



**KINGSTON CITY COUNCIL**  
**Regular Meeting**  
**Tuesday February 13, 2024**  
**6:00 P.M.**

**A G E N D A**

- 1. Call to Order**
- 2. Invocation and Pledge**
- 3. Roll Call**
- 4. Approval of Previous Minutes**
- 5. Citizens Comments/Persons to Appear/Proclamations**
  - A. None
- 6. Reports**
  - A. Mayor and Council
  - B. City Manager's Report
- 7. Addition of items to the meeting agenda received after close of agenda deadline (By unanimous consent of all members present)**
- 8. Unfinished Business**
  - A. Consideration of the second and final reading of Ordinance 24-01-09-01, an ordinance to abolish the Beautification Committee
- 9. New Business**
  - A. Consideration to formally accept the Annual Comprehensive Financial Report for the year ended June 30, 2023
  - B. Consideration to authorize the City Attorney to execute a settlement agreement and consent decree regarding 1100, 1101, 1103, 1104 and 1105 Pineywood Road
  - C. Consideration to approve an allocation of \$5,000 to the Quasquibicentennial Celebration Ad Hoc Committee
  - D. Consideration to authorize the Quasquibicentennial Celebration Ad Hoc Committee to solicit and accept donations and sponsorships relating to the 225<sup>th</sup> anniversary celebrations and events
  - E. Consideration to approve “Celebrating the past while forging the future” as the official theme of the City of Kingston’s Quasquibicentennial Anniversary.

**ALL CITY OF KINGSTON MEETINGS ARE OPEN TO THE PUBLIC. THIS MEETING WILL ALSO BE LIVESTREAMED ON OUR WEBSITE, [WWW.KINGSTONTN.GOV](http://WWW.KINGSTONTN.GOV) AND POSTED TO YOUTUBE AND OUR FACEBOOK PAGE.**

**WORK SESSION KINGSTON CITY COUNCIL**  
**TUESDAY JANUARY 2, 2024 – 6:00 P.M.**  
**KINGSTON CITY HALL**

The Kingston City Council met in a regular work session on Tuesday, January 2, 2024. Mayor Tim Neal called the work session to order. The following members were present: Council Member Philip Bredwell, Vice-Mayor Tony Brown, Council Member Randy Childs, Council Member Tommy Guinn, Council Member Lucy Johnson, and Mayor Tim Neal. Staff present: City Manager David Bolling, City Clerk Kelly Jackson, City Attorney Andrew Thompson, Finance Director Michelle Kelley, and Utility Director Kevin Hamilton. Council Member Stephanie Wright was absent. The Invocation was given by Vice-Mayor Tony Brown and Council Member Philip Bredwell led the pledge.

**Citizen Comments:**

- Margaret Crowe addressed council as the owner of the properties on Pineywood Road. Ms. Crowe was advised that she would need to address the City Attorney Andrew Thompson since the properties are in litigation.
- Vice-Mayor addressed council as the Chairman of the Quasquibicentennial Ad-Hoc Committee and introduced the members of the Ad-Hoc committee present. He advised council of the planning underway. He asked that the proposed logo for the event be placed on next week's regular agenda for approval and requested the council begin thinking about a budget for this event and to provide input on awards and sponsorships.

**Discussion of a request by the Tennessee Municipal League to re-affirm support for the restoration of the historical state shared sales tax relationship and the increased single-article cap revenue-sharing relationship between the State of Tennessee and local governments.**

City Manager Bolling explained that TML requested that we re-affirm our support because they plan to reintroduce the bill again. This will be added to the regular agenda on January 9, 2024.

**Discussion of recommendation to award a contract for GIS services funded through the American Rescue Plan Act.**

City Manager Bolling explained this is the work submitted for approval to TDEC in our ARPA application and we have budgeted \$12,000 for this project. We received four responses from the RFQ and recommended that we award the project to East Tennessee GIS and Design. This will be added to the regular agenda on January 9, 2024

**Discussion of the council's intentions regarding the future of the Beautification Committee.**

Mayor Neal explained that the committee has not met in several months and wanted council's input on the future of this committee. Discussion ensued about dissolving the Beautification Committee and allowing the Parks & Recreation to resume this responsibility. This will be added to the regular agenda on January 9, 2024.

**Council/Staff Comments:**

- **Member Bredwell**- No additional comments
- **Vice-Mayor Brown**- No additional comments
- **Member Childs**- No additional comments
- **Member Guinn**-No additional comments
- **Member Johnson**-No additional comments.
- **Mayor Neal**- Noted that all members have been provided the annual audit report for review prior to next month's meeting.
- **Member Wright**-Absent.
- **City Manager David Bolling**-No additional comments
- **City Clerk Kelly Jackson**-Request that Water Board members sign their annual TBOUR Annual Statement of Training.
- **City Attorney Andrew Thompson**-No additional comments
- **Utility Director Kevin Hamilton**-No additional comments
- **Finance Director Michelle Kelley**-No additional comments.

Mayor Neal adjourned the meeting at 6:13 PM

APPROVED \_\_\_\_\_

\_\_\_\_\_  
Tim Neal, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**REGULAR MEETING KINGSTON CITY COUNCIL**  
TUESDAY, JANUARY 9, 2024 – 6:00 P.M.  
KINGSTON CITY HALL

The Kingston City Council met in regular session on Tuesday, January 9, 2024 at 6:00 P.M. Mayor Tim Neal called the meeting to order. Mayor Tim Neal gave the Invocation and Council Member Stephanie Wright led the pledge. Upon roll call the following members were present: Council Member Philip Bredwell, Council Member Randy Childs, Council Member Lucy Johnson, Council Member Stephanie Wright, and Mayor Tim Neal. Staff present: City Manager David Bolling, City Clerk Kelly Jackson, City Attorney Andrew Thompson, and Utility Director Kevin Hamilton. Vice-Mayor Tony Brown and Council Member Tommy Guinn were absent.

**EXECUTIVE SESSION**

Mayor Neal recessed the regular meeting at 6:01 PM without any objection to enter into Executive Session to discuss pending litigation.

The Executive Session ended and the regular meeting reconvened at 6:11 PM.

**APPROVAL OF PREVIOUS MINUTES**

A motion was made by Member Wright, second by Member Childs to waive the reading and approve as written the minutes of the Work Session on December 5, 2023 and the Public Hearing/Regular Meeting on December 12, 2023.

The motion passed with a unanimous roll call vote. 5 Ayes.

**CITIZEN COMMENTS/PERSONS TO APPEAR/PROCLAMATIONS**

- Cassidy Melhorn (VolHomes-135 Baker Meadows Lane, Clinton, TN) addressed council about the properties owned by Ms. Crowe on Pineywood. He advised he has the properties under contract. He presented his solution stating that the properties at 1100 Pineywood and 1103 Pineywood are both vacant and he would immediately clean those properties up not completely bringing them into compliance but presentable. He would then put those on the market and sell them to a contractor/buyer. He advised the remaining property would require an eviction which could take approximately four (4) months and once that is complete, they would do the same for those remaining properties and sell them on the market.
- Margaret Crowe (owner of the properties on Pineywood) addressed council and stated that she is a motivated seller and advised the properties are under contract. She asked for guidance on how to proceed. City Attorney Andrew Thompson advised Ms. Crowe that they could continue discussions in attempt to resolve the situation.

*(City Attorney Andrew Thompson advised that the pending litigation cannot be discussed prior to them addressing Council)*

## **REPORTS-MAYOR AND COUNCIL-**

- Member Bredwell-No additional comments
- Member Brown-Absent
- Member Childs-No additional comments
- Member Guinn-Absent
- Member Johnson-No additional comments
- Member Wright-No additional comments
- Mayor Neal- No additional comments

## **REPORTS-CITY MANAGER'S REPORT**

- Announced the BUILD Planning Grant kickoff meeting this Friday at 2pm.
- Currently evaluating the traffic flow/parking situation on Fourth Street. Will meet with Public Works Director Tim Clark and Police Chief Jim Washam tomorrow. This will be discussed further in the future.
- Budget Time-Plans for the Finance Director and Department Heads to meet to discuss the remainder of this FY and start planning for the next FY.

## **ADDITION OF ITEMS TO THE MEETING AGENDA RECEIVED AFTER CLOSE OF AGENDA DEADLINE (BY UNANIMOUS CONSENT OF ALL MEMBERS PRESENT. - NONE**

## **UNFINISHED BUSINESS: NONE**

## **NEW BUSINESS:**

### **A. Consideration of the first reading of Ordinance 24-01-09-01, an ordinance to abolish the Beautification Committee.**

A motion was made by Member Wright, second by Member Bredwell to approve the first reading of Ordinance 24-01-09-01, an ordinance to abolish the Beautification Committee.

The motion passed with a unanimous roll call vote. 5 Ayes.

Member Wright thanked the committee for their service and their accomplishments.

**B. Consideration of a request by the Tennessee Municipal League to re-affirm support for the restoration of the historical state shared sales tax relationship and the increased single-article cap revenue-sharing relationship between the State of Tennessee and local governments.**

A motion was made by Member Wright, second by Member Childs to re-affirm support for the restoration of the historical state shared sales tax relationship and the increased single-article cap revenue-sharing relationship between the State of Tennessee and local governments.

The motion passed with a unanimous roll call vote. 5 Ayes

**C. Consideration to approve the proposed logo for Kingston's 225<sup>th</sup> anniversary**

A motion was made by Member Johnson, second by Member Childs to approve the proposed logo for Kingston's 225th anniversary

The motion passed with a unanimous roll call vote. 5 Ayes.

Mayor Neal adjourned the meeting at 6:24 pm

APPROVED \_\_\_\_\_

\_\_\_\_\_  
Tim Neal, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**ORDINANCE: 24-01-09-01**

**AN ORDINANCE TO ABOLISH THE BEAUTIFICATION COMMITTEE**

**WHEREAS**, the City of Kingston has heretofore established a commission denominated as the Beautification Committee which was charged with the responsibilities set forth by ordinance in Title 2, Chapter 3, Section 2-302 of the Kingston Municipal Code; and,

**WHEREAS**, over time, the Parks and Recreation Department has assumed the duties and responsibilities which were delegated to the Beautification Committee and the existence of the Beautification Committee is now redundant; and,

**WHEREAS**, it appears to be in the best interest of the City and the citizens thereof to abolish the Beautification Committee by repealing the enacting ordinances,

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KINGSTON THAT:**

**Section 1.** The enabling ordinance codified at the Kingston City Code in Title 2, Chapter 3, Section 2-301 and 2-302 creating the Beatification Committee is hereby repealed and deleted in its entirety.

**Section 2.** This ordinance shall take effect from and after its final passage the public welfare requiring it.

Passed on first reading: \_\_\_\_\_

*January 9, 2024*

Passed on second reading: \_\_\_\_\_

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

## SETTLEMENT AGREEMENT

**THIS SETTLEMENT AGREEMENT** (the “Agreement”) is effective on February \_\_\_\_\_, 2024 (“Effective Date”) by and between the City of Kingston (“Kingston”); Margaret Crowe (“Crowe”) and SG Properties, LLC (“SG Properties”). The parties to this Agreement shall be referred to collectively as the “Parties” and individually as a “Party.”

**WHEREAS**, Crowe owns five (5) properties, commonly referred to 1100, 1101, 1103, 1104 and 1105 Pineywood Road, within the City of Kingston, Tennessee which are subject to a lawsuit filed as Roane County Chancery No. 2023-45; and,

**WHEREAS**, the City of Kingston is seeking an injunction to demolish any unsafe structures on the five (5) properties; and,

**WHEREAS**, SG Properties desires to buy the five (5) properties from Crowe and the City of Kingston has no objection to the sale subject to an agreement by SG Properties to remedy the code violations at the properties within not more than six (6) months following the sale of the properties; and,

**WHEREAS**, SG Properties acknowledges that pursuant to IPMC 107.6 he has been provided with the compliance order(s) or notice(s) of violation(s) and shall sign a notarized statement acknowledging receipt of the compliance order(s) or notice(s) of violation(s); and,

**WHEREAS**, the Parties have agreed to settle all claims and disputes between them based on the terms stated in this Agreement.

**NOW, THEREFORE**, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

**Consent Decree.** SG Properties shall be substituted for Crowe in the pending litigation and the pending litigation shall be dismissed upon execution of this Settlement Agreement and the execution of the Consent Decree by SG Properties to allow the sale of the properties from Crowe to SG Properties. The Consent Decree shall not be tendered to the Court for entry unless and until SG Properties shall fail to abide by the terms of this Settlement Agreement.

**Cooperation.** The Parties agree that they will cooperate with one another to efficiently carry out the terms of this Agreement and will execute any and all other documents reasonably necessary to accomplish the intent of this Agreement and allow each Party to obtain the benefits of the Agreement.

**Time is of the Essence.** Time is of the essence and the contemplated improvements to the subject properties is of paramount importance to the City of Kingston, but the realities of real property improvement are not lost on the parties and as such, SG Properties must make substantial progress on the properties within ninety (90) days from the Effective Date and must complete all improvements in not less than one hundred eighty (180) days from the Effective Date. Only for good cause shown may SG Properties apply to Chancellor McFarland for additional time and upon



a showing of good cause, the City of Kingston will not oppose an additional forty-five (45) days to complete the improvements.

**Entire Agreement.** This Agreement, including the “WHEREAS” recitals comprise the entire agreement and understanding of the Parties and all other discussions, understandings, representations, negotiations and agreements with respect to the matters included in this Agreement are merged herein.

**Choice of Law and Venue.** All matters pertaining to the validity, construction, interpretation, and effect of this Agreement shall be governed by the laws of the State of Tennessee. Each of the Parties hereby consents and agrees that the Roane County Chancery Court shall be permitted to exercise subject matter jurisdiction over any Party’s claims and may exercise personal jurisdiction over each of the Parties.

**Consideration.** The City of Kingston will dismiss the lawsuit in consideration of SG Properties consenting to judgment in the event he fails to comply with the terms of this Settlement Agreement. Additionally, in consideration of the foregoing, The City of Kingston will dismiss the lawsuit to allow the sale of the properties from Crowe to SG Properties as it is in the public interest to rehabilitate these distressed properties and SG Properties provides the best path to compliance with the applicable code. The consideration recited herein is the full, complete and entire consideration for this Agreement, the sufficiency of which is hereby acknowledged, and no further consideration is to be paid other than as recited herein. Further, each of the Parties expressly acknowledges that he, she, or it has derived sufficient consideration in exchange for executing this Agreement.

**Fully Informed.** Each Party hereto expressly warrants and represents to the other Parties that before executing this Agreement, said Party has fully informed herself, himself, and itself of the terms, contents, conditions and effect of this Agreement, that no promises or representations of any kind have been made to it except as expressly stated herein, that said Party has relied solely on the Party’s own judgment in executing this Agreement and that said Party has obtained the advice and assistance of counsel of their own choosing before entering into this Agreement.

**Expenses, Costs and Attorneys’ Fees.** Except as provided herein, the Parties shall bear their own expenses, costs and attorneys’ fees relating to the Action and fulfillment of their obligations under this Agreement.

**Successors or Assigns.** This Agreement and the obligations provided for herein shall be binding upon the Parties hereto, their predecessors, successors, assigns, agents, representatives, administrators, executors and any other person or entity authorized to exercise any rights on behalf of any of the Parties.

**No Admission of Liability.** This Agreement is entered into for the purpose of compromising and settling disputed claims and to avoid time-consuming and expensive litigation. This Agreement inclusive of all terms and conditions does not and shall not constitute any admission or inference that the conduct of any Party was illegal, wrongful, or violative of any agreement or any other legal obligation.

**IN WITNESS WHEREOF**, the Parties have entered into this Agreement effective as of the Effective Date stated above.

**The City of Kingston, Tennessee**

X: \_\_\_\_\_  
Printed name: \_\_\_\_\_  
Title: \_\_\_\_\_

X: \_\_\_\_\_  
Margaret Crowe

X: \_\_\_\_\_  
Stephen Goodson, Primary Owner of SG Properties, LLC

**PREPARED, ACKNOWLEDGED AND APPROVED  
AS TO FORM ONLY:**

X: \_\_\_\_\_  
Andrew Thompson, *Esq.*  
Attorney for the City of Kingston, TN

X: \_\_\_\_\_  
Keith D Stewart, *Esq.*  
Attorney for Margaret Crowe

**IN THE CHANCERY COURT FOR ROANE COUNTY, TENNESSEE**

<b>CITY OF KINGSTON,</b>	)	
	)	
Plaintiff,	)	
	)	
vs.	)	<b>No. 2023-45</b>
	)	
<b>MARGARET CROWE,</b>	)	
	)	
Defendant.	)	

**CONSENT DECREE**

The Parties, as evidenced by their signatures below, have agreed to the settlement of this action, and have entered into a Settlement Agreement attached hereto as **Exhibit A**. In the event that the substituted Defendant SG Properties, LLC shall comply with the terms of the Settlement Agreement, this Consent Decree shall be held in abeyance and be of no further force or effect and this Consent Decree shall be voided upon receipt of notice to this Court by the City of Kingston that substituted Defendant SG Properties, LLC has complied with the Settlement Agreement. Pursuant to the terms and conditions of said Settlement Agreement, the Parties enter this Consent Decree to be entered by this Court upon a breach by Defendant of the Settlement Agreement.

**This Court finds that:**

1. Defendant Crowe owns five (5) properties, commonly referred to 1100, 1101, 1103, 1104 and 1105 Pineywood Road, within the City of Kingston, Tennessee which are subject to a lawsuit filed as Roane County Chancery No. 2023-45; and,
2. The City of Kingston has filed suit seeking an injunction to demolish any unsafe structures on the five (5) properties; and,

3. SG Properties, LLC desires to buy the five (5) properties from Crowe and agrees to be substituted as the party Defendant to facilitate the purchase and sale of the five (5) properties; and,
4. The City of Kingston has no objection to the substitution of SG Properties, LLC as a party Defendant and upon execution of this Consent Decree and Settlement Agreement to the dismissal of the action styled *The City of Kingston v. Margaret Crowe, Roane County Chancery No. 2023-45*, which shall be subject to being reopened only in the event that Defendant SG Properties, LLC fails to comply with the Settlement Agreement attached as **Exhibit A**.
5. The City of Kingston does not object to the sale of the five (5) properties from Crowe to SG Properties, LLC again subject to the Settlement Agreement attached as **Exhibit A** by SG Properties, LLC to remedy the code violations at the properties within not more than six (6) months following the sale of the properties; and,
6. SG Properties, LLC is substituted as the party Defendant upon consummation of the sale of the properties and Defendant Crowe shall be released from any further liability or obligation in this matter; and,
7. SG Properties, LLC acknowledges that pursuant to IPMC 107.6 he has been provided with the compliance order(s) or notice(s) of violation(s) and shall sign a notarized statement acknowledging receipt of the compliance order(s) or notice(s) of violation(s); and,
8. The Parties have agreed to settle all claims and disputes between them based on the terms stated in this Agreement.
9. Pursuant to the settlement agreement, each party has had sufficient time to review the settlement documents, of which this Agreed Order forms a material part, with legal counsel

of their choosing and have represented to this court that their signature below is affixed hereto absent coercion, influence or other inducements, and represents their own free and unencumbered choice.

10. Pursuant to the settlement agreement, any breach by the substituted Defendant SG Properties, LLC of the Settlement Agreement shall result in the immediate issuance of an injunction to the City of Kingston.

**Accordingly, the Court, being fully advised in the premises, this Court FINDS, ORDERS AND DECREES that:**

- A. Immediately upon execution of this Agreed Consent Decree, the substituted Defendant SG Properties, LLC, his successors, assigns and transferees, and their officers, directors, shareholders, owners, members, managers, employees, agents, servants, and representatives, are enjoined from denying Plaintiff City of Kingston full unfettered access to the five (5) properties for the purpose of inspection, repair or demolition of any unsafe structures.
- B. Within thirty (30) days of the Effective Date of the Settlement Agreement, the substituted Defendant SG Properties, LLC, his successors, assigns and transferees, and their officers, directors, shareholders, owners, members, managers, employees, agents, servants, and representatives, shall undertake to make the five (5) properties safe in the public interest.
- C. This Court shall retain jurisdiction over the Parties hereto for purposes of: (a) the enforcement of this Consent Decree; (b) resolution of any disputes arising therefrom or associated therewith; (c) any further litigation involving the issues raised in plaintiff's Complaint filed herein; and (d) enforcement of the terms of the Settlement Agreement attached hereto as **Exhibit A**.

IT IS SO ORDERED THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2024

\_\_\_\_\_  
CHANCELLOR MCFARLAND

**AGREED, CONSENTED AND ACKNOWLEDGED:**

**The City of Kingston, Tennessee**

X: \_\_\_\_\_  
Printed name: \_\_\_\_\_  
Title: \_\_\_\_\_

X: \_\_\_\_\_  
Margaret Crowe, original Defendant

X: \_\_\_\_\_  
Stephen Goodson, Primary owner of SG Properties, LLC  
substituted Defendant

**PREPARED, ACKNOWLEDGED AND APPROVED  
AS TO FORM ONLY:**

X: \_\_\_\_\_  
Andrew Thompson, *Esq.*  
Attorney for the City of Kingston, TN

By: \_\_\_\_\_  
Keith D. Stewart (BPR # 17574)  
625 Market Street, 7th Floor  
Knoxville, Tennessee 37902  
(865) 245-0989

[keithdstewart@gmail.com](mailto:keithdstewart@gmail.com)  
Attorney for Plaintiff

KINGSTON QUASQUIBICENTENNIAL CELEBRATION AD HOC COMMITTEE  
MONDAY, FEBRUARY 5, 2024  
KINGSTON CITY HALL

The Regular Meeting of the Kingston Quasquibicentennial Celebration Ad Hoc Committee was held on Monday, February 5, 2024. Chairman Tony Brown called the meeting to order with the following members present: Member Robert Bailey, Member Sonny Hunter, Member Glenda Johnson (5:02PM), Member Sandy McPherson, Member Karly Page, Secretary Jack Sims, Vice-Chair Sharon Templeton, and Chair Tony Brown

Others in attendance: Kelly Jackson (City Clerk), Mayor Tim Neal, Nancy Hamilton (Roane County Commissioner), Verilyn Smith, Nancy Marsh and Members of the Southwest Point Chapter of DAR.

**1. Approval of Minutes from January 4, 2024**

Motion by Secretary Sims, second by Vice-Chair Templeton to approve the minutes as written of the meeting held on January 4, 2024

The motion passed with a unanimous voice vote.

**2. Public Comment-None**

Chair Brown recognized Verilyn Smith and Nancy Marsh (Kingston Lakeview Quilters) in attendance and discussion ensued about the quilt they agreed to make for the celebration. The committee agreed that the quilt will be unveiled on a certain date with a tentative deadline of July 4<sup>th</sup>. Sonny Hunter will get the vector design for the logo sent to Verilyn Smith.

**3. Finalize the "theme".**

Discussion ensued about four potential "themes." The board agreed that they preferred "Celebrating the Past While Forging the Future".

Motion by Member Johnson, second by Secretary Sims to recommend that Council approve the proposed theme "Celebrating the Past While Forging the Future"

The motion passed with a unanimous voice vote.

**4. Continued discussion on Tennessee Old Timers Baseball Association.**

Chairman Brown explained that he has been unable to reach the local contact but plans to reach out again tomorrow. He will keep the committee posted.

**5. Continued discussion of Re-enactment at the Old Courthouse and finalize date(s).**

Member Bailey discussed the plans of having actors portray significant individuals. He can print out scripts for the actors but will need individuals willing to participate. Secretary Sims stated that he has the Oak Ridge Sons of the Revolution assisting on organizing the Fort Re-enactment. He also mentioned that the Master Gardner's will possibly attend the March meeting to discuss their involvement.



## 6. To-Do List

Vice-Chair Templeton wanted to review the list to date:

- Logo-Finalized
- Theme-send to council for approval
- Quilt-Approved to proceed
- Re-enactment-in planning
- Cake-Reach out to Angie Hendrickson (Kelly Jackson)
- Advertising-RSCC video, social media, website, Live at 5, Roane Alliance (Stacey Wilson will attend next month)
- Sponsorship-ask council permission to receive money for donations/sponsorship for this event
- Food Trucks-Levi Lankford willing to help organize for event.
- Pictures of employees, elected officials
- Mentioned the possibility of placing a time capsule somewhere on city property
- Invitation to Governor Lee to attend on October 23<sup>rd</sup>-request has been sent-waiting on confirmation
- Invitation to other elected officials-pending-waiting on response from the Governor's office
- Date for Fort Re-enactment-Finalized-set for October 25-27<sup>th</sup>
- Date for Fall Street Fest-Finalized-set for October 26<sup>th</sup>
- Old Timers Baseball Association-pending
- Room reserved at the Community Center for displays-Sonny has the old council room reserved for October 2024-will move early voting to another room
- 4<sup>th</sup> of July Parade-agreed that we need to have one
- Games-Sonny will make a list for discussion (tug-of-war, etc)
- Budget-get quotes on any/everything so it can be presented to council.
- Roane Choral Society-Member McPherson will reach out to them
- Spring Street Fest-Karly will reserve a spot to advertise for this event
- Promotional Items
  - Lapel Pins
  - Wooden Nickels/Coins
  - Magnets

## 7. Continued discussion of the Celebration and updates from members regarding ideas presented during the previous meeting.

Motion by Vice-Chair Templeton, second by Member Johnson to have a 4<sup>th</sup> of July Parade/Quasquibicentennial Parade.

The motion passed with a unanimous voice vote.

### Nancy Hamilton (Roane County Commissioner)

- Stated that David Doonan works for WBIR now so we have a contact for advertising
- KES agreed to a poster contest (K-2 will be researching the City of Kingston / 3-5 grade will have a field trip to SWP/Courthouse to research.
- KES Music Teacher will be going on maternity leave and once her replacement has been named then they can proceed with planning to possibly sing during Fall Street Fest or maybe an ensemble on October 23<sup>rd</sup>.
- CMS agreed to the essay contest
- Both CMS/RCHS bands have a band competition on October 23<sup>rd</sup> but could participate if it was in the morning (They usually leave around noon for their competitions)
- Ellen Dailey (RCHS) plans to interview "Kingston Treasures"
- Ms. Hudson wants to discuss displaying art at the community center
- Keith McDaniel agreed to help with promotional video

- Suggested honoring the winners at a city council meeting
- She has a list of people that are willing to sponsor/donor if the city allows.

**Chairman Tony Brown**-No additional comments

**Member Jack "Sandy" McPherson**-No additional comments

**Member Karly Page**- No additional comments

**Vice-Chair Sharon Templeton**-No additional comments

**Member Glenda Johnson**-No additional comments

**Secretary Jack Sims**-

- Suggested asking Russell Jenkins to allow the schools to be dismissed early for the festivities
- Stated that the RCN agreed to allow us to put a weekly/bi-weekly article on the history of Kingston leading up to the celebration date for free.

**Member Sonny Hunter**-

- Suggested making certificates for the winners of the contests to go along with any other prizes

**Member Robert Bailey**-No additional comments

**Mayor Neal**-No additional comments

**Meeting Adjourned 6:01pm**



**KINGSTON BEER BOARD**  
**Regular Meeting**  
**Tuesday, February 13, 2024**

**A G E N D A**

- A. Call to Order**
- B. Roll Call**
- C. Previous Minutes**
- D. New Business**
  - 1. None

REGULAR MEETING – KINGSTON BEER BOARD  
TUESDAY, JANUARY 9, 2024  
KINGSTON CITY HALL

The Regular Meeting of the Kingston Beer Board was held on Tuesday, January 9, 2024. Chairman Tim Neal called the meeting to order with the following members present upon roll call: Member Philip Bredwell, Member Randy Childs, Member Lucy Johnson, Member Stephanie Wright, and Chairman Tim Neal. Vice-Mayor Tony Brown and Member Tommy Guinn were absent.

**PREVIOUS MINUTES**

A motion made by Member Childs, second by Member Bredwell to waive the reading and approve as written the minutes of the regular meeting on December 12, 2023.

The motion passed with a unanimous roll call vote. 5 Ayes

**Citizens Comments: None**

**New Business: NONE**

Chairman Neal adjourned the meeting at 6:24 pm

APPROVED \_\_\_\_\_

\_\_\_\_\_  
Timothy Neal, Chairman

ATTEST:

\_\_\_\_\_  
City Clerk



**KINGSTON WATER BOARD  
Regular Meeting  
Tuesday, February 13, 2024**

**A G E N D A**

- 1. Call to Order**
- 2. Roll Call**
- 3. Previous Minutes**
- 4. Citizens' Comments**
- 5. Utility Director's Report**
- 6. New Business**

A. None

**ALL CITY OF KINGSTON MEETINGS ARE OPEN TO THE PUBLIC. THIS MEETING WILL ALSO BE LIVESTREAMED ON OUR WEBSITE, [WWW.KINGSTONTN.GOV](http://WWW.KINGSTONTN.GOV) AND POSTED TO YOUTUBE AND OUR FACEBOOK PAGE.**

REGULAR MEETING – KINGSTON WATER BOARD  
TUESDAY, JANUARY 9, 2024  
KINGSTON CITY HALL

The Regular Meeting of the Kingston Water Board was held on Tuesday, January 9, 2024. Chairman Tim Neal called the meeting to order with the following members present upon roll call: Member Philip Bredwell, Member Randy Childs, Member Lucy Johnson, Member Stephanie Wright, and Chairman Tim Neal. Vice-Mayor Tony Brown and Member Tommy Guinn were absent.

**PREVIOUS MINUTES**

A motion made by Member Wright, second by Member Bredwell to waive the reading and approve the minutes as written the minutes of the regular meeting on December 12, 2023.

The motion passed with a unanimous roll call vote. 5 Ayes

**Citizen Comments –NONE**

**UTILITY DIRECTOR’S REPORT**

- Director Kevin Hamilton advised that the vacancy at the Water Treatment Plant has been filled with a Grade III Operator.
- Sewer camera and cleaning began after notices were distributed to the affected areas. M&M Pipe is contracted to complete this work with the projected completion date in October. A report will indicate problematic areas. Director Hamilton clarified for Member Wright that this work will show the existing sewer taps but other means would have to accompany to indicate if customers are connected.

**CITY MANAGER’S REPORT**

- Nothing in addition to his written report.

**New Business:**

- A. Consideration to award a contract to East Tennessee GIS and Design for GIS services funded through the American Rescue Plan Act.

A motion was made by Member Wright, second by Member Johnson to award a contract to East Tennessee GIS and Design for GIS services funded through the American Rescue Plan Act.

The motion passed with a unanimous roll call vote. 5 Ayes

Chairman Neal adjourned the meeting. 6:28 pm

APPROVED \_\_\_\_\_

\_\_\_\_\_  
Timothy Neal, Chairman

ATTEST:

\_\_\_\_\_  
City Clerk