



**AD-HOC COMMITTEE**  
**Quasquibicentennial Celebration**  
**Monday, April 1, 2024**  
**5:00 P.M.**  
**Kingston City Hall-Council Chambers**

**A G E N D A**

**1. Call to Order (Chair Tony Brown)**

**2. Roll Call**

Robert Bailey	Sandy McPherson
Tony Brown (Chair)	Karly Page
Sonny Hunter	Jack Sims (Secretary)
Glenda Johnson	Sharon Templeton (Vice-Chair)

**3. Approval of Minutes from March 4, 2024**

**4. Public Comment**

**5. Update on Budget**

**6. Discussion of Birthday Cake (Prices provided for sheet cakes/cupcakes from Angi Hendrickson)**

**7. Discussion of promotional items to order (e.g. lapel pins, wooden nickels, challenge coins, magnets, hand fans)**

**8. Update on status of re-enactment at the Fort-Jack Sims**

**9. Old Courthouse Re-enactment-positions needed filled by volunteers-Robert Bailey**

**10. Update on status of Old Timers Baseball Association-Tony Brown**

**11. Discussion 4<sup>th</sup> of July Parade (time, route, themes for participants)**

**12. Update on possible judges for the school competitions**

**13. Adjournment**

**ALL CITY OF KINGSTON MEETINGS ARE OPEN TO THE PUBLIC. THIS MEETING WILL ALSO BE LIVESTREAMED ON OUR WEBSITE, [WWW.KINGSTONTN.GOV](http://WWW.KINGSTONTN.GOV) AND POSTED TO YOUTUBE AND OUR FACEBOOK PAGE.**

**KINGSTON QUASQUIBICENTENNIAL CELEBRATION AD HOC COMMITTEE**  
**MONDAY, MARCH 4, 2024**  
**KINGSTON CITY HALL**

The Regular Meeting of the Kingston Quasquibicentennial Celebration Ad Hoc Committee was held on Monday, March 4, 2024. Vice-Chair Sharon Templeton called the meeting to order with the following members present: Member Robert Bailey, Member Karly Page, Secretary Jack Sims, and Vice-Chair Sharon Templeton  
Others in attendance: Kelly Jackson (City Clerk), Mayor Tim Neal, Nancy Hamilton (Roane County Commissioner), Stacey Wilson (Roane Alliance) Verilyn Smith, Nancy Marsh and Southwest Point DAR Representative.

**1. Approval of Minutes from February 5, 2024**

Motion by Secretary Sims, second by Member Page to approve the minutes as written of the meeting held on February 5, 2024

The motion passed with a unanimous voice vote.

**2. Public Comment-NONE**

**3. Update on Quilt Project**

Secretary Sims updated the commission stating that he had been working with the Kingston Lakeview Quilters. They have developed a focus plan to make the quilt in a photo collage type layout with the logo in the middle. It was determined that the quilt will not be auctioned but will be kept as a historical piece for the City. They will make a separate piece of fabric for signatures which can be attached to the back of the quilt. They will also include a brief description of the pictures used in the quilt. It was mentioned that if we wanted to give away or auction off something they could make individual quilt squares.

Nancy Marsh stated they are compiling pictures to use but will need to be high resolution to have them printed on fabric.

**4. Update on City Council Approvals**

City Clerk Kelly Jackson updated the commission that the City Council had approved the following during the February council meeting:

- Theme: "Celebrating the Past While Forging the Future"
- Initial \$5,000 budget for the celebration activities
- Approved the committee receiving sponsorships/donations for the events

Mayor Neal stated that donations could be sent to the City Manager's office

**5. Discussion of Birthday Cake**

City Clerk Kelly Jackson contacted Angi Hendrickson about the project. Unfortunately, she was unable to attend the meeting due to prior commitments. The board agreed to proceed with pricing for a large sheet cake and cupcakes. Will report back at a future meeting

## **6. Discussion of advertising for volunteers to participate in the Old Courthouse Re-enactment.**

Member Bailey mentioned during the last meeting that he will need volunteers for the Re-enactment. He will get a list of characters with a brief description that will need to be filled we can begin recruiting volunteers and costumes for the event.

We can post these positions on the city social media and in the periodic article posted in the Roane County News. Member Bailey explained that the Roane Heritage Commission has a Facebook page but only Brian Collins and Charles Elmore has access to post. He permitted that the city could copy/paste any information from her personal page to our city facebook page.

## **7. Update on status of re-enactment at the Fort.**

Secretary Sims informed that he has not received much feedback yet other than the Oak Ridge Chapter of the Sons of the Revolution who are willing to participate.

Vice-Chair Templeton introduced Stacy Wilson from the Roane Alliance who was in attendance. She extended the Alliance's desire to partner with the city for marketing for this event.

Vice-Chair Templeton then recognized Roane County Commissioner Nancy Hamilton for an update on school participation. Commissioner Hamilton updated on the following:

- Kingston Elementary School Poster Contest-They concluded they will have six winners for this contest and proposed the following awards as First Place=\$100 and Certificate; Second Place \$50 and Certificate; Third Place \$25 and Certificate. A couple of questions presented included where would the posters be displayed and who would judge them. Mayor Neal recommended that due to the large quantity that they would be displayed in the school where the judging would take place and then the winners could be displayed at the community center. Mayor Neal said he would come up with a judging panel. Nancy Marsh recommended to possibly reach out to the Roane County Retired Teachers Association to assist.
- Cherokee Middle School Essay Contest would have approximately \$175 in prize money.
- RCHS-Ms. Daly has started contacting "Kingston Treasures" for interviews that can be used for the video and the student research project. Ms. Hamilton and Chair Brown will meet with Ms. Hudson on March 19<sup>th</sup> about the art project; Mr. Lane advised that a small ensemble could play on October 23<sup>rd</sup>.
- Ms. Hamilton read a letter from Mr. Jenkins about the request to release students a half-day on October 23<sup>rd</sup>. They would be flexible and approve field trip credit for education purposes but that students would need to return to school before being released for the day.
- Ms. Hamilton will reach out to the Retired Teachers Association for their help.
- Mayor Neal will compile a list soon to start this project in August.
- Ms. Hamilton recommended that we use "Kingston Treasures" as Grand Marshall's of the Parade.

## **8. Update on status of Old Timers Baseball Association**

Chair Brown advised that he had made contact with the local group and it awaiting available dates.

**9. Discussion of Promotion Items to order.**

Pricing was presented for shirts, magnets, wooden nickels. The Board wanted to proceed with a T-Shirt order prior to Spring Street Fest.

Motion by Secretary Sims, second by Member Page to purchase 200 blue shirts (various sizes) with the 225<sup>th</sup> approved logo displayed on the back and the theme below it. Also, that the one-color steamboat logo on the left front chest with EST 1799.

**10. Discussion of 4<sup>th</sup> of July Parade.**

Vice-Chair Templeton advised that Chief Washam suggested that the parade be held 2p-3p on the fourth to ensure he has enough man-power to staff it before the other festivities begin for Smokin' the Water. Member Hunter had advised that it could be an impromptu parade (no registration) by the participants just showing up at a given time and line up at a designated spot. We could advertise the theme prior to the parade. It was agreed to add this to the April agenda for further discussion.

**11. Addition of a dedicated email address of [birthday225@kingstontn.gov](mailto:birthday225@kingstontn.gov).**

Secretary Sims advised that a dedicated email address has been created for this event.

Secretary Sims also mentioned the need to produce banners for the celebration. City Clerk Kelly Jackson agreed to begin work on some draft ideas.

**Chairman Tony Brown**-Absent

**Member Jack "Sandy" McPherson**-Absent

**Member Karly Page**- No additional comments

**Vice-Chair Sharon Templeton**-No additional comments

**Member Glenda Johnson**-Absent

**Secretary Jack Sims**-

**Member Sonny Hunter**-Absent

**Member Robert Bailey**-No additional comments

**Mayor Neal**-No additional comments

**Meeting Adjourned 5:52 pm**



## Quasquibicentennial Ad-Hoc Committee

### BUDGET

Allowed Budget: Approved February 13, 2024 by City Council	\$5,000.00
Purchase of 200 Event T-Shirts-All Star Promotions	-\$2,255.00
-As of 3/28/2024-32 shirts sold at \$20/each	+\$640.00
Purchase of 5 Event Banners-Amazon	-\$214.95
	Balance: \$3170.05

#### Anticipated Expenses:

- Kingston Elementary School Poster Contest Winners \$350.00
- Cherokee Middle School Essay Contest Winners \$ 175.00
- RCHS Art Contest Winners ??
- Materials for Quilt ??
- Cake??



C-214772

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1.75 Inches  
(Product Size)



Project name: City of Kingston 225th Anniversary Coin Tennessee				Project # C-214772	Date: 3-11-24	Sales Rep: Chris	Version #: 1	Artist: DA
Reference #: 182332	Materials: Brass	Color/Process: Soft Enamel	Attachment: None		Packaging: Coin pouch			

BADGES ▼ KEYCHAINS ▼ MEDALS ▼ BUCKLES ▼ COINS ▼ APPAREL ▼ AWARDS ▼ RINGS ▼ PATCHES ▼ PINS



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## Kelly Jackson

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**From:** Chris Shupe <chris@SymbolArts.com>  
**Sent:** Monday, March 11, 2024 3:45 PM  
**To:** Kelly Jackson  
**Subject:** RE: Quote Request-SymbolArts Coins

\*\*\*\*EXTERNAL\*\*\*\*

Sounds great, here is that pricing.

1.75" Coin, Brass, Soft Enamel + 3d + Antique Bronze  
100-199pcs: \$7.26/pc + \$240 Mold  
200-299pcs: \$6.91/pc + \$240 Mold  
300-499pcs: \$6.52/pc (Free Mold)  
\*Freight depends on order total.

This is my top of the line coin, I do have other options if we're working with a tighter budget. Let me know, thanks!

**Chris Shupe** Sales Director

(801) 689-8024  
[chris@symbolarts.com](mailto:chris@symbolarts.com)

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**From:** Kelly Jackson <Kelly.Jackson@kingstontn.gov>  
**Sent:** Monday, March 11, 2024 1:38 PM  
**To:** Chris Shupe <chris@SymbolArts.com>  
**Subject:** RE: Quote Request-SymbolArts Coins

Chris,

I think those look great. Can you give me the pricing for this and I will present it to the committee

Regards,

*Kelly Jackson*

Kingston City Manager's Office  
City of Kingston  
900 Waterford Place  
Kingston, TN 37763  
(865) 376-6584 ext 1102  
[Kelly.Jackson@kingstontn.gov](mailto:Kelly.Jackson@kingstontn.gov)

## Kelly Jackson

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**From:** Angi Gmail <arh674@gmail.com>  
**Sent:** Wednesday, March 6, 2024 1:31 PM  
**To:** Kelly Jackson  
**Subject:** Re: Cake for City of Kingston

\*\*\*\*EXTERNAL\*\*\*\*

Hello!!!

How many servings total are you thinking?

I can do a half sheet that serves 42 for \$55. Or a full sheet that serves 84 for \$100.

The logo would be printed and laminated as an image on top of the icing. I do not have the capability to print an edible image (yet... hopefully, one day)

Cupcakes are \$20/dozen.

Let me know if you have any other questions, or other specific requests and I will be happy to discuss further.

Thank you  
Sent from my iPhone

On Mar 6, 2024, at 12:48 PM, Kelly Jackson <Kelly.Jackson@kingstontn.gov> wrote:

Angi,

Good afternoon. During our meeting Monday night the commission requested that I get some options and prices from you for sheet cakes and cupcakes. I believe they were wanting a decent sized sheet cake with the 225<sup>th</sup> logo on it and then get cupcakes along with it.

Could you provide me some price quotes for different sized sheet cakes and cupcakes. I have attached the logo they would want on top of the cake

Regards,

*Kelly Jackson*

Kingston City Manager's Office  
City of Kingston  
900 Waterford Place  
Kingston, TN 37763  
(865) 376-6584 ext 1102  
[Kelly.Jackson@kingstontn.gov](mailto:Kelly.Jackson@kingstontn.gov)



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<225th logo-FINAL.jpg>

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