



KINGSTON CITY COUNCIL
Regular Meeting
Tuesday October 10, 2023
6:00 P.M.

A G E N D A

- 1. Call to Order**
- 2. Invocation and Pledge**
- 3. Roll Call**
- 4. Approval of Previous Minutes**
- 5. Citizens Comments/Persons to Appear/Proclamations**
 - A. A proclamation declaring October 21, 2023 as “Night Without A Bed Day
 - B. A proclamation declaring November 1, 2023 as “National Family Literacy Day”
- 6. Reports**
 - A. Mayor and Council
 - B. City Manager's Report
- 7. Addition of items to the meeting agenda received after close of agenda deadline (By unanimous consent of all members present)**
- 8. Unfinished Business**
 - A. Consideration of the second and final reading of Ordinance 23-09-12-01, an ordinance amending the annual budget for the City of Kingston, Tennessee for fiscal year 2023-2024
- 9. New Business**
 - A. Consideration to approve a purchase in an amount not to exceed \$15,000 for the purchase of new firearms for the Police Department
 - B. Consideration of Resolution 23-10-10-01, a resolution calling for a public hearing on the proposed annexation of territory into the City of Kingston by owner consent and approving a plan of services for 1190 Gallaher Road (Roane County tax map 049G, group A, parcel 001.06)
 - C. Consideration to authorize the City Attorney to pursue legal action against the owner of 500 N. Kentucky Street for multiple codes violations

ALL CITY OF KINGSTON MEETINGS ARE OPEN TO THE PUBLIC. THIS MEETING WILL ALSO BE LIVESTREAMED ON OUR WEBSITE, WWW.KINGSTONTN.GOV AND POSTED TO YOUTUBE AND OUR FACEBOOK PAGE.

WORK SESSION KINGSTON CITY COUNCIL
TUESDAY SEPTEMBER 5, 2023 – 6:00 P.M.
KINGSTON CITY HALL

The Kingston City Council met in a regular work session on Tuesday, September 5, 2023. Mayor Tim Neal called the work session to order. The following members were present: Council Member Philip Bredwell, Vice-Mayor Tony Brown, Council Member Randy Childs, Council Member Tommy Guinn, Council Member Stephanie Wright, and Mayor Tim Neal. Staff present: City Manager David Bolling, City Clerk Kelly Jackson, City Attorney Andrew Thompson, Finance Director Michelle Kelley, and Utility Director Kevin Hamilton. The Invocation was given by Vice-Mayor Tony Brown and Council Member Stephanie Wright led the pledge.

Citizen Comments:

- Nancy Hamilton (2623 Lawnville Road) addressed council as a school board member. She provided updates regarding enrollment numbers in the Kingston schools; the recent retreat and a regional meeting.
- Jinx Watson (1291 Cove Road) addressed council regarding agenda item #5. Mayor Neal advised her that item has been removed from the agenda pending further evaluation and assured her that no benefits were being taken from employees.
- Linda Wolfenbarger addressed council and updated on the funds raised for the Safe Haven Baby Box at Kingston Fire Station #1. She advised they had raised approximately \$21,010 dollars which will be used to purchase the box, installation, monitoring and other fees associated. Tentative date for completion is December 2023.

Discussion of Ordinance 23-09-12-01, an ordinance amending the annual budget for the City of Kingston, Tennessee for fiscal year 2023-2024.

Finance Director Michelle Kelley explained the details of the amendment to council. This will be added to the regular agenda on September 12, 2023

Discussion of Ordinance 23-09-12-02, an ordinance adopting and enacting a comprehensive codification and revision of the personnel rules and regulations of the City of Kingston.

This agenda item was removed pending further review.

Continued discussion of the authorization of expenditures of an amount not to exceed \$90,000 for maintenance and repairs to the Ladd and Morrison Hill water tanks.

City Manager David Bolling explained that council voted to approve this last month however, it was not properly added to the agenda by vote so to ensure the proper procedure is followed this item will be added to the agenda once again. This will be added to the regular agenda on September 12, 2023

Discussion to authorize the Mayor to enter in to a professional services agreement with Ardurra Group, Inc. for professional services related to ARC Ladd Landing expansion project.

City Manager David Bolling explained that Ardurra would replace the previous group who previously quit. Ardurra has been working with the City of Kingston on other projects. This will be added to the regular agenda on September 12, 2023.

Discussion of approval to write off uncollectable water accounts.

Finance Director Michelle Kelley explained these are old accounts which are now legally uncollectable. This will be added to the regular agenda on September 12, 2023

Council/Staff Comments:

- **Member Bredwell-** No additional comments
- **Vice-Mayor Brown-** No additional comments
- **Member Childs-** No additional comments
- **Member Guinn-**Commented on the recent Roane Alliance Meeting which he attended on August 18, 2023.
- **Member Johnson-**No additional comments
- **Mayor Neal-** Stated that the City had received a request from the owners of Cazadores Mexican Restaurant (1190 Gallaher Road) to be annexed into the City limits. He will be forming an ad-hoc committee to help in planning the celebration of the upcoming 225th anniversary of the City of Kingston which will be in October 2024.
- **Member Wright-**Updated everyone on a tentative schedule for the upcoming Bassmaster Tournament and layout of the event. Reminded everyone that Tennessee Riverline will be set up on September 20th during the food truck rally at the old courthouse for a presentation regarding the downtown dock improvements.
- **City Manager David Bolling-**Added that the requirement to post agendas also applies to all city boards/commissions. Spoke about the upcoming Bassmaster Tournament and thanked Council Member Guinn in helping us with TVA who is allowing us to use the TVA ramp and associated parking lot during the tournament. Updated on the STP project which has been postponed somewhat due to staffing changes with TDOT. This project will likely happen spring of 2024.
- **City Clerk Kelly Jackson-**No additional comments.
- **City Attorney Andrew Thompson-**Reported from last month's meeting that council can add items to an agenda by unanimous vote since we have existing code which allows for such.
- **Utility Director Kevin Hamilton-**No additional comments.
- **Finance Director Michelle Kelley-**No additional comments.

Meeting was adjourned at 6:19 PM

APPROVED _____

Tim Neal, Mayor

ATTEST:

City Clerk

REGULAR MEETING KINGSTON CITY COUNCIL
TUESDAY, SEPTEMBER 12, 2023 – 6:00 P.M.
KINGSTON CITY HALL

The Kingston City Council met in regular session on Tuesday, September 12, 2023 at 6:00 P.M. Mayor Tim Neal called the meeting to order. Vice Mayor Tony Brown gave the Invocation and Council Member Tommy Guinn led the pledge. Upon roll call the following members were present: Council Member Philip Bredwell, Vice Mayor Tony Brown, Council Member Randy Childs, Council Member Tommy Guinn, Council Member Lucy Johnson, Council Member Stephanie Wright, and Mayor Tim Neal. Staff present: City Manager David Bolling, City Clerk Kelly Jackson, Finance Director Michelle Kelley, City Attorney Andrew Thompson, and Utility Director Kevin Hamilton.

APPROVAL OF PREVIOUS MINUTES

A motion was made by Member Wright, second by Member Guinn to waive the reading and approve as written the minutes of the Work Session on August 1, 2023 and the Regular Meeting on August 8, 2023.

The motion passed with a unanimous roll call vote. 7 Ayes.

CITIZEN COMMENTS/PERSONS TO APPEAR/PROCLAMATIONS

- Dawn Carlock (Roane Alliance) updated council on recent events and upcoming events including the Bassmaster Open Tournament; the recent Ribbon Cutting at Tri-Star, and the charity softball tournament
- Mayor Neal presented a Proclamation proclaiming September 17-23, 2023 as “Constitution Week”

REPORTS-MAYOR AND COUNCIL-

- Member Bredwell-Commented that the city employees have done a good job getting ready for the upcoming Bassmaster Tournament
- Member Brown-No additional comments
- Member Childs-Mentioned that he wants to add 3 items to next month’s agenda. (Mayor Neal advised him to contact the City Manager prior to next month)
- Member Guinn-No additional comments.
- Member Johnson-Noted the excitement with the upcoming Bassmaster Tournament
- Member Wright-Advised of a news story from WBIR concerning the Bassmaster Tournament.
- Mayor Neal- No additional comments

REPORTS-CITY MANAGER’S REPORT

- Provided a timeline of events for the Bassmaster Tournament
- Commented that the UT/Florida game will be shown at the Amphitheater this Saturday
- Reminded Council about the Food Truck Rally tomorrow at the Old Roane County Courthouse.
- We will have the first site visit for the BUILD Grant on September 18th at 10am.
- The new lighting fixtures for I-40 have been ordered and should be delivered within 3-6 weeks
- Thanked Lyndsay Collins and Tony Guy on their work on securing a \$30,000 THSO Grant for radios, vests, tools, and software.

ADDITION OF ITEMS TO THE MEETING AGENDA RECEIVED AFTER CLOSE OF AGENDA DEADLINE (BY UNANIMOUS CONSENT OF ALL MEMBERS PRESENT. - NONE

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

A. Consideration of the first reading of Ordinance 23-09-12-01, an ordinance amending the annual budget for the City of Kingston, Tennessee for fiscal year 2023-2024

A motion was made by Member Guinn, second by Member Wright to approve the first reading of Ordinance 23-09-12-01, an ordinance amending the annual budget for the City of Kingston, Tennessee for fiscal year 2023-2024

The motion passed with a unanimous roll call vote. 7 Ayes.

B. Consideration to authorize the Mayor to enter in to a professional services agreement with Ardurra Group, Inc. for professional services related to the ARC Ladd Landing expansion project.

A motion was made by Member Wright, second by Member Childs to authorize the Mayor to enter in to a professional services agreement with Ardurra Group, Inc. for professional services related to the ARC Ladd Landing expansion project.

The motion passed with a unanimous roll call vote. 7 Ayes.

C. Consideration to accept the draft plan of services for an annexation by owner request at 1190 Gallaher Road and to forward accordingly to the Planning Commission for recommendation.

A motion was made by Member Childs, second by Member Guinn to accept the draft plan of services for an annexation by owner request at 1190 Gallaher Road and to forward accordingly to the Planning Commission for recommendation.

The motion passed with a unanimous roll call vote. 7 Ayes.

Mayor Neal adjourned the meeting at 6:12 pm

APPROVED _____

Tim Neal, Mayor

ATTEST:

City Clerk



PROCLAMATION

WHEREAS, “Night Without a Bed” is a campaign run by Family Promise that raises awareness about family homelessness; and

WHEREAS, homelessness is a crisis that affects more than 2 million children in this country every year; and

WHEREAS, family homelessness is an invisible crisis where 1 in 19 children experience homelessness before entering the first grade and are at increased risk of academic failure and physical and mental health issues; and

WHEREAS, Family Promise is a national nonprofit addressing the crisis of family homelessness by keeping families together and providing resources and supports that tackle all the issues that can lead to poverty and homelessness; and

WHEREAS, the City of Kingston is committed to creating awareness of family homelessness in our community and join the efforts of Family Promise of Roane County to form needed solutions.

NOW, THEREFORE I, Timothy F. Neal by virtue of the authority vested in me as Mayor of the City of Kingston, Tennessee do hereby proclaim October 21, 2023 as

NIGHT WITHOUT A BED DAY

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City to be affixed this 10th day of October 2023.

Timothy F. Neal, Mayor
City of Kingston, TN



PROCLAMATION

WHEREAS, National Family Literacy Day, established by the 103rd Congress in 1994, and now marking the 29th Anniversary on November 1, 2023, highlights the importance of reading and learning for the entire family and emphasizes the impact that parents have on their child's learning; and

WHEREAS, this day is celebrated across America each year, and focuses on special activities and events that showcase the importance of family literacy programs that empower families and build a nation of readers; and

WHEREAS, literacy programs across the United States will observe National Family Literacy Day by holding read-a-thons, book drives, workshops, and family activities at schools, libraries, and community centers to encourage literacy; and

WHEREAS, as many as one in six adults struggle with reading and writing, and by learning to read, individuals can gain self-respect and confidence and strive toward goals and otherwise would not be achievable; and

WHEREAS, the National Society of the Daughters of the American Revolution is a nonprofit, nonpolitical volunteer women's service organization dedicated to promoting patriotism, preserving American history, and securing America's future through better education for children and adults; and

WHEREAS, education being one of the cornerstones of the National Society of the Daughters of the American Revolution, the City of Kingston is committed to increasing literacy by promoting and supporting literacy programs.

NOW, THEREFORE I, Timothy F. Neal by virtue of the authority vested in me as Mayor of the City of Kingston, Tennessee do hereby proclaim the November 1, 2023 as

NATIONAL FAMILY LITERACY DAY

To underscore the importance of literacy, celebrate the joy of reading, encourage residents to promote literacy by reading together as a family, and to extend deep appreciation to our local librarians, educators, and literacy service providers for their tireless efforts to strengthen the literacy of our children and our community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City to be affixed this 10th day of October 2023.

Timothy F. Neal, Mayor
City of Kingston, TN

ORDINANCE NO. 23-09-12-01
AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR THE CITY OF KINGSTON, TENNESSEE FOR
FISCAL YEAR 2023-2024

WHEREAS, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires funds first be appropriated before being expended and that no appropriations may exceed available funds;

WHEREAS, *Tennessee Code Annotated* Title 6 Chapter 56 Section 208 allows amendment of the budget ordinance in the same manner as any other ordinance may be amended;

WHEREAS, Allocations are made to purchase trucks previously passed in resolution for public works;

NOW, THEREFORE BE IT ORDAINED by the City Council for the City of Kingston, Tennessee, that:

SECTION 1: Appropriations. The governing body appropriates the following increases to Insurance Recoveries, Capital Equipment for Finance and Park & Rec, the Fitness Court Capital Improvement and American Resue Plan Act:

General Fund:

Revenues:

110-33193	ARPA	\$88,468.00
110-27100	Fund Balance	\$146,900.00
110-36250	Insurance Recoveries	\$10,761.35
110-33479	THSO State Grant	\$2,980.53
110-38000	Donation	\$10,000.00

Expenditures:

110-52130-942	ARPA Public Works Vehicles	\$88,468.00
110-41500-944	Finance Capital Equipment	\$5,400.00
110-43750-915	P&R Capital Equipment	\$6,788.77
110-43750-925	Fitness Court	\$125,000.00
110-42100-112	Police Overtime	\$2,480.53
110-42100-114	Police Part time	\$500.00
110-42200-262	Fire Equipment Maintenance	\$3,972.58
110-49000-942	Debt Requirements	\$1,500.00
110-44400-345	P&R Events	\$10,000.00
110-42100-327	Police Firearms	\$15,000.00

Section 2 : Submission to the Director of Local Finance. This amendment will be submitted to the Director of the Office of State and Local Finance as required by state statute to show continued compliance with the requirements of Tennessee Code Annotated Title 9 Chapter 21 Section 403 to maintain a balanced budget.

Tim Neal
Mayor

Kelly Jackson
City Clerk

Passed 1st Reading _____

Passed 2nd Reading _____

RESOLUTION 23-10-10-01

A RESOLUTION CALLING FOR A PUBLIC HEARING ON THE PROPOSED ANNEXATION OF TERRITORY INTO THE CITY OF KINGSTON BY OWNER CONSENT AND APPROVING A PLAN OF SERVICES FOR 1190 GALLAHER ROAD (ROANE COUNTY TAX MAP 049G, GROUP A, PARCEL 001.06)

WHEREAS, the City of Kingston, having been petitioned by interested persons, proposes the extension of its corporate limits by the annexation of certain territory adjoining its existing boundaries and within its urban growth boundaries by owner consent; and

WHEREAS, a plan of services for the territory proposed for annexation by owner consent has been reviewed by the Kingston Municipal Planning Commission; and

WHEREAS, the City Council of the City of Kingston desires to conduct a public hearing on the proposed annexation and plan of services;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Kingston, Tennessee as follows:

- A. That a public hearing is hereby scheduled for 5:45 pm on the November 14, 2023 at Kingston City Hall (900 Waterford Place, Kingston, TN) on the proposed annexation of territory by owner consent, and Plan of Services, to wit: See Exhibit A (Plan of Service)
- B. That a copy of this resolution, describing the territory proposed for annexation by owner consent, along with the plan of services, shall be promptly sent to the last known address listed in the office of the Roane County Property Assessor for each property owner of record within the territory proposed for annexation, with such being sent by first class mail and mailed no later than fourteen (14) calendar days prior to the scheduled date of the hearing on the proposed annexation.
- C. That a copy of this resolution shall also be published by posting copies of it in at least three (3) public places in the territory proposed for annexation and in a like number of public places in the City of Kingston and by publishing notice of the resolution at or about the same time in the Roane County News, a newspaper of general circulation in such territory and the City of Kingston.
- D. That notice of the time, place, and purpose of a public hearing on the proposed annexation by owner consent and the plan of services shall be published in a newspaper of general circulation in the City of Kingston not less than fifteen (15) days before the hearing, which notice included the locations of a minimum of three (3) copies of the plan of services for public inspection during all business hours from the date of notice until the public hearing.
- E. That written notice of the proposed annexation shall be sent to the affected school system as soon as possible, but in no event less than thirty (30) days before the public hearing.

WHEREUPON, the Mayor of the City of Kingston declared the Resolution adopted, affixed a signature and the date thereto, and directed that the same be recorded.

Mayor

Date

City Clerk

Approved as to Form and Legality this _____ day of _____, 2023

City Attorney

Exhibit A

PLAN-OF-SERVICES

The annexation area is parcel 001.06, Roane County Tax Map 049G, Group A and that portion of the Gallaher Road right-of-way from the existing corporate limits to the easternmost point of Parcel 001.06, Roane County Tax Map 049G, Group A.

Police Protection: Police protection services will be provided to the annexation area beginning on the effective date of annexation using existing equipment and personnel.

Fire Protection: Fire protection services will be provided to the annexation area beginning on the effective date of annexation using existing equipment and personnel.

Water Service: Public water service will continue to be available to the area from the Kingston Water Department.

Electrical Service: Electric service will continue to be available from the Rockwood Electric Utility.

Sanitary Sewer Service: Sanitary sewer service will continue to be available to the area from the Kingston Water Department.

Solid Waste Collection: Solid waste collection service will be available from the City of Kingston on the effective date of annexation, in accordance with existing city policies.

Brush Removal: Brush removal services will be available to the annexed property on the effective date of annexation provided in accordance with the existing city policies.

Street Construction, Maintenance, and Repair: No street construction, maintenance, nor repair are proposed for the annexation area since the only public street is State Highway 58/Gallaher Road.

Recreation Facilities and Programs: Existing recreation facilities and programs will be available on the effective date of annexation.

Street Lighting: Street lighting will continue to be available through Rockwood Electric Utility

Planning Services: Planning services will be provided by the Kingston Municipal Planning Commission.

Zoning Services: The property will be appropriately zoned as C-2, Highway Business District, on the effective date of annexation.

Codes Enforcement: Codes enforcement will continue to be available by the City of Kingston/Roane County Codes on the effective date of annexation.

September 5, 2023

Cazadores Mexican Restaurant LLC
1190 Gallaher Rd
Kingston, TN 37763

Tim Neal, Mayor
City of Kingston, TN
900 Waterford Place
Kingston, TN 37763

Dear Sir or Madam:

RE: Annexation

This is a formal request to be annexed to the City of Kingston Tennessee. This letter is to confirm I am the owner of the property located at 1190 Gallaher Rd, Kingston, TN 37763.

Sincerely,



Guadalupe Calderon Borja

September 5, 2023

Cazadores Mexican Restaurant LLC
1190 Gallaher Rd
Kingston, TN 37763


Tim Neal, Mayor
City of Kingston, TN
900 Waterford Place
Kingston, TN 37763

Dear Sir or Madam:

RE: Annexation

This is a formal request to be annexed to the City of Kingston Tennessee. This letter is to confirm I am the owner of the property located at 1190 Gallaher Rd, Kingston, TN 37763.

Sincerely,

DocuSigned by:

5E9C48A0DF3C478...
Jose J. Zarate



FIRST NOTICE

Roane County Zoning Office

308 N. THIRD STREET
KINGSTON, TN 37763

Phone: 865-717-4213

vanessa.rodriguez@roanecountyttn.org

July 5, 2023

Terry Frank Harvey
500 N. Kentucky St.,
Kingston TN 37763

RE: Code Compliance Case No. **KCV2023-004**

It has been brought to the attention of Roane County Codes Enforcement Office that you may be in violation of **Chapter 1 of the Municipal Code Title 13-104 and Chapter 2 of the Municipal Code Title 13-201** of the City of Kingston that defines conditions of Overgrown Vegetation, Accumulated Debris and a junkyard.

After completing a preliminary investigation and looking at your property located at **500 N. Kentucky Street, Kingston TN (Map:058B Group: F Parcel: 017.00)** an apparent violation of the Municipal Code of the City of Kingston was determined, as established in **Chapter 1 Title 13-104 and Chapter 2 Title 13-201**. A copy of these regulations is enclosed.

At this address there is an ongoing of the Municipal Code violation **Chapter 1 Title 13-104 and Chapter 2 Title 13-201**.

A hearing on this matter will be held at the City of Kingston **July 21, 2023 at 10:30 a.m.** Owners and parties of interest shall be given the right to answer the complaint and to appear in person or otherwise give testimony at this time.

Please let me know of any help or information I can provide you in this matter.

Sincerely,

Glen Cofer
Building Official
Address: City of Kingston
900 Waterford Place
Kingston, TN 37763



SECOND NOTICE

Roane County Zoning Office

308 N. THIRD STREET
KINGSTON, TN 37763
Phone: 865-717-4213
vanessa.rodriguez@roanecountyttn.org

August 23, 2023

Terry Frank Harvey
500 N. Kentucky St.,
Kingston TN 37763

RE: Code Compliance Case No. KCV2023-004

It has been brought to the attention of Roane County Codes Enforcement Office that you may be in violation of **Chapter 1 of the Municipal Code Title 13-104 and Chapter 2 of the Municipal Code Title 13-201** of the City of Kingston that defines conditions of Overgrown Vegetation, Accumulated Debris and a junkyard.

After completing a preliminary investigation and looking at your property located at **500 N. Kentucky Street, Kingston TN (Map:058B Group: F Parcel: 017.00)** an apparent violation of the Municipal Code of the City of Kingston was determined, as established in **Chapter 1 Title 13-104 and Chapter 2 Title 13-201**. A copy of these regulations is enclosed.

At this address there is an ongoing of the Municipal Code violation **Chapter 1 Title 13-104 and Chapter 2 Title 13-201**.

A hearing on this matter will be held at the Roane County Codes Office **September 1, 2023 at 10:30 a.m.** Owners and parties of interest shall be given the right to answer the complaint and to appear in person or otherwise give testimony at this time.

Please let me know of any help or information I can provide you in this matter.

Sincerely

Glen Cofer
Building Official
Address: 308 N. 3rd Street
Kingston TN 37763



**KINGSTON BEER BOARD
REGULAR MEETING
Tuesday, October 10, 2023**

A G E N D A

- A. Call to Order**
- B. Roll Call**
- C. Previous Minutes**
- D. New Business**
 - 1. None

REGULAR MEETING – KINGSTON BEER BOARD
TUESDAY, SEPTEMBER 12, 2023
KINGSTON CITY HALL

The Regular Meeting of the Kingston Beer Board was held on Tuesday, September 12, 2023. Chairman Tim Neal called the meeting to order with the following members present upon roll call: Member Philip Bredwell, Vice-Chair Tony Brown, Member Randy Childs, Member Tommy Guinn, Member Lucy Johnson, Member Stephanie Wright, and Chairman Tim Neal.

PREVIOUS MINUTES

A motion made by Member Childs, second by Member Guinn to waive the reading and approve as written the minutes of the regular meeting on August 8, 2023.

The motion passed with a unanimous roll call vote. 7 Ayes

Citizens Comments: None

New Business: NONE

Chairman Neal adjourned the meeting at 6:13 pm

APPROVED _____

Timothy Neal, Chairman

ATTEST:

City Clerk



**KINGSTON WATER BOARD
REGULAR MEETING
Tuesday, October 10, 2023**

A G E N D A

- 1. Call to Order**
- 2. Roll Call**
- 3. Previous Minutes**
- 4. Citizens' Comments**
- 5. Utility Director's Report**
- 6. New Business**

- A. Consideration to authorize the purchase of two Ford F150 trucks at state bid pricing

**REGULAR MEETING – KINGSTON WATER BOARD
TUESDAY, SEPTEMBER 12, 2023
KINGSTON CITY HALL**

The Regular Meeting of the Kingston Water Board was held on Tuesday, September 12, 2023. Chairman Tim Neal called the meeting to order with the following members present upon roll call: Member Philip Bredwell, Vice-Chair Tony Brown, Member Randy Childs, Member Tommy Guinn, Member Lucy Johnson, Member Stephanie Wright, and Chairman Tim Neal.

PREVIOUS MINUTES

A motion made by Member Wright, second by Member Bredwell to waive the reading and approve the minutes as written the minutes of the regular meeting on August 8, 2023.

The motion passed with a unanimous roll call vote. 7 Ayes

Citizen Comments – None

UTILITY DIRECTOR'S REPORT

- Director Kevin Hamilton advised that the Warren Lane sewer extension project is now complete and they are currently working on the TDEC ARPA funding project.

CITY MANAGER'S REPORT

- Advised the Board of the upcoming TAUD Conference in November and the associated training hours available at this conference.

New Business:

1. Consideration to approve expenditures of an amount not to exceed \$90,000 for maintenance and repairs to the Ladd and Morrison Hill water tanks.

A motion made by Member Wright, second by Member Johnson to approve expenditures of an amount not to exceed \$90,000 for maintenance and repairs to the Ladd and Morrison Hill water tanks.

The motion passed with a unanimous roll call vote. 7 Ayes

2. Consideration to authorize writing off uncollectable water accounts.

A motion was made by Member Guinn, second by Member Johnson to authorize writing off uncollectable water accounts (Listed below)

- 016-02020-25
- 007-05490-26
- 018-05710-08
- 008-01430-02
- 016-00150-10
- 016-00150-17
- 016-00100-12
- 016-00100-13
- 016-00100-14
- 016-00100-16
- 016-00200-09

The motion passed with a unanimous roll call vote. 7 Ayes

City Attorney Andrew Thompson advised the Board that the litigation filed concerning a delinquent bill for a local carwash resulted in a judgement for the City of Kingston for the full value along with interest. We are now in the process of collection.

Chairman Neal adjourned the meeting. 6:17 pm

APPROVED

Timothy Neal, Chairman

ATTEST:

City Clerk

City of Kingston

900 Waterford Place
Kingston, TN 37763
Phone (865) 376-6584

PURCHASE ORDER

P. O. NUMBER	Wa 413-3289
ORDER DATE	09/14/2023
VENDOR NUMBER	3083
REQUISITION NUMBER	

Print Date
09/14/2023

Ford of Murfreesboro
ATTN: Accounts Receivable
1550 NW Broad St
Murfreesboro, TN 37129

OUR PURCHASE ORDER NUMBER MUST
APPEAR ON ALL INVOICES, PACKING
LIST AND CORRESPONDENCE

DELIVER ITEMS TO:

Kevin Hamilton
Water Distribution Department
1501 James Ferry Road
Kingston, TN 37763

SEND INVOICE TO:

City of Kingston
900 Waterford Place
Kingston, TN 37763

DELIVERY DATE:**TERMS:**

Special Instructions:

ITEM	FUND ACCOUNT NUMBER	QUANTITY	ITEM DESCRIPTION	AMOUNT
1	413-18142	1.00	2024 Ford F150 Pick Up	46,934.00
2	413-18142	1.00	2024 Ford F150 Pick Up	46,934.00
PURCHASE ORDER TOTAL:				\$93,868.00

VENDOR INSTRUCTIONS

1. The purchase order number must appear on all invoices, packing lists, and correspondence.
2. All invoices are to be submitted to:

City of Kingston
900 Waterford Place
Kingston, TN 37763
Phone: (865) 376-6584

TERMS & CONDITIONS

1. Separate invoices are required for each purchase order and for each shipment when partial deliveries are made.
2. All supplies or materials purchased hereunder are subject to inspection upon receipt by the County. Rejected supplies or materials may be returned at the supplier's expense. The County's count of items shall be final and conclusive on all shipments not accompanied by a packing list.
3. The vendor warrants that the merchandise is free and clear of liens and encumbrances, that the sale or use of this merchandise will not infringe or contribute to the infringement of any patents, copyrights, or trademarks.
4. The vendor shall be responsible for any and all loss or damage to merchandise until delivered to the County at the FOB point specific on this order.
5. The County may cancel any order or part thereof if the supplies or materials are not shipped as promised, if any terms or conditions of this purchase order are changed by the vendor and not agreed to by the County, or if the need for funding for item(s) no longer exists.
6. Modifications to this order may only be made through a written change order issued by the Purchasing Department.
7. Item(s) must not be billed at a higher price than the prices stated on this order unless authorized by the Purchasing Department.
8. Acceptance of this order includes acceptance of all terms and conditions, prices, delivery instructions, and specifications stated herein or in other referenced materials.
9. Payment terms are Net 30 unless otherwise stated.

There is an otherwise unencumbered balance to the credit of the proper appropriation, allotment or fund to meet the expenditure covered by this purchase.


Authorized Signature

APPROVED:

City Manager

CITY OF KINGSTON
900 WATERFORD PLACE
KINGSTON, TENNESSEE 37763

REQUISITION FORM

DATE: 9-14-23

DEPARTMENT: Water


CHARGE TO: (DEPT. NUMBER) 413

LINE-ITEM NUMBER: 18142

DESCRIPTION	AMOUNT
2 - 2024 Ford F-150 pick-up trucks	\$93,868

VENDOR NAME: Ford of Murfreesboro

ADDRESS: _____

SIGNATURE: 

DATE: 9-14-23

A RECEIPT OR TICKET IS REQUIRED ON ALL PURCHASES

Ford of Murfreesboro

John Hamby
1550 NW Broad St.
Murfreesboro, TN 37129

SALES QUOTATION

STATE CONTRACT- 000080356

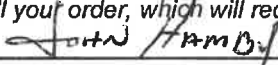
TO:	(Pricing valid for 2024 models only.)
	MDL W1L-100A
	KINGSTON WATER
	2024 FORD F150 CREW CAB XL 4WD PICKUP
	WHITE 145 WB/ 5.5 FT BED

F.O.B.
TERMS
DELIVERY
NUMBER

Thank you for your inquiry dated: September 13, 2023
We are pleased to quote you the following:

ITEM	QUANTITY		UNIT PRICE	DELIVERY DATE
1	1	2024 FORD F150 CREW CAB XL 4WD PICKUP	\$43,479.00	TBD
2		5.0 LITER V-8 W/ 10 SPEED TRANSMISSION		
3		EXTERIOR -WHITE		
4		INTERIOR - SLATE VINYL		
5		OPTIONS LISTED ON WINDOW STICKER		
6		OPTIONS	\$3,455.00	
7		101A EQUIPMENT, POWER WINDOWS , LOCKS, PERIMETER ALERT		
8		CRUISE, REVERSE SENSING, TOW PKG, 5.0 LITER V-8		
9		CHROME PKG, ALMINUM WHEELS, FOG LIGHTS		
10				
11				
12		TOTAL X 1	\$46,934.00	

We will be happy to supply any further information you may need and trust that you call on us to fill your order, which will receive our prompt and careful attention.


PER

September 13, 2023
DATE



Prepared by: JOHN HAMBY

09/13/2023

Ford of Murfreesboro | 1550 N.W. Broad St. Murfreesboro Tennessee | 371291709

~~2023~~ F-150 4x4 SuperCrew Cab 5.5' box 145" WB XL (W1E)

Price Level: 370

As Configured Vehicle (cont'd)

Code	Description	MSRP
STDRD	Radio: AM/FM Stereo w/6 Speakers <i>Includes auxiliary audio input jack.</i> <i>Includes:</i> - SYNC 4 <i>Includes 8" LCD capacitive touchscreen with swipe capability, wireless phone connection, cloud connected, AppLink with App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owners manual.</i>	Included
86A	XL Chrome Appearance Package - Option Discount	\$895.00 -\$500.00
53B	Class IV Trailer Hitch Receiver <i>Includes towing capability up to TBD lbs. on 3.3L V6 PFDI engine (99B) and 2.7L EcoBoost engine (99P) or up to TBD lbs. on 3.5L EcoBoost engine (998) and 5.0L V8 engine (995), 7/4-pin connector, class IV trailer hitch receiver, smart trailer tow connector (Includes BLIS w/trailer tow coverage where BLIS is available).</i>	\$315.00
PAINT	Monotone Paint Application	STD
595	Fog Lamps w/Black Bezels	Included
153	Front License Plate Bracket <i>Standard in states requiring 2 license plates, optional to all others.</i>	N/C

Fleet Options

17C	Chrome Front & Rear Bumpers	Included
WARANT	Fleet Customer Powertrain Limited Warranty	N/C

Requires valid FIN code.

Ford is increasing the 5-year 60,000-mile limited powertrain warranty to 5-years, 100,000 miles. Only Fleet purchasers with a valid Fleet Identification Number (FIN code) will receive the extended warranty. When the sale is entered into the sales reporting system with a sales type fleet along with a valid FIN code, the warranty extension will automatically be added to the vehicle. The extension will stay with the vehicle even if it is subsequently sold to a non-fleet customer before the expiration. This extension applies to both gas and diesel powertrains. Dealers can check for the warranty extension on eligible fleet vehicles in OASIS. Please refer to the Warranty and Policy Manual section 3.13.00 Gas Engine Commercial Warranty. This change will also be reflected in the printed Warranty Guided distributed with the purchase of every new vehicle.

Emissions

425	50 State Emissions	STD
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Exterior Color

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.



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~~2023 F-150 4x4 SuperCrew Cab 5.5' box 145" WB XL (W1E)~~

Price Level: 370

As Configured Vehicle (cont'd)

Code	Description	MSRP
YZ_01	Oxford White	N/C
Interior Color		
AS_02	Black w/Medium Dark Slate w/Vinyl 40/20/40 Front Seat	N/C
SUBTOTAL		\$47,930.00
Destination Charge		\$1,995.00
TOTAL		\$49,925.00

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09/13/2023

Joe



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2023 F-150 4x4 SuperCrew Cab 5.5' box 145" WB XL (W1E)

Price Level: 370

As Configured Vehicle

Code	Description	MSRP
Base Vehicle		
W1E	Base Vehicle Price (W1E)	\$45,410.00
Packages		
101A	Equipment Group 101A Standard <i>Includes:</i> - Transmission: Electronic 10-Speed Automatic Includes selectable drive modes: normal, ECO, sport, tow/haul, slippery, deep snow/sand and mud/rut. - Tires: 265/70R17 BSW A/T - Radio: AM/FM Stereo w/6 Speakers Includes auxiliary audio input jack. - SYNC 4 Includes 8" LCD capacitive touchscreen with swipe capability, wireless phone connection, cloud connected, AppLink with App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility and digital owners manual.	-\$750.00
Powertrain		
995	Engine: 5.0L V8 <i>Includes auto start-stop technology and flex-fuel capability.</i> <i>Includes:</i> - 3.31 Axle Ratio - GVWR: 7,050 lbs Payload Package	\$2,560.00
44G	Transmission: Electronic 10-Speed Automatic <i>Includes selectable drive modes: normal, ECO, sport, tow/haul, slippery, deep snow/sand and mud/rut.</i>	Included
X27	3.31 Axle Ratio	Included
NNGV6	GVWR: 7,050 lbs Payload Package	Included
Wheels & Tires		
STDTR	Tires: 265/70R17 BSW A/T	Included
64F	Wheels: 17" Silver Painted Aluminum	Included
Seats & Seat Trim		
A	Vinyl 40/20/40 Front Seat	N/C
Other Options		
145WB	145" Wheelbase	STD

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