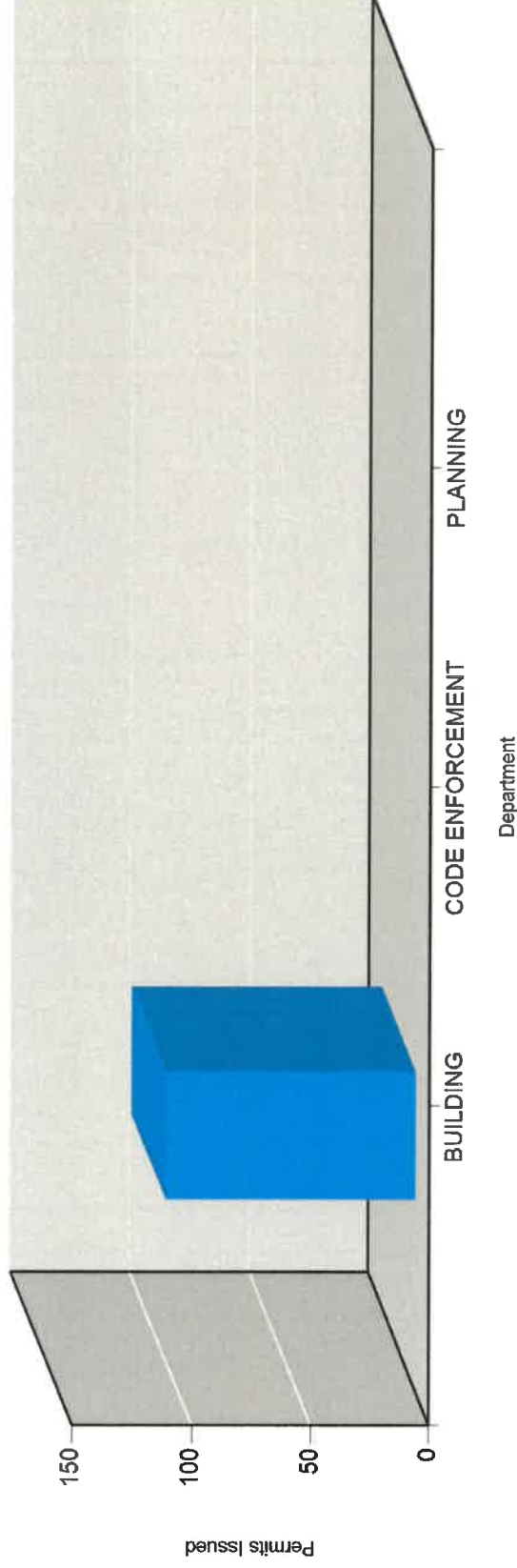
Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
07/01/2023 AND 07/31/2023

Report run on: 08/01/2023 12:04 PM

Permits Issued by Department

Issued Within Expected Process Time
Process to Issue Exceeded Expected Time



Average Process Time

Department	Permit Type	Expected Process Time	Number Submitted	Number Issued	Mean Time to Issue	Standard Deviation	Average Cycles	Issued Within	Issued Over
BUILDING	BP	Same Day	78	72	Same Day	0 Days	1	72	0
	PL	Same Day	22	20	Same Day	0 Days	1	20	0
	RM	Same Day	15	13	Same Day	0 Days	1	13	0
CODE ENFORCEMENT	EV	Same Day	2	0	Same Day	0 Days	1	0	0



Issued Permits By Department

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ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
07/01/2023 AND 07/31/2023

Report run on: 08/01/2023 12:04 PM

PLANNING	PLT	Same Day	11	0	Same Day	0 Days	1	0	0
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Issued Permit Details

Department	Permit Type	Permit Number (State) Project Name/Address	Dates	Number of Days
BUILDING	BP	BP2023-078	Submitted: 02/10/2023 Technically Complete: 07/11/2023 Approved: 07/11/2023 Ready to Issue: 07/11/2023 Issued: 07/11/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		HC_McDonald's_Remodel 1705 Roane St., Harriman, tn 37748		
		BP2023-222	Submitted: 04/10/2023 Technically Complete: 07/06/2023 Approved: 07/06/2023 Ready to Issue: 07/06/2023 Issued: 07/06/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Cater_New Residential Home TEST 308 N 3rd St, Kingston, TN 37763		
		BP2023-413	Submitted: 06/26/2023 Technically Complete: 07/13/2023 Approved: 07/13/2023 Ready to Issue: 07/13/2023 Issued: 07/13/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Fugate_Barndominium 1800 Spring City Hwy., Rockwood, TN 37854		
		BP2023-421	Submitted: 06/28/2023 Technically Complete: 06/28/2023 Approved: 06/28/2023 Ready to Issue: 06/28/2023 Issued: 07/06/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Buntin_New Residential Home 413 Loop Rd., Rockwood, TN 37854		
		BP2023-423	Submitted: 06/29/2023 Technically Complete: 07/11/2023 Approved: 07/11/2023 Ready to Issue: 07/11/2023 Issued: 07/11/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Hampton_Carport 186 Dogtown Rd, Ten Mile, TN 37880		
		BP2023-430	Submitted: 07/03/2023 Technically Complete: 07/03/2023 Approved: 07/03/2023 Ready to Issue: 07/03/2023 Issued: 07/03/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Brand_Detached Garage 24x35 253 Chamberlain Cove Road, Kingston, TN 37763		



Issued Permits By Department

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ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
07/01/2023 AND 07/31/2023

Report run on: 08/01/2023 12:04 PM

BUILDING	BP		Submitted: 07/03/2023 Technically Complete: Approved: 07/03/2023 Ready to Issue: 07/03/2023 Issued: 07/03/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-431		Garrett_Metal Barn 141 Arnold Road, Kingston, TN 37763		
BP2023-432		Meier_Barn 30x66 301 Farmer Road, Kingston, TN 37763	Submitted: 07/05/2023 Technically Complete: Approved: 07/05/2023 Ready to Issue: 07/05/2023 Issued: 07/05/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-433		HC_Babbel_Remodel 335 Walker St, Harriman, TN 37748	Submitted: 07/05/2023 Technically Complete: Approved: 07/05/2023 Ready to Issue: 07/05/2023 Issued: 07/05/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-434		Clark_Signs 920 Gallaher Rd., Kingston, TN 37763	Submitted: 07/06/2023 Technically Complete: Approved: 07/06/2023 Ready to Issue: 07/06/2023 Issued: 07/06/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-435		KC_Dollar Tree_Sign 218 N. Third St., Kingston, TN 37763	Submitted: 07/06/2023 Technically Complete: Approved: 07/06/2023 Ready to Issue: 07/06/2023 Issued: 07/10/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-436		OS_Level Up Properties_Sign 1071 E Tri County Blvd, Oliver Springs, TN 37840	Submitted: 07/06/2023 Technically Complete: Approved: 07/06/2023 Ready to Issue: 07/06/2023 Issued:	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-437		Payne_DW 132 Ridge Dr, Kingston, TN 37763	Submitted: 07/06/2023 Technically Complete: Approved: 07/06/2023 Ready to Issue: 07/06/2023 Issued: 07/10/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-438		Wilkey_Pool 117 Osprey Point, Kingston, TN 37763	Submitted: 07/06/2023 Technically Complete: Approved: 07/06/2023 Ready to Issue: 07/06/2023 Issued: 07/06/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1



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BP2023-439		Wilkey_Dock		
		117 Osprey Point, Kingston, TN 37763		
BP2023-440		Kamin_Garage 30x55	Submitted: 07/06/2023 Technically Complete: Approved: 07/06/2023 Ready to Issue: 07/06/2023 Issued: 07/17/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		241 Hood Dr., Kingston, TN 37763		
BP2023-441		Farmer_Detached Garage	Submitted: 07/07/2023 Technically Complete: Approved: 07/07/2023 Ready to Issue: 07/07/2023 Issued: 07/07/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		196 Woods Ln, Kingston, TN 37763		
BP2023-442		Sproul_Metal Garage	Submitted: 07/07/2023 Technically Complete: Approved: 07/07/2023 Ready to Issue: 07/07/2023 Issued: 07/07/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		429 Lakeshore Vista Dr, Kingston, TN 37763		
BP2023-443		Calandro_Retaining Wall	Submitted: 07/07/2023 Technically Complete: Approved: 07/07/2023 Ready to Issue: 07/07/2023 Issued: 07/07/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		303 East Shore Dr, Rockwood, TN 37854		
BP2023-444		KC_Dollar Tree_Commercial Remodel	Submitted: 07/07/2023 Technically Complete: Approved: 07/07/2023 Ready to Issue: 07/07/2023 Issued: 07/07/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		250 E Cumberland St., Kingston, TN 37763		
BP2023-445		Halcomb_Inground Pool	Submitted: 07/07/2023 Technically Complete: Approved: 07/07/2023 Ready to Issue: 07/07/2023 Issued: 07/07/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		115 Marney Cove Road, Kingston, TN 37763		
BP2023-446		Hall_DW	Submitted: 07/07/2023 Technically Complete: Approved: 07/07/2023 Ready to Issue: 07/07/2023 Issued: 07/07/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		1621 Sweetwater Rd, Philadelphia, Tn 37846		



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BP2023-447				
		KC_Roane County Courthouse_DW		
		648 Gallaher Rd, Kingston, TN 37763		
BP2023-448			Submitted: 07/10/2023 Technically Complete: 07/10/2023 Approved: 07/10/2023 Ready to Issue: 07/10/2023 Issued: 07/10/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		KC_Roane County Courthouse_Garage		
		648 Gallaher Rd, Kingston, TN 37763		
BP2023-449			Submitted: 07/10/2023 Technically Complete: 07/10/2023 Approved: 07/10/2023 Ready to Issue: 07/10/2023 Issued: 07/10/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Knight_ Wood Shed_*Tax Exempt*		
		1240 Joiner Hollow Rd., Rockwood, TN 37854		
BP2023-450			Submitted: 07/10/2023 Technically Complete: 07/10/2023 Approved: 07/10/2023 Ready to Issue: 07/11/2023 Issued: 07/11/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Mynatt_DW		
		353 Elm Grove St, Loudon, TN 37774		
BP2023-451			Submitted: 07/10/2023 Technically Complete: 07/10/2023 Approved: 07/10/2023 Ready to Issue: 07/10/2023 Issued: 07/10/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Maynor_Carport		
		418 Laurel Bluff Road, Kingston, TN 37763		
BP2023-452			Submitted: 07/10/2023 Technically Complete: 07/10/2023 Approved: 07/10/2023 Ready to Issue: 07/10/2023 Issued: 07/10/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Swenson_New Residential Home		
		187 CATES Rd., Rockwood, TN 37854		
BP2023-453			Submitted: 07/12/2023 Technically Complete: 07/12/2023 Approved: 07/12/2023 Ready to Issue: 07/12/2023 Issued: 07/12/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		HC_Pate_Remodel		
		123 Elliot St, Harriman, TN 37748		
BP2023-454			Submitted: 07/13/2023 Technically Complete: 07/13/2023 Approved: 07/13/2023 Ready to Issue: 07/13/2023 Issued: 07/13/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Williams_Inground Pool		
		131 Brabson Court, Kingston, TN 37763		



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BP2023-455		Herrera_Remodel		
		1501 Loudon Hwy, Philadelphia, TN 37846		
BP2023-456		Lehnert_Attached Garage	Submitted: 07/13/2023 Technically Complete: 07/13/2023 Approved: 07/13/2023 Ready to Issue: 07/13/2023 Issued:	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		228 Highland Dr., Harriman, TN 37748		
BP2023-457		Roddy_Carport	Submitted: 07/13/2023 Technically Complete: 07/13/2023 Approved: 07/13/2023 Ready to Issue: 07/13/2023 Issued:	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		520 New Hope Rd, Rockwood, TN 37854		
BP2023-458		Reid_Shed Roof	Submitted: 07/14/2023 Technically Complete: 07/14/2023 Approved: 07/14/2023 Ready to Issue: 07/14/2023 Issued:	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		452 River Road, Kingston, TN 37763		
BP2023-459		Myers_Detached Garage	Submitted: 07/14/2023 Technically Complete: 07/14/2023 Approved: 07/14/2023 Ready to Issue: 07/14/2023 Issued:	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		2414 Buttermilk Road W., Lenoir City, TN 37771		
BP2023-460		Woodall_Detached Garage	Submitted: 07/17/2023 Technically Complete: 07/17/2023 Approved: 07/17/2023 Ready to Issue: 07/17/2023 Issued:	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		100 W. Mountain Drive, Rockwood, TN 37854		
BP2023-461		Thompson_Apartment Repair	Submitted: 07/17/2023 Technically Complete: 07/17/2023 Approved: 07/17/2023 Ready to Issue: 07/17/2023 Issued:	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		201 Sewanee St, Harriman, TN 37748		
BP2023-462		Marshall_New Residential Home	Submitted: 07/17/2023 Technically Complete: 07/17/2023 Approved: 07/17/2023 Ready to Issue: 07/17/2023 Issued:	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		110 Evergreen Cove, Kingston, TN 37763		



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BP2023-463		Flowers_Deck Addition		
		107 WINDING TRAIL, Harriman, TN 37748		
BP2023-464		Moran_New Residential Home	Submitted: 07/17/2023 Technically Complete: 07/17/2023 Approved: 07/17/2023 Ready to Issue: 07/17/2023 Issued: 07/17/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		282 West Shore Dr, Rockwood, TN 37854		
BP2023-465		Lowe_SW	Submitted: 07/17/2023 Technically Complete: 07/17/2023 Approved: 07/17/2023 Ready to Issue: 07/17/2023 Issued: 07/17/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		307 JP Lane, Oliver Springs, TN 37840		
BP2023-466		Bryant_Pool and Deck	Submitted: 07/18/2023 Technically Complete: 07/18/2023 Approved: 07/18/2023 Ready to Issue: 07/18/2023 Issued: 07/18/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		2996 Sugar Grove Valley Rd., Harriman, TN 37748		
BP2023-467		Sheffield_Carport	Submitted: 07/18/2023 Technically Complete: 07/18/2023 Approved: 07/18/2023 Ready to Issue: 07/18/2023 Issued: 07/18/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		101 Orchard Valley Dr, Harriman, TN 37748		
BP2023-468		HC_Goodwin_5' Fence	Submitted: 07/18/2023 Technically Complete: 07/18/2023 Approved: 07/18/2023 Ready to Issue: 07/18/2023 Issued: 07/18/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		103 Evergreen St., Harriman, TN 37748		
BP2023-469		Sweet_Detached Garage	Submitted: 07/18/2023 Technically Complete: 07/18/2023 Approved: 07/18/2023 Ready to Issue: 07/18/2023 Issued: 07/18/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		1421 Old Harriman Hwy., Oliver Springs, TN 37840		
BP2023-470		Bartholomew_New Residential Home	Submitted: 07/18/2023 Technically Complete: 07/18/2023 Approved: 07/18/2023 Ready to Issue: 07/18/2023 Issued: 07/18/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		309 Country Ln., Lenoir City, Tn 37771		



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		BP2023-471 Brown_Remodel 1110 Scott Rd., Kingston, TN 37763		
		BP2023-472 Hatton_Pole Barn 126 Viars Road, Lenoir City, TN 37846	Submitted: 07/20/2023 Technically Complete: 07/20/2023 Approved: 07/20/2023 Ready to Issue: 07/20/2023 Issued: 07/20/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-473 McNulty_Deck Repair 300 Eagle Ridge Rd, Kingston, TN 37763	Submitted: 07/20/2023 Technically Complete: 07/20/2023 Approved: 07/20/2023 Ready to Issue: 07/20/2023 Issued: 07/20/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-474 Remodel 308 N. 3rd St., Kingston, TN 37763	Submitted: 07/20/2023 Technically Complete: 07/20/2023 Approved: 07/20/2023 Ready to Issue: 07/20/2023 Issued: 07/20/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-475 Patrick_DW 144 Zeni Lane, Harriman, TN 37748	Submitted: 07/21/2023 Technically Complete: 07/21/2023 Approved: 07/21/2023 Ready to Issue: 07/21/2023 Issued: 07/31/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-476 Johnson_New Residential Home 290 Ponders Gap Rd, Ten Mile, TN 37880	Submitted: 07/21/2023 Technically Complete: 07/21/2023 Approved: 07/21/2023 Ready to Issue: 07/21/2023 Issued: 07/21/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-477 Barnett_Above Ground Pool 128 White Oak Ln, Kingston, TN 37763	Submitted: 07/21/2023 Technically Complete: 07/21/2023 Approved: 07/21/2023 Ready to Issue: 07/21/2023 Issued: 07/21/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		BP2023-478 Shannon_Detached Garage 40x40 214 Black Oak Road, Harriman, TN 37748	Submitted: 07/21/2023 Technically Complete: 07/21/2023 Approved: 07/21/2023 Ready to Issue: 07/21/2023 Issued: 07/21/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1



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BP2023-479		Palmer_Above Ground Pool		
469 Smith Rd, Kingston, TN 37763				
BP2023-480		Hamm_New Residential Home	Submitted: 07/24/2023 Technically Complete: Approved: 07/24/2023 Ready to Issue: 07/24/2023 Issued: 07/24/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
904 Eagle Nest Dr, Loudon, TN 37774				
BP2023-481		Mltchell_Detached Garage	Submitted: 07/24/2023 Technically Complete: Approved: 07/24/2023 Ready to Issue: 07/24/2023 Issued: 07/24/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
125 Shady Road, Oliver Springs, TN 37840				
BP2023-482		Herling_New Residential Home	Submitted: 07/24/2023 Technically Complete: Approved: 07/24/2023 Ready to Issue: 07/24/2023 Issued: 07/24/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
625 Eagle Furnace Rd, Rockwood, TN 37854				
BP2023-483		Stanley_Detached Garage	Submitted: 07/24/2023 Technically Complete: Approved: 07/24/2023 Ready to Issue: 07/24/2023 Issued: 07/24/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
2624 Old Harriman Hwy, Oliver Springs, TN 37840				
BP2023-484		Presley_Remodel	Submitted: 07/24/2023 Technically Complete: Approved: 07/24/2023 Ready to Issue: 07/24/2023 Issued: 07/24/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
717 Chilhowee Street, Harriman, TN 37748				
BP2023-485		Killen_Dock	Submitted: 07/25/2023 Technically Complete: Approved: 07/25/2023 Ready to Issue: 07/25/2023 Issued: 07/25/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
737 Winton Chapel Rd, Rockwood, TN 37854				
BP2023-486		KC_Kerley_Porch Roof	Submitted: 07/25/2023 Technically Complete: Approved: 07/25/2023 Ready to Issue: 07/25/2023 Issued: 07/25/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
111 Newport Point, Kingston, TN 37763				



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BP2023-487		Sutton_Storage Building 134 Woodlane Dr, Rockwood, TN 37854		
BP2023-488		Carter_New Residential Home 300 Mans Hollow Rd, Kingston, TN 37763	Submitted: 07/26/2023 Technically Complete: 07/26/2023 Approved: 07/26/2023 Ready to Issue: 07/26/2023 Issued: 07/26/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-489		Watson_DW 312 Ayers Drive, Harriman, TN 37748	Submitted: 07/26/2023 Technically Complete: 07/26/2023 Approved: 07/26/2023 Ready to Issue: 07/26/2023 Issued: 07/26/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-490		Puska_Storage Building 340 Orr Dr, Rockwood, TN 37854	Submitted: 07/26/2023 Technically Complete: 07/26/2023 Approved: 07/26/2023 Ready to Issue: 07/26/2023 Issued: 07/26/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-491		HC_Asset Opportunities_Deck Repair 630 Carlock Ave, Harriman, TN 37748	Submitted: 07/26/2023 Technically Complete: 07/26/2023 Approved: 07/26/2023 Ready to Issue: 07/26/2023 Issued: 07/28/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-492		Hernandez_Remodel 3824 Sugar Grove Valley, Harriman, TN 37748	Submitted: 07/27/2023 Technically Complete: 07/27/2023 Approved: 07/27/2023 Ready to Issue: 07/27/2023 Issued: 07/27/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-493		Hopkins_Remodel 640 Bowman Bend Rd, Harriman, TN 37748	Submitted: 07/27/2023 Technically Complete: 07/27/2023 Approved: 07/27/2023 Ready to Issue: 07/27/2023 Issued: 07/27/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
BP2023-494		HC_Lininger_Metal Garage 407 Woody Ave, Harriman, TN 37748	Submitted: 07/27/2023 Technically Complete: 07/27/2023 Approved: 07/27/2023 Ready to Issue: 07/27/2023 Issued: 07/27/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1



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BP2023-495		Jones_Insulation Upgrade			In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
663 Hen Valley Rd, Oliver Springs, TN 37840					
BP2023-496		Lively_DW			In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
246 Pine Ridge Dr., Harriman, TN 37748					
BP2023-497		KC_Pickel_Sign			In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
505 N. Kentucky St, Kingston, TN 37763					
BP2023-498		Pressley_Porch			In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
105 Shady Ln, Rockwood, TN 37854					
BP2023-499		Eads_New Residential Home			In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
125 Highland Reserve Way, Kingston, TN 37763					
BP2023-500		Phillips_Dock 30x33			In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
536 Pointe Vista Dr, Rockwood, TN 37854					
BP2023-501		HC_Melrose Title Company_Sidewalk			In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
715 Walden Ave, Harriman, TN 37748					
REFERENCE-23-0008		test			In Process: 21 Waiting: 0 Total Days: 21 Total Cycles: 1
308 N. 3rd St., Kingston, TN 37763					



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		308 N. 3rd St., Kingston, TN 37763		
		REFERENCE-23-0011	Submitted: 07/20/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 12 Waiting: 0 Total Days: 12 Total Cycles: 1
		308 N. 3rd St., Kingston, TN 37763		
		REFERENCE-23-0012	Submitted: 07/20/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 12 Waiting: 0 Total Days: 12 Total Cycles: 1
		308 N. 3rd St., Kingston, TN 37763		
		REFERENCE-23-0013	Submitted: 07/20/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 12 Waiting: 0 Total Days: 12 Total Cycles: 1
		308 N. 3rd St., Kingston, TN 37763		
		REFERENCE-23-0014	Submitted: 07/21/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 11 Waiting: 0 Total Days: 11 Total Cycles: 1
		212 Ben Henry Road, Harriman, TN 37748		
PL		PL2023-139	Submitted: 07/05/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL for Bp2022-177		
		102 Bending Bow Rd., Ten Mile, TN 37880		
		PL2023-140	Submitted: 07/06/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL for BP2023-043		
		113 Loch Haven Road, Rockwood, TN 37854		
		PL2023-141	Submitted: 07/06/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		Yecart_PL for BP2022-937		
		504 Henderson Street, Harriman, TN 37748		



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		Agee_PL Permit 400 Euclid Ave, Kingston, TN 37748		
		PL2023-143 PL for BP2023-335 237 Pin Oak Drive, Rockwood, TN 37854	Submitted: 07/11/2023 Technically Complete: 07/11/2023 Approved: 07/11/2023 Ready to Issue: 07/11/2023 Issued: 07/11/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-144 HC_PL for BP2023-453 123 Elliot St, Harriman, TN 37748	Submitted: 07/12/2023 Technically Complete: 07/12/2023 Approved: 07/12/2023 Ready to Issue: 07/12/2023 Issued: 07/12/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-145 PL for BP2023-455 1501 Loudon Hwy, Philadelphia, TN 37846	Submitted: 07/13/2023 Technically Complete: 07/13/2023 Approved: 07/13/2023 Ready to Issue: 07/13/2023 Issued: 07/13/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-146 PL for BP2023-172 430 Old Holderford Rd., Kingston, TN 37763	Submitted: 07/14/2023 Technically Complete: 07/14/2023 Approved: 07/14/2023 Ready to Issue: 07/14/2023 Issued: 07/14/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-147 PL for BP2023-203 930 Cave Creek Rd, Loudon, TN 37774	Submitted: 07/18/2023 Technically Complete: 07/18/2023 Approved: 07/18/2023 Ready to Issue: 07/18/2023 Issued: 07/18/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-148 Bianchi_PL for BP2023-273 1259 Loudon Hwy., Kingston, TN 37763	Submitted: 07/18/2023 Technically Complete: 07/18/2023 Approved: 07/18/2023 Ready to Issue: 07/18/2023 Issued: 07/18/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL2023-149 Brown_PL for BP2023-279 192 Post Oak Valley Rd, Rockwood, TN 37854	Submitted: 07/19/2023 Technically Complete: 07/19/2023 Approved: 07/19/2023 Ready to Issue: 07/19/2023 Issued: 07/19/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1



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BUILDING	PL		Submitted: 07/20/2023 Technically Complete: 07/20/2023 Approved: 07/20/2023 Ready to Issue: 07/20/2023 Issued: 07/20/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
PL2023-150		Brown_PL for BP2023-471 1110 Scott Rd., Kingston, TN 37763		
PL2023-151		Calandro_PL for BP2023-034 303 East Shore Dr, Rockwood, TN 37854	Submitted: 07/20/2023 Technically Complete: 07/20/2023 Approved: 07/20/2023 Ready to Issue: 07/20/2023 Issued: 07/20/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
PL2023-152		PL fir BP2023-482 625 Eagle Furnace Rd, Rockwood, TN 37854	Submitted: 07/24/2023 Technically Complete: 07/24/2023 Approved: 07/24/2023 Ready to Issue: 07/24/2023 Issued: 07/24/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
PL2023-153		PL for BP2022-142 352 Peninsula Rd, Harriman, TN 37748	Submitted: 07/25/2023 Technically Complete: 07/25/2023 Approved: 07/25/2023 Ready to Issue: 07/25/2023 Issued: 07/25/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
PL2023-154		PL for BP2023-039 121 West Mountain Dr., Rockwood, TN 37854	Submitted: 07/25/2023 Technically Complete: 07/25/2023 Approved: 07/25/2023 Ready to Issue: 07/26/2023 Issued: 07/26/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
PL2023-155		Hernandez_PL for BP2023-492 3824 Sugar Grove Valley, Harriman, TN 37748	Submitted: 07/27/2023 Technically Complete: 07/27/2023 Approved: 07/27/2023 Ready to Issue: 07/27/2023 Issued: 07/27/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
PL2023-156		PL for BP2023-054 144 Daniel Rd, Kingston, TN 37763	Submitted: 07/31/2023 Technically Complete: 07/31/2023 Approved: 07/31/2023 Ready to Issue: 07/31/2023 Issued: 07/31/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
PL2023-157		Fancis_PL for BP2023-331 461 Paint Rock Valley Rd, Philadelphia, TN 37846	Submitted: 07/31/2023 Technically Complete: 07/31/2023 Approved: 07/31/2023 Ready to Issue: 07/31/2023 Issued: 07/31/2023	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1



Issued Permits By Department

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ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
07/01/2023 AND 07/31/2023

Report run on: 08/01/2023 12:04 PM

BUILDING	PL	PL2023-158	Submitted: 07/31/2023 Technically Complete: 07/31/2023 Approved: 07/31/2023 Ready to Issue: 07/31/2023 Issued:	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		PL for BP2023-175 1007 Lawnville Rd, Kingston, TN 37763		
		PL2023-159 PL for BP2023-295 299 EASTWOOD Rd., TEN MILE, TN 37880	Submitted: 07/31/2023 Technically Complete: 07/31/2023 Approved: 07/31/2023 Ready to Issue: 07/31/2023 Issued:	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		REFERENCE-23-0007 1141 Joiner Hollow Road, Rockwood, TN 37854	Submitted: 07/06/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 26 Waiting: 0 Total Days: 26 Total Cycles: 1
	RM	RM2023-115 Yecart Inc.- RM for BP2022-937 504 Henderson Street, Harriman, TN 37748	Submitted: 07/06/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2023-116 RM for BP2022-810 548 Grande Vista Dr, Rockwood, TN 37854	Submitted: 07/06/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2023-117 RM For BP2022-706 266 Serenity Dr., Rockwood, TN 37854	Submitted: 07/06/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2023-118 KC_Throne_RM for BP2022-955 152 Greystone Way, Kingston, TN 37763	Submitted: 07/07/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 0 Waiting: 0 Total Days: 0 Total Cycles: 1
		RM2023-119 225 Lake Ferry, Loudon, TN 37774	Submitted: 07/10/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 22 Waiting: 0 Total Days: 22 Total Cycles: 1



BUILDING	RM				
RM2023-120					
RM for BP2022-739					
225 Lake Ferry, Loudon, TN 37774					
RM2023-121					
Watkins_RM for BP2022-717					
270 Dickey Valley Rd, Harriman, TN 37748					
RM2023-122					
Arneson_RM for BP2023-210					
906 Skyline Drive, Harriman, TN 37763					
RM2023-123					
Zimmerman_RM for BP2023-008					
112 Crane Point, Rockwood, TN 37854					
RM2023-124					
Porcho_RM for BP2023-165					
191 Bradford Village Way, Kingston, TN 37763					
RM2023-125					
RM for BP2023-165					
191 Bradford Village Way, Kingston, TN 37763					
RM2023-126					
RM for BP2023-279					
192 Post Oak Valley Rd, Rockwood, TN 37854					
RM2023-127					
RM for BP2023-018					
916 Eagle Nest, Loudon, TN 37774					



Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
07/01/2023 AND 07/31/2023

Report run on: 08/01/2023 12:04 PM

BUILDING	RM	RM2023-128		Submitted: 07/24/2023	In Process: 0
		RM for BP2023--128	Technically Complete:	Waiting: 0	Total Days: 0
		115 Vista Pointe Dr., Kingston, TN 37763	Ready to Issue:	Total Cycles: 1	
			Issued: 07/24/2023		
CODE ENFORCEMENT	EV	RM2023-129		Submitted: 07/27/2023	In Process: 0
		Stradley_RM for BP2022-142	Technically Complete:	Waiting: 0	Total Days: 0
		352 Peninsula Rd, Harriman, TN 37748	Ready to Issue:	Total Cycles: 1	
			Issued: 07/27/2023		
		EV2023-017		Submitted: 07/25/2023	In Process: 7
		Jones_Electrical Variance	Technically Complete:	Waiting: 0	Total Days: 7
		663 Hen Valley Rd, Oliver Springs, TN 37840	Ready to Issue:	Total Cycles: 1	
			Issued:		
		EV2023-018		Submitted: 07/31/2023	In Process: 1
		Williams_EV	Technically Complete:	Waiting: 0	Total Days: 1
		278 Paint Rock Creek Rd., Philadelphia, TN 37846	Ready to Issue:	Total Cycles: 1	
			Issued:		
PLANNING	PLT	PLT2023-070		Submitted: 07/06/2023	In Process: 26
		Bomar	Technically Complete:	Waiting: 0	Total Days: 26
		Lake Overview Drive, Rockwood, TN 37854	Ready to Issue:	Total Cycles: 1	
			Issued:		
		PLT2023-071		Submitted: 07/11/2023	In Process: 21
		Castle	Technically Complete:	Waiting: 0	Total Days: 21
		191 Onlake Drive, Kingston, TN 37763	Ready to Issue:	Total Cycles: 1	
			Issued:		
		PLT2023-072		Submitted: 07/11/2023	In Process: 21
		Castle	Technically Complete:	Waiting: 0	Total Days: 21
		191 Onlake Drive, Kingston, TN 37763	Ready to Issue:	Total Cycles: 1	
			Issued:		
		PLT2023-073		Submitted: 07/11/2023	In Process: 21
		Harvey	Technically Complete:	Waiting: 0	Total Days: 21
		213 Woods Chapel Road, Harriman, TN 37748	Ready to Issue:	Total Cycles: 1	
			Issued:		



Issued Permits By Department

ALL DEPARTMENTS
ALL PERMIT TYPES SUBMITTED OR ISSUED BETWEEN
07/01/2023 AND 07/31/2023

Report run on: 08/01/2023 12:04 PM

PLANNING	PLT		Submitted: 07/17/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 15 Waiting: 0 Total Days: 15 Total Cycles: 1
	PLT2023-074	Ayers		
		Lowe Galyon Lane, Philadelphia, TN 37846		
	PLT2023-075	Woodall	Submitted: 07/18/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 14 Waiting: 0 Total Days: 14 Total Cycles: 1
		926 Paint Rock Ferry Road, Kingston, TN 37763		
	PLT2023-076	Roane Utility District & Roane Dental	Submitted: 07/18/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 14 Waiting: 0 Total Days: 14 Total Cycles: 1
		2717 Roane State Highway, Harriman, TN 37748		
	PLT2023-077	Jones & Albertson	Submitted: 07/24/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 8 Waiting: 0 Total Days: 8 Total Cycles: 1
		718 New Hope Road, Rockwood, TN 37854		
	PLT2023-078	Roane County Industrial Development Board	Submitted: 07/25/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 7 Waiting: 0 Total Days: 7 Total Cycles: 1
		251 Hamilton Industrial Way, Lenoir City, TN 37771		
	PLT2023-079	Roane County Industrial Development Board	Submitted: 07/25/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 7 Waiting: 0 Total Days: 7 Total Cycles: 1
		599 Sam Rayburn Parkway, Lenoir City, TN 37771		
	PLT2023-080	Scarborough	Submitted: 07/27/2023 Technically Complete: Approved: Ready to Issue: Issued:	In Process: 5 Waiting: 0 Total Days: 5 Total Cycles: 1
		1784 & 1778 James Ferry Road, Kingston, TN 37763		

Kingston Water Dept.
Schedule of Unaccounted For Water
July

(All amounts in gallons)

A Water Treated and Purchased		
B	Water Pumped (potable)	31,177,000
C	Water Purchased	<u>0</u>
D	Total Water Treated and Purchased (Sum Lines B and C)	<u>31,177,000</u>
E Accounted for Water:		
F	Water Sold	23,965,600
G	Metered for Consumption (in house usage)	<u>87,450</u>
H	Fire Department(s) Usage	<u>818,624</u>
I	Flushing	<u>0</u>
J	Tank Cleaning/Filling	<u>0</u>
K	Street Cleaning	<u>0</u>
L	Bulk Sales	<u>0</u>
M	Water Bill Adjustments (+/-)	<u>0</u>
N	Total Accounted for Water (Sum Lines F thru M)	<u>24,871,674</u>
O	Unaccounted for Water (Line D minus Line N)	<u>6,305,326</u>
P	Percent Unaccounted for Water (Line O divided by Line D times 100)	<u>20.224%</u>

Q Other (explain)

See Below

Explain Other:

All amounts included in this schedule are supported by documentation on file at the water system. If no support is on file for a line item or if line item is not applicable, a "0" is shown.



8/3/2023

KINGSTON WATER TREATMENT PLANT



JULY OPERATIONS REPORT

2023

Water Treatment Plant		Current Month	Previous Month	% Change	Avg Day	Max Day	Min Day
GALLONS	Influent (Raw)	17,936,000	17,787,000	0.83%	579,000	788,000	423,000
	Effluent (Finish)	17,493,000	17,325,000	0.96%	564,000	797,000	364,000
	Spring Supply	13,684,000	13,291,000	2.87%	441,000	466,000	317,000
	Total Finish Prod.	31,177,000	30,616,000	1.80%	<i>Distribution & WTP Report:</i> 818,624		
Plant Efficiency		99.96%	99.96%	0.00%	gals. usage flushing and Tank refilling, etc.		
Distribution					<i>Public Works:</i> No Report		
GALLONS	Consumption	23,965,600	21,851,900	8.82%	<i>Fire Dept:</i>	87,450	
	Reported Usage	1,018,624	910,300	10.63%	<i>Park & Rec:</i>	No Report	
	Water Loss	6,305,326	7,853,800	-24.56%	<i>WWTP:</i>	No Report	
	%	20.22%	29.02%	-8.80%			

Note: The Water Production, Consumption and Loss data is for the July 2023 Meter Read Period.

- * Drained and washed all Basins on one occasion.
- * Completed (collected and analyzed) 2 rounds of Compliance Distribution Bacteriological Sampling.
- * Performed regular maintenance at Plant and Spring Site.
- * Performed (QA/QC) Quality Assurance and Quality Control Checks and In-House Laboratory Training.
- * Regular Chemical Feed Maintenance was performed.
- * Completed all required regular monthly sampling.
- * Facilities received daily and regular cleaning and disinfection.
- * Mowing, trimming and spraying of Water Treatment Plant grounds, Spring Pump House and Spring Site.

Kingston Water & Sewer
Billing Consumption Totals Report

User: Alexandria Moss
Date/Time: 7/25/2023 11:59
Page 1 of 1

Billing Batch: July 2023 Billing

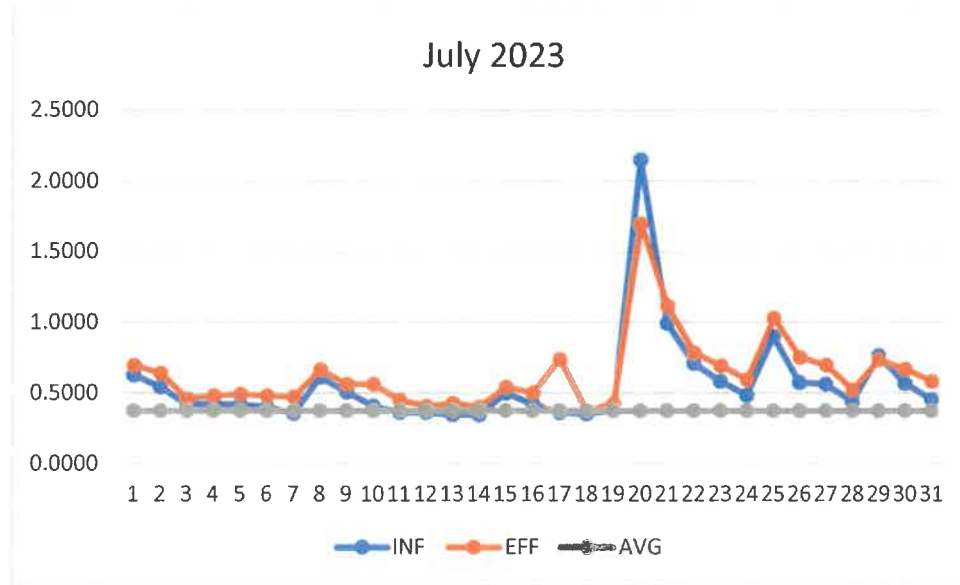
Service Number	Service Name	Number of Accounts	Total Billed Consumption
1	Water	4,017	239,656
3	Sewer	2,623	115,258
Total Services: 2		6,640	354,914

KINGSTON WASTEWATER TREATMENT PLANT

TO: David Bolling, City Manager
FROM: Tony Workman, WWTP Plant Manager
RE: July 2023 Monthly Report
DATE: August 3, 2023

MONTHLY FLOW	AVERAGE FLOW	MAXIMUM FLOW	MINIMUM FLOW	TOTAL
INFLUENT	.5559	2.1480	.3430	17,232,000
EFFLUENT	.6311	1.6940	.3720	19,564,000

2623 Sewer customers 11,525,800 gallons billed. Daily average .3718 mgd.



There were no reported overflows. Rainfall report was not given this month.

The dewatering press has been working great with the new grinder pump. We are getting rid of the old sludge in the digester.

I am working with Isco to figure out a problem with our Eff Sampler.

The annual DMRQA study has been completed. The results will be back September 4th.

Still waiting for status on the WAS pumps.

Safety Meetings:

July 25, 2023

Confined Spaces

Toolbox Talk #6



Water Distribution/Collection

July 2023

Services	Total
After Hours-Sewer	0
After Hours-Water	0
Door Hanger	21
Profile	2
Road Cut	6
Service Line Leak/Line Break	0
Sewer-Miscellaneous	5
Disconnect for Non-Payment	24
Water/Sewer Service Estimate	4
Water-Check for Leak	15
Water-Miscellaneous	67
Water-Hydrant	0
Water-Re-Read/Manual Read	15
Yard Work	0
Line Locate	0
Connect Order	38
Disconnect Order	34
Water Tap-New Account Number	1
Meter Change Order	0
811 Locates	57

Kingston Public Library (KPL)
1004 Bradford Way
Kingston Tennessee 37763
865-376-9905
WWW.kingstonpubliclibrarytn.org
WWW.facebook.com/KingstonPublicLibrary

1 August 2023

TO: Honorable Tim Neal
Mayor, City of Kingston
Mr. David Bolling
Manager, City of Kingston
Members of the City Council
Library Board

FR: Barbara Thorbjornsen
Library Director

RE: Monthly Director's Report

The following sums up library activities for the month of July 2023

Summary

I had a meeting with Chief Washam about some security measures. We have some problems with questionable behavior with some people coming to the Library. The police department is doing a walk through at the Library, which we appreciate immensely.

The Library helps our community save. Libraries enable a single book to be read hundreds of times, whereas buying a book to read once can break the bank while adding to landfills.

Think of using the Library in terms of the 3R's of waste management : Reduce, Reuse, Recycle.

The summer program is complete for this year. We have had a wonderful turnout, the children really enjoyed all the programs

Our reading program this summer for children grades between 4th and 8th.

Tastin' Tuesday was focused on introducing children to new books and genres with themed menus and seem to be a success many books were checked out this summer.

We are now focusing on the back to school books we will need for the new school year.

Our meeting room has been being use more frequently for Roane state students and home school. I have proctored several Roane State and UT students this summer.

We have had more homeschooling family's using our facility . The state has a free website called TEL which we advocate to our patrons. The website is www.tntel.info this site offers homework help, languages, academic journals, magazines and so much more.

The story time will start again after school begins in August. Please let your family and friends know about the children's programs all are welcome.

The quarterly report required by the state has been completed. The Standards Survey also was completed and turned into the state.

The yearly data report will be coming up in September.

Our physical circulation was **3922 items** checked out for the month of June.

The Library is still issuing Library cards at an unheard of pace to new patrons moving to the area. I ordered Library card last year and will have reorder them again this year. They use to last 3 years, that is how fast our patron base is growing.

It is great that so many people are using the facility that the city offers.

We could use an extra part-time employee, is hard to schedule time off for the employees vacations or sick time. According to State Standards we are a Level 3 Library and are suppose to have four full time employees. I spoke to the regional Library and was told we have to be open so many hours according to our MOE contract, so I cannot cut back hours of operations.

I spoke to Michelle Kelly and the budget is now corrected for this year as far as library expenses. When I first reviewed the upcoming budget, I had moved some line item amounts around. Apparently, when the July budget came out I was told we would be short. I went home and went over all my notes, and realize that the numbers were just plug into the wrong areas, so we will be fine for now.

I only have **one** full time employee. I know that our budget does not accommodate for that expense now. As you are well aware our area is growing at a fast pace, and we will need to look at a future budget to serve our community. Anyone who has been to a store or gassed up their car knows prices have doubled and tripled in some cases. That also affects our costs. Books that were 26 dollars are now costing us 36 dollars. Book covers, labels ,barcodes , cases etc. are additional costs per every item in our Library.

The month of June has had 1222 people use the Library.

We have been extremely busy these past 8 months. We issued **48 new patron** Library cards for the month of July. Since last July 2022 we have added 577 new patrons to our Library.

We collect all this data, which I send to the State quarterly and yearly. A monthly chart is enclosed of the growth of the Library for new patrons joining our facility.

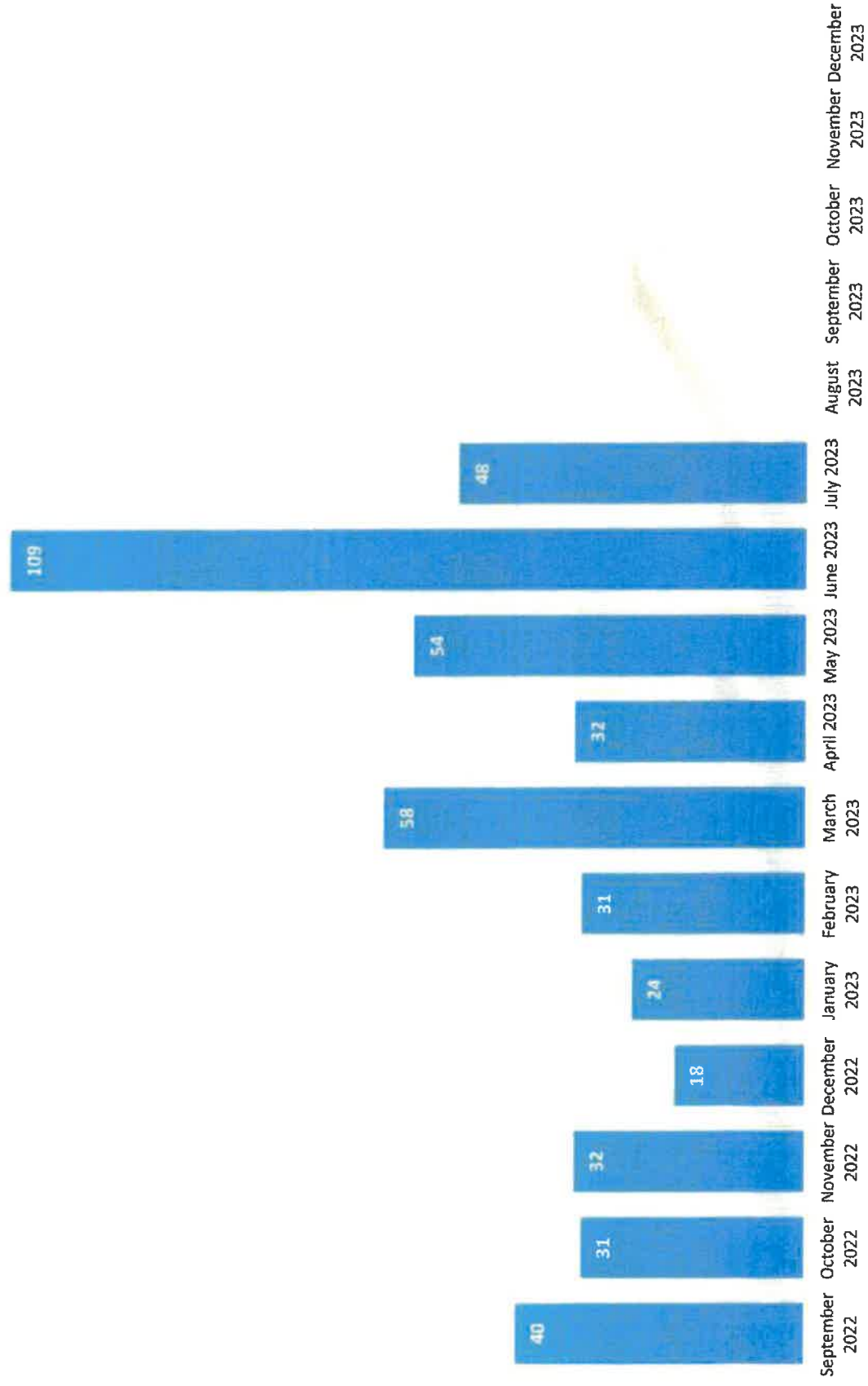
People are still relying heavily on the library for all types resources.

Any questions can be e-mailed to me at: kpldirector@gmail.com

Respectfully submitted

Barbara T.

Chart Title



Overview of Minimum Library Staff per Level

Level	20 hour Director	FTE Director	FTE MLS Librarians	FTE Computer Maintenance/ Training	FTE Support Staff	FTE Clerks	Total
I	1						1
II		1			1	1	3
III		1			2	2	5
IV		1(MLS)			3	3.5	7.5
V		1(MLS)	1	1	3	9.5	15.5

Kingston Public Library Board

July 2023 Meeting Minutes

Attendees: Kerry Willett, Doug Wilson, Jinx Watson, Savannah Washam, Beverly Zeilmann, Kelli Smith, Barbara Thorbjorbensen, Lucy Johnson - City Council representative, Nikki Branam-Snyder – Regional Library representative

Kerry called the meeting to order at 5 pm. Savannah made a motion to approve the minutes from the previous meeting. Jinx seconded the motion, and minutes from the June meeting were approved as written.

Treasurer's Report:

- Barbara reported that the City Finance Manager states the Library's Donation Fund balance was \$44,236.77 as of July 13, 2023.
- In addition, Barbara turned in \$317.89 (fines and donations) to the city, which was received in June and July.

Regional Library:

- Nikki Branam-Snyder, Regional Library representative, was present and shared information on the annual Trustee Workshop. This event will be held September 28, 2023 at Art Circle Public Library in Crossville. Registration opens in August.

- The Tennessee Standards for Public Libraries Survey is due July 14. Library Boards are encouraged to work closely with Library Directors to develop plans for meeting any Standards not currently being met or exceeded.

Director's Report:

- Michelle Kelly, City Finance Director, informed Barbara that KPL's 2024 budget (approved last month by City Council) could fall short of meeting expenses. Barbara will follow up with Michelle on this and provide an update at the next board meeting.
- Barbara reports that as of the July meeting, there had been a total of **3,634 visitors to the Kingston Public Library** during the preceeding three months.
- The summer children's programs have been well attended. New programs for adults are being considered, such as special interest events or guest speakers.

Old Business:

- The search for a craftsman to build custom bookshelves continues.
- A new security camera to replace one of the original cameras will cost approximately \$300. Barbara states she can use funds from the "Repairs" budget line item for this if necessary.

- Reminder: KPL has **three** central heating & air units. One had recent repairs. Two of the units are original to the building built in 1992 (*31 years old*). This should be noted with the City Council, as more repairs or replacement could be necessary at any time.
- The Board will continue to explore options for expansion and safeguard the Expansion Fund for future use, as the number of patrons at KPL continues to rise steadily.
- Staffing needs are becoming evident as activity increases. Additional full or part time staff may be needed shortly to serve the growing population. Nikki will assist with a review of the current number of employees, the surge in patron numbers, and the size of our service area.
- The Board will pursue more information on starting a local Friends of the Library group.

New Business:

- Barbara will check with the company who provides KPL's security system service for information on wearable panic devices. Such a device would allow staff the ability to contact law enforcement from anywhere in the library, should an emergency occur.

Next meeting date: August 10, 2023

ELECTRIC POWER BOARD OF ROCKWOOD
MEETING AGENDA
JULY 18, 2023
ROCKWOOD ELECTRIC UTILITY – TRAINING ROOM
4:30 PM – 5:30 PM

ROLL CALL — CHILDS, LAYNE, McCULLOUGH, NICHOLS, and REED

<u>ACTIVITY</u>	<u>ACTION</u>
Minutes from Board Meeting on June 20, 2023	Approval
May 2023 Financial Statements	Approval
May 2023 Budget Report	Acceptance
June 2023 Accounts Payable	Acceptance
Quarterly Overtime Report	Information
Manager's Report	Acceptance
Public Comments	

"A Rockwood Electric Utility customer that wishes to address the Board must call 865-717-5400 by 12:00 pm the business day before this meeting to request to speak and learn more about providing comments. Visit www.rockwoodelectric.com for more information and to view the interim copy of the Board's policy regarding public comments at board meetings."

Old:

- | | |
|-----------------------------|----------|
| 1. Strategic Plan 2024-2026 | Approval |
|-----------------------------|----------|

New:

- | | |
|---|----------|
| 1. New Purchases | Approval |
| 2. New Projects | Approval |
| 3. Public Comment Policy | Approval |
| 4. New Gate & Motor Operator at Warehouse | Approval |
| 5. Seal & Stripe Warehouse Lot | Approval |
| 6. Bad Debts | Approval |

Announcements

August 2023 - Board Meeting at 4:30 pm

Adjourn

The regular meeting of the Rockwood Electric Utility Power Board was called to order at 4:30 p.m. on June 20, 2023. Following a prayer and the Pledge of Allegiance, Chairman McCullough called the meeting to order. Board members present were Childs, Davis, Layne, McCullough, and Reed. Chairman McCullough recognized a quorum.

A motion was made by Layne, seconded by Reed to approve the minutes as recorded for the meeting on May 18, 2023. All voted yes.

A motion was made by Davis, seconded by Childs to approve the April Financial Statements. All voted yes. Manager Bear noted the April 2023 financials have been updated in the FY 2024 Budget. Cash is higher than April 2022.

A motion was made by Davis, seconded by Layne to accept the April 2023 Budget Report. All voted yes.

A motion was made by Layne, seconded by Childs to accept the May 2023 Accounts Payable Report. All voted yes.

As part of his report, Manager Bear gave an update to the Board on the following:

- Vision insurance with BlueCross Blue Shield of Tennessee, which is an employee elective insurance, is being renewed effective 09/01/2023 with no rate increase or benefit adjustments.
- Steve Powell will conduct REU's annual OSHA Safety Audit on June 22, 2023.
- TORCO will be here June 26-27, 2023 performing dielectric and functional testing on our trucks and other safety equipment, which includes hot-line tools and cover-up equipment such as rubber hoses, blankets, etc.
- Jason Jolly updated the Board on the 2023 Inventory Report. We have \$882,950.36 in inventory. The net adjustment was \$731.41. A total of 247 items were included in the count; 52 were out of balance. The weighted accuracy as a percentage is 98.43%. This considers the quantity and value of items. There were some "significant" items out of balance and we'll need to work on that. The auditors have indicated there were no concerns with our year-end inventory.
- Larry Brackett updated the Board on vehicles. Truck #1 has been taken out of service and parts have been ordered to repair it. In FY 2024 an International Altec Digger Derrick, estimate cost of \$286,000, should be received to replace Truck #1. After the replacement of Truck #1 the Five Year Vehicle Replacement Plan will be on schedule.
- Manager Bear updated the Board that transformers have been received for the Rockwood RV & Marina project.
- Shipments of transformers and meters are coming in monthly to replace inventory.

A motion was made by Childs, seconded by Reed to accept the Manager's Report. All voted yes.

There were no Visitor Comments.

Bids for Custodial Service received on May 16, 2023 did not comply with the terms of the RFP. Request were re-advertised and were due on June 2, 2023. Bids were opened on June 6, 2023. Present for the opening were Marsha O'Keefe and Mike Miller. Double L's Rentals was the low bid. The certificate of insurance they submitted did not have the correct company name. Double L's Rental had their insurance company (The Insurance Group, LLC) to correct the certificate with REU named as certificate holder to receive annual updates. The bids were as follows:

KIMCO:

341 W. Rockwood Street	Rockwood Office	\$2,951.69
525 N. Kentucky Street	Kingston Office	\$426.63
125 S. Wilder Street	Warehouse	\$341.30
		TOTAL \$3,719.62

Double L's Rental

341 W. Rockwood Street	Rockwood Office	\$2,286.75
525 N. Kentucky Street	Kingston Office	\$368.25
125 S. Wilder Street	Warehouse	\$295.00
		TOTAL \$2,950.00

A motion was made by Reed, seconded by Layne to accept the bid from Double L's Rental. All voted yes.

Last month the Board authorized Manager Bear to work with the architects and consider an alternate manufacturer for a canopy in the back of the main office building. A proposal was received from Baird & Wilson Sheetmetal, Inc. to furnish and install a 15'-10" projection x 24'-3" wide x 12'-0" tall canopy with integrated guttering. The proposal of \$50,280.00 is based on the design drawings prepared by the architects/engineers. A motion was made by Davis, seconded to approve the recommendation from Manager Bear. All voted yes.

A motion was made by Layne, seconded by Davis to include \$200,000 contribution to the utility's Post Employment Benefit Trust in the FY 2024 budget. All voted yes.

A motion was made by Davis, seconded by Childs to approve a 5% pay increase for all employees effective July 1, 2023. All voted yes.

A motion was made by Davis, seconded by Childs to discuss the System Study proposed by Manager Bear and included in the FY 2024 budget. After reviewing the different elements of the study, Mr. Davis recommended that the System Study include the Flatrock Motorsports Park Project. Manager Bear explained that there was more than one component under the overall subject of a system study. The first one is for Rockwood and Burke Mill substations which would include the impact of new load; specifically Flatrock Motorsport Park. The study would evaluate those systems at existing, Year-5, and Year-10 load levels and provide us with a 5-year capital improvement plan. The lump sum amount is \$20,000. For an additional \$4,000 the study could include the entire system. In addition, the study could include an increase in load from a customer in the industrial park and if they don't want a specific report, that could be included in the study as well without charging the customer. The decision was made to budget for a system study that only included the Rockwood and Burke Mill Substations at a cost of \$20,000.

All voted yes.

A motion was made by Reed, seconded by Layne to approve Manager Bear's recommendation for an Arc-Flash & Coordination Assessment for Rockwood Primary Substation at a cost of \$18,000 and to accept the addendum to the proposal to bring all substations up to the newest standards for an additional \$4,000. The total cost would be \$22,000. All voted yes.

A motion was made by Layne, seconded by Davis to approve the proposal and recommendation from Comfort Systems USA for performing quarterly maintenance on our HVAC system in Rockwood. They have been doing quarterly maintenance on our HVAC system since we moved into the building. Rather than escalating the pricing year-to-year, they are proposing a 3-year agreement at a fixed price of \$2,577 per quarter (\$10,308.00 annually). They have averaged increases over 3 years to give us a single per-year-price for the entire term, with no annual variations. We are currently paying \$2,171 per quarter. Manager Bear stated he liked a fixed price, even though it may cost us a little more early in the contract, as opposed to accepting an increase of a few (e.g., 5%) percent year after year. All voted yes.

A motion was made by Layne, seconded by Childs to approve the FY 2024 Budget. The Budget included a projected net income of \$1,490,000; Cash forecast of \$6,680,800; Plant investment net change of \$3,058,800; addition of two (2) apprentice positions; and other increases as previously approved by the Board. The budget also includes a list of several system improvement projects which have been identified in the past which need to be implemented. The board has approved part or all of some of these in past meetings. Any new projects will be brought back to the Board for approval. Manager Bear stated that he felt cash will be lower due to the supply chain issues and cost of material such as transformers, meters, and other inventory items. Chairman McCullough expressed his thanks for everyone who prepared the Budget. All voted yes.

A motion was made by Childs, seconded by Layne to approve the purchase of sectionalizing cabinets and ground sleeves for terminating underground primary conductors. The purchase is needed for inventory purposes. The total cost is \$16,533. The supplier is Power Supply. All voted yes.

There were no new projects to approve.

A motion was made by Davis, seconded by Reed to approve the letter prepared by legal counsel affirming the Board's support for Phase 1 of the Flatrock Motorsports Park in Cumberland County. The letter also outlined what is required prior to REU doing any construction or ordering material. All voted yes.

A hard copy of the DRAFT FY 2024-2026 Strategic Plan was hand-carried to the Board for information purposes only. Manager Bear stated that he would get the names of the committee members to the Board and that feedback and comments could be sent to him or any member of the committee.

A motion was made by Layne, seconded by Childs to approve the write-off of uncollectible debts for the period of March 2023 in the amount of \$3,333.75 and noted that bad debts collected for May 2023 were \$2,285.61. All voted yes.

Chairman McCullough presented a plaque and recognized Mr. Davis for his service on the REU Board. Davis stated he enjoyed being on the Board and always voted for what he felt was right for REU's rate payers.

Chairman McCullough announced the next meeting will be held on July 18, 2023 at 4:30 p.m.

A motion was made by Davis, seconded by Reed to adjourn. All voted yes.

Chairman
Wade McCullough

Secretary/Treasurer
Don Layne

Recorded by M. O'Keefe



Rockwood Electric Utility

Rockwood, Tennessee 37854

Kendall Bass, General Manager
 Marlene O'Keefe, Assistant GM
 Mike Miller, Mgr. of Customer Service
 Larry Brockhoff, Dir. of Const. & Maint.
 Jason Jolly, Dir. of Safety & Operations

TELEPHONE (865) 717-5400
 FAX (865) 717-9436
 P.O. BOX 108
 341 W. ROCKWOOD STREET

June 20, 2023

Mr. Rusty Bittle
 Flatrock Motorsports Park and Entertainment Destination
 1200 Ladd Landing Boulevard
 Kingston, TN 37763

RE: Flatrock Motorsports Park and Entertainment Destination -- Phase I

Dear Mr. Bittle:

Rockwood Electric Utility ("REU") is happy to announce that at its meeting on June 20, 2023, the Electric Power Board of Rockwood publicly affirmed its support of the Flatrock Motorsports Park, Phase I (the "Project"). In order to properly support the Project, REU will be required to make a considerable upfront investment to provide adequate and reliable electrical service. As such, REU will require the following:

1. Furnish REU with approved final electrical plans, in AutoCad.dwg or .dxf format to be used to determine aid to construction costs.
2. Payment of a deposit or non-refundable contribution in aid-to-construction of the estimated cost of material, labor, overheads, etc. before construction begins or material is ordered for the project. The term "deposit" means a letter of credit in the amount pledged to provide assurance of the developer's performance within the terms and time conditions of the agreements.
3. It is anticipated that the load from the subject development will require construction of a substation at the site. For this, a TVA Transmission and Generation Feasibility Study will be required which will begin upon notice from REU. Before that Study can commence, REU will need the following:
 - a) A letter on company letterhead stating that Flatrock Motor Sports has come to REU's service territory, including how much load is anticipated and any other pertinent information, such as ramp-up timeframe.
 - b) A Joint One-Ownership study since the new delivery point is not a stack span delivery point. It will also have to be determined if it is a special delivery point where Flatrock Motorsports Park takes all the capacity or whether it would be a general delivery point for REU to service domestic load in the area.

In an effort to ensure the successful development of your Project, REU requires strict adherence to its Standard Service Policy as it applies to Commercial, Industrial and Public Establishments. You will find a copy of REU's Standard Service Policy enclosed for your convenience which is incorporated herein by reference. Additionally, a copy of Appendix A, to the REU's Standard Service Policy, Aid to Construction Charges & Fees, is enclosed herewith for your reference and review.

We welcome you to the community and look forward to assisting you with the success of your Project and the operation of your business.

Sincerely,

ELECTRIC POWER BOARD OF ROCKWOOD


Wade McCullough, Board Chairman

UTILITY PLANT

Description	Item	May 2023	May 2022
Electric Plant	1	\$68,322,594.04	\$67,406,362.43
Less Depreciation	2	\$21,171,796.61	\$20,210,379.04
TOTAL	3	\$47,150,797.43	\$47,195,983.39
Unamortized Acquisition Adjustment	4	\$0.00	
Other Utility Plant - Net	5	\$0.00	
TOTAL PLANT - NET	6	\$47,150,797.43	\$47,195,983.39

OTHER PROPERTY AND INVESTMENTS

Description	Item	May 2023	May 2022
Non-Utility Property - Net	7	\$0.00	
Other Investments	8	\$74,878.23	\$47,345.17
Sinking Funds	9	\$0.00	
Depreciation Funds	10	\$0.00	
Other Special Funds	12	\$6,111,848.00	\$6,092,384.00
TOTAL	13	\$6,186,726.23	\$6,139,729.17

CURRENT AND ACCRUED ASSETS

Description	Item	May 2023	May 2022
General Cash and Temporary Cash Investments	14	\$8,878,170.27	\$8,807,773.60
Accounts Receivable	15	\$1,809,191.89	\$1,693,793.28
Materials and Supplies	16	\$853,965.59	\$552,767.92
Prepayments	17	\$178,521.22	\$186,974.19
Other Current Assets	18	\$982,131.19	\$925,977.63
TOTAL	19	\$12,701,980.16	\$12,167,286.62

DEFERRED DEBITS

Description	Item	May 2023	May 2022
Debt Expense	20	\$0.00	
Preliminary Survey	21	\$0.00	
Clearing Accounts	22	\$0.00	
Energy Service Loans Receivables	24	\$38,045.29	\$66,470.76
Deferred Costs on TVA Leases	25	\$0.00	
Other Deferred Debits	26	\$0.00	
TOTAL	27	\$38,045.29	\$66,470.76

TOTAL ASSETS AND OTHER DEBITS

Description	Item	May 2023	May 2022
TOTAL ASSETS AND OTHER DEBITS	28	\$66,077,549.11	\$65,569,469.94

ADDITIONAL INFORMATION

Description	Amount
CFC or CoBank Investments Included in Item No. 8	\$74,878.23
Construction Work In-Progress Included in Item No. 1	(\$137,653.65)
Construction Fund Included in Item No. 12	\$0.00
Total Miles of Distribution Lines	0.00
Total Miles of Transmission Lines	0.00

CAPITAL

Description	Item	May 2023	May 2022
Membership Certificates	30	\$0.00	

UNAPPROPRIATED EARNINGS

Description	Item	May 2023	May 2022
End of Previous Year	--	\$49,907,296.39	\$47,398,087.44
Retained Earnings Adjustment	--	\$0.00	
Beginning of Year	33A	\$49,907,296.39	\$47,398,087.44
Current Year	34A	\$1,993,950.49	\$2,981,261.05
TOTAL	35A	\$51,901,246.88	\$50,379,348.49

UNAPPROPRIATED UNDISTRIBUTED SUBSIDIARY EARNINGS

Description	Item	May 2023	May 2022
End of Previous Year	--		
Retained Earnings Adjustment	--	\$0.00	
Beginning of Year	33B		
Current Year	34B		
TOTAL	35B		

TOTAL UNAPPROPRIATED EARNINGS AND UNAPPROPRIATED UNDISTRIBUTED SUBSIDIARY EARNINGS

Description	Item	May 2023	May 2022
Total	--	\$51,901,246.88	\$50,379,348.49

LONG-TERM DEBT

Description	Item	May 2023	May 2022
RUS	36	\$0.00	
CFC	37	\$0.00	
CoBank	38	\$0.00	
Bonds and Other Long-Term Debt	39.1	\$2,000,000.00	\$2,500,000.00
TVA	39.3	\$0.00	
Debt Premium and Discount	40	\$22,046.16	\$26,770.32
TOTAL	41	\$2,022,046.16	\$2,526,770.32

OTHER NON-CURRENT LIABILITIES

Description	Item	May 2023	May 2022
Postretirement Benefits	39.2	\$6,420,003.48	\$6,608,298.83
Energy Service Loans - Advances	42	\$35,202.03	\$63,627.50
Energy Service Loans - Other	43	\$0.00	
TOTAL	44	\$6,455,205.51	\$6,671,926.33

CURRENT AND ACCRUED LIABILITIES

Description	Item	May 2023	May 2022
TVA Notes Payable	45.1	\$0.00	
Other Notes Payable	45.2	\$0.00	
Accounts Payable	46	\$3,661,693.36	\$3,985,792.29
Customer Deposits	47	\$1,613,108.47	\$1,493,824.47
Taxes and Equivalents Accrued	48	\$21,622.73	\$30,899.48
Interest Accrued - RUS	49	\$0.00	
Interest Accrued - CFC	50	\$0.00	
Interest Accrued - CoBank	51	\$0.00	
Interest Accrued - TVA	52.1	\$0.00	
Interest Accrued - Other	52.2	(\$4,218.75)	(\$4,843.75)
Other Current Liabilities	53	\$406,844.75	\$485,752.31
TOTAL	54	\$5,699,050.56	\$5,991,424.80

DEFERRED CREDITS

Description	Item	May 2023	May 2022
Advances for Construction - Refundable	55	\$0.00	
Other Deferred Credits	56	\$0.00	
TOTAL	57		

TOTAL LIABILITIES AND OTHER CREDITS

Description	Item	May 2023	May 2022
TOTAL LIABILITIES AND OTHER CREDITS	58	\$66,077,549.11	\$65,569,469.94

OPERATING REVENUE

Description	Item	May 2023	Year to Date
Electric Sales Revenue (Page 7, Item 332)	59	\$2,450,966.54	\$34,838,545.87
Revenue From Late Payments	60	\$10,413.57	\$147,812.88
Miscellaneous Service Revenue	61	\$3,745.00	\$39,605.00
Rent From Electric Property	62	\$56,486.06	\$605,596.66
Other Electric Revenue	63	\$5.00	\$55.00
TOTAL OPERATING REVENUE	64	\$2,521,616.17	\$35,631,615.41

PURCHASED POWER

Description	Item	May 2023	Year to Date
TOTAL POWER COST (PAGE 7, ITEM 342)	65	\$1,736,877.95	\$24,796,699.33

OPERATING EXPENSE

Description	Item	May 2023	Year to Date
Transmission Expense	66	\$0.00	
Distribution Expense	67	\$139,143.82	\$1,296,968.69
Customer Accounts Expense	68	\$58,563.01	\$665,828.17
Customer Service and Informational Expense	69	\$900.00	\$10,639.20
Sales Expense	70	(\$180.00)	\$1,022.27
Administrative and General Expense	71	\$218,930.26	\$2,578,671.62
OPERATING EXPENSE	72	\$417,357.09	\$4,553,129.95

MAINTENANCE EXPENSE

Description	Item	May 2023	Year to Date
Transmission Expense	73	\$0.00	
Distribution Expense	74	\$392,575.66	\$1,478,628.06
Administrative and General Expense	75	\$2,543.97	\$26,497.98
MAINTENANCE EXPENSE	76	\$395,119.63	\$1,505,126.04

OTHER OPERATING EXPENSE

Description	Item	May 2023	Year to Date
Depreciation Expense	77	\$140,650.79	\$1,535,548.20
Amortization of Acquisition Adjustment	78	\$0.00	
Taxes and Tax Equivalents	79	\$95,611.55	\$1,175,253.12
OTHER OPERATING EXPENSE	80	\$236,262.34	\$2,710,801.32

TOTAL OPERATING EXPENSE AND PURCHASED POWER

Description	Item	May 2023	Year to Date
TOTAL OPERATING EXPENSE AND PURCHASED POWER	81	\$2,785,617.01	\$33,565,756.64

INCOME

Description	Item	May 2023	Year to Date
Operating Income (Item 64, Less Item 81)	82	(\$264,000.84)	\$2,065,858.77
Other Income	83	\$0.00	\$15,812.87
TOTAL INCOME	84	(\$264,000.84)	\$2,081,671.64
Miscellaneous Income Deductions	85	\$0.00	\$10,539.19
NET INCOME BEFORE DEBT EXPENSE	86	(\$264,000.84)	\$2,071,132.45

DEBT EXPENSE

Description	Item	May 2023	Year to Date
Interest on Long-Term Debt - RUS	87	\$0.00	
Interest on Long-Term Debt - CFC	88	\$0.00	
Interest on Long-Term Debt - CoBank	89	\$0.00	
Interest on Long-Term Debt - Other	90.1	\$4,770.93	\$81,512.44
Interest - TVA	90.2	\$0.00	
Other Interest Expense	92	\$0.00	
Amortization of Debt Discount and Expense	93	\$0.00	
Amortization of Premium on Debt - Credit	94	(\$393.68)	(\$4,330.48)
TOTAL DEBT EXPENSE	95	\$4,377.25	\$77,181.96

NET INCOME

Description	Item	May 2023	Year to Date
Net Income Before Extraordinary Items and Subsidiary Earnings (Item 86, Less Item 95)	96	(\$268,378.09)	\$1,993,950.49
Extraordinary Items	97	\$0.00	
Subsidiary Earnings	97.1	\$0.00	
NET INCOME	98	(\$268,378.09)	\$1,993,950.49

CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES

Description	May 2023	May 2022
Net Income	\$1,993,950.49	\$2,981,261.05
Adjustments to Reconcile Net Income to Net Cash:		
Depreciation	\$1,535,548.20	\$1,515,120.45
Amortization of:		
Acquisition Adjustment		
Additions to TVA Leases		
Debt Premium or Discount	(\$4,330.48)	(\$4,330.48)
Changes in Current and Deferred Items:		
Accounts Receivable	\$507,626.35	\$453,144.45
Materials and Supplies	(\$266,685.70)	(\$96,866.25)
Prepayments and Other Current Assets	\$89,631.64	\$9,790.83
Deferred Debits		
Accounts Payable	(\$1,389,865.76)	(\$309,020.79)
Customer Deposits	\$105,384.00	\$131,156.76
Taxes and Interest Accrued	\$17,403.98	\$26,055.73
Other Current Liabilities	(\$540,936.03)	(\$655,512.68)
Deferred Credits	(\$6,008.30)	\$3,271.57
Retained Earnings Adjustments		
NET CASH PROVIDED BY (USED IN) OPERATING ACTIVITIES	\$2,041,718.39	\$4,054,070.64

CASH PROVIDED BY (USED IN) INVESTING ACTIVITIES

Description	May 2023	May 2022
Change in Net Plant	(\$1,403,307.48)	(\$1,477,827.38)
Net Change in Other Property and Investment		
Energy Service Loans Receivable	\$26,485.69	\$26,887.02
NET CASH PROVIDED BY (USED IN) INVESTING ACTIVITIES	(\$1,376,821.79)	(\$1,450,940.36)

CASH PROVIDED BY (USED IN) FINANCING ACTIVITIES

Description	May 2023	May 2022
Change in Long-Term Debt	(\$878,411.14)	(\$1,006,693.34)
Notes Payable		
Memberships		
Energy Service Loans Advances	(\$26,485.69)	(\$26,887.02)
Post Retirement Benefit Adjustments	\$308,155.48	\$515,914.83
NET CASH PROVIDED BY (USED IN) FINANCING ACTIVITIES	(\$596,741.35)	(\$517,665.53)

NET INCREASE (DECREASE) IN CASH AND TEMPORARY INVESTMENTS

Description	May 2023	May 2022
NET INCREASE (DECREASE) IN CASH AND TEMPORARY INVESTMENTS	\$68,155.25	\$2,085,464.75
CASH AND TEMPORARY INVESTMENTS BEGINNING OF YEAR	\$8,810,015.02	\$6,722,308.85
CASH AND TEMPORARY INVESTMENTS END OF YEAR	\$8,878,170.27	\$8,807,773.60

STATISTICAL DATA - REVENUE

Class of Service	Item	May 2023	Year to Date
Residential	100	\$1,379,210.57	\$20,519,831.46
Gen. Power - 50 kW & Under	101	\$344,476.68	\$4,679,155.11
Gen. Power - Over 50 kW	102	\$671,104.47	\$9,009,604.80
Electric Vehicles	102.1		
Street and Athletic - Codes 72, 73 & 74	103	\$17,361.51	\$207,916.25
Outdoor Lighting - Codes 75, 77 & 78	104	\$38,813.31	\$422,038.25
SUBTOTAL	330	\$2,450,966.54	\$34,838,545.87
Unbilled Revenue	331	\$0.00	
TOTAL (PAGE 3, ITEM 59)	332	\$2,450,966.54	\$34,838,545.87

STATISTICAL DATA - KILOWATT-HOURS SOLD

Class of Service	Item	May 2023	Year to Date
Residential	107	10,609,136	153,226,417
Gen. Power - 50 kW & Under	108	2,207,285	29,184,838
Gen. Power - Over 50 kW	109	6,565,640	83,291,060
Electric Vehicles	109.1		
Street and Athletic - Codes 72, 73 & 74	110	114,234	1,330,903
Outdoor Lighting - Codes 75, 77 & 78	111	182,464	2,061,600
TOTAL	335	19,678,759	269,094,818
Kilowatt-hours for Own Use	113	31,970	391,538
TOTAL KILOWATT-HOURS SOLD AND USED	114	19,710,729	269,486,356
Kilowatt-hours in Unbilled Revenue (Items 331) Above	336	0	

STATE & LOCAL SALES TAX ON ABOVE REVENUE (OPTIONAL)

	State	Sales Tax
Total		

AMOUNTS EXCLUDED FROM RATE SCHEDULE REVENUE

Description	Item	Credits	Green Power Revenue
Green Power-Res	807		\$0.00
Green Power-GP < 50kW	808		\$0.00
Green Power-GP > 50kW	809		\$0.00
Gen Partners-Res	800	\$721.72	
Gen Partners-GP < 50kW	801	\$947.92	
Gen Partners-GP > 50kW	802	\$1,671.62	
SMC/GMC	803	\$0.00	
EGC	804	\$0.00	
VCP	805	\$0.00	
VII/VIP (IC)	806	\$0.00	

PURCHASED POWER - AMOUNT

Description	Item	May 2023	Year to Date
Purchased Power (TVA)	115	\$1,736,877.95	\$24,796,699.33
Facilities Rental (TVA)	116	\$0.00	
Other Charges/Credits (TVA)	117	\$0.00	
TOTAL FROM TVA	118	\$1,736,877.95	\$24,796,699.33
Other Purchased Power	218	\$0.00	
SUBTOTAL	340	\$1,736,877.95	\$24,796,699.33
Unbilled Purchases	341	\$0.00	
TOTAL (PAGE 3, ITEM 65)	342	\$1,736,877.95	\$24,796,699.33

PURCHASED POWER - KILOWATT-HOURS PURCHASED

Description	Item	May 2023	Year to Date
Purchased Power (TVA)	119	21,747,101	280,708,268
TOTAL FROM TVA	122	21,747,101	280,708,268
Other Purchased Power	222	0	
TOTAL	345	21,747,101	280,708,268
Less Kilowatt-hours Sold and Used (Item 114)	123	19,710,729	269,486,356
Line Losses and Kilowatt-hours Unaccounted for	124	2,036,372	11,221,912
Percent of Losses to Purchases (2 Decimal Places)	125	9.36%	4.00%
Cost per Kilowatt-hour Including Facilities Rental (cents)	127	7.99	8.83
Kilowatt-hours in Unbilled Purchases (Item 341) Above	346	0	

OTHER PURCHASED POWER

Purchased Power From	Contract No.	Dates
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NUMBER OF CUSTOMERS

Class of Service	Item	May 2023	May 2022
Residential	675	11,993	11,867
Gen. Power - 50 kW & Under	680	2,960	2,897
Gen. Power - Over 50 kW	685	132	129
Electric Vehicles	685.1		
Street and Athletic - Codes 72, 73 & 74	690	37	37
Outdoor Lighting - Code 78	693	132	133
TOTAL	694	15,254	15,063
Special Outdoor Lighting - Code 75	696	0	
Outdoor Lighting - Code 77	697	2,151	2,150


Manager of Accounting 4/23/23