

**REGULAR MEETING – KINGSTON WATER BOARD  
TUESDAY, NOVEMBER 14, 2023  
KINGSTON CITY HALL**

The Regular Meeting of the Kingston Water Board was held on Tuesday, November 14, 2023. Chairman Tim Neal called the meeting to order with the following members present upon roll call: Member Philip Bredwell, Vice-Chair Tony Brown, Member Randy Childs, Member Tommy Guinn, Member Lucy Johnson, Member Stephanie Wright, and Chairman Tim Neal.

**PREVIOUS MINUTES**

A motion made by Member Wright, second by Member Guinn to waive the reading and approve the minutes as written the minutes of the regular meeting on October 10, 2023.

The motion passed with a unanimous roll call vote. 7 Ayes

**Citizen Comments –NONE**

**UTILITY DIRECTOR'S REPORT**

- Director Kevin Hamilton advised that they just upgraded the computer server at the Water Treatment Plant; moving forward with ARPA projects with Ardurra; announced that Distribution/Transmission employee Greg Sexton's wife has been diagnosed with cancer and covets everyone's prayers for them.

**CITY MANAGER'S REPORT**

- Nothing additional reported

**New Business:**

**1. Consideration to authorize the City Manager and Utility Director to approve connection and accept ownership of water service for a proposed development on Old James Ferry Road contingent on the satisfaction of all applicable state and local requirements.**

A motion made by Member Guinn, second by Member Bredwell to authorize the City Manager and Utility Director to approve connection and accept ownership of water service for a proposed development on Old James Ferry Road contingent on the satisfaction of all applicable state and local requirements.

The motion passed with a unanimous roll call vote. 7 Ayes

**2. Consideration to authorize the City Attorney to pursue legal action on any delinquent water accounts with balances of \$1,000 or greater.**

A motion was made by Member Wright, second by Member Guinn to authorize the City Attorney to pursue legal action on any delinquent water accounts with balances of \$1,000 or greater.

The motion passed with a unanimous roll call vote. 7 Ayes

**3. Consideration to authorize the City Attorney to take any and all measures to secure the judgement received against the former owners of 519 E. Race Street.**

A motion was made by Member Johnson, second by Member Guinn to authorize the City Attorney to take any and all measures to secure the judgement received against the former owners of 519 E. Race Street.

The motion passed with a unanimous roll call vote. 7 Ayes

**4. Consideration to extend the moratorium on sewer charges for water customers who are not connected to sewer until July 1<sup>st</sup>, 2024.**

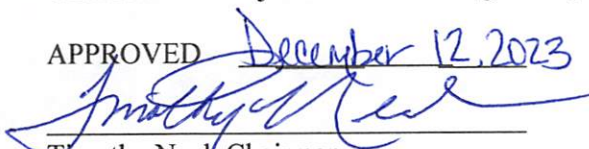
A motion was made by Member Brown, second by Member Childs to extend the moratorium on sewer charges for water customers who are not connected to sewer until July 1st, 2024.

The motion passed with a unanimous roll call vote. 7 Ayes

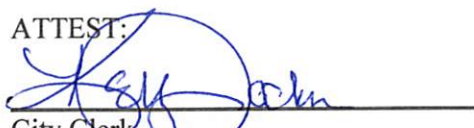
Chairman Neal adjourned the meeting. 6:27 pm

APPROVED

December 12, 2023

  
\_\_\_\_\_  
Timothy Neal, Chairman

ATTEST:

  
\_\_\_\_\_  
City Clerk

October 17, 2023

Kevin Hamilton  
Kingston Water Department  
900 Waterford Pl, Kingston, TN 37763

Dear Mr. Hamilton,

We are writing to you to formally express our desire to connect to the City of Kingston's water supply. For the benefit of those not familiar, our property is on Old James Ferry Rd (between 137 and 143). It is approximately 21 acres that we intend to subdivide into four approximately 5-acre parcels. We plan to live on one of the parcels and will have deed restrictions that prevent subdividing these parcels any further.

The water line will run along an approximately 600 ft. shared driveway from Old James Ferry Rd. to the lots, where each would then have their own water meter. A 15 ft utility easement will be provided. The existing residence at the end of our shared driveway, currently on a well, has expressed the desire to also connect to this water line should their well become unusable in the future.

We have informally discussed our plans with you since we purchased the property about 2 years ago and have previously appeared before the Kingston City Counsel to discuss our project. The engineering firm, Lemay and Associates has prepared a package for submittal to the State of Tennessee Department of Environment and Conservation (TDEC) for approval that you have commented on and received a copy.

This letter is to formally state our intentions and to request approval from the Water Board prior to submittal of this package to the State. It is our understanding that the Kingston Water Department will extend the water line under the road from the existing line and that we are responsible for installation of the remainder of the line. Once installed and inspected, our expectation is to turn the ownership of the water line over to the City of Kingston to maintain.

At this time, it is our intent to have septic fields and not to be served by sewer.

Thank you for your assistance on this project. Let us know if there is any further information that we need to provide.

Sincerely,

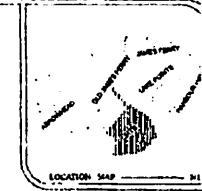
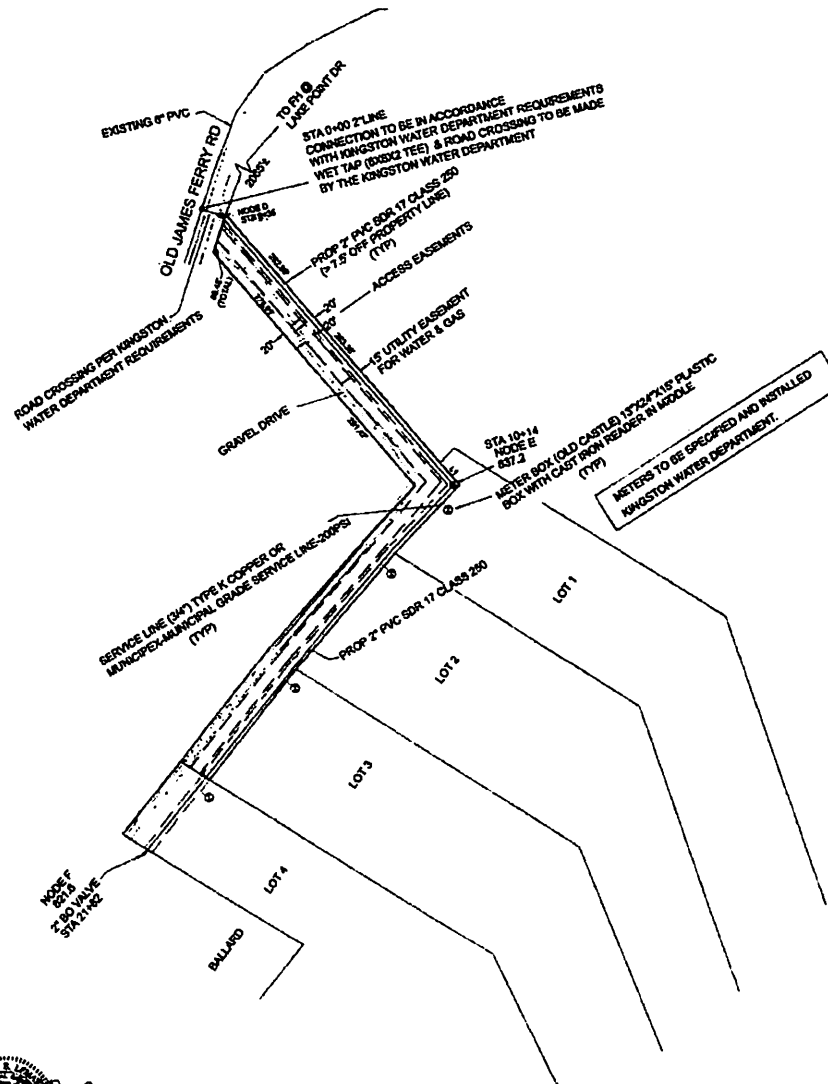
Handwritten signature of Ken and Linda Wills in cursive script.

Ken and Linda Wills

375 Conkinnon Dr.  
Lenoir City, TN 37772  
865-621-4297

Cc

Richard LeMay, LeMay and Associates

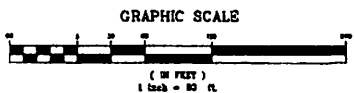


# LEGEND

- PIPE HYDRANT
- WATER VALVE
- 10"
- WATER METER WITH LATERAL
- WATER MAIN

NOTE:

- WATERLINE TO BE STAKED IN FIELD PRIOR TO COMMENCEMENT OF CONSTRUCTION
- VERIFY THE LOCATION OF ANY UNDERGROUND UTILITIES PRIOR TO CONSTRUCTION
- STANDARD WATER SPECIFICATIONS FOR THE CITY OF KINGSTON - ROANE COUNTY, TN TO BE FOLLOWED DURING ALL PHASES OF CONSTRUCTION
- PROVIDE 30" MINIMUM COVER OVER WATERLINE
- 18" TALL 22" DIA & 11" DIA BENCH FOR DEPRESSIONS > 11" DIA
- 24" VALVE TO BE INSTALLED AT THE TOP OF ALL EXCAVATED SLOPES TO PREVENT STORMWATER FROM ENTERING THE CITY.



OWNER / DEVELOPER  
WILLIS KENNETH J & LINDA S  
175 CONCORDIA DRIVE  
LENOIR CITY TN 37772  
(423) 621-4297

LeMay and Associates  
CONSULTING ENGINEERS

PH: 615-471-8183 FAX: 615-544-8873  
10316 KINGSTON POKE  
KNOXVILLE, TENNESSEE 37934

DESIGNED BY	APPROVED	NO.	DATE	REVISION	APPR.	SCALE
REL	ENGINEER	1	10-15-2023			HORIZONTAL 1"=50'
CREATED BY		2	10-16-2023			DATE
CHECKED BY						10-16-2023
REL						

KINGSTON WATER DEPARTMENT  
900 WATERFORD PL  
KINGSTON, TENNESSEE 37763

WATER PLAN - FOR:	DRAWING NO. 6133
KENNETH & LINDA WILLS	
OLD JAMES FERRY RD - DISTRICT 3	
ROANE COUNTY - TENNESSEE	
PARCEL: 000 823 00	
SHEETS 1	OF
	SHEETS 1