



KINGSTON CITY COUNCIL

Public Hearing
Tuesday December 12, 2023
5:50 P.M.
Ordinance 23-11-14-01
Re-zoning of 1190 Gallaher Road

Regular Meeting
6:00 P.M.

A G E N D A

- 1. Call to Order**
- 2. Invocation and Pledge**
- 3. Roll Call**
- 4. Approval of Previous Minutes**
- 5. Citizens Comments/Persons to Appear/Proclamations**
 - A. None
- 6. Reports**
 - A. Mayor and Council
 - B. City Manager's Report
- 7. Addition of items to the meeting agenda received after close of agenda deadline (By unanimous consent of all members present)**
- 8. Unfinished Business**
 - A. Consideration of the second reading of Ordinance 23-11-14-01, an ordinance amending the zoning map of Kingston, Tennessee by zoning certain territory annexed by Resolution 23-11-14-01 as C-2, Highway Business District
 - B. Consideration of the second reading of Ordinance 23-11-14-02, an ordinance adopting and enacting a comprehensive codification and revision of the personnel rules and regulations of the City of Kingston
 - C. Consideration of the second reading of Ordinance 23-11-14-03, an ordinance amending the annual budget for the City of Kingston, Tennessee for fiscal year 2023-2024
- 9. New Business**
 - A. Consideration to authorize the City Manager to begin the procurement process for garbage pick-up
 - B. Consideration to fill three expiring term vacancies on the Historic Zoning Commission
 - C. Consideration to fill one expiring term vacancy on the Library Board
 - D. Consideration to authorize the surplus of City property

ALL CITY OF KINGSTON MEETINGS ARE OPEN TO THE PUBLIC. THIS MEETING WILL ALSO BE LIVESTREAMED ON OUR WEBSITE, WWW.KINGSTONTN.GOV AND POSTED TO YOUTUBE AND OUR FACEBOOK PAGE.

WORK SESSION KINGSTON CITY COUNCIL
TUESDAY NOVEMBER 7, 2023 – 6:00 P.M.
KINGSTON CITY HALL

The Kingston City Council met in a regular work session on Tuesday, November 7, 2023. Mayor Tim Neal called the work session to order. The following members were present: Council Member Philip Bredwell, Vice-Mayor Tony Brown, Council Member Randy Childs, Council Member Tommy Guinn, Council Member Stephanie Wright, and Mayor Tim Neal. Staff present: City Manager David Bolling, City Clerk Kelly Jackson, City Attorney Andrew Thompson, Finance Director Michelle Kelley, and Utility Director Kevin Hamilton. The Invocation was given by Vice-Mayor Tony Brown and Council Member Lucy Johnson led the pledge.

Citizen Comments:

- Nancy Hamilton (2623 Lawnville Road) Kingston School Board Representative-Thanked city employees for their help during the recent event at Southwest Point Track on September 22nd; Thanked public works employee Greg Leach for his participation during the KES Stem Night on October 26th; Announced the Kingston Teacher's of the Year recipients; Reported on the successful sports seasons of the Kingston teams; Reported that a group of citizens are willing to help with renovating the concession stand at Southwest Point; and advised of upcoming school board training conference and board and committee meetings.
- Junior Hendrickson (949 Swan Pond Circle) County Commissioner-Addressed council regarding a recent application he submitted to rent the Southwest Point Amphitheater. The event will be both for profit and non-profit where a portion of the proceeds will be donated to a non-profit.
- Dickey Maddox (155 Old Johnson Valley Road) Addressed council regarding the moratorium on sewer charges for customers who are not currently connected to the sewer system. He requested the moratorium be extended until the next legislative session to see if any legislation is introduced regarding this subject.

Discussion of Resolution 23-11-14-01, a resolution to annex certain territory upon written consent of the owners and to incorporate the same within the boundaries of the City of Kingston (1190 Gallaher Road, Roane County Tax Map 049G, group A, parcel 001.06)

Mayor Neal explained this is the final resolution to annex the property at 1190 Gallaher Road upon written consent of the owners. This will be added to the regular agenda on November 14, 2023

Discussion of Ordinance 23-11-14-01, an ordinance amending the zoning map of Kingston, Tennessee by zoning certain territory annexed by Resolution 23-11-14-01 as C-2 Highway Business District (1190 Gallaher Road, Roane County Tax Map 049G, group A, parcel 001.06 and the right-of-way of Highway 58/Gallaher Road from the existing corporate limits to the easternmost point of parcel 001.06)

This ordinance is to property zone the newly annexed property. This will be added to the regular agenda on November 14, 2023

Discussion of Ordinance 23-11-14-02, an ordinance adopting and enacting a comprehensive codification and revision of the personnel rules and regulations of the City of Kingston

City Manager David Bolling explained this has been an extensive group project updating the Personnel rules and regulations. Vice-Mayor Brown questioned the changes related to the pre-employment drug testing being amended. Clarification was made that the changes were due to this being applicable to only “safety sensitive positions.” This will be added to the regular agenda on November 14, 2023.

Discussion of Ordinance 23-11-14-03, an ordinance amending the annual budget for the City of Kingston, Tennessee for fiscal year 2023-2024.

Finance Director Michelle Kelley explained the amendments. This will be added to the regular agenda on November 14, 2023.

Discussion of proposed changes to the City of Kingston subdivision regulations.

Council Member Stephanie Wright explained the changes were made to be compliant and consistent with state law regarding the time frame required for a final plat once a preliminary plat has been approved by the Planning Commission. This will be added to the regular agenda on November 14, 2023.

Vice-Mayor Brown asked if the subject of changing the authority to name streets within the city had been brought before the Planning Commission. Planning Commission Chair Stephanie Wright stated that it had not been presented to the Planning Commission to date.

Discussion of a request to connect a proposed development on Old James Ferry Road to the City of Kingston water system.

Utility Director Kevin Hamilton explained that the owner of the development will pay for and install the infrastructure and once completed they are requesting that the Kingston Water Department take ownership. Discussion ensued about inspection rights. Director Hamilton explained that the engineering has been completed according to KWD specs and the next step will be to submit to TDEC for approval. This will be added to the regular agenda on November 14, 2023 pending all conditions are met and TDEC approval.

Discussion of a request for an appropriation from the undesignated fund balance not to exceed \$7,000 for the purchase of VHF pagers for the Fire Department.

City Manager David Bolling explained these pagers will replace existing outdated and aging pagers and approximately \$5,000 of this was raised through fundraisers in the last FY and was placed in the fund balance. This will be added to the regular agenda on November 14, 2023.

Discussion of evaluating city owned properties (Roane County tax map 058G, group C, parcels 001-00 and 009.01) for possible disposal.

Discussion ensued about these properties and currently there is a lift station on one of the parcels. Council agreed to authorize the city manager to proceed with a title search and survey of each regardless of how council decides to proceed in the future. Once these are complete then it will be reintroduced for further discussion.

Discussion of an application for a beer permit for 1190 Gallaher Road

This application was submitted for Calzadore's Mexican Restaurant at 1190 Gallaher Road who currently have an active beer permit issued through Roane County. The application was submitted due to the recent request for annexation into the City of Kingston. This will be added to the regular agenda on November 14, 2023.

Discussion to authorize the City Attorney to pursue legal action on any delinquent water accounts with balances of \$1,000 or greater.

City Manager David Bolling explained the need to pursue action on some accounts outside of a collection agency. Council Member Wright also mentioned pursuing delinquent personal property taxes. This will be added to the regular agenda on November 14, 2023.

Discussion to extend the moratorium on sewer charges for water customers who are not connected to sewer.

City Manager Bolling explained the current moratorium and the possibility for upcoming legislative changes regarding this matter after his discussions with Representative Fritts and TAUD legal counsel. He recommended council consider extending the moratorium at least three months pending further updates from legislature. Vice-Mayor Brown suggested extending it to July 1, 2024. This will be added to the regular agenda on November 14, 2023

Council/Staff Comments:

- **Member Bredwell-** No additional comments
- **Vice-Mayor Brown-** Commented that the street lights are out in the Magnolia Hill subdivision; also, would like council to address Mr. Hendrickson's request made during public comment.
- **Member Childs-** No additional comments
- **Member Guinn-** Requested council to address Mr. Hendrickson's request made during public comment.
- **Member Johnson-** Thanked everyone for their participation in the charity softball tournament.
- **Mayor Neal-** Thanked employees for hosting the Veteran's breakfast today at the Community Center and Thanked State Representative Monty Fritts for sponsoring the event.
- **Member Wright-** No additional comments
- **City Manager David Bolling-** Announced that the I-40 lights are in and anticipates them being installed within the next three weeks (weather permitting); Veterans Breakfast went well today and thanked city employees for their work on this project.
- **City Clerk Kelly Jackson-** No additional comments.
- **City Attorney Andrew Thompson-** Needs to discuss matters in Executive Session.
- **Utility Director Kevin Hamilton-** No additional comments
- **Finance Director Michelle Kelley-** No additional comments.

Discussion ensued about Mr. Hendrickson's request to rent the Southwest Point Amphitheater. City Manager Bolling explained that the current policy does not allow for private for-profit rentals without the City being a co-sponsor. City Manager Bolling stated that he and the Parks and Recreation Director JR Best have some ideas how to make this work and will discuss further with Mr. Hendrickson.

Mayor Neal adjourned/recessed the regular meeting at 6:58pm to go in to Executive Session to discuss litigation related to the property at 519 East Race Street, Kingston, TN. The Executive Session adjourned at 7:04pm

APPROVED _____

Tim Neal, Mayor

ATTEST:

City Clerk

KINGSTON CITY COUNCIL PUBLIC HEARING
TUESDAY, NOVEMBER 14, 2023 – 5:45 P.M.
KINGSTON CITY HALL

The Kingston City Council held a Public Hearing on Tuesday, November 14, 2023 at 5:45 p.m. Mayor Neal called the Hearing to Order. City Council Members present include Council Member Philip Bredwell (5:50PM), Vice-Mayor Tony Brown (5:47PM) Council Member Randy Childs, Council Member Tommy Guinn, Council Member Lucy Johnson, Council Member Stephanie Wright and Mayor Tim Neal. Staff present: City Manager David Bolling (5:47PM), City Clerk Kelly Jackson, Finance Director Michelle Kelley, City Attorney Andrew Thompson, and Utility Director Kevin Hamilton (5:47PM). Others present include Wayne & Kelli Smith, Levi Lankford, Recipients of the Proclamations on the regular agenda, Wade Creswell, Dudley Evans, and Ken Wills.

The hearing was for the purpose of:

Consideration of Resolution 23-11-14-01, a resolution to annex certain territory upon written consent of the owners and to incorporate the same within the boundaries of the City of Kingston (1190 Gallaher Road, Roane County tax map 049G, group A, parcel 001.06)

Mayor Neal made three announcements inquiring if anyone wished to address Council regarding the above-listed Resolution. Mayor Neal adjourned the Public Hearing at 6:00 P.M. after seeing there was no one present that wished to address Council regarding this ordinance.

REGULAR MEETING KINGSTON CITY COUNCIL
TUESDAY, NOVEMBER 14, 2023 – 6:00 P.M.
KINGSTON CITY HALL

The Kingston City Council met in regular session on Tuesday, November 14, 2023 at 6:00 P.M. Mayor Tim Neal called the meeting to order. Vice-Mayor Tony Brown gave the Invocation and members of the girl's golf team led the pledge. Upon roll call the following members were present: Council Member Philip Bredwell, Vice Mayor Tony Brown, Council Member Randy Childs, Council Member Tommy Guinn, Council Member Lucy Johnson, Council Member Stephanie Wright, and Mayor Tim Neal. Staff present: City Manager David Bolling, City Clerk Kelly Jackson, Finance Director Michelle Kelley, City Attorney Andrew Thompson, and Utility Director Kevin Hamilton.

APPROVAL OF PREVIOUS MINUTES

A motion was made by Member Guinn, second by Member Bredwell to waive the reading and approve as written the minutes of the Work Session on October 3, 2023 and the Regular Meeting on October 10, 2023.

The motion passed with a unanimous roll call vote. 7 Ayes.

CITIZEN COMMENTS/PERSONS TO APPEAR/PROCLAMATIONS

- A proclamation declaring November 2023 as “National American Indian Heritage Month”
- A proclamation declaring November 14, 2023 as “Kingston Golf Team Day”
- County Executive Wade Creswell presented \$15,000 to the City of Kingston from the Roane County Community Investment Fund to replace the HVAC system at the Kingston Public Library. He also mentioned that Mayor Neal presented the need to additional funding from the County to the Library during the last Mayor’s meeting.
- Felicia Jester (Chamber of Commerce) addressed council to advise of recent and upcoming events.

REPORTS-MAYOR AND COUNCIL-

- Member Bredwell-No additional comments
- Member Brown-No additional comments
- Member Childs-Announced an increase of 4.5% from TVA on utility bills; The new lights for I-40 have arrived and Progression Electric should be in the process of installing.
- Member Guinn-No additional comments.
- Member Johnson-No additional comments
- Member Wright-No additional comments.
- Mayor Neal- No additional comments.

REPORTS-CITY MANAGER’S REPORT

- STP Project-The Right of Way certification should be complete within a week and we will be able to proceed to the construction field review which is the last step prior to bid documents.
- Finalizing 5-year Capital Plans and plan to present those to council in December.
- Regarding the 2024 Quasquibicentennial Celebration, Nicole Ussery from Representative Monty Fritts office assisted in locating the original handwritten charter in the state archives. They will scan and provide us copies.
- Reiterated the successful Veterans Breakfast and thanked Representative Fritts for his sponsorship.

ADDITION OF ITEMS TO THE MEETING AGENDA RECEIVED AFTER CLOSE OF AGENDA DEADLINE (BY UNANIMOUS CONSENT OF ALL MEMBERS PRESENT. - NONE

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

- A. Consideration of Resolution 23-11-14-01, a resolution to annex certain territory upon written consent of the owners and to incorporate the same within the boundaries of the City of Kingston (1190 Gallaher Road, Roane County tax map 049G, group A, parcel 001.06)**

A motion was made by Member Wright, second by Member Guinn to adopt Resolution 23-11-14-01, a resolution to annex certain territory upon written consent of the owners and to incorporate the same within the boundaries of the City of Kingston (1190 Gallaher Road, Roane County tax map 049G, group A, parcel 001.06)

The motion passed with a unanimous roll call vote. 7 Ayes.

- B. Consideration of the first reading of Ordinance 23-11-14-01, an ordinance amending the zoning map of Kingston, Tennessee by zoning certain territory annexed by Resolution 23-11-14-01 as C-2, Highway Business District.**

A motion was made by Member Wright, second by Member Johnson to approve the first reading of Ordinance 23-11-14-01, an ordinance amending the zoning map of Kingston, Tennessee by zoning certain territory annexed by Resolution 23-11-14-01 as C-2, Highway Business District.

The motion passed with a unanimous roll call vote. 7 Ayes.

- C. Consideration of the first reading of Ordinance 23-11-14-02, an ordinance adopting and enacting a comprehensive codification and revision of the personnel rules and regulations of the City of Kingston.**

A motion was made by Member Guinn, second by Member Bredwell to approve the first reading of Ordinance 23-11-14-02, an ordinance adopting and enacting a comprehensive codification and revision of the personnel rules and regulations of the City of Kingston.

The motion passed with a unanimous roll call vote. 7 Ayes.

- D. Consideration of the first reading of Ordinance 23-11-14-03, an ordinance amending the annual budget for the City of Kingston, Tennessee for fiscal year 2023-2024.**

A motion was made by Member Johnson, second by Member Guinn to approve the first reading of Ordinance 23-11-14-03, an ordinance amending the annual budget for the City of Kingston, Tennessee for fiscal year 2023-2024.

The motion passed with a unanimous roll call vote. 7 Ayes.

- E. Consideration to recommend approval of proposed changes to the City of Kingston subdivision regulations to the Kingston Planning Commission.**

A motion was made by Member Wright, second by Member Guinn to recommend approval of proposed changes to the City of Kingston subdivision regulations to the Kingston Planning Commission.

The motion passed with a unanimous roll call vote. 7 Ayes.

F. Consideration to approve an appropriation from the undesignated fund balance in an amount not to exceed \$7,000 for the purchase of VHF pagers for the Fire Department.

A motion was made by Member Childs, second by Member Guinn to approve an appropriation from the undesignated fund balance in an amount not to exceed \$7,000 for the purchase of VHF pagers for the Fire Department.

The motion passed with a unanimous roll call vote. 7 Ayes.

Mayor Neal adjourned the meeting at 6:20 pm

APPROVED _____

Tim Neal, Mayor

ATTEST:

City Clerk

NOTICE OF PUBLIC HEARING
CITY OF KINGSTON, TENNESSEE
PROPOSED ORDINANCE TO REZONE
PROPERTY

The Kingston City Council will hold a public hearing at 5:50 p.m. on Tuesday, December 12, 2023 at the second floor of the Kingston City Office Building, 900 Waterford Place. The purpose of the hearing will be to receive comments from the public regarding proposed Ordinance 23-11-14-01, which if adopted, will rezone one lot located at 1190 Gallaher Road - (Roane County tax map 049G, Group A, Parcel 001.06) from R-1, Residential District to C-2, Highway Business District. Three copies of the proposed ordinance are available for public inspection at the office of the City Manager, second floor of the Kingston City Office Building.

ORDINANCE: 23-11-14-01

AN ORDINANCE AMENDING “THE ZONING MAP OF KINGSTON, TENNESSEE” BY ZONING CERTAIN TERRITORY ANNEXED BY RESOLUTION 23-11-14-01, AS C-2, HIGHWAY BUSINESS DISTRICT.

WHEREAS, The Kingston City Council, in accordance with Section 13-7-204 of the Tennessee Code Annotated, may amend the zoning ordinance and the “Zoning Map of Kingston, Tennessee”; and

WHEREAS, The Kingston Municipal Planning Commission has forwarded its recommendation to the Kingston City Council regarding the amendment to the “Zoning Map of Kingston, Tennessee”;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Kingston, Tennessee;

Section 1. As shown on the attached map, parcel 001.06, Roane County Tax Map 049G, Group A, and the right-of-way of Highway 58/Gallaher Road, from the existing corporate limits to the easternmost point of parcel 001.06, Roane County Tax Map 049G, Group A, is hereby zoned as C-2, Highway Business District.

Section 2. This ordinance shall be effective from and after its passage, the public welfare requiring it.

Passed on first reading: November 14, 2023

Public Hearing Held: _____, 2023

Passed on second reading: _____, 2023

Mayor

City Clerk

ORDINANCE 23-11-14-02

**AN ORDINANCE ADOPTING AND ENACTING A COMPREHENSIVE
CODIFICATION AND REVISION OF THE PERSONNEL RULES AND REGULATIONS
OF THE CITY OF KINGSTON.**

WHEREAS, the City Council of the City of Kingston has heretofore adopted a personnel system pursuant to Article 6, Section 6.02 of the Kingston City Charter; and,

WHEREAS, the Personnel Rules and Regulations of the City of Kingston are in need of revision; and,

WHEREAS, the City Council of the City of Kingston deems it to be in the best interest of the City to adopt new Personnel Rules and Regulations,

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KINGSTON THAT:

Section 1. Personnel Rules and Regulations Adopted. Personnel Rules and Regulations attached hereto as Exhibit A are hereby adopted in their entirety.

Section 2. Ordinances Repealed. All ordinances inconsistent with this ordinance and the rules and regulations hereby adopted are repealed to the extent of any such conflict.

Section 3. Severability Clause. The invalidity of any section, subsection, paragraph, sentence or clause in the Personnel Rules and Regulations of the City of Kingston shall not affect the validity of any other portion of said Rules and Regulations sand only any portion declared to be invalid by a court of competent jurisdiction shall be deleted therefrom.

Section 4. Date of Effect. This ordinance shall take effect from and after its final passage, the public welfare requiring it.

Mayor

ATTEST:

City Clerk

Passed First Reading: November 14, 2023

Passed Second Reading: _____

ORDINANCE NO. 23-11-14-03

AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR THE CITY OF KINGSTON, TENNESSEE FOR
FISCAL YEAR 2023-2024

WHEREAS, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires funds first be appropriated before being expended and that no appropriations may exceed available funds;

WHEREAS, *Tennessee Code Annotated* Title 6 Chapter 56 Section 208 allows amendment of the budget ordinance in the same manner as any other ordinance may be amended;

WHEREAS, Allocations are made for Lighting projects and a HVAC unit replacement;

NOW, THEREFORE BE IT ORDAINED by the City Council for the City of Kingston, Tennessee, that:

SECTION 1: Appropriations. The governing body appropriates the following increases to Capital Improvements and Repair and Maintenance of City Hall Buildings, Fire Department Radios, Police grant money, and a State Capital Grant:

General Fund:

Revenues:

110-38000	Donation from Roane County	\$25,000.00
110-33479	State Capital Grant	\$33,250.00
110-33479	THSO State Grant	\$10,786.18
110-34746	Fire Department Donations	\$1,060.00

Fund Balance:

110-27100	Fund Balance	\$170,435.00
110-26435	Assigned Fund Balance Library	\$1,750.00

Expenditures:

110-43750-933	Capital Improvements I40 Lighting Project	\$150,000.00
110-41810-260	City Hall Buildings Repair & Maintenance	\$6,625.00
110-41810-260	City Hall Buildings Library Heat and Air Replacement	\$16,750.00
110-43750-932	Outdoor Fitness Court	\$10,000.00
110-41500-260	Finance Repair & Maintenance	\$2,500.00
110-41810-260	City Hall Repair & Maintenance	\$2,500.00
110-44400-111	P&R Salaries	\$5,000.00
110-43750-949	Fire Dept Radios & Pagers	\$7,000.00
110-43750-939	Fort SWP Improvements	\$33,250.00
110-43750-915	Pavement Resurface	\$6,810.00
110-42100-940	Police Capital Equipment	\$8,120.00
110-42100-112	Police Overtime	\$2,666.18
110-42200-720	Fire Donations Expense	\$1,060.00

Section 2 : **Submission to the Director of Local Finance.** This amendment will be submitted to the Director of the Office of State and Local Finance as required by state statute to show continued compliance with the requirements of Tennessee Code Annotated Title 9 Chapter 21 Section 403 to maintain a balanced budget.

Tim Neal
Mayor

Kelly Jackson
City Clerk

Passed 1st Reading November 14, 2023

Passed 2nd Reading _____

Public Notice

The City of Kingston is seeking applicants
interested in serving on the

Historic Zoning Commission

To fill three expiring terms.

The term is for 5 years

(December 31, 2023-December 31, 2028)

Those interested may submit a letter of
interest to City Manager David L. Bolling,
900 Waterford Place, Kingston, TN
37763 or email to

humanresources@kingstontn.gov

No later than 4:30 PM on Thursday,
November 30, 2023.

Kelly Jackson

From: mary pippin <clsunfun@yahoo.com>
Sent: Thursday, November 30, 2023 11:37 AM
To: Kelly Jackson
Subject: Re: Historic Zoning

****EXTERNAL****

Yes I will. Thank you for asking me.

Mary

On Thursday, November 30, 2023 at 09:26:11 AM EST, Kelly Jackson <kelly.jackson@kingstontn.gov> wrote:

Mary,

Good Morning. I just wanted to reach out again to see if you are interested in serving another term on the Kingston Historic Zoning Commission. If so, please respond to this email today so I can get your name included in the council packet that will be distributed tomorrow.

Regards,

Kelly Jackson

Kingston City Manager's Office

City of Kingston

900 Waterford Place

Kingston, TN 37763

(865) 376-6584 ext 1102

Kelly.Jackson@kingstontn.gov

Kelly Jackson

From: Adam Gallaher <adamgallaher@icloud.com>
Sent: Wednesday, October 4, 2023 9:15 PM
To: Human Resources
Subject: Historical Zoning Commission

****EXTERNAL ****

Hello. My name is Adam Gallaher. I am interested in joining the Historical Zoning Commission. I truly love our community and have a deep passion for history. Please let me know what all I need to do in order to pursue this. Thank you !!

My contact info is

Adam Gallaher
2232 Lawnville Rd
Kingston TN 37763
Phone 8653079970

****This is an EXTERNAL email. Please exercise caution. DO NOT open attachments or click links from unknown senders or unexpected emails.****

KINGSTON OFFICE:
804 W. Race Street
Kingston, TN 37763
P: (865) 354-3333
F: (865) 354-4442



CROSSVILLE OFFICE:
28 W. Fifth Street
Crossville, TN 38555
P: (931) 248-7100
F: (931) 250-8202

www.dlfattorneys.com ■ davislawfirminfo@gmail.com

November 29, 2023

David L. Bolling
City of Kingston
900 Waterford Place
Kingston, TN 37763
humanresources@kingstontn.gov

Re: Historic Zoning Commission vacancy

Dear Mr. Bolling:

My name is Michael Stooksbury, and I am an attorney at Davis Law Firm. I am writing you to express my interest in one of the three expiring seats on the Kingston Historic Zoning Commission. I believe my interests and my background lend themselves to service on this Commission, and I would be honored to be considered for one of your openings.

Growing up in Kingston instilled in me a profound appreciation for our community's history and the unique charm embodied in its historic structures. Having recently completed my legal education and entered the practice, I have developed a keen interest in efficient land use, particularly in the context of preserving existing structures with historical significance. My legal background equips me with the skills necessary to navigate the complexities of land use regulations and zoning issues. I am particularly passionate about finding efficient and innovative solutions to balance the need for progress with the imperative to preserve our valuable historic assets. I believe that my legal training, coupled with my deep connection to Kingston, positions me well to contribute meaningfully to the Kingston Historic Zoning Commission.

In addition to my legal qualifications, I have a personal stake in the prosperity of our community. I am committed to ensuring that Kingston continues to thrive while safeguarding its unique character. If appointed to the Kingston Historic Zoning Commission, I am eager to bring my fresh perspective, legal acumen, and unwavering commitment to the table. I see this as an opportunity to contribute to the well-being of Kingston and to actively shape the future of our community.

I appreciate your time and consideration of my application. I would welcome the opportunity to discuss my candidacy further and explore how my skills align with the goals of

the Historic Zoning Commission. Feel free to contact me at my office using the address or phone number above. You may also reach me via my personal cell phone at 865-224-4206. I look forward to hearing from you soon.

Sincerely,

A handwritten signature in blue ink, appearing to read "Michael Stooksbury". The signature is fluid and cursive, with the first name "Michael" and last name "Stooksbury" clearly distinguishable.

Michael R. Stooksbury, Esq.

MRS/mrs

Kelly Jackson

From: Michael Stooksbury <mrstooksburylaw@gmail.com>
Sent: Friday, December 1, 2023 9:56 AM
To: Human Resources
Subject: Re: Historic Zoning Commission vacancy

****EXTERNAL****

Hi Kelly,

My address is 512 Manor View Drive, Knoxville, TN 37923. For what it's worth, my wife and I are moving back to Kingston in January or February. I don't believe this should be a problem since the ordinance creating this body does not have a strict residency requirement, only stating members shall "be from the community in general." *See* Kingston, Tenn., Zoning Ordinance art. 11 § 901 (2013).

Thank you!

Michael R. Stooksbury

Associate Attorney

Davis Law Firm

804 West Race Street

Kingston, Tennessee 37763

865.354.3333 (Tel.)

865.354.4442 (Fax)

DLFAAttorneys.com

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On Fri, Dec 1, 2023 at 8:53 AM Human Resources <humanresources@kingstontn.gov> wrote:

Michael,

Good Morning. I did receive your updated letter and I will send this to council who will vote on December 12th to make any appointments. Can you advise me of your home address please?

Regards,

Kelly Jackson

Kingston City Manager's Office

City of Kingston

900 Waterford Place

Kingston, TN 37763

(865) 376-6584 ext 1102

Kelly.Jackson@kingstontn.gov

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From: Michael Stooksbury <mrstooksburylaw@gmail.com>
Sent: Wednesday, November 29, 2023 2:05 PM
To: Human Resources <humanresources@KINGSTONTN.GOV>
Subject: Historic Zoning Commission vacancy

****EXTERNAL****

To whom it may concern:

You will find a corrected letter attached. Embarrassingly, I previously misspelled Mr. Bolling's name.

Thank you for your grace.

Michael R. Stooksbury

Associate Attorney

Davis Law Firm

804 West Race Street

Kingston, Tennessee 37763

865.354.3333 (Tel.)

865.354.4442 (Fax)

DLFAAttorneys.com

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****This is an EXTERNAL email. Please exercise caution. DO NOT open attachments or click links from unknown senders or unexpected emails.****

PUBLIC NOTICE

The City of Kingston is seeking applicants
interested in serving on the

Library Board

to fill one expiring 3-year term

December 31, 2023 to December 31, 2026

Applications are available at the
Kingston Public Library

Deadline for applications-Thursday, November 30, 2023
at 4:30PM

Kelly Jackson

From: Kerry <kerrydonohue3@yahoo.com>
Sent: Monday, October 2, 2023 10:41 AM
To: Kelly Jackson
Subject: Re: Kingston Library Board

****EXTERNAL****

I'm fine if no one else wants it. If someone does then I'll work on starting up the friends of the library

Sent from my iPhone

On Oct 2, 2023, at 9:01 AM, Kelly Jackson <Kelly.Jackson@kingstontn.gov> wrote:

Kerry,

Good Morning. First I want to thank you for your willingness to serve on the Kingston Library Board. Your current term expires on 12/31/2023 and we have to advertise for any expiring term on our boards at least 30 days prior. I will post a public notice advertising today. If you would like to serve another term please respond to this email indicating that and we can present it to Council at the December meeting.

Thanks again and Have a great day !!
Regards,

Kelly Jackson

Kingston City Manager's Office
City of Kingston
900 Waterford Place
Kingston, TN 37763
(865) 376-6584 ext 1102
Kelly.Jackson@kingstontn.gov

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December 2023 Surplus Requests

- Miscellaneous Furniture
- Christmas Decorations
- 32 bundles of cedar shingles
- Misc. surveillance camera equipment
- Handheld barcode scanners



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**KINGSTON BEER BOARD
REGULAR MEETING
Tuesday, December 12, 2023**

A G E N D A

- A. Call to Order**
- B. Roll Call**
- C. Previous Minutes**
- D. New Business**
 - 1. None

**REGULAR MEETING – KINGSTON BEER BOARD
TUESDAY, NOVEMBER 14, 2023
KINGSTON CITY HALL**

The Regular Meeting of the Kingston Beer Board was held on Tuesday, November 14, 2023. Chairman Tim Neal called the meeting to order with the following members present upon roll call: Member Philip Bredwell, Vice-Chair Tony Brown, Member Randy Childs, Member Tommy Guinn, Member Lucy Johnson, Member Stephanie Wright, and Chairman Tim Neal.

PREVIOUS MINUTES

A motion made by Member Wright, second by Member Johnson to waive the reading and approve as written the minutes of the regular meeting on October 10, 2023.

The motion passed with a unanimous roll call vote. 7 Ayes

Citizens Comments: None

New Business:

1. Consideration to approve an application for a beer permit for 1190 Gallaher Road.

A motion was made by Member Guinn, second by Member Wright to approve an application for a beer permit for 1190 Gallaher Road.

The motion passed with a unanimous roll call vote. 7 Ayes

Chairman Neal adjourned the meeting at 6:22 pm

APPROVED _____

Timothy Neal, Chairman

ATTEST:

City Clerk



**KINGSTON WATER BOARD
REGULAR MEETING
Tuesday, December 12, 2023**

A G E N D A

- 1. Call to Order**
- 2. Roll Call**
- 3. Previous Minutes**
- 4. Citizens' Comments**
- 5. Utility Director's Report**
- 6. New Business**

A. None

**ALL CITY OF KINGSTON MEETINGS ARE OPEN TO THE PUBLIC. THIS MEETING WILL ALSO
BE LIVESTREAMED ON OUR WEBSITE, WWW.KINGSTONTN.GOV AND POSTED TO YOUTUBE
AND OUR FACEBOOK PAGE.**

REGULAR MEETING – KINGSTON WATER BOARD
TUESDAY, NOVEMBER 14, 2023
KINGSTON CITY HALL

The Regular Meeting of the Kingston Water Board was held on Tuesday, November 14, 2023. Chairman Tim Neal called the meeting to order with the following members present upon roll call: Member Philip Bredwell, Vice-Chair Tony Brown, Member Randy Childs, Member Tommy Guinn, Member Lucy Johnson, Member Stephanie Wright, and Chairman Tim Neal.

PREVIOUS MINUTES

A motion made by Member Wright, second by Member Guinn to waive the reading and approve the minutes as written the minutes of the regular meeting on October 10, 2023.

The motion passed with a unanimous roll call vote. 7 Ayes

Citizen Comments –NONE

UTILITY DIRECTOR'S REPORT

- Director Kevin Hamilton advised that they just upgraded the computer server at the Water Treatment Plant; moving forward with ARPA projects with Ardurra; announced that Distribution/Transmission employee Greg Sexton's wife has been diagnosed with cancer and covets everyone's prayers for them.

CITY MANAGER'S REPORT

- Nothing additional reported

New Business:

1. Consideration to authorize the City Manager and Utility Director to approve connection and accept ownership of water service for a proposed development on Old James Ferry Road contingent on the satisfaction of all applicable state and local requirements.

A motion made by Member Guinn, second by Member Bredwell to authorize the City Manager and Utility Director to approve connection and accept ownership of water service for a proposed development on Old James Ferry Road contingent on the satisfaction of all applicable state and local requirements.

The motion passed with a unanimous roll call vote. 7 Ayes

2. Consideration to authorize the City Attorney to pursue legal action on any delinquent water accounts with balances of \$1,000 or greater.

A motion was made by Member Wright, second by Member Guinn to authorize the City Attorney to pursue legal action on any delinquent water accounts with balances of \$1,000 or greater.

The motion passed with a unanimous roll call vote. 7 Ayes

3. Consideration to authorize the City Attorney to take any and all measures to secure the judgement received against the former owners of 519 E. Race Street.

A motion was made by Member Johnson, second by Member Guinn to authorize the City Attorney to take any and all measures to secure the judgement received against the former owners of 519 E. Race Street.

The motion passed with a unanimous roll call vote. 7 Ayes

4. Consideration to extend the moratorium on sewer charges for water customers who are not connected to sewer until July 1st, 2024.

A motion was made by Member Brown, second by Member Childs to extend the moratorium on sewer charges for water customers who are not connected to sewer until July 1st, 2024.

The motion passed with a unanimous roll call vote. 7 Ayes

Chairman Neal adjourned the meeting. 6:27 pm

APPROVED _____

Timothy Neal, Chairman

ATTEST:

City Clerk